

Draft
06-22-11

Agenda
Glen Ellyn Village Board of Trustees
Monday, June 27, 2011
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by the Glenbard South High School Boys Track Team.
4. Village Recognition:
 - A. Utilities Inspector William Miller was complimented by Village residents for the extraordinary service he provided in overseeing a sewer line replacement project.
 - B. Sergeant Jean Harvey received a letter of thanks from the Village of Tinley Park in appreciation for assisting in the recent visitation and funeral services for their Police Chief.
 - C. A resident sent a thank-you note to Community Service Officer Richard Perez for assisting with a family matter.
 - D. Police Officer David Gill received a note of thanks from a very grateful resident for his assistance with a legal concern.
 - E. Ben Franklin School sent a note of thanks to Police Officer Craig Holstead for participating in their High Interest Day event.
 - F. The Race Director of the Hoof It for Hephzibah event sent a thank-you note to Community Service Officer Rose Volpe in appreciation for her assistance, which made the race a huge success.
 - G. The Police Department received a letter from the Combined Law Enforcement Hispanic Heritage Committee, thanking them for their support.
 - H. An email message was received from a resident complimenting Police Officer Tom Staples and the DARE Program.
 - I. The Village received a complimentary email message from a resident who was pleased with the tremendous post-storm cleanup job being done by our Public Works staff.
 - J. The Village received an email message from a resident forwarding his compliments to Public Works staff member Stephanie Chandler for the beautiful floral displays at the History Park and throughout the Village.

- K. The Village Board accepts the resignation of John Lustrup from the Building Board of Appeals and thanks him for his service to the Village since his appointment in 1994.
- L. The Village Board accepts the resignation of Michael Waterman from the Zoning Board of Appeals and thanks him for his service to the Village since his appointment in 1995.
- M. The Village Board and Management Team congratulates the following employees who recently celebrated an anniversary as a Village employee:

Rosaria Volpe	Police Department	5 Years
Kurt Vavra	Police Department	10 Years
Stephen Miko	Police Department	10 Years
Nick Catalano	Police Department	10 Years
Philip Norton	Police Department	25 Years

5. Audience Participation

- A. Proclamation recognizing the accomplishments of the Glenbard South High School Boys Track Team, which finished third in State.
- B. Proclamation recognizing the accomplishments of the Glenbard South High School Girls Softball Team, which finished third in State.
- C. Proclamation congratulating the Glen Ellyn Historical Society which is preparing for the dedication of the new Ward Plaza in the History Park on July 3.

6. Consent Agenda (Pages 6 – 76)

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Trustee Cooper)*

- A. Village Board Meeting Minutes:
 - 1. May 16, 2011 Regular Workshop
 - 2. May 23, 2011 Regular Workshop
 - 3. May 23, 2011 Regular Meeting
 - 4. June 6, 2011 Special Meeting
 - 5. June 13, 2011 Special Meeting
- B. Total Expenditures (Payroll and Vouchers) for check run dated 5/20/2011 to 6/3/2011 - \$1,981,517.46.

Total Expenditures (Payroll and Vouchers) for check run dated 6/15/2011 - \$594,026.21.

The vouchers have been reviewed by Trustee Ladesic and Trustee Cooper, respectively, prior to this meeting.

- C. Motion to waive Chapter 3-23 (peddlers) and Sections 8-1-11 (street obstructions) and 8-1-12 (display and sale of merchandise on public ways) of the Village Code in order to allow the Glen Ellyn Chamber of Commerce to host the 2011 Jazz Fest Glen Ellyn event in the Central Business District on Saturday, July 9, 2011 between the hours of 2 p.m. and 10:30 p.m. (*Assistant to the Village Manager Schrader*)
- D. Motion to waive Chapter 3-23 (peddlers), Section 8-1-11 (street obstructions) and 8-1-12 (merchandise on street) of the Village Code and applicable outdoor tent sale sections of the Zoning Code for the Glen Ellyn Chamber of Commerce annual Sidewalk Sale event beginning at 9:00 a.m., Thursday, July 21, 2011 and ending at 5:00 p.m., Saturday, July 23, 2011 in downtown Glen Ellyn and along Roosevelt Road. (*Assistant to the Village Manager Schrader*)
- E. Motion to waive Section 10-4-17.2(B)25 (outdoor sales, storage, tents, promotional activities and events) of the Zoning Code and Section 6-2-2.5 (unnecessary noises) of the Village Code in order to permit Bridge Communities to host the 2011 Backyard BBQ event in the Crescent Boulevard Parking Lot in downtown Glen Ellyn on Saturday, September 10, 2011 from 9:00 a.m. to 6:00 p.m. (*Assistant to the Village Manager Schrader*)
- F. Motion to waive Section 10-4-17.2(B)25 (outdoor sales, storage, tents, and promotional activities and events) of the Zoning Code and Section 6-2-2.5(B)3 (unnecessary noises) of the Village Code for Bridge Communities' Sleep Out Rally to occur on Saturday, November 5, 2011 from 6:30 p.m. to 8:00 p.m. in the Crescent Boulevard Parking Lot in downtown Glen Ellyn. (*Assistant to the Village Manager Schrader*)
- G. Motion to waive Section 10-4-14(B)17 (outdoor sales, storage, tents, promotional activities and events) of the Zoning Code and Section 6-2-2.5(B)3 (unnecessary noises) of the Village Code in order to permit the Glen Ellyn Historical Society to host the Dedication of Ward Plaza on Sunday, July 3, 2011 at the History Park. (*Assistant to the Village Manager Schrader*)
- H. Motion to waive Chapter 3-23 (peddlers), Section 8-1-11 (street obstructions) and 8-1-12 (merchandise on streets) of the Village Code, applicable outdoor sale sections of the Zoning Code and Section 10-4-17.1(B)32 (outdoor sales, storage, tents, promotional activities and events) of the Zoning Code in order to allow the Downtown Glen Ellyn Alliance to host the Final Friday's in Glen Ellyn event on Friday, July 29, 2011 from 5:00 p.m. to 8:00 p.m. and Friday, August 26, 2011 from 5:00 p.m. to 10:30 p.m. in the Central Business District. (*Assistant to the Village Manager Schrader*)
- I. Ordinance No. 5941-VC, an Ordinance Amending Section 2-7-4(C) of the Village Code of Glen Ellyn, Illinois regarding Quorum Requirements for the Building Board of Appeals. (*Planning and Development Director Hulseberg*)

- J. Resolution No. 11-10, a Resolution approving the expenditure of MFT (Motor Fuel Tax) funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code in the amount of \$705,000 for the time period of January 1, 2010 to December 31, 2010. (*Interim Public Works Director Perrigo*)
 - K. Motion to approve the third year of a three year contract with Earthcare, Inc. for the 2011 Landscape Maintenance contract in the not-to-exceed amount of \$88,500 (including a 10% contingency) to be expensed to the FY12 General, Water, Parking, Corporate Reserve, and Fire Company Funds. (*Interim Public Works Director Perrigo*)
 - L. Ordinance No. 5942, an Ordinance of the Village of Glen Ellyn, DuPage County, Illinois, Ascertaining the Prevailing Rate of Wages for Laborers, Workmen, and Mechanics Employed by Contractors Performing Public Works for the Village of Glen Ellyn.
7. Ordinance No. 5943, an Ordinance Approving a Variation from the Fence Requirements of the Zoning Code to Allow a Fence on a Vacant Lot for Property at 820 Duane Street. (*Trustee Ladesic*) (Pages 77 – 108)

Planning and Development Director Staci Hulseberg will present information on a request by John and Jean Chereskin to allow the construction of a fence on a vacant lot with no principal building that is prohibited by Zoning Code Section 10-4-1(C). The subject property is an interior lot located on the north side of Duane Street and adjacent to and under common ownership with the corner lot at 488 Lowell Avenue.

8. Motion to approve a grant request in the amount of \$15,000 to Marcel's for a 2011 Downtown Retail and Façade Grant. (*Trustee Cooper*) (Pages 109 – 146)

Planning and Development Director Staci Hulseberg will present information on the grant request of Marcel's for approval of grant assistance through the Downtown Retail and Façade Grant Program. Marcel's is a new kitchen store planning to open September 1, 2011 in the Central Business District at 488-490 Main Street. The grant of \$15,000 being presented is the remaining balance of an approved \$30,000 grant awarded in March by the Economic Development Corporation.

9. Motion to approve a grant request in the amount of \$15,000 to Costello Jewelers for a 2011 Downtown Retail Grant. (*Trustee Friedberg*) (Pages 147 – 202)

Planning and Development Director Staci Hulseberg will present information on the grant request of Costello Jeweler's for approval of grant assistance through the Downtown Retail Grant Program. The grant of \$15,000 being requested will help fund interior improvements and restoration that will increase inventory capacity and retail sales area square footage for the property at 474 N. Main Street.

10. Ordinance No. 5943, an Ordinance Amending Ordinance 5844 and Approving Revisions to the Exterior Appearance and Sign Variations Previously Granted for Giordano's Restaurant and Pizzeria located at 455 Roosevelt Road. (*Trustee Hartweg*) (Pages 203 – 248)

Planning and Development Director Staci Hulseberg will present information on the requests of Peter Skiouris, Trustee of property located at 455 Roosevelt Road, for revised Exterior Appearance and Sign Variation approval for the recent renovation of Giordano's Restaurant and Pizzeria located at 455 Roosevelt Road. The subject property is located on the south side of Roosevelt Road between Main Street and Lambert Road.

11. Interim Finance Director Larry Noller will present the Fiscal Year 2010/2011 Year-End Budget Report. (Pages 249 – 280)
12. Reminders:
 - The Village Board Workshop and Meeting scheduled for Monday, July 11, 2011 have been cancelled.
 - The next scheduled Regular Village Board Workshop will be held on Monday, July 18, 2011 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
13. Other Business?
14. Motion to adjourn to Executive Session for the purpose of discussing pending litigation, adjourning thereafter without returning to open session. (*Trustee Henninger*)
15. Press Conference

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
May 16, 2011**

A-6A,

Time of Meeting: 7:00 p.m.

Present: President Pfefferman; Trustees Cooper, Hartweg, Ladesic, Henninger, McGinley and Friedberg; Village Clerk Connors, Village Attorney Diamond.
Staff present: Interim Village Manager Burghard, Schrader, Hulseberg, Perrigo, Noller, Norton, Village Forester Drescher, Intern Letson.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:00 p.m. with a roll call. Trustees Hartweg, Cooper, Henninger, Ladesic, Friedberg, and McGinley responded "Here."

2. Public Comments

Interim Village Manager Burghard introduced and welcomed new Administration Intern Andrew Letson. Mr. Letson had previously spent some time in the Planning Department before moving to Administration.

President Pfefferman reminded everyone of the dates for the Taste of Glen Ellyn (May 26-29) and the Village Fair (May 25-29).

President Pfefferman read a news release regarding the financial oversight by the Village and an audit by an outside firm planned for May 23, 2011 of the Glen Ellyn Volunteer Fire Company. The Fire Company welcomes and is participating in this special audit of their current financials. The Village will continue to support the brave men and women of the Fire Company and will not let an isolated incident disgrace their fine reputation. Next Monday, May 23, the public is invited to come and comment on this issue at the Village Board meeting at 8 p.m.

3. Items Not On The Agenda

President Pfefferman asked if any members of the audience wished to speak about any items not on the agenda. No one came forward.

4. COD Intergovernmental Agreement

President Pfefferman read a statement concerning the proposed intergovernmental agreement with the College of DuPage. He explained that specific questions could not be taken at this time. Attorney Diamond explained that the Village Board had a meeting regarding the intergovernmental agreement, but tabled action in order to obtain more input from residents. In the meantime, the College of DuPage board has a meeting scheduled in the Student Resource Center on May 23 at 7 p.m. It is open to the public.

Laura Greybeck asked what would be the down-side if COD would de-annex. President Pfefferman gave a brief explanation and Attorney Diamond went into more detail about utility and sales tax loss. COD could also petition the Village to annex at a later date after de-annexing.

Thomas Waters, 740 Grand, asked about fire and police protection and who would provide water if COD would de-annex. He asked if COD had voted to de-annex and if there would be a public hearing on the topic in the future. President Pfefferman explained about fire and police protection and the water issue and that the topic would be discussed at a future Village Board meeting.

5. Tree Preservation Ordinance

Planning and Development Director Staci Hulseberg explained that this meeting was a continuation of the presentation at the April 25 workshop. She gave a step-by-step procedure that a resident would follow with the passage of the proposed ordinance. The Public Works Department offered comments that were added so that the procedure was adjusted. Another memorandum was shown that received input from the Environmental Commission Chairman and those changes will be incorporated into the next draft. The ordinance provided to the Village Board showed changes from the Environmental Commission in black, changes from the Village Manager in red and changes incorporated from the last workshop in blue. The ordinance refers to three ordinances written in 1998 concerning trees in the right of way, arboricultural standards for trees, and trees on private property. Questions from staff are whether staff should research inclusion of private tree preservation in the ordinance, which ordinance should be prepared for Village Board consideration, and should the arboricultural manual be removed from the Village Code and updated at any time by Public Works staff.

Interim Village Manager Burghard spoke regarding the difficulty contractors have obtaining loans until they have building permits. The TPO is one more step before a permit is issued.

The Village Board members asked questions and expressed opinions regarding the proposed ordinance and suggested changes. The Chairman and Environmental Commission was thanked for their time and effort on this ordinance.

Thomas Waters, 740 Grand, spoke against cutting down trees without replacing them. He also asked Trustee Ladesic if he was going to recuse himself since he was a developer. Trustee Ladesic replied he felt he could decide without prejudice.

Jeff Gahris, 520 Longfellow, spoke in favor of TPO and notices decline in the quality and canopy of trees.

Marcia Lamoureux, 660 Hillside, spoke in favor of the TPO part of contacting neighbors to help protect neighbor's trees and protect trees on the lot line.

Cari Dinneen, 602 Prairie, spoke on behalf of residents in the Hawthorne construction area regarding parkway trees on Hawthorne especially where it is being widened. Village Forester explained that contractors are being supervised.

Marilyn Wiedmann, 373 Oak, spoke in favor of the TPO and showed photos to Village Board members of a large tree lost in her neighborhood.

Edith Makra, The Morton Arboretum, spoke in favor of TPOs and offered the Arboretum's assistance if the Village would like it. She presented highlights from a recent public forum.

Bonnie Gahris, 520 Longfellow, asked about how plans are affected and what/how they are changed.

A resident from 388 Montclair spoke out from the floor in favor of the TPO.

In answer to a question from the Village Board, Village Forester Drescher responded that in a recent random survey of 45 properties, 470 trees were lost.

Discussion followed regarding the above and beyond condition, but no Village Board member was in favor of that provision. The next question before the Village Board was which recommendation of private TPO should be prepared for the Village Board. Based on discussions and suggestions by the Village Board, staff will rework the ordinance and return it for Village Board consideration within the next month. Village Attorney Diamond recommended that the arboricultural manual be left in the Village Code.

6. Facade Grant Administration

It was agreed that this topic will be deferred to the May 23 Workshop.

7. Other Items?

None

8. Adjournment

At 10:07 p.m., Trustee Cooper moved and Trustee Ladesic seconded a motion to adjourn to Executive Session in Room 301 for the purpose of discussion pending litigation and the appointment, employment, compensation, discipline, performance or dismissal of specific employees, adjourning thereafter without returning to open session. All voted "Aye." Meeting adjourned.

Submitted by:

Suzanne R. Connors,
Village Clerk

Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
May 23, 2011

A-6A₂

Time of Meeting: 7:03p.m.

Present: President Pfefferman; Trustees Cooper, Hartweg, Ladesic, McGinley and Friedberg; Attorney Emery and Village Clerk Connors; Trustee Henninger was excused.
Staff present: Interim Village Manager Burghard, Schrader, Hulseberg, Noller, Minix, Norton, C. Pekarek, and Buckley.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:03p.m. with a roll call. Trustees Hartweg, Cooper, Friedberg, McGinley and Ladesic responded "Here." Trustee Henninger was excused.

2. Facade Grant Information

Planning and Director Staci Hulseberg presented information about the proposed commercial exterior facade grant program, previously administered by the EDC, and the interior grant program both of which will be available to Glen Ellyn businesses. The Planning Department researched grant programs in other municipalities and the conclusions were revealed. A 5-year pay-back program provision was added to both the exterior and interior programs, but the Village Board might want to consider a 3-year pay-back provision since most leases are for three years. The Board could consider requiring a 3-year lease for a grant recipient. Director Hulseberg listed those who had previously been approved for grants by the EDC. She also had a replica of a Certificate of Grant Award for the business to display after they received the grant.

Director Hulseberg answered questions from the Village Board concerning types of businesses who would be eligible for the grants, the minimum or maximum amounts available, and the number of grants that would be issued. It is anticipated that the applications would be reviewed by the Planning Department and submitted to the Village Board for final approval.

3. Manor Woods Presentation

Assistant Public Works Director David Buckley began by describing how, beginning in March 2011, he and Chris Pekarek worked on the Manor Woods project that is located in the area of Brandon, Newton and Illinois. It is a joint effort with the Glen Ellyn Park District. In 1993 and 1996, there were clean up events, but by 2008 the area had become unsafe. In 2011, Bedrock Contractors began work to clean up the area. On May 7, 2011, a clean-up day was held that included the Park District, Glen Ellyn Public Works Department and area residents and organizations.

Golf Course Superintendent Chris Pekarek gave an overview of the future plans for the area and on-going, long-term maintenance which will include removal of non-native plants and maintenance to avoid invasive plants. He stressed that the maintenance will take some time before it is noticeable, since invasive plants can be persistent.

The Village Board thanked Interim Village Manager Terry Burghard for his involvement and moving the project forward. He in turn praised the staff who did a wonderful job by taking control and doing what had to be done.

4. Other Items?

None.

5. Adjournment

At 7:53p.m., Trustee Hartweg moved, seconded by Trustee Cooper to adjourn to the Regular Village Board Meeting at 8:00 p.m. in the Galligan Board Room. All present voted "aye." Meeting adjourned.

Submitted by:

Suzanne R. Connors,
Village Clerk

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, May 23, 2011

A-6A₃

Call to Order

Village President Pfefferman called the meeting to order at 8:00 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Cooper, Friedberg, Hartweg, Ladesic and McGinley answered, "Present". Trustee Henninger was excused.

Pledge of Allegiance

Pledge of Allegiance was led by the Village Vocal Chords after which President Pfefferman presented a Proclamation recognizing the accomplishments of the group, a local singing organization celebrating their 50th anniversary. The Village Vocal Chords is composed of women who are dedicated to the art of traditional barbershop harmony. The Director, Mrs. O'Conner, gave a short description of the group's membership and accomplishments. They sang "God Bless the USA" before departing.

Village Recognition:

- A. A resident of Woodridge sent a thank-you letter to Community Service Officer Rose Volpe for providing assistance when she locked her keys in her car.
- B. Police Officer Stephen Miko received a letter of thanks from a college student who participated in a ride-along to observe and to experience police work.
- C. The 5th grade class at St. Petronille sent 30 cards to Police Officer Tom Staples thanking him for conducting the DARE program for them.

Audience Participation

- A. Historic Preservation Commission Chairman Lee Marks and Commissioner Tim Loftus presented the 2010 Historic Preservation Awards. The Restoration of the Year award was given to the house located at 679 N. Main and two Renovation of the Year awards were given to homes located at 309 Forest and 544 Hillside.
- B. Police Chief Phil Norton and the Madden family presented the Madden Scholarship winners. This scholarship was established in memory of Robert "Bob" Madden, a Glen Ellyn Police Sergeant who enjoyed a 28-year career with the Police Department before succumbing to ALS on May 22, 2007. Due to fund raising, the amount added to the fund increased and allowed the scholarship amounts to increase. This year two awards are being given due to the quality of the applicants.

- C. Village Clerk Suzanne Connors administered the Oath of Office to Police Officers Emmanuel Berger and David Gill. New recruits spend 12 weeks at the Police Training Institute at the University of Illinois in Champaign/Urbana. Upon graduation, officers work alongside experienced Field Training Officers for 14 weeks, and then the following year on their own under the supervision of Patrol Sergeants. Officers Berger and Gill have now successfully completed their probationary period.

- D. Glen Ellyn Volunteer Fire Company presentation. Assistant Fire Chief Stuart Stone introduced Fire Chief Pete Campbell and Firefighters Ron Leonard and Craig Elbee. Assistant Chief Stone spoke about the Fire Company's annual fund drive. He detailed the number and kinds of emergency calls they answered, the training schedule, and the cooperation that exists between the Fire Company and other law enforcement agencies. He demonstrated that the Fire Company has a Class 3 rating which places it in the top 200 of approximately 2,500 fire departments in the state. Assistant Chief Stone emphasized the need for support from the community including financial support.

Stephanie O'Hara, 22W358 Glen Valley Dr., spoke in support of the Fire Company.

Jeanne Enright, 344 N. Main, spoke in support of the Fire Company and urged donations in excess of the \$105 per household requested.

President Pfefferman read a letter he received thanking the Fire Company. The letter included a \$1,000 donation which President Pfefferman presented to the representatives at the meeting.

Items Not On the Agenda

The following individuals indicated they wished to speak to the Village Board regarding topics not on tonight's agenda:

- Judy Marks, 475 Hawthorne, spoke against the widening of Hawthorne Blvd.
- Brenda Knapp, 495 Hawthorne, spoke against the widening of Hawthorne Blvd.
- Mark Frigo, 374 Hawthorne, spoke against the widening of Hawthorne Blvd.
- Ella Ridinger, 577 Prairie, spoke against the widening of Hawthorne Blvd.
- Stephen Pordes, 501 Hawthorne, wanted to know why Bob Minix could not give a reason to widen Hawthorne Blvd.
- Pan Ridinger, 577 Prairie, spoke against widening Hawthorne Blvd.

Consent Agenda

Interim Village Manager Burghard presented the Consent Agenda. He indicated that he received an email from Trustee Henninger that Trustee Henninger had reviewed the payroll and vouchers and found them in good order. Village President Pfefferman called for questions and/or discussion of the items on the Consent Agenda.

Trustee Ladesic moved and Trustee Hartweg seconded the motion that the following items included on the Consent Agenda be approved:

- A. Village Board Meeting **Minutes**:
 1. May 9, 2011 Regular Workshop
 2. May 9, 2011 Regular Meeting
- B. Total **Expenditures** (Payroll and Vouchers) \$1,682,902.31.
- C. Motion to approve **acquisition of a parcel of land** from the property owner at 339 Roosevelt Road in the amount of \$97,500 for additional right-of-way required for the **Lambert Road Right-Turn Lane Project**, with funds to be taken from the FY12 Capital Projects Fund.
- D. **Ordinance No. 5939**, an Ordinance **Amending the Budget** of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2011 to Provide Funds for Various Additional Expenditures.
- E. **Ordinance No. 5940**, an Ordinance **Amending the Budget** of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2012 to Provide Funds for Prior Year Encumbrances and Capital Improvements.

Upon roll call on the Consent Agenda, Trustees Ladesic, Hartweg, Cooper, Friedberg and McGinley voted “Aye”. Motion carried.

Consideration of approval of an employment agreement with a new Village Manager

Trustee Friedberg moved and Trustee Cooper seconded the motion to approve the employment agreement with the new Village Manager, Mark Franz.

Upon roll call Trustees Friedberg, Cooper, Hartweg, Ladesic and McGinley voted “Aye”. Motion carried.

After welcoming comments by the Village Board, President Pfefferman remarked that the Village Board felt confident they had chosen the right person. Mr. Franz was asked to say a few words. He gave his background and explained how impressed he was with Glen Ellyn and excited to begin his time as Village Manager.

Reminders:

- A Special Village Board Meeting is scheduled for Monday, June 6th at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

President Pfefferman mentioned the Taste of Glen Ellyn and thanked all who worked to make it a success.

Adjournment

At 9:18 p.m. Trustee Hartweg moved and Trustee Friedberg seconded the motion to adjourn to Executive Session in Room 301 for the purpose of discussing pending litigation, adjourning thereafter without returning to open session.

Upon roll call, Trustees Hartweg, Friedberg, Cooper, Ladesic and McGinley voted "Aye". Motion carried. Meeting adjourned.

Respectfully Submitted,

Suzanne R. Connors
Village Clerk

Minutes
Special Village Board Meeting
Glen Ellyn Village Board of Trustees
Monday, June 6, 2011

A-6A₄

Call to Order

Village President Pfefferman called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman, Trustees Cooper, Friedberg, Hartweg, Henninger, Ladesic and McGinley answered, "Present".

Pledge of Allegiance

Pledge of Allegiance was led by 4th of July Committee representative Jim Raisins.

Mr. Raisins detailed the activities planned for Glen Ellyn during the Independence Day weekend this year. He stressed that, unlike many communities, the scope of events has not changed and he listed the wide range of activities scheduled for July 3 and 4. The theme is: "Red, White and Beautiful Glen Ellyn." Volunteers are needed and anyone willing to assist are asked to call 630/790-2695. Mr. Raisins asked for donations to help defray the cost. Donations can be sent to 4th of July Committee, P.O. Box 182, Glen Ellyn, IL 60138. A number of Village Board members presented Mr. Raisins with donations for the 4th of July Committee and thanked the committee for the excellent job they do to make the 4th of July a memorable one for the Village of Glen Ellyn.

2011 Bookfest Event

Assistant to the Village Manager-Administration Kristen Schrader presented information regarding the request from the Alliance of Downtown Glen Ellyn to waive sections of the Village Code for a celebration of books on Saturday, June 18, 2011.

Trustee Henninger moved and Trustee Cooper seconded a Motion to waive Sections 8-1-11 (Street Obstructions) and 8-1-12 (Merchandise on Streets), as well as Chapter 3-23 (Peddlers) of the Village Code, and applicable outdoor sale sections of the Zoning Code, in order to allow the Downtown Glen Ellyn Alliance to host the 2011 Bookfest Event in the Central Business District on Saturday, June 18, 2011 between 8 a.m. and 6 p.m.

