

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Galligan Board Room
February 9, 2009**

Call to Order

Village President Hase called the meeting to order at 8:06 p.m.

Roll Call

Upon roll call by Village Clerk Draths, Village President Hase and Trustees Armstrong, Chapman, Comerford, Ladesic, Norton and Thorsell answered, "Present."

Pledge of Allegiance

Village President Hase led the Pledge of Allegiance.

Correspondence

- a. December 22, 2008 letter from the Wheaton Police Department expressing gratitude to Police Officer Stephen Miko for representing the Glen Ellyn Police Department at the funeral procession for retired Wheaton Police Chief Carl Dobbs.
- b. Thank-you note from a grateful Glen Ellyn family thanking Police Officer Keith Duval for the kindness he showed during a family situation. The family was most appreciative of the assistance offered by Officer Duval.
- c. A card of thanks received from a young resident who recently attended a D.A.R.E. presentation (Drug Abuse Resistance Education), thanking Police Office Tom Staples for teaching her how to avoid bad things.
- d. January 22 letter from Dawn Bussey, Director of the Glen Ellyn Public Library citing the Volunteer Fire Company for the excellent service they provided recently. A sprinkler head had been activated, releasing a flood of water, but due to the quick response of the firefighters, no library materials suffered any damage.
- e. January 30 e-mail relating a phone call from Scott Stevens, Principal at Glen Crest Middle School, complimenting Police Officer James Monson for the fine work he completed recently at the school while investigating a theft call.
- f. Card of thanks sent to Administrative Clerk Patricia O'Connor from a grateful resident for the return of her purse which had been inadvertently left at the Civic Center.

Audience Participation

Carl Cepuran, 629 Hillside Avenue, thanked the Village Board, on behalf of the Glen Ellyn Speed Skating Club, for featuring the Skating Club in the Village's 2009 calendar. Mr. Cepuran informed the Village Board that there was ice at Lake Ellyn this winter for skating and that he believed that was due in part to the low-flow bypass pipe installed at Lake Ellyn in 2005. He said that ice skating races took place at Lake Ellyn this winter. Mr. Cepuran thanked the Park District, the Glen Ellyn Volunteer Fire Department, Chief Norton and the Police Department, the Chamber of Commerce, Go Downtown and Trustee Ladesic for their help in facilitating the ice skating races.

Annual State of the Village Report

President Hase presented the annual State of the Village Address and commented that she was amazed at the number of goals and objectives accomplished by staff and the Village Board.

Hiring an experienced Village Manager to oversee daily operations and lead the strategic planning for Glen Ellyn's future was a top priority, Hase said. Following an extensive national search process, Steve Jones was selected as the best fit. With his energy, interpersonal skills and 25 years of management experience, it has proven to be a wise choice.

Village Finances

Another staff priority in 2008 was maintaining the Village's commitment to sound financial management, reflected in its Aa2 bond rating. Hase pointed out that the Village has received national recognition for the excellence of its Comprehensive Annual Financial Report by the Government Finance Officers Association for the twentieth consecutive year.

To keep operating costs low, Hase added, Village full-time staffing remains the lowest per capita level of any full service municipality in DuPage County.

Plan for the Downtown

Last winter, Hase said, the Village Board appointed a Downtown Advisory Committee and hired consultant Town Builder Studios to complete a Strategic Plan for the downtown.

Background analysis for the project included interviews with numerous groups and individuals, a town hall meeting and a three-day walk-in design studio. Using this data, the consultant team compiled two concept plans for the downtown, presented to the public at an open house in November. Following additional public input, a preferred plan, incorporating desired elements from the two plans, was presented at another public open house on January 15. The final plan will be reviewed at a future Village Board meeting.

Infrastructure Improvements

In the last eight years, the Village has rehabilitated more than half of the Village's 80 miles of roadway and completed 17 major storm sewer improvements, approved by voters in the 2000 referendum. Since then, construction costs have escalated dramatically. As a

result, the Village made several important financial policy decisions in 2008 in order to secure the funding to maintain a 20-year replacement cycle for Village streets, reflecting best practices in road maintenance.

The 2008 Roadway Improvement Project included nearly one-half mile of complete roadway reconstruction and 1.6 miles of resurfacing, at a total cost of \$2.3 million.

Other major infrastructure improvement projects in 2008 included:

- Parkside/Summerdale Improvements (\$4.4 million) – road reconstruction and road resurfacing, as well as construction of the Village's first “traffic circle.”
- Kenilworth Basin Storm Sewer Improvements Project (\$800,000).
- Montclair Permit Parking Lot (\$690,000) – reconstruction with the addition of decorative streetlights, planters and landscaped islands.

The total cost of all infrastructure projects completed in 2008, Hase said, was \$8.4 million.

