

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
January 12, 2009**

Call to Order

Village President Pro Tem Thorsell called the meeting to order at 8 p.m.

Roll Call

Upon roll call by Village Clerk Draths, Village President Pro Tem Thorsell and Trustees Armstrong, Chapman, Comerford, Ladesic and Norton answered, "Present." Village President Hase was excused.

Pledge of Allegiance

Village President Pro Tem Thorsell led the Pledge of Allegiance.

Correspondence

- a. December 17, 2008 e-mail message from a Colcord Court resident who was pleased with the way her street was cleared by the snow plow driver, Maintenance Worker Stephanie Chandler.
- b. January 7, 2009 letter from Carol White of the Downtown Glen Ellyn Alliance forwarding her thanks and appreciation to the Village Board and all Village departments for their support of the successful downtown holiday events.

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Pro Tem Thorsell called for questions and/or discussion on the items on the Consent Agenda.

Trustee Norton moved and Trustee Ladesic seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meetings:
Regular Meeting
November 10, 2008
November 24, 2008

Pre-Board Workshop
November 10, 2008
November 24, 2008

- b. Total **Expenditures** (Payroll and Vouchers) -\$6,804,552.59. The vouchers were reviewed by Trustee Norton prior to the meeting.
- c. Recommendation of Village President Hase that Lenard Swanson be **appointed to the Plan Commission** for a term ending December 31, 2010. Mr. Swanson will serve the remainder of Ronald Lemme's term who passed away December 5, 2008.
- d. Recommendation of Village President Hase that the following **reappointments be made for Boards and Commissions:**

Architectural Review Commission

James C. Burdett – for a term ending December 31, 2011, and as Chairman through December 31, 2009

George W. Allen – for a term ending December 31, 2011

Board of Fire and Police Commissioners

James M. Meyers – as Chairman through December 31, 2009

Building Board of Appeals

James L. Ryan Jr. – as Chairman through December 31, 2009

Capital Improvements Commission

James P. Piszczek – as Chairman through December 31, 2009

Patrick Brugh – for a term ending December 31, 2011

Michael A. Colliander – for a term ending December 31, 2011

Craig R. Pryde – for a term ending December 31, 2011

Environmental Commission

Robert S. Marcott – as Chairman through December 31, 2009

Donald Pellico – for a term ending December 31, 2011

Xristina S. Rahn – for a term ending December 31, 2011

Historic Preservation Commission

Leland Marks – as Chairman through December 31, 2009

Elizabeth Buckton – for a term ending December 31, 2011

Erik G. Ford – for a term ending December 31, 2011

Nicole M. Janninck – for a term ending December 31, 2011

Ruth A. Wright – for a term ending December 31, 2011

Plan Commission

Julie A. Fullerton – as Chairman through December 31, 2009

Craig J. Bromann – for a term ending December 31, 2011

Linda L. Dykstra – for a term ending December 31, 2011

Julie A. McCormick – for a term ending December 31, 2011

Recreation Commission

Bonnie S. Girsch – for a term ending December 31, 2011, and as Chairman through December 31, 2009

Brad Rosley – for a term ending December 31, 2011

Zoning Board of Appeals

Richard E. Garrity – as Chairman through December 31, 2009

- e. Agreement with **Glen Ellyn Bank and Trust** as a depository for Village funds and other banking services for a three-year term with an optional renewal period of three years in accordance with terms and conditions identified in the Village's Request for Proposal distributed October 3, 2008.

In November 2008, the Village completed a request for proposals process for banking services to which all local banking institutions were invited to participate. This service was previously awarded to another bank. However, following preliminary implementation discussions, it became apparent that the proposal submitted might not fully comply with the Village's requirements. Upon further review, Glen Ellyn Bank and Trust provided a proposal which met the Village's requirements for service and offered the best mix of competitively priced banking services while providing the best return on deposits.

Trustee Comerford and Village Manager Jones clarified that a proposed parking ordinance was pulled from the agenda at the 7 p.m. pre-Board Workshop meeting to give staff the opportunity to obtain additional information.

Upon roll call on the Consent Agenda, Trustees Norton, Ladesic, Armstrong, Chapman, Comerford and Thorsell voted "Aye". Motion carried.