Upon roll call Trustees Henninger, Cooper, Friedberg, Hartweg, Ladesic and McGinley voted "Aye". Motion carried.

Village of Glen Ellyn and College of DuPage

President Pfefferman gave an outline of the structure for this portion of the meeting. He explained that after the last Village Board meeting the public asked for more information. In order to accommodate this request, the special meeting is being held tonight. Before the public is scheduled to speak, the Village Manager will give an update.

Interim Village Manager Burghard gave a brief update of events since May 23, 2011. College of DuPage rescinded the Intergovernmental Agreement (IGA) they had previously passed. Village staff had assembled documents included Frequently Asked Questions. There was a fact sheet available that gave, in chronological order, a brief history of relations between COD and the Village. He explained that the trees that were removed have been replaced. He then introduced Attorney Ellen Emery.

Attorney Emery gave a summary of the negotiations between the Village and COD in an attempt to come to a new IGA to replace the one cancelled by COD in 2008. The IGA passed by COD (and since rescinded) was tabled by the Village on May 9 until further public input could be obtained.

Rinda Allison, 537 Hillside, read a letter from State's Attorney Robert Berlin to COD Board of Trustees Chairman Carlin regarding COD's potential violation of the Open Meetings Act at their May 23 meeting. COD has until June 23, 2011 to rectify the error.

Jack Thorne, 23W023 Elmwood Ct., spoke regarding loud noise and tree removal by COD and asked why the Village doesn't supervise the college.

Carol Fontana, Raintree Subdivision President, appreciated the FAQ, but it seems the Village is not going to be able to stop COD because the Village does not seem to be doing anything about COD's code violations.

Ken Kloss, 350 Ridgewood, went to the COD meeting on May 23; has construction experience. Thinks COD is doing good things and have assured the Village they are doing the right thing.

Tina Rudins, 23W135 Woodcroft, spoke on behalf of the Foxcroft Homeowners Assoc. and their confusion about COD's goals. She expressed dissatisfaction that COD Trustees do not question their President's actions.

Peter Tomaras, 543 Prince Edward, stated he went to all the meetings. As an attorney, he was disappointed to hear the COD attorney mock the Village. He asked about the full position of the Village Board. He offered to serve the Village pro bono in legal matters other than the COD issue since the Village was already well represented at this time.

Jim Meyers, 531 Stafford Lane, asked questions regarding the removal of median trees and expressed his impression that COD was attempting to become a 4-year college. He spoke in favor of the Village enforcing its codes and ordinances asking why COD should be accommodated any more than any other individual/business.

Jay Strayer, 593 Midway Park, spoke in support of the Village enforcement of codes on this issue. He questioned the Village's reluctance to use litigation and asked what hardship (water, wastewater, street clearing, police) COD would lose if it were to de-annex. He asked how the Village would be damaged.

Phyllis Santoni, 645 S. Park, explained that what COD is doing affects the residents and no one does anything about the noise and stormwater. She described how she called the

Glen Ellyn police and they referred her to COD police; she called COD and they did nothing. She asked who was going to help the neighbors so they could use their property.

Clark Thorne, 418-B Ramblewood Drive, heard of this meeting through Patch. He was concerned about the amount of traffic, lights, landscaping and the underground sprinkler system, none of which the Village of Glen Ellyn seemed to be able to control.

Mike Formento, 65 N. Exmoor, spoke about past cooperation between COD and the Village from first-hand knowledge when he was Glen Ellyn President. He encouraged the Village Board to spend the money to defend the Village's rights.

Greg Olmstead, 303 N. Main, thanked the Village Board for its service to the community. He sees the signs and lights as progress since lights are going to go up everywhere. He was of the opinion that COD is a state of the art campus and is against litigation.

Ellen Melvik, 1314 Park, spoke about the awful situation caused by traffic and lack of parking. Biking conditions are poor. She reminded the Village Board that the current COD President will not be there forever.

Interim Village Manager Burghard conceded that the buildings do look nice, but they are not being built under Village building codes. He stressed that the Village does not have any guarantee that inspections are being performed, and if they are, the Village does not know the relationship between the inspectors and/or the builders and architects.

Planning and Development Director Staci Hulseberg informed everyone that a lot of information is available by going to the Village website's front page and choosing the link which takes them to Frequently Asked Questions. If anyone has specific questions, they can call the Planning Department for those answers. She then explained the term "peer review" which is being conducted by COD in lieu of some code inspections. Director Hulseberg then went through her notes and answered questions raised during the public comments section of the meeting.

Attorney Ellen Emery spoke about how the Village Board grappled with trying to reach a happy medium and still keep the COD campus users safe. She explained that COD Board of Trustees have appointed one spokesman (Dr. Brueder) and no one else will speak to the issue. She then gave the background concerning the proposed IGA changes regarding life, health and safety issues pointing out that such things as parades could go beyond simple student gatherings, to an assembly lead by national, controversial groups.

Attorney Stewart Diamond noted that the Village of Glen Ellyn was not making money performing inspections at COD. There is no financial profit for the Village and inspections by individuals experienced in code enforcement may cost COD money. Both Attorney Diamond and Attorney Emery recommend the Village Board approve the tabled IGA. He further explained that the Village Board's responsibility is to decide general policy, set and approve IGAs, and what actions they wish to take concerning the de-annexation. Attorney Diamond reminded everyone that COD filed suit against the Village twice and rulings were in favor of the Village both times. COD has now filed

suit a third time. This suit contends that COD is not subject to Village ordinances and codes.

At 9:05 p.m. the meeting was recessed for a short time.

At 9:17 p.m. the meeting convened with all Village Board members present as before.

Discussion ensued regarding water and sewer service requirements to unincorporated areas, how to revisit the tabled IGA, and the length of time for de-annexation.

Each Village Board member expressed their views regarding Village enforcement of building codes and ordinances and possible de-annexation. All were in favor of 3rd party inspection and code expert's inspection.

President Pfefferman commented that both organizations are stronger together than apart and that no violations were unmet in 40 years. He read the entire Policy Statement (attached) and gave his opinion as he read it. The Village Board discussed whether water rates for COD should be different than usual out-of-Village rates that apply to unincorporated properties. Currently, unincorporated users have pre-annexation agreements with the Village. This would not be the case with COD if they de-annex. Clarification of some areas of the policy statement were discussed. It was agreed that the policy statement concerning COD should be considered at a Special Village Board meeting on June 13, 2011.

Other Business?

Trustee Cooper announced he would not be able to attend a Village Board meeting on June 13, 2011 due to a business commitment, but would like to attend remotely via telephone. The Village Board members agreed that this would be acceptable.

Reminders:

- a. The next scheduled Regular Village Board Workshop will be held on Monday, June 20, 2011 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- b. The next Regular Village Board Meeting will be held on Monday, June 27, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 10:55 p.m., Trustee Ladesic moved, seconded by Trustee Friedberg to adjourn the Special Village Board Meeting. All present voted "aye." Meeting adjourned.

Respectfully submitted,

Suzanne R. Connors, Village Clerk

Village of Glen Ellyn Policy Statement concerning College of DuPage

Whereas, the Village of Glen Ellyn (Village) and the College of DuPage (College) have recognized that both would benefit from a stronger partnership; and

Whereas, the Village has been operating in good faith as if an Intergovernmental Agreement (IGA) has existed with the College for the College's expansion plan since 2005; and

Whereas, in anticipation of successful negotiations to the IGA the Village has waived many local ordinances, processes, procedures and fees to recognize the College's value to the Village, DuPage County (County) and District 502; and

Whereas, the College passed a version of the IGA on April 28, 2011; and

Whereas, the College President and the Village President agreed they could overcome any "bumps along the way" with the new IGA; and

Whereas the Village considered the agreement on May 9, 2011 and tabled the matter out of respect for and due to numerous requests by the public for more information and time to study the agreement; and

Whereas, the College unilaterally rescinded the agreement on May 23, 2011 and therefore no IGA is in place or presently being considered by the College; and

Whereas, the College voted to disconnect from the Village on May 23, 2011; and

Whereas, the College and the Village agree that the safety of the College's students, employees, visitors and neighbors is the number one concern as the College expands and develops its property; and

Whereas, the College and the Village agree that saving the taxpayers' money is also a paramount concern as the College expands and develops its property; and

Whereas, the College and the Village have statutory requirements and an obligation to the public to ensure the safety of new construction and its operation;

Now, therefore, be it the POLICY of the Village of Glen Ellyn:

In regard to the present construction:

The County has informed the Village that it will "grandfather" existing construction into the County upon de-annexation. The Village is obligated to assure construction standards have been met before the responsibility for the current development is assumed legally by the County.

The Village will waive its permit and review fees and practices with respect to the present construction at the College (Berg Instructional Center, Student Services Center, Culinary and Hospitality Center, Health and Science Center) except for those covered under the 2010 Interim Agreement and those related to the following:

- Review of the 100% revised, sealed construction plans, including alarm and fire sprinkler plans, which highlight any changes previously agreed to.
- Review of the inspection reports the College has received for the present construction and confirmation that the College has addressed any concerns found by the 3rd party inspectors through subsequent inspection reports.
- Issuance of Certificates of Occupancy upon addressing any corrections needed as a result of the plan review or inspection reports provided by the College's certified 3rd party inspectors.

The cost of the above three items will be assessed to and payable by the College. Any consultant(s) assisting the Village in this work and their budgeted amounts will be reviewed by both parties using the consultant-invoice review process presently in place.

In regard to any new construction:

The Village will enforce all codes and practices as it does with commercial construction until such time as the College de-annexes. The Village may utilize consultants in the fulfillment of these duties if necessary.

In regard to other agreements:

- The Village will adopt, as part of this Policy Statement, the Interim and the Landscape Agreement previously agreed to with the College and hopes the College will do the same.
- The Village would encourage and be open to a new Intergovernmental Agreement should the College chose to restart IGA negotiations. The Village would approve a renewal of the 2007 Intergovernmental Agreement immediately.
- The Village would encourage and be open to an annexation agreement with the College should the College chose to de-annex.

In regard to the College's plans to formally disconnect:

The Village strongly believes the College's plan to disconnect from the Village is not in the best interest of the Village, the County or the taxpayers of District 502. The Village also believes this proposed action is unnecessary, sends the wrong message to the community, particularly the children, and the College's students.

As such, the Village will not aid the College in its disconnection plan. The Village respectfully requests that the College remain partners and rescind its intent for this proposed action.

That being the Village's stated position, if the College continues with its proposal to disconnect from the Village according to applicable State Statute, the Village will not use its taxpayer's resources to legally object to such an action so long as:

- The College provides adequate legal protections so as not to isolate or violate any existing contiguity for any properties currently within the Village corporate limits.
- The College grants at no cost to the Village sufficient utility easements to the Village for any Village-owned or managed water and sewer systems.
- The Village incurs no out-of-pocket expense related to the College's de-annexation plans.

In regard to water and sewer service:

The Village will continue to offer the College all present day services until such time as the College de-annexes from the Village.

At the time of de-annexation, the Village, if requested by the College, will provide water and sewer services at the same unincorporated rates as the Village's neighbor's pay then in existence.

In regard to fire and police service:

At the time of de-annexation, the Glen Ellyn Volunteer Fire Company has indicated it will continue to serve the College. Similar to other incorporated neighbors of the Village, the Village will require the College to enter into an agreement with the Fire Company to fund the Fire Company at a dollar amount to be determined per year, dependent upon the number of calls for service, and ask the College to fund any unpaid Fire Company bills to College-served clients who do not pay their bill so that Glen Ellyn taxpayers are not adversely affected.

At the time of de-annexation, police services to the College would immediately cease, although the Glen Ellyn Police Department would continue to assist the DuPage County Sheriff's office and the College's Police Department and in any mutual aid calls as required.

In regard to liquor licenses:

The Village will reissue the existing liquor license for the McAninch Arts Center for performance occasions barring any unforeseen illegal or abuse incidents with regard to alcohol. This license has worked well for all.

The Village will analyze the liquor license request for the new Culinary and Hospitality Center (CHC) in partnership with County officials who would ultimately be responsible for monitoring and enforcement of said license upon annexation. Issuing a liquor license for the new Culinary and Hospitality Center is likely to come with specific requirements related to a significant underage student presence, including potential underage serving, of alcohol. The annual cost of the CHC license, if granted, will be the same as that for the McAninch Arts Center liquor license.

In regard to signs:

The Village, in partnership with the College, will provide a public comment period of 18 months for the current campus outdoor signage and that proposed for the outside of the present construction. During this public comment period, at least three public comment meetings will be held: one at the Village, one at the College and one to be determined (one during the evening, one during the day and one on the weekend). The Village, and hopefully the College, will publicize these meetings on their websites and by joint press releases and other regular electronic communication. In addition, the Village will share any and all correspondence related to the signs with the College and requests that the College do the same.

In regard to the future:

Should the College so choose to do so, the Village would be open to consideration of joining with the College in lobbying the legislature in Springfield to have Community Colleges included in the State's School's Act which provides State Board of Education oversight to public school construction and clearly outlines municipality's responsibilities with regard to public education developments.

In regard to law:

The Village understands the College's request to orderly transition to a new relationship between the two fine institutions. The College and the Village are a powerful, positive and efficient force for the community when efforts are combined. Therefore, the Village respectfully asks that the College withdraw its lawsuit against the Village.

This Policy Statement is adopted in good faith to provide direction to all interested parties and a framework for a new cooperative relationship with College of DuPage. It is not to be construed as an all-inclusive handbook of operations, but instead as a guide to the Village's purpose and intent towards positive progress in its relationship with College of DuPage.

**Minutes
Special Meeting
Glen Ellyn Village Board of Trustees
June 13, 2011**

A-6A5

Call to Order

Village President Pfefferman called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman, Trustees McGinley, Hartweg, Henninger, Friedberg and Ladesic answered, "Present."

Trustee McGinley moved, seconded by Trustee Hartweg to allow Trustee Cooper to attend the meeting electronically due to business reasons. All present voted, "aye."

Pledge of Allegiance

President Pfefferman led the Pledge of Allegiance.

Policy Statement regarding the College of DuPage

President Pfefferman explained the purpose of this evening's meeting was to give new direction to guide the Village of Glen Ellyn. He has spoken to the president of the College of DuPage and arranged for information the Village requested to be picked up by the Police Department on Thursday night. President Pfefferman reviewed changes that were made to the Policy that had been posted on-line, namely the third "Whereas" and the last paragraph on page 3 under Water and Sewer.

Interim Village Manager Burghard commented on how diligently the Village Board worked to reach an intergovernmental agreement and regrets they have not been able to reach a successful conclusion. It is hoped the other party does not react negatively to the Policy Statement.

The Village Board members commented and asked questions regarding the Policy under consideration and agreed on changes: the Village will treat signs as new construction; after "addressed any concerns found by" and "after inspection reports provided by" add the phrase: mutually agreeable; and reword the water and sewer service to allow for a rate for when an annexation agreement does not exist.

Trustee Friedberg moved, seconded by Trustee Henninger to Accept the Village of Glen Ellyn Policy Statement Concerning the College of DuPage.

Paul LeFort, 860 Saddlewood, asked about why COD is not following Village code and being inspected by the Village. Attorney Diamond gave a short background in response. He also wanted to know how much revenue would be lost if COD disconnected (\$200,000-\$250,000 per Interim Finance Director Larry Noller). He asked about how COD would receive fire coverage. Interim Village Manager Burghard responded regarding the Volunteer Fire Company's need to negotiate directly with the college. Mr. LeFort then expressed his view that the COD's legal group is driving their decisions.

Christine Fiebig, 297 Lorraine St., asked about water sources and whether the Village was aware that COD was looking for water service from other locations. She was told the Village was aware of COD's actions.

Upon roll call, Trustees Friedberg, Henninger, Ladesic, McGinley, Hartweg, and Cooper voted, "aye." Motion passed.

It was announced that the first thing Tuesday morning the revised Policy Statement as passed at the meeting will be ready and posted on-line.

Other Business?

President Pfefferman offered congratulations to the Glenbard South Raiders softball team who took 3rd place in the State championship competition.

Reminders

- President Pfefferman expressed a thank you to the public who took time to attend the meetings to voice their views.
- The next Regular Village Board Workshop will be held on Monday, June 20, 2011 at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting will be held on Monday, June 27, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Recess to Executive Session

At 8:05 p.m., Trustee Ladesic moved, seconded by Trustee Hartweg to adjourn to Executive Session in Room 301 for the purpose of discussing pending litigation and acceptance of Executive Session minutes returning thereafter to open session.

All present voted "aye." It is anticipated that no further action will be taken during the open session following the Execution Session.

Reconvene to Open Session

At 9:35 p.m. the Special Village Board Meeting reconvened with all present with the exception of President Pfefferman who was excused due to illness and Trustee Cooper who was excused due to business.

At 9:40 p.m. Trustee Friedberg moved, seconded by Trustee Henninger to adjourn the meeting. All present voted, "aye." Meeting adjourned.

Submitted by,

Suzanne R. Connors,
Village Clerk

DRAFT

June 28, 2011

A-6c



Georgia Koch, Executive Director
Michael R. Formento, Executive Director
Glen Ellyn Chamber of Commerce
800 Roosevelt Road, Building D, Suite 108
Glen Ellyn, IL 60137

Re: 2011 Jazz Fest Glen Ellyn

Dear Ms. Koch and Mr. Formento:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 27, 2011, regarding the 2011 Jazz Fest Glen Ellyn event scheduled for Saturday, July 9, 2011, as described in the Chamber's attached letter of May 13, 2011. The Village Board approved your requests with modifications and also temporarily waived the pertinent sections of the Village Code.

1. Approval for the event to be held between 2:00 p.m. and 10:30 p.m. on Saturday, July 9, 2011.
2. Approval to close Main Street between Crescent Boulevard and Pennsylvania Avenue and Crescent Boulevard from Main Street west to the alleyway from 5:00 a.m. on July 9, 2011 to 12:00 a.m. on July 10, 2011 in order to set up the event and for staging and to clear the area once the jazz event has ended. Closure of the streets will be allowed only in coordination with and approval by the Public Works and Police Departments. Additionally, please contact these departments to organize your request which includes the usage of a loading zone and four parking spaces on the north side of Crescent Boulevard, east of Main Street.
3. Chapter 3-23, Section 8-1-11 and Section 8-1-12 of the Village Code concerning peddlers, the obstruction of public ways, and the display and sale of merchandise on public ways, respectively, have been waived for the event.
4. The Chamber must provide enough volunteers to adequately staff the entrances and exits of the event.
5. Sale of food will be allowed on Main Street between Crescent Boulevard and Pennsylvania Avenue between 2:00 p.m. and 10:00 p.m. only after approval by the DuPage County Health Department.
6. Extra trash and recycling receptacles will be placed by the Public Works Department in the Central Business District with the understanding that solid waste/recycling collection arrangements for all Central Business District on-street containers are the responsibility of

the Chamber of Commerce. Plastic bags should be used to line the containers, the containers should be marked as either refuse or recycling, and they should be emptied as necessary throughout the event. The Chamber should contact Allied Waste directly at 630-469-1036 to make arrangements. All extra wire trash/recycling receptacles in the Central Business District must be turned upside down once the event has ended and they have been emptied so that the containers are not used prior to pickup by the Public Works Department.

7. The Public Works Department will make Jazz event signs and place them in selected locations around the Village.
8. The Chamber must notify the surrounding businesses located on Main Street in the Central Business District of the event to take place. Notification must occur prior to Tuesday, July 5, 2011.
9. Police support to assist in traffic flow can be accommodated as scheduling permits. There may be a cost associated with the assignment of uniformed Police Officers. Please work out the exact details of police assignments with the Police Chief or his representative in advance of the event.
10. The Chamber must provide portable toilets for the length of the event, in addition to hand washing stations.
11. If beer and/or wine are to be sold, the Chamber must apply for a Class E Liquor License by contacting Administrative Services Coordinator, Patti Underhill. The Class E Liquor License Application is also available online at www.glenellyn.org. In addition to the \$20 application fee for the Class E Liquor License, the Chamber must provide dram shop (liquor liability) insurance. The sale of liquor is specifically approved to occur between the hours of 2:00 p.m. and 10:00 p.m. on Saturday, July 9, 2011.
12. It is necessary to obtain a Special Event Liquor License from the Illinois Liquor Control Commission. Please visit their website at www.state.il.us/lcc/ for more information.
13. The Chamber will be required to send every individual serving alcohol at the event to attend Beverage Alcohol Sellers and Servers Education and Training (BASSET). Please contact the Police Department at 630-469-1187 to coordinate the details of this requirement.
14. The use of freestanding tents or canopies will be allowed only on Main Street and Crescent Boulevard provided they are placed on only one side of the roadway and positioned to allow emergency vehicle access. Tents, canopies or any other item that requires the use of stakes, nails or the like will not be permitted. The following additional tent conditions must be met as well: they are a minimum of 10 feet from any building, have no cooking equipment within them, comply with all applicable building regulations and are inspected by the Planning and Development Department Building Inspector prior to the event. Please

contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event. The cost for a building inspection is \$50.00.

15. The Village is interested in working with your organization to determine the best way to provide electrical power for your event. The Village has different options for power with varying capabilities depending on the location of your event and the amount of power needed. Please contact Rob Kadera and/or Mike Zitzka of Public Works at 630-469-6756 by Tuesday, July 5, 2011 to work out these details.
16. The Chamber will be required to submit a site map of the grounds indicating the location of tents, food and drink sales, restrooms, parking and any other facilities associated with the event by Tuesday, July 5, 2011.
17. Evidence of insurance from the Chamber of Commerce in the amount of \$2 million listing the Village as additionally insured must be presented to Assistant to the Village Manager - HR Danamarie Izzo by Tuesday, July 5, 2011.

The Village expects the Chamber of Commerce to monitor the event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved at the scene may be reported to the Police Department.

Sincerely,

Terry Burghard
Interim Village Manager

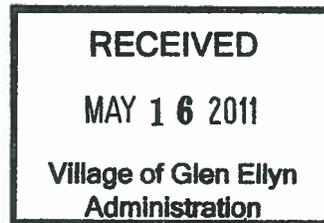
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cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Assistant to the Village Manager - HR
Patti Underhill, Administrative Services Coordinator

"connecting business with the greater community"

May 13, 2011

Mr. Terry Burghard
Interim Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137



Dear, Mr. Burghard:

The Chamber of Commerce wishes to thank the Village for its continued cooperation and support which helped make "Jazz Fest Glen Ellyn" a real success in 2010. We look forward to another successful event in 2011, with the goal of bringing jazz enthusiasts, both first time visitors and local residents, to enjoy beautiful Downtown Glen Ellyn.

"Jazz Fest Glen Ellyn" is intended to offer a safe and enjoyable, adult-oriented venue for jazz, while showcasing Glen Ellyn's Central Business District shops and restaurants. The Chamber will encourage retail merchants and restaurats to support the festival with promotion, themed window displays, and hours of operation to accommodate the event.

The Chamber presently has scheduled this summer's "Jazz Fest Glen Ellyn" on Saturday, July 9, 2011 from 2 to 10:30 p.m. and request approval of this date by the Village of Glen Ellyn. Last year's event drew about 2,000 attendees, and we expect that will increase for this year's festival. The approval and assistance of Village Board and Village Staff - especially Glen Ellyn Police and Glen Ellyn Public Works - is essential to the success of this event.

The Chamber respectfully requests assistance from the Village of Glen Ellyn in the areas listed:

1. Location of Event/Access to Venue/Street Closures –The event will again be held on Main Street, between Crescent Blvd. and Pennsylvania Avenue and we request that we be allowed to close the street. Additionally, we would like to use Crescent Blvd from Main Street west to the alley way, as we did last year. Our beer tent and food service will be in this area.

This would allow us to continue our expanded seating area. Also, as last year, we request to utilize the loading zone and four parking spaces on the North side of Crescent Blvd, East of Main Street to accommodate our vendors. We will require additional barricades in this area. Tents will be erected in the location with vendors facing the sidewalk. We would also add additional speakers for the patrons. In order to set up the event and staging, we request that the street be cleared of cars and closed to the public at 5 a.m. on Saturday, July 9, 2011 and remain closed until midnight. Please note that all tents erected for the event will be supported by water barrels. There will be no tent staking in the street.

2. **Sale of Beer/Wine and Food** – We request that the Village Board waive all ordinances or other restrictions and grant the necessary licenses and permits to allow the Chamber to dispense and sell beer and wine, as well as prepare and sell food, during the event. The Chamber will provide the Village with a certificate of liability and dram shop insurance and will name the Village as additionally insured. We request the time for sale of beer/wine and food to be from 2:00 p.m. to 10:30 pm with the last call at 10:00 p.m. on Saturday, July 9, 2011. Beverage sales will be in clear plastic cups. The Chamber will provide volunteer security at entrance/exits to the designated beverage sales area to prevent beverages from leaving the defined areas. The Chamber will work closely with the Village staff and Glen Ellyn Police Department. The Chamber volunteers that are involved with ticket sales, age identification and serving alcoholic beverages will have received Basset training.

3. **Electrical Requirements** – As with last year, we plan to rent a generator(s) and hire a qualified electrician to handle the electrical needs of the music portion of the event. Additionally, we request the use of the two generators from public works which we used last year. We will further require some electrical provisions from the village for the music tent and other areas. Public works has assisted us in the past for these locations.

4. **Clean Up** –To assist with trash control the Chamber will arrange with Allied Waste to have a dumpster located at the South East end of the Crescent/Glenwood parking lot. We would appreciate the assistance of the Village in providing extra trash receptacles in the vicinity of the designated event location. The Chamber will contact Allied Waste to secure trash containers and additional pick-up if needed. The Chamber will hire a cleaning service to maintain the grounds throughout the duration of the event. Every effort will be made to have items that are recyclable collected in specially marked containers.

We also request to have restrooms located in the South East corner of the parking lot located on Glenwood and Crescent Blvd. This will assist in providing easy access for patrons.

5. **Traffic Control and Security** – We request the services of the Glen Ellyn Police, to assist with traffic control in the vicinity of the event.

6. **Signage** – We would appreciate the “Special Events” signs being placed in appropriate areas throughout the village, directing attendees to “Jazz Fest Glen Ellyn”.

