

Agenda
Glen Ellyn Village Board of Trustees
Monday, June 28, 2010
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by Tom Manak, Fourth of July Committee Chairman.
4. Village Recognition:
 - A. Several thank-you notes received from Ben Franklin School parent volunteers, expressing their appreciation to Village Staff members for making their High Interest Day field trip a success.
 - B. Letter of thanks from the B. R. Ryall YMCA to Sergeant Norm Webber, thanking him for his participation in their 9th annual *Chase to the Taste* event.
 - C. The Village Board accepts the resignation of John P. Gallagher from the Recreation Commission and thanks him for his service to the Village.
5. Audience Participation
 - A. Environmental Commission Chairman Marcott will present the Commercial Recycling Award to Honey Restaurant.
6. Consent Agenda **(Pages 4 – 42)**

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Trustee Thorsell)*

- A. Village Board Meeting Minutes:
 1. June 14, 2010 Regular Workshop
 2. June 14, 2010 Regular Meeting
- B. Total Expenditures (Payroll and Vouchers) - \$1,011,504.47.

The vouchers have been reviewed by Trustee Thorsell prior to this meeting.

- C. Motion to waive Chapter 3-23 (Peddlers) and Sections 8-1-11 (Street Obstructions) and 8-1-12 (Display and Sale of Merchandise on Public Ways) in order to allow the Glen Ellyn Chamber of Commerce to host the 2010 Jazz Fest Glen Ellyn event in the Central Business District on Saturday, July 10, 2010 between the hours of 2 p.m. and 10:30 p.m. *(Administrative Analyst Schrader)*

- D. Ordinance No. 5871-VC, an Ordinance Amending Chapter Six of Title Seven of the Village Code of the Village of Glen Ellyn, Illinois regarding Solid Waste Collection and Disposal. (*Administrative Analyst Schrader*)
 - E. Ordinance No. 5872, an Ordinance Extending the Expiration Date of Ordinance 5730 which granted Lot Coverage Ratio, Setbacks and Project Class Variations of the Zoning Code to allow the Construction of a Front Porch, a Second-Floor Addition and a Two-Story Addition for Property at 450 Phillips Avenue. (*Planning and Development Director Hulseberg*)
 - F. Ordinance No. 5873, an Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2010 to Provide Funds for Various Additional Expenditures. (*Finance Director Batek*)
 - G. Ordinance No. 5874, an Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2011 to Provide Funds for Prior Year Encumbrances and Capital Improvements. (*Finance Director Batek*)
 - H. Motion to waive Sections 10-4-17.1(B)40 and 10-5-14 of the Glen Ellyn Zoning Code in order to permit the Downtown Glen Ellyn Alliance's First Friday's in Glen Ellyn event to have entertainment in the form of live musicians in the Central Business District on Friday, July 2, 2010 between the hours of 5:00 p.m. and 8:00 p.m. inside the following establishments: M and Em's, The Prince's Table, and Teas and Toes. (*Administrative Analyst Schrader*)
 - I. Motion to approve the request of Ellyn's Tap and Grill to host a weekly car show in the Baker Hill Center parking lot every Sunday in July and August 2010 between the hours of 2:00 p.m. and 6:00 p.m. (*Administrative Analyst Schrader*)
 - J. Motion to approve the recommendation of Village President Pfefferman that Sara L. Noel be appointed to the Recreation Commission for a term ending December 31, 2010.
7. Ordinance No. 5875, an Ordinance Granting Approval of Sign Code Variations for Advanced Cosmetics Spa, LLC Located on Property Commonly Known as 577 Pennsylvania Avenue. (*Trustee Cooper*) **(Pages 43 – 54)**

Planning and Development Director Staci Hulseberg will present information on the request of Advanced Cosmetics Spa, LLC, lessee of property located at 577 Pennsylvania Avenue, represented by Tom Williams, for approval of sign variations to allow the petitioner to install a new wall sign on the property where one would not otherwise be allowed. The requests are being made to accommodate the installation of a new wall sign on the existing building on the property.

8. Motion to approve a license agreement to allow the installation and maintenance of a fence located in the public right-of-way at 196 Brandon Avenue. (*Trustee Hartweg*)
(Pages 55 – 63)

Planning and Development Director Staci Hulseberg will present information on a request from Jennifer and Joseph Iarrobino, property owners of 196 Brandon Avenue, for a license agreement to allow the construction of a four-foot tall wood picket fence that would encroach five feet into the public right-of-way along Greenfield Avenue. The approval of the license agreement would allow the construction of the requested fence in the right-of-way.

9. Ordinance No. 5876, an Ordinance Changing the Name of 22nd Street to Fawell Boulevard. (*Trustee Henninger*)**(Pages 64 – 67)**

Planning and Development Director Staci Hulseberg will present information on the proposed official name change of 22nd Street to Fawell Boulevard.

10. Reminders:

- The next Regular Village Board Meeting is scheduled for Monday, July 12, 2010 with a Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m., in the Galligan Board Room of the Glen Ellyn Civic Center.

11. Other Business?

12. Adjournment

13. Press Conference

A-6A,

Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
June 14, 2010

Time of Meeting: 7:00 P.M.

Present: President Pfefferman; Trustees Comerford, Ladesic, Cooper, Hartweg, Thorsell, Henninger; Village Clerk Connors; Village Attorney Diamond arrived at 7:15 p.m.
Staff present: Village Manager Jones, Schrader, Hulseberg, Norton arrived at 8 p.m., Batek, Buckley for Caracci, Drescher.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:00 P.M. with a roll call. Trustees Comerford, Thorsell, Hartweg, Cooper, Ladesic, and Henninger responded "Here."

2. Downtown Strategic Plan Implementation

Village Manager Jones presented up-to-date details of the downtown strategic plan implementation. In an effort to keep the process simple, the Village Board was asked to rank their top five priorities of the 54 tasks available. This process was happening at the same time the FY10/11 budget was being prepared. Some of the top interests were gateways, branding, marketing, and funding for the downtown initiative. Manager Jones reviewed the various options chosen by the Village Board and recalled that funding for those options now have to be in sync. Based on the Village Board goals/priorities, he noted they recommended a 2-way traffic study, support for the new downtown organization, gateway and branding efforts, obtaining a lobbyist to assist in getting some of the funding for the large projects and marketing the downtown plan. Manager Jones outlined possible monies available in the current budget for the Village Board's consideration.

At this time, the Village does not have special signs detailing exact special events, but will erect them for groups if they are provided to the Public Works Department. Special Jazz Fest signs are being prepared this year to see how effective it will be. The Village Board agreed that special signs might be made to support the branding concept. It was thought that the cost of bringing in a consultant to assist with the branding effort could be about \$50,000. There is a placeholder in the budget for initial downtown implementation in the event that some work begins before the end of the current fiscal year.

The Village Board directed Village Manager Jones to continue to proceed following his recommendation regarding the changes in the reallocation of funds proposed at this evening's meeting. The tasks as previously agreed will remain the same. Copies of RFPs will be distributed to the Village Board as they are available.

3. Other Items?

None

4. Adjournment

At 7:35 p.m., Trustee Henninger moved, seconded by Trustee Cooper to adjourn to Executive Session for the purposes of discussing threatened or pending litigation, and setting of the price for sale or lease of Village property, adjourning thereafter to the regularly scheduled 8:00 p.m. Regular Village Board Meeting in the Galligan Board Room.

Submitted by:



Suzanne R. Connors,
Village Clerk

A-6A₂

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
June 14, 2010**

Call to Order

Village President Pfefferman called the meeting to order at 8:02 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell answered, "Present."

Pledge of Allegiance

Rickard Dunn, President of the Kiwanis Club of Central DuPage, introduced Cecille Brechin, President Elect of the organization, who led the Pledge of Allegiance. Mr. Dunn then introduced Carol Scolaro, Chairman of the up-coming pancake breakfast and golf outing, who shared information about the Kiwanis Club of Central DuPage.

Village Recognition

- a. May 6 letter from the FBI Unit Chief of the Terrorist Screening Center in Washington, D.C. commending Police Officer Brent Pacyga for providing valuable information to the agency.
- b. Thank you note from the Glen Ellyn Women's Club expressing their gratitude to the Village for the use of the second-floor facilities for their monthly meetings.
- c. May 25 letter thanking Police Officer Keith Duval for the manner in which he issued a warning ticket. The letter writer said Officer Duval was polite and appreciated the approach he used in explaining the reason for the warning ticket.
- d. June 3 email from parent volunteers at Ben Franklin Elementary School thanking Sergeant Joe Baki and Police Officer Craig Holstead for participating in High Interest Day at the Glen Ellyn school.
- e. May 28 email from a Ben Franklin parent volunteer thanking Custodial Supervisor Harold Kolze for preparing the Civic Center for the kindergarten field trip when they visited the Village President's office. She also thanked Police Chief Phil Norton and Glen Ellyn Volunteer Fire Co. Chief Scott Raffensparger for conducting tours of the Police and Fire Co. vehicles.

- f. June 7 email from a Main Street resident thanking Public Works Utilities Inspector Bill Miller for the assistance he rendered during the final phase of a front-yard sewer project at her home.
- g. Recent email from a resident who lives in the area of the Bryant Avenue/Thain's Addition Improvements Project thanking Public Works for the communication provided to the residents during the project.
- h. Public Works recently received a phone call from a Lenox Road resident reporting potholes on Lenox between Hawthorne and Oak. The resident called again on June 7 to thank Maintenance Workers Rick Mascarella and Mike Zitzka for the quick response to her request.
- i. The Village Board and Management Team congratulated the following employees who recently celebrated an anniversary as a Village employee:

Gary Bach	Public Works	Thirty-Five Years
Christopher Dillmann	Glenbard Wastewater Authority	Ten Years
Diana Gonzalez	Finance	Five Years

Audience Participation

- a. Environmental Commission Chairman Marcott spoke about the events sponsored by the commission and presented the Commercial Recycling Award to Tap House Grill.
- b. Lisa Tylke spoke on behalf of the Glen Ellyn Children's Resource Center and Supplies 4 Success regarding the Pepsi Refresh Everything project. People can go online at www.pepsiresearchproject.com and vote once a day for the Glen Ellyn Children's Resource Center.
- c. President Pfefferman read a proclamation congratulating the Stanley Cup Champion Chicago Blackhawks.

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Ladesic moved and Trustee Comerford seconded the motion that the following items included on the Consent Agenda be approved:

- a. Minutes of the following Village Board Meetings:
Workshop Meeting
 May 17, 2010
 May 24, 2010

Regular Meeting

May 24, 2010

- b. Total **Expenditures** (Payroll and Vouchers) - \$2,584,985.92.
The vouchers were reviewed by Trustee Ladesic prior to the meeting.
- c. Recommendation of Village President Pfefferman that Tessa V. Loftus be appointed as a **Youth Commissioner on the Architectural Review Commission** for a term ending December 31, 2010.
- d. **Ordinance No. 5868**, an Ordinance of the Village of Glen Ellyn, DuPage County, Illinois, Ascertaining the **Prevailing Rate of Wages** for Laborers, Workmen, and Mechanics Employed by Contractors Performing Public Works for the Village of Glen Ellyn.
- e. Waive Chapter 3-23 (Peddlers) of the Glen Ellyn Village Code in order to allow the Downtown Glen Ellyn Alliance to host the **2010 Bookfest** event at various locations in the Central Business District on Saturday, June 19, 2010 between 9:30 a.m. and 6:00 p.m.
- f. Authorize payment to CBMT Greenhouse, Inc., of Hampshire, Illinois for material costs associated with the **Summer 2010 Central Business District flower plantings** in the amount of \$13,788, to be expensed to the FY11 General Fund.
- g. Authorize payment to the Glen Ellyn Park District for reimbursement of **wetland remediation at Ackerman Park** in the amount of \$11,944, to be expensed to the FY11 General Fund.

Upon roll call on the Consent Agenda, Trustees Ladesic, Comerford, Cooper, Hartweg, Henninger and Thorsell voted "Aye". Motion carried.

Ordinance No. 5869 – Commonwealth Edison – Underground Wires Along Lambert Road

Assistant Public Works Director Dave Buckley presented information on the undergrounding of existing electrical wires along portions of Lambert Road which are needed for the widening of the road. He explained that the increase in cost is an add-on to resident's electric bills and will not come from the Village's budget. The longer the Village waits to approve the undergrounding, the longer it will take to get the drawings completed to widen Lambert. The choice is either accept the increase presented by ComEd or reduce the scope of the undergrounding.

