

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
MINUTES
Thursday, August 9 2012
8:00 A.M.
Meeting will be held at the Glenbard Wastewater Plant
21 W 551 Bemis Rd, Glen Ellyn, IL

Members Present:

Mark Pfefferman	President, Village of Glen Ellyn
Phil Hartweg	Trustee, Village of Glen Ellyn
Mark Franz	Village Manager, Village of Glen Ellyn
David Hulseberg	Village Manager, Village of Lombard
Bob Minix	Public Engineer, Village of Glen Ellyn
Carl Goldsmith	Public Works Director, Village of Lombard

Others Present:

Erik Lanphier	Wastewater Manager, GWA
Richard Freeman	Sr. Plant Electrician, GWA
Gary Scott	Sr. Plant Maintenance Mechanic, GWA
David Goodalis	Sr. Plant Operator, GWA
Gayle Lendabarker	Administrative Secretary, GWA
Kevin Wachtel	Finance Director, Village of Glen Ellyn

1. Call to Order at 8:00 a.m.
2. Pledge of Allegiance
3. Roll Call: Mr. Pfefferman, Mr. Hartweg, Mr. Franz, Mr. Hulseberg, and Mr. Minix answered "Present". Mr. Mueller and Mr. Ware were excused.
4. Public Comment
5. Consent Agenda

Mr. Hulseberg motioned and Mr. Minix seconded the *MOTION that the following items on the Consent Agenda be approved with the removal of item 5.4 from the agenda. Mr. Pfefferman, Mr. Hartweg, Mr. Hulseberg, Mr. Franz, Mr. Goldsmith and Mr. Minix responded "Aye" during a roll vote. The motion carried.*

- 5.1 Minutes from the May 10, 2012 EOC Meeting
- 5.2 Vouchers previously reviewed by Trustee Hartweg
- 5.3 Notification of Sale Regarding Surplus Equipment

GWA is requesting your authorization to approve the sale of the dishwasher to the only interested party, Suburban Laboratories, Inc. of Hillside, IL in the amount of \$500 to be deposited into the O&M account 270-530106.

Mr. Lanphier advised that this item is a small piece of equipment which was replaced last year and was not a very high demand item in the open market and GWA was fortunate to find a buyer.

5.4 Interior Building Lighting Upgrade Project

We are proposing utilizing Baxter & Woodman, Inc. (B&W) to perform this Energy Efficiency Lighting Improvement Assessment and Design in the amount of \$14,760. Staff has reviewed a similar study completed by B&W in March 2011 for the Downers Grove Sanitary District, and found it to be quite comprehensive and are confident B&W will do the same quality work for GWA. Funds for this expenditure are included in FY2013 Capital Improvement Fund 40, Infrastructure Improvement Account 580140 "Plant Lighting Retrofit Project".

Mr. Lanphier requested this item be removed from the agenda as an option that could possibly result in \$15,000 in engineering cost savings is being evaluated. Mr. Lanphier indicated that Mr. Goldsmith had provided him with information on a bidding procedure that is similar to the job order contract method used for the roof and roadway work. Mr. Lanphier advised that the item would be placed on a future agenda once a cost analysis has been completed.

5.5 Baxter & Woodman Sewer Televising Bid Preparation

The North Regional Interceptor (NRI) and South Regional Interceptor (SRI) are the two main trunk sewers for the Glenbard Wastewater Authority (GWA). Dating back to 2001-2002 NRI/SRI Capacity Studies is the last time the NRI & SRI have been televised for any chemical corrosion, physical damage, or any infiltration or inflow resulting from separated lateral connections or manhole risers. The GWA has requested Baxter and Woodman Consulting Engineers (B&W) to provide us with bidding and scope of work services. This service will help GWA clearly define the details of the 28,475 linear feet televising project allowing us to procure the lowest competitive bidding.

In addition to the contract award for GWA we are also informing the EOC that we have partnered up with the Village of Glen Ellyn in an attempt to attain lower pricing per quantity basis. The price for televising sewer is based on an aggregate fee per linear feet of various sizes of piping to clean. Glen Ellyn is adding 23,400 linear feet of televising to the contract. Baxter & Woodman Consulting Engineers had provided GWA a quote of not to exceed \$5,000 for services previously discussed. To add the Village of Glen Ellyn to the scope and bidding process B&W added another \$1,800 to be billed and paid directly by the Village of Glen Ellyn.