Planned roadway rehabilitation projects in 2009 include:

- Park/Glen Ellyn Place/Prairie Improvements (\$1.6 million) – asphalt resurfacing.
- 2009 Roadway Improvements (\$3.6 million) – rehabilitation of Taylor between Hill and Duane; resurfacing sections of Turner, Montclair and Merton west of Ben Franklin School and South Parkside, Lowden, Coolidge and Dawes.
- Sunset/Turner Improvements (\$3 million) – roadway reconstruction and resurfacing.
- Braeside Improvements (\$2.3 million) – lining of sanitary sewers, replacement of deteriorated water main and roadway resurfacing and reconstruction.
- Riford Road Improvements (\$4.2 million) – roadway reconstruction, new traffic signals and sidewalk and intersection improvements.

Total costs for the 2009 projects will be approximately \$14.8 million, Hase reported, with grants and other agency participation expected to fund \$2.5 million of that.

Storm Events

Major summer storms required emergency tree trimming and clearing in June and August. In September, seven inches of rain fell over two days, creating residential back-ups. The area was designated a Disaster Area by FEMA, allowing reimbursement of storm-related expenses.

Last year was also a busy one for winter snow events, resulting in over 65" of snow. Public Works used approximately 3,300 tons of salt during this period.

Commercial Projects

Approximately \$46 million in building construction took place in Glen Ellyn in 2008, Hase said, highlights of which include:

- A 92,000 sq. ft. DuPage Medical Group building (\$23.5 million).
- Potbelly Sandwich Works on Roosevelt Road.
- Glen Ellyn Plaza Shopping Center renovation.
- Crowne Plaza Hotel at the former Holiday Inn location on Roosevelt Road.

Work continues on:

- The Courtyards of Glen Ellyn – a 24 unit townhouse development at Kenilworth and Pennsylvania Avenues.
- Market Plaza Shopping Center – facade, parking lot and signage improvements.
- Ackerman Park Sports Complex – an 88,845 sq. ft. indoor sports complex.
- Village Green Park – new playing fields, walking paths and concession and picnic structures.

Hase reported that permits related to residential work have dropped, with 18 building permits issued for new single-family homes, versus 30 in 2007, 46 in 2006 and 62 in 2005. Building permits for additions/alterations also declined.

Village Links

With over 75,000 rounds of golf played last year, the Village Links remains financially self-sufficient, Hase said. The golf course also serves as a storm water detention system that drains the southern third of Glen Ellyn.

Police Department

In addition to providing traditional law enforcement services, the Police Department continued its outreach activities in 2008. “Coffee with the Cops” events were held on Saturday mornings, and officers also participated in the holiday “Shop with a Cop” program. Other department activities included a community shredder event, Identity Theft seminars, child safety seat inspections and a Senior Citizen Police Academy. An emergency training simulation, conducted with DuPage County, College of DuPage, Wheaton and Winfield, was organized in part by the Police Department last year as well.

Forestry Department

Infestations created new challenges for the Village’s Forestry Department last year, according to Hase. New programs included Gypsy Moth and Emerald Ash Borer (EAB) tracking programs. In addition, ash trees in poor condition were removed and healthy ash trees were given a chemical treatment to prevent EAB infestation.

Environmental Programs

Participation more than doubled in 2008 at the Environmental Commission’s annual Recycling Extravaganza. The Environmental Commission also coordinated the Glen Ellyn Prairie Path and Great Western Trail Cleanup. On the following Monday, residents were given the opportunity to dispose of large amounts of refuse without stickers in the biennial Clean Sweep event.

Planned History Park

The Village took possession of the property east of Stacy’s Tavern in 2008 and razed the existing structure to make way for a future History Park at this location. The Historical Society also began preparing for significant anniversaries in 2009: the 40th anniversary of the Historical Society’s founding, the 175th anniversary of the Village’s first permanent settlers and the 200th anniversary of Abraham Lincoln’s birth.

Enhanced Communications

To keep residents abreast of community activities and programs, the Village developed its first weekly e-mail newsletter. Residents can subscribe at the Village's website, www.glenellyn.org, by clicking on "Latest News." Village staff also re-designed the website to make it more attractive and user-friendly.

Despite continued progress, Hase said, Glen Ellyn is not immune from the economic downturn. Revenues for fiscal year 2009-10 are predicted to dip to levels not seen since 2005. To cope with the challenge, the FY 2009-2010 budget will be focused on maintaining core services, while scaling back expenses not integral to the basic operation of local government.

In concluding, Hase said that the Village will strive to undertake any and all actions to meet these challenges, while ensuring that Glen Ellyn will emerge in a strong financial position.

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Hase called for questions and/or discussion on the items on the Consent Agenda.

