

# MINUTES

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BOARD OR COMMISSION: Capital Improvements      DATE: September 8, 2015

MEETING: Regular   X        Special \_\_\_\_\_      CALLED TO ORDER: 7:05 PM

QUORUM: Yes   X        No \_\_\_\_\_      ADJOURNED: 8:27 PM

## MEMBER ATTENDANCE:

PRESENT: Chairman Colliander, Commissioners Biggam, Kumar, Lane, Lindquist, Pryde, and Ryne

OTHERS: Trustee Liaison Clark, Public Works Director Hansen, Professional Engineer Minix

ABSENT: Commissioners Burton and Zucchero

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## **CALL TO ORDER:**

The September 8, 2015 meeting of the Capital Improvements Commission, held at the Glen Ellyn Civic Center, was called to order at 7:05 PM by Chairman Colliander. A quorum was present.

## **AUDIENCE PARTICIPATION:**

Students from Glenbard West High School were in attendance: Amanda Predki and Jeremie Barbosa. Commissioners asked for their opinion of the improvements on Crescent Blvd. They like it and think the roundabout is "different". P.E. Minix explained the purpose and activities of the Commission for their benefit.

## **APPROVAL OF MINUTES:**

Commissioner Lane moved, and Commissioner Pryde seconded, to approve the July 14, 2015 meeting minutes. The motion was approved unanimously.

## **TRUSTEE REPORT:**

Trustee Clark noted that Thursday, September 10 is the scheduled ground breaking for the Science Wing addition to Glenbard West High School. The bond issue for the new police station has been approved, as has the design-build team. The bond issue will provide \$12 million for the Police Station and \$1.5 million for Lake Ellyn overflow handling-related improvements. The Village will see interest savings due to its new bond AAA rating. The new police station will be located on South Park Boulevard adjacent to Panfish Park. There will be opportunities for resident input on the exterior look of the new police station at later dates. There was no referendum on the bond issuance as the Village is a home rule community and will repay the bonds without new funds primarily through reductions in the street improvements program

going forward. The position and configuration of the building(s) on the site will be determined, in part, by the existence of a flood plain on part of the land. Strategic planning sessions will be conducted with a facilitator for the current Village Board.

Trustee Clark said that the Trustee Liaison duty will be handled month-to-month with Trustee Elliot depending on travel and work schedules.

**CONTINUING BUSINESS - DOWNTOWN ROADWAY / STREETScape PROJECT – RECAP OF AUGUST BOARD WORKSHOP:**

The recommendation from the Commission was presented to the Board of Trustees at an August workshop. There was no consensus on the Board on the recommended plan at that time. Some Trustees are in favor of just road work, others favor portions of the plan. Concern was expressed over the possibility of multiple major projects going on at the same time with the potential Giesche-St. Petronille and McChesney & Miller site redevelopments and the downtown plan work. P.E. Minix said that he will be looking for direction as an outcome from the Board strategic planning sessions.

**NEW BUSINESS - CALENDAR YEAR 2016 CAPITAL PROJECTS BUDGET REVIEW:**

P.E. Minix reported that Village departments have put together their initial budget requests and are now meeting with the Village Manager and Finance Department. Most of the design work will be done in-house next year utilizing the talents of Senior Civil Engineer Rich Daubert and Civil Engineer Jeff Perrigo. Next year's roadway program will be different from this year's high profile and significant reconstruction projects. The 2016 program is scalable in order to match available Village budget and desired spending limits. The MUNIS software now being used for budget information input is limiting; therefore P.E. Minix put together a narrative on the 2016 projects and shared it with the commissioners.

The philosophy for 2016 is to continue with street resurfacing for a cost of approximately \$600,000. Street maintenance will cost approximately \$500,000. Staff is looking at coordinating approximately \$200,000 to \$300,000 of curb work with the basic resurfacing work. A lot of resurfacing was done in 2014-15 and the overall long-term program is now a bit ahead of schedule. P.E. Minix reviewed roads that are candidate sections for rehabilitation in 2016.

The major project for 2016 will be Elm between Kenilworth and Western and will include work on Oak Street and Geneva Road. Work in this area was deferred several years ago, but pressing drainage needs and chronic flooding need to be addressed. The road profile for Elm will be examined to assist in the conveyance of overland flow from south to north. A new culvert section will be installed on the south side of Geneva Road to re-establish a historic drainage element. The total Elm-Oak-Geneva project cost will be approximately \$2 million including water and sanitary sewer work. Several alleys will also be addressed in 2016. The 2016 roadway program cost as currently envisioned will be about \$3 million, with monies coming from the Capital Projects fund.

