

Agenda
Glen Ellyn Village Board of Trustees
Monday, October 26, 2009
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by Jeff Gahrns, representative of the Cool Cities Coalition.
4. Correspondence:
 - A. October 6 letter from Chief Raymond Byrne of the Lombard Police Department thanking Police Officer Mallory Scholpp for participating in Lombard's Village-wide disaster drill. The "perfect storm" disaster drill involved a test of Village of Lombard resources and emergency operating plans that would occur after a major storm.
 - B. October 6 letter from a Glen Ellyn resident thanking Police Officers Luke Elmore and Anthony Terranova and Police Sergeant Brian Beck for bringing home safely her friend who had become disoriented.
 - C. Note of appreciation to Fiscal Clerk Norvelle Barrow from a water-bill customer thanking Norvelle for her patience.
 - D. October 14 email from a grateful resident thanking Community Service Officer Rick Perez for taking the time to upright his motor scooter after the scooter had blown over due to high winds. The resident said it did much to bring citizens and police together as he had mentioned the incident to several neighbors.
 - E. September 28 letter from Montclair Avenue residents thanking Public Works Civil Engineer Jeff Perrigo for the impressive management of the recently completed Street Improvements Project. The resident said they were always kept apprised of the mutual responsibilities of both Village and homeowner during the extensive project.
 - F. October 17 email from Eva Bongiovanni submitting her resignation from the Plan Commission effective immediately.
5. Audience Participation
 - A. Each year the Architectural Review Commission reviews all development projects and renovations to commercial, institutional and multi-family buildings that went through the exterior appearance review process and were completed during the previous year. Once the eligible projects are evaluated by the ARC, the projects that display excellence in either building design or landscape objectives are granted the annual ARC awards.

James Burdett, Architectural Review Commission Chairman, will present this year's winner of the annual Traveling Trophy Award and Honorable Mentions for excellence in building design.

B. Other?

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

A. Village Board Workshop Minutes:

1. March 23, 2009 Special Board Workshop
2. August 10, 2009 Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - \$2,188,524.28.

The vouchers have been reviewed by Trustee Henninger prior to this meeting.

C. Motion to waive Section 6-2-2.5(B)3 (Unnecessary Noises) of the Village Code and Section 10-4-17.1(B)40 (Special Use for Live Entertainment in a Restaurant in the Central Business District) of the Zoning Code in order to permit the Glen Ellyn Infant Welfare Society to hold the charitable event, "Jammin' in Jeans," on Saturday, November 14, 2009.

The Glen Ellyn Infant Welfare Society is requesting permission to host the second-annual "Jammin' in Jeans" event on Saturday, November 14 in the Central Business District. The event will be held at 536 Crescent Boulevard between the hours of 7:00 p.m. and 11:30 p.m. This private party is a charitable event and will include snacks, alcohol and live music. *(Administrative Analyst Denney)*

D. Ordinance No. 5803, an Ordinance to Amend Certain Conditions of Approval of Ordinance No. 5237 which Granted Approval of a Zoning Map Amendment, a Special Use Permit, Zoning Variations, a Plat of Resubdivision, a Stormwater Variation and the Exterior Appearance of Parkview Community Church Located on the Property Commonly Known as 764 St. Charles Road, Glen Ellyn, Illinois.

The proposed ordinance would approve an amendment to certain conditions approved by Ordinance No. 5237, which approved the special use permit, zoning variations, plat of resubdivision, stormwater variation and the exterior appearance for the expansion of Parkview Community Church. Some of the proposed changes include the delay of installation of a portion of sidewalk and changes in building colors and design. *(Planning and Development Director Hulseberg)*

- E. Motion to approve a request from the Glen Ellyn Historical Society to install a mural on the 800 North Main Street building.

The Glen Ellyn Historical Society is requesting permission to install a mural on the outside of 800 North Main Street. The mural will be mounted on the façade using an ‘Aluma Lite’ material and will feature a montage of historic Glen Ellyn pictures. (*Planning and Development Director Hulseberg*)

- F. Motion to approve a contract with Landscape Concepts Management of Grayslake, Illinois for the installation, maintenance, and removal of holiday decorations and lighting in the downtown area in a not-to-exceed amount of \$24,255 (including a 10-percent contingency), to be expensed to the FY 09-10 Special Programs Fund.

This contract will result in the installation of holiday decorations and lighting on 229 light poles and 90 trees located in the downtown and in the Stacy’s Corner area. Installation is to be complete by Friday, November 20, 2009. Light pole decorations will be removed between January 4 and 11, 2010, and tree light decorations removed between March 1 and 12, 2010, but not before. Six bids were received on October 13, 2009 with Landscape Concepts Management providing the lowest bid. (*Public Works Director Caracci*)

- G. Ordinance No. 5804-VC, an Ordinance Establishing the Illicit Discharge Detection and Elimination (IDDE) Regulations of the Village of Glen Ellyn and Approving an Intergovernmental Agreement Between the Village of Glen Ellyn, Illinois and the County of DuPage, Illinois for the Implementation of the Illicit Discharge Detection and Elimination Program.

