

**Agenda**  
**Glen Ellyn Village Board of Trustees**  
**Tuesday, May 26, 2009**  
**8:00 p.m. – Galligan Board Room**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence:
  - A. May 11 letter from Glen Ellyn residents thanking members of the Public Works staff who responded promptly to the report of a large parkway tree branch that had fallen across the public sidewalk and landed on their front lawn.
  - B. May 12 letter from the Wheaton Police Department thanking Police Officers Ray Munch and Brent Pacyga for responding to a request for assistance during an armed robbery, and the following evening once again responding to a request for assistance from the Wheaton Police Department.
  - C. Note sent to Police Officer Tom Staples thanking him and the Glen Ellyn Police Department for the D.A.R.E. T-shirt.
  - D. April 28 e-mail from a River Forest, Illinois resident thanking Police Officers Joe Flores, Brent Pacyga and Allan Villegas and Community Service Officer Becky Knutson for the assistance they rendered on a Saturday afternoon when her car stalled on Roosevelt Road in the middle of a thunderstorm. Within 10 minutes her car was pushed out of traffic and she and her son were driven to Center Ice where her son was playing in a hockey game.
  - E. Note from Glen Ellyn Infant Welfare Housewalk Chairman Laura Eskilson thanking Sergeant Norm Webber for his traffic control assistance during the event.
5. Audience Participation
  - A. Proclamation declaring the week of June 1-7 as “Relay for Life Week” throughout the Village. Accepting the proclamation on behalf of the American Cancer Society are volunteers Fred Warnke, Karen Fouts, and Jane Zaccaria and daughter Anna.

B. Village Clerk Andrea Draths will administer the Oath of Office to Police Officer Edward Tovar. New recruits spend 12 weeks at the Police Training Institute at the University of Illinois in Champaign/Urbana. Upon graduation, officers work alongside experienced Field Training Officers for 14 weeks and then the following year on their own under the supervision of Patrol Sergeants. Officer Tovar has now successfully completed his probationary period.

C. Other?

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

A. No Village Board Meeting minutes to review at this time.

B. Total Expenditures (Payroll and Vouchers) - \$1,711,422.14.

The vouchers have been reviewed by Trustee Ladesic prior to this meeting.

C. Ordinance No. 5758, an Ordinance Defining Meeting and Adopting Procedures for Remote Participation.

This action will allow Village Board members to electronically participate and vote in meetings they cannot attend for reasons other than vacation.

D. Motion to declare certain pieces of equipment and vehicles surplus and approve the disposal of these items.

A total of four pieces of equipment have reached the end of their useful life cycle and are being declared surplus. Included are two Planning and Development Department vehicles and two Public Works Department vehicles. These will be disposed of in the manner most beneficial to the Village.

E. Ordinance No. 5759, an Ordinance Amending the Equipment Services Fund Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2009.

This budget amendment increases expenditure authority for the Equipment Services Fund for a vehicle previously approved for FY07/08 but purchased in FY08/09.

F. Ordinance No. 5760, an Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2010 to Provide Funds for Prior Year Encumbrances and Capital Improvements.

Each year, outstanding purchase orders (encumbrances) at the close of the prior fiscal year on April 30<sup>th</sup> are re-budgeted and incorporated into the new fiscal year budget through a budget amendment ordinance. These encumbrances typically represent the unspent portion of previously Village

Board approved capital projects or contracts which are partially completed at the end of the prior fiscal year. The unfinished portion of an encumbrance is carried forward into the new fiscal year and funded by available cash reserve balances. The total amount carried forward to fiscal year 2009/10 from the prior fiscal year is \$2,488,684.

- G. Motion to approve the waiver of Sections 10-4-16.B.8 and 4-5-7(G) of the Village Code to allow Central DuPage Hospital to conduct a special promotion event.

Central DuPage Hospital has submitted a request to hold an open house promotional event on May 31, 2009 in the parking lot of their Convenient Care Center located at 885 Roosevelt Road. The event would include the installation of two tents and the display of one directional board sign for the purpose of directing citizens to the designated parking area.

