

# MINUTES

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BOARD OR COMMISSION: Capital Improvements      DATE: August 13, 2013  
MEETING: Regular   X        Special \_\_\_\_\_      CALLED TO ORDER: 7:33 PM  
QUORUM: Yes        X        No      \_\_\_\_\_      ADJOURNED: 9:15 PM

## MEMBER ATTENDANCE:

PRESENT: Chairman Colliander, Commissioners Brugh, Burton, Lane, Lindquist, and O'Carroll

OTHERS: Trustee Liaison Clark, Director Hansen and Professional Engineer Minix

ABSENT: Commissioners Pryde, Ryne and Thelen

AUDIENCE: None

## **CALL TO ORDER:**

The August 13, 2013 meeting of the Capital Improvements Commission was called to order at 7:33 PM by Chairman Colliander. A quorum was present.

## **AUDIENCE PARTICIPATION:**

None. However, P.E. Minix mentioned the emails from a resident expressing concerns and questions about Commission decisions, and the request for Commissioners' email addresses for follow-up. He stated that he does not give out Commissioners' emails as they do not have Village addresses. It is appropriate for residents to attend the Commission meetings and address Commissioners at that time, and to review minutes published on the Village website. However, he is looking for input from Commissioners. All agreed on having to be careful to follow the Open Meetings Act rules and standards, and concern was expressed about giving the impression of any one Commissioner speaking for all outside the meeting room. Commissioners do not want to be unresponsive, but it seems to be appropriate for the staff liaison to respond to residents' inquiries between meetings.

## **APPROVAL OF MINUTES:**

Commissioner Lindquist moved to approve the June 11, 2013 regular meeting minutes. The motion was seconded by Commissioner Burton and carried unanimously.

## **TRUSTEE REPORT:**

Trustee Clark reported that the Village Board discussed the issue of new sidewalks on Oak and Brandon. Two Capital Improvements Commissioners were in attendance. The Commission's recommendations were accepted with only one negative vote.

There have been two Board strategic planning meetings held at College of DuPage of late. Generally, it has been a quiet summer for the Board.

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**NEW BUSINESS: PRESENTATION AND DISCUSSION OF STREET, WATER & SANITARY SEWER AND PARKING LOT 10-YEAR CAPITAL IMPROVEMENT PROGRAM AS REVISED BY STAFF IN 2012**

P.E. Minix reviewed the November 2012 update of the long term plan. The update is in concert with other departments in a Village-wide effort to bring together all parts of capital improvements needs: police station, downtown parking, daily commuter lots, etc. to identify the scheduling and financial issues. The 2012 review sharpened the numbers and inflation factors and assessed street conditions. The plan is not underfunded; however, possible central business district improvements will stress the finances. The goal is to have a continual street condition of "good" as defined by the Pavement Condition Index (PCI) parameter. Underground work is done hand-in-hand with street, and parking lots are now included in the comprehensive program. There are now 87 miles of streets, including alleys, in the Village.

Commissioners noted that the average system-wide PCI actually dropped slightly in 2012. P.E. Minix said that the intensity of work has decreased in the past couple of years. Projects such as Bryant were delayed for a couple of years. Hawthorne was done all at once instead of in sections and was, therefore, delayed. He said that he has received some comments on not keeping to the schedule. Commissioners discussed the "2012 Street Condition Status" map, and P.E. Minix noted that several streets in yellow are at a condition "tipping point" (Critical PCI) and will be grouped together to receive new asphalt in 2014.

The proposed 2013-2022 street program was reviewed. Factors considered included estimates in sources and amounts of revenues during this phase. Resurfacing is emphasized more than reconstruction during this next period. Central Business District ("CBD") improvements are scheduled for 2015 to coincide with Village landscape and streetscape improvements, but funding and scope of these other improvements are unknowns at this time. The CBD work as currently planned could create a \$2 million deficit in 2015. Available redevelopment (TIF District) and grant dollars may alter some plans. However, the 2015 Crescent work will not be rescheduled as IDOT funds will be available at that time. Once this program is complete, the prior schedule of resurfacing approximately 3 miles a year falls back into place. Commissioners discussed the possible impact of future annexations during this period. Any annexation would have an impact on the cost and schedule. Areas that are annexed typically have rural road-type streets that typically require full reconstruction and hence burden the program.

The 2013-2022 Roadway Related Water/Sewer capital improvements were reviewed. The water main work under/along Roosevelt Road is a stand-alone project, as are water pumping and wastewater lift stations. Other work is to be done in conjunction with road work. The emphasis for the sewer system is to reduce clear water intrusion and the lift stations. The impact of possible annexations to the north and south of the Village was discussed.

Commissioner Burton expressed concern about the negative fund balance starting in FY 2015/16. P.E. Minix said this is a result of the CBD improvements, and that TIF or other funds will be needed to address the deficit. It is this type of exercise that exposes the issues that

need to be addressed. Village-wide, there are several multi-million dollar questions, including the police station location, underpasses, etc.

**OTHER BUSINESS:**

P.E. Minix said that he would like to put Lake Ellyn studies and considerations on the September agenda, along with backyard drainage issues.

**PUBLIC WORKS:**

Director Hansen said that efforts are underway to expand the salt storage capacity at the public works facility by putting a 5,000 square foot addition on the north side of the building. An architect is looking at it, and this Commission will review the plan when developed. MFT dollars will be used to fund the addition. He noted that nothing can be built south of Wilson, and it must be confined within the current public works facility footprint.

P.E. Minix addressed a question about water quality. There has been some testing and additional flushing done in certain areas. He also noted that spring hydrant flushing was postponed to the fall because of the April storms. Long term solutions need to be developed for certain areas that have low flow or water quality issues.

**PROJECT REPORT:**

P.E. Minix reported that the Oak-Euclid-Forest Project water main lining project results were not entirely satisfactory, but it was a useful learning experience. The lining process itself went well, but testing has been challenging and the project is behind schedule. The underground improvements scheduled on the 2013 Street Improvements Project are 70% complete and the overall project is ahead of schedule.

The Village received five bids on the Metra lot and the low bid was below estimates and budget. The ARC and Plan Commission are reviewing the plans. The Village Board will award the contract in September. The goal is to have the lot open by year-end. It will be constructed with pervious pavers instead of asphalt.

Opus is now the contractor/developer for the Fresh Market development. Curb has been poured on the Glen Ellyn portion of the Taft Avenue extension. If the building cannot be opened by November, opening will be postponed to February 2014. The traffic study showed no significant impact on Lambert and Taft; there will be a full entry-exit on Roosevelt.

**ADJOURNMENT:**

Commissioner Lindquist moved to adjourn the meeting. Commissioner Brugh seconded the motion, and it was carried unanimously. The August 13, 2013 meeting was adjourned at 9:15 PM.

Submitted by Karen Blake, Recording Secretary  
Reviewed by R. Minix, Village of Glen Ellyn Public Works