

# MINUTES

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BOARD OR COMMISSION: Capital Improvements      DATE: April 8, 2014  
MEETING: Regular   X        Special \_\_\_\_\_      CALLED TO ORDER: 7:10 PM  
QUORUM: Yes   X        No \_\_\_\_\_      ADJOURNED: 8:33 PM

## MEMBER ATTENDANCE:

PRESENT: Chairman Colliander, Commissioners Lane, O'Carroll, Pryde, Ryne and Thelen

OTHERS: Trustee Clark

ABSENT: Commissioners Burton and Lindquist

AUDIENCE: None

The April 8, 2014 meeting of the Capital Improvements Commission, held at the Village Links Golf Course Clubhouse, commenced at 7:10 PM by Chairman Colliander. A quorum was not immediately present.

## **TOUR OF CLUBHOUSE AND GROUNDS IMPROVEMENTS:**

Commissioner Pryde led a walking tour of the clubhouse and grounds improvements. Although the primary improvements were to build the restaurant and banquet facility, many exterior improvements were funded from the capital budget, including extending water service lines, the new parking lot and lighting system and relocating electric service. Other exterior improvements include doubling the size of the driving range, a new covered entrance and new patio.

After the tour, Commissioners discussed the Links operations. Trustee Clark said that the Board's concern is for new revenue to come in from the new facilities. Weekends are full in the restaurant, but weekdays can be sparse. Staff is working out the issues created by the change in logistics due to the size and scale of the new facility.

Commissioner Pryde said that the current Phase 2 plan is for interior rehab of the balance of the clubhouse, including updating the bathrooms and shades for the windows in both the meeting and banquet rooms.

## **CALL TO ORDER:**

By 7:37 a quorum was established. Therefore, Chairman Colliander called the meeting to order.

**APPROVAL OF MINUTES:**

Commissioner Pryde moved, and seconds were heard to approve the January 14, 2014 meeting minutes. The motion was approved unanimously.

**TRUSTEE'S REPORT:**

Trustee Clark said that the Board has been working nearly exclusively on the budget. The budget approval is targeted for April 24 for the stub year of May 1 to December 31, 2014. The Board noted that with the assessment on the water bills for the fire department, the department will be able to start replacing the aged trucks. Commissioners discussed the Village resident and business participation in the old fire department pledge drive, noting that approximately 15% of residents, and an even smaller percentage of businesses, contributed.

Bob Minix and Dave Buckley presented the Public Works budget at the last Board meeting. Most of the Public Works projects were still on the table for discussion, without a final decision on eliminating projects or extending them. There was no consideration for extending the roads schedule to free up funds for a new police station. Although a new police station is not in the budget, the potential site is Panfish Park. There are few good options for renovating the Civic Center for modern police requirements.

**REVIEW OF PROPOSED PUBLIC WORKS SERVICE CENTER EXPANSION TO INCREASE EQUIPMENT AND SALT STORAGE:**

Commissioner Pryde presented to plans for expanding the Public Works storage facility. Salt storage will be redesigned and expanded. The salt storage area will be on treated concrete with no heat or insulation, but with natural ventilation. There is a possibility for also providing space for police evidence storage. The new facility will allow for ordering more salt before the start of the season when it is less expensive than in the middle of winter.

The plans received unanimous approval of both the Plan Commission and the Architectural Review Commission. The goal is to keep the work below the \$800,000 budgeted. Bidding will commence this week. Construction is expected to take place over the summer and fall.

**PUBLIC WORKS AND PROJECT REPORTS:**

P.E. Minix was absent because he was attending a District 87 meeting concerning plans for Crescent Boulevard. Of particular concern to the District is stopping pedestrians from crossing the street in mid-block, by constructing a fence, plantings or other barriers. It was noted by Commissioners that a future discussion will be needed with the District concerning the rotting timber retaining wall at the corner of Crescent and Ellyn.

Chairman Colliander is asking staff for direction on which projects are moving forward during the upcoming summer months, noting that the streets program should not slide, thus resulting in bad street conditions again. The Chidester-Elm-Lenox-Linden project is out to bid and the Elm-Cottage-Geneva Connectors Improvements Project will be out to bid soon.

The Commissioners discussed the state of the streets after the intense winter. There are potholes, but the Village streets fared better than in many municipalities. Repairs will probably add an extra \$100,000 to expenditures.

Commissioners discussed the difficulty of setting aside reserve funds with limited available dollars. There are projects that need to be done in the future, such as downtown streetscape improvements and the water service loop at Hill and Crescent, but will not have the funds available if not planned for now.

**OTHER BUSINESS:**

Commissioner O'Carroll announced he will be stepping down from serving on the Commission, noting he has been a member for nearly 20 years.

Trustee Clark will confer with President Demos about new members for the Commission. There was discussion concerning the number needed for a quorum with the reduced number of current Commissioners.

**ADJOURNMENT:**

Commissioner Pryde moved, and Commissioner Lane seconded, adjourning the meeting. With no dissent, the meeting was adjourned at 8:33 PM.

Submitted by Karen Blake, Recording Secretary  
Reviewed by R. Minix, Village of Glen Ellyn Public Works