

Agenda
Glen Ellyn Village Board of Trustees
Monday, July 26, 2010
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by Ginger Wheeler, representing the League of Women Voters.
4. Village Recognition:
 - A. Letter of thanks from the transit agencies and the Transportation Security Administration to Police Chief Norton and our Police Department for participating in their recent security surge event.
 - B. Email message from a resident forwarding her thanks to Police Officer Manny Berger for his assistance with an incident at her home.
 - C. Letter from Mary Defiglia, Assistant Superintendent of Recreation at the Glen Ellyn Park District, thanking Community Service Officer Rose Volpe for providing support for this year's annual Cardboard Boat Regatta.
 - D. Letter from Wheaton Chief of Police Mark Field to Police Chief Norton, expressing his appreciation for Glen Ellyn's assistance and expeditious response to a recent incident.
 - E. Letter from the Milton Township S.A.L.T. (Seniors And Law Enforcement Together) Council, thanking Chief Norton for meeting with them and providing information on community policing.
 - F. Note of thanks to Chief Norton from residents expressing their appreciation for the Coffee with the Cops program.
 - G. The Village Board accepts the resignation of M. Rae Keasler from the Architectural Review Commission and thanks her for her service to the Village.
5. Audience Participation
 - A. Presentation by Police Chief Norton recognizing officers for completing probation.
6. Consent Agenda (Pages 4 – 40)

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Trustee Hartweg)*

- A. Village Board Meeting Minutes:
1. June 28, 2010 Workshop
 2. June 28, 2010 Regular Meeting
 3. July 12, 2010 Workshop
 4. July 12, 2010 Regular Meeting
 5. July 19, 2010 Workshop
- B. Total Expenditures (Payroll and Vouchers) - \$1,683,246.22.

The vouchers have been reviewed by Trustee Hartweg prior to this meeting.

- C. Ordinance No. 5880-VC, an Ordinance to Amend Liquor Control Code Chapter 19 of Title 3, Section 11 (Classification of Licenses) of the Village Code of Glen Ellyn, Illinois by Creating a Class C-3 Liquor License Classification and to Amend Chapter 19 of Title 3, Section 3-19-11, Section 3-19-12 and Section 3-19-13.
- D. Motion to award a contract to Giant Maintenance and Restoration, Inc. of Mundelein, IL in the not-to-exceed amount of \$20,000 (including 8% contingency) for the 2010 Fire Hydrant Painting Contract, to be expensed to the FY11 Water Fund. (*Public Works Director Caracci*)
- E. Motion to approve award of a contract to North American Salt Company of Overland Park, KS for the purchase of bulk rock salt for snow and ice control at a unit cost of \$76.48 per ton, to be expensed to the FY11 Motor Fuel Tax Fund. (*Public Works Director Caracci*)
7. Motion to approve a license agreement to allow the construction of a four-foot tall wood picket fence at 196 Brandon Avenue that would encroach five feet into the public right-of-way along Greenfield Avenue. (*Trustee Comerford*) (Pages 41 – 44)

Planning and Development Director Staci Hulseberg will present information on a request from Jennifer and Joseph Iarrobino, property owners of 196 Brandon Avenue, for a license agreement to allow the construction of a four-foot tall wood picket fence that would encroach five feet into the public right-of-way along Greenfield and Brandon Avenues. The approval of the license agreement would allow the construction of the requested fence in the right-of-way.

8. Resolution No. 10-14, a Resolution to Accept and Apply an Anonymous Donation of Two Hundred Thousand Dollars to the Village of Glen Ellyn. (*Trustee Cooper*) (Pages 45 - 49)

An anonymous donor has made an extraordinary contribution to the Village on the condition that the donated funds be applied to the current outstanding obligation of the Glen Ellyn Historical Society incurred by it in conjunction with its acquisition of the 820 N. Main Street property. The application of this donation will satisfy, in full, the outstanding obligation of the Historical Society with regards to this property.

9. Motion to approve the purchase of in-car video systems in the amount of \$55,541 from the AMR Digital Corporation for use in marked police vehicles. (*Trustee Hartweg*)
(Pages 50 – 51)

Police Chief Philip Norton will present information on the recommended purchase of in-car video systems from AMR Digital Corporation. These systems will replace old technology that is frequently breaking down with a more effective and efficient system. This equipment purchase will be funded mostly with a grant from the Illinois Criminal Justice Information Authority, with the remaining amount expensed from drug forfeiture funds.

10. Reminders:
- The next Regular Village Board Meeting is scheduled for Monday, August 9, 2010 with a Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m., in the Galligan Board Room of the Glen Ellyn Civic Center.
11. Other Business?
12. Motion to adjourn to Executive Session for purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees, and the review and approval of closed session minutes, adjourning thereafter without returning to open session. (*Trustee Henninger*)
13. Press Conference

A-6A.

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
June 28, 2010**

Time of Meeting: 6:30 P.M.

Present: President Pfefferman; Trustees Ladesic, Cooper, Hartweg, Thorsell, Henninger; Village Clerk Connors; Village Attorney Diamond arrived at 7:00 p.m.
Staff present: Village Manager Jones, Schrader, Hulseberg, Batek, Caracci, Deputy Chief Bob Acton for Phil Norton.

1. Call to Order

President Pfefferman called the Board Workshop to order at 6:30 P.M. with a roll call. Trustees Thorsell, Hartweg, Cooper, Ladesic, and Henninger responded "Here." Trustee Comerford was excused.

2. Glen Ellyn Historical Society Debt Request

President Pfefferman gave an outline of the value and background of the Glen Ellyn Historical Society to the Village and the relationship between the two bodies. He introduced Historical Society President Bill Peterson, Former Village President Joe Wark and Historical Society Board Member Dan Anderson and Finance Commission Chairman Randy Parker. He thanked the Finance Commission and the others mentioned for their time and effort.

Finance Director Jon Batek spoke about the property owned by the Village and operated by the Historical Society and the relationship of the History Park to the Comprehensive Plan. He specifically identified 800 N. Main, 810 N. Main, 553 Geneva and 820 N. Main. The current agreement allows for the Village to own and maintain the properties and the Historical Society to operate them. Over time some modifications have been made to the original agreement, and recently the Historical Society asked for forgiveness of the balance of the debt owed the Village for property purchased to develop a History Park. This request was reviewed by the Finance Commission. The Finance Commission recommended: sole use of private donations - no use of public funds; the Historical Society should reevaluate their ability to raise money; the Village should not be involved in getting money to develop the History Park; consider resizing the History Park. In order to resize, the Finance Commission presented alternate finance outcomes: the Historical Society could consider: either pay \$486,000 for 820 N. Main to the Village immediately or return it to the Village for its use; giving up some of 810 and 820 N. Main and keeping some of 800 N. Main; and make sure capital needs are provided for.

Regular Village Board Workshop Minutes
Glen Ellyn Village Board of Trustees
June 28, 2010 – Page 2

Historical Society President Bill Peterson recalled some history of the Historical Society, why the properties cost what they did, and why properties were purchased as they were. The Society needs to address the current debt situation – donations are down. He stressed that the Glen Ellyn Historical Society has never missed a debt payment. As a counter proposal, the Historical Society agrees that, as painful as it is, getting rid of the Carey House would be acceptable. Also, 2/3 of 810 N. Main can be relinquished, but the Society needs to keep the garage in back. 820 N. Main is needed to beautify the northern gateway and provide a link for outdoor historical artifacts. If 820 N. Main property was let go, the State grant would have to be returned which would be embarrassing. The Society has \$250,000 for the development of the 820 N. Main property and is asking the Village to absorb the other 50%. The Society is also requesting the Village lower the interest rate which they perceive as very high.

Mr. Peterson proposed that the History Park would be a means to bring a cultural area to Glen Ellyn, produce increased sales tax revenue, and encourage people to visit Glen Ellyn. He said the Society would like to retain 820 N. Main and 810 N. Main, come to a new agreement with the Village, and keep the entire property at 553 Geneva. He said that the Society realizes that they cannot achieve all their goals. They are willing to give up the front portion of 810 N. Main

President Pfefferman read a letter forwarded to him from Attorney John Mulherin from an anonymous donor offering \$200,000 to the Society for assistance in retiring the 820 N. Main property debt. The \$200,000 is contingent upon a resolution and with conditions outlined in the letter presented to the Village Board. This donation is in addition to the \$250,000 landscaping donation already received and in addition to the \$235,000 from the Glen Ellyn Historical Society reserves.

Trustee Cooper thanked and complimented the Finance Commission for their work and remarked that they were called on to see the financial aspects of the situation only and not make a public policy recommendation. Trustee Henninger remarked that there was no rancor, but the three groups worked together and cooperated to find what was best for the Village.

The following individuals spoke in favor of support of the Glen Ellyn Historical Society and the History Park: Vic Carapella, 853 Crescent; Lee Marks, 475 Hawthorne; Joe Wark, 626 Roger Road; John Schreiber, 561 Hillside; Jean Enright, 344 N. Main.

At 7:58 p.m. it was announced that the Pre-Board was going to continue and the Regular Village Board Meeting would be delayed.

Village Board discussion ensued regarding various financial situations and proposed possible uses of the 810 N. Main and 553 Geneva properties. The Village Board agreed that a decision would not be made at this meeting.

A straw vote taken by President Pfefferman indicated that the Village Board may be in favor of the Village retaining the front 2/3 of 810 N. Main; accepting the \$200,000 donation under the conditions stated for 820 N. Main; and demolish 553 Geneva. Also renegotiating an agreement between the Village and the Historical Society. Jon Batek was asked to assist working out the details including estimated future costs.

At 8:35 it was announced that the Regular Village Board of Trustees Meeting scheduled for 8:00 p.m. was being delayed to finish the Pre-Board meeting.