We again thank the Village for its consideration of this request, and for its assistance in making this event a great success. We look forward to presenting another “Jazz Fest” for the benefit of Glen Ellyn’s residents and visitors.

Sincerely,


Michael R. Formento
Executive Director


Georgia Koch
Executive Director

DRAFT

A-6D



June 28, 2011

Mike Formento, Executive Director
Georgia Koch, Executive Director
Glen Ellyn Chamber of Commerce
800 Roosevelt Road, Building D, Suite 108
Glen Ellyn, IL 60137

Re: 2011 Sidewalk Sale

Dear Mike and Georgia:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 27, 2011 regarding the Sidewalk Sale event scheduled to occur along Roosevelt Road and in the downtown, Thursday, July 21, Friday, July 22 and Saturday, July 23, 2011 as described in the Chamber's letter of June 10, 2011. The Village Board approved your requests and temporarily waived the pertinent sections of the Village Code. The Village Board waived Chapter 3-23 (Peddlers), Section 8-1-11 (Street Obstructions) and 8-1-12 (Merchandise on Streets) of the Glen Ellyn Village Code, and applicable outdoor sale sections of the Zoning Code. The Village Board further approved the requests of the Chamber as listed below:

1. By waiver of the above-mentioned sections of the Village Code, merchants will be allowed to display merchandise on sidewalks for the period of the event on Thursday, July 21, Friday, July 22 and Saturday, July 23, 2011. Sale hours are to be as follows:

Thursday, July 21	9:00 a.m. - 9:00 p.m.
Friday, July 22	9:00 a.m. - 9:00 p.m.
Saturday, July 23	9:00 a.m. - 5:00 p.m.

2. Main Street, between Pennsylvania and Crescent, will be closed to traffic on Thursday, July 21 and Friday, July 22, 2011 from 7:00 a.m. to 10:00 p.m. The street must be cleared for overnight traffic and street sweeping. Merchandise will be permitted on Main Street those days only after the barricades are in place in that location. In order to provide access for emergency vehicles, a designated traffic lane, 15 feet in width, will be left in the middle portion of Main Street.
3. The Village will place barricades to close off the right turning and parking lane on Crescent Boulevard between Creative Hair Design and Main Street; and Main Street directly along the curb in front of Two Toots Grill (this will be done to prevent shoppers from stepping into the street in that location); and in front of the Glen Ellyn Building (with the exception of the handicapped spaces) west to the alley from 8:00 a.m. to closing time on all sale days.

Please work with the Police Department and the Public Works Department to coordinate the details of the street closures and blocking of parking spaces.

4. As in the past, the only entities allowed to participate in this event are those businesses or organizations that are licensed, registered, or otherwise legitimately conduct their business or activity from within the boundaries of the Village of Glen Ellyn or are members of the Glen Ellyn Chamber of Commerce. This is not intended to restrict resident service, civic, educational, or not-for-profit organizations with offices in or serving Glen Ellyn, who will be allowed to exhibit, display or sell items on the east side of Main Street adjacent to parking areas on Thursday, July 21 from 9:00 a.m. to 9:00 p.m. Businesses or organizations that do not satisfy these requirements will not be permitted to participate as vendors in the Sidewalk Sale event and shall be deemed not to be exempted from the aforementioned Code waivers and shall be deemed to be engaging in peddling without the proper license.
5. The use of freestanding tents or canopies will be allowed on Main Street and along Roosevelt Road provided they are placed completely off the public right-of-way and positioned to allow emergency vehicle access. Tents, canopies or any other item that requires the use of stakes, nails or the like will not be permitted. The following additional tent conditions must be met as well: they are a minimum of 10 feet from any building, have no cooking equipment within them, comply with all applicable building regulations and are inspected by the Planning and Development Department Building Inspector prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event. The cost for a building inspection is \$50.00.
6. The Village is interested in working with your organization to determine the best way to provide electrical power for your event. The Village has different options for power with varying capabilities depending on the location of your event and the amount of power needed. Please contact Rob Kadera and/or Mike Zitzka of Public Works at 630-469-6756 to work out these details.
7. Food vendors utilizing pushcarts will be allowed to operate on the three days of the sale during sale hours on sidewalks in the Central Business District. The vendors shall be properly licensed including current DuPage County health permits. Restaurants (including Tap House Grill) will be allowed to cook and serve outside of their buildings all menu items with the exception of alcoholic beverages, and subject to DuPage County Health Department approval. The Chamber will be required to ensure that Tap House Grill is cooking/grilling at the farthest location from Riviera Jewelers.
8. The Village will perform street sweeping after 10:00 p.m. on Thursday, July 21 and as needed thereafter.
9. The Chamber must monitor and be responsible for disposal of garbage and recycling accumulation in the Village street containers. Plastic bags should be used to line the

containers, and the Chamber should empty the containers as necessary. The Village will also place additional portable street containers throughout the downtown *for use for both refuse and recycling. Please designate the containers as either for refuse or recycling collection.* The Chamber should contact Allied Waste at 630-469-1036 to request an additional pick-up on Saturday, July 23; and the Chamber will bear any expense for the extra pick-up. All additionally placed trash/recycling receptacles must be turned upside down once the event has ended so that the containers are not used prior to pickup by the Public Works Department.

10. The Police Department may be available to provide assistance with foot patrol and traffic control if necessary during the event.
11. The Police Department will bag all three-hour meters in the Central Business District for the duration of the event to provide free parking. The three-hour metered areas will become free, three-hour parking zones that will be enforced by the Police Department.
12. The Village expects the Chamber of Commerce to monitor the event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved on the scene may be reported to the Police Department.
13. As in the past, the Village requires the Chamber to obtain an insurance policy providing coverage in the amount of \$2 million, naming the Village as additionally insured. All insurance requirements should be submitted to Assistant to the Village Manager - HR Danamarie Izzo by Friday, July 8, 2011.

By copy of this letter, Village staff is being notified of the requests of the Chamber of Commerce and are requested to cooperate with the Chamber in providing the necessary Village services.

Sincerely,

Terry Burghard
Interim Village Manager

cc: Staci Hulseberg, Planning & Development Director
Philip Norton, Police Chief
Bill Holmer, Deputy Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Assistant to the Village Manager - HR
Patti Underhill, Administrative Services Coordinator

"connecting business with the greater community"



June 10, 2011

Mr. Terry Burghard, Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Dear Terry:

The Glen Ellyn Chamber of Commerce respectfully requests permission to hold its annual Sidewalk Sale, Thursday, Friday and Saturday July 21, 22 and 23, 2011 in Glen Ellyn's Central Business District and on Roosevelt Road.

The Chamber also requests permission for the following waivers of certain sections of the Village Code:

1. Merchandise on Streets and Street Obstructions

The Chamber requests that merchants be allowed to display merchandise on the sidewalks for the period of the event.

Thursday, July 21	9 a.m. to 9 p.m.
Friday, July 22	9 a.m. to 9 p.m.
Saturday, July 23	9 a.m. to 5 p.m.

2. Closure of Main Street, Pennsylvania to Crescent

We request that Main Street be closed on Thursday and Friday from 7 a.m. to 10 p.m.

3. Placement of Barricades for Public Safety

Public Works assistance is requested to provide/place barricades for the street closure. Merchandise will be displayed after the barricades are in place. To provide access for emergency vehicles, a 15 foot wide traffic lane will be designated through the center of Main Street.

4. Permission to Allow Push Cart Food Vendors, Musical Groups & Restaurant Service

The Chamber requests that outside food vendors and musical groups be allowed to operate the three days during the sale in the Central Business District and restaurants be allowed to serve menu items outside their buildings, excluding alcoholic beverages.

5. Use of canopy tents on Main Street

Tents will be positioned to provide emergency vehicle access.

6. Police Services

We request police assistance in traffic control and pedestrian safety, as well as routine foot patrols. We understand that the security of merchandise displayed at the sale is the responsibility of individual merchants.

7. Permission for Service Group Participation

We request permission to allow service groups to exhibit, display or sell items on the closed portions of Main Street and adjacent to the floral clock. The only entities that will be contacted and allowed to participate are those resident services, civic, education and not for profit organizations with offices in or serving Glen Ellyn or are members of the Chamber of Commerce.

8. Use of Additional trash Receptacles

We request the Public Works Department drop additional trash receptacles in the Central Business District for the event.

9. Insurance

The Chamber will provide a certificate of insurance, naming the Village of Glen Ellyn as an additional insured and will forward it to the village's Management Services Director prior to the event.

10. Wavier of Fees

We ask that all Village permit fees be waived for the three days of the sale.

The Chamber appreciates your consideration of the above requests and thanks you in advance for your assistance and cooperation.

Sincerely,



Mike Formento and Georgia Koch
Executive Directors
Glen Ellyn Chamber of Commerce

DRAFT

June 28, 2011

A-6E



Amy Van Polen
Bridge Communities
505 Crescent Boulevard
Glen Ellyn, IL 60137

Re: 2011 Backyard BBQ

Dear Ms. Van Polen:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 27, 2011, regarding the 2011 Backyard BBQ event scheduled for Saturday, September 10, 2011, as described in your attached letter of May 5, 2011. The Village Board approved your requests and also temporarily waived the pertinent sections of the Village Code.

1. Approval for the event to be held between 9:00 a.m. and 6:00 p.m. on Saturday, September 10, 2011 in the Crescent Boulevard/Glenwood Avenue Parking Lot.
2. Approval to close the Crescent Boulevard/Glenwood Avenue Parking Lot from 6:00 p.m. on September 9, 2011 to 9:00 p.m. on September 10, 2011 in order to set up the event and for staging and to clear the area once the Backyard BBQ event has ended. Closure of the lot will be allowed only in coordination with and approval by the Public Works and Police Departments.
3. Section 10-4-17.2(B)25 of the Village Code concerning outdoor merchandise, storage, promotional activities or tents in the C5B Central Service Sub-District has been waived for the event.
4. Section 6-2-2.5 (Unnecessary Noises) has been waived for the length of the event in order to permit Bridge Communities to have amplified live music at the event.
5. Adequate refuse and recycling receptacles should be put in place by Bridge Communities. The containers should be marked as either refuse or recycling and they should be emptied as necessary throughout the event.
6. Bridge Communities must provide portable toilets for the length of the event (minimum of 6 stations), in addition to hand washing stations.
7. Bridge Communities must provide enough volunteers to adequately staff the entrances and exits of the event.

8. Bridge Communities must notify the surrounding businesses/residents located on Crescent Boulevard in the Central Business District of the event to take place. Notification must occur prior to Friday, August 12, 2011.
9. Police support to assist in security can be accommodated as scheduling permits. There may be a cost associated with the assignment of uniformed Police Officers. Please work out the exact details of police assignments with the Police Chief or his representative in advance of the event. Additionally, please contact Bill Holmer, Deputy Police Chief at 630-469-1187, to designate parking areas for those involved in this event and to coordinate signage notifying community members of the closing of the Crescent Boulevard Parking Lot.
10. Sale of food/drinks will be allowed in the Crescent Boulevard/Glenwood Avenue Parking Lot between 9:00 a.m. and 6:00 p.m. only after approval by the DuPage County Health Department.
11. If beer and/or wine are to be sold, Bridge Communities must apply for a Class E Liquor License by contacting Administrative Services Coordinator, Patti Underhill. The Class E Liquor License Application is also available online at www.glenellyn.org. In addition to the \$20 application fee for the Class E Liquor License, Bridge Communities must provide dram shop (liquor liability) insurance. The sale of liquor is specifically approved to occur between the hours of 9:00 a.m. and 6:00 p.m. on Saturday, September 10, 2011.
12. It is necessary to obtain a Special Event Liquor License from the Illinois Liquor Control Commission. Please visit their website at www.state.il.us/lcc/ for more information.
13. Bridge Communities will be required to send every individual serving alcohol at the event to attend Beverage Alcohol Sellers and Servers Education and Training (BASSET). Please contact the Police Department at 630-469-1187 to coordinate the details of this requirement.
14. The use of freestanding tents or canopies will be allowed in the Crescent Boulevard/Glenwood Avenue Parking Lot provided they are placed in a manner to allow emergency vehicle access. Tents, canopies or any other item that requires the use of stakes, nails or the like will not be permitted. The following additional tent conditions must be met as well: they are a minimum of 10 feet from any building, have no cooking equipment within them, comply with all applicable building regulations and are inspected by the Planning and Development Department Building Inspector prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event. The cost for a building inspection is \$50.00.
15. The Village of Glen Ellyn will assess the Crescent Boulevard/Glenwood Avenue Parking Lot prior to the event. Any damage to occur during the event will be the responsibility of Bridge Communities to repair in a manner that is acceptable to the Department of Public Works. If

event damage occurs and is not repaired by Bridge Communities, the Village will make any necessary repairs and bill Bridge Communities for the repair work.

16. Bridge Communities will be required to submit a site map of the grounds indicating the location of tents, food and drink sales, restrooms, parking and any other facilities associated with the event by Friday, August 12, 2011.
17. Bridge Communities is reminded that if balloons, signage or other attention getting devices are utilized to direct guests to the event, it must be in accordance with Section 4-5-8 of the Sign Code.
18. Bridge Communities shall coordinate the installation of snow fencing or other protective barrier acceptable to the Public Works Department around the planting areas on the north and west sides of the parking lot. Please contact the Public Works Department at 630-469-6756 to work out the details of this request.
19. The use of the Glen Ellyn Park District stage should be coordinated with the Glen Ellyn Park District.
20. Evidence of insurance from Bridge Communities in the amount of \$2 million listing the Village as additionally insured must be presented to Assistant to the Village Manager - HR Danamarie Izzo by Friday, August 12, 2011.

The Village expects Bridge Communities to monitor the event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved at the scene may be reported to the Police Department.

Sincerely,

Terry Burghard
Interim Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Assistant to the Village Manager - HR
Patti Underhill, Administrative Services Coordinator

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Connecting
Homeless Families
to a Better Future

Bridge Communities, Inc.

505 Crescent Boulevard
Glen Ellyn, IL 60137-4529

Telephone: (630) 545-0610

Fax: (630) 545-0640

website: www.bridgecommunities.org

May 5, 2011

Mr. Terry Burghard
Interim Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137



RE: Charity Event for Bridge Communities on September 10, 2011

Dear Mr. Burghard:

On Saturday, September 10, 2011 Bridge Communities would like to hold its annual Backyard BBQ event in the Crescent Blvd/Glenwood parking lot. We are asking the Village of Glen Ellyn to close the parking lot for this day so that we can host the event in that location. This is a charitable event where the net proceed will benefit Bridge Communities.

The Backyard BBQ has been held for two years as a block party in the 700 block of Willis. It is primarily organized by Glen Ellyn citizens that live in that neighborhood. The event has grown out of its neighborhood space. At the recommendation of many Village officials, business leaders, and community residents, the BBQ Committee and Bridge Communities would like to move the event to a downtown location. Bridge Communities has hosted events in the Crescent/Glenwood parking lot in years past and naturally thought of this lot as a viable event location.

Details of the event that have thus far been explored are:

- The event would be held on Saturday, September 10th. The lot would need to be closed at 6:00 pm on Friday, September 9th to allow for preliminary set-up. The event will begin at 9:00 am and conclude at 6:00 pm Saturday, September 10th.
- The event would welcome a maximum of 40 BBQ contestants. Each contestant donates an entry fee to Bridge Communities. The application for the competitors can be found at www.bbq-glen-ellyn.com.
- The event would welcome 32 two-man teams that would participate in a Bags game. Each team would provide a donation to Bridge to participate.
- All equipment and participants will be out of the parking lot by 8:00 pm

- **Anticipated attendance: 600 people**
- **Use of Glen Ellyn Park District stage.**
- **Bands will provide music and entertainment from 11:00 am – 4:30 pm.**
- **One food vendor will provide BBQ style sandwiches and ribs from 11:00 am – 5:00 pm.**
- **The event will have a cash bar of beer and soft drinks and water. Euclid Beverages has been contacted and has agreed to provide their services. Bridge will obtain the needed license and BASSET training required by the Village and State of Illinois.**
- **We will not use the streets or sidewalks, except if we need to temporarily load or unload items for the event.**
- **We will contract with a vendor to provide electrical services for sound and lights, utilizing the electrical source from our building.**
- **We will also provide any bathroom facilities and trash disposal required for an event of this length and size. We have been in contact with both Flood Brothers and K. Hoving about both these needs.**
- **We will request the assistance of the Glen Ellyn Police Department to provide signage notifying community members of the closing of the lot, security fencing along the sidewalk, as well as security during the event.**

At your earliest convenience, please contact me to let me know what else you need to know about and what additional action Bridge Communities needs to take to get the necessary permits and/or waivers. We are happy to visit Village Hall to complete any needed registration forms or submit necessary fees.

We appreciate the consideration of the Village in helping us implement a successful Backyard BBQ event.

Sincerely,



**Amy Van Polen
Resource Development
(630) 545-0610 ext. 12**

**Cc: Mr. Mark Pfefferman, Village President
Ms. Staci Hulseberg, Director of Planning and Development**

DRAFT

June 28, 2011

A-6F



Jennie Gates, Special Events Manager
Bridge Communities, Inc.
505 Crescent Boulevard
Glen Ellyn, IL 60137

Re: 2011 Sleep Out Saturday Rally

Dear Ms. Gates:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 27, 2011 regarding the Sleep Out Rally event scheduled to occur in the Crescent Boulevard Parking Lot, Saturday, November 5, 2011 as described in Bridge Communities' letter of May 26, 2011. The Village Board approved your requests and temporarily waived the pertinent sections of the Village Code and Zoning Code including Section 10-4-17.2(B)25 for the C5B Central Business District Zoning District concerning a special use for outdoor sales, storage, tents, promotional activities and events and Section 6-2-2.5(B)3 concerning unnecessary noises. The Village Board further approved the requests of Bridge Communities as listed below:

1. Approval for the event to occur between 6:30 p.m. and 8:00 p.m. on Saturday, November 5, 2011 in the Crescent Boulevard/Glenwood Avenue Parking Lot. The entire parking lot must be cleared, clean and available for use by 10:00 p.m. on Saturday, November 5, 2011.
2. Non-alcoholic drinks will be allowed in the Crescent Boulevard Parking Lot between 6:30 p.m. and 8:00 p.m. on Saturday, November 5, 2011 only after approval by the DuPage County Health Department.
3. Bridge Communities must provide portable toilets in the number of one for every 50 people and security fencing for the length of the event.
4. Bridge Communities must notify the surrounding businesses located on Crescent Boulevard in the Central Business District of the event to take place. Notification must occur prior to Friday, September 30, 2011.
5. If signage is included in the Sleep Out Rally event, Bridge Communities must contact the Planning and Development Department at 630-547-5250 to determine the restrictions regarding signage within the Village.
6. Bridge Communities must provide two Glen Ellyn Police Officers for the length of the event at a cost of \$40.00 per hour, per police officer, for a total of 6 officer hours.

Additionally, please contact Bill Holmer, Deputy Police Chief at 630-469-1187, to designate parking areas for those involved in this event and to coordinate signage notifying community members of the closing of the Crescent Boulevard Parking Lot.

7. Bridge Communities must contact the Public Works Department at 630-469-6756 in order to arrange for the provision of barricades for the length of the event. For the metered section of the parking lot the barricades must be in place at 6:00 a.m. on Saturday, November 5, 2011. For the permit section of the parking lot the barricades must be in place at 2:00 p.m. on Saturday, November 5, 2011.
8. Evidence of insurance from Bridge Communities in the amount of \$2 million listing the Village as additionally insured must be presented to Assistant to the Village Manager - HR Danamarie Izzo by Friday, September 30, 2011.

By copy of this letter, the Village team is being notified of the requests of Bridge Communities and is requested to cooperate with the organization in providing the necessary Village services.

Sincerely,

Terry Burghard
Interim Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Chief of Police
Bill Holmer, Deputy Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Assistant to the Village Manager - HR
Patti Underhill, Administrative Services Coordinator



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website: www.bridgecommunities.org

May 26, 2011

Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

RE: Sleep Out Saturday
Use of Crescent Blvd. Parking Lot

To Whom it May Concern:

For the past four years, Bridge Communities has held its flagship fundraising event rally in the parking lot adjacent to our building at 505 Crescent Blvd on the first Saturday in November. Everything has gone very smoothly and the rallies were a tremendous success.

In looking forward to plan for Sleep Out Saturday 2011, we would like to request the use of this parking area again. Details of the rally are as follow:

- Saturday, November 5, 2011
- Set up for the rally at 2 pm, start of the rally at 6:30 pm, completion of the rally at 8 pm
- All equipment and participants out of the parking lot by 9 pm
- Anticipated attendance: 1000 people
- Use of Glen Ellyn Jaycees portable stage

We request that the parking lot be cleared by 2:00 pm, so that we can begin setting up the stage, lighting and sound.

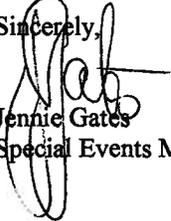
We will contract with a vendor to provide electrical services for sound and lights, utilizing the electrical source from our building. We will also provide any bathroom facilities required for an event of this length and size.

As in the past, we will request the assistance of the Glen Ellyn Police Department to provide signage notifying community members of the closing of the lot, security fencing along the sidewalk, as well as security during the event.

Please contact me at (630) 545-0610, ext. 19 to discuss this event further. We are happy to visit Village Hall to complete any needed registration forms or submit necessary fees.

We appreciate the consideration of the City in helping us fulfill our mission of providing a better future for homeless families in DuPage County.

Sincerely,


Jennie Gates
Special Events Manager



DRAFT

A-6 G



June 28, 2011

Jane Rio, Interim Executive Director
Glen Ellyn Historical Society
800 N. Main Street
Glen Ellyn, IL 60137

Re: July 3rd Dedication of Ward Plaza

Dear Ms. Rio:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 27, 2011 regarding the dedication of Ward Plaza scheduled to occur at the southwest corner of Main Street and Geneva Road, Sunday, July 3, 2011 as described in the Historical Society's letter dated June 6, 2011. The Village Board approved your requests and temporarily waived the pertinent sections of the Village Code and Zoning Code including Section 10-4-14(B)17 for the C2 Community Commercial District Zoning District concerning a special use for outdoor sales, storage, tents, promotional activities and events and Section 6-2-2.5(B)3 concerning unnecessary noises. The Village Board further approved the requests of the Historical Society as listed below:

1. Approval for the event to occur between 11:00 a.m. and 4:00 p.m. on Sunday, July 3, 2011 at the southwest corner of Main Street and Geneva Road.
2. The use of free-standing tents will be allowed under the following conditions: they are a minimum of 10 feet from any building, have protective covers on tent anchors, have no cooking equipment within them, comply with all applicable building regulations and are inspected by the Planning and Development Department Building Inspector prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event. The cost for the inspection will be \$50.
3. If signage is included in the dedication event, the Historical Society must contact the Planning and Development Department at 630-547-5250 to determine the restrictions regarding signage within the Village.
4. Sale/provision of food and drink will be allowed during the event only after approval by the DuPage County Health Department.
5. Evidence of insurance from the Historical Society in the amount of \$2 million listing the Village as additionally insured must be presented to Assistant to the Village Manager - HR Danamarie Izzo by Thursday, June 30, 2011.

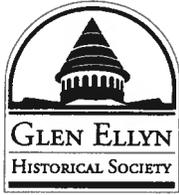
By copy of this letter, the Village team is being notified of the requests of the Historical Society and is requested to cooperate with the organization in providing the necessary Village services.

Sincerely,

Terry Burghard
Interim Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Chief of Police
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Assistant to the Village Manager - HR
Patti Underhill, Administrative Services Coordinator

X:\Admin\LETTERS\History Park Dedication.doc



June 6, 2011

To: Kristin Schrader
Village of Glen Ellyn

From: Jane Rio, Interim Executive Director
Glen Ellyn Historical Society

Re: July 3 Dedication of Ward Plaza

We will be dedicating the Plaza at the southwest corner of Main Street and Geneva Road on Sunday, July 3 at 1:00 p.m. The dedication will follow an invitation only reception held in the History Center's Gathering Room at 11:30 a.m. at 800 N. Main Street.

