

GLENBARD WASTEWATER AUTHORITY

Executive Oversight Committee

Minutes

Thursday, October 13, 2011

8:00 A.M.

**Meeting was held at the Glenbard Wastewater Plant
21 W 551 Bemis Rd, Glen Ellyn, IL**

Members Present:

William Mueller	President, Village of Lombard
Mark Pfefferman	President, Village of Glen Ellyn
Phil Hartweg	Trustee, Village of Glen Ellyn
Tim Sexton	Finance Director, Village of Lombard (For Manager Hulseberg)
Mark Franz	Village Manager, Village of Glen Ellyn
Carl Goldsmith	Public Works Director, Village of Lombard
Bob Minix	Village Engineer, Village of Glen Ellyn

Others Present:

Erik Lanphier	Wastewater Manager, GWA
Gary Scott	Sr. Plant Mechanic, GWA
Rick Freeman	Sr. Electrician/Electronics Technician, GWA
Gayle Lendabarker	Administrative Secretary, GWA
Tim Sexton	Finance Director, Village of Lombard

1. Call to Order at 8:10 a.m.
2. Roll Call: Mr. Mueller, Mr. Pfefferman, Mr. Hartweg, Mr. Sexton, Mr. Franz, Mr. Goldsmith and Mr. Minix answered "Present". Mr. Ware was excused.
3. Public Comment
4. Consent Agenda

Mr. Minix motioned and Mr. Pfefferman seconded the *MOTION that the following items on the Consent Agenda be approved. Mr. Mueller, Mr. Hartweg, Mr. Franz, Mr. Goldsmith, Mr. Sexton and Mr. Minix individually responded "Aye" during a roll vote. The motion carried.*

- 4.1 Minutes from the September 8, 2011 EOC Meeting.
- 4.2 Vouchers previously reviewed by Trustee Hartweg.
- 4.3 IRCA Roof Inspection and Consultation

Since 1990 Illinois Roof Consulting Associates, Inc. (IRCA) has provided Glenbard independent consulting services relating to roof condition evaluation, quantification of existing physical components, budget projections, and key roofing program maintenance details for execution by outside contractors. GWA has received a proposal from (IRCA) for Maintenance Inspection and Maintenance Repair Construction Services in the amount of **\$3,450**.

Illinois Roof Consulting Associates, Inc. (IRCA) will also provide independent consulting services for complete roofing rehabilitation executed by outside contractors. This year's projects include approx. 3,700 sq. ft. of roofing systems at the Grit Building (C); and the

Co-Generation Building (V). GWA has received a proposal from (IRCA) for Bidding and Construction Services for the FY2012 Capital Roof Replacements in the amount of \$8,000.

Motion EOC to approve the inspection services provided by IRCA of McHenry, IL in the amount of \$3,450 invoiced to the O&M account 270-420971 and the consulting services in the amount of \$8,000 invoiced to Capital account 40-580140.

Mr. Lanphier explained that this is an annual service contractor that GWA has used since 1990 to evaluate buildings for repair, bid packets and construction over site services.

Mr. Mueller asked if there is an annual budget allocation for the repairs. Mr. Lanphier advised there is an annual line item in the capital budget for this expense.

5. Adjourn to Executive Session

To discuss pending Anaerobic Digester litigation.

Mr. Minix moved and Mr. Hartweg seconded the motion to recess to Executive Session to discussion pending Anaerobic Digester mediation: The members responded unanimously to a verbal call of "Aye". The motion passed.

8:22 a.m. Reconvene from Executive Session

Roll Call: Mr. Mueller, Mr. Pfefferman, Mr. Hartweg, Mr. Sexton, Mr. Franz, Mr. Goldsmith and Mr. Minix answered "Present".

There were no actions to be taken as a result of the Executive Session.

Roll Call: Mr. Mueller, Mr. Pfefferman, Mr. Hartweg, Mr. Sexton, Mr. Franz, Mr. Goldsmith and Mr. Minix answered "Present".