At 8:40 p.m. the Pledge of Allegiance was led by Tom Manak, 4th of July Committee Chairman, who spoke about the activities planned for July 3 and July 4.

3. Hill Avenue Bridge Discussion

President Pfefferman gave background information regarding Lombard's request for \$300,000 from Glen Ellyn toward repair of Lombard's bridge west of Findley east of I-355. He noted that there has been regular inspection of the bridge.

Village Manager Jones continued with additional background on the request for those present noting that the school districts that had previously used the Hill Avenue route for larger buses not longer do so and would not participate financially to begin using large buses again. The Village of Glen Ellyn conducted an online survey and 63% of those responding were not in favor of the Village's participation; some said they wanted the bridge closed; a few wanted it left open. Lombard requested a yes or no answer regarding Glen Ellyn's \$300,000 participation. Lombard indicated that if Glen Ellyn does not contribute 50% of the non-grant cost (\$300,000), Lombard will close the bridge on July 1, 2010. Attorney Diamond held that a letter to the Village of Lombard indicating the Glen Ellyn Village Board's general consensus should be enough to answer the yes or no question as to the Village of Glen Ellyn's intention.

The following members of the public asked to speak:

Rob Elliot, 21W171 Hill, spoke in favor of a 2nd opinion since the weight limit of the bridge did not allow his trucks to use it at this time. He was in favor of paying \$300,000 to Lombard and leaving the bridge open.

Ginger Wheeler, 765 Hillside, presented written information on research from other towns, counties, and states with intergovernmental agreements regarding bridges and suggested Glen Ellyn and Lombard do the same to keep the bridge open.

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Glen Ellyn Village Board of Trustees
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Adam Costello, 165 Exmoor, presented a petition with 187 signatures requesting Glen Ellyn participate with Lombard to keep the bridge open. He suggested a second opinion as to the safety of the bridge as reported.

Al Heidorn, unincorporated Hill Avenue business owner, spoke in favor of keeping the bridge open.

Jim Ackerman, 294 Spring Ave., and owns a property on Whittier, who spoke in favor of keeping the bridge open.

Joel Johnson, 1054 Acorn, spoke in favor of keeping the bridge open.

Tim Loftus, 296 Woodstock, spoke in favor of possibly allowing the bridge to close unless unincorporated properties annex.

Chris Kowalski, 639 Forest, spoke in favor of keeping the bridge open.

Dan Hagen, a Wheaton resident who works for Elliot Construction, wanted to see a copy of the survey and suggested that if people wanted to keep the bridge open, they donate money toward the cost.

Chris Wilson, 537 Phillips, whose husband also owns a business in the Hill Avenue industrial park, spoke in favor of keeping the bridge open

Sarah Lynch, 663 N. Park, was in favor of keeping the bridge open

Derrick Janes, 450 Phillips, spoke in favor of keeping the bridge open

Village Trustees discussed the possibility of a positive response that might be an opportunity to allow for further discussion with Lombard about alternatives. The Village will draft a letter to the Village of Lombard which will include the conditions mentioned during discussions at this meeting.

4. Other Items?

None

5. Adjournment

At 10:08 p.m., the meeting was adjourned to the regularly scheduled 8:00 p.m. Regular Village Board Meeting in the Galligan Board Room.

Submitted by:



Suzanne R. Connors,
Village Clerk

A-6A₂

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
June 28, 2010**

Call to Order

Village President Pfefferman called the meeting to order at 10:16 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Cooper, Hartweg, Henninger, Ladesic and Thorsell answered, "Present." Trustee Comerford was excused.

Village Recognition

- a. Several thank-you notes received from Ben Franklin School parent volunteers, expressing their appreciation to Village Staff members for making their High Interest Day field trip a success.
- b. Letter of thanks from the B. R. Ryall YMCA to Sergeant Norm Webber, thanking him for his participation in their 9th annual *Chase to the Taste* event.
- c. The Village Board accepted the resignation of John P. Gallagher from the Recreation Commission and thanked him for his service to the Village.

Audience Participation

- a. Administrative Analyst Kristen Schrader presented the Glen Ellyn Environmental Commission's Commercial Recycling award to Honey Restaurant.

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Thorsell moved and Trustee Hartweg seconded the motion that the following items included on the Consent Agenda be approved:

- a. Minutes of the following Village Board Meetings:
Workshop Meeting
June 14, 2010

Regular Meeting

June 14, 2010

- b. **Total Expenditures** (Payroll and Vouchers) - \$1,011,504.47.
The vouchers were reviewed by Trustee Thorsell prior to the meeting.
- c. Waive Chapter 3-23 (Peddlers) and Sections 8-1-11 (Street Obstructions) and 8-1-12 (Display and Sale of Merchandise on Public Ways) in order to allow the Glen Ellyn Chamber of Commerce to host the **2010 Jazz Fest** Glen Ellyn event in the Central Business District on Saturday, July 10, 2010 between the hours of 2 p.m. and 10:30 p.m.
- d. **Ordinance No. 5871-VC**, an Ordinance Amending Chapter Six of Title Seven of the Village Code of the Village of Glen Ellyn, Illinois regarding **Solid Waste Collection and Disposal**. This is effective August 1, 2010.
- e. **Ordinance No. 5872**, an Ordinance Extending the Expiration Date of Ordinance 5730 which Granted Lot Coverage Ratio, Setbacks and Project Class Variations of the Zoning Code to Allow the Construction of a Front Porch, a Second-Floor Addition and a Two-Story Addition for Property at **450 Phillips Avenue**. The new expiration date will be July 12, 2011.
- f. **Ordinance No. 5873**, an Ordinance **Amending the Budget** of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2011 to Provide Funds for Prior Year Encumbrances and Capital Improvements.
- g. **Ordinance No. 5874**, an Ordinance **Amending the Budget** of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2011 to Provide Funds for Prior Year Encumbrances and Capital Improvements.
- h. Waive Sections 10-4-17.1(B)40 and 10-5-14 of the Glen Ellyn Zoning Code in order to permit the **Downtown Glen Ellyn Alliance's First Friday's** in Glen Ellyn event to have entertainment in the form of live musicians in the Central Business District on Friday, July 2, 2010 between the hours of 5:00 p.m. and 8:00 p.m. inside the following establishments: MandEm's, The Prince's Table, and Teas and Toes.
- i. Request of **Ellyn's Tap and Grill** to host a weekly car show in the Baker Hill Center parking lot every Sunday in July and August 2010 between the hours of 2:00 p.m. and 6:00 p.m.
- j. Recommendation of Village President Pfefferman that Sara L. Noel be appointed to the **Recreation Commission** for a term ending December 31, 2010.

Upon roll call on the Consent Agenda, Trustees Thorsell, Hartweg, Cooper, Henninger and Ladesic voted "Aye". Motion carried.

Ordinance No. 5875 – 577 Pennsylvania Avenue (Advanced Cosmetics Spa, LLC) – Sign Code Variation

Planning and Development Director Staci Hulseberg presented information on the request of Advanced Cosmetics Spa, LLC, lessee of property located at 577 Pennsylvania Avenue, represented by Tom Williams, for approval of two sign variations to allow the petitioner to install a new wall sign on the property where one would not otherwise be allowed. The requests were made to accommodate the installation of a new wall sign on the existing building on the property.

Trustee Cooper moved and Trustee Thorsell seconded the motion that Ordinance No. 5875 be passed, an Ordinance Granting Approval of Sign Code Variations for Advanced Cosmetics Spa, LLC Located on Property Commonly Known as 577 Pennsylvania Avenue.

Upon roll call, Trustees Cooper, Thorsell, Hartweg, Henninger and Ladesic voted "Aye." Motion carried.

Ordinance No. 5876 – Fawell Boulevard – Name Change from 22nd Street

Planning and Development Director Staci Hulseberg presented information on the proposed official name change of 22nd Street to Fawell Boulevard. At the time the road was reconstructed, the name was changed from 22nd Street to Fawell Boulevard. The name change was not recorded with DuPage County. This ordinance officially changes the name and the ordinance will be recorded with the County.

Trustee Hartweg moved and Trustee Henninger seconded the motion that Ordinance No. 5876 be passed, an Ordinance Changing the Name of 22nd Street to Fawell Boulevard.

Upon roll call, Trustees Hartweg, Henninger, Ladesic and Thorsell voted "Aye." Trustee Cooper abstained. Motion carried.

Reminder

- The next Regular Village Board Meeting is scheduled for Monday, July 12, 2010 with a Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

In response to questions, Public Works Director Caracci explained how the Riford Road sidewalk is engineered and the IDOT standard. Village engineers will discuss with IDOT the possibility of changing the sidewalk width and location. The second issue regarding questions about sump pump discharge into the right-of-way, the Public Works Department has been attempting to identify locations where this occurs especially in the winter. Last

winter the department sent out 25-50 letter asking residents to comply by October 2010. It is currently on-going and the department is discussing with residents how to best solve the issue.

Trustee Henninger asked why the Brandon Avenue fence issue was not on the agenda for the June 28, 2010 meeting. Trustee Comerford has requested action be deferred until he could be present. It will be put on the next available agenda.

Trustee Cooper reminded everyone that the Glen Ellyn Food Pantry collects food on the 4th of July. He asked that residents remember to try to be as generous as they can to their neighbors.

Adjournment

At 10:37 p.m., Trustee Henninger moved and Trustee Hartweg seconded the motion to recess to executive session in Room 301 to discuss threatened or pending litigation without returning to open session. Upon roll call, Trustees Henninger, Hartweg, Cooper, Thorsell, and Ladesic voted "Aye." Motion carried.

Respectfully Submitted,

Suzanne R. Connors
Village Clerk

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
July 12, 2010**

A-6A₃

Time of Meeting: 7:00 P.M.

