

Agenda  
Glen Ellyn Village Board of Trustees  
Monday, October 12, 2009  
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance led by Sandy Brenner, a representative of the Character Coalition.
4. Correspondence
  - A. Note of appreciation written by a young resident sending his thanks to Police Officer Joseph Flores for locating him in order to return a lost baseball bag.
  - B. Note sent to Police Officer Tom Staples thanking him and the Police team for the informative Senior Police Academy.
  - C. Letter dated September 6 from a resident to Police Chief Phil Norton, forwarding her appreciation for the recent “Coffee with the Cops” session.
  - D. Email message dated September 23 from a resident to Deputy Police Chief Bill Holmer, forwarding his thanks for the new traffic sign recently installed at an intersection in his neighborhood.
  - E. Letter dated October 2 from DuPage County Sheriff Zaruba, thanking Community Service Officer Nick Bellini for participating in this year’s Safety Saturday event.
  - F. Email message dated October 5 from a resident breathing a sigh of relief after Deputy Police Chief Bill Holmer cleared them of parking violations incorrectly issued to their license plate number from another state.
5. Audience Participation
  - A. Proclamation declaring the week of October 18 as Character Counts Week, to be accepted by Sandy Brenner of the Character Coalition.
  - B. Proclamation honoring Village Attorney Stewart Diamond, in recognition of his 20 years of service to Glen Ellyn.
  - C. Glen Ellyn was selected for Honorable Mention by the Arts Alliance Illinois and the Illinois Municipal League for the Illinois Arts Friendly Community Award. This award recognizes our community as a model for how mayors and other municipal leaders can work with artists, arts organizations and volunteers to improve the quality of life of our residents. President Pfefferman will offer comments about the award.

- D. Village Clerk Andrea Draths will administer the Oath of Office to Police Officers Daniel Rossiter and Kyle Duffie. New recruits spend 12 weeks at the Police Training Institute at the University of Illinois in Champaign/Urbana. Upon graduation, officers work alongside experienced Field Training Officers for 14 weeks, and then, the following year on their own under the supervision of Patrol Sergeants. Officers Rossiter and Duffie have now successfully completed their probationary period.
- E. Village Clerk Andrea Draths will administer the Oath of Office to Deputy Village Clerk Kristen Denney.
- F. Others?

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

- A. Village Board Regular Meeting minutes of July 27, 2009.
- B. Total Expenditures (Payroll and Vouchers) - \$2,251,271.68.

The vouchers have been reviewed by Trustee Hartweg prior to this meeting.

- C. Motion to waive Sections 8-1-12 (Merchandise on Streets), 10-4-17.2(B)25 for the C5B Central Business District and 10-4-17.1(B)32 for the C5A Central Business District (Special Use for Outdoor Sales, Storage, Tents, Promotional Activities and Events) of the Village Code in order to permit the Glen Ellyn Chamber of Commerce to host their annual Halloween Event.

The Glen Ellyn Chamber of Commerce is requesting permission to hold their annual downtown Halloween Event on Saturday, October 31, 2009 between the hours of 10:00 a.m. and 2:00 p.m. The event will include the traditional children's parade, trick-or-treating to local merchants, face painting, children's crafts and outdoor merchandise sales and food vendors.  
*(Administrative Analyst Kristen Denney)*

- D. Motion to waive Section 10-4-8(A) of the Village Code in order to permit St. Mark's Episcopal Church to host their annual Pumpkin Patch Event. This waiver will allow a special promotional event by a non-residential use in a Residential District which is not listed as a permitted or special use in the zoning district.

St. Mark's Episcopal Church is requesting permission to hold their annual Pumpkin Patch event between Saturday, October 10, 2009 and Saturday, October 31, 2009. The Pumpkin Patch will be open Monday through Friday between the hours of 9:00 a.m. to 8:00 p.m., and on Saturday and Sunday, 10:00 a.m. to 7:00 p.m. *(Administrative Analyst Kristen Denney)*

- E. Motion to receive the Village's Comprehensive Annual Financial Report for the fiscal year ended April 30, 2009.

The Village's financial statements are annually audited by an independent certified public accounting firm as required by State law. Sikich LLP of Aurora, Illinois has completed the audit of the Village's financial statements for the fiscal year which ended April 30, 2009. The 139-page Comprehensive Annual Financial Report represents the "official" financial statements of the Village. This report is available for public review at the Village Clerk's Office in the Civic Center, at the Glen Ellyn Public Library or online at [www.glenellyn.org](http://www.glenellyn.org). (*Finance Director Jon Batek*)

- F. In August 2007, the Village Board approved a services agreement with Burns & McDonnell to provide detailed engineering design plans and contract documents for the reconstruction of Riford Road between Crescent Boulevard and St. Charles Road, including improvements on St. Charles Road and the rebuilding of sections of two nearby streets, Grand and Lake. The project has been approved for 70 percent federal funding of eligible roadway and drainage construction costs through the Surface Transportation Program (STP). Pre-final plans were completed in 2008 and submitted to the Illinois Department of Transportation (IDOT) for review in accordance with STP funding procedures. IDOT requirements and comments on the submittals raised concerns about how Grand and Lake should be reconstructed, prompting recent removal of these streets from the project scope in order to avoid further delays. In addition, 2008 stormwater ordinance changes relating to water quality requirements have resulted in the need to expand stormwater permit submittals and incorporate additional mitigation measures into the project. Extra design efforts have also been expended in support of land acquisition efforts near the intersection of Riford and St. Charles, to add various utility improvements, revise IDOT reports and to handle easement requirements.