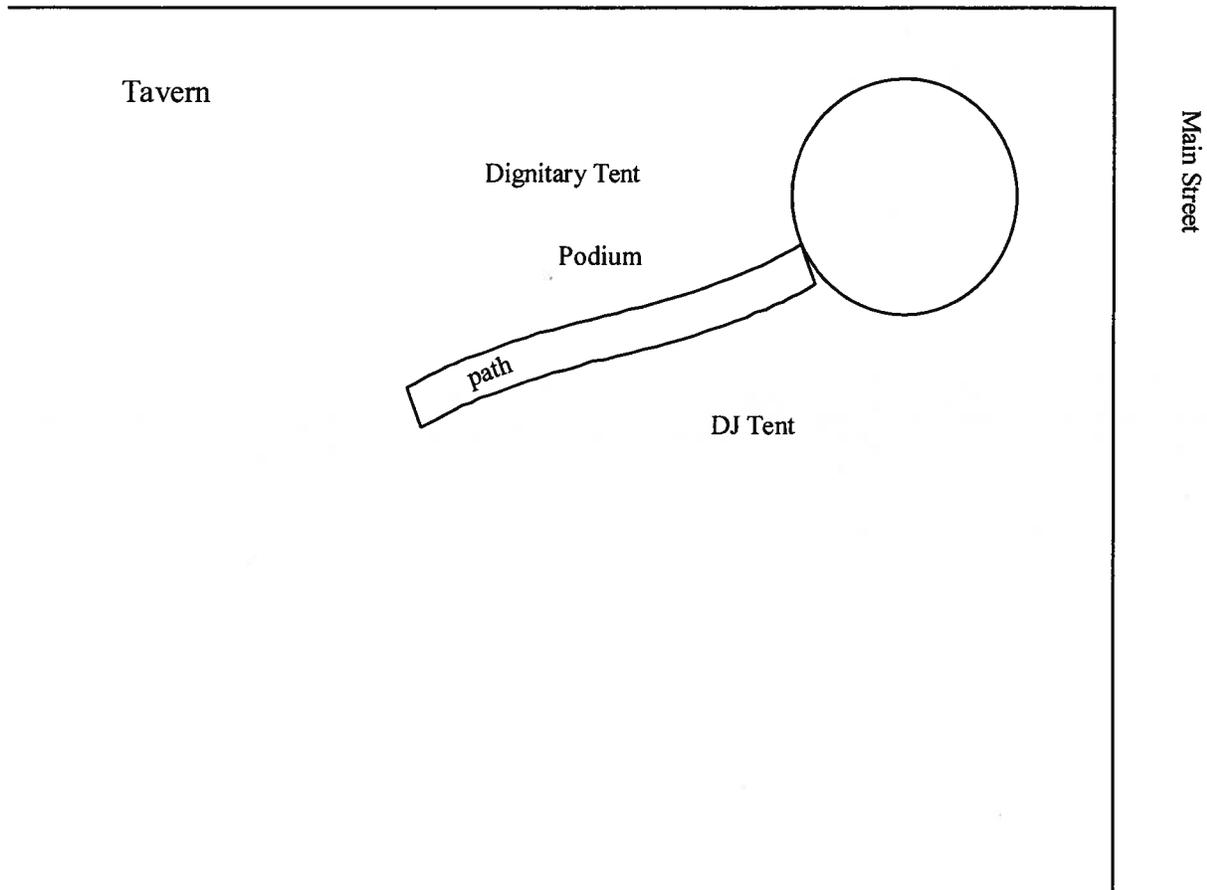
The dedication ceremony will include:

- Welcome
- Flag Raising (Boy Scout Troop 46)
- National Anthem
- Pledge of Allegiance (led by girl scouts and brownies)
- Invocation
- Introduction of dignitaries
- History of the History Park
- Remarks by Congressman Roskam (introduced by Mark Pfefferman)
- Dedication - Doug Ward and Bill Peterson
- Closing Remarks

Details:

- I anticipate the ceremony will last approximately 45 minutes followed by an "open house" of the Tavern, History Center and Stacy's Corners Store for the public.
- Water, lemonade and cookies will be available at no charge.
- There will be a DJ providing sound amplification for the speakers and possibly accompaniment for the National Anthem. Any music played prior to the event will be background music for the enjoyment of those gathered in the park.
- Two, possibly more depending on the weather, 10x10 canopies will be erected for dignitaries and protection of the sound equipment.
- Some seating will be available for those who require assistance.
- Overflow parking from the History Center lot will be on local side streets. I have spoken with Chief Norton regarding all aspects of the event and he does not anticipate a problem.

Geneva Road



This image is not to scale but gives the approximate position of tents and podium for the dedication.

Because this is open to the public it is not possible to anticipate the number of people in attendance.

Please contact me if there are further details you require.

Thank you.

DRAFT

June 28, 2011

A-6H



Carol White, Temporary Executive Director
Transitional Downtown Organization
286 N. Park Boulevard
Glen Ellyn, IL 60137

RE: Final Friday's in Glen Ellyn

Dear Ms. White:

This letter is to confirm action taken at the Village Board Meeting on Monday, June 27, 2011 regarding the Final Friday's event scheduled to occur in the Central Business District on July 29 and August 26, 2011 (in addition to the previously held June 24 event) as described in the Transitional Downtown Organization's updated letter of June 2, 2011. The Village Board waived applicable sections of the Village Code and applicable outdoor sale sections of the Zoning Code, and approved your requests as follows:

1. Approval for the event to occur in the Central Business District on Friday, July 29, 2011 from 5:00 p.m. to 8:00 p.m. and Friday, August 26, 2011 from 5:00 p.m. to 10:30 p.m. Retroactive approval is also granted for the event and all below activities/entertainment that occurred on Friday, June 24, 2011.
2. Section 10-4-17.1(B)32 concerning promotional events has been waived for the length of the event in order to allow entertainment in the form of live musicians as well as a balloon man, a shoe shine man and a mime in the Central Business District at various locations on July 29, 2011 (5:00 p.m. to 8:00 p.m.) and August 26, 2011 (5:00 p.m. to 10:30 p.m.). The performances must allow space for the safe passing of pedestrians.
3. Chapter 3-23, Section 8-1-11 and Section 8-1-12 of the Village Code concerning peddlers, the obstruction of public ways, and the display and sale of merchandise on public ways, respectively, have been waived for the event. The provision allows existing merchants in the Village to display merchandise on the sidewalks during the Final Friday's event. However, merchants in the Village may only use sidewalks for this purpose. A minimum five-foot wide pathway of sidewalk area must remain free and clear for accessibility purposes.
4. Main Street, between Hillside and Duane, will be closed to traffic on Friday, August 26, 2011 between 5:00 p.m. and 12:00 a.m. in order to set up the concert event and for staging and to clear the area once the Final Fridays concert event has ended. The street must be cleared for overnight traffic and street sweeping. In order to provide access for

emergency vehicles, a designated traffic lane, 15 feet in width, will be left on the west side of Main Street.

5. Food vendors utilizing pushcarts will be allowed to operate on the event days on sidewalks in the Central Business District. The vendors shall be properly licensed including current DuPage County health permits. A minimum five-foot wide pathway of sidewalk area must remain free and clear for accessibility purposes. Tap House Grill will also be permitted to cook and serve outside of their buildings all menu items with the exception of alcoholic beverages, and subject to DuPage County Health Department approval. In addition, the TDO will be required to ensure that Tap House Grill, is cooking/grilling at the farthest location from Riviera Jewelers.
6. The Transitional Downtown Organization must monitor and be responsible for disposal of garbage and recycling accumulation in the Village street containers. Plastic bags should be used to line the containers, and the TDO should empty the containers as necessary. The Village will also place additional portable street containers throughout the downtown *for use for both refuse and recycling. Please designate the containers as either for refuse or recycling collection.* All additionally placed trash/recycling receptacles must be turned upside down once the events have ended so that the containers are not used prior to pickup by the Public Works Department.
7. If the TDO is in need of electrical power for the events, please contact Rob Kadera and/or Mike Zitzka of Public Works at 630-469-6756 by to work out these details.
8. The Transitional Downtown Organization will be required to receive approval from every affected business owner before any entertainment is placed on the sidewalk in front of the business.
9. The TDO must also notify the surrounding businesses located on Main Street in the Central Business District of the event to take place on Friday, August 26, 2011, in addition to the approved street closure. Notification must occur prior to Tuesday, July 26, 2011. A copy of the notification provided to businesses shall be provided to the Village by July 26, 2011 as well.
10. Should the TDO decide to include sidewalk chalk art during one of the Final Friday events, the chalk used must be removed within a week from the date of the event by the TDO.
11. Police support will be available for the event on Friday, August 26, 2011. There will be a cost associated with the assignment of uniformed Police Officers. Please work out the exact details of police assignments with the Police Chief or his representative in advance of the event.

12. Please contact the Police Department at 630-469-1187 to work out the details of your antique car show request, including the appropriate location and show times.
13. The TDO must provide enough volunteers to adequately staff the entrances and exits of the event on Friday, August 26, 2011.
14. On July 29 and August 26, 2011, portable signs (as defined in Section 4-5-5(K) of the Sign Code) will be allowed to be displayed by the TDO for the antique car display. Please contact the Public Works Department at 630-469-6756 regarding placement of the signs.
15. Evidence of insurance for the Transitional Downtown Organization in the amount of \$2 million listing the Village as additionally insured must be presented to Danamarie Izzo, Assistant to the Village Manager - HR.

Copies of your letter, together with this reply, are being furnished to appropriate team members so that necessary arrangements can be made to carry out the requests of your organization. If you have any questions, please contact the appropriate Village personnel.

Sincerely,

Terry Burghard
Interim Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Bill Holmer, Deputy Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Assistant to the Village Manager – HR
Patti Underhill, Administrative Services Coordinator

June 2, 2011

Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Dear Village of Glen Ellyn,

On behalf of the Downtown Glen Ellyn Alliance, I would like to request permission to waive sidewalk regulations during Final Fridays in the Summer in Downtown Glen Ellyn; June 24, July 29 and August 26 from 5-8pm. We would like to have live entertainment of all sorts on the sidewalks around our downtown, antique cars parked in suggested and agreed upon spots, possibilities being: the parking lot at Main and Crescent, Schmid's lot, on the north side of Crescent by Shear Pandemonia, on either side of Forest, as well as close on August 26 close down South Main Street between Hillside and Duane (leaving parking lot open for parking thru employee lot) from 5pm-12am.

On August 26, after the South Main Street is closed, we would place the Park District's "Showmobile/Stage" either on the Hillside or Duane side of the street. We will hire a band/singing group that would entertain from 8/8:30pm (depending on set up time) until 11pm. The restaurants would be able to open their doors and patrons would be able to buy alcohol and put it in plastic cups and take it out to enjoy. Each restaurant would provide their own "door man" to make sure only plastic was leaving the bar. Each patron would also be with wristband, identifying they were "of age" for drinks. We will hire a security staff that would be 10 people, 2 at Hillside, 2 at Duane, 2 at each entrances to parking lot and 2 to take care of garbage.

As this event continues to evolve, it is difficult to ask for particular permission, however, we are expecting our sidewalk entertainment to be at least 3 live music entertainers, a balloon man, a shoe shine guy, and a mime. We would also like to have a cotton candy machine on a sidewalk, the hot dog man where he is, and grilling outside Tap House. If we can find "professional" chalk artist, we would have no more than 2 on each side of the tracks creating small masterpieces (beginning and ending in 3 hours-not confirmed but the sidewalk in front of the village (the curve) and Young's parking lot (they will be closed) would be possible locations. Business would like to put merchandise on the sidewalk (similar to sidewalk sale). . We will seek approval from the business owner before placing any of the "entertainment" on the sidewalk in front of a business.

We would be happy to answer any further questions the village may have and provide all appropriate insurance. Please contact Carol White, Temporary Executive Director with the Alliance of Downtown Glen Ellyn. 773 255 4087, crscherba@yahoo.com. Thank you for your support.

Carol White

C: Kristen Schrader

MEMORANDUM

A-6I

TO: Terry Burghard, Interim Village Manager

FROM: Staci Hulseberg, Director of Planning and Development *BH*
Michele Stegall, Village Planner *MYS*
Kasey Matthews, Planning Intern *KM*

DATE: June 20, 2011

FOR: June 27, 2011 Regular Village Board Meeting

SUBJECT: Building Board of Appeals Quorum

Background. On January 10, 2011 the Village Board approved Ordinance 5914-VC which amended the Village Code to require that all members of the Building Board of Appeals (BBA) reside, own property or work within the Village limits. On February 14, 2011 the Village Board then approved Ordinance 5919-VC to similarly update the membership requirements for all Commissions and Boards. Ordinance 5919-VC also added language to Section 2-7-4(C) of the Village Code to set forth which BBA members are eligible to vote on specific types of issues.

Issues. Following the adoption of Ordinances 5914-VC and 5919-VC it became apparent that the requirements for a quorum in the new text are unclear. The Building Board of Appeals consists of seven members who have knowledge or experience in building or related fields. Five members are appointed by the Village President and the remaining two members are Village employees. The Village employees serving on the BBA are not permitted to vote on appeals to the administrative decisions of the Building and Zoning Official brought under Section 2-7-5(B). Therefore, according to the text as amended by Ordinance 5919-VC, it would be possible for a quorum to consist of four people, two being Village staff and unable to vote, effectively leaving the matter before the Board up to the votes of only two members of the BBA.

The proposed text amendment would require that a majority of the members of the BBA eligible to vote on a given item be present to constitute a quorum. This change will ensure that decisions are always made by a majority of the eligible voting members.

Action Requested. The Village Board is being asked to consider a text amendment to amend Section 2-7-4(C) of the Village Code to clarify language regarding what constitutes a quorum for the Building Board of Appeals.

Attachments: Ordinance
Building Board of Appeals Quorum Text Amendment

CC: Joe Kvapil, Building and Zoning Official

Village of Glen Ellyn

Ordinance No. _____ VC

**An Ordinance Amending Section 2-7-4(C)
of the Village Code of Glen Ellyn, Illinois
Regarding Quorum Requirements
For the Building Board of Appeals**

**Adopted by the
President and Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 20_____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 20_____.

Ordinance No. _____ VC

**An Ordinance Amending Section 2-7-4(C)
of the Village Code of Glen Ellyn, Illinois
Regarding Quorum Requirements
For the Building Board of Appeals**

Whereas, a duty of the Building Board of Appeals is to hear appeals from persons, firms or corporations from the administrative decisions of the Building and Zoning Official; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have deemed it in the best interest of the Village to exclude Village employees and members of the Fire Company on the Building Board of Appeals from participating in any way in appeals from persons, firms or corporations from the administrative decisions of the Building and Zoning Official; and

Whereas, according to Section 2-7-4(C), a majority of Building Board of Appeals members must be present to constitute a quorum; and

Whereas, the language of Section 2-7-4(C) regarding Building Board of Appeals requirements when transacting Board business as identified in Section 2-7-5(B) is unclear as to what combination of members constitutes a quorum for appeals of administrative decisions of the Building Board of Appeals members.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: Section 2-7-4(C) of the Village Code shall be amended as set forth in Exhibit “A” attached hereto to clarify the Building Board of Appeals quorum requirements.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____).

Bold = New text being added

~~Strikethrough~~ = Current text being deleted

Board Quorum Text Amendment

2-7-4: MEETINGS:

(C) Quorum: The presence of a majority of the board members then in office shall be necessary to constitute a quorum to transact board business identified in Section 2-7-5(A) at any regular or special meeting of the board.

The presence of a majority of the board members ~~then in office, and not excluded by~~ **eligible to participate as designated in** Section 2-7-3(G) shall be necessary to constitute a quorum to transact board business identified in Section 2-7-5(B) at any regular or special meeting of the board.

A-6J



To: Terry Burghard, Interim Village Manager
From: Jeffrey D. Perrigo, Interim Public Works Director
Date: June 15, 2011
Re: MFT Resolutions – 2010 Estimate of Expenditure

Background

The Motor Fuel Tax is a tax imposed on the privilege of operating motor vehicles upon the public highways and recreation-type watercraft upon the waters of this State. Each year the Village of Glen Ellyn receives a share of the allotment from the State of Illinois based on our population. Use of the MFT money is restricted to specific road-related construction and maintenance activities as defined and administered by the Illinois Department of Transportation (IDOT).

Certain recordkeeping requirements are necessary to justify to the State auditors that the money is spent accordingly. The Illinois Highway Code requires that the Village approve, by resolution, the expenditure of these funds according to Illinois Department of Transportation guidelines on the appropriate IDOT form on a calendar year basis.

Issues

Each year we are required to approve a Resolution appropriating MFT Funds for the purpose of maintaining streets and highways. We estimate (or more realistically assign) an upper limit to our MFT maintenance expenditures as part of our budget process. In the FY10 budgets, we estimated \$705,000 in the MFT fund. This total is the sum of our Street Lighting costs, Inter Fund Transfers (IFT) to the General Fund and Water/Sewer Fund, and our Road Salt purchases.

The documentation required includes two IDOT Forms. BLR 14230 is a Resolution that typically is passed by the Village Board and signed by the Village Clerk. BLR 14231 is an Estimate of Costs associated with the detailed expenditures listed and is typically signed by the Public Works Director.

Action Requested

Approval of a Resolution for calendar year 2011.

Resolution No. 11-xx, a Resolution approving the expenditure of MFT funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code in the amount of \$705,000 for the time period between January 1, 2010 to December 31, 2010.

Recommendation

I recommend approval of these Resolutions.

Attachments

- BLR 14230 – 2010
- BLR 14231 – 2010

A-6K



To: Terry Burghard, Interim Village Manager
From: Jeffrey D. Perrigo, Interim Public Works Director
Date: June 2, 2011
Re: FY12 Landscape Maintenance Contract (Year 3 of 3)

Background

One of the many responsibilities of the Public Works Department is to provide landscape maintenance services to all Village owned properties. These properties include areas like the Civic Center, Reno Center, Fire Stations, Water Facilities, and numerous other parcels and islands spread out around the Village. Public Works utilizes a contractor to perform these duties on all our properties with the exception of secured water pumping / storage facilities and the Reno Center. Utilizing a contractor allows our front-line crews to focus on other core maintenance activities. Funding is set aside in a number of funds to account for landscape maintenance (General Fund, Water Fund, Parking Fund, Fire Company Fund, and Corporate Reserve Fund).

Issues

In April 2009, a three year contract was approved with Earthcare, Inc., of West Chicago to perform these duties. The nature of the contract calls for annual renewal based on satisfactory work. Earthcare successfully performed their duties in the past two years and we are in a position to award the final year of the contract. The value of the contract is \$88,500, including a 10% contingency. We recommend approval in the amount of \$88,500 with funding coming from a variety of funds as listed below:

Fund	Account Number	Amount
General Fund – PW Operations	143200 – 520970	\$44,000
Water Fund	50100 – 520970	\$16,000
Parking Fund	530000 – 520970	\$16,000
General Fund – History Park	121600 – 520970	\$7,500
Corporate Reserve Fund	20000 - 520970	\$3,000
Fire Company Fund	135000 – 520970	\$2,000
		\$88,500

Action Requested

1. Motion to approve the third year of a three year contract with Earthcare, Inc. for the 2011 Landscape Maintenance contract in the not-to-exceed amount of \$88,500 (including a 10% contingency) to be expensed to the FY12 General, Water, Parking, Corporate Reserves, and Fire Company Funds.

Recommendation

I recommend approval of the contract.

Attachments

- Memorandum dated June 1, 2011 authored by Village Forester Peggy Drescher

Glen Ellyn Public Works Department

Interoffice Memorandum

to: Jeffrey D. Perrigo, Interim Public Works Director
from: Peggy Drescher, Village Forester
subject: Recommendation for 2011 Landscape Maintenance Contract – Year 3
date: June 1, 2011

For a number of years we have used a private contractor to perform landscape maintenance work at various locations owned by the Village of Glen Ellyn. The scope of work consists of maintenance of turf and landscape beds at the train station, flower clock, fire station, Reno center, and Roosevelt Road to name a few.

In 2009 we received proposals to perform landscape maintenance work for a three year period concluding in 2012. The first two years of the three year contract was awarded to Earthcare, Inc. of West Chicago in April 2009 & 2010. We were satisfied in the work performed by Earthcare and are recommending execution of the final year of that contract.

I am recommending that we award the third year of the contract for Landscape Maintenance to Earth Care, Inc. of West Chicago in a not to exceed amount of \$88,500 (which includes a 10% contingency). The third year of the contract will run from April 1, 2011 through November 30, 2011.

Funding for the contract will be assigned to the following FY11/12 accounts:

Fund	Account Number	Amount
General Fund – PW Operations	143200 – 520970	\$44,000
Water Fund	50100 – 520970	\$16,000
Parking Fund	530000 – 520970	\$16,000
Fire Company Fund	135000 – 520970	\$2,000
General Fund - History Park	121600 – 520970	\$7,500
Corporate Reserve Fund	20000 - 520970	\$3,000
	Total	\$88,500

cc. Dave Buckley, Assistant Public Works Director
Bob Greenberg, Project Coordinator

A-6L



To: President & Village Board
From: Patti Underhill - Administrative Services Coordinator *PAU*
Date: June 21, 2011
Re: Prevailing Wage Ordinance

Background

The Village is required to adopt a prevailing wage ordinance on an annual basis for any Village department that might be engaged in "public works" projects, including Public Works, Recreation and Facilities Maintenance. This is a statutory requirement. The ordinance establishes wages at various levels depending upon the labor market location within the state.

Issues

None – statutory requirement

Action Requested

Adoption of the ordinance

Recommendations

Adoption of the ordinance

Attachments

- Ordinance
- Exhibit A – Prevailing wages for various labor classifications
- Exhibit B – Draft public notice to be published

Village of Glen Ellyn

Ordinance No. _____

**An Ordinance of the Village of Glen Ellyn
DuPage County, Illinois,
Ascertaining the Prevailing Rate of Wages for Laborers,
Workmen, and Mechanics Employed by Contractors Performing
Public Works for the Village of Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn,
DuPage County, Illinois
this ____ day of _____, 20 ____.**

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County,
Illinois, this ____ day of _____,
20 ____.

Ordinance No. _____

**An Ordinance of the Village of Glen Ellyn
DuPage County, Illinois,
Ascertaining the Prevailing Rate of Wages for Laborers,
Workmen, and Mechanics Employed by Contractors Performing
Public Works for the Village**

Whereas, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city, or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, being Chapter 820 ILCS 130/1-12, Illinois Compiled Statutes; and

Whereas, the aforesaid Act requires that the Village of Glen Ellyn, Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics, and other workers in the locality of DuPage County employed in performing construction of public works for the Village of Glen Ellyn;

Now, therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section One: To the extent and as required by “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the Village of Glen Ellyn is hereby ascertained to be the same as the prevailing rate of wages for construction work in the DuPage County area as determined by the Illinois

Department of Labor for June 2011, a copy of that determination being attached hereto as Exhibit "A" and incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in the aforesaid Act shall be the same as in said Act.

Section Two: Nothing herein shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works of the Village of Glen Ellyn to the extent required by the aforesaid Act.

Section Three: The Village Clerk shall publicly post or keep available for inspection by any interested party in the main office of the Village of Glen Ellyn this determination of such prevailing rate of wage.

Section Four: The Village Clerk shall mail a copy of this determination to any employer and to any association of employers and to any person or association of employees who have filed, or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section Five: The Village Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

Section Six: The Village Clerk shall cause a notice to be published in a newspaper of general circulation within the area that the determination of prevailing wages has been made. Said notice shall conform substantially to the notice attached hereto as Exhibit "B." Such publication shall constitute notice that this is the determination of the Village of Glen Ellyn and is effective.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn,
Illinois, this ____ day of _____, 20 ____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____
day of _____, 20 ____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____, 20 ____.)



Du Page County Prevailing Wage for June 2011

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		35.200	35.700	1.5	1.5	2.0	10.63	8.570	0.000	0.450
ASBESTOS ABT-MEC		BLD		32.290	0.000	1.5	1.5	2.0	10.82	10.66	0.000	0.620
BOILERMAKER		BLD		43.020	46.890	2.0	2.0	2.0	6.720	9.890	0.000	0.350
BRICK MASON		BLD		39.030	42.930	1.5	1.5	2.0	8.800	10.67	0.000	0.740
CARPENTER		ALL		40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
CEMENT MASON		ALL		38.000	40.000	2.0	1.5	2.0	8.700	14.95	0.000	0.380
CERAMIC TILE FNSHER		BLD		33.600	0.000	2.0	1.5	2.0	6.950	8.020	0.000	0.540
COMMUNICATION TECH		BLD		32.650	34.750	1.5	1.5	2.0	7.650	13.98	0.400	0.490
ELECTRIC PWR EQMT OP		ALL		34.240	45.510	1.5	1.5	2.0	5.000	10.62	0.000	0.260
ELECTRIC PWR GRNDMAN		ALL		26.480	45.510	1.5	1.5	2.0	5.000	8.200	0.000	0.200
ELECTRIC PWR LINEMAN		ALL		41.000	45.510	1.5	1.5	2.0	5.000	12.71	0.000	0.310
ELECTRIC PWR TRK DRV		ALL		27.420	45.510	1.5	1.5	2.0	5.000	8.500	0.000	0.210
ELECTRICIAN		BLD		36.200	39.820	1.5	1.5	2.0	9.250	16.27	4.380	0.680
ELEVATOR CONSTRUCTOR		BLD		47.410	53.340	2.0	2.0	2.0	10.53	10.71	2.840	0.000
FENCE ERECTOR	NE	ALL		32.660	34.660	1.5	1.5	2.0	10.67	10.00	0.000	0.500
FENCE ERECTOR	W	ALL		43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
GLAZIER		BLD		38.000	39.500	1.5	2.0	2.0	10.19	13.64	0.000	0.790
HT/FROST INSULATOR		BLD		43.050	45.550	1.5	1.5	2.0	10.82	11.86	0.000	0.620
IRON WORKER	E	ALL		40.750	42.750	2.0	2.0	2.0	12.45	17.09	0.000	0.300
IRON WORKER	W	ALL		43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
LABORER		ALL		35.200	35.950	1.5	1.5	2.0	10.63	8.570	0.000	0.450
LATHER		ALL		40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
MACHINIST		BLD		43.160	45.160	1.5	1.5	2.0	7.640	8.700	0.000	0.000
MARBLE FINISHERS		ALL		29.100	0.000	1.5	1.5	2.0	8.800	10.67	0.000	0.740
MARBLE MASON		BLD		39.030	42.930	1.5	1.5	2.0	8.800	10.67	0.000	0.740
MATERIAL TESTER I		ALL		25.200	0.000	1.5	1.5	2.0	10.63	8.570	0.000	0.450
MATERIALS TESTER II		ALL		30.200	0.000	1.5	1.5	2.0	10.63	8.570	0.000	0.450
MILLWRIGHT		ALL		40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
OPERATING ENGINEER		BLD	1	45.100	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	2	43.800	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	3	41.250	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	4	39.500	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	5	48.850	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	6	46.100	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	7	48.100	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	1	43.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	2	42.750	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	3	40.700	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	4	39.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	5	38.100	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	6	46.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	7	44.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
ORNAMNTL IRON WORKER E		ALL		40.200	42.450	2.0	2.0	2.0	10.67	14.81	0.000	0.500
ORNAMNTL IRON WORKER W		ALL		43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
PAINTER		ALL		40.180	42.180	1.5	1.5	1.5	8.950	8.200	0.000	1.250
PAINTER SIGNS		BLD		32.770	36.800	1.5	1.5	1.5	2.600	2.620	0.000	0.000
PILEDRIVER		ALL		40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
PIPEFITTER		BLD		40.250	42.250	1.5	1.5	2.0	10.15	13.49	0.000	1.360
PLASTERER		BLD		39.360	41.720	1.5	1.5	2.0	8.800	12.12	0.000	0.510
PLUMBER		BLD		40.250	42.250	1.5	1.5	2.0	10.15	13.49	0.000	1.360
ROOFER		BLD		37.650	40.650	1.5	1.5	2.0	7.750	6.570	0.000	0.430
SHEETMETAL WORKER		BLD		41.660	43.660	1.5	1.5	2.0	8.810	10.66	0.000	0.780
SPRINKLER FITTER		BLD		49.200	51.200	1.5	1.5	2.0	8.500	8.050	0.000	0.450
STEEL ERECTOR	E	ALL		40.750	42.750	2.0	2.0	2.0	10.95	15.99	0.000	0.300

STEEL ERECTOR	W	ALL	43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
STONE MASON		BLD	39.030	42.930	1.5	1.5	2.0	8.800	10.67	0.000	0.740
TERRAZZO FINISHER		BLD	35.150	0.000	1.5	1.5	2.0	6.950	10.57	0.000	0.430
TERRAZZO MASON		BLD	39.010	42.010	1.5	1.5	2.0	6.950	11.91	0.000	0.510
TILE MASON		BLD	40.490	44.490	2.0	1.5	2.0	6.950	9.730	0.000	0.610
TRAFFIC SAFETY WRKR		HWY	28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER		ALL 1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TUCKPOINTER		BLD	39.200	40.200	1.5	1.5	2.0	7.830	10.25	0.000	0.770

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday)
 OSA (Overtime is required for every hour worked on Saturday)
 OSH (Overtime is required for every hour worked on Sunday and Holidays)
 H/W (Health & Welfare Insurance)
 Pensn (Pension)
 Vac (Vacation)
 Trng (Training)

Explanations

DUPAGE COUNTY

IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed

products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes

for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft.; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators; Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches; Bobcats (up to and including 1/4 cu yd.) .