Trustee Armstrong moved and Trustee Ladesic seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meetings:

Special Meeting
December 8, 2008

Special Workshop
December 15, 2008

Regular Meeting
December 15, 2008
January 12, 2009

- b. Total **Expenditures** (Payroll and Vouchers) - \$2,358,417.85. The vouchers were reviewed by Trustee Armstrong prior to the meeting.

- c. Recommendation of Village President Hase that the **following appointments be made for Boards and Commissions:**

Architectural Review Commission
Pamela A. Albrecht – for a term ending December 31, 2011
Michael D. Gorz – for a term ending December 31, 2009

Environmental Commission

Leonore M. Neary – for a term ending December 31, 2011

Laura Glaza – for a term ending December 31, 2009

Recreation Commission

Scott H. Power – for a term ending December 31, 2011

- d. Award of a contract to Orange Crush of Hillside, Illinois for the purchase of 325 tons of **bulk rock salt** for snow and ice control at a unit cost of \$140 per ton for a total of \$45,527, to be expensed to the FY 08-09 Motor Fuel Tax Fund.

This action formally approves the purchase of an additional 325 tons of rock salt fund available through Orange Crush. The 325 tons were delivered following verbal consent of the Village Board on January 12, 2009. Based on dwindling supplies statewide, Public Works acted quickly to secure as much salt as could possibly be stored before Orange Crush sold its complete supply during a one-week period. This purchase was a proactive attempt to prevent the Village from incurring exorbitant salt costs when the maximum contracted salt purchase from the State of Illinois Joint Purchasing Contract would likely be reached before the end of the 2008/09 snow removal season. In mid-January, the next lowest verbal quote was \$163/ton and this cost is expected to increase with time. At present, there is a 700-ton salt reserve at the Reno Center, and the ability to order an additional 690 tons from North American Salt per contract.

- e. **Resolution No. 09-01**, a Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order No. 1 with Marcott Enterprises, Inc., for an Increase of \$20,000 is Required for the Purpose of **Hauling Snow in the Central Business District** for a Revised Contract Cost of \$40,000.

On September 8, 2008, the Village Board approved a contract with Marcott Enterprises, Inc., of Addison for snow hauling and supplemental rock salt (if necessary) in the amount of \$20,000. During budget preparation, certain items are estimated based on historical data. Our budgeted figures for snow related items typically have been on the high side; however, the severity of this winter has required the expenditure of 85 percent of the budgeted amount for snow hauling as of January 27, 2009. With the continued winter weather patterns, additional funds are necessary to enable snow removal to continue in the Central Business District during future snow events.

Change Order No. 1 approves additional funding in the amount of \$20,000 for contracted snow hauling services to be expensed to the General Fund – Snow Removal Services to appropriately fund all future needs for snow removal over the next 6-8 weeks of the snow season. The modified funding limit would be \$40,000. Any unspent funds would be returned to the General Fund.

- f. **Ordinance No. 5731**, an Ordinance Granting Exterior Appearance Approval and a Sign Code Variation for **Len's Ace Hardware** on Property Located at 485 Roosevelt Road.

Ordinance No. 4905, approved on January 8, 2001, granted exterior appearance approval and a sign code variation for Len's Ace Hardware located at 485 Roosevelt Road. Among other things, the ordinance required the building's south, west and east elevations to be improved with the same dryvit materials found on the north (front) façade. Mr. Grimsley requested the Village Board remove this condition from Ordinance No. 4905, allowing the existing brick to continue serving as the visible exterior. The Village's recently updated exterior appearance guidelines recommend the use of materials such as brick or stone in preference to dryvit.

Upon roll call on the Consent Agenda, Trustees Armstrong, Ladesic, Comerford, Chapman, Norton and Thorsell voted "Aye". Motion carried.

1S501 Sunnybrook Road

Trustee Chapman moved and Trustee Thorsell seconded the motion that the **Public Hearing** to receive comment on an annexation and recapture agreement for property commonly known as 1S501 Sunnybrook Road be opened. All Trustees present voted "Aye." Motion carried.

Planning and Development Director Staci Hulseberg presented information on the request of Mark and Jennifer Cozzi, owners of property located at 1S501 Sunnybrook Road, for a preliminary and final plat of subdivision, subdivision variations, zoning variations, special use permits, an annexation agreement and a recapture agreement to allow the subject property to be subdivided into 5 single-family home lots which would be served by Glen Ellyn water. The subject site is located on the east side of Sunnybrook Road between Sheehan Road and Bemis Road in unincorporated DuPage County. The property is currently zoned by DuPage County as a R3 single-family residence district. The annexation agreement calls for R1 residential district zoning upon annexation to Glen Ellyn. The Plan Commission reviewed the petitioner's requests for a preliminary and final plat of subdivision, subdivision variations, zoning variations and special use permits at a public hearing on December 11, 2008. By a vote of 5-3, the Plan Commission recommended denial of these requests. Director Hulseberg said that their recommended denial was based upon their concerns related to storm water management, the re-routing of a stream through the site, and flood plain water management. She also stated that although the Plan Commission recommended denial, staff recommended the requests be approved because the property is located in unincorporated DuPage County and falls under DuPage County's jurisdiction, not the Village's, regarding standards for stormwater, flood plain and wetlands, as well as the re-routing of the stream. Director Hulseberg said these concerns are not under the Village's jurisdiction and should not have been considered by the Plan Commission regarding this project. Director Hulseberg stated that