Present: President Pfefferman; Trustees Ladesic, Cooper, Thorsell, Henninger;
Village Clerk Connors. Village Attorney Diamond.
Staff present: Village Manager Jones, Hulseberg, Caracci.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:07 P.M. with a roll call. Trustees Thorsell, Comerford, Cooper, Ladesic, and Henninger responded "Here." Trustee Hartweg was excused.

2. Adjournment

At 7:09 p.m., Trustee Ladesic moved, seconded by Trustee Comerford to adjourn to Executive Session for the purposes of discussion of pending litigation, adjourning thereafter to the 8:00 p.m. Regular Village Board Meeting in the Galligan Board Room. Trustees Ladesic, Comerford, Cooper, Thorsell, and Henninger voted "aye." Trustee Hartweg was excused.

Submitted by:

Suzanne R. Connors,
Village Clerk

A-6A4

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
July 12, 2010**

Call to Order

Village President Pfefferman called the meeting to order at 8:01 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Comerford, Cooper, Henninger, Ladesic and Thorsell answered, "Present." Trustee Hartweg was excused.

Pledge of Allegiance

After the Pledge of Allegiance was led by President Pfefferman, he thanked the 4th of July Committee for the great job they did over the entire weekend and especially thanked the many volunteers who contributed so much time and effort; the fireworks were great. He also mentioned the wonderful Jazz Fest that took this past weekend. It appeared to be another successful event. Just prior to this evening's meeting, there was a pear tree dedication for former Village Manager Gary Webster. Mrs. Webster and son were able to be present as well as many former Village Presidents and Trustees.

Village Recognition

- a. Recent letter from Glen Ellyn Volunteer Fire Company paramedic Kyle Marcussen, complimenting Police Officers Dan Rossiter, Luke Elmore, Ryan Cusack and Sergeant Kurt Vavra for exhibiting exceptional diligence and compassion during a medical emergency involving the Fire Company and Police Department.
- b. June 23 letter from the Glen Ellyn Parks Foundation thanking Police Chief Norton for the contribution of a Police Department basket that was auctioned during the Putts for Kids silent auction.
- c. June 25 email from a resident living in the vicinity of the Bryant Avenue/Thain's Addition Project thanking Public Works for the much-needed improvements to the area. She also complimented the road construction crew for being helpful and cautious as there are a number of children living in the area.
- d. July 2 email from Maryknoll residents thanking the Village for assistance they received following the recent rain/windstorms. They also complimented the Kramer Tree Service crew who helped clear the tree debris.

- e. The Village Board and Management Team congratulates the following employees who recently celebrated an anniversary as a Village employee:

Carol Allen	Administration	Ten Years
John Norton	Administration	Five Years
Norvelle Barrow	Cashier's Office	Five Years

Audience Participation

None

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Cooper moved and Trustee Ladesic seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meeting:
- Workshop Meeting
June 21, 2010
- b. Total **Expenditures** (Payroll and Vouchers) - \$1,851,529.38.
The vouchers were reviewed by Trustee Cooper prior to the meeting.
- c. Designate **Trustee Hartweg as Village President Pro Tem** for the four-month period from September through December 2010.
- d. **Ordinance No. 5877-VC**, an Ordinance to Amend the **Liquor Control Code** Chapter 19 of Title 3 Section 12 (Restriction on Number of Licenses) of the Village Code of Glen Ellyn, Illinois to Decrease the Number of Permitted Class A-1 Liquor Licenses and to Decrease the Number of Permitted Class L Liquor Licenses.
- e. Waive Chapter 3-23 (Peddlers), Section 8-1-11 (Street Obstructions) and Section 8-1-12 (Merchandise on Street) of the Village Code and applicable outdoor tent sale sections of the Zoning Code for the Glen Ellyn Chamber of Commerce annual **Sidewalk Sale** event beginning at 9:00 a.m., Thursday, July 29, 2010 and ending at 5:00 p.m., Saturday, July 31, 2010 in downtown Glen Ellyn, Stacy's Corners and along Roosevelt Road.
- f. Waive Section 10-4-17.2(B)25 of the Glen Ellyn Zoning Code for DuPage Medical Group's **Treasures in the Trunk** event scheduled to occur on Sunday,

August 29, 2010 between 10:00 a.m. and 3:00 p.m. in the Medical Group's parking lot in downtown Glen Ellyn.

- g. **Ordinance No. 5878-VC**, an Ordinance to Amend Section 9-2-12 (Municipal Permit Only Parking Lots) of the Village Code of the Village of Glen Ellyn, Illinois Regarding **Permit Parking for Motorcycles and Motor Driven Cycles** in Train Station Lots B and D.

Police Chief Norton explained that the Police Department recognized that people were riding scooters to the train station and often driving illegally to park in areas for bicycle parking. The department located an area that would be appropriate for scooter parking. This ordinance will allow scooter parking only.

Upon roll call on the Consent Agenda, Trustees Cooper, Ladesic, Comerford, Henninger and Thorsell voted "Aye". Motion carried.

Public Hearing – 1S501 Sunnybrook Road – Annexation and Development Agreement

Trustee Thorsell moved and Trustee Henninger seconded the motion that the public hearing to receive comment on an annexation and development agreement for the property located at 1S501 Sunnybrook Road be opened. All Trustees present voted "Aye." Motion carried.

Planning and Development Director Staci Hulseberg presented information on a request to amend Ordinance No. 5733, which approved an annexation and development agreement authorizing the future annexation of property and a recapture agreement for the Sunnybrook Estates Subdivision. That ordinance required the owner to pay any outstanding charges due to Milton Township prior to the Village executing the annexation agreement. Rather than paying the balance in full, the owner entered into a payment plan with Milton Township. The payment has been made, but 90 days has passed requiring the Village Board provide an extension. This ordinance is an amendment to the ordinance and is required to allow the Village President and Village Clerk to sign the agreement.

Trustee Thorsell moved and Trustee Henninger seconded the motion that the public hearing be closed. All Trustees present voted "Aye." Motion carried.

Ordinance No. 5879 – 1S501 Sunnybrook Road – Amend Ordinance – Annexation and Development Agreement

Trustee Thorsell moved and Trustee Henninger seconded the motion that Ordinance No. 5879 be passed, an Ordinance Amending Ordinance No. 5733, which Granted Approval of an Annexation and Development Agreement which Authorizes the Future Annexation of Property and a Recapture Agreement for the Sunnybrook Estates Subdivision to be Located on Property Commonly Known as 1S501 Sunnybrook Road.

Upon roll call, Trustees Thorsell, Henninger, Comerford, Cooper and Ladesic voted "Aye." Trustee Cooper abstained. Motion carried.

Reminders

- The next Regular Village Board Workshop meeting of the Glen Ellyn Village Board is scheduled for Monday, July 19, 2010 beginning at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, July 26, 2010 with a Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

Public Works Director Caracci explained the impact of the current construction workers' strike on road work in the Village. Public Work staff continues to monitor for pot holes at least twice a day on Bryant Avenue and staff tries to keep roads as passable as possible. Two projects are under contract with IDOT. He continues to follow the negotiations, but cannot predict a completion time for the Bryant Avenue project until the strike is settled.

Adjournment

At 8:37 p.m., Trustee Comerford moved and Trustee Henninger seconded the motion that the Regular Meeting of the Village Board of Trustees be adjourned. All Trustees present voted "Aye." Motion carried.

Respectfully Submitted,

Suzanne R. Connors
Village Clerk

A-6A₅

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
July 19, 2010**

Time of Meeting: 7:00 P.M.

Present: President Pfefferman; Trustees Comerford, Cooper, Hartweg, Ladesic, Thorsell, Henninger; Village Clerk Connors.
Staff present: Village Manager Jones, Schrader, Batek, Hulseberg, Norton, Caracci.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:02 P.M. with a roll call. Trustees Comerford, Cooper, Hartweg, Ladesic, Thorsell, and Henninger responded "Here."

2. Public Comments

None

3. July 26, 2010 Village Board Meeting Agenda Review

6C. Village Manager Jones introduced a recommendation for the creation of a new liquor license, Class C-3. This new class is based on the type of alcohol sold and the gross sales area. It does not allow for consumption on the premises where sold. The annual fee would be \$2,000.

6D. Public Works Director Caracci explained the need to begin to repaint the fire hydrants throughout the Village. This previously was done by seasonal staff, but the reduction of seasonal help requires an attempt to have the work done under contract at this time. \$20,000 was budgeted for this fiscal year. The award was \$18,450. A five year contract allows for approximately 225 hydrants to be painted each year so that all hydrants have been painted at the end of the contract. The hydrants should not have to be painted again for about 8 years. Using a contractor eliminates possible health issues that could arise when using seasonal help.

7. Planning & Development Director Hulseberg reviewed the question of a license agreement to allow the property owners at 196 Brandon (corner of Brandon & Greenfield) to install a 4' picket fence in the right-of-way along Greenfield. The Village

Attorney has prepared a license agreement that would allow the owners to install the fence within the 5' area. The fence must be removed upon the sale, rental, or lease of the property or within 10 years which ever comes sooner. The area must be restored to its original state. The Village Board directed that the wording of the license agreement should be changed to read that the fence must be removed prior to the home being offered for sale, rental or lease.

John Mulherin, 569 Dorset, Glen Ellyn spoke against requiring the fence be removed prior to the home being offered for sale or lease and suggesting the license agreement be recorded.

The owner of 196 Brandon spoke about just wanting to install the fence and will follow the Village Board's direction whatever it might be.

The Village Board agreed that the phrase "offered for sale or lease" will be part of the agreement.

8. President Pfefferman introduced the topic of the resolution to accept a \$200,000 anonymous donation to the Village for the Glen Ellyn Historical Society that will satisfy in full the obligation of the Historical Society regarding 820 N. Main.

