

# MINUTES

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BOARD OR COMMISSION: Capital Improvements                      DATE: June 11, 2013  
MEETING: Regular   X        Special \_\_\_\_\_                      CALLED TO ORDER: 7:42 PM  
QUORUM: Yes        X        No      \_\_\_\_\_                      ADJOURNED: 9:23 PM

**MEMBER ATTENDANCE:**

PRESENT: Chairman Colliander, Commissioners Burton, Lindquist, Pryde, Ryne and Thelen

OTHERS: Trustee Liaison Clark, Professional Engineer Bob Minix

ABSENT: Commissioners Brugh, Lane and O'Carroll

AUDIENCE: None

**CALL TO ORDER:**

The June 11, 2013 meeting of the Capital Improvements Commission was called to order at 7:42 PM by Chairman Colliander. A quorum was present.

**AUDIENCE PARTICIPATION:**

None

**APPROVAL OF MINUTES:**

One change was noted for the May 14, 2013 meeting minutes to attribute a statement to Chairman Colliander instead of Commissioner Lindquist on Page 2. Commissioner Pryde moved to approve the May 14, 2013 regular meeting minutes as revised. The motion was seconded by Commissioner Ryne and carried unanimously.

**TRUSTEE REPORT:**

Trustee Clark reported that there are four new Board members, including the President, but that none are new to the community. The Board had discussions concerning the April 18 flooding. In addition to the overtopping event April 18, there was not enough water making it through the system. Chairman Colliander noted that residents on Longfellow and Duane have given feedback that the improvements in that area seem to have solved their flooding problem.

**CONSIDERATION OF NEW SIDEWALK ON THE SOUTH SIDE OF OAK STREET BETWEEN WESTERN AND MAIN AND ON THE EAST SIDE OF BRANDON BETWEEN RIDGEWOOD AND HILLSIDE – REVIEW OF MAY 2013 CIC RECOMMENDATIONS IN LIGHT OF RECENT BID RESULTS AND OVERALL CAPITAL BUDGET REVIEW**

P.E. Minix said that the CIC's recommendations for both projects were conditioned on reviewing the bids. Bids have now been received. He directed the Commissioners' attention to

the 5-Year Capital improvement Plan as revised in June 2013, and the changes in the Capital Funds summary that noted changes in schedule and costs.

The estimates for sidewalk on Oak were \$100,000 and on Brandon \$50,000, while bids came in at \$90,500 for Oak and \$47,000 for Brandon. This work was not bid as an alternate, and includes excavation, installation and removing and replacing sidewalk where necessary. On Oak, if the sidewalk is not added, the driveway approaches will not have to be redone. On Brandon, they will be replaced either way.

P.E. Minix said that the Board approved \$100,000 from the Capital Budget for repairing the channel to Perry's Pond, which will be additional stress on the budget. There will be higher than originally planned expenditures in 2014 due to the deferral of the Lenox-Linden Improvements Project, and the downtown streetscape improvements are scheduled for 2015. The Capital Fund is healthy today. Reserves will be reduced in 2014, and the Fund will be in a deficit position by the end of 2015.

Commissioners discussed the possibility of issuing bonds for the improvements at the daily fee parking lot at Duane and Lorraine scheduled for 2014 as the parking fund will not be able to fund that reconstruction from existing reserves. Real estate transfer taxes have not reached the originally budgeted levels.

P.E. Minix said that the project bids received are reasonable but over the original budget estimates, and now there is the Perry's Pond channel repair work to consider. Commissioners discussed how estimates are arrived at. There would be some savings by not doing the sidewalks, but that work is a small percentage of the overall project in either case. In response to questions, P.E. Minix said that the 2016-17 work totaling approximately \$6 million includes rehabilitation for Park between Roosevelt and the railroad tracks, although 70% will be federally funded. Commissioners reviewed the budget projections, and it was noted that there is an unfunded line item for a parking garage which would not necessarily be expected to come from the capital budget. The parking garage will be part of a future discussion by the Board.

There was general discussion about the proposed sidewalks given the bid information. **As no Commissioner changed his vote in light of the bids, the recommendations will proceed as made at the May 14, 2013 meeting.**

Discussion turned to the timing of the projects. The recommendations for new sidewalk will probably be before the Board of Trustees in July. Commissioner Colliander noted that there will probably be Capital Improvements Commission members at the July meeting to speak to the recommendations. The Oak schedule is complicated because of the proximity of Forest Glen School. The first two blocks of Oak west of Main should be completed before school starts in the fall, and contingencies were discussed if they are not completed.

Commissioners discussed the planned flood repairs at the Riford Road channel. P.E. Minix said the problem was overland flow, and explained the plan to replace the existing wall with a

deeper and higher wall and reinforce it with fabric. The estimated repair cost is \$55,000 plus contingency, which is nearly the cost of the original construction. Engineering costs are about \$30,000. Various options were discussed. The engineers must make it work, and the Board of Trustees will have this situation under continuing scrutiny.

**OTHER BUSINESS:**

Commissioners agreed to not meet in July. P.E. Minix mentioned that he would like to add a discussion of drainage items to a future agenda.

Commissioners Thelen, Lindquist and Burton have agreed to serve on the Commission for another three year term. They were thanked for their continuing service.

**PUBLIC WORKS REPORT:**

P.E. Minix reported that nearly all vacant Public Works positions are filled with an impressive group of new hires. The Department has a full complement of summer help. The Taste of Glen Ellyn was the second largest on records. The Roosevelt street light pole painting was completed in 2012. Spring tree planting is complete. In response to questions, P.E. Minix said that the Commission will need to look at the results of the PCI study conducted in 2012 for a review of the mix of projects for the balance of the plan. This review should be the focus of the Commission's work for the balance of 2013. Streets need to be picked for experimental microsurfacing to assess the process for future use.

Commissioner Lindquist asked about salt storage. Public Works is trying to find the right place for it in the Village and is focusing on a northerly extension of the Reno Center right now.

P.E. Minix reported that the 2013 projects are starting construction. Oak-Euclid will start mid-June as the underlying road bids have been approved by the Board even though the sidewalks still have to go before the Board. He said that his focus now is on current and future construction projects, and hopes that the Lenox-Linden project will be considered by the Board this August for construction in 2014.

The Braeside project is nearly finished and was in place for the April flooding. As there was no feedback from residents, staff assumes the new system was a help to residents.

Commissioner Pryde asked about the status of the sidewalks around Glenbard West. P.E. Minix needs to meet with the District 87 staff on this matter and also to share plans for Crescent Blvd.

**ADJOURNMENT:**

Commissioner Pryde moved to adjourn the meeting. Commissioner Burton seconded the motion, and it was carried unanimously. The June 11, 2013 meeting was adjourned at 9:23 PM.

Submitted by Karen Blake, Recording Secretary  
Reviewed by R. Minix, Village of Glen Ellyn Public Works