

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
November 22, 2010**

Call to Order

Village President Pfefferman called the meeting to order at 8:00 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell answered, "Present."

Pledge of Allegiance

The Pledge of Allegiance was led by Cub Scout Pack 52, Webelo Dens 3 and 9 after which the leaders and each scout introduced themselves. The Village Board thanked them for their participation.

On behalf of the Village Board, Village President wished the citizens and staff of the Village a happy and safe Thanksgiving and looked forward to seeing everyone at the Holiday Walk on Friday, November 26.

Village Recognition

- a. An email message was received from residents complimenting the Public Works Department for the excellent management of the work on the Bryant Avenue/Thain's Addition Improvements Project.
- b. A letter was received from the Lombard Chief of Police forwarding his thanks to Community Service Officer Jeffrey Priest for assisting with the traffic control for the *Susan G. Komen Race for the Cure* event.
- c. The Milton Township S.A.L.T. Council (Seniors and Law Enforcement Together) forwarded a letter of thanks to Deputy Chief Bill Holmer and Police Officer Tom Staples for our Police Department's support of a recent meeting of officers and civilians involved in protecting the interests of our senior population.
- d. Our Police Department received a letter of appreciation from the Chicagoland Chapter of Autism Speaks, thanking them for assisting with traffic control during the annual *Ride for Autism Speaks* event.
- e. Police Officer Tom Staples and our Police Department staff received a great number of thank-you notes from residents of the Meadows, forwarding their appreciation for an educational and enjoyable Senior Police Academy.

- f. A note of thanks was sent to Public Works Director Joe Caracci from a resident who was pleased with replacement grass on his property following a construction project.
- g. Acting Finance Director Larry Noller received a note of thanks from Cub Scout Den 4 for providing an interesting tour of the Civic Center.
- h. A resident sent a note of thanks to Administrative Secretary Christine Miller of our Police Department in appreciation for her help and consideration.
- i. A thank-you note was sent to Police Officer Bradley Booton from a local family who was grateful for his assistance and understanding.
- j. The Village Board accepted the resignation of Todd Hanssen from the Building Board of Appeals and thanked him for his service to the Village.

Audience Participation

Paul Chedda, Executive Director of CHAD (Community Housing Association of DuPage) that was formed in 1983 in response to a need for affordable housing for low and moderate income residents in DuPage County. He spoke on behalf of the organization and its toy campaign for the 2010 holiday season. They requested that unwrapped toys or gifts for children be deposited in the box in the Civic Center lobby or local community banks until December 17. The items will be wrapped and distributed as appropriate by age and gender.

Consent Agenda

Village Manager Jones presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Comerford moved and Trustee Hartweg seconded the motion that the following items included on the Consent Agenda be approved:

- a. No **Minutes** were submitted for approval.
- b. Total **Expenditures** (Payroll and Vouchers) - \$1,301,730.55.
The vouchers were reviewed by Trustee Comerford prior to the meeting.
- c. Designate **Trustee Henninger as Village President Pro Tem** for the four-month period from January through April 2011.
- d. Retroactively waive Section 4-5-7 (Prohibited Signs) of the Glen Ellyn Village Code in order to permit downtown businesses to **display ribbons on trees** in support of the Glenbard West Football Team.

- e. Waive Sections 8-1-11 (Street Obstructions) and 8-1-12 (Merchandise on Street) of the Glen Ellyn Village Code, and Sections 10-4-14(B)17, 10-4-15(B)14, 10-4-17.1(B)32, 10-4-17.2(B)25, 10-4-18(A)6 (Outdoor Merchandise and Promotional Activities) of the Zoning Code for the annual **Holiday Walk** event in the Central Business District on Friday, November 26, 2010.
- f. Letter of engagement with Anderson Environmental Consulting, Inc. to perform environmental services for the site located at **825 North Main Street** (former Marathon Gas Station).

Upon roll call on the Consent Agenda, Trustees Comerford, Hartweg, Cooper, Henninger, Ladesic and Thorsell voted "Aye". Motion carried.

Appoint Michael Morange to Building Board of Appeals - Tabled

Planning and Development Director Hulseberg presented the background for the recommendation of the appointment of a Village staff member on the Building Board of Appeals at this time. Discussion ensued as to whether a staff member should be a voting member of a commission due to possible conflict of interest and whether the Village Code should be amended. Trustee Cooper moved and Trustee Ladesic seconded the motion to table discussion on the motion to accept the recommendation of Village President Pfefferman that Michael Morange be appointed to the Building Board of Appeals for a term ending December 31, 2012. All Trustees present voted "Aye." Motion carried.

Special Service Area Taxing Districts – Glen Ellyn Volunteer Fire Company

Acting Finance Director Larry Noller presented information on two Special Service Area (SSA) taxing districts which only apply to unincorporated areas to the north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company. The purpose of the SSAs is to levy a special tax to help defray the costs related to providing fire protection and other emergency services to these areas. These SSAs were established in November 2009, following a statutorily prescribed public notice and hearing process.

Trustee Thorsell moved and Trustee Comerford seconded the motion that the following ordinances be passed:

- a. **Ordinance No. 5899**, an Ordinance for the Levy and Assessment of Taxes for the 2010 Tax Levy Year in the Amount of \$104,018 for Glen Ellyn Special Service Area Number Eighteen.
- b. **Ordinance No. 5900**, an Ordinance for the Levy and Assessment of Taxes for the 2010 Tax Levy Year in the Amount of \$93,063 for Glen Ellyn Special Service Area Number Nineteen.

Upon roll call, Trustees Thorsell, Comerford, Cooper, Hartweg, Henninger and Ladesic voted "Aye." Motion carried.