Trustee Comerford moved and Trustee Henninger seconded the motion that Ordinance No. 5869 be passed, an Ordinance Repealing and Replacing Ordinance No. 5848, an Ordinance of the Village of Glen Ellyn Requiring Commonwealth Edison Company to Place Existing Electrical Wires Along Portions of Lambert Road in the Village of Glen Ellyn Underground in Accordance with Rider LGC.

Upon roll call, Trustees Comerford, Henninger, Hartweg, Ladesic and Thorsell voted "Aye." Trustee Cooper voted "Nay." Motion carried.

Ordinance No. 5870 – St. Mark’s Episcopal Church (393 North Main Street) – Approve Special Use Permit and Zoning Variation

Planning and Development Director Staci Hulseberg presented information on the request of St. Mark’s Episcopal Church for approval of a special use permit and zoning variation to allow a private preschool to operate out of the existing church building at 393 North Main Street. She indicated that the area was previously used as a Montessori school.

Trustee Thorsell moved and Trustee Hartweg seconded the motion that Ordinance No. 5870 be passed, an Ordinance Granting Approval of a Special Use Permit and Zoning Variation to Allow a Private Preschool to Operate Out of St. Mark’s Episcopal Church Located at 393 North Main Street.

Upon roll call, Trustees Thorsell, Hartweg, Comerford, Cooper, Henninger, and Ladesic voted "Aye." Motion carried.

Reminders

- The next Regular Village Board Workshop meeting of the Glen Ellyn Village Board is scheduled for Monday, June 21, 2010 beginning at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, June 28, 2010 with a Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

None

Reconvene Executive Session

At 9:05 p.m., Trustee Henninger moved, seconded by Trustee Cooper to adjourn to the Executive Session that paused at 8:00 p.m. on June 14, 2010, to continue discussion of threatened or pending litigation, and the setting of price for sale or lease of Village property, and reconvene to open session thereafter.

Adjourn Closed Session

At 10:16 p.m., Trustee Hartweg moved and Trustee Henninger seconded the motion to come out of closed session. All Trustees present voted "Aye." Motion carried.

Reconvene June 14, 2010 Regularly Scheduled Village Board Meeting

At 10:23 p.m., President Pfefferman called the meeting to order. Village President Pfefferman and Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell were present.

Resolution No. 10-13 – College of DuPage – Jurisdictional Dispute

Trustee Ladesic moved and seconded by Trustee Henninger to approve Resolution No. 10-13, a Resolution Authorizing Negotiations with the College of DuPage About Jurisdictional Disputes.

Village Attorney Diamond gave a brief history of the relations and agreements between C.O.D. and the Village of Glen Ellyn and read part of sections four, six, seven, and eight of the Resolution. A copy of the Resolution will be provided to the college.

Upon roll call, Trustees Ladesic, Henninger, Comerford, Cooper, Hartweg and Thorsell voted "Aye." Motion carried.

Adjournment

At 10:30 p.m., Trustee Comerford moved and Trustee Thorsell seconded the motion that the Regular Meeting of the Village Board of Trustees be adjourned. All Trustees present voted "Aye." Motion carried.

Respectfully Submitted,



Suzanne R. Connors
Village Clerk

DRAFT

A-6c



June 29, 2010

Georgia Koch, Executive Director
Michael R. Formento, Executive Director
Glen Ellyn Chamber of Commerce
800 Roosevelt Road, Building D, Suite 108
Glen Ellyn, IL 60137

Re: 2010 Jazz Fest Glen Ellyn

Dear Ms. Koch and Mr. Formento:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 28, 2010, regarding the 2010 Jazz Fest Glen Ellyn event scheduled for Saturday, July 10, 2010, as described in the Chamber's attached letter of June 3, 2010. The Village Board approved your requests with modifications and also temporarily waived the pertinent sections of the Village Code.

1. Approval for the event to be held between 2:00 p.m. and 10:30 p.m. on Saturday, July 10, 2010.
2. Approval to close Main Street between Crescent Boulevard and Pennsylvania Avenue from 5:00 a.m. on July 10, 2010 to 12:00 a.m. on July 11, 2010 in order to set up the event and for staging and to clear the area once the jazz event has ended. Closure of the streets will be allowed only in coordination with and approval by the Public Works and Police Departments. Additionally, please contact these departments to organize your newest request which includes the usage of a loading zone and four parking spaces on the north side of Crescent Boulevard, east of Main Street.
3. Chapter 3-23, Section 8-1-11 and Section 8-1-12 of the Village Code concerning peddlers, the obstruction of public ways, and the display and sale of merchandise on public ways, respectively, have been waived for the event.
4. The Chamber must provide enough volunteers to adequately staff the entrances and exits of the event.
5. Sale of food will be allowed on Main Street between Crescent Boulevard and Pennsylvania Avenue between 2:00 p.m. and 10:00 p.m. only after approval by the DuPage County Health Department.
6. Extra trash and recycling receptacles will be placed by the Public Works Department in the Central Business District with the understanding that solid waste/recycling collection

arrangements for all Central Business District on-street containers are the responsibility of the Chamber of Commerce. Plastic bags should be used to line the containers, the containers should be marked as either refuse or recycling, and they should be emptied as necessary throughout the event. The Chamber should contact Allied Waste directly at 630-469-1036 to make arrangements. All extra wire trash/recycling receptacles in the Central Business District must be turned upside down once the event has ended and they have been emptied so that the containers are not used prior to pickup by the Public Works Department.

7. The Public Works Department will make Jazz event signs and place them in selected locations around the Village.
8. The Chamber must notify the surrounding businesses located on Main Street in the Central Business District of the event to take place. Notification must occur prior to Tuesday, July 6, 2010.
9. Police support to assist in traffic flow can be accommodated as scheduling permits. There may be a cost associated with the assignment of uniformed Police Officers. Please work out the exact details of police assignments with the Police Chief or his representative in advance of the event.
10. The Chamber must provide portable toilets for the length of the event, in addition to handwashing stations.
11. If beer and/or wine are to be sold, the Chamber must apply for a Class E Liquor License by contacting Administrative Services Coordinator, Patti Underhill. The Class E Liquor License Application is also available online at www.glenellyn.org. In addition to the \$20 application fee for the Class E Liquor License, the Chamber must provide dramshop (liquor liability) insurance. The sale of liquor is specifically approved to occur between the hours of 2:00 p.m. and 10:00 p.m. on Saturday, July 10, 2010.
12. It is necessary to obtain a Special Event Liquor License from the Illinois Liquor Control Commission. Please visit their website at www.state.il.us/lcc/ for more information.
13. The Chamber will be required to send every individual serving alcohol at the event to attend Beverage Alcohol Sellers and Servers Education and Training (BASSET). Please contact the Police Department at 630-469-1187 to coordinate the details of this requirement.
14. The use of freestanding tents or canopies will be allowed only on Main Street between Crescent Boulevard and Pennsylvania Avenue provided they are placed on only one side of the roadway and positioned to allow emergency vehicle access. Tents, canopies or any other item that requires the use of stakes, nails or the like will not be permitted. The following additional tent conditions must be met as well: they are a minimum of 10 feet from any building, have no cooking equipment within them, comply with all applicable

building regulations and are inspected by the Planning and Development Department Building Inspector prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event. The cost for a building inspection is \$50.00.

15. The Village is interested in working with your organization to determine the best way to provide electrical power for your event. The Village has different options for power with varying capabilities depending on the location of your event and the amount of power needed. Please contact Rob Kadera and/or Mike Zitzka of Public Works at 630-469-6756 by Tuesday, July 6, 2010 to work out these details.
16. The Chamber will be required to submit a site map of the grounds indicating the location of tents, food and drink sales, restrooms, parking and any other facilities associated with the event by Tuesday, July 6, 2010.
17. Evidence of insurance from the Chamber of Commerce in the amount of \$2 million listing the Village as additionally insured must be presented to Personnel Analyst Danamarie Izzo by Tuesday, July 6, 2010.

The Village expects the Chamber of Commerce to monitor the event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved at the scene may be reported to the Police Department.

Sincerely,

Steve Jones
Village Manager

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cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Personnel Analyst
Patti Underhill, Administrative Services Coordinator

A-6D



Memorandum

To: Steve Jones, Village Manager
From: Kristen Schrader, Administrative Analyst
Date: June 16, 2010
Re: Solid Waste Collection and Disposal Ordinance Amendment

Background

The Village entered into a 5-year contract for the collection and disposal of solid waste and recycling with Allied Waste in 2005. This contract was recently extended by the Village Board for an additional two-year period through July 31, 2012. The original contract stipulated that the cost of providing these services to the Village would increase on an annual basis according to the consumer price index. For the first four years of the contract, while the Village's cost to operate the program increased, the monthly customer charges did not increase. This was made possible through revenues from the sale of recyclables.

In December 2008, the Village was notified that due to extreme volatility in the recyclable materials market, rebates previously received would no longer be available. Absent these rebates, a rate increase of 5% was adopted in August 2009 to partially offset the loss of these revenues. Accumulated reserve balances were used to make up the remaining deficiency between operating revenues and expenses. In January 2010, the Village was notified that the recyclables market was beginning to pick up, and the Village would be receiving a small amount of revenue from the sale of recyclables. Unfortunately, the increase in the recyclables market has not provided enough additional funding to offset the costs of providing refuse and recycling services. As a result, the Village is again recommending a 5% increase in monthly customer charges. If approved, the increased rate will be effective beginning August 1, 2010 and continuing through July 31, 2011.

Issues

The adopted FY 10-11 Village Budget calls for a 5% increase in monthly customer charges for the provision of solid waste collection and disposal services. This recommended 5% increase will not bring the Village out of a deficit position for this fund in FY 10-11. Approximately \$110,000 in cash reserves will be required to bridge this deficit.

An additional 5% rate increase is proposed for FY 11-12, which will further shrink the gap between the cost of operating the program and user fees generated to pay for it. The extent to which recycling rebates are received will be used to buffer the impact of rate increases to our customers.

Action Requested

This item will be presented to the Village Board via the consent agenda on June 28, 2010:
Ordinance No. _____ -VC, An Ordinance Amending Chapter Six of Title Seven of the Village Code of the Village of Glen Ellyn, Illinois regarding Solid Waste Collection and Disposal.

Recommendation

I recommend that the ordinance amending Chapter Six of Title Seven of the Glen Ellyn Village Code regarding Solid Waste Collection and Disposal be approved.

Attachments

- Ordinance
- Residential Solid Waste Fund Budget Footnotes – FY 10/11
- Customer Rate Comparison Spreadsheet

Village of Glen Ellyn

Ordinance No. _____ VC

**An Ordinance Amending Chapter Six of Title Seven
of the Village Code of Glen Ellyn, Illinois
Regarding Solid Waste Collection and Disposal**

**Adopted by the
President and the Board of Trustees
Of the
Village of Glen Ellyn
DuPage County, Illinois
This _____ day of _____, 20____**

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County,
Illinois, this _____ day of _____,
20____.

ORDINANCE NO. _____ -VC

AN ORDINANCE AMENDING CHAPTER SIX OF TITLE SEVEN

(SOLID WASTE COLLECTION AND DISPOSAL)
OF THE VILLAGE CODE OF GLEN ELLYN, ILLINOIS

WHEREAS, the President and Board of Trustees of the Village of Glen Ellyn have deemed it to be in the best interest of the Village to request proposals for solid waste collection and disposal services from time-to-time; and

WHEREAS, the President and Board of Trustees on November 23, 2009 approved a two-year contract extension to the agreement for solid waste collection and disposal services; and

WHEREAS, due to the availability of recycling rebates, the Village did not increase solid waste collection and disposal costs for the first four years of the contract; and

WHEREAS, the Village was notified in 2008 that due to extreme volatility in the recyclable materials market, rebates previously received would no longer be available; and

WHEREAS, absent these rebates, the Village must look to increases in service fees to Glen Ellyn customers to cover the cost of providing solid waste collection and disposal services; and

WHEREAS, the Village determined a five percent increase in monthly customer charges for solid waste removal services would partially assist in recovering funds lost from recycling rebates;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION ONE: Section 7-6-4(A) of the Glen Ellyn Village Code is hereby deleted in its entirety and replaced with the following:

(A) Residential Collections: Effective August 1, 2010, and continuing through July 31, 2011, the fees to be charged for residential solid waste collection and disposal services shall be as follows:

<u>Monthly Refuse Collection Program</u>	<u>Monthly Total</u>
Curbside collection of one Village provided 35-gallon wheeled cart	\$12.90
Curbside collection of one Village provided 65-gallon wheeled cart	\$16.50
Curbside collection of one Village provided 95-gallon wheeled cart	\$18.70
Senior rate for curbside collection of one Village provided 35-gallon wheeled cart	\$11.90
Rear door collection of one Village provided 35-gallon wheeled cart	\$22.85
Rear door collection of one Village provided 65-gallon wheeled cart	\$26.40
Rear door collection of one Village provided 95-gallon wheeled cart	\$28.60
Senior rate for rear door collection of one Village provided 35-gallon wheeled cart	\$20.85

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this _____
day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

ATTEST:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____,
20_____.)

