

Minutes
Village Board Workshop
Glen Ellyn Village Board of Trustees
November 8, 2010

Time of Meeting: 7:00 p.m.

Present: President Pfefferman; Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic, Thorsell; Attorney Diamond; Acting Village Clerk Utterback
Staff: Village Manager Jones, Schrader, Caracci, Hulseberg, Noller, Norton, Pekarek

1. Call to Order.

President Pfefferman called the meeting to order at 7:00 p.m.

2. Branch and Brush Collection – Public Works Director Caracci.

Caracci stated that Kramer Tree Specialists has provided great branch and brush collection service to the Village for 10 of the past 11 years. Kramer's contract has recently been completed, and Public Works recommends continuing to use their services. Caracci stated Kramer has proposed a contract extension with very minimal increases over the next three years. He added that Kramer was one of Public Works' contractors who had offered to reduce their prices upon request last year and, therefore, their new contract prices this year would start where they would have been last year. Caracci stated at this time he is seeking approval from the Village Board to waive competitive bidding on this contract. Trustee Ladesic recommended requesting bids from other companies due to the state of the economy. Caracci responded to President Pfefferman that this contract went out for bid in 2008 to 5-10 selected companies, and Kramer and one other company that does some pruning and removal work for the Village responded to the bid. Caracci stated that Kramer's bid was lower than the other bid by 30%. Caracci responded to Trustee Thorsell that he believes one of the reasons for the lack of response to the bid was because Glen Ellyn does not allow chipping on site and some companies may not have the capability to chip off site. Regarding pricing, Caracci stated that the option was chosen to be charged a lump sum per month rather than a cubic yardage price. Trustee Cooper pointed out that there is an advantage to certainty regarding the set annual cost. Caracci responded to Trustee Henninger that Kramer's average unit cost for pick-up over the last three years is cheaper now than it was at the beginning of the 3-year contract due to streamlined processes. Trustee Comerford felt that the current system seems to be working well and that Kramer responds quickly during storm events. When Trustee Ladesic asked if there is a clause in the contract regarding response time during a storm event, Caracci responded that Kramer will respond upon request and that they are sometimes asked to assist later in the clean-up process. Caracci was unsure if there is a clause in the contract regarding response times. Trustee Henninger calculated that Kramer's

average increase in fees over six years, including the extension, is an average of 9/10th of a percent, and he felt that costs have been effectively controlled. Trustees Comerford, Cooper, Hartweg, Henninger, and Thorsell supported the recommendation to waive the bid process for this contract.

3. Other items?

There were no other items brought before the Village Board.

4. Adjournment.

At 7:14 p.m., Trustee Thorsell moved, seconded by Trustee Comerford, to adjourn to Executive Session for the purpose of discussing pending litigation. The motion carried unanimously.

Respectfully submitted,

Barbara Utterback
Acting Village Clerk