John Mulherin, 569 Dorset, Glen Ellyn, is the contact with the donor/s. He indicated that he has had no negative comments on the wording of the resolution. He sent a letter to the Village President and Village Manager about the procedure after the \$200,000 is paid indicating that the money is tax deductible as funds donated to municipalities are. All the money is available at this time.

Bill Peterson, President of the Glen Ellyn Historical Society, informed the Village Board that the Society has an investment portfolio. The Society's advisor has been instructed to begin liquidation of some investments in the amount of \$230,000. The exact date when the money will be available is not yet known.

The completed purchase of the corner at 820 N. Main triggers a donation of landscaping of the property which will enhance the northern gateway to the Village. The last part is \$57,000 in debt that the Village Board would be forgiving if this resolution is approved. Village Manager Jones suggested that the resolution be worded to acknowledge what the Historical Society is contributing and that with the addition of the donor/s \$200,000 all obligation for the purchase of 820 N. Main has been met. In that manner, the exact day of receipt of the \$230,000 from the Historical Society would not be vital. The resolution will be revised by Attorney Mulherin and sent to the Village.

4. 810 N. Main and Glen Ellyn Historical Society (Non-Agenda Items)

President Pfefferman introduced for Village Board's consideration the appointment of a temporary 7 member task force to assist in determining the highest and best use of the property at 810 N. Main. This was a recommendation of the Finance Commission. The property should be complimentary to the History Park, school, businesses and residences in the area. Eric Ford has agreed to chair the task force. Others who would be interested in serving are welcome. It is expected to take about four months or maybe a little longer.

President Pfefferman explained the transfer of all services of the Glen Ellyn Historical Society to the Village. All duties related to landlord activities will be performed by the Village. Jan Langford and other Society members have been performing landlord duties for some rentals. That will now be handled entirely by the Village.

President Pfefferman recalled that the relationship between the Village and the Glen Ellyn Historical Society has changed based on the changes of property ownership and other matters. It appears that a new agreement should be considered that clearly defines development, what is maintenance and operation, and future costs. Jon Batek and representatives of the Historical Society will meet to revise the seven year forecast which was originally done with the Finance Commission, but has changed during the last few months. Following the revised forecast, a proposed new agreement should be ready for Village Board questions.

5. 633 Davis Terrace Rental/Vacation Home

Planning and Development Director Hulseberg announced that the owner of the property at 633 Davis Terrace, William Harty, was not able to be present due to a cancelled plane flight, but would be at the meeting next Monday. He did provide e-mails from users including one from the producer from Columbia College who used the home for a filming. He provided a copy of the lease he uses. Director Hulseberg gave the pros and cons of allowing short term rentals. She contacted 10 other communities concerning short term or vacation rentals. Wheaton was the only response that prohibited them. Glen Ellyn does not now regulate or prohibit any type of vacation rentals, but it can regulate the rentals.

In response to a question, Police Chief Norton indicated that he had no record that he is aware of as to the incidence of crimes or complaints regarding these types of rentals.

Mr. Lifka, 627 Davis Terrace, spoke against allowing short term rentals in single family areas.

Mary Ann McCluskey, 69 Brandon, asked how many short term rentals there are in Glen Ellyn. She was told there were a few and there was a steady change of renters in the summer.

Martin Johnson, 61 Brandon, suggested that some communities allow individuals to rent their homes for big events for a week and the Village should contact those towns about how they handle those situations.

After Village Board discussion and suggestions to changes to Mr. Harty's lease, it was agreed to monitor the situation, but that no action is required at this time.

6. New Downtown Organization Proposal

Planning and Development Director Hulseberg reported that at the Village Board's request, she solicited comments from downtown business and property owners to review the TDAC proposal. Using the EDC's list, 134 e-mails were sent out, 84 responses were received, one of which was from the Chamber of Commerce president. She also prepared a chart listing the Economic Development Corporation, Downtown Glen Ellyn Alliance, Chamber of Commerce and the TDAC recommendations for the new downtown organization. The chart compared the four organization's missions, goals, and responsibilities (including business attraction, marketing and events). The chart will be posted on the Village website.

Ms. Hulseberg detailed the TDAC recommendation for the new organization which dealt only with the downtown and not with the rest of the Village. The recommendation did include marketing, business retention and promotion, and event planning which has been done by the EDC and the Alliance. Retail grants were also administered by the EDC, but it was recommended that the new organization begin to manage this as well.

Neil Dishman, 395 Prospect, the president of the EDC board, spoke regarding the TDAC recommendation. Although the EDC does agree with most of the TDAC recommendations, it does not agree that recruitment of new businesses, business retention, and facilitating redevelopment in the business districts should be the responsibility of the new organization. The EDC is experienced in those three areas and is better able to go forward. The EDC needs the money the Village proposing to provide to the new organization to continue to do the job it has been doing. If the EDC was able to continue to have the responsibilities of recruitment, retention and redevelopment, it can continue to eliminate any image of Glen Ellyn as a poor place to do business and competition among groups. There would be a reduction in over-all cost.

Andrew Vangorp, 89 Newton, asked about Glen Ellyn logos and overlap between all the organizations.

Janet Availa, business owner at 477 N. Main, spoke about the Alliance and how the new organization is modeled on the Alliance. There is some overlap, but there was a lot of interaction with the EDC and the Alliance. Having a staff would not eliminate the spirit of the organization. The board meetings are what generate the enthusiasm. The staff will take the idea and put it in action.

Ms. Hulseberg reviewed six questions which the Village Board discussed in detail. She also explained that the TDAC surveys were the results of contacts with other municipalities and that prompted their recommendations in some cases. She detailed recommendations as to whom should sit on the new organization's board.

7. Hill Avenue Bridge, Lombard Response

A letter was sent to the Village of Lombard outlining nine items of importance to the Village of Glen Ellyn in order for Glen Ellyn to enter into an intergovernmental agreement and contribute \$300,000 toward the rehabilitation of the Hill Avenue Bridge. The Village of Lombard agreed to keep the bridge open while details of the agreements were being discussed. Village Manager Jones summarized the Village of Lombard's response to Glen Ellyn's letter. A question was raised concerning an expansion of the bridge, but the Village of Lombard was not interested in that aspect, but would agree if Glen Ellyn assumed ownership of the bridge and became the lead agency. Another item concerned village boundaries. The Village of Lombard agreed that everything west of the DuPage River could be considered as part of the Glen Ellyn planning district. Several forest preserve parcels had been annexed into Lombard, but if Glen Ellyn wished, they could allow them to be part of Glen Ellyn. The Village of Lombard will allow Glen Ellyn to store salt at one of their facilities if Glen Ellyn pays for the enlargement that Glen Ellyn uses, but Glen Ellyn can use a portion of GWA stormwater plant at no lease cost. Public Works Director Caracci answered questions regarding the Village's salt storage. The intergovernmental agreement will come before the Village Board for formal approval in the future.

Discussion ensued regarding adding sidewalks to the bridge. Public Works Director was called upon to explain the costs involved in owning a bridge. The cost would be about \$20,000 for annual maintenance for the Hill Avenue Bridge. Repair projects would occur and those costs would depend on IDOT and the Federal government regulations at the time. Grants might be available. There are no sidewalks leading to the bridge on either end.

Adam Costello, 165 Exmoor, spoke against sidewalks on the bridge.

The Village Board agreed that they are willing to pursue the sidewalk issue, but Glen Ellyn has no interest in owning the bridge.

Planning and Development Director Staci Hulseberg was asked to review items discussed regarding the planning district for the next Village Board Workshop.

Trustee Henninger left the meeting at 10:15 p.m.

8. Manor Woods Short – and Long- Term Plan

President Pfefferman recalled that neighbors have contacted the Village regarding reopening the pathway in the area owned by the Village referred to as Manor Woods. Public Works Director Caracci explained that a wetlands remediation project has been undertaken. The area was cleaned up years ago and a walking path was installed. Scout groups had maintained it for a while, but over time it has fallen into disrepair causing the Village to be forced to install No Trespassing signs due to hazards from broken overhead branches and other ground problems. The wetlands management plan is still on-going. In June Director Caracci was trying to qualify under an OSLAD grant, but it may not be high on the list because it is a small project. OSLAD grants are 50/50 grants. A tree climbing specialist would be needed to prune and remove trees because staff is not experienced in working with trees so close together. The area is basically an old peat bog. To partially clear the area to make it safe for volunteers to help clean up would cost \$15,000-\$20,000 which is not budgeted this fiscal year. The Park District is not involved. The Public Works Department cannot identify any available funds in their budget at this time. He would like to set aside \$25,000 for the FY2011/12 budget for this work. The Park District is not interested in ownership of this property at this time.

Martin Johnson, 61 Brandon, asked the Village Board to drive by to look at the property and the bad condition. He asked if small children can get into the storm system through the drainage area as his children did years ago.

Andrew Vangorp, 89 Newton, asked about the exposed pipe on the property, about the drain tiles and about draining part of the area.

Mr. Fry, 349 Fairview, spoke about how the property needs to be returned to the residents instead of taken away with no trespass signs.

Dan Smith, 97 Newton, wants the paths restored and returned to the community and suggested that the Village be pro-active.

Barbara Johnson, 61 Brandon, detailed Glen Ellyn beautification projects the Village undertook in past years while Manor Woods has been ignored.

The Village Board asked Finance Director Batek about how the state of the Village budget and how things are going. He responded that income taxes have declined about

17% and the Village has lost about \$100,000 in two month's time. The Village is watching that trend in the current year's budget. If the trend does not reverse, some cut-backs may be necessary for this fiscal year.

Director Caracci will investigate further the cost to clear deadwood for the area by dividind it into four or five sections showing the cost for each section.

