

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
May 17, 2010**

Time of Meeting: 6:30 P.M.

Present: President Pfefferman; Trustees Comerford, Cooper, Hartweg, Ladesic, Thorsell Henninger; Village Clerk Connors.
Staff present: Village Manager Jones, Schrader, Noller, Hulseberg, Norton, Minix, Stegall.

1. Call to Order

President Pfefferman called the Board Workshop to order at 6:30 P.M. with a roll call. Trustees Comerford, Cooper, Hartweg, Ladesic, Thorsell, and Henninger responded "Here."

2. Public Comments?

None.

3. May 24, 2010 Village Board Meeting Agenda Review

6D. Planning and Development Director Hulseberg explained that the Downtown Alliance was planning three First Friday activities to take place between 5p.m. and 8p.m. in an effort to bring more people to the downtown area during those hours. A question was raised as to whether there was any concern about street closure for this event. No objections have been heard thus far, but there had been some mention of dissatisfaction on the part of merchants if closures take place too often on a regular basis. Notification and a policy is being reviewed.

6E. Village Engineer Bob Minix presented information concerning street light installation in the Braeside area which is located east of I-355 and north of Roosevelt Road. This lighting is replacement lighting and some new lighting primarily for security reasons. The total project is anticipated to cost approximately \$700,000. The Village will receive Federal Community Development Block Grant funds in the amount of \$300,000 towards the cost of this project. This project will be scheduled as late in the year as possible in order to keep the capital improvements fund money in reserve as long as possible. In order to receive the block grant funds, an intergovernmental agreement with DuPage County is necessary.

The other item related to this project is a contract with an engineering firm for the design of the improvements. The engineering firm recommended is Pavia-Marting & Co. who has worked with the Village previously. They will perform a design study which will

include possible use of LED lights. Design work will be done in 2010, but work will be performed in 2011.

Tim Loftus, 296 Woodstock, asked about whether lights will reflect into the sky or if they will shine where they are meant to.

Dan Anderson ask if any other projects would have to be put aside for this street light project. The response was that it was anticipated that no other projects should be effected.

6F. Three vehicles have reached the end of their useful life for the Village and have been declared surplus. They will be placed for auction at the next DuPage Mayors and Managers auction.

7. Planning and Development Director Hulseberg presented information regarding a request for a 2nd floor addition over a garage at 349 Fairview Avenue. The addition would increase the floor area ratio to 46% instead for the maximum allowed 40%. Based on the Zoning Board of Appeals vote, staff is ready to prepare both approval and denial ordinances. The lot size is 50' x 135' which does not meet the minimum width. The property owner, Mr. Fry, spoke and answered questions from the Village Board indicating that he intended to repair the footing of the garage. A general consensus of the Village Board would be to approve the addition based on the homeowners assurances tonight.

8. Professional Engineer Bob Minix presented a detail of the scope of the reconstruction of Riford Road between Crescent and St. Charles. Seven contractor's bids were submitted to IDOT, the contracting agency for the project. The costs will be divided as follows: \$1.175 million to IDOT; \$190,000 to DuPage County; and \$1.3 million to the Village. Five construction engineering firms submitted bids. The lowest bidder was Civiltech who committed to do the project at the bid price as long as there was no additional work required. Sidewalks will be installed as part of the project with every effort to have a minimum impact on the trees.

9. Assistant Finance Director Larry Noller presented information regarding the increase in water rates beginning June 1, 2010. Water and Sewer costs are not supported by taxes but are billed to the resident directly based on usage. Rates to the Village from the DuPage Water Commission increased as of May 1, 2010. This is the 3rd of three years of announced increases. The monthly cost to the resident is for water and sewer which includes the purchase of Lake Michigan water, capital improvement of the system, payment to Glenbard Wastewater Authority and personnel costs. The average monthly usage for each residence is approximately 8,000 gallons. The increase will cost each Village residence about \$8 per month. Water meters were changed out about 10 years

ago. Meters of large customers will be tested this summer. The Environmental Commission will have information available concerning rain barrels on the Village's web site in the near future.

Mike Formento, 65 N. Exmoor, would like to see the water increase to Glen Ellyn residents take effect later in the year since June-August is typically the highest usage.

J.P. Anderson, 175 Lowell, asked about doing business with companies using a general performance contract where companies would give energy guarantees to the Village. These types of contracts may be applicable for the Village's lighting or metering projects.

4. Transitional Downtown Advisory Committee Recommendation

President Pfefferman offered a sincere thank you from himself and the Village Trustees to the Committee for their time and effort in preparing the proposal for the new downtown organization. The Interim Chairman, Pat Melady, 285 Milton, thanked Village staff for their assistance and introduced the committee and thanked them for all they did.

Planning and Development Director Hulseberg explained that a 2009 Village Board Resolution formed the Transitional Downtown Advisory Committee whose purpose was to advise the Village Board on the creation of a new downtown organization. The 13 members of the committee met for about two hours each time discussing likes and dislikes, goals, a transition plan, priorities, possible events, structure (7-9 member board) and responsibilities. The committee gave thought to a preferred and minimal budget and a staff needed to operate the organization. They identified possible revenue sources as membership dues (\$200), home rule sales tax, SSA for the downtown, and the Special Programs Fund. The recommendation assumes that the Downtown Alliance will no longer be in existence as of December 2010. Supplemental recommendations are on pages 13 and 14 of the report. Comparisons with other, similar suburban municipalities and portions were included in the report. The report recommended a 7-member board for the new organization be appointed by the Village Board by September 1, 2010 and that their first order of business would be to create a job description for an Executive Director and fill the position. Following that, the new board would develop a set of By-Laws. The Village Board discussed various portions of the report and asked for comments from the public.

Jane Availa, business owner at 477 N. Main, spoke in favor of the new organization.

Janie Patch, EDC Executive Director, spoke in favor of multiple organizations to promote the Village. She indicated the EDC will have an announcement after May 20 which could influence the Village Board's decision about downtown strategic plans.

Jessica Pekny, TDAC member thanked the Village Board for their cooperation.

Bob Coehrane, 468G Pennsylvania, spoke in favor of a parking garage in the downtown area.

Jim Meyers, 531 Stafford and a member of the TDAC, explained that the group did not always agree, but cooperated to move forward. They may have some duplication, but that does not mean that the Chamber and EDC should be eliminated. He asked the Village Board to be aware of these two groups. He expressed his pleasure in serving on the TDAC.

Lisa Sawasser, 303 Cumnor, spoke about branding. She expressed her view that branding and marketing should be all the same thing.

President Pfefferman announced that this meeting would be rebroadcast as well as available on the Village's web site. The TDAC report will available on the Village's web site and a copy is at the Glen Ellyn Library. The Village Board welcomes comments from the public in the next 2-3 weeks.

Comments were made on the list of other directions such as the dark windows and live entertainment recommendations which could be added to the list of 54 items. It is the Village Board's understanding that sometime this summer they will come back with a decision. It is important that the Village Board hear from the business community regarding changes in terms, goals and missions of the three organizations, as well as the addition of the list of activities to the supplemental list of the 54 items. Input should be given to the Village Board in the next 3-4 weeks.

5. Other Items?

Reminder of the Taste of Glen Ellyn May 20-23 and Village Fair May 20–24.

6. Adjournment

At 9:27 p.m. Trustee Comerford moved and Trustee Hartweg seconded a motion to adjourn. All voted "Aye." Meeting adjourned.

Submitted by:

Suzanne R. Connors,
Village Clerk