RESIDENTIAL SOLID WASTE FUND



Village of Glen Ellyn
FY 2010/11 Budget

<u>Object Code</u>	<u>Account Description</u>	<u>FY07/08 Actual</u>	<u>FY08/09 Actual</u>	<u>Revised FY09/10 Budget</u>	<u>FY09/10 Estimated Actual</u>	<u>FY10/11 Budget</u>	
Revenues / Inflows (5400)							
430200	State Grant Revenue	-	-	-	60,000	-	1
440540	Trash Disposal Billings	1,123,902	1,136,610	1,180,000	1,195,000	1,250,000	2
460100	Interest Income	34,667	10,543	4,000	4,000	5,000	
489000	Miscellaneous Revenue	203,655	146,533	6,000	10,000	20,000	3
	TOTAL REVENUES	\$ 1,362,224	\$ 1,293,686	\$ 1,190,000	\$ 1,269,000	\$ 1,275,000	
Expenditures / Outflows (54000)							
Contractual Services							
520700	Legal - General Counsel	176	-	-	-	-	
520835	Banking Services	-	-	3,000	3,000	5,000	4
520900	Postage	17,613	16,773	22,000	23,000	23,000	5
520905	Printing	-	-	1,900	1,900	1,900	
521055	Professional Services - Other	13,312	14,638	22,000	16,000	18,000	6
521080	Waste Removal Services	932,344	1,064,214	1,015,000	1,010,000	1,095,000	7
521085	Brush / Branch Service	175,461	143,229	150,000	148,000	150,000	8
521120	Disposal Costs	-	-	23,000	15,000	15,000	9
590120	Service Charge	22,000	22,800	83,100	83,100	77,100	10
	Subtotal	\$ 1,160,906	\$ 1,261,654	\$ 1,320,000	\$ 1,300,000	\$ 1,385,000	
Capital Outlay							
580110	Equipment /Capital Outlay	32,886	-	5,000	300,000	-	11
	TOTAL EXPENDITURES	\$ 1,193,792	\$ 1,261,654	\$ 1,325,000	\$ 1,600,000	\$ 1,385,000	
	FUND INCREASE (DECREASE)	\$ 168,432	\$ 32,032	\$ (135,000)	\$ (331,000)	\$ (110,000)	12

<u>Available Cash Analysis (000's)</u>	
Available, May 1, 2009	\$ 878
Estimated FY10 Inflow/(Outflow)	(331)
Budgeted FY11 Inflow/(Outflow)	(110)
Projected Available, April 30, 2011	\$ 437

**RESIDENTIAL SOLID WASTE FUND
BUDGET FOOTNOTES – FY 10/11**

1. **State Grant Revenue: (FY09/10 Estimated Actual - \$60,000)** The Village received a grant from the Illinois Department of Commerce and Economic Opportunity to assist with the purchase of 65 gallon recycling carts for all residential refuse customers.
2. **Trash Disposal Revenue: (\$1,250,000)** This figure is based on weekly solid waste disposal service for approximately 7,200 residential addresses (single-family and 2-family duplex housing units) and also includes charges to pay for the once-a-month, no-sticker, branch and brush pick-up program which runs from May through October each year. These revenues are collected on the Village's monthly utility bill.

User fees collected to pay for solid waste disposal services are determined based on the costs of various contract service providers and other costs of administering the program (account maintenance, customer service and billing). Also factored into rate determination is the availability of revenues from other sources such as recycling rebates the Village receives through its current waste hauling contract.

On August 1, 2005 the Village began a 5-year waste hauling contract with Allied Waste Services which introduced for the first time, standardized wheeled refuse carts. At that time, the base rate charged to Glen Ellyn customers was decreased by 17% compared to the previous contract. Due to the availability of recycling rebates to offset contract cost increases, rates charged to Glen Ellyn residents were not increased for the first 4 years of the contract.

* In December 2008, the Village was notified that due to extreme volatility in the recyclable materials market, rebates previously received would no longer be available. Absent these rebates, a rate increase of 5% was adopted beginning August 1, 2009 to partially offset the loss of these revenues. Accumulated reserve balances were used to make up the remaining deficiency between operating revenues and expenses.

* Proposed for August 1, 2010 is an additional 5% increase in monthly customer charges which will continue to help bridge the gap between the cost of providing service which exceeds revenues generated from monthly customer billings. As in FY09/10, additional reserve balances will be drawn upon to fund difference between program costs and billed revenues. Based on current projections, an additional 5% rate increase will be needed in August, 2011 to balance operating revenues and expenditures. We will reexamine the need for this additional rate increase following the completion of FY10/11 and, to what extent, if any, we have seen a return in recycling rebates.

- * 3. **Miscellaneous Revenue: (\$20,000)** The market and price received from the sale of recyclable materials fluctuates greatly. In past years the Village received between

✂

\$100,000 and \$200,000 for the sale of these materials. In late 2008 the recycling market plummeted, resulting in the elimination of any recycling rebates during calendar year 2009. Beginning in 2010, we have begun to see some weak indications of recovery and that recycling rebates may be on the rebound, however, not nearly at levels we have seen over the last several years. We have included \$20,000 as our early estimate of possible rebates to be received in FY10/11.

4. **Banking Services: (\$5,000)** This Village prepares monthly billings for solid waste services. The Solid Waste Fund will now assume a portion of the retail lockbox services the Village utilizes in collecting and processing monthly remittances.
5. **Postage: (\$23,000)** Included in this line item are postage costs for mailing of monthly solid waste billings to our 7,200 residential customers (split 50/50 with the Water and Sanitary Sewer Fund) and postage costs for the mailing of one annual "special edition" solid waste publication.
6. **Professional Services / Other: (\$18,000)** The Village uses a third-party vendor to process, print, and mail the monthly Village utility bills (This cost is split 50/50 between the Solid Waste and Water and Sanitary Sewer Funds).

7. **Waste Removal Services: (\$1,095,000)**

Weekly waste disposal contract*	\$1,010,000
Unlimited Collection Day	<u>85,000</u>
Total Budget	<u>\$1,095,000</u>

* The Village's solid waste and recycling contract extension with Allied Waste states no price increase to occur in the first year of contract (FY10/11). A 2% contract increase will be effective on August 1, 2011.

8. **Professional Services / Branch Removal: (\$150,000)** This line includes funds for the six month branch and brush collection program (May – October) undertaken by a separate vendor, not our weekly solid waste hauling contractor.
9. **Disposal Costs: (\$15,000)** This line was transferred from the General Fund in FY 09/10 and is associated with the street sweeping and catch basin cleaning program.
10. **Service Charge: (\$77,100)** This service charge represents a transfer to the General Fund as a reimbursement for staff and other support services provided in connection with the solid waste program.
11. **Equipment / Capital Outlay: (FY09/10 Estimated Actual - \$300,000)** In FY09/10, the Village purchased recycling carts for all residential solid waste customers. These carts

replace the smaller recycling bins previously used and can be emptied by our contract solid waste vendor more quickly and efficiently. Reserve balances (primarily from accumulated recycling rebates) were sufficient to complete this purchase without supplemental charges to customers.

12. **Fund Increase / (Decrease): (\$110,000)** Despite a proposed 5% customer rate increase scheduled for August 1, 2010, the Solid Waste Fund remains in a deficit position for FY10/11 and will use approximately \$110,000 in cash reserves. An additional rate increase of 5% is proposed for August 1, 2011 which will further shrink the gap between the cost of operating the solid waste collection program and user fees generated to pay for it. The extent to which recycling rebates are received will be used to buffer the impact of rate increases to our customers.

*

Customer Rate Comparison Spreadsheet

Container Size/Service	Current Rate	Proposed Rate	Rate Difference
35 Gallon Curbside Pick-Up	\$12.30	\$12.90	\$0.60
35 Gallon Senior Curbside Pick-up	\$11.35	\$11.90	\$0.55
35 Gallon Rear Door Pick-up	\$21.75	\$22.85	\$1.10
35 Gallon Senior Rear Door Pick-up	\$19.85	\$20.85	\$1.00
65 Gallon Curbside Pick-up	\$15.70	\$16.50	\$0.80
65 Gallon Rear Door Pick-up	\$25.15	\$26.40	\$1.25
95 Gallon Curbside Pick-up	\$17.80	\$18.70	\$0.90
95 Gallon Rear Door Pick-up	\$27.25	\$28.60	\$1.35

A-6E

MEMORANDUM

TO: Steve Jones, Village Manager

FROM: Staci Hulseberg, Director of Planning & Development
Joe Kvapil, Building & Zoning Official

DATE: June 14, 2010

SUBJECT: 450 Phillips Avenue – Variation Extension

Request: The petitioners, Garrett and Jennifer Jenks, owners of the property at 450 Phillips Avenue, were granted a variation by Ordinance 5730 on January 12, 2009 to allow construction of a front porch and addition that does not meet the lot coverage ratio, setbacks and alteration class requirements of the Zoning Code. This variation ordinance will expire on July 12, 2010.

The petitioners, Garrett and Jennifer Jenks, submitted the attached letter dated June 13, 2010 requesting an extension of Ordinance 5730 until July 12, 2011 (12 months from the current expiration date) due to financial reasons. The conditions related to this variation request have not changed since the granting of Ordinance 5730.

Village Board: Section Four of Ordinance 5730 states “this grant of variation shall expire...eighteen (18) months from the date of passage ...unless a building permit... is applied for...and construction is...pursued”. The Village Board is requested to approve the attached Ordinance extending the variation granted by Ordinance 5730 to July 12, 2011.

Extension History: The number of requests to extend expiring ordinances for development projects was researched in a memo to you dated September 14, 2009 (copy attached). This memo included information up to August 31, 2009. During the last 9 months from this date, 17 development project variation ordinances and 2 expiration extension ordinances were granted. One ordinance received an 18 month extension; the other ordinance received a 12 month extension.

Attachments:

- Ordinance granting proposed extension
- June 13, 2010 letter from petitioners, Garrett and Jennifer Jenks
- September 14, 2009 Memo – Ordinance Extensions
- Ordinance No. 5730 dated January 13, 2009

Ordinance No. _____

**An Ordinance Extending the Expiration Date of
Ordinance 5730 which granted
Lot Coverage Ratio, Setbacks and Project Class Variations of the
Zoning Code to allow the Construction of a
Front Porch, a Second-Floor Addition and a Two-Story Addition
For Property at 450 Phillips Avenue, Glen Ellyn, Illinois 60137**

Whereas, the Village President and Board of Trustees of the Village of Glen Ellyn passed Ordinance No. 5730 on January 12, 2009 which granted Variations from the lot coverage ratio, setbacks and project class requirements of the Zoning Code; and

Whereas, Section Four in Ordinance No. 5730 states that the grant of variations shall become null and void eighteen (18) months from the date of passage which will be July 12, 2010; and

Whereas, the owners, Garrett and Jennifer Jenks, have requested a 12 month extension of the expiration date of Ordinance No. 5730 until July 12, 2011 as outlined in their letter dated June 13, 2010, which is attached hereto; and

Whereas, the Village President and Board of Trustees have considered said request and have determined that good cause has been shown to grant the requested extension of Ordinance No. 5730 to July 12, 2011, and that it is in the best interest of the Village of Glen Ellyn that this extension be granted.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The time frame for submission of a building permit application to begin construction in reliance on the Variations granted by Ordinance No. 5730 is hereby extended from July 12, 2010 to July 12, 2011, and once a building permit is issued, construction must be continuously and vigorously pursued.

Section Two: In the event a building permit is not submitted for the construction as approved within the prescribed extended time frame, then the Village Board, without the requirement for a public hearing, may by motion grant an additional time extension.

Section Three: This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____).

A-6F

MEMORANDUM

DATE: June 14, 2010
TO: Steve Jones, Village Manager
FROM: Jon Batek, Finance Director
SUBJECT: FY09/10 Budget Amendment

Our stated budgetary objective is to end each year with total actual expenditures below budgeted expenditures at the individual fund level. This concept, sometimes referred to as "legal level of budgetary authority" is briefly described in the attached page from required disclosures in our financial statements.

Essentially, we are committing to ensuring that the total budget authorized by the Village Board in each fund is sufficient to cover all expenditures in that fund for the year. When we have a reason to exceed the approved/revised budget, we should increase the appropriated budget through a budget amendment ordinance. Not doing so, would result in additional financial statement disclosures which would essentially report the degree to which expenditures exceeded our stated policy level.