Ordinance No. 5729 – 8 Ellyn Court – Lot Coverage Ratio and Corner Side Yard Setback Variations

Planning and Development Director Staci Hulseberg presented information on a request by Matthew and Niki Ludington for four variations from the Glen Ellyn Zoning Code to allow a second-floor addition and a two-story addition with a lot coverage ratio of 24.9 percent in lieu of the maximum permitted lot coverage ratio of 20 percent, to allow a two-story addition with a corner side yard setback of 18.8 feet in lieu of the minimum required corner side yard setback of 23.4 feet, to allow a two-story addition with a rear yard setback of 7.4 feet in lieu of the minimum required rear yard setback of 40 feet and to allow a second-floor addition over the existing first floor with a rear yard setback of 21.2 feet in lieu of the minimum required rear yard setback of 30 feet. The subject property is a corner lot located on the northwest corner at the intersection of Ellyn Court and Ellyn Avenue. The Zoning Board of Appeals considered the request at a public hearing on December 9, 2008, voting on a motion to recommend approval of the variation request by a vote of 6-1.

Trustee Chapman moved and Trustee Norton seconded the motion that Ordinance No. 5729 be passed, an Ordinance Approving Variations from the Lot Coverage Ratio and Setback Requirements of the Zoning Code for the Construction of a Second-Floor Addition and a Two-Story Addition for Property at 8 Ellyn Court.

Upon roll call, Trustees Chapman, Norton, Armstrong, Comerford, Ladesic and Thorsell voted "Aye." Motion carried.

Ordinance No. 5730 – 450 Phillips Avenue – Lot Coverage Ratio, Setback and Project Class Variations

Planning and Development Director Staci Hulseberg presented information on a request by Jennifer and Garrett Jenks for seven variations from the Glen Ellyn Zoning Code to allow a lot coverage ratio of 21.6 percent in lieu of the maximum permitted lot coverage ratio of 20 percent, to allow a front yard setback of 23.7 feet in lieu of the minimum required front yard setback of 30 feet, to allow a corner side yard setback of 13.5 feet in lieu of the minimum required corner side yard setback of 14.6 feet, to allow a front porch setback of 15.2 feet in lieu of the minimum required front yard setback of 22.5 feet, to allow a chimney corner side yard setback of 11.7 feet in lieu of the minimum required chimney corner side yard setback of 12.6 feet, to allow construction of a Class II Alteration in lieu of the maximum permitted Class I Alteration and to allow construction of a Class II Addition in lieu of the maximum permitted Class I Addition. The subject property is a corner lot located on the northeast corner at the intersection of Phillips Avenue and Prospect Avenue. The Zoning Board of Appeals considered the request at a public hearing on December 9, 2008, voting on a motion to recommend approval of the variation request by a vote of 6-1.

Trustee Armstrong moved and Trustee Comerford seconded the motion that Ordinance No. 5730 be passed, an Ordinance Approving Variations from the Lot Coverage Ratio, Setback and Project Class Requirements of the Zoning Code to Allow the Construction of a Front Porch, a Second-Floor Addition and a Two-Story Addition for Property at 450 Phillips Avenue.

Upon roll call, Trustees Armstrong, Comerford, Chapman, Ladesic, Norton and Thorsell voted "Aye." Motion carried.

Ride DuPage Program

Senior Services Coordinator Jodi Hefler presented information on an Intergovernmental Agreement between the Village of Glen Ellyn, Milton Township and the City of Wheaton. This agreement creates a partnership between the three entities for the purpose of providing cost-effective transportation within the current Ride DuPage program. Formation of this partnership allows the Village to share in the benefits of a Pace subsidy for transportation costs, while providing reliable and affordable transportation to those residents within Glen Ellyn, Milton Township and Wheaton who rely on the service.

Trustee Ladesic moved and Trustee Chapman seconded the motion to approve an Intergovernmental Agreement between the Village of Glen Ellyn, Milton Township and the City of Wheaton in order to form a transportation partnership under the Ride DuPage program.

Patrick Byrne, 257 S. Park Boulevard, commended the Village Board on the Ride DuPage program and the merits of this Intergovernmental Agreement.

Upon roll call, Trustees Ladesic, Chapman, Armstrong, Comerford, Norton and Thorsell voted "Aye." Motion carried.