For nearly 20 years, the municipalities within DuPage County and County government have partnered to put into action regulations and programs aimed at controlling the quantity and quality of stormwater based on the requirements of national legislation and State rules. Under the leadership of the County, implementation of obligations has been phased in over time, with the latest effort focusing on developing ordinances and procedures to detect and eliminate prohibited discharges from entering storm drainage systems, and thus improving water quality.

A County-Municipal task force, meeting over a one-year period, drafted language for IDDE detection, investigations and enforcement was developed, with the County willing to take on most of the tasks and costs for communities, but with required enforcement actions the responsibility of each individual municipality. The proposed ordinance establishes the Illicit Discharge Detection and Elimination Regulations for Glen Ellyn as a new Chapter 15 in Title 7 (Health and Sanitation) of the Village Code. The intergovernmental agreement establishes the Village as a Full Participant Community with the County, embodying the duties and responsibilities of both parties in implementing the IDDE program. (*Professional Engineer Minix*)

- H. Motion to approve funding for the third year of a three-year contract with B. Haney & Sons, Inc., of Lombard, Illinois for the FY 09-10 Tree Pruning Program in the amount of \$60,000 (including a 3-percent contingency), to be expensed to the FY 09-10 General Fund.

Each year the Village administers a Tree Pruning Program in one of five zones during the winter months. The program allows the Village to remove deadwood from the trees while also allowing us to shape the trees as required. Due to the need to reduce the costs this year in the General Fund, we have reduced the scope of work to include only half of the proposed pruning zone. The FY 09-10 Program will focus on trees in Zone E-East (South of the UP Railroad, north of Fairview Avenue, East of Bryant Avenue to the Village limits). *(Public Works Director Caracci)*

- I. Motion to waive competitive bidding and accept the proposal of Neri Brothers Construction of Roselle, Illinois to construct storm sewer improvements on Turner Avenue east of Main Street in the amount of \$46,000 (including a 10-percent contingency), to be expensed to the FY 09-10 Capital Projects Fund.

The Turner, East of Main Street Storm Sewer Improvements Project will extend storm sewer from Main Street along Turner Avenue to improve street drainage and provide a connecting point for a private sewer to address flooding and drainage problems at 525 Turner and 285 Main Street. The work consists of constructing approximately 170 feet of storm sewer and drainage structures with street patching, sidewalk and parkway restorations. Five contractors provided price proposals, with Neri Brothers Construction submitting the low proposal in the amount of \$41,675. It is anticipated that the work will be constructed in November 2009. The proposed drainage work was originally part of the Sunset-Turner Improvements Project that has been delayed due to budget constraints. The Village identified the Turner storm sewer work as a candidate for funding via the 2009 Community Initiative Grant Program this summer and was awarded \$45,000 for the project. Staff has confirmed the conditions under which the grant money can be used, with reimbursement to occur in 2010. *(Professional Engineer Minix)*

- J. Motion to declare certain pieces of equipment and vehicles surplus and approve the disposal of these various obsolete Village vehicles and equipment.

A total of nine pieces of equipment have reached the end of their useful life cycle and are being declared surplus. Included are four Police Department vehicles and five Public Works Department vehicles. These will be disposed of in the manner most beneficial to the Village. *(Public Works Director Caracci)*

- K. Ordinance No. 5805, an Ordinance Authorizing the Execution of an Intergovernmental Agreement with DuPage County and Local Agency Agreement with the State of Illinois Regarding Jurisdictional Transfer of Crescent Boulevard.

Discussions have been ongoing for a number of years between DuPage County and Glen Ellyn regarding the jurisdictional transfer of a portion of Crescent Boulevard. Currently, the County owns and maintains Crescent Boulevard from Roger Road up to and including the bridge over the East Branch of the DuPage River. Based on the traffic patterns and road use of Crescent Boulevard, it would appear that the road would be better maintained by local agencies and does not fit into the County highway transportation road network in a convenient and practical manner.

We have since worked out the details of the transfer that result in the Village taking over that portion of the roadway that abuts incorporated residents (2,112 feet or 0.40 miles). This transfer would include both ownership and maintenance responsibilities. As compensation for taking over the maintenance responsibilities, the County proposes to pay the Village of Glen Ellyn a lump sum amount of \$138,750. This total was calculated based on a percentage of the total estimated cost to install appropriate drainage, necessary curbing and fencing, and approximately 3,350 feet of 5-foot wide sidewalk from Roger Road to the Churchill Woods entrance. (*Public Works Director Caracci*)

- L. Motion to approve award of a contract to North American Salt Company of Overland Park, Kansas for the purchase of bulk rock salt for snow and ice control at a unit cost of \$76.53 per ton, to be expensed to the FY 09-10 Motor Fuel Tax Fund.