President Pfefferman suggested that Director Caracci contact Morton Arboretum and the Forest Preserve District.

9. Other Items?

President Pfefferman announced that Phil Keats will be the new District 4 commissioner to the DuPage Water Commission. He will start in August 2010.

10. Adjournment

At 11:20p.m. Trustee Cooper moved and Trustee Comerford seconded a motion to adjourn All voted "Aye." Meeting adjourned.

Submitted by:

Suzanne R. Connors,
Village Clerk

A-6c
REVISED



To: Steve Jones, Village Manager
From: Patti Underhill, Administrative Services Coordinator *Pau*
Date: July 8, 2010
Re: Cabernet & Company

Background In the last two year's Cabernet & Company has sent letters to the Village asking for a review of our liquor licenses, categories and fees. When Cabernet & Company was established they were told the only license that falls into their category is the Class C-1. The Class C-1 license is currently held by such businesses as Binny's Beverage Depot, Dominick's and Osco Drug. Based on their letter, reviewing fees charged by other Villages, the size of the business and type of alcohol sold it was determined that a new classification should be created.

At the Board Workshop July 19, 2010 an inquiry was made as to how we are going to enforce this ordinance. During the annual inspections, it shall be observed and easily determined that 70% of the storage, display, customer access and sales area is devoted to wine.

Pros

Improved flexibility by the Village to support local business issues.

Cons

None

Action Requested

Approve the new Class C-3 Liquor License – this license addresses the appropriate license fees based on the type of alcohol sold and the size of the business

Recommendations

Approve the Ordinance

Attachments

Draft Ordinance – this Ordinance addresses the changes to Class C-1 and the creation of Class C-3.

Ordinance No. _____ - VC

**An Ordinance to Amend (Liquor Control Code)
Chapter 19 of Title 3, Section 11
(Classification of Licenses)
of the Village Code of Glen Ellyn, Illinois
by Creating a Class C-3 Liquor License Classification
and to Amend Chapter 19 of Title 3, Section 3-19-11,
Section 3-19-12 and Section 3-19-13**

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235, ILCS 5/1-1et
seq., and its home rule powers, has established various classes of liquor licenses for the retail
sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as
set forth in Chapter 19 of Title (Liquor Control Code) of the Village Code of the Village of Glen
Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be
in the best interest of the Village to periodically review and update the liquor control ordinances
of the Village as well as to, when appropriate, change the types of classifications and number of
available liquor licenses in various classifications; and

Whereas, the President and Board of Trustees have determined that it is in the best
interest of the Village to create a new Class C-3 license which authorizes the retail sale, on the
specified premises, of alcoholic liquor in its original package, along with the sale of other items
associated with the storage use and consumption of alcoholic liquor, where more than three
hundred (300) square feet of floor area is devoted to the storage, display and sale of alcoholic

liquor and where at least 70% of the sales on the premises are derived from the sale of wine. A Class C-3 license does not authorize the sale of alcoholic liquor for consumption on the premises where sold. Retail floor area devoted to the sale of alcoholic liquor includes the gross area devoted to the storage, display, customer access and sales area used for the sale of alcoholic liquor to reflect the request of Cabernet & Company, 434 North Main Street, effective August 1, 2010; and

Now therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: The Section 3-19-11(C) (Classification of Licenses) of the Glen Ellyn Village Code (Liquor Control Code) is hereby modified to add the following:

(C) Class C:

Class C-3 license shall authorize the retail sale, on the specified premises, of alcoholic liquor in its original package, along with the sale of other items associated with the storage use and consumption of alcoholic liquor, where more than three hundred (300) square feet of floor area is devoted to the storage, display and sale of alcoholic liquor and where at least 70% of the sales on the premises are derived from the sale of wine. A Class C-3 license does not authorize the sale of alcoholic liquor for the consumption on the premises where sold. Retail floor area devoted to the sale of alcoholic liquor includes the gross area devoted to the storage, display, customer access and sale area used for the sale of alcoholic liquor.

Section Three: Section 3-19-12 (Restriction on Number of Licenses) of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so that reference to the Class C-1 and Class C-3 within this Section will henceforth read as follows:

Class C-1 - no more than 8
Class C-3 - no more than 1

Section Four: Section 3-19-13(A) (License Fees) of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so the reference to C-3 within this Section will henceforth read as follows:

<u>License</u>	<u>Annual Fee</u>
C-3	\$2,000

Section Five: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____ .

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____ .

A-6D



To: Steve Jones, Village Manager
From: Joe Caracci, Public Works Director
Date: July 19, 2010
Re: Fire Hydrant Painting 2010

Background

The Village Public Works Department maintains over 1,200 fire hydrants. Annual maintenance includes flushing, lubricating, and inspection. Keeping our hydrants functioning properly is a crucial and vital element of providing the necessary fire protection to our residents. Just as crucial is the ability of our firefighters to quickly locate our hydrants in the case of an emergency. In the past, the Public Works Department utilized summer seasonal employees to paint our hydrants. We stopped this practice about five years ago amid the concerns of exposure to fine particles and potential lead based paint. Municipalities across the area are now leaning on professional contractors to perform this task as they are equipped and trained to perform the work in a safe manner.

Issues

This is the first time we are performing this work under contract. Our plan is to split the Village into five geographic zones with one zone being painted in each of the next five years. The specified paint is expected to last eight to ten years. Upon completion of our initial five year program we will evaluate the paint and proceed with additional programs as necessary.

The contract was competitively bid with Giant Maintenance and Restoration, Inc. of Mundelein submitting the lower of two bids opened at the July 16 bid opening. The price to sandblast, prime, and paint (2 coats) each hydrant was \$82.00 each. With a plan of 225 hydrants, the contract totals \$18,450. With an 8% contingency, we recommend approval of contract in the amount of \$20,000 which will be expensed to our Water Fund (Account Number 50100 521020). This recommendation matches the \$20,000 allocated in the FY11 budget.

Action Requested

Motion to award a contract to Giant Maintenance and Restoration, Inc. of Mundelein in the not-to-exceed amount of \$20,000 (including 8% contingency) for the 2010 Fire Hydrant Painting Contract, to be expensed to the FY – 11 Water Fund.

Recommendation

I recommend approval of the contract.

Attachments

- Memorandum dated July 19, 2010 (with attachments) authored by Project Coordinator Bob Greenberg

Interoffice Memorandum

to: Joe Caracci, Public Works Director
from: Robert Greenberg, Project Coordinator *RJG*
subject: Recommendation to Award 2010 Sandblasting and Painting of Fire Hydrant Contract
date: July 19, 2010

The Village of Glen Ellyn Public Works Department maintains 1,222 hydrants. Every year each hydrant is flushed, lubricated and assessed for maintenance needs. Part of the assessment is noting the quality of the paint. Beyond protecting the iron body of the hydrant, the safety-yellow paint makes it easier for firefighters to spot the closest hydrant in the event of a fire. To maintain good paint quality, Public Works plans on painting all of the hydrants in the village over a five year period. This year would be the first year of the five year program. The paint specified by the village can be expected to last eight to ten years. This means that after the five-year program we can expect three to five years to assess the hydrants for future painting projects.

On July 5, 2010 thirteen packets were sent to painting contractors to bid on the sand blasting and painting of 225 hydrants in the Village of Glen Ellyn. On that same date an invitation to bid on the projects was advertised in the Daily Herald.

Two bids were received, opened and read aloud at the Civic Center at 10:00 a.m. on Friday, July 16, 2010. The results of the bid opening are as follows.

CONTRACTOR	QTY.	UNIT	UNIT PRICE	AMOUNT
Giant Maintenance and Restoration, Inc.	225	each	\$82.00	\$18,450.00
G. P. Maintenance Services, Inc.	225	each	\$110.00	\$24,750.00

Giant Maintenance and Restoration, Inc. is the lowest qualified bidder at \$18,450.00. All references for Giant Maintenance were very favorable.

I recommend that the Village of Glen Ellyn enter into a contract with Giant Maintenance and Restoration, Inc. of Mundelein, Illinois for \$18,450.00 with an 8% contingency for a total of \$20,000. The \$20,000 should be charged to Public Works Hydrant Maintenance account number 50100-521020.

C: Steve Jones, Village Manager
Bob Minix, Professional Engineer
Jeff Perrigo, Civil Engineer

OPERATIONS DIVISION – WATER FUND
BUDGET FOOTNOTES

1. **Salaries-FT: (\$385,000)** Provides for one-half (50%) of the salaries of the Project Coordinator, Senior Plant Operator, and Customer Service Worker. Also provides for a percentage (30%) of the sixteen members of our Operations Division that will be funded through the Operations – Water Fund budget.
2. **Salaries-PT: (\$31,400)** Provides for four part-time meter readers who read all 8,200 water meters in the Village each month and 30% of one part-time maintenance worker.
3. **Temporary Help: (\$17,800)** Provides for a percentage (30%) of eight summer seasonal employees (12 weeks) and two extended seasonal (25 weeks) employees that work for the Operations Division of Public Works. Seasonal employees work on all aspects of Operations including water distribution system maintenance activities.
4. **Bank Charges: (\$8,000)** Costs associated with the acceptance of credit cards as a form of payment at the Village Cashier's counter.
5. **Maintenance / Buildings & Grounds: (\$24,500)** Provides \$11,300 for annual landscape maintenance contract at the Cottage Avenue elevated tank site, Newton and Wilson Avenue pumping stations, and North and West Pressure Adjusting Stations. Also provides \$13,200 for miscellaneous supplies and improvements to assure our water distribution facilities are maintain and safely secured.
6. **Maintenance / ROW: (\$75,000)** Provides for restoration of streets and parkways disturbed during water system repairs (concrete, asphalt, and landscaping material) including the water portion of the material hauling contract for spoil removal and stone delivery. As a result of excavations the Utilities Division hauls out approximately 2,400 cubic yards of spoil, and purchases 1,100 tons of gravel each year.
7. **Maintenance / Water Meters: (\$50,000)** Provides for water meters, copper horns, and radio reads for new residential and commercial accounts and miscellaneous repair parts as needed. These radio-read units are currently being installed in new homes and businesses only. The cost associated with this upgrade is recovered in the meter fee portion of the building permit for the new home or business.
8. **Maintenance / Hydrants: (\$40,000)** Provides \$20,000 to fund the purchase of parts and supplies to maintain and replace hydrants. Non-functioning hydrants are typically replaced instead of repaired because of obsolescence. On average, the Utilities Division replaces 8 hydrants per year (out of a total of 1,222 hydrants). These hydrant replacements are in addition to those replaced as part of our extensive Capital Improvements Program. This year will be the first year of a 5 year program to sand blast and repaint all 1222 hydrants. 245 hydrants will be painted this year for \$ 20,000.



