

Agenda  
Glen Ellyn Village Board of Trustees  
Monday, September 28, 2009  
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance led by Gilda Ross, a representative of Glenbard High School District 87.
4. Correspondence
  - A. Letter dated September 12 from Sergeant Mike Tierney of the Addison Police Department, forwarding his thanks to Community Service Officer Rose Volpe for her participation in their National Child Seat event.
  - B. Phone call received on September 15 from a resident complimenting Maintenance Workers Jon Braga and Greg Garcia for the ‘marvelous’ job they did pruning her parkway tree and for the thorough cleanup of the entire area.
  - C. Complimentary letter dated September 21 from Lombard Chief of Police Raymond Byrne, whose officers provided assistance to Glen Ellyn Police Sergeant Brian Beck in the apprehension of burglary suspects.
5. Audience Participation
6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

- A. Village Board Meeting minutes – none.
- B. Total Expenditures (Payroll and Vouchers) - \$754,711.73.

The vouchers have been reviewed by Trustee Thorsell prior to this meeting.

- C. Motion to approve a request from the Downtown Glen Ellyn Alliance for the event, “Ladies Night Out,” to occur on Tuesday, December 8, 2009 at participating retailers in the Central Business District.

The Downtown Glen Ellyn Alliance is holding this second-time event in the Central Business District on Tuesday, December 8, 2009 from 6:00 p.m. to 10:00 p.m. This shopping event will include the sale of food and alcohol. All participating retailers will also be open to the public throughout the event. (*Administrative Analyst Denney*)

- D. Motion to waive Section 4-5-7 (Prohibited Signs) of the Village Code to permit Glenbard West High School to utilize spotlights at the 2009 Homecoming Dance at Biester Gymnasium on Saturday, September 26, 2009.

Glenbard West High School has requested permission to utilize spotlights for the 2009 Homecoming Dance, whose theme is "Night at the Oscars." The spotlights are proposed to be utilized between 7:00 p.m. and 10:00 p.m. on the south side of Biester Gymnasium and are proposed to rotate in an upward position. (*Administrative Analyst Denney*)

- E. Ordinance No. 5796-VC, an Ordinance to Amend Certain Sections of the Village Code of the Village of Glen Ellyn, Illinois regarding Employee Parking Only and Four-Hour Parking.

This Ordinance will amend certain sections of the Village Code pertaining to parking in the Central Business District. These changes represent the recommendations of the Downtown Parking Meeting held in June, 2009. (*Police Chief Norton*)

- F. Motion to authorize the Village President to execute a Reciprocal Agreement with the Illinois Department of Revenue.

This agreement will provide the Village access to Illinois Department of Revenue sales tax data related to Glen Ellyn businesses. Analysis of this data can better assist the Village in identifying and understanding changes in receipts and developing trends. Under the terms of the agreement, the information to be received from the Department of Revenue is considered to be highly confidential and may only be used by specifically authorized individuals. (*Finance Director Batek*)

- G. Resolution No. 09-23, a Resolution of the Village Board of the Village of Glen Ellyn Removing Properties from the South Glen Ellyn Fire Protection Special Service Area.

This Resolution removes 13 properties from the proposed South Glen Ellyn Fire Protection Special Service Area (SSA), which were subsequently found to have service provided by another fire department, and therefore may not be included within Glen Ellyn's SSA. (*Finance Director Batek*)

- H. Ordinance No. 5797-VC, an Ordinance Approving a Municipal Elevator Program Agreement Between the Village of Glen Ellyn and the Office of the State Fire Marshall and Amending Title 4 (Building Regulations) of the Village Code.

The Village of Glen Ellyn is required by Illinois State Statute to implement a Municipal Elevator Program in order to continue providing elevator permitting and inspection services to elevator building owners within the Village. (*Planning and Dev. Director Hulseberg*)

- I. Ordinance No. 5798, an Ordinance Approving a Variation from the Lot Width Requirements of the Zoning Code to Allow the Construction of a New Two-Story Single-Family Residence on the Property at 254 Glenwood Avenue.