This action approves the purchase of rock salt through the State of Illinois Joint Purchasing Contract. After experiencing a tripling of the cost for our rock salt last year, we were able to secure a much reduced cost through an agreement made with our salt supplier back in March. The unit price for rock salt will be \$76.35 per ton. We have requisitioned 2,000 tons of salt through the State of Illinois Joint Purchasing Program. Per our contract, we are obligated to purchase 70 percent (1,400 tons) and have the option to procure up to 130 percent (2,600 tons) if winter weather dictates the need for more salt. Based on these quantities, we would expect our expenses this year to be between \$107,000 and \$200,000. We budgeted \$200,000 in our Motor Fuel Tax Fund. (*Public Works Director Caracci*)

- M. Motion to approve funding for the third year of a three-year contract with Steve Piper & Sons, Inc., of Naperville, Illinois for the FY09-10 Tree Removal Program and EAB Management Program in the amount of \$80,000, to be expensed to the FY09-10 General Fund.

Our Tree Removal Program is a year round program that is performed by both Public Works and an outside contractor. Public Works typically removes trees up to 15 inches DBH, while the contractor provides removal services for those trees 15 inches or greater. Incorporated into this recommendation is \$40,000 for the remainder of our regular Tree Removal Program for FY09-10 (to end on April 30, 2010) and \$40,000 for our EAB Management Program which includes the removal of infested trees as well as the Ash Reduction Program focusing on removal of ash trees in poor condition. *(Public Works Director Caracci)*

- N. Ordinance No. 5806, an Ordinance Amending Ordinance No. 5766 Establishing Ambulance Service Fees for the Village of Glen Ellyn.

This action will approve proposed amendments to the Village ambulance service fee schedule including a new fee for the limited subscription program. *(Village Manager Jones)*

- O. Ordinance No. 5807-VC, an Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code of Glen Ellyn, Illinois, to Increase the Number of Permitted Class B-1 Liquor Licenses.

This action will increase from 17 to 18 the number of Class B-1 liquor licenses, which authorizes the sale of all types of alcoholic beverages in a restaurant, so that a license can be approved at the request of Gratto Italian Trattoria & Tapas Bar at 433 N. Main Street. *(Village Clerk Draths)*

- P. Resolution No. 09-28, a Resolution Seeking Continued Pace Funding of Routes 654 and 657 Serving Metra – Union Pacific Commuters.

This resolution pertains to the proposed Pace service cuts that could affect two commuter feeder routes that serve the Glen Ellyn train station. *(Village Manager Jones)*

- Q. Motion to approve the recommendation of President Pfefferman that Joseph Salamunovich be appointed to serve on the Historic Preservation Commission for a term ending December 31, 2009.

- R. Ordinance No. 5808-VC, an Ordinance to Amend Certain Sections of the Village Code of the Village of Glen Ellyn, Illinois Regarding Employee Parking Only and Four-Hour Parking.

This action will amend certain sections of the Village Code pertaining to parking in the Central Business District. These changes represent the recommendations of the Downtown Parking Meeting held in June 2009. *(Police Chief Norton)*

7. Ordinance No. 5809, an Ordinance Authorizing the Lease of a Portion of Village Owned Property known as Train Parking Lot D to Allow Vehicular Access to the Property at the Northeast Corner of Duane Street and Main Street known as 524-528 Duane Street and 443 Main Street.

Planning and Development Director Staci Hulseberg will present information about a proposed lease agreement between the Village and Mr. John Vlahos, owner of property at the northeast corner of Duane Street and Main Street known as 524-528 Duane Street and 443 Main Street. The proposed agreement would allow Mr. Vlahos vehicular access through Train Parking Lot D to the parking and loading area in the rear of his building.

8. Ordinance No. 5810, an Ordinance Authorizing a Payment Agreement with Ronald and Elizabeth Repking for Expenses Incurred as Part of the Special Use Application for the Diamante Montessori School at 625 Hillside Avenue.

Village Manager Steve Jones will present information on the request for a payment agreement to allow payment of an escrow account to occur over a period of time. Ronald and Elizabeth Repking are requesting permission to reimburse the Village for out-of-pocket expenses incurred in relation to their special use application on a monthly basis. Approval of this agreement would set the terms for the repayment.

9. Ordinance No. 5811, an Ordinance Adopting a Downtown Strategic Plan for the Village of Glen Ellyn, Illinois.

Planning and Development Director Staci Hulseberg will present information about the *Village of Glen Ellyn Downtown Strategic Plan*. A Downtown Advisory Committee assisted the Town Builder Studios team and Planning and Development Department team in preparing the Plan. The Downtown Advisory Committee met on seven occasions during key points throughout the planning process to review and comment on the Plan. Multiple opportunities for public input were also provided throughout the process. On March 3, 2009 by a vote of 12-0, the Downtown Advisory Committee unanimously recommended approval of the Plan. The Board subsequently reviewed the Plan on July 20, 2009, August 17, 2009, October 5, 2009 and October 19, 2009. Several changes have been made to the Plan in response to the comments received by the Board at these meetings.

10. Reminders:

- The next Pre-Board meeting of the Glen Ellyn Village Board is scheduled for Monday, November 9, 2009 beginning at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, November 9, 2009 beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

11. Other Business?

12. Motion to adjourn to Executive Session for purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.