

## MINUTES

**BOARD/COMMISSION:** Architectural Review                      **DATE:** 1/8/14

**MEETING:** Regular                      **CALLED TO ORDER:** 7:01 p.m.

**QUORUM:** Yes                      **ADJOURNED:** 8:01 p.m.

**MEMBER ATTENDANCE:**      **PRESENT:** Chairman Burdett, Commissioners Dickie, Dohrer, Hartweg, Thompson, Wussow

**ABSENT:** Commissioners Albrecht, Senak, Student Commissioner Howard

**ALSO PRESENT:** Village Planner Stegall, Trustee Liaison Ladesic, Recording Secretary Solomon

### **1. Call to Order**

Chairman Burdett called the Glen Ellyn Architectural Review Commission (ARC) regular meeting to order at 7:01 p.m., in the Civic Center at 535 Duane Street, Glen Ellyn, Illinois.

### **2. Approval of Minutes from December 11, 2013 Meeting**

Commissioner Hartweg moved to approve the December 11, 2013 minutes. The motion was seconded by Commissioner Wussow and carried unanimously by a vote of 6-0.

### **3. Sign Code Update**

Village Planner Stegall stated that all the requested changes and updates have been made as well as another review by the Village Attorney. She stated the attorney expressed some concern about the Commission's recommendation that all nonconforming neon and internally illuminated window signs in the downtown be removed by December of 2014, noting that an inventory and valuation of these signs would need to be completed. Chairman Burdett asked if there would be an amortization schedule that would cover all businesses to which Village Planner Stegall stated there would need to be.

Commissioner Wussow stated there are some tasteful neon signs in the Village that do fit the character of the business. She stated there are many variables on neon signs, and if the signs fit the character and community of the Village, it seems to be a shame to ban this type of sign. Village Planner Stegall stated there may be push-back from the business community if these types of existing signs are required to be removed. Commissioner Dohrer agreed with Commissioner Wussow's opinion on this. There was a discussion about window signs, and the ARC's consensus was that current neon and other illuminated window signs should be allowed to remain, and variances may be requested for new window signage. Village Planner Stegall stated when the Sign Update goes before the Village Board, there may be more discussion about

the use of neon signs downtown. Village Planner Stegall stated neon signs are still proposed to be allowed on the Roosevelt Road corridor.

Village Planner Stegall stated that any existing signs that would be prohibited in the new Sign Code would be grandfathered in, and these current signs can then remain.

There was also discussion on TV screens in windows, and the ARC's consensus was to update the Exempt Sign section to state that video screens/displays as well as other illuminated and electronic signs would be prohibited window signage in all zoning districts.

Village Planner Stegall summarized the ARC's updates: rework the wording of the Historical Plaque section on page 16; no neon, video, television, electronic or internally-illuminated window signs Village-wide except those signs grandfathered in; and remove the provision requiring all existing neon, video, electronic or internally-illuminated signs in the downtown to be removed. Chairman Burdett stated that this issue could be revisited in 12 months if it seems too restrictive.

Commissioner Dohrer moved to recommend approval of the new Sign Code with the changes discussed. The motion was seconded by Commissioner Dickie and carried unanimously by a vote of 6-0.

**4. Public Comment (non-agenda items)**

None

**5. Chairman's Report**

Chairman Burdett wished everyone a Happy New Year.

**6. Trustee's Report**

Trustee Ladesic stated the Village is working on the snow clean-up effort.

**7. Staff Report**

Village Planner Stegall stated that the Village Board generally concurred with the ARC's feedback on the Wayfinding Study so the consultant went back and reworked the new signage. In order to ensure that the community is on-board with the newly designed signage a 2<sup>nd</sup> public survey will be conducted. She stated the ARC should see a draft of the wayfinding plan at the end of February or early March.

**8. Other Business?**

None

## 9. **Adjourn**

As there was no other business to discuss, Chairman Burdett asked for a motion to adjourn. Commissioner Wussow moved, seconded by Commissioner Hartweg to adjourn the meeting at 8:01 p.m. The motion carried unanimously by a vote of 6-0.

Submitted by: Debbie Solomon, Recording Secretary

Reviewed by: Michele Stegall, Village Planner