A-6E

To: Steve Jones, Village Manager
From: Joe Caracci, Public Works Director
Date: July 19, 2010
Re: 2010 Bulk Rock Salt Purchase



Background

The Village purchases their bulk rock salt through the State of Illinois Department of Central Management Services (State bid). Our request for participation is typically submitted in March with bid results given in July. After a significant increase in salt for the 2008/2009 winter season (where salt was costing the Village in excess of \$120 per ton), we saw a decrease to \$76.53 per ton last year. We recently received notification that our salt price for this upcoming winter will be \$76.48 (5 cents cheaper than last year).

Issues

The Village has requisitioned 2,000 tons of salt under the State bid. Per our contract, we are obligated to purchase 80% (1,600 tons) and have the option to procure up to 120% (2,400 tons) if winter weather dictates the need for more salt. Based on these quantities, we would expect our expenses this year to be between \$122,000 and \$184,000. The budgeted amount in the Motor Fuel Tax Fund is \$150,000, enough for 1,950 tons of salt. Public Works currently has 500 tons of salt in storage which provides a combined total of 2,450 tons of salt for snow and ice removal while still remaining within budget.

Over the past two years we have transitioned to a unit price purchase order in order to avoid having to come back to the Village Board repeatedly in the event of a bad winter with multiple change orders. The unit price method provides the ability to continue purchasing this necessary commodity in dire situations. We will continue to update the Village Board with a status report on salt usage to keep them abreast of our inventory and needs.

Action Requested

Motion to approve award of a contract to North American Salt Company of Overland Park, Kansas for the purchase of bulk rock salt for snow and ice control at a unit cost of \$76.48 per ton to be expensed to the FY 10-11 Motor Fuel Tax Fund.

Recommendation

I recommend approval of the contract.

Attachments

- Memorandum dated July 13, 2010 (with attachments) authored by Assistant Public Works Director Dave Buckley

Interoffice Memorandum

to: Joseph Caracci, Public Works Director
from: David Buckley, Assistant Public Works Director 
subject: Agenda Memo – Salt Purchase Recommendation
date: July 13, 2010

Each year the Village of Glen Ellyn has the opportunity to participate in the joint purchase program offered by the State of Illinois for the purchase of bulk rock salt used for snow and ice control. Joint purchasing allows the Village to obtain competitive prices for commodities in common use by all local governments in the State of Illinois.

The State of Illinois Department of Central Management Services (CMS) continued the 2009 modified process for securing pricing and product for the 2010 bid. This modified process includes a renewal option that is available to communities that did not use this option in the previous year. This essentially creates an every other year bid scenario depending on salt price projections. Since Glen Ellyn used the renewal option last year, our only CMS option was to participate in the normal joint purchase program. CMS did not encounter the types of supply-related issues experienced in previous years. Glen Ellyn was notified on July 1, 2010 that the contract price for rock salt for 2010-11 is \$76.48. This price includes delivery to the Public Works Reno Center and is .05¢ cheaper than last years' price per ton.

We have requisitioned 2,000 tons of salt through the State of Illinois Joint Purchasing Program. Per our contract, we are obligated to purchase 80% (1,600 tons) and have the option to procure up to 120% (2,400 tons) if winter weather dictates the need for more salt. Based on these quantities, we would expect our expenses this year to be between \$122,000 and \$184,000. The budgeted amount in the Motor Fuel Tax Fund is \$150,000, enough for 1,950 tons of salt. Public Works currently has 500 tons of salt in storage which provides a combined total of 2,450 tons of salt for snow and ice removal while still remaining within budget.

The Village Board is requested to approve award of a contract through the State of Illinois Joint Purchase Program to North American Salt Company of Overland Park, Kansas for the purchase of bulk rock salt at a unit price of \$76.48 per ton. The cost of the rock salt will be charged to the Motor Fuel Tax (MFT) Fund. Public Works will notify the Village Board if the total cost of salt starts to exceed the budgeted amount.

I have attached a copy of the agreement letter from the State of Illinois, Department of Central Management Services that outlines the delivery guidelines we must follow for the delivery of the salt.



July 1, 2010

Dear Joint Purchasing Participant:

Subject: 2010-2011 Rock Salt, Bulk Contract Information

In completing the 2010 – 2011 Rock Salt season contract re-procurement, the State of Illinois did not encounter the types of supply-related issues experienced in previous seasons. We made every effort to secure Road Salt at the best available price for participants in our contract re-procurement, and gladly report that all locations across the State were able to have their supply needs met through the State's procurement efforts.

We again recommend that participating agencies and governmental entities examine their application rates and roadway priorities in order to minimize next season's maintenance program cost while also ensuring the safety of the public.

Enclosed is a copy of the requisition you submitted to us for the purchase of rock salt. The information from the requisition, including purchase commitment, can be used to submit your requirements to this year's contract vendor:

Contract: PSD 4016217
North American Salt Company
9900 West 109-th Street
Overland Park, KS 66210

Term: July 2010 - June 2011
FEIN Number: 48-1047632

Phone (800) 323-1641 or (913) 344-9330 Contact Name: Sean Lierz

Your unit is **Contract Line No: 098 / Price per ton F.O.B. destination, is \$ 76 . 48**
Emergency pickup of salt at vendor's warehouse is available at base price of \$-75.00 per ton. Warehouses are open Monday through Friday, 7:00 a.m. to 3:00 p.m. Please contact the vendor during regular business hours for the specific warehouse location in your area.

The additional price per ton to have rock salt delivered in trucks equipped with coal/grain chute openings in the tailgate to permit controlled off-loading of rock salt onto conveyors is \$5.50 per ton. Contact vendor for availability in your area and scheduling deliveries.

You are responsible for issuing your own purchase order document to the vendor. Orders may be placed with the vendor via telephone, with a written or fax confirmation to follow immediately. *You are strongly encouraged to order early and to store as much salt as possible in order to help prevent potential salt shortages this winter.* Also, you need to make every effort to place orders in full truckload lots (22-25 tons) or multiples of such.



Your governmental unit is responsible for ensuring that the 80 or 100 percent minimum guaranteed purchase commitment (as noted on your Requisition) is met before the end of the winter season, June 30, 2011. The vendor is required to furnish not less than 120-percent (if needed) of the contract quantity by March 1, 2011. Your governmental unit is responsible for processing vendor invoices in a timely manner.

Delivery shall be made as soon as possible after vendor receipt of order by phone or mail. The maximum time from receipt of order to the actual delivery for orders placed between December 1, 2009 through April 1, 2010 shall not exceed seven working days, unless as modified in the Order Guidelines herein..

For orders placed between December 1, 2010 and April 1, 2011, if a vendor is unable to make delivery within the order timeline, local governmental units shall have the right to retain \$.20 per ton per working-day as liquidated damages on the undelivered portion of the order. For orders placed prior to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the seven-day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the seven day delivery period.

CMS reserves the right to mitigate application of liquidated damages imposed against a vendor, in the event of orders exceeding the maximum percentages outlined below:

An agency may order up to 20-% of their awarded contract tonnage in any given week and vendor shall deliver within 7 working-days after receipt of order. Quantity ordered above the 20-% threshold shall have an extended deliver time of one-working-day for each one-percentage-point above the 20-% guideline. For example, if an agency orders 25-% of their awarded total 100 ton, delivery of the first 20 ton (20-%) shall be within 7 working-days after receipt of order, the remaining 5 ton should be delivered within 12 working-days after receipt of order.

If after seven working-days of liquidated damages assessment, the vendor has still failed to deliver, local governmental unit shall have the right to terminate an order and purchase road salt or abrasives from another source, or take action consistent with public safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

All deliveries shall be covered with approved weatherproof materials. The vendor shall ensure that delivery person inspects the inside of the trailer and that all salt is removed from the trailer before leaving a delivery point. The vendor will ensure all weights and measures shown on delivery tickets are correct. Local governmental units reserve the right to require that delivery trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.



Deliveries of rock salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event that any foreign material is discovered in dumped deliveries, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the local governmental unit and returned for credit, or the vendor shall immediately ship a specification compliant load of replacement salt, or issue a refund to the governmental unit consistent with the contract price.

In December 2010, the contract vendor shall have in place stockpile(s) located in or near Illinois covering the tonnage awarded for the northern regions of the State, and in January of 2011 the contract vendor shall have in place stockpile(s) in or near to Illinois covering the total tonnage awarded for all regions of the State. At our discretion, we will inspect the stockpiles to ensure that these stockpiles are in sufficient quantities, and that vendor commitments to the stockpiles are with the users of this contract.

The contract pricing shall remain firm for the entire contract period, for up to the 120-% guaranteed limit, unless otherwise changed by mutual agreement. The contract price for purchases made in excess of the 120-% guaranteed limit is subject to increase if vendor's costs for providing rock salt increase by more than 5.%. Contract vendor must submit to CMS documentation justifying the increase for acceptance prior to implementation.