Attached for Village Board consideration is a proposed budget amendment ordinance for the June 28 meeting which will increase the budget in 2 of our 14 funds which exceeded the authorized budget for the FY09/10 fiscal year.

1. Residential Solid Waste Fund

- \$305,000 to cover the cost of purchasing recycling carts as approved by the Village Board on November 23, 2009. These carts were part of the Village's transition to automated recycling pickup.
- \$85,000 to cover a change in the timing of our Allied Waste bills. As part of the contract extension, Allied Waste changed to monthly versus quarterly billing. This is a one-time adjustment in recording of expenses and is not an increase in the amount actually paid to Allied Waste for service in the past year.

2. Insurance Fund

- \$25,000 to cover the cost of the Village's liability insurance premium from the Municipal Insurance Cooperative Association (MICA). The Village typically does not receive confirmation of its new year premium

until after the budget is developed. In this case, our budget projection for the FY09/10 year premium was underestimated.

- \$30,000 to cover the cost of the Village's health insurance program through the Intergovernmental Personnel Benefit Cooperative (IPBC). Monthly premiums were somewhat higher than the estimates used to develop the FY09/10 budget.

Please note that this proposed action is rather "ministerial" in nature and does not increase any actual expenses or authorize any additional purchases, it increases only the total budget dollars authorized for a few of our funds in the last fiscal year which ended on April 30, 2010.

VILLAGE OF GLEN ELLYN, ILLINOIS

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

April 30, 2009

Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles, except that depreciation and amortization are not budgeted by proprietary funds. Annual appropriated budgets are adopted for the general, special revenue, debt service, capital projects, enterprise, internal service and pension trust funds. All annual appropriations lapse at fiscal year end.

All departments of the Village submit requests for appropriation to the Village Manager so that a budget may be prepared. The budget is prepared by fund, function and activity and includes information on the past year, current year estimates and requested appropriations for the next fiscal year.

The proposed budget is presented to the governing body for review. The governing body holds public hearings and may add to, subtract from or change appropriations, but may not change the form of the budget.

The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the governing body.

* Expenditures may not legally exceed budgeted appropriations at the fund level. During the year, several supplementary appropriations were necessary and are reflected in the financial statements.

Village of Glen Ellyn

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
For The Fiscal Year Ending April 30, 2010
to Provide Funds for Various Additional Expenditures**

**Adopted by the
President and Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 2010**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village
of Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 2010

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
For The Fiscal Year Ending April 30, 2010
to Provide Funds for Various Additional Expenditures**

Whereas, the Board of Trustees of the Village of Glen Ellyn, Illinois, on April 27, 2009, passed the annual budget of the Village of Glen Ellyn for Fiscal Year 2009/10 containing projected amounts estimated for payment of current obligations; and

Whereas, certain expenditures arose which were not previously foreseen or included in the adopted FY 2009/10 budget and came to the attention of the Village Board for their review and consideration; and

Whereas, the Village Board has determined that these expenditures are necessary for the effective operation and benefit of the Village and that the amendment of the FY 2009/10 annual budget to record these additional expenditures is desirable for the effective financial management of the Village;

Now, Therefore, Be It Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the fiscal year ending April 30, 2010, is hereby amended as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Adopted Budget</u>	<u>Increase</u>	<u>Revised Budget</u>
<u>RESIDENTIAL SOLID WASTE FUND</u>				
54000-580110	Capital Outlay Recycling Carts	\$5,000	\$305,000	\$310,000
54000-521080	Allied Waste Services Change from quarterly to monthly billing	\$1,015,000	\$85,000	\$1,100,000
<u>INSURANCE FUND</u>				
60000-520885	Liability Insurance MICA Premium	\$670,000	\$25,000	\$695,000
60000-520895	Health Insurance IPBC Premium	\$1,875,000	\$30,000	\$1,905,000

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2010.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day
of _____, 2010.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 2010.)

MEMORANDUM

A-6G

DATE: June 14, 2010

TO: Steve Jones, Village Manager

FROM: Jon Batek, Finance Director 

SUBJECT: FY10/11 Budget Amendment – Encumbrances Carried Forward

When we refer to an “encumbrance”, we are speaking of a future expense commitment, usually one which has been acted upon by the Village Board. Most expenditures which exceed \$10,000 in amount are considered and approved by the Village Board through our twice-monthly meeting / agenda process. Many of these expenditures represent capital improvements of some sort such as construction projects, (streets, storm sewers, sanitary sewers, water system) public building replacements/renovations, or the purchase of replacement village vehicles.

Immediately following Village Board approval of these types of expenditures, we “encumber” or reserve budgeted funds to ensure adequate funding is put aside to pay the project expenses through to completion. The encumbrance process is also a helpful accounting tool to “reserve” a portion of the budget and remind ourselves that these expenses will be forthcoming at some future date. As progress payments are made on the project, the remaining encumbrance amount is reduced until the project is completed.

By their nature, many of these projects/expenses take considerable time to complete and will often cross the boundaries of our May to April fiscal year cycle. Because it has historically been difficult to estimate the amount of money which will be spent on each of these encumbrances prior to the end of each fiscal year on April 30th, we have not attempted to include the amount of remaining encumbrances into the next fiscal year budget (which needs to be approved *before* April 30th). Rather, we have chosen to amend the new year’s budget, in this case the recently adopted FY10/11 budget which began May 1st, by the amount of encumbrances remaining at the close of the fiscal year on April 30th.

Although a budget amendment adds expenses to the new year budget, remember that these were expenses which were budgeted, committed (generally by contract or purchase order), but not actually made in the prior fiscal year, hence these unspent funds are available in cash reserves to complete the project/expense in the current, new fiscal year.

At April 30, 2010, a total of \$1,595,821.83 in unspent encumbrances was on record which is proposed to be added to the FY10/11 annual budget via the attached budget amendment ordinance for Village Board consideration on June 28, 2010. A detailed listing of carry-forward encumbrances at April 30 is attached to the ordinance for your reference.

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
for the Fiscal Year Ending April 30, 2011
to Provide Funds for Prior Year Encumbrances and Capital Improvements**

Whereas, the Board of Trustees of the Village of Glen Ellyn on April 26, 2010 passed the annual budget for the Village of Glen Ellyn for Fiscal Year 2010/11 containing amounts estimated for payment of CURRENT obligations; and

Whereas, certain expenses have been identified which were obligated in the prior year and will be paid out in the current fiscal year; and

Whereas, cash reserves are available to be utilized to satisfy expenses obligated in the prior year;

Now, Therefore, be it Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the fiscal year ending April 30, 2011, is hereby amended to provide funds for expenses obligated in FY09/10 and carried forward into FY10/11, as identified in Attachment A.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this

_____ day of _____, 2010.

Ayes:

Nays

Absent

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day

of _____, 2010.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 2010.)

ATTACHMENT A

VILLAGE OF GLEN ELLYN
 SCHEDULE OF OPEN ENCUMBRANCES TO BE CARRIED FORWARD TO FY10/11 ANNUAL BUDGET
 AS OF APRIL 30, 2010

<u>Account #</u>	<u>Vendor</u>	<u>PO #</u>	<u>Open PO Amount</u>	<u>Description</u>
121200 521055	MCGRATH CONSULTING GROUP, INC.	20090042	32,699.00	PAY AND CLASSIFICATION STUDY
135000 520970	EARTH CARE, INC.	20100007	780.00	2009 LANDSCAPE MAINTENANCE
143100 521055	MICROSYSTEMS, INC.	20070229	1,529.32	DIGITAL ARCHIVE SERVICES
143200 520970	EARTH CARE, INC.	20100007	4,644.36	2009 LANDSCAPE MAINTENANCE
143200 521055	KRAMER TREE SPECIALISTSINC	20090046	4,890.00	CHEMICAL APP ASH TREES
143200 521055	OSAGE INC.	20090005	1,962.50	FORESTRY CONSULTING SVCS
143200 521055	OSAGE INC.	20100008	15,000.00	FORESTRY CONSULTING SERVICES
143200 521060	MARCOTT ENTERPRISES, INC.	20100033	9,468.50	SNOW HAULING
143200 521090	B. HANEY & SONS, INC.	20100035	5,459.86	TREE PRUNING PROGRA
143200 521095	STEVE PIPER & SONS, INC.	20100037	42,897.46	TREE REMOVAL/EAB MG
143200 521102	KRAMER TREE SPECIALISTSINC	20090037	20,668.85	TREE MAINTENANCE
General Fund Subtotal:			139,999.85	
21000 530215	MARCOTT ENTERPRISES, INC.	20100032	105,000.00	ROCK SALT PURCHASE
Motot Fuel Tax Fund Subtotal:			105,000.00	
22400 520140	GRANACKI HISTORICCONSULTANTS	20100023	10,000.00	ARCHITECTURAL RESOURCES SURVE
22400 520970	EARTH CARE, INC.	20100007	1,433.00	2009 LANDSCAPE MAINTENANCE
22700 520406	GLEN ELLYN ECONOMIC DEV.CO.,	20100040	24,000.00	FACADEGRANT
Special Programs Fund Subtotal:			35,433.00	
40000 520990	SCHROEDER & SCHROEDER, INC.	20100030	1,624.25	2009 SDWLK, CURB, CONCRETE & ST
40000 580100 00505	BURNS & MCDONNELLENGINEERING	20100026	3,480.00	LAKE ELLYN CHANNEL REHAB PROJ
40000 580100 00505	CIVILTECH ENGINEERING, INC.	20080042	1,400.00	RIFORDROAD IMPROVEMENT PROJ
40000 580100 00505	BURNS & MCDONNELLENGINEERING	20080026	577.93	RIFORDRD RECONSTRUCTION PROJ
40000 580100 00506	HAMPTON, LENZINIAND RENWICK,	20060027	6,479.11	ENG SERVICES - LAMBERT/ROOSEV
40000 580100 00609	A. MCGURR, LTD.	20080037	1,789.81	NORTH REGIONAL STORMWATER MGM
40000 580100 00902	KUDRNA & ASSOC., LTD.	20090030	10,457.55	SUNSET/TURNER IMPROVEMENTS
40000 580100 00904	ENGINEERING RESOURCE ASSOC INC	20100022	76,631.23	BRYANTAVE. /THAIN'S ADD IMPV
40000 580100 01017	NERI BROTHERS CONSTRUCTION, IN	20100036	6,377.65	TURNERSTORM SEWER IMPV PROJ
40000 580100	WALTER DEUCHLER & ASSOCIATESI	20100041	15,000.00	NICOLLBRIDGE REPAIR/DESIGN
40000 580105 00904	ENGINEERING RESOURCE ASSOC INC	20090032	3,647.17	2008 TAYLOR BASIN DRAINAGE
40000 580125 00402	CEMCON, LTD.	20040048	5,504.55	EAST PANFISH PARK BASIN
40000 580125 10406	PIZZO & ASSOCIATES, LTD	20050056	687.34	ADAHARMON WILDFLOWER PRESERV
40000 580155 11001	PAVIA-MARTING & CO.	20100039	9,891.13	CRESCENT BLVD. SIDEWALK EXT
40000 580155	SCHROEDER & SCHROEDER, INC.	20100030	10,337.18	2009 SDWLK, CURB, CONCRETE & ST
40000 580160 00603	BROTHERS ASPHALTPAVINGINC.	20100002	196,985.30	PRAIRIEIMPROVEMENTS PROJ
40000 580160 00603	CIVILTECH ENGINEERING, INC.	20100003	27.60	PRAIRIEIMPROVEMENTS PROJ
40000 580160 00901	PAVIA-MARTING & CO.	20090031	14,968.06	2009 STREET IMPROVEMENT PROJ
40000 580160 00901	CIVILTECH ENGINEERING, INC.	20100017	33,762.87	2009 STREET IMPROVEMENTS PROJ
40000 580160 01016	KUDRNA & ASSOC., LTD.	20100019	1,777.22	SOUTH PARK BLVD LAPP PROJECT
40000 580160	BURNS & MCDONNELLENGINEERING	20100042	44,000.00	CRESCENT BLVD CONCEPT STUDY
40000 580165 10501	LYONS ELECTRIC CO.	20070008	19,198.00	PENNSYLVANIA AVE ELECTRIC SER
Capital Projects Fund Subtotal:			464,603.95	
45000 570145	CROWNE INDUSTRIES	20090225	1,076.00	U.S.T. PIPING SUMPS/MANHOLES
Facilities Maintenance Reserve Fund Subtotal:			1,076.00	
50100 520970	ARC3 CORPORATION	20100213	9,275.00	RESERVOIR VENT SECURITY SHROU
50100 520970	EARTH CARE, INC.	20100007	3,176.00	2009 LANDSCAPE MAINTENANCE
50100 520985	J & A CARTAGE, INC.	20100013	6,496.95	MATERIAL HAULING/GRAVEL DEL
50100 520985	DINATALE CONSTRUCTION, INC.	20100012	15,125.40	FY-10 CONCRETE SPOT REPAIR PR
50100 521055	WATER SERVICES CO.	20100211	15,000.00	LEAK DETECTION SERVICES
50100 521055	ELITE CONCRETE CUTTING, INC.	20100011	4,202.20	PAVEMENT SAW CUTTING SERVICES
50100 521055	WATER SERVICES CO.	20100214	9,000.00	LARGE METER TESTING
50100 580100 00402	SWALLOW CONSTRUCTION CORP.	20070226	3,527.16	EAST PANFISH BASIN IMPROVEMEN
50100 580100 00402	CEMCON, LTD.	20040048	4,964.19	EAST PANFISH PARK BASIN
50100 580100 00505	BURNS & MCDONNELLENGINEERING	20080026	541.97	RIFORDRD RECONSTRUCTION PROJ