This Ordinance would approve a second extension of Ordinance No. 5513, approved on October 23, 2006, which granted a lot width variation for 254 Glenwood Avenue. Ordinance No. 5652 granted an extension until October 23, 2009. The petitioner has requested an additional extension of the Ordinance expiration date in consideration of current real estate market conditions. If approved, a second 18-month extension would extend the expiration date of Ordinance 5513 to April 23, 2011. (*Planning and Dev. Director Hulseberg*)

- J. Resolution No. 09-24, a Resolution Authorizing the Submission of an Application to the County of DuPage by the Village of Glen Ellyn for a Community Development Block Grant to Aid in the Funding of Infrastructure Improvements in the Braeside Area of Glen Ellyn.

The Village team is preparing two Community Development Block Grant applications to be submitted to DuPage County. The applications request a total of \$625,000, which would cover 50 percent of the construction costs for two proposed improvement projects in the Braeside neighborhood, which is located north of Roosevelt Road (Illinois Route 38) and east of I-355. The first proposed project would improve street lighting throughout the Braeside neighborhood. The second project would install improvements to alleviate backyard drainage in the area. The total construction cost for both projects is \$1,250,000. The application must be submitted no later than October 1, 2009. (*Planning and Dev. Director Hulseberg*)

- K. Motion to approve award of a contract to SKC Construction, Inc. for the 2009 Asphalt Crack Sealing Program in the not-to-exceed amount of \$27,000 (including a 15% contingency) to be expensed to the FY 09-10 Capital Projects Fund.

The program provides for the routing and sealing of approximately 55,000 lineal feet of cracks in asphalt pavement. This work prevents penetration of water and de-icing chemicals into the pavement base, prolonging the life of the pavement and helping to prevent potholes. SKC Construction is the low bidder of two bids received on September 23, 2009. (*Public Works Director Caracci*)

- L. Motion to approve award of a contract to Corrective Asphalt Maintenance (CAM), LLC, of South Roxana, Illinois for the 2009 Asphalt Surface Treatment (Rejuvenator) Program in the not-to-exceed amount of \$23,500 (including a 15% contingency) to be expensed to the FY 09-10 Capital Projects Fund.

The Village regularly undertakes an asphalt surface treatment program to prolong the life of local roads. This year's project will provide for the treatment of 35,000 square yards of pavement. CAM, LLC was the sole bidder from the September 23, 2009 bid opening. *(Public Works Director Caracci)*

- M. Motion to approve a construction contract with Schroeder & Schroeder, Inc., of Skokie, Illinois for the 2009 Sidewalk, Curb and Concrete Street Rehabilitation Program, in the not-to-exceed amount of \$67,000 (including a 9% contingency), to be expensed to the FY 09-10 Capital Projects Fund.

The Village regularly undertakes a sidewalk replacement program to repair broken or damaged sidewalk sections and to replace sidewalk squares that have been identified as tripping hazards. This program also provides for the repair of sections of curb that have been damaged during the past year by snow plows or other events, and addresses sections of concrete roadways and structure box-outs that have settled or are severely cracked. This year's program will provide for the removal and replacement of nearly 5,000 square feet of sidewalk, the installation of about 1,900 square feet of new sidewalk, and miscellaneous other concrete items needing replacement. Schroeder & Schroeder was the low bidder on September 23, 2009, of four bidders. *(Public Works Director Caracci)*

7. Ordinance No. 5799, an Ordinance Approving a Variation from the Nonconforming Structure Requirements of the Zoning Code to Allow an Alteration to a Nonconforming Accessory Structure for Property at 94 N. Main Street.

Planning and Development Director Staci Hulseberg will present information on a request by Tom and Barbara Eichler, owners of the property at 94 N. Main Street, to alter the roof structure of an existing accessory structure set back 2.98 feet from the side yard property line. The minimum required side yard setback is 5.9 feet. The subject property is located in the R2 Zoning District and is defined as an interior lot on the west side of Main Street between Fairview Avenue on the north and Joyce Court on the south. The Zoning Board of Appeals considered the request at a public hearing on August 25, 2009, voting on a motion to recommend approval of the variation request with a unanimous vote of seven "yes" votes.

