

MINUTES

BOARD/COMMISSION: Historic Preservation

DATE: 11/14/13

MEETING: Regular

CALLED TO ORDER: 7:31 p.m.

QUORUM: Yes

ADJOURNED: 9:08 p.m.

LOCATION: Glen Ellyn Civic Center

MEMBER ATTENDANCE:

PRESENT: Chairman Marks, Commissioners Christiansen, Fisher, Loftus, Manak, Schreiber, Saliamonas

EXCUSED: Commissioners Rasnic, Wilson, Student Commissioner Davis

ALSO PRESENT: Staff Liaison Schrader, Trustee Liaison McGinley, Recording Secretary Solomon, Robert Chambers, 3 Glenbard West High School Students

1. Call to Order

Chairman Marks called the Glen Ellyn Historic Preservation Commission regular meeting to order at 7:31 p.m., in the Civic Center at 535 Duane Street, Glen Ellyn, Illinois. He welcomed the students visiting from Glenbard West High School.

2. Approval of October 24, 2013 Minutes

Commissioner Loftus made a motion to approve the minutes of October 24, 2013, and Commissioner Christiansen seconded. The motion carried unanimously by a vote of 5-0 as Commissioners Manak and Schreiber abstained from the vote as they were not present at this meeting.

3. Public Comment

None

4. Old Business

None

5. New Business

A. Forest Hill of Glen Ellyn Cemetery – Pre-Determination for Landmarking Status

Chairman Marks asked Staff Liaison Schrader what else is needed for this process, and Ms. Schrader stated she needs a letter from the cemetery association. Bob Chambers, with the Forest Hill Cemetery Association, stated he would bring this letter to Ms. Schrader in the next few days.

Commissioner Manak asked for clarification on the correct name of the cemetery association as he looked at the application packet. Mr. Chambers stated it is officially the Forest Hill of Glen Ellyn Cemetery Association, and Commissioner Manak stated this would then be the name in the official record. Commissioner Manak stated the cemetery is a gem and a treasure as many of the Village's founders are buried there as well as Civil War soldiers. Commissioner Manak stated he does have plots in this cemetery, and the HPC agreed this is not a conflict of interest with this discussion.

Commissioner Loftus asked about possible procurement of funding after the landmarking for restoration on some of the early headstones. Mr. Chambers stated they accept donations which help with the maintenance of the older graves, but the Cemetery Association has not sought out grant money for this.

Commissioner Fisher stated the cemetery is a great piece of Civil War history. Commissioner Christiansen stated it would be great to see an article in the Village newsletter or the local paper when the landmarking process is completed. Commissioner Saliamonas asked if there is a brochure for the cemetery or tours given. Mr. Chambers stated the Association has given tours.

Commissioner Manak stated the application was filed on the basis of the following criteria:

1. Its value as an example of the architectural, cultural, economic, historic, social or other aspect of the heritage of the Village of Glen Ellyn, the State of Illinois, or the United States;
2. Its identification with a person or persons who significantly contributed to architectural, cultural, economic, historic, social or other aspect of the development of the Village of Glen Ellyn, the State of Illinois, or the United States;
3. Its representation of an architectural, cultural, economic, historic, social or other theme expressed through distinctive areas, districts, places, buildings, structures, works of art or other objects that may or may not be contiguous;

4. Its unique location or distinctive physical appearance or presence representing an established and familiar visual feature of a neighborhood, community or the Village of Glen Ellyn.

Chairman Marks asked for a motion to move forward with preliminary determination of landmark status for the Forest Hill of Glen Ellyn Cemetery Association. Commissioner Manak made the motion, under criteria numbers 1, 3, 5 and 6 on the application. Commission Schreiber seconded, and the motion carried unanimously by a vote of 7-0. Staff Liaison Schrader said the HPC should be able to do the Public Hearing at the January 2014 meeting.

B. Informational Guidelines for Glen Ellyn Landmark Process

Chairman Marks passed out the letter he revised after the last meeting and read this letter aloud. There was a discussion on the document about suggestions on revisions. Staff Liaison Schrader stated the HPC could also do a Q&A document that would have all the information. Chairman Marks will forward an electronic copy of the letter with the new revisions to Ms. Schrader so she can add the correct information for the Village website.

Commissioner Schreiber made a motion to authorize Chairman Marks to make the necessary revisions to this letter and then accept the letter as amended. Commissioner Christiansen seconded, and the motion carried unanimously by a vote of 7-0.

C. 544 Forest Avenue

Chairman Marks stated he has been trying to call the homeowners of 544 Forest Avenue after Ms. Schrader received a call from the owners about replacing windows. Chairman Marks stated the Citizens for Glen Ellyn Preservation did a great explanation in one of their newsletters on historic window replacement.

D. Teardown Draft Letter

Chairman Marks stated he drafted a letter that could be sent to homeowners of architecturally significant or historically significant homes about what a teardown can do to the Village. He read this draft and asked for suggestions. There was a discussion about the letter. Trustee McGinley stated Chairman Marks started with a good idea in the letter, and she and Ms. Schrader will look over the letter and make it into a more educational piece. It was suggested this letter should be sent to architects and real estate agents too. Trustee McGinley suggested an educational seminar for the architects as well.

6. Historical Society Business

Chairman Marks stated the GEHS is close to hiring a new manager for Stacy's Corner Store. He stated there will be a Holiday Craft Bazaar on November 16th and 17th.

7. Chairman's Report

None

8. Trustee Liaison's Report

Trustee McGinley stated the Village Board is still working on tax and budget discussions for next year. She stated the residents will receive a monthly Village Services bill, which will include a flat fee to help with funding for the Glen Ellyn Volunteer Fire Company.

9. Staff Report

Staff Liaison Schrader stated the contract with Granacki for the Architectural Resources Survey should be signed in the next week. She stated the survey should be done by June 2014 as the grant will expire about that time.

Ms. Schrader stated 253 Anthony Street was approved for landmark status by the Village Board at the November 12th Village Board meeting.

10. Confirmation of Next Meeting Date and Adjournment

Chairman Marks stated the next meeting will take place on Thursday, January 23, 2014, at 7:30 p.m.

With no further business, Chairman Marks asked for a motion of adjournment. Commissioner Schreiber made a motion for adjournment, and Commissioner Christiansen seconded. The motion passed unanimously by a vote of 7-0, and the meeting was adjourned at 9:08 p.m.

Submitted by: Debbie Solomon, Recording Secretary

Reviewed by: Kristen Schrader, Staff Liaison, Historic Preservation Commission