

Minutes

BOARD/COMMISSION: Recreation

DATE: June 29, 2011

MEETING: Regular

CALLED TO ORDER: 7:35 p.m.

QUORUM: Yes

ADJOURNED: 9:08 p.m.

LOCATION: Glen Ellyn Civic Center

MEMBER ATTENDANCE:

PRESENT: Chairman Girsch, Commissioners Cavanagh, Cornwell, Graham, Jourdan,
Miller

ABSENT: Commissioner Dell,

ALSO PRESENT: Recreation Director Pekarek.

Call to Order

Chairman Girsch called the meeting to order at 7:35 PM.

Public Comments

None

Approval of Minutes

Commissioner Miller moved and Commissioner Cornwell seconded that the minutes of the April 20, 2011 meeting be approved. Motion passed.

Commissioner Miller moved and Commissioner Cornwell seconded that the minutes of the May 10, 2011 meeting be approved. Motion passed.

Commissioner Cavanaugh moved and Commissioner Cornwell seconded that the minutes of the June 15, 2011 meeting be approved. Motion passed.

Manager's Report

Matt Pekarek reported that May was a fair month for golf with rounds played down 11%. The golf course is in good condition. The only disappointment has been that weather and major events have prevented staff from topdressing greens.

June has been a much better month. Revenue has improved with better weather. There are signs of overall improvement in demand.

Chairman Girsch asked if there have been complaints about a lack of sand in bunkers on the 9-hole course. She has received comments from some golfers. Commissioner Miller said that the bunkers on the 9-hole course are not as nice as those on the 18-hole course, but they are still better than many courses in the area. A discussion of sand bunkers followed.

Staff continues to monitor gypsy moth activity. Gypsy moths emerged May 7. We monitor this activity closely because gypsy moths are a threat to defoliate and weaken trees when populations increase.

Financial Report

Matt Pekarek reported that poor revenues in April and May have the Village Links far behind last year. He said that with revenues down it is likely that the Village Links will not make a profit this year. Staff continues to work at controlling expenses. Staff is not planning on reducing service levels in coming months, fearing that a drop in service or quality would cause a further decline in patronage.

Trustee Liaison Report

None

Village Links Facility Master Plan

The Commission discussed the public meeting held on June 15, 2011.

Commissioner Miller expressed disappointment that only 30 people attended the meeting. He commented on several aspects of the concept plan. He felt that the practice putting green does not need to be very large, as most golfers only want to take a quick putt or two to get a feel for green speed. He felt that a 6-foot fence at the back of the driving range could solve the safety issues there.

Commissioner Cornwell felt that it was important to address the utility issues before service disruptions caused problems for customers. After considerable discussion on various plan details, Chairman Girsch asked each Commissioner to give their opinion of the plan. There was an agreement that the plan was good.

Matt Pekarek raised the issue of the proposed method for hiring architects/engineers. He explained staff's recommendation and stated that he was looking for any other ideas the Commission might have.

Commissioner Cornwell asked if it would be helpful to consult with just one other architect to get their thoughts. Mr. Pekarek explained that State law prescribes the procedure that municipalities must use to select architects/engineers. They can negotiate a contract with a firm with which they have an existing satisfactory relationship. If they wish to conduct an open competitive search for an architect/engineer, they must conduct that search based on professional experience, credentials, capability etc. After ranking the firms on that basis, the Village can negotiate a contract (price and other terms) with the highest ranked firm. If an acceptable contract cannot be negotiated, negotiations with the highest must be terminated and the Village can negotiate with the second ranked firm. That process continues, negotiating with each firm in the order of their ranking, until an acceptable contract is negotiated. The Village cannot limit their search to certain firms. The Village cannot compare price to select a firm. They cannot resume negotiations once they have been terminated.

Mr. Pekarek said that the choice is between negotiating a contract with the firms with which the Village has an existing satisfactory relationship or soliciting all interested firms to submit letters of qualification, experience, capability etc. and proceeding under State law. Staff has met with the

three architects/engineers that they recommend hiring and has received proposals from each firm for design services. Those proposals are within industry norms. Staff recommends those proposals be accepted because those firms have shown to produce designs that lower construction costs. Mr. Pekarek asked the Recreation Commission if they had any suggestions on a better way to hire architects /engineers. The Commission did not have suggestions on a better way to hire architects/engineers. Chairman Girsch noted that staff was recommending the hiring of three firms for specific reasons based on project experience.

Commissioner Cavanagh moved and Commissioner Miller seconded a motion recommending that the Village Board adopt the concept Facility Master Plan and hire architects/engineers to design the improvements. Motion passed 6-0.

Announcements and Other Business

The next meeting of the Recreation Commission will be Wednesday July 20, 2011 at 7:30 PM at the Civic Center.

Adjournment

The meeting was adjourned at 9:08 PM.

Submitted by: Matt Pekarek, July 18, 2011

Approved by the Recreation Commission July 20, 2011