

Minutes

BOARD/COMMISSION: Recreation

DATE: November 17, 2010

MEETING: Regular

CALLED TO ORDER: 7:30 p.m.

QUORUM: Yes

ADJOURNED: 8:11 p.m.

MEMBER ATTENDANCE:

PRESENT: Chairman Girsch,
Commissioners Dwyer,
Graham, Noel, Rosley

LOCATION: Glen Ellyn Civic Center

ABSENT: Commissioners Cavangh,
Cornwell

ALSO PRESENT: Trustee Liaison
Cooper, Village Links Staff
Member Matt Pekarek

Call to Order

Chairman Girsch called the meeting to order at 7:30 p.m. Chairman Girsch introduced new Commission member Glen Graham.

Public Comments

None.

Approval of the Minutes of the October 20, 2010 Meetings of the Recreation Commission.

Commissioner Rosley moved for the approval of the minutes from October 20, 2010. Commissioner Dwyer seconded. The motion passed unanimously.

Standing Reports

Manager – Matt Pekarek

Mr. Pekarek stated that the 18 hole golf course was aerated at the beginning of October. Overall the weather was great and the calendar set up well due to the number of Friday Saturday and Sundays. Sales were slightly down when compared to the last few years but this month was better than last year due to the calendar and the weather. He stated the course will be slightly ahead in rounds and slightly below in revenue for 2010.

Mr. Pekarek stated gypsy mouths were found on the course for the first time in 15 years of monitoring. He stated the consequences can be significant over time and can cause trees to get sick and die over the course of several years resulting in considerable removal costs. He stated heavy infestations can cause droppings that can be unpleasant. He also touched on pesticides that can be sprayed but are expensive and difficult to apply around golfers. Staff will work to limit the spread of the insect.

Mr. Pekarek also reported that the Recreation Department is now responsible for maintaining two paths on private property running east from Panfish Park through the Waters Edge condominium development. He stated the paths are poorly designed and washout during heavy rainfall. Portions of the paths are located in a wetland, limiting our ability to make changes to them.

General discussion took place over the location of the paths and the changes that might be needed to these paths and the easement that was granted to maintain the paths. Chairman Girsch expressed her concerns with the added cost that this will effect the recreation budget and also that this is a non revenue generating item. Mr. Pekarek stated that he was confident the cost should not be too expensive to maintain and should require minimal maintenance over the next couple of years.

Commissioner Rosley questioned the status of the Point of Sale system replacement. Mr. Pekarek stated that no work has been done on that project because staff has been working on tasks for the Facility Master Plan Steering Committee.

Chairman Girsch questioned how much additional expense will be incurred with the 18-hole course remaining open later than in past years. Pekarek replied that the costs should not be significant. He expects any additional revenue to cover added costs. He discussed course maintenance tasks and work that needs to be done to prepare the course for winter. He mentioned geese chasing as one task that will cost more than in past years. General discussion took place over the net gain that could be seen by keeping the course open later.

Financial – Commissioner Rosley

Commissioner Rosley stated rounds played are up slightly and revenue is down slightly for the year. He reported maintenance and golf operations expenses are significantly down when compared to the previous year. Mr. Pekarek stated staff anticipated revenue would be down for the year so they expenses in a number of areas including seasonal staff, a building cleaning service. They reduced maintenance on bunkers. The use of chemicals to slow the rate of turf growth allowed a reduction in the frequency of mowing.

Trustee Liaison – Peter Cooper

Trustee Cooper stated on November 8th the Village approved 2011 Village Links Fee Schedule. The Village tax levy process has begun. He reported the Village Manager will be resigning on December 31st and a recruitment process has begun to replace him. The Village is also looking for a new Finance Director. He stated he would keep the Commission updated as the recruitment process takes place.

Old Business - New Revenue Ideas

Mr. Pekarek provided a summary regarding the last meeting of the Master Plan Steering Committee. He stated a draft for a Request For Information (RFI) for the Outsourcing of Golf Course Food Service was developed. He asked for input from the Recreation Commission.

Staff has outlined the facility deficiencies at the Village Links. For the December meeting staff will create about 5 site plans representing alternate scenarios for addressing those deficiencies. The Steering Committee will be asked to review those scenarios and identify two or three scenarios for further study.

Mr. Pekarek stated the RFI responses will be due by the end of the year. General discussion took place regarding the amount of companies that might receive and respond to this RFI. Mr. Pekarek stated currently 3 vendors are on the list developed by the Steering Committee and that a legal notice will be published in the Daily Herald for the public at large.

Announcements and Other Business

Reminder – Next scheduled meeting scheduled for Wednesday January 19, 2011 at 7:30 p.m. at the Glen Ellyn civic center.

Mr. Pekarek stated he has a storm water presentation will be given at a future Commission meeting.

Adjournment

Commissioner Dwyer motioned for adjournment. Commissioner Noel seconded. The motion passed unanimously and the meeting was adjourned at 8:11 p.m.

Submitted by: Chris Ragona

Reviewed and edited by Matt Pekarek, Recreation Director January 14, 2011

Approved by the Recreation Commission January 19, 2011