Class 4. Bobcats and/or other Skid Steer Loaders (other than bobcats up to and including 1/4 cu yd.); Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall

Class 7. Mechanics.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dowell Machine with Air Compressor; Dredges; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Backhoes with shear attachments; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Trenching Machine; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; All Locomotives, Dinky; Off-Road Hauling Units (including articulating)/2 ton capacity or more; Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro- Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tractaire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Bobcats (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Gradall and machines of like nature.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

EXHIBIT B

Prevailing Wage Notice

The President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, adopted Ordinance No. _____ ascertaining the prevailing rate of wages in accordance with the Prevailing Wage Act, 820 ILCS 130/1, *et seq.*, at a meeting of the Village Board on the 27th day of June, 2011. Said ordinance lists the applicable prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in the construction of public works coming under the jurisdiction of the Village of Glen Ellyn, which is the same as determined by the Illinois Department of Labor for DuPage County for June, 2010. The original ordinance is a part of the official records of the Village of Glen Ellyn and is on file and available for examination in the office of the Village Clerk of the Village of Glen Ellyn, 535 Duane Street, Glen Ellyn, Illinois 60137.

Dated the 28th day of June, 2011.

Suzanne R. Connors
Village Clerk
Village of Glen Ellyn, Illinois

MEMORANDUM

A-7

TO: Terry Burghard, Interim Village Manager
FROM: Staci Hulseberg, Director of Planning & Development
Joe Kvapil, Building and Zoning Official 
DATE: June 22, 2011
FOR: June 27, 2011 Village Board Meeting
SUBJECT: 488 Lowell Avenue – Fence Variation

Petition: John and Jean Chereskin, owners of the adjacent properties at 488 Lowell Avenue and 820 Duane Street, are requesting approval of two variations from the Glen Ellyn Zoning Code to construct a fence that exceeds the maximum 4 feet height in the front yard of both properties and a fence that is a prohibited accessory structure on the vacant lot at 820 Duane Street. The subject properties are a corner lot at the northwest corner of Duane Street and Lowell Avenue and an adjacent interior lot located on the north side of Duane Street in the R2 Residential District.

Zoning Data: The proposed fence requires two variations from the Glen Ellyn Zoning Code:

1. Section 10-4-1(C), to allow the construction of a fence on a vacant zoning lot at 820 Duane Street which is prohibited on a vacant lot with no principal building.
2. Section 10-5-5(B)4, item 11, to allow the construction of a fence that is 4 feet 6 inches high in the front yard of the zoning lots at 820 Duane Street and 488 Lowell Avenue that exceeds the maximum permitted fence height of 4 feet.

Public Hearing: The Zoning Board of Appeals conducted a public hearing on the requested variations on Tuesday, May 10, 2011. Notice of the public hearing was published in the Glen Ellyn News on April 21, 2011. At the meeting, one person spoke in favor of and no persons spoke in opposition to the variation request. The Zoning Board of Appeals was in favor of permitting the fence on the vacant lot but not in favor of a fence higher than the maximum permitted height. The Zoning Board of Appeals voted on a motion to recommend approval of the variation request for a fence on the vacant lot which carried with five (5) “yes” votes and no (0) “no” votes. The Zoning Board of Appeals voted on a motion to recommend approval of the variation request for a fence that exceeds the maximum permitted height which did not carry with one (1) “yes” vote and four (4) “no” votes.

Village Board: It is requested that the Village Board consider the petitioners' request and the recommendation offered by the Zoning Board of Appeals. Staff has prepared an ordinance to approve the requested variation from Section 10-4-1(C) as recommended by the Zoning Board of Appeals.

Attachments:

- Minutes of ZBA meeting dated May 10, 2011
- Photo of the Subject Property
- Location Map
- Ordinance
- Notice of Public Hearing
- List of Addresses
- Petitioners' Application packet

CC: John and Jean Chereskin

ZONING BOARD OF APPEALS
MINUTES
MAY 10, 2011

The meeting was called to order by Chairman Richard Garrity at 7:32 p.m. Board Members Gregory Constantino, Edward Kolar, Mary Ozog and Dale SiligmueLLer were present. Board Members Barbara Fried and Michael Waterman were excused. Also present were Trustee Liaison Pete Ladesic, Building and Zoning Official Joe Kvpil and Recording Secretary Barbara Utterback.

Chairman Garrity described the proceedings of the Zoning Board of Appeals.

Board Member SiligmueLLer moved, seconded by Board Member Kolar, to approve the minutes of the March 22, 2011 Zoning Board of Appeals meetings. The motion carried unanimously by voice vote.

Two public hearings were on the agenda for properties at 791 Crescent Blvd. and 488 Lowell Avenue/820 Duane Street. Mr. Kvpil stated, however, that the variation request for 791 Crescent Blvd. has been withdrawn this evening and will be heard at a later date.

PUBLIC HEARING – 488 LOWELL AVENUE/820 DUANE STREET

A REQUEST FOR APPROVAL OF TWO (2) VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: 1. SECTION 10-4-1(C) TO CONSTRUCT A FENCE ON THE VACANT ZONING LOT AT 820 DUANE STREET WHICH IS PROHIBITED ON A LOT WITH NO PRINCIPAL BUILDING. 2. SECTION 10-5-5(B)4, ITEM 11, TO CONSTRUCT A FENCE THAT IS 54 INCHES HIGH IN THE FRONT YARD OF LOTS 820 DUANE STREET AND 488 LOWELL AVENUE WHICH EXCEEDS THE MAXIMUM FENCE HEIGHT OF 48 INCHES IN A FRONT YARD.

(John and Jean Chereskin, owners)

Staff Report

Building and Zoning Official Joe Kvpil stated that John and Jean Chereskin own the property at 488 Lowell Avenue which has a single-family home and the adjacent vacant lot at 820 Duane Street which had a single-family home in the past. They are requesting two variations from the Zoning Code to allow the construction of a fence on a vacant lot where accessory structures are not permitted and to allow a 4' 6" high fence in the front yards of both lots when the maximum height of a fence in a front yard is limited to 4 feet. Mr. Kvpil displayed photographs of the current home and two fence designs that the petitioners are considering. Mr. Kvpil stated that the property is in the R2 Residential district and that the 488 Lowell property is a corner lot and the 820 Duane lot is an interior lot. Mr. Kvpil stated that one minor building permit had been issued for the 488 Lowell property and no previous variations have been granted to either property. Mr. Kvpil stated that the owners could consolidate both lots into one lot, however, the petitioners have chosen to retain two independent zoning lots and are asking for a

variation to allow them to construct a fence on both lots. Mr. Kvapil stated that both lots are of a size that they will remain buildable per the Zoning Code. Mr. Kvapil displayed a survey that indicated the locations of the proposed new and existing fences. He stated that the metal fence is proposed to be 54 inches high which is higher than the required 4 feet (48 inches) and is on the 820 Duane Street lot which doesn't include a principal structure. Mr. Kvapil explained that the new section of fence in the rear of 820 Duane Street requires one variation for a fence on a structure without a principal structure. Mr. Kvapil also explained that the new fence section on 488 Lowell Street is excluded from any variations. Mr. Kvapil displayed two fence designs that the petitioners are considering.

Petitioners' Presentation

John Chereskin, the petitioner, lives at 488 Lowell Avenue. Mr. Chereskin stated that there was a house and a garage on the lot next door with wide open space. He stated they would like some privacy in their rear yard with space for their dog to run.

Responses to Questions from the ZBA

Mr. Kvapil clarified for Mr. Kolar that the front yard of the subject property is on Duane Street. Mr. Kvapil explained for Ms. Ozog that cyclone and/or mesh are allowed in front yards in Glen Ellyn and that those fences must be 50 percent open. Mr. Kvapil explained for Mr. Siligmuller that if the subject lots were consolidated, the front yard would shift to Lowell Avenue. He also explained that the height of the fence to the west is 5 feet high although it should not have been built over 4 feet high and that a pool requires a 4-foot high fence. Mr. Constantino asked what the process would be to undo the consolidation if two zoning lots were consolidated as one zoning lot to allow the construction of a fence, and Mr. Kvapil replied the process would be a simple resubdivision process done administratively in the Planning and Development Department. Mr. Kvapil added that when the lots are consolidated, the variation for the fence would remain.

Mr. Chereskin responded to Mr. Constantino that the landscaping was done approximately one year ago. He added that a portion of the property was used as a staging area last year by Riteway construction, and landscaping of the subject property is currently being completed. Mr. Siligmuller asked why the fence height is being requested at 54 inches, and Mr. Chereskin responded that they would like their fence to match the fence next door but could live with the fence being 4 feet in height. Mr. Chereskin responded to Mr. Constantino that they plan two gates for access to the property. Mr. Chereskin responded to Mr. Constantino that they currently are planning to keep the lots separate because they don't know what their future plans will be. Mr. Chereskin also responded to Mr. Constantino that several neighbors have been supportive regarding the variation request.

Persons in Favor of or in Opposition to the Petition

Kathy Evangelist, 500 Lowell Street, Glen Ellyn, Illinois claimed that her chain link fence is 4 feet but is almost completely covered with bushes. Ms. Evangelist stated that a hardship for the Chereskins' is to keep their dog in the yard and she was definitely in favor of attaching the Chereskins' fence to her own fence. Ms. Evangelist responded to Mr. Constantino that some kids occasionally cut through their yard.

Comments from the ZBA

Chairman Garrity, Mr. Constantino, Mr. Kolar and Mr. Siligmueller were in favor of granting the two variance requests as long as two viable lots were created, however, believed the fence should remain at 48 inches instead of 54 inches as requested by the petitioner. Mr. Constantino also appreciated the support from the petitioners' neighbors for the fence. Ms. Ozog was in favor of a 54-inch fence which she felt would be more aesthetically pleasing as the fence would be connected to the neighbors. Ms. Ozog also expressed a preference for a metal picket fence. Mr. Chereskin stated he was concerned with the portion of the fence on Duane Street and would prefer 54 inches there. Mr. Kolar moved to close the public hearing and Ms. Ozog seconded the motion.

Motions

Two motions were made as follows regarding the subject requests at 488 Lowell Avenue/820 Duane Street. 1. Mr. Constantino moved, seconded by Mr. Kolar, to recommend that the Village Board approve a variation to Section 10-4-1(C) of the Zoning Code as requested by the petitioner to allow the construction of a fence on a vacant zoning lot which is prohibited on a lot with no principal building. 2. Mr. Constantino moved, seconded by Mr. Kolar, to recommend that the Village Board approve a variation from 10-5-5(B)4, Item 11, to allow the construction of a fence that is 54 inches high in the front yard of the lot on 820 Duane Street and 488 Lowell Avenue which exceeds the maximum fence height of 48 inches in a front yard.

Motion 1 carried unanimously with five (5) yes votes as follows: Board Members Constantino, Kolar, Ozog, Siligmueller and Chairman Garrity voted yes.

Motion 2 did not carry with one (1) yes and four (4) no votes as follows: Board Members Constantino, Kolar, Siligmueller and Chairman Garrity voted no; Board Member Ozog voted yes.

Trustee Report

Trustee Ladesic reported on the existing College of DuPage situation.

Staff Report

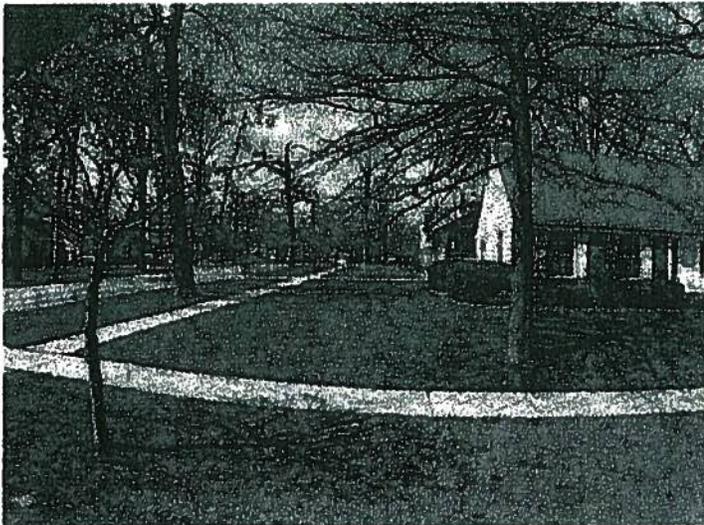
Mr. Kvapil stated that two variations will be heard at the next ZBA meeting. There being no further business before the Zoning Board of Appeals, the meeting was adjourned at 8:41 p.m.

Submitted by:

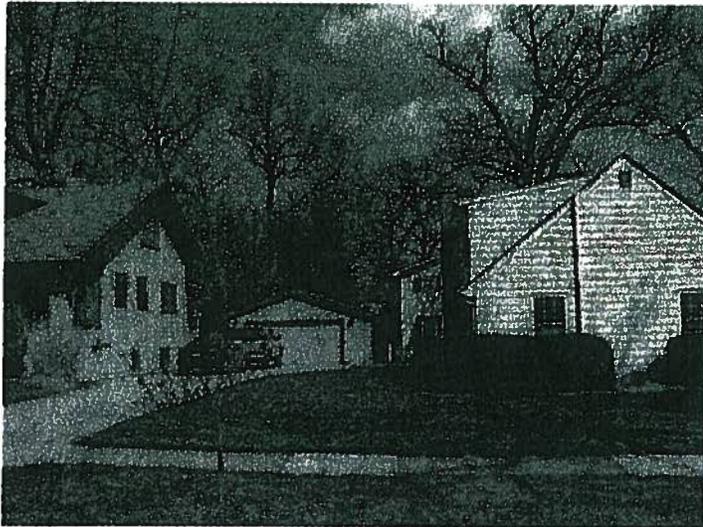
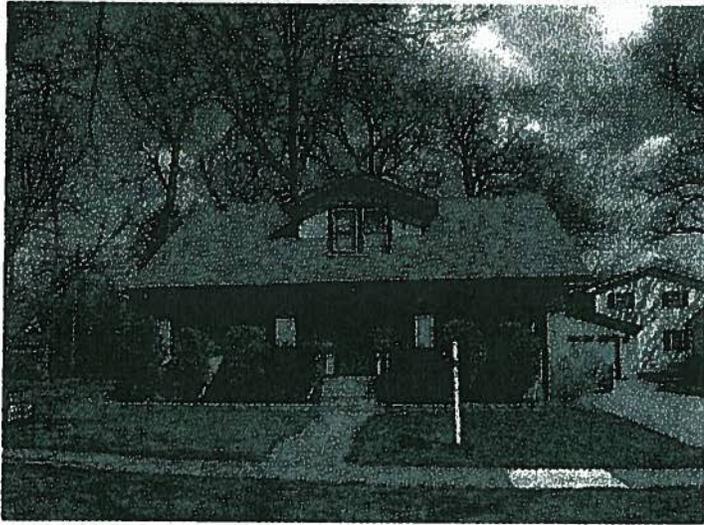
Barbara Utterback
Recording Secretary

Reviewed by:

Joe Kvapil
Building & Zoning Official



488 LOWELL



820 DUANE

Village of Glen Ellyn

Ordinance No. _____

**An Ordinance Approving a Variation from the
Fence Requirements
of the Zoning Code
to Allow a Fence on a Vacant Lot
For Property at 820 Duane Street
Glen Ellyn, IL 60137**

**Adopted by the
President and Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 20_____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 20_____.

Ordinance No. _____

**An Ordinance Approving a Variation from the
Fence Requirements
of the Zoning Code
to Allow a Fence on a Vacant Lot
For Property at 820 Duane Street
Glen Ellyn, IL 60137**

Whereas, John and Jean Chereskin, owners of the property at 488 Lowell Avenue and 820 Duane Street, Glen Ellyn, Illinois, which is legally described as follows:

488 Lowell Avenue-

Lot 4 in Sjoblom's Resubdivision of Lots 6, 7, and 8 in Block 9 in Thain's Addition to Glen Ellyn, a subdivision in Sections 11, 12 and 13 Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat of said Sjoblom's Resubdivision recorded November 14, 1962, as document R62-40804, in DuPage County, Illinois.

PIN: 0512306020

820 Duane Street-

Lot 3 in Sjoblom's Resubdivision of Lots 6, 7, and 8 in Block 9 in Thain's Addition to Glen Ellyn, a subdivision in Sections 11, 12 and 13 Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat of said Sjoblom's Resubdivision recorded November 14, 1982, as document R62-40804, in DuPage County, Illinois.

PIN: 0512306019

have petitioned the President and Board of Trustees of the Village of Glen Ellyn for two variations from the Glen Ellyn Zoning Code:

1. Section 10-4-1(C), to allow the construction of a fence on the vacant zoning lot at 820 Duane Street which is prohibited on a vacant lot with no principal building.
2. Section 10-5-5(B)4 item 11, to allow the construction of a fence 4 feet 6 inches high in the front yards of the properties at 488 Lowell Avenue and at 820 Duane Street that exceeds the

maximum permitted fence height of 4 feet.

Whereas, following due notice by publication in the Glen Ellyn News not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property owners within 250 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted a public hearing on May 10, 2011, at which the petitioners presented evidence, testimony, and exhibits in support of the variation request and no persons appeared in favor of the variation and no persons appeared in opposition thereto; and

Whereas, based upon the evidence, testimony, and exhibits presented at the public hearing on May 10, 2011, the Zoning Board of Appeals adopted findings of fact and voted on two motions:

1. to approve the Variation to Section 10-4-1(C), which carried by a vote of five (5) "yes" and zero (0) "no," resulting in a recommendation for approval as set forth in its draft Minutes dated May 10, 2011, appended hereto as Exhibit "A",
2. to approve the Variation to Section 10-5-5(B)4 item 11 which failed to carry by a vote of one (1) "yes" and four (4) "no," resulting in a recommendation for denial as set forth in its draft Minutes dated May 10, 2011, appended hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees have reviewed the exhibits and evidence presented at the aforementioned public hearing and have considered the findings of fact and recommendations of the Zoning Board of Appeals; and

Whereas, the President and Board of Trustees make the following findings of fact:

A. That the plight of the owner is due to unique circumstances, since they are subject to the nuisance of pedestrians often walking across the corner property and the nuisance of dogs on their properties due to free access;

B. That the variations, if granted, will not alter the essential character of the locality since the proposed fence is almost identical to the existing fence of the adjacent neighbor and a typical residential type and design;

C. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property, since it is intended to improve the security and privacy on the property;

D. That the practical difficulty or particular hardship has not been created by any persons presently having an interest in the property since no significant changes to the property have been made by the current owners;

E. That the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located since the proposed fence meets all other zoning regulations;

F. That the variation will not diminish or impair property values within the neighborhood since it is a typical and reasonable improvement to residential property;

Whereas, the President and Board of Trustees, based on the aforementioned findings of fact, find it appropriate to grant one of the two variations presented to the Zoning Board of Appeals.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The draft minutes of the May 10, 2011 Glen Ellyn Zoning Board of Appeals meeting, Exhibit "A" appended hereto, are hereby accepted, and the findings of fact and conclusions

set forth in the preambles above are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Based upon the above findings of fact, the President and Board of Trustees hereby approve a variation from the Glen Ellyn Zoning Code, Section 10-4-1(C), to allow the construction of a fence on the vacant zoning lot which is prohibited on a vacant lot with no principal building at 820 Duane Street, Glen Ellyn, Illinois, which is legally described as follows:

820 Duane Street-

Lot 3 in Sjoblom's Resubdivision of Lots 6, 7, and 8 in Block 9 in Thain's Addition to Glen Ellyn, a subdivision in Sections 11, 12 and 13 Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat of said Sjoblom's Resubdivision recorded November 14, 1982, as document R62-40804, in DuPage County, Illinois.

PIN: 0512306019

Section Three: This grant of variation to construct a fence is conditioned upon the construction being completed in substantial conformance with the plans and the Application for Variation received by the Planning & Development Department received and signed on April 22, 2011 and the testimony and exhibits provided at the May 10, 2011 Zoning Board of Appeals public hearing.

Section Four: The Building and Zoning Official is hereby authorized and directed to issue building permits for the subject property, consistent with the variation granted herein, provided that all conditions set forth hereinabove have been met and that the proposed construction is in compliance with all other applicable laws and ordinances. This grant of variation shall expire and become null and void twenty four (24) months from the date of passage of this Ordinance unless a building permit to begin construction in reliance on this variation is applied for within said twenty four (24) month time period and construction is continuously and vigorously pursued provided,

however, the Village Board, by motion, may extend the period during which permit application, construction, and completion shall take place.

Section Five: The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance approving the variation to be recorded with the DuPage County Recorder of Deeds.

Section Six: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owner or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 10-10-18 "A" and "B" of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____).

X:\Plandev\BUILDING\ZBA\ORDINANCE\Lowell488-fence.doc



NOTICE OF PUBLIC HEARING

John and Jean Chereskin, owners of the properties at 820 Duane Street and 488 Lowell Avenue, are requesting a public hearing for two variations of the Glen Ellyn Zoning Code. The owners would like to construct a fence in the front yard of both adjacent properties which is not permitted on the vacant zoning lot at 820 Duane Street and exceeds the maximum height limitation for a fence in a front yard on both lots. The Glen Ellyn Zoning Board of Appeals will conduct a public hearing to consider these Variations on **May 10, 2011** at 7:30 p.m. on the third floor in the Civic Center, 535 Duane Street, Glen Ellyn, Illinois. Anyone is welcome to attend.

The property owners are requesting approval of two variations from the Glen Ellyn Zoning Code as follows:

1. Section 10-4-1(C) to construct a fence on the vacant zoning lot at 820 Duane Street which is prohibited on a lot with no principal building.
2. Section 10-5-5(B)4 Item 11 to construct a fence that is 54 inches high in the front yard of lots 820 Duane Street and 488 Lowell Avenue which exceeds the maximum fence height of 48 inches in a front yard.

These properties are zoned R2, Residential District, and are legally described as follows:

820 Duane Street-

Lot 3 in Sjoblom's Resubdivision of Lots 6, 7, and 8 in Block 9 in Thain's Addition to Glen Ellyn, a subdivision in Sections 11, 12 and 13 Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat of said Sjoblom's Resubdivision recorded November 14, 1982, as document R62-40804, in DuPage County, Illinois.

PIN: 0512306019

488 Lowell Avenue-

Lot 4 in Sjoblom's Resubdivision of Lots 6, 7, and 8 in Block 9 in Thain's Addition to Glen Ellyn, a subdivision in Sections 11, 12 and 13 Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat of said Sjoblom's Resubdivision recorded November 14, 1962, as document R62-40804, in DuPage County, Illinois.

PIN: 0512306020

Plans related to the proposed addition are available for public review in the Planning and Development Department, Civic Center, 535 Duane Street, Glen Ellyn, Illinois. If you have questions, please contact Joe Kvapil, Building & Zoning Official, at (630) 547-5244. For individuals with disabilities who have questions regarding the accessibility of the meeting or facilities, contact Harold Kolze, ADA Coordinator, at (630) 547-5209.

(Published in the Glen Ellyn News on Thursday, April 21, 2011)

X:\Plandev\BUILDING\ZBA\PUBLIC NOTICE\LOWELL488and DUANE820-FENCE.doc

VILLAGE OF GLEN ELLYN
535 Duane Street
Glen Ellyn, Illinois 60137
(630) 547-5250



APPLICATION FOR VARIATION

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Zoning Code (Ordinance No. 3617-Z, as amended), as described in this application.

I. APPLICANT INFORMATION:

(Note: The applicant must comply with Section 10-10-10(B) of the Zoning Code).

Name: JOHN AND JEAN Chruskin

Address: 488 Lowell Avenue

Phone No.: 630.790.3970

Fax No.: N/A

E-mail: JACHRUSKINEAOL.COM

Ownership Interest in the Property in Question: _____

II. INFORMATION REQUIRED BY SECTION 10-10-10(B) OF THE ZONING CODE, IF APPLICABLE:

NOTE: All parties, whether petitioner, agent, attorney, representative and or organization et al. must be fully disclosed by true name and address in compliance with Section 10-10-10(B) of the Zoning Code. Disclosure forms are attached for your convenience.

Name and address of the legal owner of the property (if other than the applicant):

Name and address of the person or entity for whom the applicant is acting (if the applicant is acting in a representative capacity):

Is the property in question subject to a contract or other arrangement for sale with the fee owner? (Circle "Yes" or "No")

YES

NO

If YES, the contract purchaser must provide a copy of the contract to the Village and must either be a co-petitioner to this application or submit the attached Affidavit of Authorization with the application packet.