- H. Motion to increase the appropriation for replacement of the flat roof located on the rear of the building at 810-816 Main St. by \$1,790.35, and approve a first and final change order in the amount of \$4,790.35, resulting in a final cost of \$33,790.35 expensed to the FY2009-2010 Facilities Maintenance Fund.

The property located at this address was purchased by the Village on behalf of the Glen Ellyn Historical Society as part of the History Park expansion effort under terms of an agreement in which the Society will repay the Village for the acquisition. The Village has taken on basic structural maintenance responsibilities including replacement of the dilapidated roof through a contract with Christiansen Roofing of Rockford, IL for \$29,000 plus a ten percent contingency approved by the Village Board on September 22, 2008. During the course of replacing the old roof a number of rotten support beams were identified and replaced at a cost which exceeded the \$3,000 contingency by \$1,790.35.

7. Resolution No. 09-11, A Resolution Authorizing the Sale of Property Commonly Known as Memorial Park, 671 Crescent Boulevard Located within the Village of Glen Ellyn.

Finance Director Jon Batek will present information on the sale of Memorial Park. In 1999, the Village acted as a financing agent to assist Glenbard High School District 87 in acquiring Memorial Park from the Glen Ellyn Park District to incorporate this property into the Glenbard West campus. This transaction was approved by a November 1999 intergovernmental agreement between the Village, the Park District and Glenbard District 87.

In March of 2000, the Village issued General Obligation Bonds in the amount of \$1,840,000, proceeds of which were applied to complete the purchase of Memorial Park from the Park District. Pursuant to the intergovernmental agreement, District 87 annually deposited with the Village the amount of principal and interest monies needed to pay off the bonds. Once these funds were received each year, the Village would abate or cancel the related property taxes on the bonds.

The Village has now received the last deposit amount from District 87 needed to pay off the final year of debt service on the 2000 bonds, which will officially be retired on October 1, 2009. As such, the Village will now convey ownership of Memorial Park to District 87.

8. Ordinance No. 5761, an Ordinance Granting Approval of a Special Use Permit to Allow Outdoor Merchandise on the Private Sidewalk in Front of Dancing Lights, Inc., located at 473 Main Street.

Planning and Development Director Staci Hulseberg will present information on the request of Carol Swetka, owner of Dancing Lights, Inc., for approval of a special use permit to allow outdoor merchandise on the private sidewalk in front of Dancing Lights located at 473 Main Street. The subject property is located on the east side of Main Street between Crescent Boulevard and Pennsylvania Avenue in the central retail core. The Plan Commission reviewed the request at a public hearing on April 23, 2009. By a vote of 8-0, the Plan Commission recommended Village Board approval of the requested special use permit with conditions.

9. Motion to approve a paramedic billing services contract with Paramedic Billing Services, Inc, of Elmhurst, Illinois in an amount equal to 5 percent of annual collections received for paramedic services billed on behalf of the Village of Glen Ellyn, to be expensed to the FY 09-10 General Fund.

Deputy Village Manager Curt Barrett will present information on the results of a Request for Proposal process seeking competitive rates for provision of paramedic billing services. Paramedic Billing Services was evaluated to be responsive and the most competitive of three proposals received on December 19, 2008.

10. Ordinance No. 5762-VC, an Ordinance Amending the Title 4 (Building Regulations) of the Village Code to Change a Variety of planning and Development Fees.

Planning and Development Director Staci Hulseberg will present information on a proposed update to Planning and Development Department fees. Recently, the Department completed a survey of fees in comparable municipalities and conducted an analysis of Glen Ellyn permit and commission fees. The proposed ordinance would in some cases update these fees to better reflect the cost to review plans, to process building permits, and conduct inspections, as well as process commission applications.

11. Alternate forms of advisory committee

12. Reminders:

- The next Pre-Board meeting of the Glen Ellyn Village Board is scheduled for 7 p.m. on Monday, June 8, 2009 in Room 301 of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, June 8, 2009 beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

13. Other Business?

14. Motion to adjourn to Executive Session for purposes of discussing pending or threatened litigation and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.