Unless an emergency exists, those local governmental units under their 120-% purchase threshold shall receive salt deliveries prior to those local governmental units over their 120-% purchase threshold. In the case of an emergency, effort will be made to have the vendor ship enough salt to aid affected local governmental units through the emergency.

Enhanced rock salt 2010 - 2011 season availability from North American Salt Company:

The Department of Central Management Services requested pricing for an enhanced rock salt option in the invitation for bid, and received an offering from Cargill's Deicing Unit. Their prices are made available to any joint purchasing participant awarded in the Cargill Rock Salt Contract as an up-charge per ton option and are to be added to your order as a separate line item. Locations interested in ordering this enhanced salt option must call the vendor to facilitate ordering arrangements.

North American Salt is providing the following Price structure for 2010 – 2011 Season:

IDOT District No. 1 \$-14.50 Price up-charge per ton.
IDOT District No. 2 \$-14.50 Price up-charge per ton.
IDOT District No. 3 \$-14.50 Price up-charge per ton.
IDOT District No. 4 \$-14.50 Price up-charge per ton.
IDOT District No. 5 \$-14.50 Price up-charge per ton.
IDOT District No. 6 \$-14.50 Price up-charge per ton.
IDOT District No. 7 \$-14.50 Price up-charge per ton.
IDOT District No. 8 \$-14.50 Price up-charge per ton.
IDOT District No. 9 \$-14.50 Price up-charge per ton.



ILLINOIS

Pat Quinn, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

James P. Sledge, Director

The enhanced salt product features additional pre-treatment of approved road salt with a product providing enhanced melting performance, with reduced corrosion and clumping.

It is hoped that this information will be beneficial to you in the utilization of this contract. If you have any further questions concerning the rock salt contract, please feel free to contact me at (217) 782-8091.

Sincerely,

Wayne Ilsley, Buyer
Bureau of Strategic Sourcing And Procurement

GovSalt.doc



ILLINOIS

JOINT PURCHASING REQUISITION

PLEASE RETURN TO:

Illinois Department of
Central Management Services
801 Wm. G. Stratton Building
401 S. Spring Street
Springfield, IL 62706
Fax: (217) 782-5187

Joint Purchasing #: L-2210-2210
Government Unit: Village of Glen Ellyn
Mailing Address: 30 Shambert Road
City / State / Zip: Glen Ellyn, IL 60137
County: DuPage
Contact Person: Dave Buckley
Telephone Number: _____
Fax Number: 630-469-3128
Contact Email: _____

Date: 3 / 2 / 2010

Delivery Point
<- Please provide Email Address

Complete Only One Either "Table-A" or "Table-B" Below

098 NASC 76.48

Table A: Complete this table to have the State BID for your governmental entity

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
AASHTO M143 Road Salt or Equivalent	(Total Tonnage)	(22 - 25 Ton / Truck)	(Local Governmental Use Only)
Road Salt, Bulk	<u>2,000</u>	Tons	_____

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

- OPTION 1 80% minimum purchase requirement/120% maximum purchase requirement
OPTION 2 _____ 100% minimum purchase requirement/120% maximum purchase requirement

Complete Only One Either "Table-A" Above or "Table-B" Below

Table B: Complete this table to have the State RENEW for your governmental entity (ONLY)

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
AASHTO M143 Road Salt or Equivalent	(Total Tonnage)	(22 - 25 Ton / Truck)	(Local Governmental Use Only)
Road Salt, Bulk	_____	Tons	_____

Note: Renewal is available ONLY under contracts 4015782, 4015783, or 4015784 for the 2010-2011 season. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 5% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Check renewing contract number: Contract # 4015782 () Contract # 4015783 () Contract # 4015784 ()

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

Joseph M. Caracci
SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Public Works Director
TITLE

Printed on Recycled Paper

5575

MFT FUND

The Village receives an allocation of State motor fuel tax dollars based on its population. Use of motor fuel tax dollars are restricted to specific road-related construction and maintenance activities as administered by the Illinois Department of Transportation (IDOT). The Village has traditionally allocated most of its share of motor fuel tax dollars to the General Fund as a reimbursement to pay for street maintenance activities (including snow and ice control). Costs for street light electricity and road salt are directly charged to the MFT Fund.

BUDGET FOOTNOTES

1. **MFT Allotments (IDOT): (691,000)** - Glen Ellyn will receive an estimated \$25.60 per capita in FY10/11 from State-collected motor fuel taxes. This distribution is equal to approximately \$691,000 for our 27,000 residents and is unchanged from our FY09/10 year end estimate.

Motor fuel tax revenues have declined in each of the past three years with the FY10/11 forecast at 11.5% below peak revenues realized in FY06/07.

2. **Miscellaneous Income: (13,000)** - Beginning in FY02/03, Glen Ellyn became eligible to receive a special IDOT distribution for "high growth cities".
3. **Street Lighting: (\$155,000)** - Per IDOT guidelines for the use of MFT dollars, the street light energy costs associated with all street lights within the Village limits are paid for using MFT dollars. Energy costs have seen a significant increase since the deregulation of the energy market in January 2007.
4. **IFT/General Fund: (\$400,000)** - Reimburses the General Fund for street maintenance and equipment expenses, such as snow and ice control, street sweeping, etc.
5. **Road Salt: (FY09/10 Estimated Actual - \$150,000)** - Price for road salt through the State Joint Purchasing Agreement was less than the record high in FY08/09 of \$120.45. We expect to purchase approximately 2,000 tons of salt at a price of \$76.53 per ton. Our contract allows purchases between 1,400 and 2,600 tons at this unit price.

(FY10/11 Budget - \$150,000) - The price for road salt is expected to level off somewhat in FY09/10. We based our projection on 2,000 tons at \$75 per ton.

6. **Capital Projects: (FY09/10 Estimated Actual - \$500,000)** - Construction of Glen Ellyn Place / Park / Prairie Project completed in 2009.

**PLANNING & DEVELOPMENT DEPARTMENT
INTEROFFICE MEMORANDUM**

TO: Steve Jones, Village Manager
FROM: Staci Hulseberg, Director of Planning and Development
DATE: July 20, 2010
SUBJECT: 196 Brandon – Revised License Agreement

A-7

SHW

As requested at the July 19 Village Board workshop, the Iarrobino License Agreement has been revised to require that the fence be removed prior to the home being offered for rent, lease or sale. A revised copy of the license agreement is attached. The change can be viewed in paragraph 2. Please let me know if there are any questions.

LICENSE AGREEMENT

THIS AGREEMENT made and entered into this ____ day of _____, 2010, effective the ____ day of _____, 2010, between the Village of Glen Ellyn ("Licensor"), and Jennifer and Joseph Iarrobino ("Licensee") pertaining to property adjacent to 196 Brandon Avenue, Glen Ellyn, Illinois 60137.

1. License: Licensor hereby grants to Licensee, and Licensee hereby accepts, a License to install, maintain, operate and remove at the end of the term hereof, a 4 (four) foot wood picket fence at a location and of the specific type and size shown on the First Fence Contract and Plat of Survey, Group Exhibit "A" attached to and made a part of this License. The License area is part of the public right-of-way adjacent to 196 Brandon Avenue, legally described in Group Exhibit "B," attached to and made a part of this License.

2. Term and Fee: This Agreement shall expire ten (10) years from the date of its commencement unless terminated sooner. During the entire term, either the Licensee or the Licensor may terminate this Agreement for any reason upon thirty (30) days' prior written notice. Since this License is granted due to particular time-bound desires of the Licensee, it will terminate upon any sale or rental of the premises for use other than by the Licensee. Prior to the home at 196 Brandon Avenue being listed or offered for rent, lease, or sale, the fence will be removed, and the area of the License restored. The Village will not be required to issue real estate transfer stamps until the fence is removed and the area of the License restored. In the event that the License is terminated, the Licensee shall remove the fence within the period of the 30-day notice and shall restore the property to its prior condition.

The Licensor anticipates that the License Agreement shall not be terminated by the Licensor unless the Licensee should breach the terms of the License Agreement, the area covered by the License shall be needed for some alternative public purpose, or repeated requests for similar Licenses should convince the Licensor that the License was imprudently granted. There shall be no fee for the grant of the License other than actual out-of-pocket costs incurred by the Village, which shall not exceed \$750.00 and shall be paid within thirty (30) days of billing. Licensee agrees to follow all applicable Village Codes and Ordinances related to the issuance of building permits and performance of building inspections. Licensee agrees to pay all applicable building permit fees charged in accordance with Village Code.

3. Condition of Property: Licensee agrees to maintain the licensed property in a clean, healthy and attractive condition and in compliance with all applicable Village Codes and Ordinances. If Licensee ceases to so maintain the area of the License, Licensor may terminate the License or charge the Licensee for maintenance costs. Such costs shall be paid within ten (10) days of billing.

4. Notice: Notice hereunder shall be in writing and affected either by personal delivery or by depositing the same in an official U.S. Mail receptacle addressed to:

If to Licensor:

Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

If to Licensee:

Jennifer and Joseph Iarrobino
196 Brandon Avenue
Glen Ellyn, Illinois 60137

Or to such other address as either party may, from time-to-time, designate. Any notice given under this Agreement shall be in writing and deemed received when personally delivered or, if mailed, three days after placing same in an official U.S. Mail receptacle.

5. **Assignment:** Licensee may not assign or transfer this License without prior written consent of Licensor. The Licensor may exercise full discretion and it is not anticipated that an assignment or transfer would be granted.

