

**Minutes
Special Village Board Workshop
FY 10/11 Budget Workshop – Part 1
Glen Ellyn Village Board of Trustees
March 1, 2010**

Time of Meeting: 6:03 P.M.

Present: President Pfefferman; Trustees Hartweg, Ladesic, Thorsell; Henninger; Village Clerk Connors. Trustee Comerford was excused. Trustee Cooper arrived at 6:18 p.m.
Staff present: Village Manager Jones, Schrader, Batek, Caracci, Pekarek, Hulseberg, Norton, Noller.

1. Roll Call

President Pfefferman called the Special Board Workshop to order at 6:03 P.M. with a roll call. President Pfefferman, Trustees Hartweg, Ladesic, Thorsell, and Henninger responding “Here.”

2. Comments

Union Pacific is building a new signal bridge on their west line originally proposed for 500’ west of Park and east of Main. After speaking with UP, they moved the bridge east side of Park Boulevard. The construction of the signal bridge is supposed to reduce the amount of time the gates at the Glen Ellyn crossings will be down.

Trees throughout town are being evaluated and a number of scheduled to be removed. Those in public parkways to be removed are marked to a red “x.” Homeowners close to trees that are marked will receive a letter, if they have not already, explaining the process.

3. FY 10/11 Budget Overview

The draft FY 10/11 budget began to be prepared in December 2009 with meetings between the Village Manager, Finance Director, various staff members and the Finance Commission. It is available on-line for the public to review. At the end of each presentation, there will be time for questions and comments first from the Village Board and then from the public. The Home Rule sales tax will be discussed next week, March 8, 2010. Part 2 of the budget will be held on March 15, 2010 which at which time presentations will be heard from organizations who have requested funding from the Village’s Special Programs Fund. The formal budget public hearing will be April 12, 2010 and the adoption of the final budget will be Monday, April 26, 2010.

Finance Director Jon Batek spoke about the 14 funds in the budget. The total budget for FY 10/11 is proposed to be \$42.4 million. This is a \$1.5 million decrease from the

current year. Revenue is projected to be \$40.4 million; Expense projected to be \$42.4 million which leaves \$2.0 million needed from cash reserves. The projected increase across all funds is 3.3%. The use of cash reserves is not alarming, but is an appropriate use the reserves. The reduction in overall staff for FY 10/11 is scheduled to be 14.4 bringing the 2 year reduction to 11.4%. The General Fund is the largest and main operating fund and excludes Enterprise Funds. The Facilities Maintenance Fund is still healthy, but it is for emergencies only. The Village has had to reduce dependence on interest income. Base revenue is not as good as we would like, but the proposed budget is in balance if all revenue and expense remains as budgeted.

4. Departmental Budget Overviews

Fire Chief Scott Raffensparger presented the Glen Ellyn Volunteer Fire Company budget. After his presentation, each department manager in the following order presented their budget and highlighted their department's major projects, goals, and the proposed costs for FY 10/11: Matt Pekarek – Recreation Department; Chief Phil Norton – Police Department; Staci Hulseberg – Planning & Development Department; Joe Caracci – Public Works Department & Capital Improvements Fund; Jon Batek – Finance Department and Kristen Schrader – Administration Department. After each individual presentation, Chief Raffensparger and Village staff answered questions from the Village Board.

President Pfefferman asked if the managers would contact their top three vendors and ask if they would partner with the Village to see if their rates could be reduced to help the Village's meet its budget goals. This would prevent the Village from possibly having to go out with RFPs to assure that it was getting the best price.

5. Reminder

Next Monday, March 8, the Village will be discussing the Home Rule sales tax. Special Programs Fund Budget Workshop will be Monday, March 15, at 6:00 p.m.

6. Adjournment

Trustee Cooper moved, seconded by Trustee Thorsell to adjourn at 10:46 p.m.

Respectfully Submitted,

Suzanne R. Connors

Village Clerk