In an attempt to take advantage of "time" during the dry weather the Lead Agency has authorized the Baxter & Woodman work to proceed as a budgeted item within the FY2013 Capital Budget. The GWA will **only** be invoiced for the originally agreed upon work indicated in the June 27, 2012 proposal in the amount not to exceed \$5,000 invoiced to O&M account 272-520970.

Mr. Lanphier advised that this item is more of an informational item to show the effort to combine like projects with either Village in an effort to realize cost savings.

Mr. Pfefferman asked about the three (3) different prices being requested. Mr. Lanphier explained that the pricing options being requested are broken down by one quote Village of Glen Ellyn cost only, one with GWA cost only and a third combining the work for both into a single bid. Mr. Lanphier explained that this was done in an effort to verify whether a true cost savings was being realized by both entities.

6. Job Order Contract Roof Rehabilitation Award

The approved FY2013 Capital Improvement Budget includes funds for annual roofing system replacements and estimated costs through FY2018 in accordance with the proposed Roof Replacement Schedule. This schedule proposes rehabilitation of roofing systems which have gone at least eight (8) years beyond their ten (10) year warranty periods and proposes completion prior to reaching ten (10) years beyond warranty expiration. For FY2013 the roofing system installed in 1992 on the Administration Building "R" is scheduled for rehabilitation, having a total of 6,995 square feet of roof area or roughly 9% of our roofing systems.

The Authority investigated Cooperative Job Order Contract (JOC) utilization through the EZIQC procurement service managed by The Gordian Group, Inc. This service provides Public Owners with Cooperative JOC usage for managing small to medium cost construction projects through the implementation of "on-call" contracted services with experienced contractors.

Utilizing the City of Naperville specifications within the Job Order Contract set out for Public Bid, and awarded to F. H. Paschen Construction, Chicago, Illinois, in compliance with 30 ILCS 525 procurement procedures the GWA is able to utilize the City of Naperville JOC with its many benefits.

Motion the EOC to award a contract to F. H. Paschen, Chicago, IL, in the amount of \$98,638, and approve funds subject to a not to exceed amount of \$104,000 including a 5% contingency invoiced to Capital account 40-580145.

Mr. Lanphier provided a brief explanation of how the Job Order Contracting process was utilized and that representatives from both villages had been on hand during multiple meetings with The Gordian Group to assist with the development of the job specifications and that a cost savings was being realized.

Mr. Goldsmith motioned and Mr. Minix seconded the motion to award a contract to F. H. Paschen, of Chicago, IL in the amount of \$98,638 and approve funds subject to a not to exceed amount of \$104,000 including a 5% contingency invoiced to Capital account 40-580145. Mr. Pfefferman, Mr. Hartweg, Mr. Hulseberg, Mr. Franz, Mr. Goldsmith and Mr. Minix responded "Aye" during a roll vote. The motion carried.

7. Job Order Contract Road Rehabilitation Award

The approved FY2013 Capital Improvement Budget includes funds for Road Rehabilitation in the amount of \$110,000 under Capital Improvement Division 40, Infrastructure Improvement Account 580140. This amount includes sections of reconstruction due to base failure, curbing installation to direct rains to existing storm inlets, and grinding and overlay in those areas for which conditions are acceptable. While this proposal from F. H. Paschen is approx. 3% higher

than that which was budgeted, this project provides for significant improvement in existing road conditions, storm water management, and will bring the GWA road surfaces back to a level where routine maintenance may again be scheduled over future years at levels near that experienced prior to the Anaerobic Digester Project.

Motion the EOC to award a contract to F. H. Paschen, Chicago, IL, in the amount of \$113,335.45 invoiced to Capital account 40-580140.

Mr. Lanphier explained that this item was a good fit for use with the Job Order Contracting process and that the work had been deferred since 2008 due Anaerobic Digester project which had been on-going and will satisfy GWA for some time with regards to the interior roadways of the main plant with the CSO plant being next on the list for substantial roadway repairs. Mr. Lanphier indicated that there was an alternate option that is going to be included in the event a problem arises with the foundation for the road which the base core samples indicated could exist. Mr. Goldsmith asked if the three percent (3%) was included in the \$15,000 alternative. Mr. Lanphier indicated that it was.

