

**GLENBARD WASTEWATER AUTHORITY**

**Executive Oversight Committee**

**Agenda**

**Wednesday, June 17, 2009**

**8:00 A.M.**

**Meeting will be held at the Glenbard Wastewater Plant  
21 W 551 Bemis Rd, Glen Ellyn, IL**

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda
  - 4.1 Minutes from the May 14, 2009 EOC Meeting
  - 4.2 Vouchers previously reviewed by Trustee Hartweg
  - 4.3 Strand Amendment #1 for Design Services for St. Charles Road Project

Additional Services were required for multiple reasons during the time period we were preparing documentation for the ARRA funding. These services include, but are not limited to; modifying the front end documents, Facilities Plan submittal, additional soils testing, and modifications to the building as a result of the soils testing, additional work with cellular telephone companies, and additional work related to the Park District property.

GWA requests the EOC approve the Amendment #1 to Task Order #5 in the amount of \$19,900. This would change the agreement price from \$178,200 to \$198,100.

5. Strand Amendment #3 for Anaerobic Digester Project Construction Related Services

Amendment #3 focuses on converting the part-time RPR to full-time for the remainder of the contractual schedule (through October 31, 2009). The contractor is currently behind schedule and we feel this conversion would provide a more aggressive approach to get the project completed on time. An estimated \$121,700 is expected to provide a full-time resident engineer through October 31, 2009.

The original service agreement with Strand Associates related to construction services on the Anaerobic Digester project had provisions for a part-time resident project representative (RPR).

**Motion the EOC to approve the Amendment #3 for Anaerobic Digester Project Construction Related Services with Strand Associates, Inc. in the amount of \$121,700. This would change the agreement price from \$605,020 to \$726,720.**

6. Construction Related Services for St. Charles Rd. Lift Station Project

Design is completed and the St. Charles Road Lift Station is approaching Bid time. In order to finalize the last part of the requirements for the ARRA loan GWA would like to recommend Strand Engineering be utilized for the construction observation services for the St. Charles Lift Station Project.

Strand continues to provide cost effective services pertinent to work related to the wastewater industry. Typically, within our industry, we expect to see total engineering fees somewhere within the 13% to 20% range. We have evaluated Strand's Construction Services proposal and feel the cost falls within the typical guidelines for work associated with similar projects. Coupled with the original design agreement, the total engineering costs equate to 15% of the anticipated construction cost. One of the benefits of this agreement is we will have the ability to utilize the Resident Project Representative (RPR) for the Lombard CSO work that, with all intentions, will be taking place simultaneously to the St. Charles Road Project

Mr. Troy Stinson will be presenting to you specific information pertaining to the St. Charles Road Project. He will also be introducing his associates, Mr. Brent Schuster and Mr. Jay Dahlberg, who are currently our Resident Engineers on the Anaerobic Digester Project. Brent Schuster is also one of the design engineers for the Lombard CSO Project.

**Motion the EOC to award Strand Associates Engineers Inc. of Madison Wisconsin the Construction Related Service Agreement in the not to exceed amount of \$330,000.**

7.0 **Next EOC Meeting** – The next regularly scheduled EOC Meeting will be on **Thursday, July 9, 2009 at 8:00 a.m. at the Glenbard Plant.**