To perform the needed designs and incorporate the various project changes, the consultant has requested additional compensation. Approximately 500 hours of additional effort was required at an estimated cost of \$62,000. The revised plan, specification and cost estimate submittal will be sent to IDOT this month, targeting a March 2010 bid letting date and construction next year. (*Public Works Director Joe Caracci*)

1. Motion to increase the appropriation for Phase II design engineering services associated with the Riford Road Reconstruction Project provided by Burns & McDonnell by \$50,000 for a revised total appropriation of \$290,000 to be expensed to the FY 09 – 10 Water, Sanitary Sewer and Capital Projects Funds.
2. Motion to approve Amendment No. 1 to the engineering services agreement with Burns & McDonnell for Phase II engineering Services for the Riford Road Reconstruction Project in the amount of \$62,000 for a revised not-to-exceed total fee of \$284,000.

- G. Ordinance No. 5801-VC, an Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Methods in the Vicinity of 840 N. Main Street.

Approval of this ordinance will prohibit the installation and use of potable water wells in an area surrounding the old Amoco Service Station (Station No. 15385) previously located at 840 N. Main Street. As part of the redevelopment of the northwest corner of St. Charles Road and Main Street, remediation of Leaking Underground Storage Tanks (LUSTs) was performed by the developer. Because certain groundwater constituents may exist and exceed Class I groundwater quality standards for potable water, adoption of this ordinance will eliminate potential threats to human health from groundwater contamination. *(Public Works Director Joe Caracci)*

7. Ordinance No. 5802, an Ordinance Amending Ordinance 5710 which Amended Ordinance 4484 in Order to Grant an Additional Variation for the Height of One of the Shopping Center Identification Signs at the Baker Hill Shopping Center Located on Property Commonly Known as 830-944 Roosevelt Road, Glen Ellyn, Illinois 60137.

Planning & Development Director Staci Hulseberg will present information on the request of Columbia Retail Baker Hill, LLC for approval of amendments to the sign variations previously granted for the Baker Hill Shopping Center on April 14, 1997 by Ordinance 4484 and on October 27, 2008 by Ordinance 5710. The request is being made to allow the existing freestanding shopping center identification sign on the property to be replaced with a new sign that would be located approximately 100 feet east of the existing sign and which would have a height of 20 feet where a maximum height of 15 feet is permitted. The subject property is located on the north side of Roosevelt Road between Baker Hill Drive and Interstate 355 in the C6 Commercial/Multi-Use Planned Unit Development District. The Architectural Review Commission reviewed the request at a public hearing on September 23, 2009 and by a vote of 7-0 recommended approval of the request with conditions.

8. Resolution No. 09-27, a Resolution to Record the Determination of the Corporate Authorities of the Village of Glen Ellyn of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2009, and ending April 30, 2010.

Finance Director Jon Batek will present information on the first step in the 2009 property tax levy process, which will be collected on 2010 tax bills. The proposed resolution provides an estimate of the amounts of funds needed for the upcoming fiscal year. This estimate may be modified prior to final adoption of the property tax levy which is tentatively scheduled for November 23, 2009.

The annual property tax levy sets the total amount to be collected from the property tax for both the Village of Glen Ellyn and the Glen Ellyn Public Library. Although the Library has a separately elected President and Board of Trustees, it has no taxing authority. As a result, the Village Board must annually consider the property tax request of the Library Board.

Village Property Taxes – The Village levies property taxes for operating purposes (public safety and road improvements) and to retire previously issued voter approved bonds for various capital infrastructure improvements. For 2009, total operating funds are proposed to increase by about \$111,000, or 3.1% over operating property taxes extended in 2008. Total capital bond funds will decrease by approximately \$44,000, or 2.0% from last year. **The total proposed Village property tax levy for all uses combined is projected to increase by approximately \$67,000, or 1.2% over taxes extended in 2008.**

Library Property Taxes – Library Director Dawn Bussey will present information concerning the 2009 property tax request of the Library Board. In the past, the Library levied property taxes only for operating purposes and to retire previously issued voter approved bonds from the construction of the Library building. For 2009, the Library Board unanimously decided to add an additional line to the levy, Operating – Capital, for the purpose of repairing and replacing the Library’s building, systems, furniture, fixtures, appurtenances, and contents other than the Library’s collection of books and materials, when they reach the expected end of their useful life. This change is in addition to the proposed bond issue to repair the known defects in the building and is intended to ensure that no further borrowings will be necessary to maintain the library’s facilities after those defects are repaired.

Total operating funds for 2009 are proposed to increase by about \$479,000 or 17.8% over operating property taxes extended in 2008. \$445,000 of these proposed funds are to be allocated to the new budget line for Operating – Capital. The amount of the additional budget line for Operating – Capital of \$445,000 is the best estimate of the average amount necessary annually to maintain the Library facility. This estimate was provided by a consultant hired by the Library for that purpose, was unanimously adopted as correct by the Library Board, and is intended to substantially maintain the Library facility in its current state. **Excluding the increase for Operating – Capital, the Library’s budget for 2009 is an increase of 2.5% over its budget in 2008.**

The next steps in the Village’s annual property tax levy process include a public hearing and property tax ordinance first reading on Monday, November 9, 2009, with final ordinance adoption scheduled on Monday, November 23, 2009. Additional details concerning the proposed property taxes for 2009 can be found on the Village’s web site by clicking on “Latest News”.

9. Reminders:

- The next regular Village Board Workshop is scheduled for Monday, October 19, beginning at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Pre-Board meeting of the Glen Ellyn Village Board is scheduled for Monday, October 26, beginning at 7:30 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, October 26, beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

10. Other Business:

11. Adjournment