Ordinance No. 5901 – Lambert Farms Subdivision – Special Service Area Number Twelve

Acting Finance Director Larry Noller presented information related to a special property tax which applies only to property owners in portions of the Lambert Farms Subdivision who are located within the Special Service Area Number 12 taxing district.

Trustee Comerford moved and Trustee Henninger seconded the motion that Ordinance No. 5901 be passed, an Ordinance for the Levy and Assessment of Taxes for the 2010 Tax Levy Year in the Amount of \$96,000 for the Village of Glen Ellyn Special Service Area Number Twelve.

Upon roll call, Trustees Comerford, Henninger, Cooper, Hartweg, Ladesic and Thorsell voted "Aye." Motion carried.

Ordinance No. 5902 – 1200 Roosevelt Road (Northwood University) – Approval of Special Use Permit

Planning and Development Director Staci Hulseberg presented information on the request of Royal Glen LLC, owner of property located at 1200 Roosevelt Road, for approval of a special use permit for a private school in accordance with Section 10-4-15(B)15 of the Glen Ellyn Zoning Code. The request was made to allow Northwood University to occupy 2,500 square feet in the existing 50,025 square-foot, four-story office building on the property.

Trustee Thorsell moved and Trustee Comerford seconded the motion that Ordinance No. 5902 be passed, an Ordinance Granting Approval of a Special Use Permit for Northwood University to Allow a Private School at 1200 Roosevelt Road, Glen Ellyn.

Upon roll call, Trustees Thorsell, Comerford, Cooper, Hartweg, Henninger and Ladesic voted "Aye." Motion carried.

Ordinance No. 5903 – Allow Display of Light Pole Banner Signs at Shopping Centers

Planning and Development Director Staci Hulseberg presented information regarding a proposed amendment to the Glen Ellyn Sign Code to allow private property comprised of 6.5 acres or more to display light pole banner signs. Architectural Review Commission members who responded, including the chair, indicated they had no suggestions regarding this amendment.

Trustee Comerford moved and Trustee Hartweg seconded the motion that Ordinance No. 5903 be passed, an Ordinance Approving a Text Amendment to the Village Sign Code to Allow Light Pole Banner Signs at Shopping Centers Comprised of 6.5 Acres or More.

Upon roll call, Trustees Comerford, Hartweg, Cooper, Henninger, Ladesic and Thorsell voted "Aye." Motion carried.

Ordinance No. 5885 – Storefront Window Displays in Vacant Commercial Buildings

Planning and Development Director Staci Hulseberg presented information on a proposed amendment to the Zoning Code text amendment, originally tabled in September 2010, that would require decorative displays to be placed in ground-floor storefront windows of vacant commercial buildings in the C5A and C5B Zoning Districts within 30 days of notification by the Village. This initiative was discussed in the Downtown Strategic Plan and was recommended by the Transitional Downtown Advisory Committee. A revised text amendment was prepared using Village Attorney changes and after meetings with the Chamber of Commerce. The information was provided to downtown property owners requesting their comments. There has been no response from the owners.

Trustee Thorsell moved and Trustee Ladesic seconded the motion that Ordinance No. 5885 be passed, an Ordinance Approving a Text Amendment to the Glen Ellyn Zoning Code to Require Decorative Displays in Ground Floor Storefront Windows of Vacant Commercial Buildings and Buildings Undergoing Interior Renovation in the C5A and C5B Central Business District Zoning Districts.

Upon roll call, Trustees Thorsell, Ladesic, Comerford, Cooper, Hartweg and Henninger voted "Aye." Motion carried.

Ordinance No. 5904 – 244 Anthony Street – Front and Side Yard Setback Variations

Planning and Development Director Staci Hulseberg presented information on a request by property owners Randy and Kate Briasco to grant a variation allowing a front yard setback of 7 feet in lieu of the minimum required front yard setback of 32 feet, and a side yard setback of 4.9 feet in lieu of the minimum required side yard setback of 6.5 feet. The homeowners proposed the garage addition be designed to protect the home from flooding. The current garage would remain unfinished basement. The Zoning Board of Appeals voted in favor of the request 5-0. Discussion ensued regarding flooding and parking on right-of-way issues. The Village Attorney suggested that the issuance of a building permit should be dependent upon a successful drainage study, and in the event that a sidewalk was constructed, the property would be subject to the rules regarding the prohibition of parking over the sidewalk.

Trustee Henninger moved and Trustee Cooper seconded the motion that Ordinance No. 5904 be passed, an Ordinance Approving Variations from the Front Yard and Side Yard Setback Requirements of the Zoning Code to Allow a One-Story Garage Addition to the Existing Home for Property at 244 Anthony Street.

Upon roll call, Trustees Henninger, Cooper, Comerford, Hartweg and Thorsell voted "Aye." Trustee Ladesic voted "Nay." Motion carried.

Reminders

- The Village offices will be closed for the Thanksgiving Holiday on Thursday and Friday, November 25 and 26.
- The next Regular Village Board Workshop is scheduled for Monday, December 6, 2010 in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, December 13, 2010 beginning at 8 p.m., in the Galligan Board Room of the Glen Ellyn Civic Center.
- Sunday, December 5, from Noon – 5 p.m., is the 18th Annual Holiday Open House at the Village Links. All residents are invited.
- Saturday, December 4, is the Civic Better Party Town Hall Meeting at the Civic Center. Village residents can vote between the hours of 8 a.m. and 4 p.m.

Other Business

The bond sale that took place during the preceding week saved the Village approximately \$280,000.

Adjournment

At 9:20 p.m., Trustee Henninger moved and Trustee Comerford seconded the motion that the Regular Meeting of the Village Board be adjourned. All Trustees present voted "Aye." Motion carried.

Respectfully Submitted,

Suzanne R. Connors
Village Clerk