

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
October 11, 2010

Call to Order

Village President Pfefferman called the meeting to order at 8 p.m.

Roll Call

Upon roll call by Acting Village Clerk Utterback, Village President Pfefferman and Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell answered, "Present."

Pledge of Allegiance

The Pledge of Allegiance was led by Robin Bellezzo, a representative of the American Cancer Society.

Village Recognition

- a. Glen Ellyn Historical Society Executive Director Jan Langford sent her appreciation to Assistant Public Works Director Dave Buckley and Village Forester Peggy Drescher thanking them for their assistance with the Society's Tavern Day event, held on Sunday, September 26. Ms. Langford also thanked the Public Works Department for clearing the debris along the Stacy's Tavern property line making the area safer and more attractive.
- b. A resident who lives in Raintree sent his appreciation to Police Officer Raymond Munch for notifying him of a car door that had been inadvertently left open on his personal vehicle.
- c. A resident sent a letter to the Police Department extending her thanks to Administrative Secretary Christine Miller for assistance she provided concerning a parking ticket.
- d. The Police Department received an email from a resident in the Lincoln School attendance area telling of the positive impact the proposed Greenfield Avenue sidewalk will have on the families who will use the sidewalk.
- e. Public Works received a letter from a 40-year Glen Ellyn resident who wanted to make known her appreciation for the creative flower pot arrangements in the downtown area. She sent her compliments specifically to Stevie Chandler, a

Public Works employee who is responsible for the imaginative and sophisticated flower pot plantings.

- f. A resident sent special thanks to Glen Ellyn Volunteer Firemen Pete Campbell, Dan Czornod, Larry Cox and Eric Davison and Police Officer Paul Baird for responding to a 911 call after the resident had an accident while working on his roof. He feels fortunate the team reacted so quickly and responsibly.
- g. The Village Board and Management Team congratulated the following employees who recently celebrated an anniversary as a Village employee:

Joseph Kvapil	Planning and Development	Five Years
Mary Ellen Olson	Planning and Development	Five Years
Harold Kolze	Facilities Maintenance Division	Five Years
- h. The Village Board and Management Team congratulated Village Manager Steve Jones on 30 years of service to local government.

Audience Participation

- a. President Pfefferman presented a proclamation to Robin Bellezzo, a representative of the American Cancer Society recognizing October as Breast Cancer Awareness Month.
- b. President Pfefferman read a proclamation recognizing outgoing Finance Director Jon Batek.
- c. The Village of Glen Ellyn received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
- d. The Village also received an award for Outstanding Achievement in Popular Annual Financial Reporting from the Government Finance Officers Association.

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Cooper moved and Trustee Henninger seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meetings:
 - Workshop Meeting
September 27, 2010
 - Regular Meeting
September 27, 2010

- b. Total **Expenditures** (Payroll and Vouchers) - \$2,311,084.02.
The vouchers were reviewed by Trustee Cooper prior to the meeting.
- c. Recommendation of President Pfefferman that the following **appointments be made for Boards and Commissions**:
 - Building Board of Appeals
Michaelene Burke Hoeh – appoint for a term ending December 31, 2010.
 - Environmental Commission
Tracy C. Flood – appoint as a youth member for a term ending December 31, 2011.
- d. Waive Section 10-4-14(B)17 (Promotional Activities) of the Glen Ellyn Zoning Code in order to allow the Glen Ellyn Historical Society to host the **American Roots Concert** on Sunday, November 7, 2010 between 7:00 p.m. and 10:00 p.m. at 800 N. Main Street.
- e. Waive Sections 10-4-17.1(B)40, 10-4-17.1(B) and 10-5-14 of the Glen Ellyn Zoning Code regarding promotional activities and to approve the request from the Downtown Glen Ellyn Alliance for the event, “**Ladies Night Out,**” to occur on Tuesday, November 30, 2010 from 6:00 p.m. to 10:00 p.m. at participating retailers in the Central Business District.
- f. Waive Section 10-4-17.1(B) (Promotional Activities) of the Glen Ellyn Zoning Code and Section 4-5-7 (Prohibited Signs) of the Village Code to permit the Downtown Glen Ellyn Alliance to **host holiday activities in the Central Business District** from December 4, 2010 through December 18, 2010.
- g. Waive Section 10-4-17.1 (Promotional Activities) of the Glen Ellyn Zoning Code and Section 4-5-7(G) (Portable Signs) of the Village Code in order to allow for **Bridge Communities’ Charity Event at Gearhead Auto Repair** on Saturday, January 29, 2011 to Sunday, January 30, 2011.
- h. Temporary waiver of Section 10-4-15(B)14 of the Glen Ellyn Zoning Code (Promotional Activities) to allow **Trader Joe’s** to sell and store merchandise outdoors at 680 Roosevelt Road.
- i. **Resolution No. 10-22**, a Resolution Accepting Public Improvements and a Bill of Sale for the **Kingsbrook Glen Subdivision** Located at the Southwest Corner of Taft Avenue and Nicoll Way on Property Commonly Known as Kingsbrook Glen.
- j. Waive competitive bidding and approve award of a construction contract to Martam Construction, Inc., of Elgin, Illinois for the **2010 Sidewalk Program**

(Greenfield and Ridgewood), in the amount of \$23,000 (including a 6-percent contingency), to be expensed to the FY 10-11 Capital Projects Funds.

