

# MINUTES

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BOARD OR COMMISSION: Capital Improvements                      DATE: January 10, 2017  
MEETING: Regular   X   Special \_\_\_\_\_                      CALLED TO ORDER: 7:06 PM  
QUORUM: Yes   X   No \_\_\_\_\_                      ADJOURNED: 8:25 PM

## MEMBER ATTENDANCE:

PRESENT: Chairman Colliander, Commissioners Biggam, Kumar, Lane and Ryne

OTHERS: Trustee Liaison Diane McGinley, Professional Engineer Bob Minix, Professional Engineer Rich Daubert, Public Works Director Julius Hansen, Senior Civil Engineer Tom Topor

ABSENT: Commissioners Lindquist, Pryde, Burton and Zucchero

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## **CALL TO ORDER:**

The January 10, 2017 meeting of the Capital Improvements Commission, held at the Glen Ellyn Civic Center, was called to order at 7:06 PM by Chairman Colliander. A quorum was present.

## **AUDIENCE PARTICIPATION:**

None

## **APPROVAL OF MINUTES:**

Commissioner Biggam moved, and Commissioner Lane seconded, to approve the December 13, 2016 meeting minutes. The motion was approved unanimously.

## **TRUSTEE REPORT:**

Trustee McGinley stated that the Taylor Street underpass is moving forward. P. E. Minix added that Bob Greenberg will be retiring as Utilities Superintendent after 35 years with the Village.

## **CONTINUING BUSINESS: PRIVATE PROPERTY DRAINAGE IMPROVEMENTS PROPOSED COST SHARE PROGRAM**

P. E. Minix introduced and described a finalized Public Works recommendation for a private property drainage cost share program based on earlier work and recent discussions with the Capital Improvements Commission. Director Hansen described a re-occurring drainage problem on Pleasant north of Hawthorne causing large ice accumulations this winter. The nearest storm sewer for a possible connection is located over 100 ft. away.

Discussion followed about correspondence with homeowners whose properties have been identified as problem areas. Director Hansen clarified that Staff is in need of official program guidelines before they start sending notices to property owners. Some property owners may be able to fix their drainage problems themselves, without help from the Village. P. E. Minix stated that the intent of the program is to allow each property owner to participate only once.

Discussion ensued about fairness and liability and which properties should be notified first about the program. Director Hansen noted that about 100 properties are initially targeted.

Commissioner Lane, seconded by Commissioner Kumar, moved to recommend approval of the cost share program document as written and presented by P. E. Minix, with the final program parameters to be developed by Public Works staff and in accordance with any directives of the Village Board. The motion was approved unanimously.

### **NEW BUSINESS: OVERVIEW OF 2017 ENGINEERING AND CONSTRUCTION PROJECTS**

2017 Roadway Projects: P. E. Daubert introduced Public Works' new engineer, Tom Topor, to the commission. Senior C. E. Topor reported that they are 90 percent done with the design of street resurfacing for the 2017 program. They plan to bid out the project in March. There is about 3.5 miles of roadway construction projects slated for 2017. The Kenilworth-Alley project will be out for bid in February.

Train Station: P. E. Daubert reported that seven proposals were received for the train station renovation and pedestrian access project. The Village short-listed the three highest ranked firms and will be conducting interviews; all three have significant train station design experience. This is a high profile project and there are possible grant opportunities.

Other projects: An RFP is out for six projects:

1. Water main lining on Roosevelt Road and Route 53 east and west of I-355.
2. Replacement of watermain on Roosevelt between Nicoll Way and Route 53.
3. CBD underground infrastructure assessment study – Smoke testing, dye testing, analysis and design of needed water, sanitary and storm sewer rehabilitation.
4. Montclair, East, Davis Terrace, Smith and Turner – Reconstruction and resurfacing
5. Royal Glen-Glen Terrace Area – Replacement of water and sanitary sewer mains with transfer to the Village including an assessment of block grant funding potential
6. St Petronille - Main Street Parking Lot retaining wall replacement (Glenwood section)

Staff was pleased that 13 consulting firms appeared at the informational meeting. Proposals will be due on January 19.

Park Boulevard Rehabilitation: The Environmental Commission voiced approval of the recommendation to widen Park between Roosevelt Road and Fairview to 32 ft. back-of-curb to back-of-curb, similar to the November 2016 action of the Capital Improvements Commission.

**OTHER BUSINESS:**

None.

**PUBLIC WORKS REPORT:**

Director Hanson reported on snow and ice control activities since December 2016. He stated that the Village is in negotiations with the Forest Preserve for use of their vacated maintenance building on St. Charles Road, west of Route 53. PW would use the building for storage. The CBD LED project will be underway as soon as possible; 50 lights need to be installed by the end of April to meet the requirements of the \$50,000 grant for the project.

**PROJECT UPDATE – PROJECT HIGHLIGHTS:**

P.E. Minix stated that the Hill Avenue bridge opened on December 14.

**ADJOURNMENT:**

Commissioner Biggam moved, and Commissioner Lane seconded, adjourning the meeting. With unanimous consent, the meeting was adjourned at 8:25 PM.

Submitted by C. Johnson, Recording Secretary

Reviewed by R. Minix, Village of Glen Ellyn Public Works Department