Is the property in question the subject of a land trust agreement? (Circle "Yes" or "No")

YES

NO

If YES, (1) either the trustee must be a co-petitioner or submit the attached Affidavit of Authorization from the trustee to represent the holders of the beneficial interests in the trust and (2) the applicant must provide a trust disclosure in compliance with "An Act to Require Disclosure of All Beneficial Interests", Chapter 148, Section 71 et seq., Illinois Revised Statutes, signed by the trustee.

III. PROPERTY INFORMATION:

Common address: 820 DUANE Street

Permanent tax index number: 05-12-306.019

Legal description: 023 TRAINS ADD GE

SIOBLOMS RESUBDIVISION LT 3

Zoning classification: _____

Lot size: 100.14 ft. x 112.74 ft. Area: 11145 sq. ft.

Present use: VACANT

IV. INFORMATION REGARDING THE VARIATION(S) REQUESTED:

Description of the variation(s) requested (including identification of the Zoning Code provisions from which variation is sought) and proposed use(s):

- To CONSTRUCT A FENCE ON A VACANT ZONING lot at 820 DUANE Street which is prohibited under zoning code section 10.4.1(c) on a lot with no principal building
- To construct a fence that is 54 inches high in the front yard which is prohibited under zoning code section 10.5.5(B) 4 item 11 which limits the fence to 48 inches

Estimated date to begin construction: TBD

Names and addresses of any experts (e.g., planner, architect, engineer, attorney, etc.):

N/A

V. EVIDENCE RELATING TO ZONING CODE STANDARDS FOR A VARIATION:

The following items are intended to elicit information to support conclusions by the ZBA or PC and the Village Board that the required findings/standards for a variation under the Zoning Code have been established and met. Therefore, please complete these items carefully.

A. Standards Applicable to All Variations Requested:

1. Provide evidence that due to the characteristics of the property in question, there are practical difficulties or particular hardship for the applicant/owner in carrying out the strict letter of the Zoning Code:

N/A

2. a. Provide evidence that the property in question cannot yield a reasonable return if permitted to be used under the conditions allowed by the Zoning Code (i.e., without one or more variations):

N/A

OR

- b. Provide evidence that the plight of the applicant/owner is due to unique circumstances relating to the property in question:

N/A

3. Provide evidence that the requested variation(s), if granted, will not alter the essential character of the locality of the property in question:

N/A

- B. For the purpose of supplementing the above standards, the ZBA or PC, in making its recommendation that there are practical difficulties or particular hardships, shall also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:

1. Provide evidence that the particular physical surroundings, shape or topographical condition of the property in question would bring particular hardship upon the applicant/owner as distinguished from a mere inconvenience if the strict letter of the Zoning Code were to be carried out:

N/A

2. Provide evidence that the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district:

N/A

3. Provide evidence that the purpose of the variation is not based exclusively upon a desire to make more money out of the property in question:

N/A

4. Provide evidence that the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property in question or by the applicant.

N/A

5. Provide evidence that the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property in question is located

N/A

6. Provide evidence that the proposed variation will not:

a. Impair an adequate supply of light and air to adjacent property;

N/A

b. Substantially increase the hazard from fire or other dangers to the property in question or adjacent property;

N/A

c. Otherwise impair the public health, safety, comfort, morals or general welfare of the inhabitants of the Village;

N/A

d. Diminish or impair property values within the neighborhood;

N/A

e. Unduly increase traffic congestion in the public streets and highway;

N/A

f. Create a nuisance; or

N/A

g. Results in an increase in public expenditures.

N/A

7. Provide evidence that the variation is the minimum variation that will make possible the reasonable use of the land, building or structure.

N/A

8. Please add any comments which may assist the Zoning Board of Appeals of Appeals in reviewing this application.

N/A

VI. EVIDENCE RELATING TO FLOOD HAZARD VARIATION REQUESTS

The following items must be completed only if the requested variation is from Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations.) If no such variation is being requested, the applicant should skip this section and complete Section VII below.

- A. Items applicable only to variation requested from the requirements of Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations) that, if granted, would result in a structure not being protected to the elevation of the base flood.

1. Provide evidence that the structure is to be located on a lot contiguous to and surrounded by lots with existing structures constructed below the base flood level.

N/A

2. Provide evidence that the applicant has acknowledged that (a) such construction below the base flood level will increase the risk to life and property and that the applicant proceeds with knowledge of these risks; and (b) any variation is contingent upon the applicant obtaining approval from other agencies having jurisdiction when the variance violates the requirements of such agencies.

N/A

- B. Items applicable only to variations requested from the requirements in Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations) that, if granted, would significantly impede or increase the flow and passage of floodwaters.

1. Provide evidence that the use will not result in an increased flood height greater than 0.1 feet within the designated regulatory floodway.

N/A

2. Provide evidence that the resulting increase in the base flood elevations will not affect any existing structures or utilities.

N/A

3. Provide evidence that the owners of the properties affected by the increased base flood elevation are compensated for the resulting effect on property values, and they give their written agreement to granting the variation.

N/A

4. Provide evidence that the resulting increased flood elevations will not affect any flood protection structures.

N/A

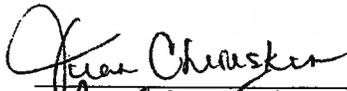
VII. CERTIFICATIONS, CONSENT AND SIGNATURE(S)

I (We) certify that all of the statements and documents submitted as part of this application are true and complete to the best of my (our) knowledge and belief.

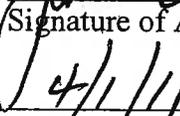
I (We) consent to the entry in or upon the premises described in the application by any authorized official of the Village of Glen Ellyn.

I (We) certify that I (we) have carefully reviewed the Glen Ellyn Zoning Variation Request Package and applicable provisions of the Glen Ellyn Zoning Code.

I (We) consent to accept and pay the cost to publish a notice of Public Hearing as submitted on an invoice from the publishing newspaper. I (we) understand that our request will not be scheduled for a Village Board agenda until and unless this invoice is paid.



Signature of Applicant(s)



Date filed

MATERIALS INCLUDED:

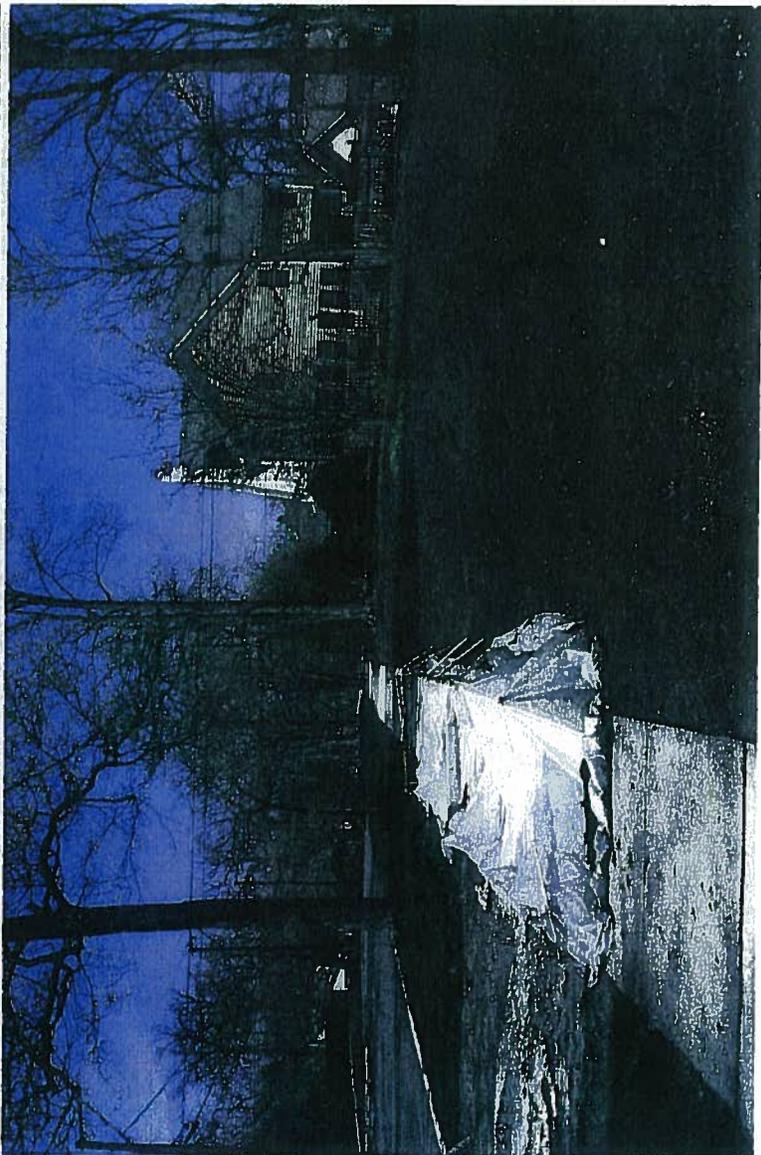
<u>ITEM</u>	<u>CODE REFERENCE</u>	
1. Properly completed application	10-10-10(A)1 10-10-12(A)5	<u>✓</u> <u> </u>
2. Fee Paid	Ord. No. 1904-Z	<u>✓</u>
3. Escrow (for Plan Commission cases)	VC – 4-1-4 (H)	<u>N/A</u>
4. Proof of ownership	10-10-10(B)	<u>✓</u>
5. Current Plat of Survey + floodplain determination (in writing)	10-10-12(E) 10-6-3	<u>✓</u> <u>N/A</u>
6. Legal description of property (may be included in No. 4)	10-10-12(A)2	<u>✓</u>
7. A description of the proposed use and/or Variation, on a dimensioned site plan or plat, with the outline of the building(s). The site plan or plat need not be prepared by an architect or engineer. (Elevations [drawings or exterior walls] are requested).	10-10-12(A)4	<u> </u>
8. Petition signed by neighbors (all within 250 feet)	Optional	<u>N/A</u>
9. Reimbursement of Fees Agreement (for Plan Commission cases)	VC – 4-1-4 (H)	<u>N/A</u>

← SW corner House →



South east fence corner

← South fence line



SE FENCE CORNER IS
LOT CORNER



SE CORNER - MURPHY ↑

← NE CORNER - MURPHY

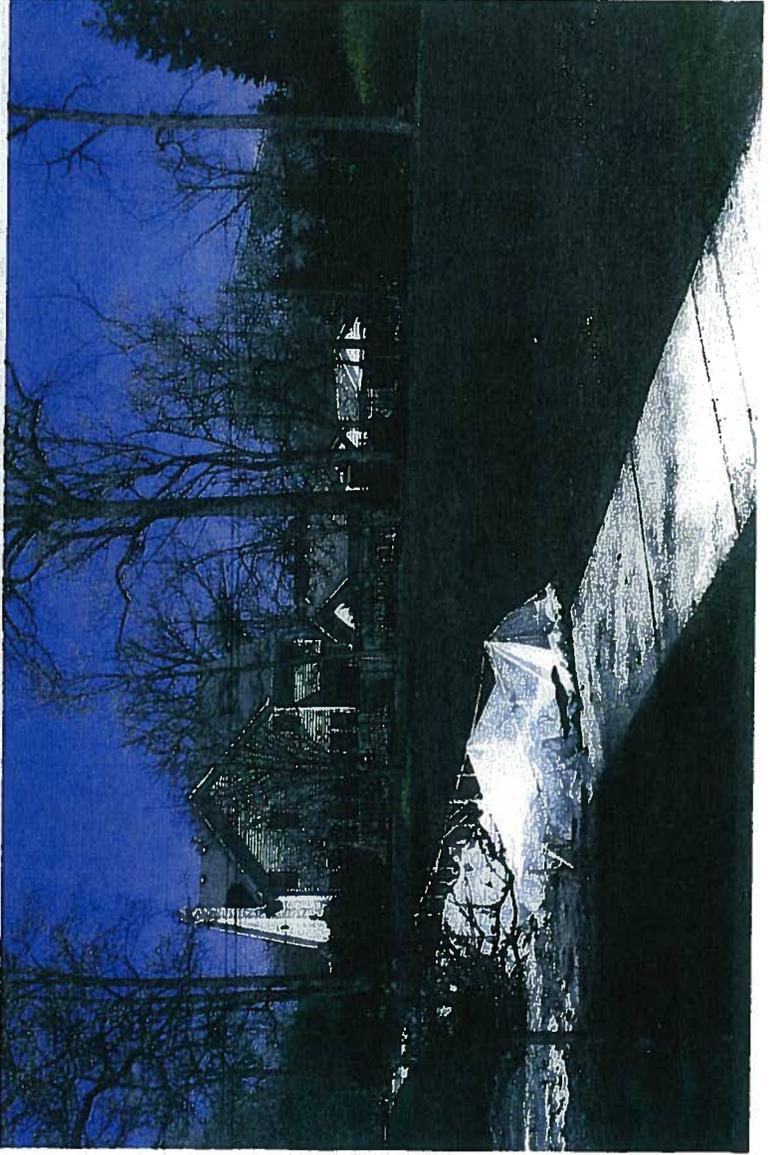
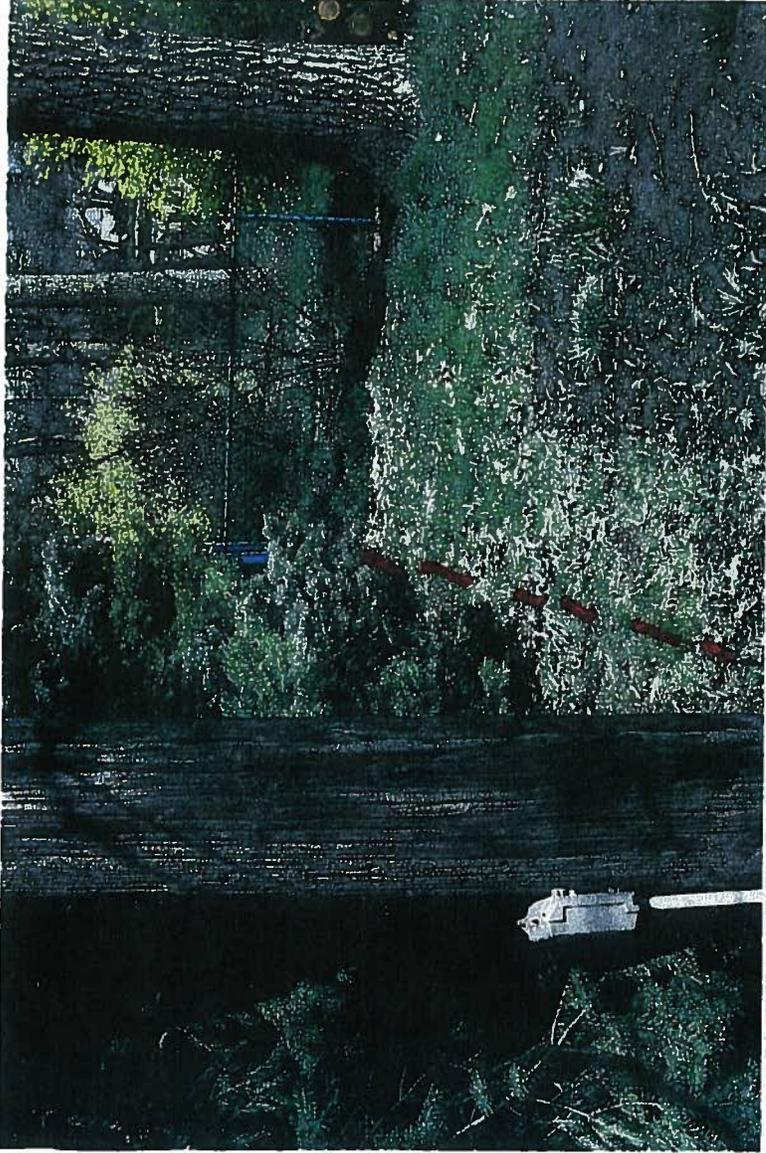


← West fence line



sw corner - orange list ↓

← View of Property





- SE CORNER - EVANGELIST



VIEW OF PROPERTY



- NW CORNER HOUSE



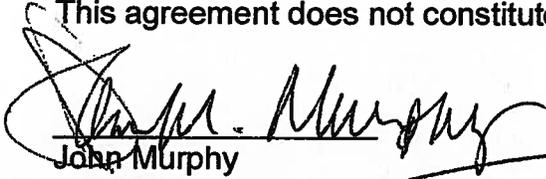
- PROPERTY FENCE LINE - EAST

April 25, 2011

To Whom It May Concern:

John and Jean Chereskin residing at 488 Lowell Avenue have discussed their plans to install a fence on the adjoining properties [488 Lowell Avenue and 820 Duane Street]. We have also agreed to allow the Chereskins to join their fence to our existing fence at the southeast and northeast corners.

This agreement does not constitute approval to move any property lines.


John Murphy


Bari Murphy

489 Bryant Avenue
Glen Ellyn, Illinois 60137

MEMORANDUM

TO: Terry Burghard, Interim Village Manager

FROM: Staci Hulseberg, Planning and Development Director *SH*
 Michele Stegall, Village Planner *MJS*
 Michael Strong, Planning Intern *MS*

DATE: June 20, 2011

FOR: June 27, 2011 Village Board Meeting

RE: **Marcel's (488-490 Main Street)
 Downtown Retail and Façade Application**

BACKGROUND

On May 1, Village staff assumed administration of the Downtown Interior Improvement Grant Program and the Commercial Façade Improvement Grant Program which were previously managed by the Glen Ellyn Economic Development Corporation (EDC). The purpose of these grants is to provide financial assistance to new businesses with eligible improvements. Marcel's is a new culinary and kitchen store whose owner, Jill Foucre, applied for business assistance from the EDC on November 18, 2010, for funding assistance from both grant programs for her proposed new store at 488-490 Main Street. Marcel's is currently planned for a September 1, 2011, store opening. On January 20, 2011, the EDC Board approved (see attached EDC Board minutes) \$30,000 in grant funding for Marcel's, including a \$20,000 Retail Grant (application attached) and a \$10,000 Façade Grant (application attached). Half of this amount, \$15,000, was to be paid with encumbered funds from FY 10-11 (\$12,341 from the Village and \$2,659 from the EDC). Due to budgetary issues, the residual amount of \$15,000 was preliminarily approved to be paid out in FY 2012 depending on the EDC's budget. With the Village now administrating the grant programs it would be our responsibility to fund the remainder of the previously approved grant if we concur with the action taken by the EDC.

ISSUES

Since the administrative transition of the grant programs to the Village, some changes have been made to the grant programs. The Village reduced the total amount of reimbursement available for the Downtown Interior Improvement Grant from \$20,000 to \$15,000 to allow for more businesses to benefit from the program. In the case of Marcel's, the EDC Board approved the maximum grant amounts based on the provisions of the EDC's grant program. Based on the Village's new program criteria, Marcel's would only be eligible for a total of \$25,000 (\$15,000 Interior Retail Grant, \$10,000 for Façade). However, since there was a previous agreement to fund the project at \$30,000 and this is a high priority anchor recruitment in the downtown, Staff

is recommending that the Village Board fund the entire outstanding \$15,000 grant amount based on the EDC's prior decision on this grant request.

Staff currently forecasts \$87,220 to be requested through the grant programs by the end of summer. A summary spreadsheet of the Village Grant Programs is attached. Therefore, it is feasible that available grant funding for FY 11-12 could be depleted within the next couple of months.

ACTION REQUESTED

The EDC Board unanimously approved a combined total of \$30,000 assistance through the Retail Grant and Façade Grant for Marcel's on January 20, 2011. Half of this amount, \$15,000, was funded through the EDC's program last fiscal year. It is staff's recommendation that the Village Board honor the EDC's prior commitment and fund the remaining balance of \$15,000 to Marcel's.

ATTACHMENTS

- EDC Board Minutes from January 20, 2011
- Marcel's Retail Improvement Grant Application
- Marcel's Façade Improvement Grant Application
- EDC Letter dated March 30, 2011
- FY 11-12 Village Grant Programs Summary

CC: Janie Patch, Glen Ellyn Economic Development Corporation
Joe Costello, Costello Jewelry Company

MINUTES
GLEN ELLYN ECONOMIC DEVELOPMENT CORPORATION
January 20, 2011
Glen Ellyn Civic Center, Room 301
7:00 a.m.

Attendance:

Board Members:

- ☒ Neil Dishman, President
- ☒ Thom Martin, Vice President
- ☒ Will Grosch, Treasurer
- ☒ Doug Armantrout, Secretary
- ☒ Gary Mayo
- ☒ Jodi Herbold
- ☒ Grant Kief
- ☒ Paul O'Neill

Ex-Officio Board Members:

- ☒ Mark Pfefferman, Village President
- ☒ Staci Hulseberg, Director, Planning & Development
- ☒ Rob Kelley, Chamber President

Interim Village Manager:

- ☒ Terry Burghard

EDC Executive Director:

- ☒ Janie Patch

1. Call to Order: President Neil Dishman called the meeting to order at 7:06 a.m.
2. Welcome New Directors: Will Grosch and Paul O'Neill were welcomed as new directors. Terry Burghard was also welcomed as the Interim Village Manager.
3. Approval of Minutes: Gary Mayo moved and Jodi Herbold moved seconded the motion to approve the minutes for December 16, 2010. The motion passed with unanimous consent.

4. Treasurer's Report:

The following balances existed as of December 31, 2010:

Total cash and bank accounts	\$ 103,936.26
Overall balance	\$ 104,113.70

Doug Armantrout moved and Thom Martin seconded the motion to approve the monthly financial report for December 31, 2010. The motion passed with unanimous consent.

5. Election of Officers: The following directors were nominated. Jodi Herbold moved and Gary Mayo seconded the motion to approve the following officer posts on the Board. The motion passed with unanimous consent:

President – Neil Dishman
Vice President – Thom Martin

Treasurer – Will Grosch
Secretary – Doug Armantrout

6. Façade Grant Application – Marcel's Culinary, 490 Main: A new anchor retailer for the downtown plans to offer cookware, tableware, table linens, and specialty packaged foods, and also feature cooking classes for recreational cooks of all ages. The business owner is seeking maximum grant funding from the EDC including a \$20,000 Retail Grant and a \$10,000 Façade Improvement Grant.

The proposed kitchen store with cooking classes addresses our highest priority downtown recruitment target. The EDC office has been working with the business owner since early August 2010. The potential for EDC grant assistance has already served to help focus the preferred location for the new kitchen store to Glen Ellyn.

Very recently, the business owner modified her strategy toward purchasing rather than leasing property. At the December 2010 meeting, the EDC Board discussed the extraordinary opportunity to facilitate the entry of this highly desirable retail use. A program exception was approved to allow this business owner to submit for grant review once under contract for property purchase. The business owner currently is under contract to purchase the property at 488-490 Main Street with the closing expected on or before mid-February.

The submitted applications are complete regarding the requirements for business planning and financial disclosure. Signed work contracts for the interior and exterior improvements are not available at this time. Final drawings for the interior build out will not be completed till after the closing and demolition have taken place. According to the timetable planned, signed construction contracts will be available by early May. The business owner is requesting that the EDC work with her on a placeholder for grant assistance under this scenario.

In discussion, Board members had no concerns with the merits of the business plan. The only concern is external regarding the uncertain funding future. Options for how to work with the kitchen store were reviewed.

Gary Mayo moved and Thom Martin seconded the motion to approve maximum funding of a \$20,000 Retail Grant and a \$10,000 Façade Grant for Marcel's at 488-490 Main with the first half (\$15,000) approved using the available funds balance and the second half (\$15,000) contingent on funds availability next fiscal year beginning May 1. Additional contingencies affecting all grant funding for Marcel's include that the property purchase must close by one week prior to the March EDC Board meeting (by March 10), and the remaining application submittal requirements must be completed. The motion passed with 7 in favor and 1 abstention (Will Grosch). The approval assigns the remaining Village supplemental funds of \$12,341 available in the current budget.

7. Recruitment Website Improvements, Phase 2: Janie Patch has worked with the website programmer on a strategy to upgrade the content management system (CMS), refresh the website design to match refocused marketing goals, add new functionality, and engage the next steps for search engine optimization (SEO). The work has begun based on available funds in the Website Budget so that valuable time is not lost. Board approval is needed to transfer funding to support the balance of the scope of work.

Doug Armantrout moved and Will Grosch seconded the motion to approve transfer of \$1,750 from the Project Development Budget to the Website Budget to support Phase 2 of website improvements. The motion passed with unanimous consent.

8. Business Assistance Grant Program Topic – Lease Commitment by Applicant: Time on the February agenda will be set aside for further discussion on this topic. At present, an executed lease must accompany applications for retail build out assistance.

9. Adjournment: The meeting ended at 8:41 a.m.

10. Next Meeting Date: **February 16, 2011 ** 7:00 a.m.**

***Note one-time rescheduling of regular monthly meeting day*

Attachments:

1. EDC Board of Directors Meeting Agenda dated 1/20/11
2. EDC Financial Report dated 12/31/10
3. Memo from Janie Patch to EDC Board re Business Assistance Grant Applications for Marcel's Culinary, 488-490 Main, 1/10/11
4. Memo from Janie Patch to EDC Board re Website Plan – Search Engine Optimization Phase 2 and Site Design Refresh, 1/10/11
5. December 2010 Public Relations Activity Report, 1/12/11

Doug Armantrout, Secretary

**GLEN ELLYN ECONOMIC DEVELOPMENT CORPORATION
Downtown Retail Grant Program Application**

REQUIRED SUBMITTALS WITH APPLICATION:

1. Signed lease, committing to minimum of a 3-year lease term is required for all new businesses
2. Signed vendor contract(s) with detailed costs for each proposed improvement
3. Consent from the building owner for proposed improvements, by signature on this form
4. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
5. Digital photos depicting the interior areas where proposed improvements will take place

BUSINESS OWNER INFORMATION

Business Owner Name: Jillian R. Foucre and Robert S. Bye
Home Address: 314 Greenfield, Glen Ellyn, IL 60137
Business Name: Marcel's Culinary, Inc.
Business Address: 488-490 N. Main Street, Glen Ellyn, IL 60137
Business Phone: Not Available
Other Phone: 630-399-5871
Email Address: jrfoucre@gmail.com
Fax Number: Not Available
Estimated Opening Date of Business: September, 2011

PROPERTY OWNER INFORMATION

Property Owner Name: Same as business owners*
Address: _____
Phone: _____
Email Address: _____

**Under contract; closing expected on or before 2/15/2011*

BUSINESS DEVELOPMENT, OPERATION AND CONTRIBUTIONS

Please use a separate sheet to type brief responses for the required business information below:

1. Description of your business and the related industry
2. Features and advantages of your product such as quality, competitive advantage, proprietary position, and future potential
3. Description of your business development status and tasks including difficulties, risks, and costs
4. Operational considerations including business location, facility requirements, needed physical improvements, operational strategy, and labor force
5. Credentials and experience of business owner and management assistance
6. Timing of critical activities before opening/expanding such as company incorporation, space built-out, supplies ordered, employees hired, and opening date
7. Timing of critical activities after opening/expanding such as product/service extension
8. Projected tangible benefits to Downtown Glen Ellyn from the business activity including how the business will contribute to the downtown retail mix, shopper traffic, extended store hours, number of jobs created, etc.

