

**Minutes  
Village Board Workshop  
Glen Ellyn Village Board of Trustees  
September 13, 2010**

Time of Meeting: 7:00 P.M.

Present: President Pfefferman; Trustees Ladesic, Hartweg, Comerford, Cooper, Thorsell, Henninger; Village Clerk Connors. Village Attorney Diamond.  
Staff present: Village Manager Jones, Assistant to the Village Manager Schrader, Department Managers Hulseberg, Caracci, Police Chief Norton, Utilities Inspector Bill Miller.

**1. Call to Order**

President Pfefferman called the Board Workshop to order at 7:00 P.M. with a roll call. Trustees Thorsell, Comerford, Cooper, Ladesic, Hartweg, and Henninger responded "Here."

**2. Central Business District Sidewalk Shoveling**

Public Works Director Caracci explained which Central Business District sidewalks the Village clears and the ones that are the responsibility of the property owner. He presented a list of addresses in the Central Business District where sidewalks were seldom or never shoveled during February 2009. There were three snowfalls when snow exceeded 2 inches and the sidewalks in front of the businesses should have been cleared. These records were kept in response to a Village Board discussion in January 2009. Mr. Caracci evaluated four options for the Village Board's consideration: 1) follow the current program; 2) hire a contractor to shovel non-Village owned property; 3) hire a contractor for all sidewalks in the Central Business District or 4) Village employees clean all Central Business District sidewalks. Mr. Caracci then outlined the cost for each option based on snowfalls of the past three years and gave the pros and cons for each option. No additional funds for sidewalk snow removal have been scheduled in this year's budget, but should it be considered for the next fiscal year, he would recommend Option #3. Following discussion of the pros and cons, the Village Board was in favor of maintaining the current program. Village Attorney Diamond reminded everyone that the Village cannot clear the walks and then charge the property owner. \$40,000 has been budgeted for a new machine with a broom attachment for clearing sidewalks; this would be a replacement for an old John Deere machine that is about 29 years old and has needed replacement for some time. Walk-behind broom machines might be the answer because of the width of the sidewalks and flower pots, trees, benches, etc. that must be plowed around. The Village Board agreed that any new changes should be addressed in the next fiscal year and the new downtown advisory organization should be involved. Chief Norton concurred that it would be possible for a service officer to visit those merchants who do not shovel their sidewalks and to remind them of the safety issues involved.

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Director Caracci will try the new walk-behind broom this coming winter season and try to encourage cooperation between merchants.

**3. Trustee Liaison Assignments Discussion**

President Pfefferman began the discussion by noting that questions have arisen regarding the Trustee Liaison role and whether it can be enhanced. He read a description of the current role and asked what Trustees valued about the role and what works well. He asked if there were ways to improve the position. Trustees offered their opinions and provided information about their roles during their terms in office. What do the liaisons report about in commission meetings? It was noted that some commissions have different roles than others so that the Trustee Liaisons respond as the need arises. All agreed that on occasion Trustee Liaisons should communicate with the Village Board about a topic that is being discussed at a commission meeting beyond what is shown in commission minutes. It was suggested that the Staff Liaison meet with the Trustee Liaison at the beginning of the Trustee Liaison's assignment so that the Trustee is brought up-to-date on the commission's activities.

**4. Other Items?**

None

**5. Adjournment**

At 7:57 p.m., Trustee Hartweg moved, seconded by Trustee Henninger to adjourn. Trustees Hartweg, Henninger, Ladesic, Comerford, Cooper, and Thorsell, voted "aye."

Submitted by:

Suzanne R. Connors,  
Village Clerk