Sanitary Sewer Evaluation Survey (SSES)

Upon the completion of a 3 ½ minute video that addressed issues regarding the nationwide concern of water and sanitary sewer infrastructure problems, Public Works Director Joe Caracci presented information on a Sanitary Sewer Evaluation Survey (SSES) that encompasses all portions of the Village to be performed over a two-calendar year period. Incidents of storm-induced basement backups and manhole overflows are still experienced on a regular basis throughout the Village sanitary sewer collection system, particularly during larger storm episodes.

The goals of the SSES are to identify and develop a plan to eliminate sources of sewer backups, reduce the amount of extraneous clear water flow from infiltration and inflow (I/I), and maximize system capacity. To achieve the project goals, the consultant recommends a three-phase study consisting of investigations and planning utilizing existing information and developing a hydraulic model; performing condition evaluations employing a variety of field investigation strategies at prioritized locations; and assessing and presenting data, results and rehabilitation recommendations using GIS and graphical/mapping means to a significant extent. Phase II field studies constitute the bulk of the SSES endeavors and are scheduled to take place in the spring/summer of 2009 and 2010.

Director Caracci mentioned that final approval of the engineering services agreement was contingent upon some minor contract revisions between the Village Attorney and Village Manager Jones and RJN. RJN Group is an acknowledged expert in the field of sanitary sewer studies and wastewater system operations. The firm has performed SSES work throughout the country – including a 2002 study on the north basin in the Village – with documented success in reducing I/I in wastewater collection systems and achieving oversight agency performance standards.

Trustee Comerford moved and Trustee Armstrong seconded the motion to approve award of an engineering services agreement, subject to final approval of a contract draft by the Village Attorney and Village Manager, with RJN Group, Inc., of Wheaton to perform a Sanitary Sewer Evaluation Survey in the amount of \$420,000 (including a 5-percent contingency), to be expensed to the Sanitary Sewer Fund as follows:

Fiscal Year 08-09	\$ 90,000
Fiscal Year 09-10	\$180,000
Fiscal Year 10-11	<u>\$150,000</u>
Total Cost	\$420,000

Eleanor Saliamonas, 626 Newton Avenue, expressed her concerns regarding flooding that has taken place in the Village during the past year. Ms. Saliamonas asked and Director Caracci responded that one of the purposes of the engineering study would be to identify some of the Village's sanitary sewer system's problem areas. Director Caracci informed Ms. Saliamonas that she should contact the Public Works Department for help in addressing flooding in her backyard.

Upon roll call, Trustees Comerford, Armstrong, Chapman, Ladesic, Norton and Thorsell voted "Aye." Motion carried.

Other Business

Public Works Director Joe Caracci presented information discussed at the 7 p.m. pre-Board meeting regarding the Public Works Department's **snow and ice management program**. Director Caracci said that Village crews plow approximately 90 miles of Village roadway after a two-inch snowfall. The Village has fifteen plow trucks and ten of those fifteen possess salting capabilities. The Village shovels public sidewalks and when there is a snowfall of three or more inches the Village snow-blows a four-foot wide path on sidewalks in the Central Business District. The Village encourages residents to shovel or snow-blow their sidewalks, especially those residents who live near school routes. Director Caracci mentioned that although the Village is conservative with salt, we anticipate a salt shortage this year. Director Caracci said that plowing and salting Village roadways during ice and snow events is an art and not a science. At the pre-Board Workshop meeting it was the consensus of the Village Board to direct Public Works to purchase an additional 700 tons of salt through a local contractor.

Reminders

- A special public open house to review the preferred Downtown Strategic Plan developed by Town Builder Studios is scheduled for Thursday, January 15 beginning at 6:30 p.m. in Wiedner Auditorium of the Glen Ellyn Civic Center.
- The next Regular Village Board Workshop is scheduled for Monday, January 19 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Pre-Board Workshop of the Glen Ellyn Village Board is scheduled for Monday, January 26, beginning at 7:30 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, January 26, beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 8:40 p.m., Trustee Norton moved and Trustee Chapman seconded the motion that the Regular Meeting of the Village Board of Trustees be adjourned. All Trustees present voted "Aye." Motion carried.

Respectfully Submitted,

Andrea Draths
Village Clerk