the property owners were not required to enter into an annexation agreement at this time, but staff felt it was beneficial to the Village for them to do so.

Director Hulseberg mentioned that the Village Board determined at tonight's Pre-Board Meeting that language would be added to the ordinances stating that the Village President would not execute the annexation agreement or the subdivision plat until some outstanding fines due Milton Township for property maintenance, were paid, and paid within ninety days, by the petitioner. The Village Board also determined that the property owners would be required to enter into a contract for land and lawn maintenance for 2009 to prevent additional fines.

Mathew Hamilton, 172 S. Park Boulevard, asked if any environmental feasibility studies regarding impacts of redirecting the water had been completed regarding the project and Director Hulseberg responded that the DuPage County Stormwater Ordinance applies to this property and that DuPage County staff completed a review regarding water issues for this project. Village Attorney Diamond also stated that the Village engineer reviewed the plans and that the project complies with DuPage County standards.

Trustee Chapman moved and Trustee Thorsell seconded the motion that the **Public Hearing** be closed. All Trustees present voted "Aye." Motion carried.

Trustee Chapman moved and Trustee Comerford seconded the motion that the following actions be approved subject to the petitioner paying all outstanding Township liens and entering into contracts for the maintenance of their lawn and land:

- a. Ordinance No. 5732, an Ordinance Approving a Preliminary and Final Plat of Subdivision, Subdivision Variations, Zoning Variations and Special Use Permits for the Sunnybrook Estates Subdivision to be Located on Property Commonly Known as 1S501 Sunnybrook Road.
- b. Ordinance No. 5733, an Ordinance Approving an Annexation Agreement and Development which Authorizes the Future Annexation of Property and a Recapture Agreement for the Sunnybrook Estates Subdivision to be Located on Property Commonly Known as 1S501 Sunnybrook Road.

Upon roll call, Trustees Chapman, Comerford, Armstrong, Ladesic, Norton, Thorsell and President Hase voted "Aye." Motion carried.

Ordinance No. 5734 – 706 Roosevelt Road (Noodles and Company Restaurant) – Approve Revised Exterior Appearance

Planning and Development Director Staci Hulseberg presented information on the request of Noodles & Company, lessee of property located at 706 Roosevelt Road, for amendments to the exterior appearance of the Danby Crossing Shopping Center previously approved on September 26, 2005 by Ordinance 5399. The subject property is located at the northwest corner of Roosevelt Road and Nicoll Avenue and is zoned C6, a

commercial/multi-use planned development district. The changes to the building would include façade of the westernmost unit in the corner retail building of the shopping center and the landscaping in front of this tenant space. The Architectural Review Commission reviewed the request at a public meeting on January 28, 2009 and voted 7-0 to recommend approval subject to conditions.

Trustee Comerford moved and Trustee Chapman seconded the motion that Ordinance No. 5734 be passed, an Ordinance Amending Ordinance No. 5399 and Granting Revised Exterior Appearance Approval for the Westernmost Corner Unit of the Retail Building in the Danby Crossing Shopping Center Commonly Known as 706 Roosevelt Road, Glen Ellyn, Illinois, 60137 to Accommodate a Noodles and Company Restaurant.

Upon roll call, Trustees Comerford, Chapman, Armstrong, Ladesic, Norton and Thorsell voted "Aye." Motion carried.

Reminders

- The next regular Village Board Workshop is scheduled for Monday, February 16, at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Pre-Board Workshop of the Glen Ellyn Village Board is scheduled for Monday, February 23, beginning at 7:30 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, February 23, beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

Trustee Ladesic mentioned the Historical Society's Founder's Ball scheduled to be held on Saturday, February 28, 2009 in celebration of Lincoln's 200th birthday, the Village's 175th anniversary and the Historical Society's 40th anniversary.

Adjournment

At 8:59 p.m., Trustee Chapman moved and Trustee Armstrong seconded the motion that the Regular Meeting of the Village Board of Trustees be adjourned. All Trustees present voted "Aye." Motion carried.

Respectfully Submitted,

Andrea Draths
Village Clerk