Applications requesting over \$2,500 in grant assistance must also provide the following business information on a separate typed sheet:

1. Market research and analysis including a definition of your customers and markets, market size, market trends, competition, and estimated market share
2. Marketing strategy including pricing, sales tactics, service and warranty policies, advertising, public relations, and promotions
3. How will you respond to critical risks and problems such as price cutting by competitors, unfavorable industry-wide trends, operating cost overruns, low sales, difficulties obtaining inventory or supplies, difficulty in obtaining credit, and lack of trained labor?

4. Financial Information:

A. Applications for a New Retail Business Grant must include:

1. Profit and loss forecasts for 3 years (first year monthly)
2. Cash flow forecast for 3 years
3. Pro Forma balance sheet at start-up, semi-annually in first year, and at the end of 3 years
4. Provide a detailed explanation of:
 - a. Any established credit facilities (personal or business) which the proposed business will rely on during the first 3 years of operation and a contact name where the credit facilities are established.
 - b. What cash or cash equivalents are available to the proposed business to support the 3-year forecast?

B. Existing Retail Business applicants:

1. Profit and loss statement for the past year
2. Cash flow forecast for 2 years
3. Provide a detailed explanation of:
 - a. Any established credit facilities (personal or business) which the proposed business will rely on during the next 2 years of operation and a contact name where the credit facilities are established.
 - b. What cash or cash equivalents are available to the proposed business to support the 2-year forecast?

CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Glen Ellyn EDC Downtown Retail Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements assisted by the Retail Grant Program are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Glen Ellyn Economic Development Corporation and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees.

William R. Fucci
Applicant Name (PRINT)

[Signature]
Applicant Signature

1/11/2011
Date

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Property Owner Name (PRINT)

Property Owner Signature

Date

*****Office Use Only*****

Application is: _____ Approved

_____ Denied

EDC Board President

Date

EDC Executive Director

Date

**GLEN ELLYN ECONOMIC DEVELOPMENT CORPORATION
Downtown Retail Grant Program**

SUBMITTAL FOR REIMBURSEMENT

Please submit the following information to the EDC office once approved work is complete for grant payment:

- This signed certification
- The completed grant close out check list (form provided by EDC office)
- Copies of invoices stamped "PAID" from all contractors, companies, individuals
- Proof of payment limited to copies of canceled checks and/or credit card receipts
- Digital Photos depicting the interior improvements emailed to info@glenellynedc.com
- A signed and notarized affidavit form provided by the EDC

CERTIFICATION

I, the undersigned, warrant that all representations of the application submitted under the program are true and accurate and that there has been no material change which would in itself or cumulatively with other events impair the profitable functioning of my business operation. All agreements, warranties and representations made to the Glen Ellyn EDC are true at the time they were made and shall remain true at the time of submittal for reimbursement under the program. The improvements assisted by this program are permanent and will remain with the building. I will display the EDC Assistance plaque in public at my business/property for one year. The Glen Ellyn EDC may in its sole option cancel its assistance commitment either in whole or in part.

Applicant Name (PRINT)

Applicant Signature

Date

1. Description of your business and the related industry

Marcel's is a new retail and service business to be located in Glen Ellyn, Illinois, an affluent suburb approximately 25 miles west of Chicago. Marcel's will sell retail cookware, tableware, table linens, and specialty packaged foods and will also feature cooking classes for recreational cooks of all ages in a variety of specialties.

This business is considered primarily as part of the retail industry and could be classified as NAICS code 452990 – All Other General Merchandise Stores or NAICS code 453998 – All Other Miscellaneous Store Retailers. Marcel's will be structured as a Subchapter S corporation.

Marcel's will be a destination for consumers interested in fine cookware, tableware and related products and for the unique class offerings for those seeking entertainment and social activities as well as a chance to learn new skills. Marcel's will offer products in the following categories:

- Cookware, Bakeware, Cutlery and Cooking/Baking Implements
- Tableware (primarily serving pieces)
- Table Linens
- Fine paper tableware
- Shelf Stable Food (olive oils, vinegars, artisanal salts, chutneys, etc)
- Selected gift items

The business will also offer services in the form of cooking classes. These classes will be in both demonstration and hands on formats and will include skills classes, complete menus, and subscription series programs. There will be a variety of audiences targeted, including classes for experienced and inexperienced cooks; children and teens; and targeted adult demographics such as singles, couples, and seniors. Private events and parties will also be offered as will corporate and other team-building functions. The classes will be taught by a variety of local chefs and experienced cooks and will include cross-marketing and partnership opportunities with local restaurants. A selection of fine wines and beers will be available, in some cases as part of the class purchase package and in others for purchase by the glass.

Other services that will be offered will include knife sharpening, gift certificates, bridal registry, and gift wrapping.

2. Features and advantages of your product such as quality, competitive advantage, proprietary position, and future potential

The Chicagoland area has eight businesses that offer both the retail and class components of this business but only two of them are in DuPage County (Sur la Table in Naperville and Fuller's Second Floor in Hinsdale) and both are 10 miles or greater distance from the preferred location of downtown Glen Ellyn (see Table 1 below). In addition, the Glen Ellyn Economic Development Commission has identified as the primary retail niche they seek "Kitchen Store – cookware, kitchen gadgets, specialty foods, tableware, cooking classes a plus" (source: <http://www.glenellynedc.com>). In fact, each of the communities researched has indicated a strong desire to attract this type of business to their downtown areas.

Table 1:

Name	Location	Distance in Miles from Downtown		
		Glen Ellyn	Downers Grove	Elmhurst
Fuller's Second Floor	Hinsdale	15.1	4.6	7.1
Sur la Table	Naperville	10.0	7.9	18.2

3. Description of your business development status and tasks including difficulties, risks, and costs

A formal business plan has been completed, along with complete financial projections. The plan has been reviewed by bankers, representatives from an SBA lender, SCORE counselors, Planning and Development Leadership from the Village of Glen Ellyn, our accountant, and selected successful entrepreneurs. The consistent feedback has been that the plan is thorough, well researched, and balanced and one of the bankers indicated it was the best small business plan he had seen.

Current activities include,

- Acquisition of the property at 488-490 N. Main Street. It is under contract and expected to close on or before 2/15/2011.
- Securing a mortgage and new business loan from Community Bank of Glen Ellyn/Wheaton. This is currently in underwriting and all indications are that the loan will be approved.
- Development of full timeline and implementation plan, with targeted opening date of September 2011 (contingent upon timely closing, acquisition of building permits, and timely construction process).

Startup expenses are estimated at over \$500,000, not including acquisition of the property.

4. Operational considerations including business location, facility requirements, needed physical improvements, operational strategy, and labor force

As referenced above, the business will be located in the retail space at 488-490 N. Main Street. Significant interior improvement work will be done to upgrade the space for retail and also create the kitchen area for classes. The buildout will include general retail space improvement (lighting, interior and exterior upgrades, cash wrap, ADA compliant restroom upgrades) as well as the installation of a full working kitchen that will accommodate 12 customers for hands-on cooking classes (potentially more for demonstration or other events). The kitchen build out will require significant upgrades to existing plumbing, electrical, and other infrastructure components. It will also require commercial grade appliances including refrigerator, standalone freezer, 6-burner cooktop, double oven, high speed dishwasher, ventilation hood, and other components as required by the health department, such as a mop sink, handwashing sink, and triple compartment sink, etc.

Marcel's will operate with a combination of full time and part time staff, contract workers, and outsourced professional services.

Initial purchasing will be a key priority as it is critical that the store is fully stocked prior to opening. Vendor relationships will need to be established and contacts have been made with several key manufacturers such as Le Creuset, Rosle, All-Clad, Emile Henry, Staub, etc. Preliminary data has been collected reflecting initial order minimums, reorder minimums, and other requirements to establish new accounts. This data has been incorporated into the financial model including initial inventory levels and distribution of inventory across the primary product lines. The costs of shipping have also been included in the financial model.

5. Credentials and experience of business owner and management assistance

Ms. Foucre, who will be primarily running the business, has over 31 years of senior management experience in Fortune 100 companies, with a focus on operations, finance, technology, project management, quality, and performance improvement. While she does not have retail experience, she has significant business acumen, leadership ability and the knowledge to surround herself with those who have the skill sets she does not. This will include targeting specific expertise in the form of retail purchasing, inventory management, etc and expertise developing the programs for the cooking classes and marketing events.

6. Timing of critical activities such as company incorporation, space built-out, supplies ordered, employees hired, opening date, product/service extension, and future expansion

Company incorporation has been completed as of 1/5/2011 as Marcel's Culinary, Inc. As mentioned earlier, the implementation plan will detail the other activities mentioned with a targeted opening date of September 2011. The initial buildout plan is depicted below.

Buildout Overview				February							April							June							August																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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/17	4/24	4/30	5/7	5/14	5/21	5/28	6/4	6/11	6/18	6/25	7/2	7/9	7/16	7/23	7/30	8/6	8/13	8/20	8/27	9/3	9/10	9/17	9/24	10/1	10/8	10/15	10/22	10/29	11/5	11/12	11/19	11/26	12/3	12/10	12/17	12/24	12/31	1/7	1/14	1/21	1/28	2/4	2/11	2/18	2/25	3/4	3/11	3/18	3/25	4/1	4/8	4/15	4/22	4/29	5/6	5/13	5/20	5/27	6/3	6/10	6/17	6/24	7/1	7/8	7/15	7/22	7/29	8/5	8/12	8/19	8/26	9/2	9/9	9/16	9/23	9/30	10/7	10/14	10/21	10/28	11/4	11/11	11/18	11/25	12/2	12/9	12/16	12/23	12/30	1/6	1/13	1/20	1/27	2/3	2/10	2/17	2/24	3/3	3/10	3/17	3/24	3/31	4/7	4/14	4/21	4/28	5/5	5/12	5/19	5/26	6/2	6/9	6/16	6/23	6/30	7/7	7/14	7/21	7/28	8/4	8/11	8/18	8/25	9/1	9/8	9/15	9/22	9/29	10/6	10/13	10/20	10/27	11/3	11/10	11/17	11/24	12/1	12/8	12/15	12/22	12/29	1/5	1/12	1/19	1/26	2/2	2/9	2/16	2/23	2/29	3/6	3/13	3/20	3/27	4/3	4/10	4/17	4/24	4/30	5/7	5/14	5/21	5/28	6/4	6/11	6/18	6/25	7/2	7/9	7/16	7/23	7/30	8/6	8/13	8/20	8/27	9/3	9/10	9/17	9/24	10/1	10/8	10/15	10/22	10/29	11/5	11/12	11/19	11/26	12/3	12/10	12/17	12/24	12/31	1/7	1/14	1/21	1/28	2/4	2/11	2/18	2/25	3/4	3/11	3/18	3/25	4/1	4/8	4/15	4/22	4/29	5/6	5/13	5/20	5/27	6/3	6/10	6/17	6/24	7/1	7/8	7/15	7/22	7/29	8/5	8/12	8/19	8/26	9/2	9/9	9/16	9/23	9/30	10/7	10/14	10/21	10/28	11/4	11/11	11/18	11/25	12/2	12/9	12/16	12/23	12/30	1/6	1/13	1/20	1/27	2/3	2/10	2/17	2/24	3/3	3/10	3/17	3/24	3/31	4/7	4/14	4/21	4/28	5/5	5/12	5/19	5/26	6/2	6/9	6/16	6/23	6/30	7/7	7/14	7/21	7/28	8/4	8/11	8/18	8/25	9/1	9/8	9/15	9/22	9/29	10/6	10/13	10/20	10/27	11/3	11/10	11/17	11/24	12/1	12/8	12/15

within the store to accommodate perishable food) and as such will require development of business plans specific to those strategies. The expectation is that these will be considered after the first two years of operations and will be modified based on consumer needs and the performance of the business during the initial two years.

7. Projected tangible benefits to Glen Ellyn from the business activity including how the business contributes to the retail mix, shopper traffic, extended store hours, number of jobs created, etc.

The Glen Ellyn Economic Development Commission has identified as the primary retail niche they seek "Kitchen Store – cookware, kitchen gadgets, specialty foods, tableware, cooking classes a plus" (source: <http://www.glenellynedc.com>). Marcel's will be a destination business that will bring shoppers from beyond the 3-mile radius that the Strategic Action Plan for Downtown Glen Ellyn identifies as the distance that 80% of shoppers travel when making purchases in Glen Ellyn. Marcel's is projected to generate over \$750,000 in annual taxable revenue and will employ at least 3 part time employees.

Applicants requesting over \$5,000 in grant assistance must also provide the following business information on a separate typed sheet:

1. Market research and analysis including a definition of your customers and markets, market size, market trends, competition, and estimated market share

There are several target markets that Marcel's will serve in the local and surrounding communities (in order of priority):

- Stay at home and working Moms, age 25-54
- Kids, age 8-13 (buying decisions made by above group)
- Couples, age 25-40 (buying decisions primarily made by woman)
- Singles, age 25-35
- Seniors, age 60-70

In Glen Ellyn, the 3-mile radius population consists of over 53,000 women, over 40% of who are in the 25-54 age group and over 24% are in the 25-44 age group. The total available population in the 3-mile radius is in excess of 104,000 people from over 39,000 households. Average household income is close to \$100K and almost 50% of the population has a household income in excess of \$75K. If the radius is expanded to 5 miles, the Glen Ellyn population extends to over 250K from over 92K households. However, the average income from the larger radius drops to just over \$94K. The median and average age of females (the target buying group) in both the 3-mile and 5-mile radius is between 39 and 40 years of age. The 3-mile radius data is considered most relevant because, according to the Market Analysis and Strategic Action Plan for Downtown Glen Ellyn (July 23, 2008), more than 80 percent of consumers indicated that they traveled fewer than ten minutes to reach their destinations in downtown.

See Table 2 for comparative 3-mile data with the other communities evaluated.

Table 2:

	Glen Ellyn	Downers Grove	Elmhurst
Population	104,402	102,418	116,055
Households	39,056	39,778	41,093
Avg Household Income	\$98,718	\$99,229	\$84,253
% of population >\$75K	49.31%	Not Available	43.53%
% of population >\$100K	34.06%	Not Available	27.01%

Source: Nielsen Site Reports

These targeted individuals are affluent, selective consumers who genuinely prefer to shop locally and are focused on products and services for their homes, families, and friends. In addition, studies indicate that there is a market for businesses that offer entertainment and/or recreational opportunities. According to the Glen Ellyn Market Analysis, "The basic building block of eating and drinking places should be augmented with the retention and enhancement of existing entertainment and recreational-oriented use... **and the attraction of additional entertainment and recreational uses.**" (Emphasis added) The combination of class offerings with the retail establishment at Marcel's will represent just such a mixed-use that includes entertainment and recreation in the form of the classes.

Research from focus groups and other like businesses indicates that customers will buy these products and services because people love their homes, the kitchen is very often the heart of the home, and as such, life happens in the kitchen. In addition, there is a growing consumer desire for healthier, made from scratch meals and a heightened awareness of knowing where our food comes from. This all leads to a desire to demystify cooking including how to prepare simple, healthy meals. There are also those who are good fundamental cooks who want to increase the repertoire of their skills and knowledge to cook more advanced dishes and with higher skill techniques. And lastly, there is a need for an entertainment venue that includes a combination of socialization, learning together, and sharing a meal.

The retail component of the store will be enhanced by the cooking classes. The manufacturer's representatives indicate that sales are most vigorous when the product is being used in a class or demonstration and that this extends across the price spectrum. Conversely, the attraction of the retail store will bring people into the space to see the kitchen and get information about upcoming classes. It is important that retail customers are able to see a class in progress to draw them in and pique their interest.

As mentioned above, there is limited competition in this space and even when only considering the retail operation, none of the downtown areas that were evaluated have current retail establishments that offer products of the type that will be sold at Marcel's. There is competition from large retailers such as Bed Bath and Beyond in Downers Grove, Williams-Sonoma in Naperville and Oak Brook and Sur la Table in Naperville but research has indicated a consumer preference for a smaller, local retailer that, while offering merchandise that can be purchased in these stores with national presence, also offers unique products that are not readily available elsewhere.

In addition, consumers value the time savings and personal service of shopping locally and many residents indicate a preference to support their downtown communities through shopping locally, even if products can be purchased less expensively in other locations.

However, the entire experience has to be superior in order to compete with the national chains and "big box" retailers.

There are 8 businesses (at 9 locations) in the Chicagoland area that provide both retail cookware/tableware and classes. They are:

- The Chopping Block (2 locations; Lincoln Square and Merchandise Mart)
- Dominic's Kitchen Store (Park Ridge)
- Flavour Cooking School (Forest Park)
- Fuller's Second Floor (Hinsdale)
- Someone's in the Kitchen (Libertyville)
- Sur la Table (Naperville)
- The Wooden Spoon (Andersonville)
- Viking Cooking School (Glenview)

Of these, Fuller's and Sur la Table are in DuPage county and would be the primary competition, particularly with the business located in Glen Ellyn, as all of the other locations are the furthest away from Glen Ellyn. There are other competitors who offer retail cookware without the classes (Williams-Sonoma, Bed Bath and Beyond, department stores such as Macy's, etc) although there are walk-in demonstrations at Williams-Sonoma. The advantages for the consumer to shop at Marcel's will be cross marketing with other businesses, synergy with classes, convenience, location, unique merchandise offerings, expertise within the field, customer service, support of local businesses, and, over time, reputation. The consistent feedback from the focus groups was that the overall experience at Marcel's, from engaging with knowledgeable and helpful staff, to being able to view tablescapes that present how products can be used together, to learning about new products through the sustained availability of walk-in demonstrations, is what will bring them in and bring them back.

2. Marketing strategy including pricing, sales tactics, service and warranty policies, advertising, public relations, and promotions

The marketing approach for Marcel's will be robust and multi-faceted from the beginning, taking advantage of a variety of channels to ensure continual and cost-effective exposure. The availability of cooking classes and events will make Marcel's a destination store for Glen Ellyn and a key to exceeding sales expectations will be to attract those consumers beyond the 3-mile radius from downtown Glen Ellyn. The marketing strategies will be designed to support this customer acquisition, while still focusing on the core Glen Ellyn population.

The marketing plan will have three components: The Basics, The Launch, and The Program.

- *The Basics:*
 - ✓ Crafting a brand strategy that encompasses first year plans through yearly goals up to five years
 - ✓ Outline target audience segments and create both umbrella and segment strategies within the plan so activities can be tailored to meet their needs and the budget can be allocated where the dollars will have the most impact
 - ✓ Development of a branded impactful website with pre-opening updatable program format with key components such as:

- New logo, tagline, and color palette translated to web presence
 - Product offerings and showcase
 - Class schedule and enrollment functionality
 - Blog
 - Email link to owner for input and feedback
 - Facebook and You Tube links
 - ✓ Develop email marketing campaign through acquisition of organization lists (social groups, village groups, other retailer's lists) that can be obtained without purchase
 - ✓ Evaluate advertising opportunities and effectiveness of coupling new business articles with ad placement and coupon offerings
 - ✓ Develop professional Facebook page as soon as lease is signed to begin building followers. Include in-progress photos, recipes, interactive question to gain interest and enhance audience knowledge. Friend local businesses. Build brand personality and integrity before the doors open.
 - ✓ Create Public Relations campaign to raise awareness and build traffic. Leverage opportunities with local and broader Chicago area media, develop press release.
 - ✓ Professionally shoot store interior, product vignettes etc for PR, web, and other marketing usage.
- *The Launch*
 - ✓ Teaser Window Display during construction
 - ✓ Grand Opening Activities with a week of private and public events for targeted groups
 - ✓ Execution on public relations opportunities that are synchronized with the store opening
 - *The Program*
 - ✓ Twelve month marketing calendar utilizing all components of The Basics as listed above
 - ✓ Partnership with local and national brand sponsors
 - ✓ Cross merchandise and promos with local retailers
 - ✓ E-commerce portal for website
 - ✓ E-mail marketing
 - ✓ Alignment with Glen Ellyn Downtown Alliance, Chamber of Commerce and other key groups sponsoring events such as Girl's Nights Out, First Fridays, Christmas Walks, etc.

Feedback from other like business owners and from focus group participants indicates that a sustained focus on creative and engaging events is critical to the maintenance of interest in the store as well as the actual sales volume. All products sell best when they are used in a demonstration or otherwise packaged together to make them attractive and easy to use.

In addition, the merchandise in the store must be fresh and first. A shopper needs to find something new virtually every time they come in and they need to find something they have not seen elsewhere. This makes the constant acquisition of new and unique merchandise a key component to attracting and retaining consumer interest. This will be achieved through the aforementioned participation in out of area tradeshow and I also will evaluate the opportunity to offer the products of local artists who make unique items that fit within the merchandise categories but would truly be one of a kind purchases.

3. How will you respond to critical risks and problems such as price cutting by competitors, unfavorable industry-wide trends, operating cost overruns, low sales, difficulties obtaining inventory or supplies, difficulty in obtaining credit, and lack of trained labor?

There are circumstances that could drive worse than expected results, such as unmet sales expectations or poor class enrollment and expense impacts such as higher than expected utility expenses, the need for more staff than has been planned (which should tie directly to increased sales), or increases in shipping costs. Some of these potential risks and their mitigation strategies are discussed below.

Sensitivity analysis shows that a decrease in revenue of 15% or greater and an increase in expenses (excluding the costs associated with the purchase of the building and the business loan) of 15% or greater would reduce profitability to close to zero and, if uncorrected, would result in subsequent year losses that would likely result in the failure of the business. While the financial model is conservative, there is a relatively small tolerance for changes in performance that would dramatically impact the viability of the business.

Risks and Mitigation Strategies:

Risk Description	Risk Assessment	Mitigation Strategy
Sufficient commitment from Glen Ellyn area consumers to support business	High	Improve marketing penetration through fully leveraged channels, expansion of target market area, partnership opportunities
Economic downturn not resolved and spending has not recovered	High	Modification of product mix to lower price point; increase partnerships with area businesses to deliver value; accelerate timetable for growth strategies
Competitors mount defensive strategies	Low	Be unique, stay in front, appeal to local
Cannot compete with large retailers such as Bed Bath and Beyond and Williams-Sonoma	Medium	Unique product offerings; cooperative marketing strategies with popular local businesses and restaurants; participation in local events. <i>Note: Analyst reports for Williams-Sonoma indicate that during the economic downturn the businesses offering more expensive products have done better than their low budget alternatives as they have not had to battle with discount retailers for customers.</i>

I have extensive experience running businesses with thousands of employees and hundreds of millions of dollars of administrative costs alone. My key expertise is in planning, financial management, operations, technology, negotiations and talent management and I also have

had P&L responsibility in a general management capacity. While I do not have specific retail experience, I have a passion for this business, a tremendous capacity for work and a track record of extraordinary success that will translate into the execution of this business plan that will make Marcel's a sought after destination for a complete culinary experience.



**GLEN ELLYN ECONOMIC DEVELOPMENT CORPORATION
Façade Improvement Grant Application**

REQUIRED SUBMITTALS WITH APPLICATION:

1. Current digital photos of all building facades visible from the public right-of-way which will receive improvements
2. A simple schematic drawing with enough detail to depict the proposed improvements
3. Samples of proposed materials and colors are extremely helpful during Board review of the application
4. Signed vendor contract(s) with cost for proposed improvements
5. Consent from the building owner for proposed improvements, by signature on this form
6. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification

APPLICANT INFORMATION

Name: Jillian R. Foucre and Robert S. Bye
Home Address: 314 Greenfield, Glen Ellyn, IL 60137
Business Phone: none Fax Number: none
Home Phone: 630-399-5871 Email Address: jrfoucre@gmail.com
Project Address: 488-490 N. Main Street, Glen Ellyn, IL

Interest in property to be renovated (check one):

Owner/Mortgagor Buyer on contract Tenant

**Under contract; closing expected on or before 2/15/2011*

If tenant, what is the expiration date of your current lease? _____

If buyer on contract or tenant, who is the property owner?

Property Owner Name: _____

Property Owner Address: _____

Property Owner Phone: _____

CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Glen Ellyn EDC Façade Improvement Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Glen Ellyn Economic Development Corporation and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees.

William R. Fourné
Applicant Name (PRINT)

William R. Fourné
Applicant Signature

1/4/2011
Date

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Property Owner Name (PRINT)

Property Owner Signature

Date

*****Office Use Only*****

Application is: _____ Approved

_____ Denied

EDC Board President

Date

EDC Executive Director

Date

Jillian R. Foucré
314 Greenfield
Glen Ellyn, Illinois 60137

February 28, 2011

Michele Stegall
Village Planner
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Re: Exterior Appearance Review Application

Dear Ms. Stegall,

Thank you for your letter of February 16, 2011 requesting additional information about the February 3rd application for 488-490 N. Main Street. My response to each item is either described below or is attached as a separate document. Please contact me with any additional questions.

