

**GLENBARD WASTEWATER AUTHORITY**

**Executive Oversight Committee**

**Agenda**

**Thursday, October 22, 2009**

**8:00 A.M.**

**Meeting will be held at the Glenbard Wastewater Plant  
21 W 551 Bemis Rd, Glen Ellyn, IL**

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda
  - 4.1 Minutes from the September 13, 2009 EOC Meeting
  - 4.2 Vouchers previously reviewed by Trustee Hartweg
  - 4.3 Glen Ellyn Park District/St. Charles Road Lift Station Project Easements Approval

**Motion Approval of the Glen Ellyn Park District Temporary Construction Easement and the Glen Ellyn Park District Permanent Easement necessary to complete the St. Charles Road Pump Station Upgrade**

- 4.4 Natural Gas Purchasing Agreement Contract Renewal

GWA currently has a Natural Gas Purchasing Agreement with Proliance Energy, LLC of Indianapolis, IN. The Agreement calls for Proliance to act as GWA's sole Agent for the purchase of natural gas and the management of transported gas into GWA's Nicor Account. The Agreement calls for GWA's Natural Gas Supply to the Glenbard Plant through Nicor's existing Account 3-33-03-9500 to continue to be provided under ProLiance's Disciplined Purchase Strategy. O&M Budget Account 270 521202 is utilized to budget for this expense item.

**Motion renewal of the existing terms of supply and management of GWA's Natural Gas usage by ProLiance Energy LLC of Indianapolis, IN for Nicor Account 3-33-03-9500.**

- 4.5 Ultraviolet Lamp Purchase

The rated lamp life is guaranteed by the manufacturer for 8,760 hours. Based on our historical daily average flow and the average running data for the past 10 years, these lamps have an effective life in our system of approximately 5.6 years. The effective lamp life can be expected to increase or decrease based on changes to the daily average flow. We are now coming to the end of year six of operation since this the last lamp replacement.

In preparation for total lamp replacement after year six of lamp operation, we are planning on purchasing 50% of the lamps during FY2010 and the remaining 50%

during FY2011. The cost for lamp replacement is \$18,000.00 in FY2010 and \$15,600 in FY2011, based off of purchasing the lamps from the lowest responsive responsible quote from North American UV.

**GWA requests the EOC motion to award the purchase of the budgeted Ultra Violet lamps for \$18,000 invoiced to Plant Equipment Rehabilitation account 40-580150 payable to North American UV.**

**4.6 DuPage County/St. Charles Road Lift Station Project Easements Approval**

**Motion Approval of the DuPage County Temporary Construction Easement, the DuPage County Permanent Easement, and the DuPage County Access Easement necessary to complete the St. Charles Road Pump Station Upgrade**

**5. Glenbard Wastewater Authority Agreement**

Discussion to recommend amending the current Glenbard Wastewater Authority Agreement (GWAA) to reflect a modification to the methodology of how administrative overhead fees are currently calculated to one that better reflects actual commitment from the administrative agency. Also part of the discussion would be a recommendation to modify the GWAA to reflect the addition of four separate Divisions within GWA to account for (1) St. Charles Lift Station, (2) Valley View Lift Station, (3) Sunnybrook Lift Station and (4) SRI Lift Station as separate assets with appropriate funding contributions from Glen Ellyn.

**Motion to recommend Amending the Glenbard Wastewater Authority Agreement (GWAA) at the next Board of Director's Meeting to address changes in the Overhead Fees (I-I(ii));**

**Motion to recommend Amending the Glenbard Wastewater Authority Agreement (GWAA) at the next Board of Director's Meeting to address changes in the Rate Determination (V-C)**

**Motion to direct GWA staff to perform a comprehensive evaluation of the latest GWAA and present appropriate modifications to the Executive Oversight Committee (EOC)**

**Motion to direct staff to seek proposals from appropriate consultants to provide a comprehensive asset evaluation to gauge total asset value of the GWA facilities and determine appropriate future capital funding allocations to the two communities (i.e. updated Johnson Study)**

**6. St. Charles Road Pump Station Upgrade Project Bid Award**

GWA recommends moving forward with the St. Charles Lift Station Project on the premise that the previous motions are approved. GWA needs this project to continue in order to continue to provide the level of service that the Village of Glen Ellyn and

DuPage County expect. We would also like to take advantage of a great bid price due to the current economy. As a result of cooperative discussions, the funding of the St. Charles Road Pump Station upgrade and any other capital or O&M expenditures associated will be the responsibility of the Village of Glen Ellyn through the creation of additional accounting divisions. In order to move forward with the St. Charles Road project GWA is requesting the EOC approves to utilize GWA cash on hand to fund the project with a 100% repayment plan for Glen Ellyn established during upcoming budget preparation. GWA likely would not be able to move forward without this spirit of cooperation from both of the villages.

Joseph J. Henderson of Gurnee, Illinois was the lowest responsive responsible bidder at the September 22, 2009 bid opening with a low bid amount of Two Million Four Hundred Seventy Seven Thousand dollars (\$2,477,000).

Include with this Bid award a 5.0% contingency to cover any necessary change orders that may arise. This would bring the total cost of the construction part of the project to Two Million Six Hundred Thousand dollars (\$2,600,000).

The construction services provided by Strand Associates Inc. that was approved at the June EOC meeting will add an additional Three Hundred Thirty Thousand dollars (\$330,000) to the construction cost for a complete project total of Two Million Nine Hundred Thirty Thousand dollars (\$2,930,000).

**Motion to utilize GWA Capital Funds to pay for the St. Charles Lift Station Project as budget, with a 100% repayment plan for Glen Ellyn being established during the upcoming FY11 budget preparation**

**Motion to include with this Bid award a 5.0% contingency to cover any necessary change orders that may arise. This would bring the total cost of the construction part of the project to Two Million Six Hundred Thousand dollars (\$2,600,000).**

**Motion to award Joseph J. Henderson of Gurnee, Illinois the St. Charles Road Lift Station Project with the lowest responsive responsible bid amount of Two Million Four Hundred Thousand Seventy Seven Thousand dollars (\$2,477,000).**

7. Other Business

7.1 Letter to the Legislators

8. **Next EOC Meeting** – The next regularly scheduled EOC Meeting will be on **Thursday, November 12, 2009 at 8:00 a.m. at the Glenbard Plant.**