- k. Waive competitive bidding and approve a proposal from Water Well Solutions of Elburn, Illinois for testing and liner installation at **Well No. 6** at the Wilson Avenue Pumping Station in the not-to-exceed amount of \$86,000 (including a 20-percent contingency), to be expensed to the FY 10 - 11 Water Fund. Public Works Director Joe Caracci explained that back-up Well No. 6 has tested for bacteria and is currently not in service. Caracci stated that the EPA has approved a treatment method for the well for which funds are being requested. After passing inspection, the well could be back in service within approximately two months.
- l. Receive the Village's **Comprehensive Annual Financial Report** for the fiscal year ended April 30, 2010. Assistant Finance Director Larry Noller stated that the Village exceeds the State minimum audit requirement by publishing the CAFR which can be found on line, at the library and at the Village offices. Auditor Fred Lantz of Sikich presented highlights of the audit year ending April, 2010 and stated that all Village financial records are in order.

Upon roll call on the Consent Agenda, Trustees Cooper, Henninger, Comerford, Hartweg, Ladesic and Thorsell voted "Aye". Motion carried.

Ordinance No. 5889 – Authorize the Sale of General Obligation Refunding Bonds

Finance Director Jon Batek presented this item which is commonly referred to as a bond parameters ordinance. This ordinance provides the Village Board's authorization to sell General Obligation Refunding Bonds via competitive sale in an amount not to exceed \$6.6 million to refinance current debt obligations of the Village at lower interest rates for the purpose of generating future debt service savings. Presently the competitive sale is scheduled for November 8, with final closing by November 22, 2010. Batek reviewed the three bond issues under consideration which will result in a savings to the Village of approximately \$320,000. Batek responded to Trustee Henninger that the payoff dates will not be extended. Financial advisor Stephan Roberts of Robert W. Baird clarified for Trustee Cooper that the bond issue is structured consistent and can be thought of as three series that are aggregated at the end to have one series.

Trustee Thorsell moved and Trustee Ladesic seconded the motion that Ordinance No. 5889 be passed, an Ordinance providing for the issuance of not-to-exceed \$6,600,000 General Obligation Refunding Bonds, Series 2010, of the Village of Glen Ellyn, DuPage County, Illinois, authorizing the execution of a bond order in connection therewith, and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and further providing for the execution of an Escrow Agreement in connection with such issuance.

Upon roll call, Trustees Thorsell, Ladesic, Comerford, Cooper, Hartweg and Henninger voted "Aye." Motion carried.

Public Hearing – 1S675 Route 53, 21W764 Bemis Road and 21W700 Bemis Road – Annexation Agreements

Trustee Comerford moved and Trustee Henninger seconded the motion that the public hearing to receive comments on annexation agreements for properties located at 1S675 Route 53, 21W764 Bemis Road and 21W700 Bemis Road be opened. All Trustees present voted "Aye." Motion carried.

Planning and Development Director Staci Hulseberg presented information regarding proposed annexation agreements for three properties generally located northeast of Route 53 and Bemis Road commonly known as 1S675 Route 53, 21W764 Bemis Road and 21W700 Bemis Road. The properties previously entered into annexation agreements with the Village in order to receive water and sewer services. These agreements which had a term of 20 years have since expired. Therefore, the Village requested that the property owners enter into new annexation agreements in order to continue to receive Village services. The annexation agreements require annexation when the properties become contiguous to the Village limits. Hulseberg displayed a map and provided a history of annexation agreements in the subject area.

Trustee Comerford moved and Trustee Hartweg seconded the motion that the public hearing be closed. All Trustees present voted "Aye." Motion carried.

Ordinance No. 5890 – 1S675 Route 53, 21W764 Bemis Road and 21W700 Bemis Road – Annexation Agreements

Trustee Comerford moved and Trustee Cooper seconded the motion that Ordinance No. 5890 be passed, an Ordinance Approving Annexation Agreements for Three Properties Located at 1S675 Route 53, 21W764 Bemis Road and 21W700 Bemis Road.

Upon roll call, President Pfefferman and Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell voted "Aye." Motion carried.

Ordinance No. 5891 – Treasure House (497 Pennsylvania Avenue) – Approve Special Use Permit

Planning and Development Director Staci Hulseberg presented information on the request of Metropolitan Family Services, owner of the Treasure House located at 497 Pennsylvania Avenue, for approval of a special use permit for a preliminary and final Planned Unit Development Plan and the exterior appearance of proposed façade renovations and an addition. Hulseberg displayed a location map, a photo of the front exterior of the existing building, a site plan and architectural illustrations of the proposed front exterior and addition. The 3,100-square foot addition will double the space of the building and a mezzanine level will give the appearance of a two-story addition. The primary purpose of the expansion is to provide additional sales area. The Architectural Review Commission unanimously recommended approval of the proposed exterior appearance with some conditions on September 22, 2010. The Plan Commission

unanimously recommended approval of a Special Use Permit for a preliminary and final Planned Unit Development with some conditions on September 23, 2010. Hulseberg reviewed some of the conditions of approval recommended by both Commissions.

Trustee Comerford moved and Trustee Thorsell seconded the motion that Ordinance No. 5891 be passed, an Ordinance Granting Approval of a Special Use Permit for a Preliminary and Final Planned Unit Development Plan and Exterior Appearance Approval for the Treasure House Located at 497 Pennsylvania Avenue.

Upon roll call, Trustees Comerford, Thorsell, Cooper, Hartweg, Henninger and Ladesic voted Aye.” Motion carried.

Reminders

- The next Regular Village Board Workshop meeting of the Glen Ellyn Village Board is scheduled for Monday, October 18, 2010 beginning at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, October 25, 2010 with a Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

None.

Adjournment

At 9:03 p.m., Trustee Cooper moved and Trustee Hartweg seconded the motion to adjourn to executive session in Room 301 to discuss pending litigation and the appointment, employment, compensation, discipline, performance or dismissal of specific employees without returning to open session. Upon roll call, Trustees Cooper, Hartweg, Comerford, Henninger, Ladesic and Thorsell voted "Aye." Motion carried.

Respectfully Submitted,

Barbara Utterback
Acting Village Clerk