

## MINUTES

**COMMISSION:** Historic Preservation      **DATE:** January 22, 2009

**MEETING:** Regular      **CALLED TO ORDER:** 7:36 p.m.

**QUOROM:** Yes      **ADJOURNMENT:** 9:01 p.m.

**MEMBER ATTENDANCE:**      **Present:** Chairman Marks, Commissioners Buckton, Ford, Janninck, Loftus and Wright

**Excused:** Commissioners Manak and Perkins

Also in attendance: Trustee Liaison Ladesic and Staff Liaison Denney

- 1. Call to order –**  
Chairman Marks called the Village of Glen Ellyn’s Historic Preservation Commission meeting to order at 7:36 p.m. in the Civic Center at 535 Duane Street.
- 2. Approval of Minutes – November 13, 2008 –**  
Chairman Marks stated that the discussion of signage under number four, part A, of the November 13, 2008 minutes should reflect that the sign discussed would be similar to the Economic Development Corporation parking sign located outside of the downtown fire station. Chairman Marks also requested that the discussion under number five be struck. Commissioner Loftus moved and Commissioner Ford seconded a motion to approve the minutes of the November 13, 2008 meeting, as revised.
- 3. Old Business –**  
Not considered.
- 4. New Business –**
  - A. Commission discussion of goals for 2009**  
The Commission discussed goals for the upcoming year. Goals discussed included the downtown strategic plan and funding for it; pursuing the creation of a historic district; pursuing participation in the Main Street project; continuing architectural resource surveys throughout the Village; providing input on artificial turf and lights at the Glenbard West athletic fields and following up on the Historic Preservation Guidelines.
  - B. Signs marking Stacy’s Corners–**  
Commissioner Wright reported that the Historical Society Board voted unanimously against having a “future site of” sign on the property. A potential site on the parkway at the corner of Main Street and Geneva Road was then discussed as an alternative

location for the sign. Staff Liaison Denney stated she would check into the possibility of placing the sign at the alternative location and report back to the Commission at the February meeting.

**C. Concerns regarding condensation on windows of Stacy's Tavern –**

It was reported that there is an issue of ice forming on the inside of the windows at Stacy's Tavern. Chairman Marks reported on his research into this matter and requested that Staff Liaison Denney contact the company that installed the windows and request suggestions to resolve the issue. Staff Liaison Denney will report back to the Commission on this topic at the February Commission meeting.

**D. Consideration of Historic Preservation Award Nomination – Renovation of the Year Award –**

The Commission discussed the nomination for the Renovation of the Year Award for the property located at 590 Hickory Road. Chairman Marks also asked Commissioners to forward any potential nominations for the Historic Preservation Commission Awards to him prior to the March 31 nomination deadline.

**E. Review of Commission Protocols for Board and Commission Manual –**

Staff Liaison Denney reported that the Village is in the process of compiling an advisory board and commission manual that provides general information on the Village organization and its various advisory boards and commissions. The manual will include a general section given to all boards/commissions, and a second section, known as the protocol section, which is specific to the activities of each board/commission. Staff Liaison Denney requested feedback from the Commission regarding the draft protocol section for the HPC. Commissioner Wright suggested that it would be helpful for all boards/commissions to receive all other protocol sections. Discussion took place on the provision of all protocol sections to all boards/commissions and commissioners were asked to transmit any changes to the HPC protocol section to Staff Liaison Denney within the next week.

**F. Other –**

There was discussion regarding the Glenbard High School District 87 proposal to add artificial turf and lights to Duchon/Memorial fields. It was decided that more information should be sought before the Commission takes any action. Representatives from both sides of the issue will be invited to the February Commission meeting.

**5. Historical Society Business –**

Commissioner Wright reported on plans for the Historical Society's Founders Ball, which will be held on Saturday, February 28 at the Crown Plaza Hotel in Glen Ellyn.

**6. Chairman's Report –**

None.

- 7. Trustee Liaison's Report –**  
Trustee Liaison Ladesic reported that the next Village Board Meeting on Monday, January 26 may be cancelled due to a light agenda.
- 8. Staff Liaison's Report –**  
Staff Liaison Denney reported on her conversation with Granacki Historic Consultants regarding the current architectural resource survey. Staff Liaison Denney also noted that the Village is aware that the Historic Preservation Commission has a commissioner vacancy.
- 9. Adjournment –**  
At 9:01 p.m., Commissioner Wright made a motion seconded by Commissioner Buckton to adjourn the meeting. Motion passed unanimously.

Respectfully submitted by:  
Monica Miller, Recording Secretary  
Historic Preservation Commission

Reviewed by:  
Kristen Denney, Staff Liaison  
Historic Preservation Commission