8. Ordinance No. 5800, an Ordinance Approving Two Variations from the Setback Requirements of the Zoning Code to Allow the Construction of a Detached Garage for Property at 592 N. Main Street.

Planning and Development Director Staci Hulseberg will present information on a request by Bill and Renee Stephan for two variations from the Glen Ellyn Zoning Code; Section 10-5-4(A)4a to allow the construction of a detached garage closer to the front property line than the principal structure on the lot and Section 10-5-4(A)4c to allow the construction of a detached garage with a side yard setback of 3 feet in lieu of the minimum required side yard setback of 7.3 feet. The property is located in the R2 Zoning District and is defined as a corner lot on the southwest corner of N. Main Street and Hawthorne Boulevard. The Zoning Board of Appeals considered the request at a public hearing on August 25, 2009, voting on a motion to recommend approval of the variation request by a vote of four (4) "yes" votes and three (3) "no" votes.

9. Ordinance No. 5801, an Ordinance Granting Approval of a Special Use Permit to Allow the Construction of an Addition and Deck Within 30 Feet of a Floodplain and a Zoning Variation to Allow Earthwork and Fill in the Floodplain for the Property Located at 391 Turner Avenue.

Planning and Development Director Staci Hulseberg will present information on the requests of Edward & Lori Moore, owners of the property located at 391 Turner Avenue, for approval of a Special Use Permit for the construction of an addition and deck within 30 feet of a floodplain and a Zoning Variation to permit earthwork and fill in the floodplain to accommodate a compensatory storage basin. The subject property is located on the south side of Turner Avenue between Newton Avenue and Regent Street in the R2 Residential District. The Plan Commission reviewed the requests at a public hearing on September 10, 2009 and voted 9-0 to recommend approval of the requests with conditions.

10. Finance Director Jon Batek will present information concerning a number of properties to be removed from proposed economic development Special Service Areas in the Central Business District (SSA6) and in the Western Roosevelt Road Business District (SSA7). These removals follow the conclusion of a September 14, 2009 public hearing on the proposed formation of five Special Service Area taxing districts in Glen Ellyn's commercial areas to fund economic development activities and programs.
  - A. Resolution No. 09-25, a Resolution of the Village Board of the Village of Glen Ellyn Removing Properties from Special Service Area No. 6 in the Central Business District of the Village.
  - B. Resolution No. 09-26, a Resolution of the Village Board of the Village of Glen Ellyn Removing Properties from Special Service Area No. 7 in the Western Roosevelt Road Business District of the Village.
11. Motion to approve a construction contract with R. W. Dunteman for the 2009 Skip Paving and Parking Lot Patching Program, in the not-to-exceed amount of \$205,000 (including an 18% contingency), to be expensed to the FY 09-10 Capital Projects Fund in the amount of \$80,000, and to the FY 09-10 Parking Fund in the amount of \$125,000.

Public Works Director Joe Caracci will present information on the Village's 2009 Skip Paving Program, which is an annual program that focuses on paving areas of the Village roadways that have been troublesome to pothole patch. The idea is to remove and replace larger portions of asphalt surfaced roadways that are not due for replacement within the next few years. This large-scale patching is a cost-effective way to reduce the amount of required pothole patching and extend the life of roadways until their time for full-scale resurfacing or reconstruction is due. This year's program aims to address more than twenty-five different locations.

The Parking Lot Patching Program was bundled with this year's Skip Paving Program to garner more advantageous pricing. Parking lot patching is the first item in the rehabilitation process of the Village's parking facilities. Proposals from four contractors resulted in R. W. Dunteman being the lowest responsible contractor for the project.

12. Reminders:

- The Downtown Plan Meeting will be held on Monday, October 5, beginning at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Pre-Board Meeting of the Glen Ellyn Village Board is scheduled for Monday, October 12, beginning at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, October 12, beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

13. Other Business?

14. Adjournment