

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Galligan Board Room
June 8, 2009**

Call to Order

Village President Pfefferman called the meeting to order at 8:05 p.m.

Roll Call

Upon roll call by Village Clerk Draths, Village President Pfefferman and Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell answered, "Present."

Pledge of Allegiance

Fourth of July Committee Chairman Jim Bourke led the Pledge of Allegiance and presented information on the following Fourth of July scheduled activities: On June 27, Picnic in the Park and the Cardboard Boat Regatta at Lake Ellyn; and on July 4, the Freedom Four Run, the Parade at noon, and Fireworks at dusk at Lake Ellyn. Several Village Board members presented Mr. Bourke with donations for these annual Fourth of July events.

Correspondence

- a. June 1 letter from the Glen Ellyn Chamber of Commerce thanking Village Officials and Staff for their support, which led to the success of the Taste of Glen Ellyn event. Those mentioned in the letter included Police Chief Phil Norton, Police Sergeant Norm Webber and all Police Officers who patrolled the event, Public Works Director Joe Caracci, Crew Leaders Jennifer Brown and Mark Mellor, Street Maintenance Worker Rob Kadera, and Utilities Inspector Bill Miller.
- b. Email message thanking Community Service Officer Rose Volpe for helping a satisfied customer to reinstall a child safety seat correctly.

Audience Participation

- a. Finance Director Jon Batek and Assistant Finance Director Larry Noller presented a *Certificate of Achievement for Excellence in Financial Reporting* to the Village of Glen Ellyn from the Government Finance Officers Association. This award recognizes the Village's commitment to maintaining high standards of excellence in the preparation of its Comprehensive Annual Financial Report (CAFR) for the fiscal year which ended April 30, 2008.

Each year, the Village undergoes an audit of its financial statements by independent Certified Public Accountants. The Village regularly exceeds reporting requirements by preparing a Comprehensive Annual Financial Report (CAFR) and electing to undergo a higher level of scrutiny of its finances by the auditors. As a result of the Village Board's commitment to sound financial reporting practices, Glen Ellyn is among the less than 10 percent of Illinois local government units which regularly receive an unqualified ("clean") audit opinion and prepares a CAFR.

The CAFR, as well as the annual Village Budget and other financial reports, are available for public review on the Village's web site.

- b. Lee Marks, Chairman of the Historic Preservation Commission, presented the 2008 Historic Preservation Awards to the following award winners:

Architectural Details Award: Baine and Katie Adams, 219 N. Main Street

Renovation of the Year Award: Chuck and Jackie Avolio, 590 Hickory Road

Certificate of Appreciation: Rick and K.B. Sleckman, 461 Montclair Ave.

- c. President Pfefferman presented a proclamation of appreciation to outgoing Deputy Village Manager Curt Barrett. Deputy Barrett begins his tenure as the new Village Manager of Winfield on June 17, 2009.
- d. Tracey Kreiling, Bells & Whistles Snackery, presented a donation to the D.A.R.E. Police Department program. Each month it is the policy of Bells & Whistles to choose a community group and donate any monies collected as "tips" from the restaurant to that community group.
- e. Walter Coffey, 353 Duane Street, stated his concerns regarding the air quality in his neighborhood.

Planning and Development Director Staci Hulseberg informed the Village Board that the Planning and Development Department was aware of Mr. Coffey's concerns regarding a light industrial use business in his neighborhood. She said there have been no code violations that she was aware of, but she would prepare some background information and present a report to Mr. Coffey and the Village Board in the near future. Attorney Diamond said that the Village does not typically regulate such issues as air quality control, but perhaps Mr. Coffey might contact the DuPage County Health Department for information and assistance.

