

STANDING REPORTS:

Manager's Report

Manager Pekarek said October play was down as compared to 2011. It was partially due to a calendar shift, losing one weekend from the previous year. November play was also down, but November 2011 was a superior month. In November, turf maintenance ends and specialized tasks begin, such as blowing out the irrigation system. During the last quarter, considerable focus was on supporting the Facility Improvement Project construction. All 27 holes were open through December 19, the latest the course has remained open in several years. This was 10 days later than planned, thus adding a few thousand dollars to the year's revenue. Overall 2012 rounds played were up 14% on the 18-hole course and 10% on the 9-hole course. Green fee revenue was up 10%.

Ten years of payments remain on the 2002 bonds at \$335,000 a year. A total of \$3.2-million in principal and interest is owed on that debt. An additional \$5 million was borrowed for the Facility Improvement Project, adding an additional \$310,000 per year in debt service for twenty years. Manager Pekarek noted that the Links has been able to increase cash reserves while paying off the first 10 years of the 2002 debt.

The Rotary Citrus Sale was staged in the main parking lot in December, the fourth year the Links has supported this charity event.

Trustee Liaison Report

Trustee Ladesic asked about signage for the new facilities. Manager Pekarek said that there is a sign on Park Blvd. that has been up since October. Trustee Ladesic said that there is trial wayfinding signage going up around the Village. He encouraged all Commissioners to have neighbors take the web survey for opinions on streetscapes and signage, including benches, walkways, pavers, landscaping and other items. He also asked Matt to do a mailing to local groups likely to use the facility, such as the Kiwanis, emphasizing the clubhouse improvements. He also suggested that the DuPage Visitors and Convention Bureau might be a help. Manager Pekarek will follow up.

Financial Report

Year end 2012 numbers are not yet available from the Village. However, the 2012 calendar year is expected to be several thousand dollars ahead of 2011.

UPDATE ON VILLAGE LINKS FACILITY IMPROVEMENT PROJECT

Manager Pekarek has distributed weekly updates on the improvement project construction. Work began in earnest in late October and is progressing steadily. Through value engineering

and change orders, the contingencies have been increased to \$200,000. It would be nice to have a 5-10% contingency on this type of project, but that would require a contingency of \$300,000 - \$600,000. Many of the more difficult construction items have been completed, including excavation for the building foundation and circle drive parking lot. The only major item that could result in problem with poor soil would be in the main parking lot excavation.

Cooperative weather has the site work ahead of schedule. The building is running a bit behind schedule. The contractor will have to catch up the interior work, but still reports that the May 31 deadline will be met. The project is on budget and on schedule.

Commissioner Miller asked about chef positions. Manager Pekarek said that they will be soon posting a position for a full time kitchen manager. Mike Atkins will be interviewing candidates for that position.

Chairman Girsch asked about outside work as weather deteriorates. Manager Pekarek said that outside work is essentially suspended for the winter. Trenching cannot be done efficiently on frozen ground. However, framing on the building can be done, and it is hoped that will be complete by January 31 so roof trusses can be installed. The structural steel can also be installed. He also noted that the parking lot will not be done until spring when heavy construction equipment no longer needs to access the site.

The grounds staff is working on tree trimming and equipment maintenance.

There was discussion concerning creating a subcommittee of this Commission to serve as a feedback forum for the food service area, i.e., pricing, product and service on an ongoing basis. There will be benefits from conversations about what guests are experiencing. Mike Atkins would engage directly with this subcommittee.

Commissioner Jourdan asked about the driving range. Manager Pekarek said that it will not open March 1. The range will have to have irrigation installed once the heavy construction equipment is gone. Whether to sod or seed has not been decided. The Links will be taking on the sod/seed and the irrigation so that those costs could be removed from the renovation project budget. Manager Pekarek expects about a six week delay in opening the driving range, depending on weather. As of now, there is soil stored on the range, and the entire range will need to be fine graded.

Manager Pekarek also noted that the fence along the first hole will be landscaped. Resident cards can be renewed by phone, but the drawing for Permanent Times will still be in March. He concluded that the first couple of months may be challenging rocky with walking paths around construction. Conditions will change weekly. Commissioner Jourdan mentioned he had been at the Links in the past two weeks, and it looked great.

ANNOUNCEMENTS AND OTHER BUSINESS

There were no announcements. The next meeting of the Recreation Commission will be on Wednesday, February 20 at 7:30 PM at the Glen Ellyn Civic Center.

ADJOURNMENT:

Commissioner Miller moved to adjourn the meeting, with Commissioner Jourdan seconding the motion, which was agreed to unanimously. The January 16, 2013 meeting adjourned at 8:15 PM.

Submitted by Karen Blake, Recording Secretary

Reviewed and Edited by Matt Pekarek, Recreation Director February 15, 2013

Approved by the Recreation Commission February 20, 2013