50100	580100	00511	WALTER DEUCLER &ASSOCIATESI	20060032	27,286.80	HILL AVE WATER MAIN EXT PROJ
50100	580100	00603	BROTHERS ASPHALTPAVINGINC.	20100002	39,293.01	PRAIRIEIMPROVEMENTS PROJ
50100	580100	00901	PAVIA-MARTING & CO.	20090031	2,300.00	2009 STREET IMPROVEMENT PROJ
50100	580100	00901	CIVILTECH ENGINEERING,INC.	20100017	9,986.65	2009 STREET IMPROVEMENTS PROJ
50100	580100	00902	KUDRNA & ASSOC.,LTD.	20090030	2,500.00	SUNSET/TURNER IMPROVEMENTS
50100	580100	00904	ENGINEERING RESOURCE ASSOC INC	20100022	16,500.00	BRYANTAVE. /THAIN'S ADD IMPV
50100	580110	01015	DIXIE ELECTRIC, INC.	20100025	16,735.76	ANTENNAINSTALL SCADA PROJEC
50100	580110	01015	GASVODA & ASSOCIATES, INC.	20100010	125,000.00	UPGRADEVILLAGE SCADA SYSTEM
50200	520985		DINATALE CONSTRUCTION,INC.	20100012	11,732.40	FY-10 CONCRETE SPOT REPAIR PR
50200	520985		J & A CARTAGE, INC.	20100013	6,496.95	MATERIAL HAULING/GRAVEL DEL
50200	521055		ELITE CONCRETE CUTTING,INC.	20100011	5,006.20	PAVEMENT SAW CUTTING SERVICES
50200	580100	00402	CEMCON, LTD.	20040048	2,000.00	EAST PANFISH PARK BASIN
50200	580100	00505	BURNS & MCDONNELLENGINEERING	20080026	541.97	RIFORDRD RECONSTRUCTION PROJ
50200	580100	00511	WALTER DEUCLER &ASSOCIATESI	20060032	45,282.94	HILL AVE WATER MAIN EXT PROJ
50200	580100	00603	BROTHERS ASPHALTPAVINGINC.	20100002	100,692.50	PRAIRIEIMPROVEMENTS PROJ
50200	580100	00901	PAVIA-MARTING & CO.	20090031	4,600.00	2009 STREET IMPROVEMENT PROJ
50200	580100	00901	CIVILTECH ENGINEERING,INC.	20100017	7,489.48	2009 STREET IMPROVEMENTS PROJ
50200	580100	00902	KUDRNA & ASSOC.,LTD.	20090030	2,500.00	SUNSET/TURNER IMPROVEMENTS
50200	580100	00904	ENGINEERING RESOURCE ASSOC INC	20100022	25,000.00	BRYANTAVE. /THAIN'S ADD IMPV
50200	580100	10603	RJN GROUP, INC.	20090053	185,575.72	2009 SANITARY SEWER EVALUATIO
50200	580100	10801	WALTER DEUCLER &ASSOCIATESI	20080059	4,339.78	ENGINEERING SERVICES

Water & Sewer Fund Subtotal: 712,169.03

53000	520970		ARROW ROAD CONSTRUCTIONCO	20100212	130,000.00	GLENWOOD/CRESCENT PKG LOT PRO
53000	520970		EARTH CARE, INC.	20100007	7,540.00	2009 LANDSCAPE MAINTENANCE

Parking Fund Subtotal: 137,540.00

Grand Total: 1,595,821.83

DRAFT

A-6H



June 29, 2010

Carol White
Downtown Glen Ellyn Alliance
286 N. Park Boulevard
Glen Ellyn, IL 60137

RE: First Friday's in Glen Ellyn – July 2010

Dear Ms. White:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 28, 2010 regarding the First Friday's in Glen Ellyn event scheduled to occur in the Central Business District on July 2, 2010 as described in the Alliance's updated letter of June 21, 2010. The Village Board approved your updated request as follows:

1. Sections 10-4-17.1(B)40 and 10-5-14 of the Glen Ellyn Zoning Code have been waived for the First Friday's in Glen Ellyn event to be held on July 2, 2010 between 5:00 p.m. and 8:00 p.m. in order to permit entertainment in the form of live musicians in the Central Business District inside the following establishments: M and Em's, The Prince's Table and Teas and Toes.

Copies of your letter, together with this reply, are being furnished to appropriate team members. If you have any questions, please contact the appropriate Village personnel.

Sincerely,

Steve Jones
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Bill Holmer, Deputy Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Personnel Analyst
Patti Underhill, Administrative Services Coordinator

X:\Admin\Downtown Glen Ellyn Alliance\FirstFridaysEvent2010updated.doc

DRAFT

A-61



June 29, 2010

Edgar Escobedo, General Manager
Ellyn's Tap and Grill
940 Roosevelt Road
Glen Ellyn, IL 60137

RE: Weekly Car Shows, Baker Hill Center Parking Lot

Mr. Escobedo:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 28, 2010 regarding the weekly car shows request at Baker Hill Center, as described in Ellyn's Tap and Grill's attached letters. The Village Board approved your requests as listed below:

1. Approval for the event to occur every Sunday in July and August 2010 between 2:00 p.m. and 6:00 p.m. in the Baker Hill Center parking lot. Only those spaces requested in your provided map will be permitted for use in the car shows.
2. Ellyn's Tap and Grill may place a banner complying with the Sign Code at 940 Roosevelt Road for each Sunday event in July and August 2010 between the hours of 2:00 p.m. and 6:00 p.m. Ellyn's Tap and Grill must apply for a banner permit and pay the associated permit fee to the Planning and Development Department (630-547-5250) prior to banner display. The banner must be removed following each Sunday event by 7:00 p.m.
3. Ellyn's Tap and Grill is reminded that cones must be used to designate the location of the car show each week. The cones must be removed by 7:00 p.m. each Sunday following the event.
4. Ellyn's Tap and Grill is reminded that no food or drink service will be permitted outside during the event. In addition, no live music or the erection of tents will be permitted during the event.
5. Ellyn's Tap and Grill will be responsible for removing any trash that has accumulated as a result of the event each Sunday in July and August 2010 by 7:00 p.m. the day of the event.
6. The Village may require the provision of portable toilets and handwashing stations for future car show events, depending upon attendance.

7. Ellyn’s Tap and Grill may be required to pay to hire back Police Officers for the weekly event, should it be determined necessary by the Police Chief or his designee. This determination will be made following a three-show trial period in which the event is observed by the Police Department.

The Village expects Ellyn’s Tap and Grill to monitor each event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved at the scene may be reported to the Police Department.

Sincerely,

Steve Jones
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Chief of Police
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Personnel Analyst
Patti Underhill, Administrative Services Coordinator

X:\Admin\LETTERS\weeklycarshows-ellyn’s tap and grill.doc

To: Steve Jones, Village Manager
From: Staci Hulseberg, Planning and Development Director
Alex Thorpe, Planning Intern *Just* 
Date: June 21 Village Board Workshop, and June 28, 2010 Village Board Meeting
Re: Sign Variations – 577 Pennsylvania Avenue

Background

Advanced Cosmetics Spa, located at 577 Pennsylvania Avenue, is requesting variations from the Glen Ellyn Sign Code. The variations are being requested to allow the petitioner to install a new wall sign on the property where one would not otherwise be allowed. To accommodate the project, the petitioner is specifically requesting approval of the following:

1. A variation from Section 4-5-12(E)1 of the Sign Code to allow the business to have a primary sign where one would not otherwise be permitted.
2. A variation from Section 4-5-12(B)1 of the Sign Code to allow 7.25 square feet of primary signage in lieu of the maximum area of 0 square feet of primary signage permitted.

The petitioner is located in a building comprised of three units which are currently occupied by Glen Ellyn Dentistry, Allstate Insurance and Advanced Cosmetics Spa. The building has one entrance that accommodates all three businesses. Currently there are two (2) wall identification signs on the property, one for Glen Ellyn Dentistry and one for Allstate Insurance. Both signs have identical 58”x18” dimensions, which total 7.25 square feet, and each are located 9 feet above the ground. The proposed sign will also have the identical sign dimensions as the existing signs and will also be located at the same height. Pictures of the existing signs and their respective locations are contained in the petitioner’s application packet.

According to the Village Sign Code, Advanced Cosmetics is not considered an “establishment” because the unit does not front on a public street or have its own exterior entrance. Therefore, the business is not permitted to have a primary sign. In addition, the permitted sign area for an establishment in a multi-tenant building is based on establishment frontage and since the petitioner’s location does not have lot frontage, Advanced Cosmetics would be allowed 0 square feet for a sign. Therefore, in order to place the proposed sign on the property, the petitioner will need the approval of variations to allow a primary sign for the business where one would not otherwise be permitted and to allow 7.25 square feet of primary signage in lieu of 0 square feet permitted.

Issues

N/A

Action Requested

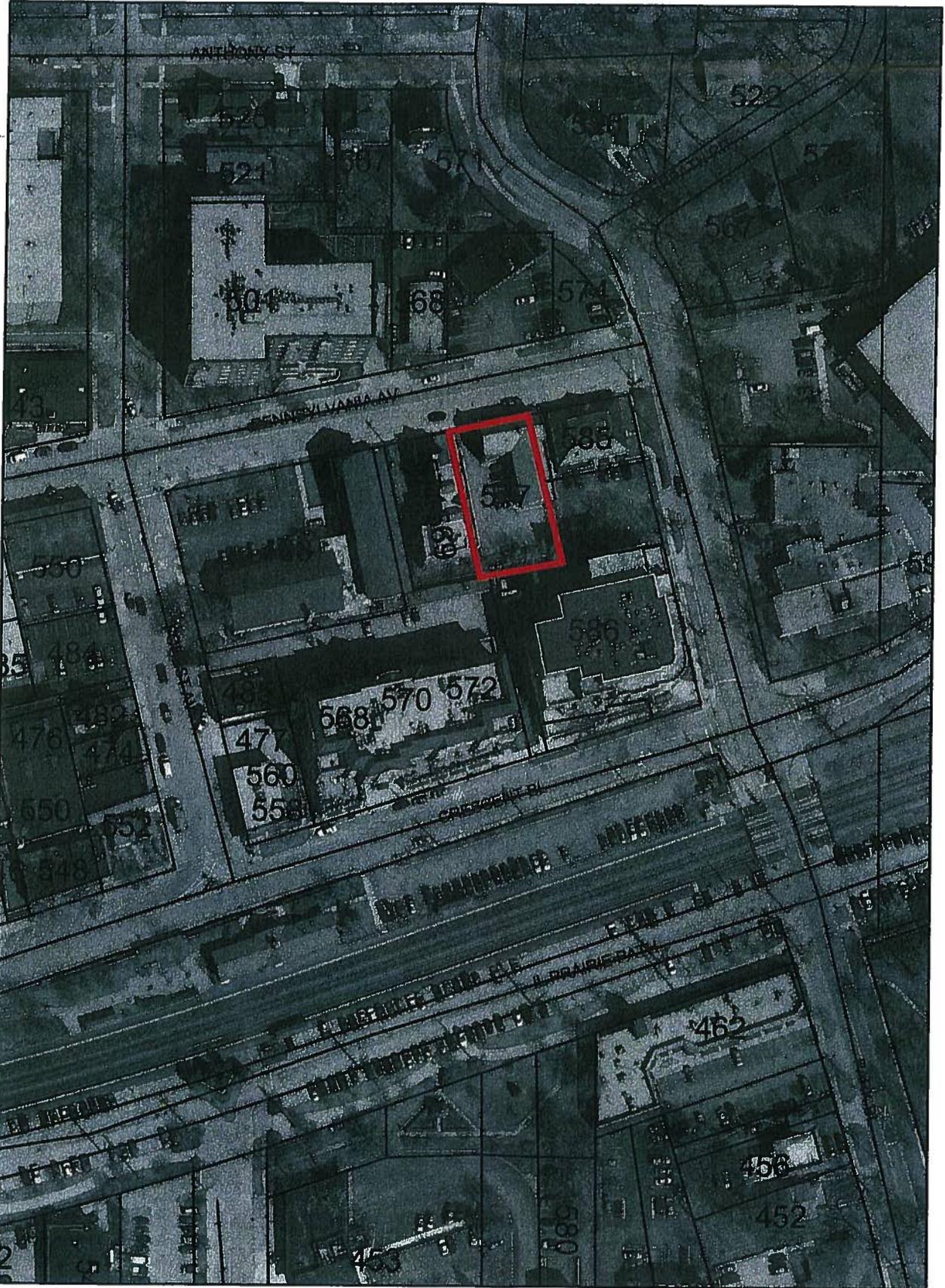
The Village Board may approve, approve with conditions or deny the petitioner's requests for approval of Sign Variations. Village Staff has prepared an Ordinance to approve the requests for consideration at the June 28, 2010 Village Board meeting.