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Thorsell moved and Trustee Henninger seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meetings:
 1. March 2, 2009 Special Budget Workshop
 2. March 9, 2009 Pre-Board Workshop
 3. March 9, 2009 Regular Meeting
 4. March 30, 2009 Special Pre-Board Workshop
 5. March 30, 2009 Special Meeting
- b. Total **Expenditures** (Payroll and Vouchers) - \$915,915.14. The vouchers were reviewed by Trustee Thorsell prior to the meeting.
- c. **Ordinance No. 5763-VC**, an Ordinance to Amend Section 9-5-3 (Schedule C; Stop Intersections) of the Village Code of the Village of Glen Ellyn, Illinois Regarding **Traffic Control at Kenilworth Avenue and Hawkinson Court**.

This action designates the installation of a stop sign for vehicles exiting the newly constructed Hawkinson Court onto Kenilworth, as required by the approved development plan.

- d. Construction contract with United Septic, Inc., of Bristol, Illinois, for the **2009 Sewer Televising Contract** in the not-to-exceed amount of \$60,000, to be expensed to the FY09-10 Sewer Fund.

An annual contract is traditionally awarded by the Village Board to a sewer televising contractor to clean and televise 40,000 feet of sanitary sewer main. Televising the interior of sewers provides Public Works staff with vital information on the structural integrity of the sanitary sewer system. From these television reports, maintenance and construction priority can be established.

The 40,000-foot television survey is scheduled to take place between July and August with the final report due to Public Works by September 15, 2009. United Septic provided the lowest responsible bid of five bids opened on June 3, 2009.

- e. Waive Sections 8-1-11 (Street Obstructions), Section 10-4-17.1(B)32 (Promotional Events) and Section 4-5-7(G) (Portable Signs in the Public Right-of-Way) of the Village Code and Section 3-19-11(B) of the Liquor Control Code for the Downtown Glen Ellyn Alliance's and Glen Ellyn Park District's **Madonnari off Main** event to be held in the Central Business District on Saturday, August 22, 2009.

The Madonnari off Main event is scheduled to be held in conjunction with the annual Glen Ellyn Lions Club's Festival of the Arts event. This second annual

event consists of freelance artwork, musical entertainment, an education program by the Glen Ellyn Public Library and a block party.

- f. **Resolution No. 09-12**, a Resolution Accepting Public Improvements and a Bill of Sale Associated with the **Whalen Subdivision** Located Generally North of Maple Street and Kenilworth Avenue.

Ray Whalen Builders, Inc. requested the Village accept the public improvements and the bill of sale associated with the Whalen Subdivision, which is located generally north of Maple Street and Kenilworth Avenue. The Village Consulting Engineer approved the final as-built drawings and the public improvements for the subdivision and recommended the Village proceed with the acceptance.

- g. **Ordinance No. 5764-VC**, An Ordinance to Amend the Liquor Control Code of the Village Code of Glen Ellyn, Illinois, Chapter 19 of Title 3, Section 11 (Classification of Licenses) to Modify the Class A-2 Liquor License and Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) to Increase the Number of Permitted Class A-2 and Class G Liquor Licenses.

This action modifies the Class A-2 liquor license, which currently authorizes the retail sale of beer in glass bottles and “on tap” in glass containers to add the **retail sale of wine in glass glasses** and clarifies that the A-2 classification signifies “fast casual” restaurants.

This action increases from two to three the number of permitted Class A-2 liquor licenses and increases from five to six the number of permitted Class G licenses, authorizing outdoor sales, at the request of **Noodles & Company** located at 706 Roosevelt Road. Both liquor licenses will have an effective date of July 1, 2009.

- h. **Ordinance No. 5765-VC**, an Ordinance to Amend Chapter 6 (**Police/Fire Alarm Systems**) of the Village Code of the Village of Glen Ellyn, Illinois Regarding Alarm User Permit Fees and False Alarm Charges.

This action amends the Village Alarm Ordinance to bring false alarm service charges in line with the marketplace.

- i. Waive Section 10-4-17.2(B)25 of the Village Code to allow **US Bank** to conduct a special promotional event.

US Bank submitted a request to hold a special promotional event on June 13, 2009 between 11:30 a.m. and 1:30 p.m. in their parking lot at 453 Forest Avenue. This outdoor event is scheduled to include a popcorn machine, a sports memorabilia raffle, and a variety of tables set up to help promote local businesses.

