

**Minutes  
Regular Village Board Workshop  
Glen Ellyn Village Board of Trustees  
May 10, 2010**

Time of Meeting: 7:00 P.M.

Present: President Pfefferman; Trustees Cooper, Comerford, Hartweg, Ladesic, Thorsell, Henninger; Village Clerk Connors; Village Attorney Diamond.  
Staff present: Village Manager Jones, Schrader, Batek, Caracci, Hulseberg, Norton, Pekarek and Kolze.

**1. Call to Order**

President Pfefferman called the Board Workshop to order at 7:00 P.M. with a roll call. Trustees Comerford, Cooper, Ladesic, Thorsell, Hartweg, and Henninger responded "Here."

**2. Public Comments?**

There were no public comments.

**3. Continued Discussion of 196 Brandon Avenue Fence in Right-of-Way/**

Planning and Development Director Hulseberg continued the discussion on the request of the homeowners at 196 Brandon Avenue to place a fence in the right-of-way. Included in the presentation was information on related fees (\$1,200 total), and the Village Board's options for the request (license agreement, vacation of property or prohibition of request). The Village Board was reminded that the front yard on Brandon was the shorter of the two. The difference between the existing lot line and what was being requested was approximately five feet. The property owners spoke asking for permission to erect the fence in the right-of-way since they had small children and pets and did not realize at the time they purchased the home that this would be a problem. The Village Board discussed the pros and cons of the request including sight lines and inquired about a compromise if the entire plan were not approved as requested. The owners were in agreement to a compromise plan of some sort which could possibly include reinstalling a back door and/or changing the height of the fence at the corner. Attorney Diamond will draft an agreement between the Village and the property owners for review by the Village Board.

**4. Economies of Scale**

At the March 1, 2010 budget workshop, the Village Board asked some of the Village's personnel to meet and investigate the possibility that Village purchases could be centralized. Recreation Director Pekarek presented the findings from those meetings.

He gave an in-depth analysis of similar purchases made by each department. About 55% of purchases are made from a centralized area for items such as telecommunications, banking services, and signs where the Village already uses the same vendor for all departments. The second largest centralized area is 35% for expenditures for personnel expenses. 1.3% of expenditures for items such as office supplies, printing and postage is not centralized. The 8% balance is almost always items used by all departments at one time or another, but are unique. Because they are unique, such as uniforms and disposal costs, centralization is not always possible. Outside printing and copy paper are items where all departments might benefit from using the same vendor. The requirements for trees purchased by Recreation are different than those purchased by Public Works. Public Works needs specific species that survive near roads and conform to height restrictions. Fuel for Public Works and Recreation is purchased from Bell Fuel, but the Village cannot sell it to other governmental bodies. An attempt is being made to obtain a reduced price for Recreation. Kristen Schrader will be contacting the Library and the Park District to attempt to determine if any areas exist to share vendors and obtain reduced costs. Mr. Pekarek summarized his report by listing various additional products and services, such as credit card services, used by various departments that may benefit from centralizing the purchase.

**5. Further Meeting Enhancements**

Deferred to another Workshop Meeting

**6. Core Services Project Discussion**

Deferred to another Workshop Meeting

**7. Other Items?**

None

**8. Adjournment**

At 7:58 p.m. the meeting was adjourned to the Regular Village Board Meeting in the Galligan Board Room.

Submitted by:

Suzanne R. Connors,  
Village Clerk