Attachments

- Aerial Photo/Location Map
- GIS Photos of Property
- Public Hearing Notice
- Draft Minutes from June 9, 2010 Architectural Review Commission Meeting
- Ordinance
- Petitioner's Application Packet

Cc: Michele Stegall, Village Planner
Tom Williams, Petitioner

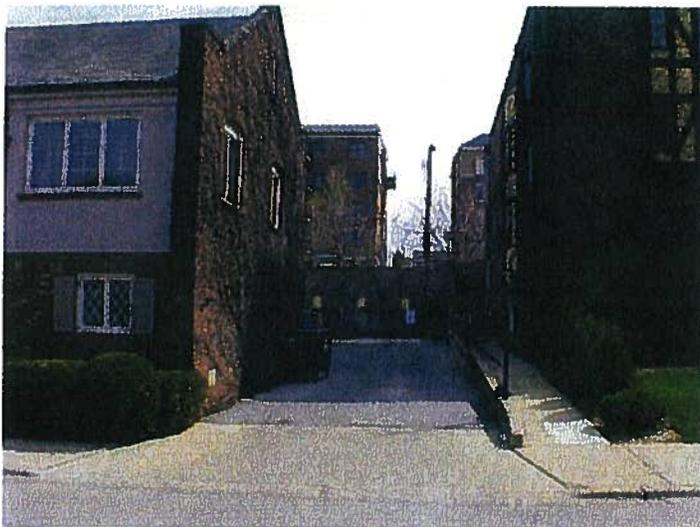
577 Pennsylvania Avenue



Prepared By: Planning and Development
Date: June 3, 2010



577 PENNSYLVANIA AVENUE



NOTICE OF PUBLIC HEARING

Advanced Cosmetic Spa, LLC, lessee of the property commonly known as 577 Pennsylvania Avenue, represented by Tom Williams, attorney, is requesting approval of sign code variations. The variations are being requested to allow Advanced Cosmetics Spa to have a primary sign on the property where a sign would not otherwise be permitted. The subject property is located between Main Street and Park Boulevard on the south side of Pennsylvania Avenue and is zoned C5B Central Business District Central Service Subdistrict.

Before the Glen Ellyn Village Board can consider the requests, the Architectural Review Commission must conduct a public hearing on the petitioner's application for approval of the requested Sign Code Variations. The Architectural Review Commission will hold a public hearing on **Wednesday June 9, 2010 at 7:30 p.m.** in a meeting room on the third floor of the Civic Center, 535 Duane Street, Glen Ellyn, Illinois to consider these requests. At this hearing, the Architectural Review Commission will specifically consider the petitioner's requests for approval of the following:

1. A variation from Section 4-5-12(E)1 of the Sign Code to allow the business to have a primary sign where one would not otherwise be permitted.
2. A variation from Section 4-5-12(B)1 Sign Code to allow 7.25 square feet of primary signage in lieu of the maximum area of 0 square feet of primary signage permitted.

The subject property is located in the Village of Glen Ellyn, County of DuPage and is legally described as follows:

LOT 2 (EXCEPT THE EASTERLY 28 FEET AND EXCEPT THE WESTERLY 60 FEET THEREOF) IN BLOCK 2 IN COUNTY CLERK'S SECOND ASSESSMENT DIVISION IN THE SOUTHWEST ¼ OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 6, 1979 AS DOCUMENT NO. 2658, IN DUPAGE COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 577 PENNSYLVANIA, GLEN ELLYN, ILLINOIS

P.I.N 05-11-318-003

All persons in the Village of Glen Ellyn who are interested are invited to attend the public hearing to listen and be heard. Plans related to the proposed project are available for public review in the Planning and Development Department of the Civic Center, 535 Duane Street, Glen Ellyn, Illinois. Questions related to the requests should be directed to Alex Thorpe, Planning Intern at 630-547-5248.

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village 24 hours in advance of the meeting.

Alex Thorpe,
Planning Intern

Commissioner Wussow questioned if this would set a bad precedent for other businesses if this sign permit was granted. Mr. Thorpe stated he was not aware of any other instances in the Village where this could arise in this zoning district. Ms. Stegall, Village Planner, stated this is a detail that the Commission needs to look at before voting and the design of the code is to eliminate sign clutter in the Village. General discussion took place over the design of the existing signage and the design of the proposed sign.

Mr. Tom Williams, representative attorney, presented information regarding this sign variance and stated this signage would be beneficial to the tenant because it will help to add clients and most users of this business will not be from Glen Ellyn so it may be difficult to locate the business. It would also be the same dimensions and square footage as the existing signage of the other businesses in the building. Chairman Burdett questioned if the variance was granted, would the small sign currently located on the property be removed. Ms. Stegall stated the smaller sign would be exempt and could stay if this variance was granted. General discussion took place over the details of the business and the type of services offered at this facility. Commissioner Faganel motioned to close the public hearing. Commissioner Wussow seconded. The motion passed unanimously and the public hearing was closed.

Commissioner comments regarding the sign variance:

- Commissioner Wussow stated this was a hardship and it was necessary for proper signage to be given to properly advertise a business in Glen Ellyn.
- Commissioner Faganel stated she agreed with Commissioner Wussow but was concerned about the possible clutter of signage on the front façade of the building.
- Commissioner Albrecht stated the signage on this building should be aligned if possible to reduce clutter.
- Chairman Burdett stated he was in favor of granting this sign variance and understands the reasoning of need to the tenant and how this will be an isolated incident in the Village.

Commissioner Wussow motioned for the approval of the requested Sign Code variations. Commissioner Keasler seconded. The motion passed unanimously.

IV. Chairman's Report

Chairman Burdett welcomed the new recording secretary and student member to the Commission and stated he had no additional business to add.

V. Trustee's Report

Trustee Comerford provided information regarding an upcoming road project that will begin after July and will run until early November with the St. Charles Road portion being worked on first. He also discussed the status of the Downtown Advisory Committee and stated the recent workshop held attracted many residents, developers, and other community members. There will be another workshop held in June to discuss topics such as funding and the next steps needed to continue drafting the downtown plan and a tentative completion date is scheduled for December.

Lastly, Trustee Comerford discussed the current situation revolving around the Hill Avenue bridge and the Village of Lombard possibly closing their portion of the bridge. He stated that weight limitations have already been placed on the bridge and Lombard has asked the Village to contribute roughly \$300,000 to repair the bridge. He asked residents to participate in an online survey discussing this matter. General discussion took place over the request to share repair costs and possible alternative scenarios the Village could explore.

VI. Traveling Architecture and Landscape Awards

The Commission discussed certain properties and types of projects that could be nominated for this award. After discussion the following properties were eliminated from possibly receiving this award:

- Ackerman Park Sports Complex
- Village Commons, 1210 Roosevelt
- First United Methodist Church – 424 Forest Avenue, but could still possibly receive a honorable mention

Ms. Stegall stated an award does not have to be given each year if the Commission feels no properties fit the criteria. The commission agreed to discuss this agenda item at the next scheduled meeting as the Commissioners continue to view properties that have been nominated for this reward.

VII. Staff Report

Ms. Stegall stated a sign variation request and an exterior appearance review will be placed on an upcoming agenda. She also recapped the recent Municipal Design Review Network event that took place on May 27th and stated well over 60 people attended from over 30 different communities.

VIII. Adjourn

Commissioner Wussow moved, seconded by Commissioner Keasler, to adjourn the meeting at 8:21 p.m. The motion carried unanimously.

Submitted by: Chris Ragona, Recording Secretary

Reviewed by: Michele Stegall, Village Planner and Alex Thorpe, Planning Intern

Ordinance No. _____

**An Ordinance Granting Approval of
Sign Code Variations for Advanced Cosmetics Spa
Located on Property Commonly Known as 577 Pennsylvania Avenue
Glen Ellyn, Illinois 60137**

Whereas, Advanced Cosmetics Spa, LLC, lessee of property located at 577 Pennsylvania Avenue, represented by Tom Williams, has petitioned the Village President and Board of Trustees for approval of the following variations from the Glen Ellyn Sign Code:

1. A variation from Section 4-5-12(E)1 of the Sign Code to allow the business to have a primary sign where one would not otherwise be permitted; and
2. A variation from Section 4-5-12(B)1 of the Sign Code to allow 7.25 square feet of primary signage in lieu of the maximum area of 0 square feet of primary signage permitted; and

Whereas, The subject property is located at the southwest corner of Park Boulevard and Pennsylvania Avenue in the C5B Central Business District, Central Service Sub-District, and is legally described as follows:

LOT 2 (EXCEPT THE EASTERLY 28 FEET AND EXCEPT THE WESTERLY 60 FEET THEREOF) IN BLOCK 2 IN COUNTY CLERK'S SECOND ASSESSMENT DIVISION IN THE SOUTHWEST ¼ OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 6, 1979 AS DOCUMENT NO. 2658, IN DUPAGE COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 577 PENNSYLVANIA, GLEN ELLYN, ILLINOIS

P.I.N 05-11-318-003; and

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) days nor more than thirty (30) days prior, the Glen Ellyn Architectural Review

Commission conducted a public hearing on June 9, 2010, at which hearing the petitioner presented evidence, testimony, and exhibits relative to the requested Sign Code Variations and at which hearing no persons spoke either in favor of or in opposition to the requests; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Architectural Review Commission made its findings of fact and recommendations for the requested Sign Code Variations as set forth in the June 9, 2010 minutes of the Architectural Review Commission, a draft of which is attached hereto as Exhibit “A”, and by a vote of five (5) “yes” and zero (0) “no,” recommended approval of each of the requested Sign Code Variations; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the June 9, 2010 public hearing of the Architectural Review Commission and have considered the findings of fact and recommendations of the Architectural Review Commission; and

Whereas, the President and Board of Trustees have determined that approving the requested Sign Code Variations is consistent with the goals of the Sign Code Ordinance.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The June 9, 2010 draft minutes of the Architectural Review Commission, Exhibit “A” attached hereto, and the findings of fact set forth therein and in the preambles above are hereby adopted as the findings of fact of the Village President and Board of Trustees based

upon their review of the evidence, exhibits, and materials presented at the public hearing of the Architectural Review Commission.

Section Two: Based upon the findings of fact and recommendations of the Architectural Review Commission as adopted herein and the findings of fact and conclusions set forth in the preambles above, the Village President and Board of Trustees hereby grant approval of the requested Sign Code Variations for Advanced Cosmetics Spa, LLC, located at 577 Pennsylvania Avenue.

Section Three: This grant of approval of the requested Sign Code Variations is subject to the condition that the signage shall be constructed and maintained in substantial conformance with the testimony presented at the June 9, 2010 public hearing of the Architectural Review Commission, including the following plans and documents in the petitioner's application packet stamped received April 6, 2010 as though they were attached to this Ordinance:

1. Sign Code Variation application date stamped April 6, 2010
2. Sign Table date stamped April 6, 2010
3. Elevations of existing signage date stamped April 6, 2010
4. Rendering of the proposed wall sign date stamped April 6, 2010

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary building, sign and occupancy permits pursuant to the Sign Code Variations approved herein provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of Sign Variations shall expire and become null and void within 24 months of the date of this Ordinance unless the requisite permits are applied for within said time period provided.

