

# MINUTES

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BOARD OR COMMISSION: Capital Improvements                      DATE: February 10, 2015

MEETING: Regular  X                       Special \_\_\_\_\_                      CALLED TO ORDER: 7:17 PM

QUORUM: Yes  X                       No \_ \_ \_                      ADJOURNED: 9:17 PM

## MEMBER ATTENDANCE:

PRESENT: Chairman Colliander, Commissioners Biggam, Lindquist, Pryde and Ryne

OTHERS: Public Works Director Hansen, Professional Engineer Minix, Village Planner Michele Stegall; Civil Engineer Jeff Perrigo

ABSENT: Commissioners Burton and Lane

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## **CALL TO ORDER:**

The February 10, 2015 meeting of the Capital Improvements Commission, held at the Glen Ellyn Civic Center, was called to order at 7:17 PM by Chairman Colliander. A quorum was not present at the start, although a quorum was achieved later in the meeting.

Commissioners discussed this possibility of additional members. One name has been submitted to the Village President for review. It is anticipated this person will be part of the Commission by the March meeting.

## **AUDIENCE PARTICIPATION:**

None

## **APPROVAL OF MINUTES:**

With the arrival of Commissioner Pryde, a quorum was achieved at 7:25 PM. Commissioner Lindquist moved, and Commissioner Biggam seconded, to approve the January 13, 2015 meeting minutes. The motion was approved unanimously.

## **TRUSTEE'S REPORT:**

None – Trustee Liaison Clark was not in attendance.

## **PROJECT REPORT:**

P.E. Minix reported that bidding for the Elm-Cottage-Geneva project is underway. Approximately 15 sets of plans have been requested, and more than five bids are expected to be received. The project cost is approximately \$2.2 million, with an alley component added. Bids will be opened tomorrow (February 11).

IDOT has revised the date for the letting on the Crescent Boulevard project to April 24, 2015, resulting in a mid-June construction start. The construction sequencing will be changed, and Crescent will be closed to expedite the project and allow for all paving to be done at one time. There will be schedule coordination challenges with activities at high school facilities over the summer, particularly with the construction planned on the east side of the high school building.

The Village is proceeding with the Taylor Street pedestrian underpass work. A Request for Proposals is on the street. The Village Board has made this project a priority. It is expected to be under construction in 2017.

P.E. Minix introduced staff Civil Engineer Jeff Perrigo, who writes specifications and works on the yearly sidewalk and sewer lining maintenance projects, among many other duties. The Village is interviewing for a new Senior Civil Engineer position, and hopes to fill it in March.

**NEW BUSINESS – DOWNTOWN STREETScape PLAN REVIEW AND DISCUSSIONS ON RECOMMENDATIONS FOR IMPLEMENTATION OF SPECIFIC PLAN ELEMENTS:**

P.E. Minix started the presentation by noting that the Board has allocated approximately \$4.5 million for the combination of street rehabilitation (\$3 million) and streetscape elements (\$1.5 million) in the downtown area. Full implementation of the streetscape study, funded by CMAP and completed in 2013 (the “Plan”), would cost up to \$10 million. The Board has declined implementation of every Plan feature, but has been silent on how to spend the available \$1.5 million. Village Planner Stegall will present various Plan elements from her perspective and will be seeking feedback on what information is needed by the Commission to make a recommendation to the Board.

Village Planner Stegall identified the “urban core” as being most of Main Street, and parts of Crescent, Duane and Pennsylvania. The Plan proposes use of pavers, tree grates, replacement of sidewalks and possibly new trees. As the Plan moves out from the urban core, there are fewer pavers shown, just arches around light poles and some strips. The urban residential section shows a grassy parkway and still fewer pavers. The pavers recommended in the Plan have been tested in the new Duane Street Metra commuter parking lot. Planner Stegall described the elements at key downtown intersections and eight other locations, some featuring bump-outs and seat walls. Midblock crossings were proposed on Main Street north and south of the railroad tracks. The Plan cost for the urban core portion was about \$3.6 million. With only \$1.5 million to spend, input is being sought from the Commission to prioritize location and scope of possible streetscape improvements.

Commissioners discussed current traffic flow in the downtown area, and the impact of changes / elimination of some parking. The possibility of opening up Main Street to two-way traffic and moving the horse trough to another location was also considered, along with possible maintenance issues with pavers. One scenario has angle parking on the south side of Crescent in lieu of the existing shelf lots adjacent to train station, to create more green space by the station. Parking during the day is a challenge on both sides of the railroad tracks.

Several plan aspects were discussed by the Commissioners on how to limit the streetscape work to the available budget. Village Planner Stegall noted that the developer of the Giesche / Main Street parking lot site will be required to install streetscape improvements that mirror those done elsewhere. Sidewalks need to be improved without trip hazards. If pavers are used, it should be at intersections. Traffic flow versus bump outs creating pinch points and tree grates versus tree boxes were considered. If trees are replaced and / or planted they need to have a uniform look. The placement and extent of brick pavers next to the curb, around trees and across intersections was considered.

P.E. Minix said that the currently envisioned roadway resurfacing project will be straightforward, mirroring what was done in 1998. Other than planned base replacement on Duane, the work will consist of scraping and paving with some curb and sidewalk repairs. It is possible that the cost will be less than currently estimated \$3 million, providing more funds for streetscape elements. Extensive sidewalk replacements were not contemplated in the \$3 million roadway budget. In addition to roadway work, the downtown sanitary sewers will be checked for illegal connections, water mains and storm sewers will be inspected, and repairs performed as needed, with those repair costs not part of the \$3 million roadway allowance.

The consensus from the Commissioners is to do streetscape improvements in the urban core area, focusing on Main and Crescent through five intersections (Main & Duane; Main & Crescent; Main & Pennsylvania; Crescent & Forest; Crescent & Park). The improvements would expand out to other corridors as funds become available in the future. There was a consensus for all new sidewalks where streetscape work will be performed. A consulting engineer will need to be engaged to tie all the elements together. P.E. Minix will bring the CIC concept plan to the Board prior to hiring an engineer. Commissioner Pryde offered to do some intersection concept sketches for discussion purposes. Engineering staff will provide cost estimates for the plan featuring the five urban core intersections for the March CIC meeting.

**OTHER BUSINESS:**

None

**PUBLIC WORKS REPORT:**

Director Hansen reported that there is a good supply of salt on hand, and there have been no issues with deliveries.

**ADJOURNMENT:**

Commissioner Pryde moved, and Commissioner Lindquist seconded adjourning the meeting. With unanimous consent, the meeting was adjourned at 9:17 PM.

Submitted by Karen Blake, Recording Secretary  
Reviewed by R. Minix, Village of Glen Ellyn Public Works