6. **Restoration:** Any time that the fence is removed, the area will be restored with sod so that it shall appear as closely as possible like the grass-covered portion of the right-of-way adjacent to the licensed area. Although the grant of this License shall not run with the land, the obligation to restore the property shall run with the land and shall be an obligation of any subsequent owner of the property at 196 Brandon Avenue, until such time as the area of the License, granted herein, shall have been initially restored as is herein required.

7. **Defendant Hold Harmless:** Licensee shall be required to hold harmless Licensor, its officers, employees, and independent contractors from any claim or demand or damage to property or injury, including death to persons which arise out of in any way the exercise by Licensee of its rights under this License. Licensee shall be required to pay for the cost of defense and hold harmless Licensor, its officers, employees and independent contractors against any judgment and to pay any settlement arising out of such claim or demand, including but not limited to the full costs of the defense of Licensor, its employees, officers and independent contractors through the employment of experts approved by the parties defended. Provided, however, such approval shall not be unreasonably withheld.

8. **Liability Insurance:** Licensee shall purchase and maintain comprehensive general liability insurance of not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) for each occurrence. The insurance shall provide coverage for License and Licensor, specifically covering the licensed premises, from claims for damages because of bodily injury, death of any person or property damage resulting from the use of the License. Licensor, its officer, employees and agents shall be named by endorsement as additional insured on the policy with regard to the area of the License. The policy of insurance and certificates thereon shall contain provisions or endorsement, that the coverage reported will not be cancelled, materially changed, or renewal refused, until at least thirty (30) days' prior written notice shall be given by certified mail to the insured and Licensor. Licensee shall deliver a duplicate of the policy or Certificate of Insurance acceptable to Licensor within thirty (30) days after the execution of this document, and such certificate or duplicate shall be kept up-to-date.

9. Miscellaneous: (a) this Agreement constitutes the entire understanding of the parties and supersedes any prior written or oral negotiations or understandings; (b) it is the intention of the parties hereto that this License shall be construed and enforced in accordance with the laws of the State of Illinois; (c) if any provision of this License is held invalid or unenforceable, the remainder of this License shall not be affected thereby, and each other provision of this License shall be valid and enforceable to the fullest extent permitted by law.

DATED as of the date set forth above.

Licensor:

Licensee:

Mark Pfefferman, Village President

Joseph Iarrobino

Jennifer Iarrobino

A-8



To: President & Village Board
From: Steve Jones, Village Manager
Date: July 21, 2010
Re: **GE Historical Society
Donation for 820 North Main Street**

A handwritten signature in black ink, appearing to be "S. Jones", with a long horizontal line extending to the right that ends in an arrowhead pointing towards the "From:" field of the memo.

Background

The Village Board has had several recent discussions pertaining to the History Park and the debt obligations of the Glen Ellyn Historical Society related to land acquisition undertaken by the Village. The Finance Commission has also played a significant role in analyzing the options and alternatives related to these important issues.

In order to resolve the \$486,053 debt owed on the 820 Main Street property, the Historical Society has committed to pay the Village \$230,000, and an anonymous donor is providing a generous contribution of \$200,000. The Village has committed to forgive the remaining \$56,053.

To move this matter forward, the donor's attorney has drafted a resolution that will establish the intent and conditions of the donation. The resolution provides a thirty-day window for the Historical Society to provide their portion of the payment.

Issues

No issues – this is a wonderful outcome.

Action Requested

Motion approving the resolution.

Recommendation

Approval of the resolution.

Attachments

Exhibit A – Resolution to accept the anonymous donation of \$200,000.
Exhibit B – Acknowledgement letter to be sent upon receipt of donation.

RESOLUTION NO. _____

A RESOLUTION TO ACCEPT AND APPLY
AN ANONYMOUS DONATION OF TWO HUNDRED THOUSAND DOLLARS
TO THE VILLAGE OF GLEN ELLYN

WHEREAS, Glen Ellyn continues to be a special place due to the involvement and contribution of time and talent by countless community volunteers to all aspects of our Glen Ellyn community; and

WHEREAS this Glen Ellyn spirit is also evident in how its residents and volunteers contribute financially to the successful operation of its hundreds of community groups and activities; and

WHEREAS, the Village of Glen Ellyn has recently received an offer of anonymous and extraordinary contribution of Two Hundred Thousand (\$200,000) Dollars to the Village on the condition that the donated funds be applied to the current outstanding obligation of the Glen Ellyn Historical Society incurred by it in conjunction with its acquisition of the 820 N. Main Street property; and,

WHEREAS, a condition for the waiver all the balance of the Historical Society's indebtedness due to the Village for the acquisition of the 820 Main Street property is the payment of the additional sum of Two Hundred Thirty Thousand (\$230,000) Dollars; and,

WHEREAS, upon the payment by the Historical Society and the deposit of the donated funds with the Village, the total outstanding indebtedness of the Historical Society, incurred in conjunction with the acquisition of the 820 Main Street property, will be satisfied in full.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, that:

SECTION ONE: The satisfaction of the indebtedness of the Historical Society upon receipt of the donated funds is specifically conditioned upon the payment of the sum of Two Hundred Thirty Thousand (\$230,000) Dollars, the payment of which is to be made within thirty (30) days of the date of the adoption of this Resolution;

SECTION TWO: The Village shall notify legal counsel for the donors upon the receipt of the payment from the Historical Society;

SECTION THREE: Upon receipt of the donated funds the current outstanding obligation of the Glen Ellyn Historical Society to the Village in conjunction with the Historical Society's acquisition of the 820 N. Main Street property shall be satisfied in full and the Village shall provide a written acknowledgment of the donation and the satisfaction of the indebtedness to donors' legal counsel; and,

SECTION FOUR: This resolution shall be in full force and effect upon its passage and approval.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 26th day of July, 2010.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, this _____ day of

July, 2010.

Village President of the
Village of Glen Ellyn, Illinois

ATTEST:

Village Clerk of the
Village of Glen Ellyn, Illinois

PROPOSED FORM OF ACKNOWLEDGMENT LETTER

(VILLAGE OF GLEN ELLYN LETTERHEAD)

July __, 2010

Mr. John M. Mulherin
Mulherin, Rehfeldt & Varchetto, P.C.
211 S. Wheaton Avenue, #200
Wheaton, IL 60187

Dear Mr. Mulherin:

The purpose of this letter is to acknowledge receipt of the sum of Two Hundred Thousand (\$200,000) Dollars as a donation to the Village pursuant to Resolution No. 2010- ____ adopted by the Village Board on _____, 2010. The funds are being transmitted by the law firm on behalf of donors who wish to remain anonymous.

This letter confirms the fact that, other than the satisfaction of the condition set forth in the Resolution, namely that the payment satisfies all outstanding obligations of the Glen Ellyn Historical Society to the Village related to the acquisition of the 820 Main Street Property, no goods or services have been provided by the Village to or on behalf of any of the donors.

Very truly yours,

Village of Glen Ellyn

By: _____

MEMO

A-9

TO: Phil Norton, Chief of Police

FROM: Bill Holmer, Deputy Chief of Police *wh*

DATE: June 30, 2010

SUBJECT: **RECOMMENDATION FOR PURCHASE OF IN-CAR VIDEO SYSTEMS**

BACKGROUND

The Department began using in-car video systems about five years ago. Each marked police unit (with the exception of the cars assigned to community service officers) is equipped with an in-car video system capable of recording audio and video during a traffic stop. The program has been successful and has buy-in among the officers (which is not always the case in police agencies). The current system uses a hard drive and DVD burner mounted in the trunk, activated by "triggers" such as the activation of the overhead emergency lights. Over the last two years, the moving parts in this system have failed and we have seen increased repair costs and down time. Additionally, the technology is now considered to be outdated and there are more efficient ways to capture and transfer the audio/video data.

ISSUES

There were three issues directly related to this project:

- Operational problems related to inoperable systems. Judges do not look favorably upon cases where a video system was available, but "did not work". Additionally, in most instances the recorded footage helps officers tell their story whether for a case or in response to a complaint.
- Funding for the project: cost is estimated at about \$5,000 per system.
- Choosing the right system for the Glen Ellyn Police Department.

FUNDING AND PRODUCT COMPARISON

Once we determined the need to replace our current systems, we applied for a grant in February 2010 from the Illinois Criminal Justice Information Authority. We were one of the few agencies in the area to be awarded a grant in the amount of \$40,000 for the purchase of new in-car video systems.

We began researching systems immediately and considered six different manufacturers - conducting demonstrations with each of them. Two of the five were installed in our vehicles for testing. The other three simply were not prepared for an installed demonstration and conducted presentations to show their product.

We determined that we were looking for a system with solid state components to eliminate the moving parts associated with hard drives and DVD's. Additionally, we wanted to upload the data wirelessly to the building by installing a wireless access point at the Civic Center. This is common technology used in current systems. It allows the data to securely (and wirelessly) upload data to the server when the vehicle enters the parking lot.

The price comparison for the six companies is depicted below. These prices are for eleven units, the server and wireless access point.

Manufacturer	Price
Digital Ally	\$60,810
ICOP	\$54,520
Responder Systems	\$68,125
Kustom Signals	\$58,440
AMR Digital	\$53,441
Panasonic	\$75,270

RECOMMENDATION

I recommend purchasing the in-car video systems distributed by AMR Digital Corporation. AMR offered the best price of the compared units, and we found that we like their system better than the others. It is simple to use and our IT Manager can assist with maintaining the system. I have designed the purchase to include five additional body microphones to help eliminate our current problem of microphones not having enough time to recharge, causing battery failure and loss of audio. The final purchase price is \$55,541. The grant will fund \$40,000 with the remaining funds to be expensed from the drug forfeiture account.

I am seeking approval to purchase these systems as soon as possible and complete the required grant reporting process. I am available to discuss this further.

I AGREE WITH RECOMMENDATION.
P.G.M. 7/12/10