Section Five: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section Six: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

M E M O R A N D U M

A-8

TO: Steve Jones, Village Manager

FROM: Staci Hulseberg, Planning and Development Director *SH*

DATE: June 15, 2010

FOR: June 28, 2010 Village Board Meeting

SUBJECT: 196 Brandon Avenue – License Agreement for Fence in ROW

Background: At the April 19 and May 20, 2010 Village Board Workshop meetings, the Village Board reviewed the request by Joseph and Jennifer Iarrobino, owners of property located at 196 Brandon Avenue, to install a fence in the right-of-way along the corner-side of their home on Greenfield Avenue. The subject property is located at the southwest corner of Greenfield Avenue and Brandon Avenue in the R2 Residential District.

At the May 20 meeting, the Village Board gave direction for a license agreement to be prepared that would allow the Iarrobinos' to install the requested fence. The property owners plan to install a wood picket fence up to 4 feet in height.

The Village Attorney prepared the attached license agreement and the property owners have executed the agreement. Appropriate exhibits have been attached. The agreement provides for termination and removal of the fence upon the sale, rental, or lease of the property or ten years, whichever comes sooner. The property must be maintained in a clean and neat manner and the area must be restored upon removal of the fence.

Village Board Action: It is requested that the Village Board make a motion to approve the attached license agreement to allow the installation and maintenance of the specified fence in the public right-of-way.

Attachments: License Agreement

cc: Stewart Diamond, Village Attorney
Joe Carracci, Public Works Director
Michele Stegall, Village Planner
Jennifer and Joe Iarrobino, 196 Brandon Avenue

X:\Plandev\PLANNING\MISCMEMO\Greenfield 196 Fence VB Memo 6-28-10.docx

LICENSE AGREEMENT

THIS AGREEMENT made and entered into this ____ day of _____, 2010, effective the ____ day of _____, 2010, between the Village of Glen Ellyn ("Licensor"), and Jennifer and Joseph Iarrobino ("Licensee") pertaining to property adjacent to 196 Brandon Avenue, Glen Ellyn, Illinois 60137.

1. License: Licensor hereby grants to Licensee, and Licensee hereby accepts, a License to install, maintain, operate and remove at the end of the term hereof, a 4 (four) foot wood picket fence at a location and of the specific type and size shown on the First Fence Contract and Plat of Survey, Group Exhibit "A" attached to and made a part of this License. The License area is part of the public right-of-way adjacent to 196 Brandon Avenue, legally described in Group Exhibit "B," attached to and made a part of this License.

2. Term and Fee: This Agreement shall expire ten (10) years from the date of its commencement unless terminated sooner. During the entire term, either the Licensee or the Licensor may terminate this Agreement for any reason upon thirty (30) days' prior written notice. Since this License is granted due to particular time-bound desires of the Licensee, it will terminate upon any sale or rental of the premises for use other than by the Licensee. If the home at 196 Brandon Avenue is rented or leased, the fence will be removed, and the area of the License restored before the sale is consummated. The Village will not be required to issue real estate transfer stamps until the fence is removed and the area of the License restored. In the event that the License is terminated, the Licensee shall remove the fence within the period of the 30-day notice and shall restore the property to its prior condition.

The Licensor anticipates that the License Agreement shall not be terminated by the Licensor unless the Licensee should breach the terms of the License Agreement, the area covered by the License shall be needed for some alternative public purpose, or repeated requests for similar Licenses should convince the Licensor that the License was imprudently granted. There shall be no fee for the grant of the License other than actual out-of-pocket costs incurred by the Village, which shall not exceed \$750.00 and shall be paid within thirty (30) days of billing. Licensee agrees to follow all applicable Village Codes and Ordinances related to the issuance of building permits and performance of building inspections. Licensee agrees to pay all applicable building permit fees charged in accordance with Village Code.

3. Condition of Property: Licensee agrees to maintain the licensed property in a clean, healthy and attractive condition and in compliance with all applicable Village Codes and Ordinances. If Licensee ceases to so maintain the area of the License, Licensor may terminate the License or charge the Licensee for maintenance costs. Such costs shall be paid within ten (10) days of billing.

4. Notice: Notice hereunder shall be in writing and affected either by personal delivery or by depositing the same in an official U.S. Mail receptacle addressed to:

If to Licensor:

Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

If to Licensee:

Jennifer and Joseph Iarrobino
196 Brandon Avenue
Glen Ellyn, Illinois 60137

Or to such other address as either party may, from time-to-time, designate. Any notice given under this Agreement shall be in writing and deemed received when personally delivered or, if mailed, three days after placing same in an official U.S. Mail receptacle.

5. Assignment: Licensee may not assign or transfer this License without prior written consent of Licensor. The Licensor may exercise full discretion and it is not anticipated that an assignment or transfer would be granted.

6. Restoration: Any time that the fence is removed, the area will be restored with sod so that it shall appear as closely as possible like the grass-covered portion of the right-of-way adjacent to the licensed area. Although the grant of this License shall not run with the land, the obligation to restore the property shall run with the land and shall be an obligation of any subsequent owner of the property at 196 Brandon Avenue, until such time as the area of the License, granted herein, shall have been initially restored as is herein required.

7. Defendant Hold Harmless: Licensee shall be required to hold harmless Licensor, its officers, employees, and independent contractors from any claim or demand or damage to property or injury, including death to persons which arise out of in any way the exercise by Licensee of its rights under this License. Licensee shall be required to pay for the cost of defense and hold harmless Licensor, its officers, employees and independent contractors against any judgment and to pay any settlement arising out of such claim or demand, including but not limited to the full costs of the defense of Licensor, its employees, officers and independent contractors through the employment of experts approved by the parties defended. Provided, however, such approval shall not be unreasonably withheld.

8. Liability Insurance: Licensee shall purchase and maintain comprehensive general liability insurance of not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) for each occurrence. The insurance shall provide coverage for License and Licensor, specifically covering the licensed premises, from claims for damages because of bodily injury, death of any person or property damage resulting from the use of the License. Licensor, its officer, employees and agents shall be named by endorsement as additional insured on the policy with regard to the area of the License. The policy of insurance and certificates thereon shall contain provisions or endorsement, that the coverage reported will not be cancelled, materially changed, or renewal refused, until at least thirty (30) days' prior written notice shall be given by certified mail to the insured and Licensor. Licensee shall deliver a duplicate of the policy or Certificate of Insurance acceptable to Licensor within thirty (30) days after the execution of this document, and such certificate or duplicate shall be kept up-to-date.

9. Miscellaneous: (a) this Agreement constitutes the entire understanding of the parties and supersedes any prior written or oral negotiations or understandings; (b) it is the intention of the parties hereto that this License shall be construed and enforced in accordance with the laws of the State of Illinois; (c) if any provision of this License is held invalid or unenforceable, the remainder of this License shall not be affected thereby, and each other provision of this License shall be valid and enforceable to the fullest extent permitted by law.

DATED as of the date set forth above.

Licensor:

Licensee:

Mark Pfefferman, Village President



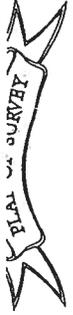
Joseph Larrobino



Jennifer Larrobino

EXHIBIT A

Plat of Survey



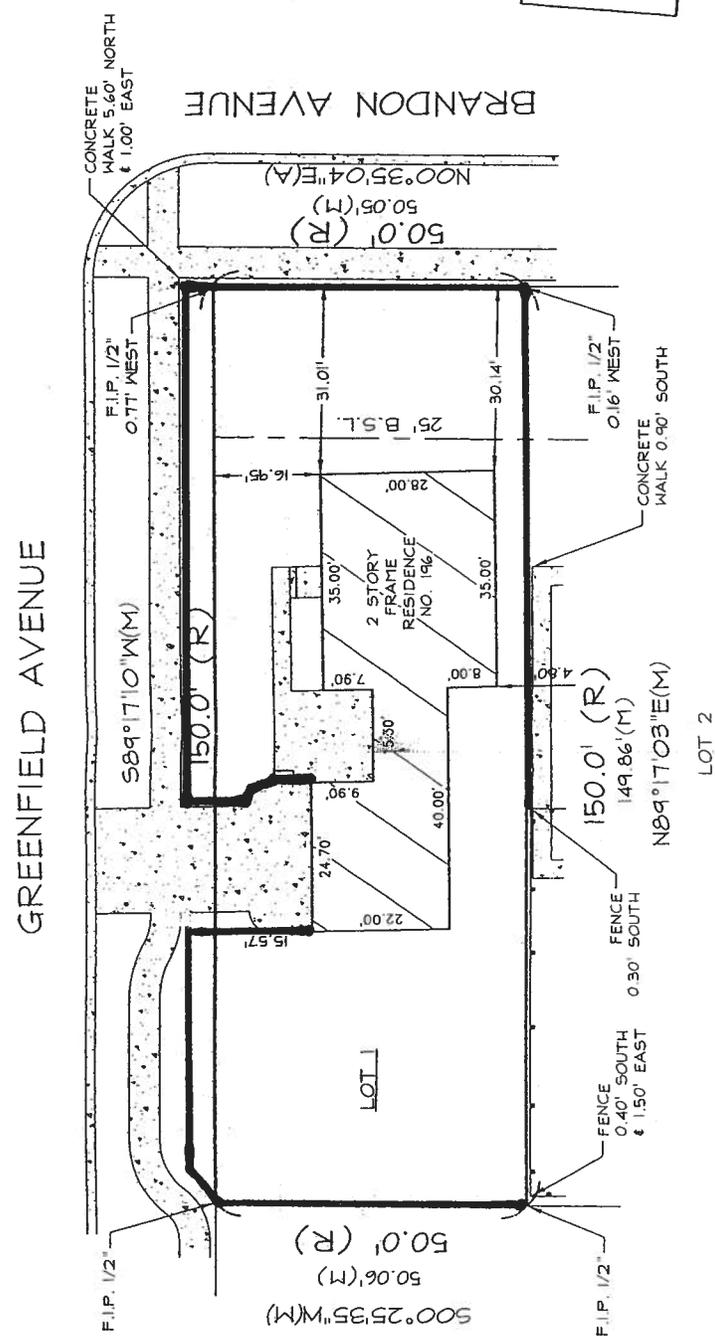
SURVEYING SERVICES, LLC
 108 LEE LANE
 BOLINGBROOK, ILLINOIS 60440
 PH: (630) 226-9200 FAX: (630) 226-9234

PLAT NO. SURVEY
 OCCUPIED PER RECORDED SUBDIVISION PLAT
 N 00°35'04"E (R)



AREA OF SURVEY:
 CONTAINING 7.510 SQ. FT. 0.17 ACRES MORE OR LESS*

Proposed Fence Location



NOTE:
 POSSIBLE P.U.E. ALONG WEST LINE
 OF PROPERTY AS SUGGESTED BY
 EXISTING EASEMENT ALONG WEST LINE
 OF LOTS 3, 4 & 5 OF BLOCK 1 PER
 DOCUMENT 821543.

RECEIVED
 MAR 26 2010
 PLANNING DEPARTMENT
 VILLAGE OF GLEN ELLY

MARK A. LINDSTROM
 PROFESSIONAL LAND SURVEYOR
 NO. 35-3482
 BOLINGBROOK, ILLINOIS
 STATE OF ILLINOIS

LICENSE EXPIRES ON NOVEMBER 30, 2010

I, THE UNDERSIGNED, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY, AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.

DATED, THIS 17TH DAY OF JUNE, A.D., 2009, AT BOLINGBROOK, ILLINOIS.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-3482 CLIENT TRIA
 JOB NO. 96843-09

ILLINOIS PROFESSIONAL DESIGN FIRM NO. 184-2961 FIELDWORK DATE 06-16-09

LEGEND

(R) = RECORDED	(NW) = NORTHWESTERLY	—*—*—*—	= CHAIN LINK FENCE
(M) = MEASURED	(NE) = NORTHEASTERLY	—*—*—*—	= WIRE FENCE
(D) = DEED	(SW) = SOUTHWESTERLY	—*—*—*—	= WOOD FENCE
(C) = CALCULATED	(SE) = SOUTHEASTERLY	—*—*—*—	= SPLIT RAIL FENCE
(L) = ARC LENGTH	(RAD) = RADIUS	—*—*—*—	= WROUGHT IRON FENCE
(CH) = CHORD	(A) = ASSUMED	—*—*—*—	= PUBLIC UTILITY & DRAINAGE EASEMENT
(R.O.W.) = RIGHT OF WAY (F.I.P.) = FOUND IRON PIPE	(F.I.P.) = FOUND IRON PIPE	—*—*—*—	
	(F.I.R.) = FOUND IRON ROD	—*—*—*—	

EXHIBIT B

Legal Description

That portion of the right-of-way of Greenfield Avenue located north of Block 1 in Glen Ellyn Manor, being a subdivision of part of the Southeast Quarter of Section 15, Township 39 North, Range 10 East of the Third Principal Meridian, recorded as Document 153289 in DuPage County, Illinois, described as follows:

Commencing at the northeast corner of said Block 1, said corner also being the southwest corner of Greenfield Avenue and Brandon Avenue; thence west 150 feet along the north line of said Block 1 to the northwest corner of Lot 1 in said Block 1 of Glen Ellyn Manor; thence north 5 feet along the west line of said Lot 1 extended north; thence east 150 feet along a line north of and parallel to the north line of said Block 1; thence south 5 feet to the point of beginning.

