

# MINUTES

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BOARD OR COMMISSION: Capital Improvements                      DATE: October 11, 2016  
MEETING: Regular   X   Special \_\_\_\_\_                      CALLED TO ORDER: 7:12 PM  
QUORUM: Yes   X   No \_\_\_\_\_                      ADJOURNED: 9:15 PM

## MEMBER ATTENDANCE:

PRESENT: Chairman Colliander, Commissioners Biggam, Burton, Lindquist, Ryne

OTHERS: Professional Engineer Minix, Senior Civil Engineer Daubert, Director Hanson

ABSENT: Commissioners Kumar, Lane, Pryde, Zucchero

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## **CALL TO ORDER:**

The October 11, 2016 meeting of the Capital Improvements Commission, held at the Glen Ellyn Civic Center, was called to order at 7:12 PM by Chairman Colliander. A quorum was present.

## **AUDIENCE PARTICIPATION:**

None

## **APPROVAL OF MINUTES:**

Commissioner Lindquist moved, and Commissioner Burton seconded, to approve the September 13, 2016 meeting minutes. The motion was approved unanimously.

## **TRUSTEE REPORT:**

Trustee Elliott was not present.

## **CONTINUING BUSINESS:**

### **FY 2017 BUDGET: REVIEW OF 5-YEAR CAPITAL IMPROVEMENT PROJECTS AND PROGRAMS**

The Village Board will be considering the Capital Improvement budget starting next week. Senior CE Daubert has updated the 5-year plan, including projects from all departments. No change in roadway rehabilitation projects is proposed. He briefly summarized the projects that staff is proposing to defer at this point: ADA transition plan, Reno parking and access improvements, salt storage dome, wayfinding signage, Village Green storm sewer replacement (staff still looking into it), Glenbard West parking lot and sidewalk, Lake Ellyn Park and Lenox Road sidewalk (looking into grant funding), Route 53 sidewalk study, Bemis Road design engineering (push back to 2018 or 2019), chlorine study; Cumnor utility improvements (driven

by resident interest), PW Material bins and roof, and Reno/Newton site improvements (tied with salt storage dome project), Memory Court lift station replacement (recently repaired), Surrey Lift Station improvements, East Branch trail feasibility study (not critical), and COD water main looping.

Public Works staff met with Administration, Facilities Maintenance, and IT to identify and list projects for the 5-Year Capital Improvement Plan. Senior CE Daubert reviewed the 5-year CIP spreadsheet particularly with respect to the projects supported by the capital projects, water and sewer funds. A \$4.5 million project is scheduled for 2018 (CBD Roadway and Landscape Improvements); at this time that project would lead to a negative fund balance for a single year. He also reviewed grant funds received in 2016, approved grant amounts for 2017 as well as possible STP funding in 2018. Regarding water projects, several projects are associated with road improvement projects. Water meter replacement is scheduled for 2021; staff is planning to switch to a radio read system. Projected revenues provided by the finance department do not reflect any rate increases for water / sanitary sewer. Regarding sewer projects, the South Park lift station project and sewer main lining are the big ticket items. Staff feels the capital projects fund situation is manageable, but a growing deficit in the water / sewer funds is a concern. The state of these funds will be a future discussion item with the Board.

The Village Board is expected to approve the CY-17 budget in November.

### **BICYCLE FACILITIES PLAN**

At a recent Village board meeting, engineering for detailed design of the improvement of Park Boulevard between Roosevelt Road and the Union Pacific RR tracks was approved. During this discussion, the Board expressed concerns about widening Park Blvd between Roosevelt and Fairview (about 1/3 of a mile) by 2 feet on each side to accommodate bicycles, especially regarding connections at Roosevelt Road and the safety of bicycle traffic at this congested location. Some reasons for better bicycle accommodation in this area are the new police station and Panfish Park south of Roosevelt Road and already reasonable bike routes at Fairview and to the north. There is a preference to have bicyclists cross Roosevelt Road at a traffic signaled intersection such as Park. Since Park Blvd is being completely reconstructed, this is the one opportunity to accommodate bicycles in perhaps the next 50 years. The commissioners discussed potential loss of trees on Park Blvd; about half a dozen trees may need to be removed to accommodate the road. Park is not wide enough to accommodate a formal, striped bike lane at the currently proposed width of 31 ft. Staff intends to keep the project out of the crosswalk on north side of Roosevelt to avoid costly required upgrades.

The commission agreed that the reconstruction of Park Blvd. between Roosevelt Road and Fairview is an opportunity to improve bicycle accommodation. No overt opposition or overwhelming support was expressed for widening the road by 4 feet. The CIC would like to see the paver sidewalk north of Roosevelt removed and replaced with concrete to provide a wider, safer area for pedestrians and bicyclists approaching Roosevelt Road.

**OTHER BUSINESS:**

None.

**PUBLIC WORKS REPORT:**

Director Hanson stated that the reclamite pavement treatment was completed last week on the newly paved streets. Crack sealing of slightly older (3-5 years) streets will be occurring in the coming weeks. The curb and sidewalk repair program is ongoing, repairing trip hazards and deteriorated sections of curb and gutter and deteriorated pavement sections on concrete roadways. Pavement marking will occur next week around school zones and Crescent. The paver sidewalks on the north and south side of Roosevelt Road are currently being repaired to eliminate trip hazards.

**PROJECT UPDATE – PROJECT HIGHLIGHTS:**

PE Minix stated that they are still hoping to get Prairie Path paving and Civic Center parking lot paving done this year.

Senior CE Daubert gave an update on the Elm, Oak Geneva Improvements Project, which is ongoing. Resurfacing on Oak Street is completed, while work on Elm Street is ongoing, likely until December. Drainage improvements in and near Geneva Road are about half done. Private property work for homes on Elm Street is getting started.

The Hill Avenue Bridge project is still behind schedule, the piers are in place. It is possible to pour concrete in cold weather; however asphalt plants will be closing in late November and this may impact the needed work on the roadway approaches to the new bridge.

By the end of the month, staff should find out if the CBD roadway resurfacing project is approved for STP funding.

The Village has issued an RFP for engineering/architectural firms for a new or renovated train station and pedestrian overpass.

**ADJOURNMENT:**

Commissioner Biggam moved, and Commissioner Burton seconded adjourning the meeting. With unanimous consent, the meeting was adjourned at 9:15 PM.

Submitted by C. Johnson, Recording Secretary  
Reviewed by R. Minix, Village of Glen Ellyn Public Works