6. Other Business –

6.1 Leachate hauling contract discussion.

Mr. Lanphier advised that the meeting with the residents of Bemis Road in regards to the intake of leachate resulted in recommending that evaluation of other alternatives for the leachate trucks other than the main plant via Bemis Road. Mr. Lanphier continued by explaining that upon review of historical data the dividing line that had been drawn years ago when the issue of the traffic on Bemis Road was publicly fought was not worth subjecting either Village or the residents for a second time. Mr. Lanphier indicated that the options of building an access road though any of the ComEd easements, while would allow for more trucks, would be expensive, and create additional maintenance costs for the maintaining of such an access road. Mr. Lanphier indicated he was in the early stages of investigating the feasibility of having the trucks report to the Lombard CSO plant and having the trucks empty the material into an existing manhole which feeds directly into the NRI. Mr. Lanphier continued by stating that there is a lab facility at the Lombard plant and that staff is over at the plant at least once during most of the operating day so it would not be out of the question to still monitor and control the quality of the leachate by having introduced into the system in this manner. Mr. Lanphier added if this option worked out, it

might be reasonable to considering constructing an in-ground holding tank for more controlled release into the system might worth doing which would allow for an increase in the number of leachate trucks GWA would consider taking in.

Mr. Franz and Mr. Goldsmith suggested further investigation with the thought to costs for construction of such a tank down the road.

Mr. Mueller expressed concern about the route to which the trucks would be taking to the plant as there is a cumbersome train crossing and a hard right turn near the tracks that could present safety concerns.

6.2 Asset Analysis & Alternative Funding Update

Mr. Lanphier advised that he had received a preliminary cost center presentation from Baxter & Woodman outlining the costs associated with converting from an eight (8) division O&M and capital plan to a single O&M and Capital and had forwarded the information to Mr. Franz, Mr. Hulseberg, Mr. Minix and Mr. Goldsmith for their review. Mr. Lanphier advised that Baxter & Woodman will be ready to present their analysis results at the November EOC Committee meeting.

6.3 Annual IEPA Inspection Report

6.4 MICA Loss Prevention Evaluation Results

6.5 Village of Glen Ellyn Planning & Development Department's Facility tour thank you letter.

Mr. Lanphier advised the EOC Committee that there was a loss time injury that occurred and that the employee was placed on leave for thirteen (13) days and returned only to advise Mr. Lanphier on October 11th as he was still experiencing pain with the arm and was seeking a second opinion consultation on Friday, October 14th. Mr. Lanphier indicated he would have more information at the next EOC Committee meeting.

Mr. Franz asked for a status on the catastrophic screw pump failures the plant encounter on September 25th. Mr. Lanphier advised the Committee of the failure of two (2) screw pumps on this date which the staff is still working to correct. Mr. Lanphier advised that earlier in the week Mr. Scott had located a screw pump bearing at another treatment facility that GWA was able to secure with the understanding that the new bearing in the process of being shipped to the plant would be delivered to this facility as replacement of their stock. Mr. Lanphier continued by stating that the new bearing was installed and the availability to run two (2) screw pumps had been restored to the plant however, the need to replace the screws has to the top of the priority list after hoping it could be addressed in the forthcoming facility plan evaluation. Mr. Lanphier advised that he had contacted Strand Associates seeking their input and evaluation of replacement the equipment with either like equipment or something that may be better.

Mr. Sexton asked about seeking a different engineering firm from a short list instead of defaulting to using Strand Associates. Mr. Lanphier indicated that GWA does have a short list of engineering firms, however to the urgency of this matter, going to Strand who has the in-depth knowledge of the plant and its operation was best approach to developing a quick resolution to the problem..

7. Next EOC Meeting – The next regularly scheduled EOC Meeting will be on **Thursday, November 10, 2011 at 8:00 a.m. at the Glenbard Plant.**

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Mr. Pfefferman moved to adjourn the October 13, 2011 EOC Meeting and Mr. Minix seconded the motion. The members responded unanimously to a verbal call of "Aye". The motion carried. The meeting adjourned at 9:40 a.m.

Submitted by:

Gayle A. Lendabarker
GWA Administrative Secretary