EXHIBIT B

Map of Licensed Premises

SURVEYING SERVICES, LLC

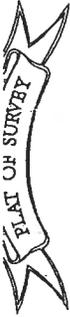
108 LEE LANE

BOLINGBROOK, ILLINOIS 60440

PH: (630) 226-9200 FAX: (630) 226-9234

AREA OF SURVEY:

"CONTAINING 1.510 SQ. FT. 0.17 ACRES MORE OR LESS"



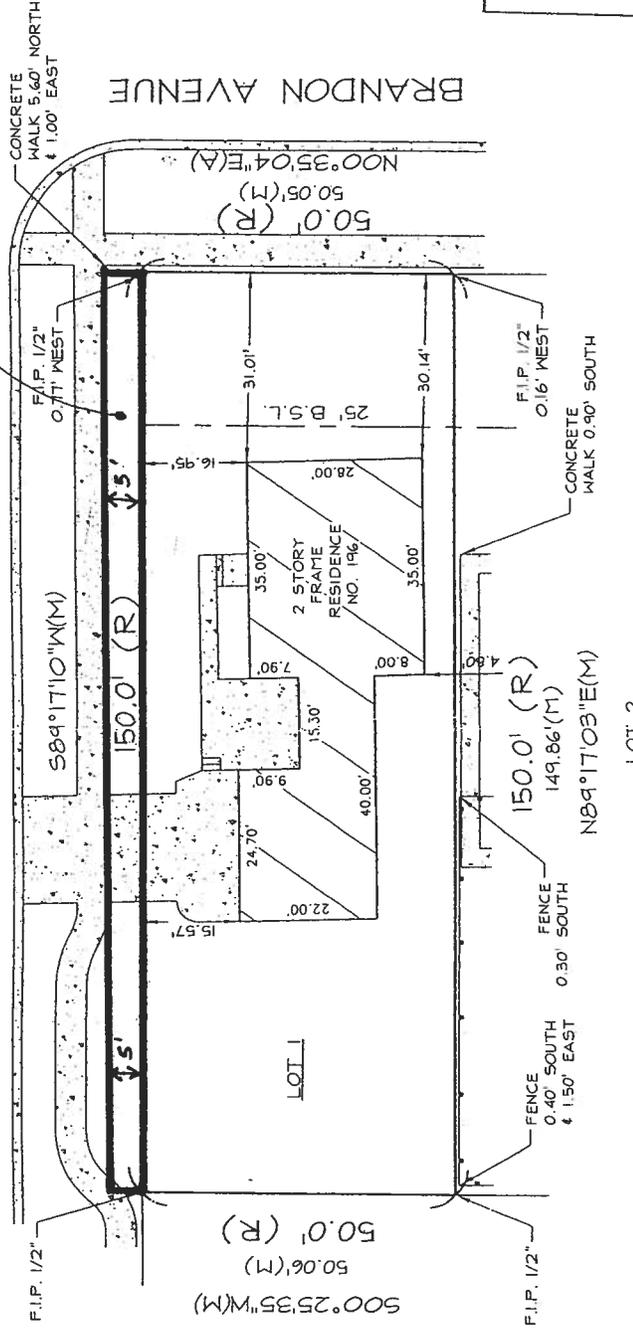
WEST LINE UP BOUNDARY PERMANENTLY OCCUPIED PER RECORDED SUBDIVISION PLAT N 00°35'04"E (R)



SCALE: 1" = 20'

LOT 1 IN BLOCK 1 IN GLEN ELLYN MANOR, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 16, 1922 AS DOCUMENT 152289, IN DUPAGE COUNTY, ILLINOIS.

GREENFIELD AVENUE
LICENSED PREMISES



NOTE:
 POSSIBLE B' P.U.E. ALONG WEST LINE OF PROPERTY AS SUGGESTED BY EXISTING EASEMENT ALONG WEST LINE OF LOTS 3, 4 & 5 OF BLOCK 1 PER DOCUMENT 821543.

STATE OF ILLINOIS
 COUNTY OF WILL

I, THE UNDERSIGNED, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY, AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.

DATED, THIS 17TH DAY OF JUNE, A.B., 2009, AT BOLINGBROOK, ILLINOIS.

Mark A. Lindstrom

CLIENT TRIA

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-3482 JOB NO. 96843-09

ILLINOIS PROFESSIONAL DESIGN FIRM NO. 184-2961 FIELDWORK DATE 06-16-09

RECEIVED
 MAR 26 2010
 PLANNING DEPARTMENT
 VILLAGE OF GLEN ELLYN



LICENSE EXPIRES ON NOVEMBER 30, 2010

LEGEND

(R) = RECORD	(NW) = NORTHWESTERLY	---*---	= CHAIN LINK FENCE
(M) = MEASURED	(NE) = NORTHEASTERLY	---*---	= WIRE FENCE
(O) = OBEY	(SW) = SOUTHWESTERLY	---*---	= WOOD FENCE
(C) = CALCULATED	(SE) = SOUTHEASTERLY	---*---	= SPLIT RAIL FENCE
(L) = ARC LENGTH	(RAD) = RADIUS	---*---	= SPOUGHT IRON FENCE
(CH) = CHORD	(A) = ASSUMED	---*---	= WROUGHT IRON FENCE
(R.O.W.) = RIGHT OF WAY (F.I.P.) = FOUND IRON PIPE	(P.U. & O.E.) = PUBLIC UTILITY & DRAINAGE EASEMENT	---*---	= BUILDING SETBACK LINE
(F.I.R.) = FOUND IRON ROO	(B.S.L.) = BUILDING SETBACK LINE		

A-9

MEMORANDUM

TO: Steve Jones, Village Manager

FROM: Staci Hulseberg, Director of Planning & Development
Michele Stegall, Village Planner
Andrew Letson, Planning Intern

DATE: June 14, 2010

FOR: June 28, 2010 Consent Agenda

SUBJECT: Proposed Street Name Change from 22nd Street to Fawell Boulevard

Background

For many years, 22nd Street has been known as Fawell Boulevard within the Village of Glen Ellyn. The street is currently signed as such, reflected on our maps as such, and is known by the citizens of the Village as Fawell Boulevard. DuPage County currently does not recognize the street as Fawell Boulevard because they do not have an official record of the name change. This has led to some confusion and complications, particularly when attempting to record documents for the College of DuPage.

The only property that will be affected by this change is the College of DuPage. The street numbering will remain the same.

Action Requested

The Village Board approve an Ordinance to officially change the name of 22nd Street to Fawell Boulevard. A draft Ordinance is attached for consideration.

Attachments: Ordinance

Cc: Phil Norton, Police Chief
Joe Caracci, Director of Public Works
Bob Minix, Public Works Engineer

Ordinance No. _____

**An Ordinance Changing the Name of 22nd Street to Fawell Boulevard
Glen Ellyn, IL 60137**

Whereas, 22nd Street has been known as Fawell Boulevard for many years; and

Whereas, DuPage County does not recognize 22nd Street as Fawell Boulevard and this has led to confusion and complications; and

Whereas, 22nd Street within the Village of Glen Ellyn has signs posted reading, “Fawell Boulevard;” and

Whereas, the corporate authorities of the Village of Glen Ellyn have determined that the most appropriate solution is to officially rename 22nd Street within the boundaries of the Village of Glen Ellyn to Fawell Boulevard as depicted on the map attached hereto as Exhibit “A”.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions as set forth hereinabove are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: That portion of 22nd Street within the boundaries of the Village of Glen Ellyn is hereby officially renamed Fawell Boulevard, as depicted on Exhibit “A” attached hereto.

Section Three: The Village Clerk is hereby directed to record this Ordinance, along with Exhibit “A”, with the Recorder of Deeds, DuPage County, Illinois.

Section Four: This Ordinance shall be in full force and effect from and after the passage,

approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20____.

Ayes:

Nays:

Absent:

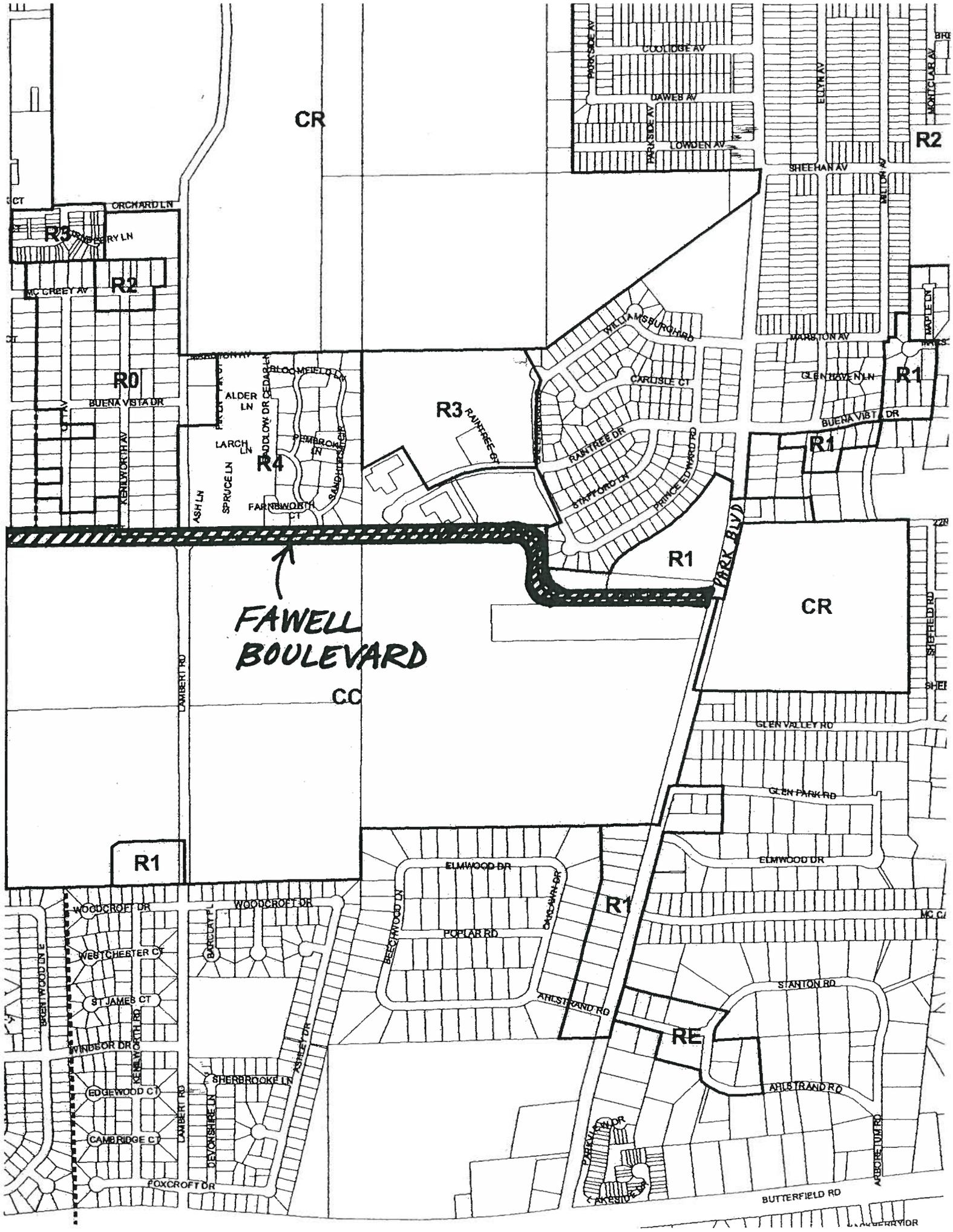
Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20 ____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____, 20____.)



CR

R2

R3

R2

R0

R3

R1

R1

R1

CR

FAWELL BOULEVARD

CC

R1

R1

RE

MC C

L. A. GERRIOR