There are other capital projects in process. Staff continues to want to do a micro-surfacing demonstration project. Certain crosswalks around Roosevelt Road and Route 53 will be upgraded using federal grant dollars. This project was bid in 2015 but the one bid received was double the engineer's estimate and will be re-bid in January 2016. There are Lake Ellyn outlet structure improvements that will be paid mainly with 2013 federal storm disaster funds. Sample LED lights for the Central Business District are still being tested. There are 280 lights in the CBD, and will cost approximately \$250,000 to switch them out. The switchover will take place over two years. The local share of costs to construct a replacement bridge over the East Branch DuPage River on Hill Avenue will be split with Lombard, and there will be a sidewalk installed on the bridge as requested by Glen Ellyn.

In response to questions from the audience, P.E. Minix reviewed the scope of work for the Taylor Avenue pedestrian underpass. A new tunnel will be created to separate pedestrian and bikes from vehicle traffic. Design work will continue in 2016, with construction expected to commence in 2017. The Crescent Boulevard work near Glenbard West is essentially done aside from landscaping, irrigation, striping and street light system reactivation.

There was discussion concerning the reduced scope of work in areas on the edges of the Village. Some newly annexed areas have streets, trees, sidewalks and curb that all need to be addressed, and staff is considering how to approach these needs within the reduced level of resources. There was also discussion concerning current and future improvements around the Glenbard Wastewater Authority treatment plant, specifically on Bemis Road.

In 2016, there will probably be as much spent as in 2015 on water and sewer projects, with a focus on lift stations and water main rehabilitation on Roosevelt Road and Route 53. There are healthy reserves in this fund, and there are needs to be addressed. In response to questions, P.E. Minix said that revenues for the Capital Projects Fund are solid for the long term, but there is little opportunity for any large increases or windfalls. As real estate transfer taxes have increased recently, communication taxes have decreased. It is also important to note that the 2015 projects cost more than when planned several years ago.

Staff will continue to work on the budget, and will present it to the Board in October. It should be approved by the Board in late November or December.

**OTHER BUSINESS:**

P.E. Minix reminded new Commission members of the ethics and Open Meetings Act training on line – Village Administrative staff noted the need for some commissioners to complete the requirements.

Chairman Colliander asked staff to assess how well Commission members did on the bike training test on line compared with other respondents. Also, P.E. Minix has met with the Environmental Commission concerning the Bicycle Master Plan. In 2016, staff will be asking for Board approval of the plan that will likely include an on-street bike lane on Park Boulevard

between Roosevelt Road and the railroad tracks, although such a plan would have impact on the trees along Park.

P.E. Minix said that he will want to discuss the 2016 work on Elm Street as staff reaches out to residents on drainage issues in the area.

**PUBLIC WORKS REPORT:**

Director Hansen reported that there are additional sample LED lights outside the Civic Center for review. Also, the Village will purchase 2,000 tons of salt from the County, and can purchase a total of 2,800 tons from that source, which is better than purchasing from the State. However, if the County runs out of salt, there will be no other sources available to the Village.

**PROJECT REPORT:**

CRESCENT BOULEVARD RECONSTRUCTION – P.E. Minix reported that Crescent opened the Sunday before school re-started in late August. He has received mixed reviews about the roundabout in that there is too much signage. Landscaping will help, although the Village has limited signage options because of State requirements.

ELM-GENEVA CONNECTORS – COTTAGE IMPROVEMENTS – P.E. Minix said that Elm was open for the start of school. Landscaping will be completed shortly. Senior Civil Engineer Rich Daubert was in charge of the project and did an excellent job, filling the role of resident engineer usually performed by a consulting engineer.

GLENWOOD-ARBOR-RIDGEWOOD IMPROVEMENTS – P.E. Minix reported that concrete will be laid later in the week on the section of Glenwood north of Hill. The project is a bit over on cost due to additional water main work, and storm water work that will benefit residents. The project should be delivered on schedule and at a decent price point.

**ADJOURNMENT:**

Commissioner Pryde moved, and Commissioner Lindquist seconded adjourning the meeting. With unanimous consent, the meeting was adjourned at 8:27 PM.

Submitted by Karen Blake, Recording Secretary  
Reviewed by R. Minix, Village of Glen Ellyn Public Works