Mr. Pfefferman asked if there was any benefit on projects like this to work with either of the Villages and be incorporated into one of their projects. Mr. Lanphier indicated that the potential does exist however it was a matter of seasonal timing that GWA felt it best to seek out a contract using the Job Order Contracting process and that efforts will be made to work with the villages on future projects as well as incorporating the Villages into the J.O.C. process so all three (3) entities could benefit.

Mr. Minix asked Mr. Lanphier if he felt comfortable with the alternate that was included or if there was anything additional included in the contract. Mr. Lanphier advised that there was nothing additional in the contract that based on discussions with Paschen, he was comfortable proceeding with the additional \$15,000 alternate work option that was included.

Mr. Gary Scott indicated that based on the base core samples, only fifty percent (50%) of the alternate funds will have to be used.

Mr. Minix asked what the course of action would be in the event additional funds are needed. Mr. Lanphier advised he would seek a change order to the contract if it came to that and the details and any additional information would be communicated to the appropriate parties.

Mr. Franz asked for clarification of who Paschen is whether they are the general contractor or sub-contractor. Mr. Scott explained that the City of Naperville developed a comprehensive project list that they grouped under a single contract and placed it for bid; The Gordian Group won the bid and serve as the general contractor who then bids the work out to sub-contractors. Mr. Scott indicated that if there was a contractor that GWA wanted to use they could be if they agreed to the terms of the J.O.C. contract with The Gordian Group. Mr. Scott added that there are some things where there are no benefits to using the J.O.C. such as landscaping.

Mr. Hartweg motioned and Mr. Hulseberg seconded the motion to award F. H. Paschen of Chicago, IL in the amount of \$113,335.40 invoiced to Capital Account Code 40-580140. Mr. Pfefferman, Mr. Hartweg, Mr. Hulseberg, Mr. Franz, Mr. Goldsmith and Mr. Minix responded "Aye" during a roll vote. The motion carried.

8. Other Business

8.1 E/M Corporation Violation Notice Letters

Mr. Lanphier explained that E/M Corporation had installed a new system has been experiencing small issues in working out the bugs in the system which has caused them to exceed the zinc limitations on several occasion with this being the latest occurrence.

Mr. Pfefferman asked if Mr. Lanphier had any concerns with them continuing. Mr. Lanphier advised that he did not as the manager of E/M has been very proactive in communicating issues with Erik as soon as a violation occurs and is quick to submit fine payments per the Village of Lombard's pre-treatment ordinance. Mr. Lanphier added that if GWA determines gross negligence on the part of a company, GWA has the authority to cancel their permit and publicize that the company is violating EPA regulations and to fine them.

8:23 a.m. – Mr. Hulseberg and Mr. Goldsmith excused themselves from the meeting thus a quorum was no longer present. The remaining agenda items were points of discussion only.

8.2 Discussion regarding acceptance or rejection of the Baxter & Woodman funding recommendation for GWA.

Per the EOC Committee decision, all notes on this topic were removed from the Minutes into a separate document.

8.3 Biosolids Bulk Hauling Notice to Bemis Road Residents

8.4 Annual Laboratory Compliance Testing Completed - Passed

Mr. Pfefferman asked if GWA had received any calls from residents regarding the leachate traffic. GWA staff advised none even with higher truck traffic due to home construction not affiliated with GWA being noticeable.

Mr. Lanphier advised that Trotter & Associates has advised their meeting with DuPage County was positive however there are a few areas that will probably make the approval process a little more involved but it seems to positive as the County has determined this road would be considered an roadway and not a drive way, which would ease some of the restrictions. Mr. Lanphier advised that there are still meetings with IDOT to discuss the Butterfield Road ingress/egress and with ComEd on granting an easement for the road which need to take place. Mr. Lanphier indicated that Julius Hansen feels that the completion of this road is something that can be accomplished between resources from the both villages, which would be a huge cost savings. Mr. Lanphier indicated that the \$600,000 savings that he had stated could be realized is not revenue, but is real dollars due to a reduction in electrical and natural gas costs from the O&M budget on a year-to-year basis on top of the any potential revenue.

12. Next EOC Meeting – The next regularly scheduled EOC Meeting will be on **Thursday,**

EOC Meeting/August 2012

Minutes

Page 6

September 13, 2012 at 8:00 a.m. at the Glenbard Plant.

Submitted by:

Gayle A. Lendabarker
GWA Administrative Secretary