

**GLENBARD WASTEWATER AUTHORITY**  
**Executive Oversight Committee**  
**Agenda**

**Wednesday, December 12, 2012**

**8:00 A.M.**

**Meeting will be held at the Glenbard Wastewater Plant**  
**21 W 551 Bemis Rd, Glen Ellyn, IL**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Consent Agenda
  - 5.1 Minutes from the November 8, 2012 EOC Meeting
  - 5.2 Vouchers previously reviewed by Trustee Hartweg
  - 5.3 Engineering Services Agreement Amendment #2

Due to a multitude of minor issues during the past three months of the project, GWA is recommending to the EOC that the additional construction oversight work provided by Baxter & Woodman be compensated for with this last amendment.

The Authority is requesting approval for Amendment #2 to the Engineering Services Agreement in the amount of \$3,000 to be invoiced to Capital Account 40-580140. This will bring the total engineering costs on this project to \$56,845 which includes design and construction engineering. The estimated construction total is \$396,507 making the total engineering expenses 14.3% of the project.

**5.4 Equipment Surplus**

As the FY2013 vehicle replacement units have been placed into service, those units being replaced are now to be decommissioned, and are currently in storage waiting to be considered as Surplus Equipment.

6. Baxter & Woodman Invoice

A conversation began at the EOC meeting that had not been addressed previously regarding the Baxter & Woodman invoice. This discussion pertained to an amendment to the Baxter & Woodman Asset Analysis project number 110418.30. I want to clarify to the EOC that the approval that has been sought and approved by the Village of Glen Ellyn as the Operating Agency and by me, the GWA Wastewater Manager was for compensation for time spent doing the review. When I spoke to Mr. Wold with Baxter & Woodman it was clear that this was to be a time and material review of which no amendment to the previous contract was sought. The project number associated with the review of the CBBEL report is 110418.31 versus the project number for the Asset Analysis project was 110418.30 as indicated earlier.

Being that there was not an amendment needed for this work I believe that the only authorization that is needed from the EOC is for a voucher approval.

**Motion the EOC approve the Voucher for Baxter & Woodman of Crystal Lake, IL in the amount of \$3,770.**

7. Other Business

7.1 IGA Discussion Update

7.2 Letters to DuPage County Board members regarding damage to the NRI during the Prairie Path Bridge project.

7.3 Letter to Bemis Road Residents regarding Sludge Hauling

7.4 Coal Tar Sealant Information

7.5 Press Release Regarding EnerNoc Contract

8. **Next EOC Meeting** – Request January 10, 2013 meeting be cancelled. Next meeting would then be scheduled for February 14, 2013 at 8:00am.