

**GLENBARD WASTEWATER AUTHORITY  
Executive Oversight Committee  
Agenda**

**Thursday, August 9, 2012**

**8:00 A.M.**

**Meeting will be held at the Glenbard Wastewater Plant  
21 W 551 Bemis Rd, Glen Ellyn, IL**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Consent Agenda
  - 5.1 Minutes from the May 10, 2012 EOC Meeting
  - 5.2 Vouchers previously reviewed by Trustee Hartweg
  - 5.3 Notification of Sale Regarding Surplus Equipment

GWA is requesting your authorization to approve the sale of the dishwasher to the only interested party, Suburban Laboratories, Inc. of Hillside, IL in the amount of \$500 to be deposited into the O&M account 270-530106.

**5.4 Interior Building Lighting Upgrade Project**

We are proposing utilizing Baxter & Woodman, Inc. (B&W) to perform this Energy Efficiency Lighting Improvement Assessment and Design in the amount of \$14,760. Staff has reviewed a similar study completed by B&W in March 2011 for the Downers Grove Sanitary District, and found it to be quite comprehensive and are confident B&W will do the same quality work for GWA. Funds for this expenditure are included in FY2013 Capital Improvement Fund 40, Infrastructure Improvement Account 580140 "Plant Lighting Retrofit Project".

**5.5 Baxter & Woodman Sewer Televising Bid Preparation**

The North Regional Interceptor (NRI) and South Regional Interceptor (SRI) are the two main trunk sewers for the Glenbard Wastewater Authority (GWA). Dating back to 2001-2002 NRI/SRI Capacity Studies

is the last time the NRI & SRI have been televised for any chemical corrosion, physical damage, or any infiltration or inflow resulting from separated lateral connections or manhole risers. The GWA has requested Baxter and Woodman Consulting Engineers (B&W) to provide us with bidding and scope of work services. This service will help GWA clearly define the details of the 28,475 linear feet televising project allowing us to procure the lowest competitive bidding.

In addition to the contract award for GWA we are also informing the EOC that we have partnered up with the Village of Glen Ellyn in an attempt to attain lower pricing per quantity basis. The price for televising sewer is based on an aggregate fee per linear feet of various sizes of piping to clean. Glen Ellyn is adding 23,400 linear feet of televising to the contract. Baxter & Woodman Consulting Engineers had provided GWA a quote of not to exceed \$5,000 for services previously discussed. To add the Village of Glen Ellyn to the scope and bidding process B&W added another \$1,800 to be billed and paid directly by the Village of Glen Ellyn.

In an attempt to take advantage of “time” during the dry weather the Lead Agency has authorized the Baxter & Woodman work to proceed as a budgeted item within the FY2013 Capital Budget. The GWA will *only* be invoiced for the originally agreed upon work indicated in the June 27, 2012 proposal in the amount not to exceed \$5,000 invoiced to O&M account 272-520970.

## 6. Job Order Contract Roof Rehabilitation Award

The approved FY2013 Capital Improvement Budget includes funds for annual roofing system replacements and estimated costs through FY2018 in accordance with the proposed Roof Replacement Schedule. This schedule proposes rehabilitation of roofing systems which have gone at least eight (8) years beyond their ten (10) year warranty periods and proposes completion prior to reaching ten (10) years beyond warranty expiration. For FY2013 the roofing system installed in 1992 on the Administration Building “R” is scheduled for rehabilitation, having a total of 6,995 square feet of roof area or roughly 9% of our roofing systems.

The Authority investigated Cooperative Job Order Contract (JOC) utilization through the EZIQC procurement service managed by The Gordian Group, Inc. This service provides Public Owners with Cooperative JOC usage for managing small to medium cost construction projects through the implementation of “on-call” contracted services with experienced contractors.

Utilizing the City of Naperville specifications within the Job Order Contract set out for Public Bid, and awarded to F. H. Paschen Construction, Chicago, Illinois, in compliance with 30 ILCS 525 procurement procedures the GWA is able to utilize the City of Naperville JOC with its many benefits.

**Motion the EOC to award a contract to F. H. Paschen, Chicago, IL, in the amount of \$ 98,638, and approve funds subject to a not to exceed amount of \$ 104,000 including a 5% contingency invoiced to Capital account 40-580145.**

**7. Job Order Contract Road Rehabilitation Award**

The approved FY2013 Capital Improvement Budget includes funds for Road Rehabilitation in the amount of \$110,000 under Capital Improvement Division 40, Infrastructure Improvement Account 580140. This amount includes sections of reconstruction due to base failure, curbing installation to direct rains to existing storm inlets, and grinding and overlay in those areas for which conditions are acceptable. While this proposal from F. H. Paschen is approx. 3% higher than that which was budgeted, this project provides for significant improvement in existing road conditions, storm water management, and will bring the GWA road surfaces back to a level where routine maintenance may again be scheduled over future years at levels near that experienced prior to the Anaerobic Digester Project.

**Motion the EOC to award a contract to F. H. Paschen, Chicago, IL, in the amount of \$113,335.45 invoiced to Capital account 40-580140.**

**8. Other Business**

- 8.1** E/M Corporation Violation Notice Letters
- 8.2** Discussion regarding acceptance or rejection of the Baxter & Woodman funding recommendation for GWA.
- 8.3** Biosolids Bulk Hauling Notice to Bemis Road Residents
- 8.4** Annual Laboratory Compliance Testing Completed - Passed

**9. Next EOC Meeting – The next regularly scheduled EOC Meeting will be on **Thursday, September 13, 2012 at 8:00 a.m. at the Glenbard Plant.****