Upon roll call on the Consent Agenda, Trustees Thorsell, Henninger, Comerford, Cooper, Hartweg, and Ladesic voted “Aye”. Motion carried.

Ordinance No. 5766 – Ambulance Service Fees

Deputy Village Manager Curt Barrett presented information on rates for the first year of the new paramedic services contract set to begin June 15, 2009. Response times and the ability to assist neighboring towns through mutual aid are expected to improve with the increase to two full-time ambulances servicing the greater Glen Ellyn area. The new rate structure represents a five-percent increase over average 2008 billing costs for various categories of ambulance service.

Trustee Comerford asked and Deputy Manager Barrett responded affirmatively, that residents living in unincorporated Glen Ellyn that would be included in the proposed Fire Company SSA would be included in the fire protection ambulance service area.

Trustee Comerford moved and Trustee Henninger seconded the motion that Ordinance No. 5766 be passed, an Ordinance Establishing Ambulance Service Fees for the Glen Ellyn Fire Protection Area.

Upon roll call, Trustees Comerford, Henninger, Hartweg, Ladesic and Thorsell voted "Aye." Trustee Cooper voted "Nay." Motion carried.

Bryant Avenue/Thain's Addition Improvements Project – Engineering Services Agreement

Public Works Director Joe Caracci presented information on a new consulting engineering services agreement for the design of a comprehensive infrastructure improvement project for an anticipated construction start in 2010. The Bryant Avenue/Thain's Addition Improvements Project would involve the rehabilitation of all roadways located within the area primarily bounded by Carleton, Walnut, Whittier and Hillside. Featured would be the reconstruction in concrete of Bryant Avenue between Turner Avenue (near Ben Franklin School) and Walnut. Scheduled for resurfacing of various types are sections of Walnut, Duane, Hillside, Lowell, Longfellow and Whittier within the project boundaries. In addition to the planned 11,750 ft. (2.2 miles) of roadway work, the project would include water main replacements, sanitary sewer rehabilitation and storm sewer upgrades, with drainage improvements a prominent portion of the effort. Total estimated cost of construction is currently projected to be \$5,500,000. Engineering Resource Associates, Inc. was recommended as the project design consultant based on their proven track record of design for major Glen Ellyn projects in the past 15 years as well as their expertise in stormwater management and design. The firm is completing a drainage study of the area authorized last year that will guide storm sewer work required for the project.

Trustee Hartweg moved and Trustee Cooper seconded the motion to approve an engineering services agreement with Engineering Resource Associates, Inc., of Warrenville for the design of water main, sanitary sewer, storm sewer and street improvements for the Bryant Avenue/Thain's Addition Improvements Project, in a not-to-exceed amount of \$430,000 (including a 5-percent contingency), to be expensed to the FY 09-10 Water, Sanitary Sewer and Capital Projects Funds.

Upon roll call, Trustees Hartweg, Cooper, Comerford, Henninger, Ladesic and Thorsell voted "Aye." Motion carried.

Reminders

- The annual Liquor License Renewal meeting is scheduled for Monday, June 15, beginning at 6:30 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next regular Village Board Workshop is scheduled for Monday, June 15, beginning at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Pre-Board Workshop of the Glen Ellyn Village Board is scheduled for Monday, June 22, beginning at 7:30 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, June 22, beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment to Recess to Executive Session

At 8:51 p.m., Trustee Henninger moved and Trustee Thorsell seconded the motion to recess to Executive Session in Room 301 to discuss pending or threatened litigation and the appointment employment, compensation, discipline, performance, or dismissal of specific employees of the public body and to adjourn thereafter without reconvening into open session. Upon roll call, Trustees Henninger, Thorsell, Comerford, Cooper, Hartweg and Ladesic voted "Aye." Motion carried.

Respectfully Submitted,

Andrea Draths
Village Clerk