1. We did close on the property on February 16, 2011. Attached is a copy of the Warranty Deed conveying the interest in the property to 488-490N. Main Street, LLC. (Attachment A) In addition, attached is the Operating Agreement showing that the LLC has as its sole members myself and my husband, Robert S. Bye. (Attachment B)
2. Marcel's Culinary Experience is a new retail and service business to be located in Glen Ellyn at 490 N. Main Street. Marcel's will sell retail cookware, cutlery, tableware, table linens and specialty packaged foods and will also feature cooking classes for recreational cooks of all ages in a variety of specialties. These classes will be in both demonstration and hands on formats and will include skills classes, complete menus, and subscription series programs. There will be a variety of target audiences, including different experience levels, children and teens, and targeted adult demographics. Private events and parties will also be offered.

The entire interior of the retail space at 490 N. Main Street is being renovated to reflect the quality of both the merchandise and the customer at Marcel's. This will include highlighting certain features of this historically significant building such as hardwood floors, elevated ceilings, and interior brick surfaces.

The proposed improvements to the exterior are intended to maintain and enhance the architectural integrity of the building while creating a brighter, more inviting storefront utilizing the awning and signage to clearly unify the entire space and at the same time highlighting architectural features which are currently obscured. Specifically, the following improvements are planned:

- 
- The uppermost section of the original windows will be restored from the current flat black paint to clear glass, matching the bottom section of the windows. (See color elevation)
 - A single awning will replace the current double awning which will more effectively showcase the exterior of the building and provide the unified look of a single business. (See color elevation)
 - The center front door (leading to the apartment) will be replaced with one that is more compatible with the building design and detail. (Attachment C)
 - The exterior sidewalls adjacent to the doors to the first floor space will be covered with ceramic tile in a herringbone pattern style of the color shown (crisp linen) with a border in mustard. (Attachment D and see color elevation)
 - The concrete aprons in front of the doors to the first floor space will be replaced with French blue non-skid exterior grade tile and the show window platforms will be covered with the same tile. (Attachment E including specifications for both attachments D and E)
 - Historic enamel address plaques, in French blue, will be placed on either side of the doorway. (Attachment F and see color elevation)

3. Please see attached black-line and color elevation plans. (Attachment G and H)

4. The planter boxes that are shown are not in the storefront windows but are on the sidewalk outside of the storefront. They are not attached to the building. The lines that you saw on the original drawing were not intended to reflect any modification to the upper portion of the building but were simply drawn in to show existing detail that was not evident from the photograph. There are no planned changes to the downspouts, the lower window frames or any part of the upper half of the building exterior. The elevations will hopefully make all of this clear.

5. Material detail is as follows:

- Awning – Canvas with a background color to match Pantone yellow (1215) and piping and lettering to match Pantone blue (7692) (see color elevation)
- Door – mahogany with artistic iron grill and glue chip glass (photo of door and detail attached) (Attachment C)
- Sidewalls – crisp linen in herringbone pattern with 6 inch mustard border (Attachment D)
- Concrete aprons and show window platforms – French blue mosaic tile in herringbone pattern (Attachment E)
- Address plaques – ceramic in French blue and white (Attachment F and color elevation)

6. a. You are correct that the proposed awning will cover the arched brickwork in the entryway. However, the removal of the two existing awnings will expose architectural



detail that is currently obscured. This includes the restoration of the original windows to their full height, the ability to see the horizontal ironwork and florets that are currently above the awnings and now cannot be seen, and exposure of more of the brick exterior of the building by reducing the number of awnings. As stated above, the intent is to brighten and unify the storefront while making more of the architectural detail visible.

b. As you can see from the elevation drawing, we have included valances on the sides of the awning and there is a front valance, as recommended in Guideline 3.7.2. The sawtooth edge on the front valance provides detail that mimics the shape of the peaks at the top of the building, in keeping with the recommendation for the awning to blend into the building shape.

c. I understand that the signage on the awning will be limited to 22 square feet as the building is 44 feet long. I also understand that the signage will need to undergo a separate approval, which I will submit once the Exterior Appearance Application has been approved.

Michele, please let me know if this information does not meet your needs or if you have any other questions. You can reach me at 630-399-5871. Thank you for your assistance.

Sincerely,

Jillian R. Foucré

cc: (cover letter only)
Staci Hulseberg
Janie Patch

Attachment C

Mahogany Savannah

Exterior Doors - Mahogany Wood Doors, Door Exterior Wood and Wood exterior doors » Mahogany Savannah



Mahogany Savannah

[Savannah]

Solid Mahogany French Door (1-3/4") With an Artistic Iron Grill

30" X 80"= **\$699**

32" X 80"= **\$699**

36" X 80"= **\$699**

30" X 84"= **\$699**

32" X 84"= **\$699**

36" X 84"= **\$699**

click for larger image

Glass Options:

- Clear
- Frosted
- Glue Chip

(click on door to see glass pictures)

[Click for Fast Quote](#)

Features

Widths Available

3/0 (36")

Pre-Hanging

Exterior: Add \$270 for an Exterior pre-hung Single Door unit with matching mahogany jambs

Exterior: Add \$460 for an Exterior pre-hung Double Door unit with matching mahogany jambs.

*Doors are unfinished (picture shows finished door)

This door is available with either dual clear glass with a tempered bug or a frosted/obscure glass. These Mahogany doors are the highest quality available in the market today. While many of our competitors have sacrificed quality by turning to MDF/Vcncer door constructions to reduce production cost we at ETO Doors have kept quality as our primary

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The door you are viewing is truly solid. The panels, stiles and rails are 100% solid Brazilian mahogany wood. **These Iron Grille Doors are great for entry doors and other unique entrances.** They are Exterior Grade and can be used for interiors as well. These fine works of art never fail to impress visitors and clients by virtue of their craftsmanship, artistry and vision. Our Brazilian Mahogany is very carefully selected and is superior to other forms of mahogany in the market today.

Don't be misled by our competitive pricing (we are able to keep our pricing down by selling a large quantity of door everyday!) These are some of the highest end doors in the market today!



Canvas Name **Herringbone**

Pattern Name

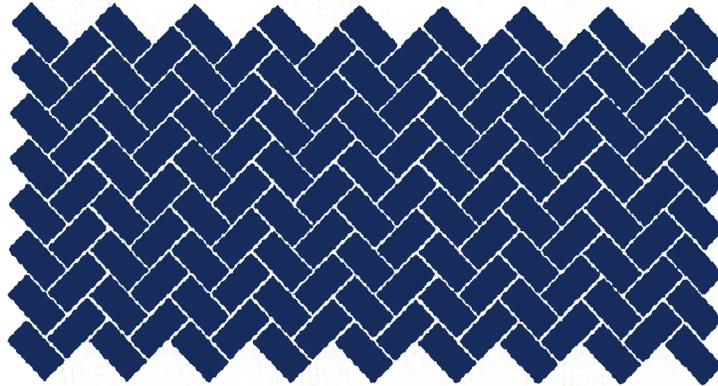


Series Name	Color Number Name	Tiles	Percent
Keystone Shapes	D139 - Crisp Linen	128	100%

To learn more about care & maintenance and installation of your tile or to locate a Dealer close to you, please visit www.daltileproducts.com.

Canvas Name Herringbone

Pattern Name

ENTRY FLOOR &
SHOW WINDOW BASE

Color Name	Color Number Name	Files	Percent	
	Keystone Shapes	D023 - Galaxy	128	100%

To learn more about care & maintenance and installation of your tile or to locate a Dealer close to you, please visit www.daltileproducts.com

DALTILE KEYSTONE MOSAIC SPECS.

Relative Price: Low/Medium/High

Shade Variation: Low (V1) to High (V3)

Tile Thickness: 1/4"

Recommended Grout Width: 1/8" Approximately.

Applications:

	Residential	Light Commercial	Commercial	Commercial Exteriors
Floors	X	X	X	X
Walls/Backsplashes	X	X	X	X
Countertops	X	X	X	X
Pool Linings	X	X	X	X
Vanities				

Test Results:

	C.O.F.		Moisture Absorption	Breaking Strength	MOH's
	Wet	Dry			
Non-Abrasive	≥ 0.6	≥ 0.7	+0.5%	>300 lbs	NA
Abrasive	≥ 0.68	≥ 0.73	+0.5%	>300 lbs	NA

Abrasion Resistance: 4 Commercial

Notes:

- Standard mounting method is self-clewing dot mounted sheets, other mounting methods available
- Use of a latex modified thin set is recommended for installation
- Suitable for exterior patios including pool decks and walls in freezing and non-freezing climates when proper installation methods are followed
- Keystone are grouped by price. No. (1) is the least expensive, (3) is premium price
- Talk to your Daltile representative for information about our special patterns and mural capabilities
- All colors available in 1" and 2" unglazed surface
- All colors available in 1" and 2" size with abrasive content, or a made to order basis, except Red D017
- Red D017 is made to order only
- 3" Unglazed available in the following colors: Biscuit D317, Almond D335, Urban Putty D161, Elemental Tan D166, Artisan Brown D144, Luscious D160, Mustard D181, Mint Ice D152, Sea Spot D372, Navy Speckle D209, Desert Gray Speckle D200, Stone Gray Speckle D208, Black D314, Carnation Pink Speckle D205, Fire Brick D093. Groups (3) and (4) are made to order
- All colors available in 2" Keystone Tread Surface on a made to order basis with the exception of Red D017
- 1" Hexagon is available in the following colors: Biscuit D317, Buffstone Range D147, Malted Medium Brown D050, Upward Taupe D152, Luscious D160, Mustard D181, Pumpkin Spice D090, Spa D148, Galaxy D023, Desert Gray D014, Black D314, Deep Purple D044, Luscious Range D007
- Speckled & Mottled Have higher and/or shading
- 1" Hexagon offered in groups 1 & 2 only. Only available in made to order
- Light Red is made to order only
- Daltile Red D017 is made to order only

Attachment 



Font - Times

LAURENT.



ICE SHOT SERVICE

POSTAL SERVICE

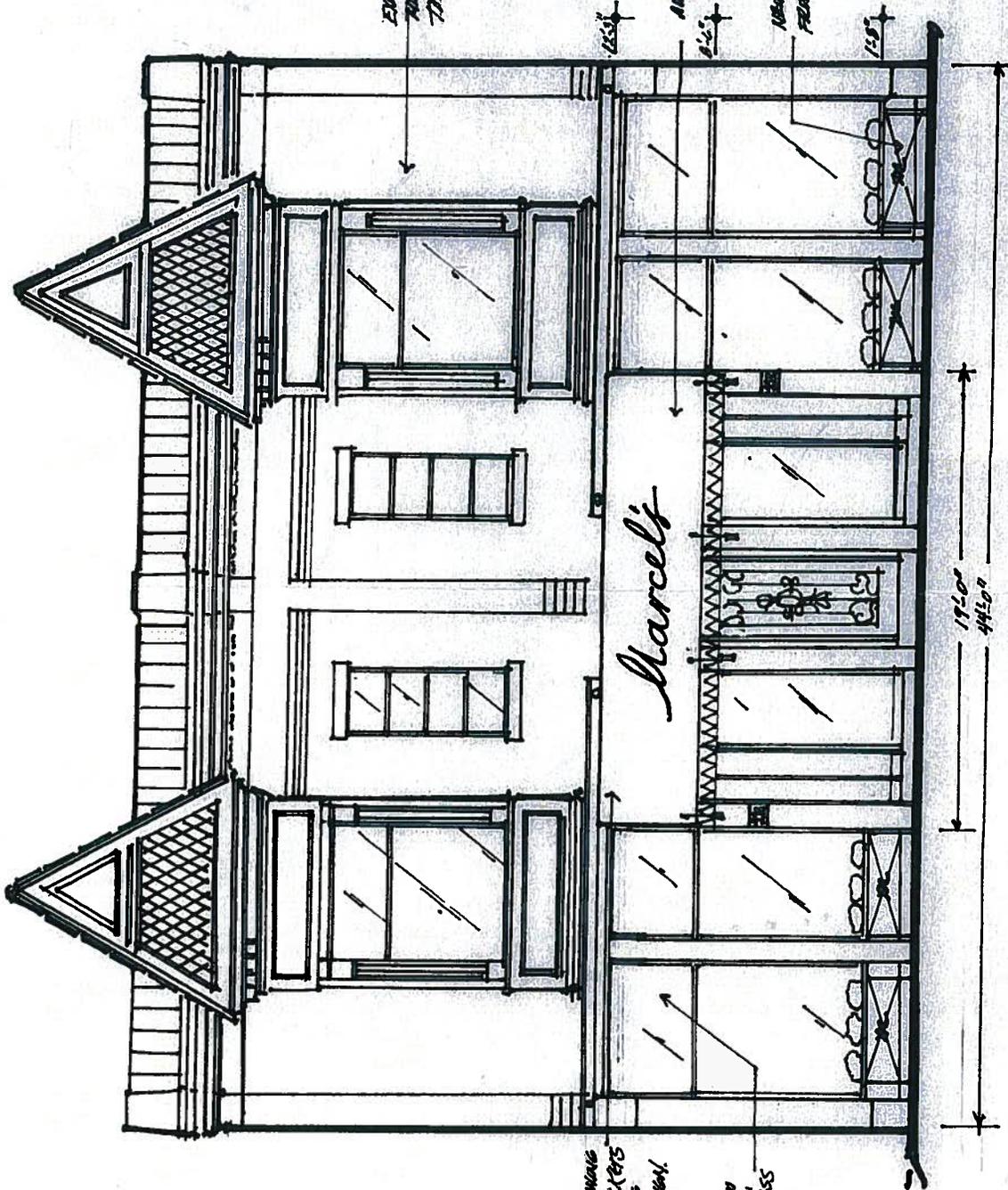
490
MAIN

EXISTING BALCONY, WINDOWS,
PILLARS AND CORNER
TO CHERRY

ADDING 4" HIGH PLUS APPROX
3" DEEP AT BASE

NEW PAINTED BRASS IN
FRONT OF WINDOWS

Attachment
BT



NEW EUROPEAN STYLE ANCHORS
WITH WEIGHTED IRON BOLTS
FOR BOTH ENTRY + EXITS
FOR IMPROVED STORM RESISTANCE.

EXISTING PAINTED BRASS IN
WINDOWS BEHIND WITH
ALUMINUM STAINLESS STEEL
ADDITIONAL DESIGN AND
USABILITY.

Marcel's

19'-0"
44'-0"

Attachment
H



GLEN ELLYN
Economic Development Corporation

March 30, 2011

Jill Foucre
314 Greenfield
Glen Ellyn, IL 60137

RE: EDC Business Assistance for Marcel's Culinary, Inc., 488-490 Main Street

Dear Jill:

Congratulations! As a follow up to earlier conversations, I am writing to document that the EDC Board has unanimously approved business assistance for the opening of your kitchen store at 488-490 Main Street. Maximum assistance through a \$20,000 Retail Grant and a \$10,000 Façade Grant was approved on January 20, 2011, with the first half (\$15,000) approved using the available funds balance in the current fiscal year, and the second half (\$15,000) contingent on funds availability next fiscal year beginning May 1. You have already met the first of two additional contingencies by accomplishing the closing on the property purchase within the specified time period. We look forward to receiving your signed contract(s) for the build out and façade improvement which will satisfy the second contingency.

As to the funding status for grant programs next fiscal year, at present it appears that the grant programs will be adequately funded. Your applications are first in line for grant funding in the new fiscal year. We will need the second \$15,000 in funding to complete the business assistance approved for Marcel's. Our best estimate at this time is that there will not be an issue with fulfilling the second half of the grant funds approved by the EDC Board. The budget status will be known with the adoption of the Village budget on April 25.

As the grant payments will occur after May 1, we will notify the Village to accommodate the necessary encumbrance of funds for your project for disbursement in the new fiscal year.

After all construction is complete, please submit the following items in order for us to process the grant payments:

- A signed certification and a signed and notarized affidavit, please contact me for the forms
- Copies of all paid contractor/vendor invoices related to the work included in your grant applications
- Proof of payment limited to the front and back of canceled checks and/or credit card receipts for the paid invoices. Please note that credit card statements are not accepted as proof of payment.
- Digital photos of the façade improvements and interior build out emailed to info@glenellynedc.com

We are thrilled to participate in your store opening! Please do not hesitate to contact me should you have any questions or need other assistance.

Best Regards,

Janie Patch
Executive Director

A-9

MEMORANDUM

TO: Terry Burghard, Interim Village Manager

FROM: Staci Hulseberg, Planning and Development Director *SH*
Michele Stegall, Village Planner *MJS*
Michael Strong, Planning Intern *MS*

DATE: June 20, 2011

FOR: June 27, 2011 Village Board Meeting

RE: **Costello Jewelers (474 N. Main Street)
Downtown Retail Grant Application**

BACKGROUND

On May 1, the Village staff assumed administration of the Downtown Interior Improvement Grant Program and the Commercial Façade Improvement Grant Program which were previously managed by the Glen Ellyn Economic Development Corporation (EDC). The purpose of these grants is to provide financial assistance to new business owners or existing retailers with eligible improvements. Costello Jewelry Company has been in business for over 30 years in downtown Glen Ellyn and applied to the EDC for a Retail Improvement Grant on March 28, 2011. The grant was requested to make improvements and renovations to their 474 N. Main location including permanent wall and floor show cases, expanded retail showroom space, new carpeting and flooring, new lighting (energy efficient LED), and a restoration of the building's ceiling. A grant of \$20,000 was requested from the EDC to assist with paying the projected costs of \$202,627. On April 28, 2011, the EDC Board discussed the recommendation of Costello's grant application. Due to the impending transition of the grant program to the Village, the EDC did not vote on the approval of the grant, but rather at the request of Manager Burghard, they discussed the request and made a recommendation to the Village Board. The EDC Board unanimously recommended the Village Board deny Costello's grant request citing that the project did not fit the parameters of the EDC's then current grant program because Costello was not increasing floor area by expanding into adjacent space or relocating to a larger space. The EDC Board's recommendation was based on the previous grant application criteria. The minutes of the EDC Board meeting are attached. In response to this recommendation, Village staff received email correspondence from Joe Costello (attached) on June 20.

ISSUES

Since the administrative transition of the grant program to the Village, changes have been made to the programs. The new Village guidelines reduced the maximum reimbursement amount for the Downtown Interior Improvement Grant from \$20,000 to \$15,000 to allow for more businesses to benefit from the program. In addition, the grant application was modified to define

expansion as “significantly increasing the retail sales area, enlarging the square footage of the retail space or relocating to a larger space.” In this case, Costello is seeking to double their current jewelry display area from 2,160 to 3,240 square feet and increase their inventory capacity by 25%. Furthermore, per their completed grant application (attached) Costello projects an 8-10% increase in sales revenue over the next two years which will result in sales tax increases for the Village. With the change to the grant program as modified by the Village, Costello is now eligible for a \$15,000 grant.

ACTION REQUESTED

It is staff’s recommendation that Costello be awarded the maximum assistance now available through the Retail Grant Program of \$15,000 based on the scope of their project, its alignment with the revised grant application eligibility requirements, and projected benefit to the Village and downtown.

ATTACHMENTS

- EDC Board Minutes dated April 28, 2011
- Email correspondence from Joe Costello dated June 20, 2011
- Costello Jeweler’s Retail Improvement Grant Application

CC: Janie Patch, Glen Ellyn Economic Development Corporation
Joe Costello, Costello Jewelry Company

MINUTES
GLEN ELLYN ECONOMIC DEVELOPMENT CORPORATION
April 28, 2011
Glen Ellyn Civic Center, Room 301
7:00 a.m.

Attendance:

Board Members:

- Neil Dishman, President
- Thom Martin, Vice President
- Will Grosch, Treasurer
- Doug Armantrout, Secretary
- Gary Mayo
- Jodi Herbold
- Grant Kief
- Paul O'Neill

Ex-Officio Board Members:

- Mark Pfefferman, Village President
- Staci Hulseberg, Director, Planning & Development
- Rob Kelley, Chamber President

Interim Village Manager:

- Terry Burghard

Guests:

- Jeff Cline, resident

EDC Executive Director:

- Janie Patch

1. Call to Order: President Neil Dishman called the meeting to order at 7:05 a.m.
2. Approval of Minutes: Gary Mayo moved and Jodi Herbold seconded the motion to approve the minutes for March 16, 2011. The motion passed with unanimous consent.
3. Treasurer's Report:
The following balances existed as of March 31, 2011:

Total cash and bank accounts	\$ 71,333.63
Overall balance	\$ 59,360.79

Thom Martin moved and Doug Armantrout seconded the motion to approve the monthly financial report for March 31, 2011. The motion passed with unanimous consent.

4. Downtown Retail Grant Application -- Costello Jewelry Company, 474 Main: A complete application meeting all requirements for submittal has been received by the EDC office. Neil Dishman noted that it makes sense to pass the application on to the Village given that grant management will be handled by the Village beginning with the new fiscal year on May 1. Terry Burghard commented that it would be helpful to hear the EDC Board recommendation on the grant request.

Program requirements call for existing retailers to expand into an adjacent space or relocate to a larger space to qualify for assistance. Costello is rebuilding the existing space to enlarge the customer area. In discussion, a shared concern is that grant participation on this project would create precedence for interpreting eligibility and may invite future requests which are not well-aligned with the program intent. The consensus is that the Costello project does not meet the definition for expansion in the program description. In comparison, assistance was approved

earlier for both Larc Jewelers and MandEm's because relocations were involved. Neil Dishman moved and Jodi Herbold seconded the motion to recommend to the Village that the Costello Jewelry Company request for a Retail Grant be denied based on the project not fitting the parameters of the program. The motion passed with unanimous consent.

5. FY 11-12 Funding Status: Neil Dishman recapped the presentation made by Mark Pfefferman at the Village Board meeting on April 18. Funding for the EDC is guaranteed through the end of calendar year 2011, allowing the new Village Manager to formulate goals and determine the organizational structure needed to support new responsibilities for economic development. The future beyond the calendar year is not certain for the EDC.

Neil Dishman expressed a need for clarity from the Village Board on its expectations of the EDC. Excluding grant programs, EDC funding was reduced by 22% in the approved funding scenario.

6. Action Planning – Next Steps: A draft budget was presented for consideration based on guaranteed funding over the next 8 months and showing how the budget would work if funding continues through the full fiscal year. A full time executive director, the EDC office, and a marketing program can be supported. Continued support for the seasonal light pole banners in 3 business districts and Project Development, which has provided start-up funding for many EDC initiatives, are cut from the draft budget. Neil Dishman noted that the proposed budget seems to be the best way to address the diverse set of messages from the Village Board and allows the EDC to keep its structure the same.

Board members discussed but did not come to a consensus concerning how to work with the Village on the future of light pole banners. The banner program was ranked low on the list of economic development priorities by the Village Board. The winter banners still up along Roosevelt Road need to be addressed. Gary Mayo moved and Thom Martin seconded the motion to spend up to \$2,000 for the seasonal change to spring banners along Roosevelt Road. The motion passed with a majority in favor and Doug Armantrout opposed.

Doug Armantrout noted that Village support for marketing is not being cut as the Downtown Alliance is funded to cover shopper attraction. Thom Martin recommended effort to reduce costs for both the office copier and telecommunications. The copier agreement requires a 60 day notice to the leasing company for changes.

Doug Armantrout moved and Will Grosch seconded the motion to approve the 8-month budget through the end of calendar year 2011 based on guaranteed Village funding of \$83,333 (8/12th of \$125,000 potential for a full fiscal year 11-12). The motion passed with unanimous consent.

7. Adjournment: The meeting ended at 8:52 a.m., followed directly by an Executive Session.

8. Next Meeting Date: **May 19** **7:00 a.m.**

Attachments:

1. EDC Board of Directors Meeting Agenda dated 4/28/11
2. EDC Financial Report dated 3/31/11
3. Costello Jewelry Company, 474 Main, complete application request for a Retail Grant
4. Memo from Janie Patch to EDC Board re FY 11-12 Budget Planning, 4/215/11

Doug Armantrout, Secretary

Michael Strong

From: Ralph M Zupo [rzupo@sbcglobal.net]
Sent: Monday, June 20, 2011 2:26 PM
To: Michael Strong
Cc: Staci Hulseberg
Subject: Costello Grant Application Letter

Mike

Here is a letter to forward to the Village Board regarding the Costello Grant Request

Village Board,

I had the pleasure of meeting City building department staff regarding our build out. The EDC denied the request as they referred to the project as remodeling and not expanding. I would like to respond to that by bullet point, your indulgence for same is appreciated.

1. The very essence of the program is to in-cent business to offer a higher level of goods and services, thus producing more revenue, thereby the City itself then experiences an ROI for the business as it should. Now, how does this happen, this increase of goods and services? A) Expanding sell-able space. We are expanding our show room 500 sq. ft, and customer service area an additional 400 sq. ft. More importantly, by redesigning our case layout, we increased the number of over all cases by 10, but even more to the point, we more than DOUBLED the "displayable sq. footage". This in theory provides the opportunity to double revenue. That of course is assuming we INVEST AND EXPAND our current inventory, which has been done to the tune of \$500,000, that with the build out, is a \$750,000 expansion. May I respectfully ask who in the CBD has invested as much in the community to expansion? And yet, the EDC states this is not expansion? Perhaps that term is not well defined for all parties.

2. Others who have been given the Grant, Larc Jewelers, (I regret to use him as an example but it is current, so you know, we are friends). Wes took the old cases from his store, moved them into a new store, bought a few additional cases, and increased his inventory only so slightly. This is per Wes. So it appears that "changing your address " is more of a criteria of "expansion" than what expansion actually occurred.

3. I am being penalized for being a building owner. I was told had I changed addresses and increased showroom size I would have been approved. First of all, "change of address" is NOT listed as crucial criteria, secondly, the fact that I own the building means of course I would stay there, but should I be punished for that?

4. Costello's Commitment- This store will make Costello's arguably the premiere showroom in the CBD. With almost \$2,000,000 in inventory, I am not sure there is a store with any such assets in town. I make this point to show our commitment to the CBD and the Village itself. We were doing just fine. We remodeled because A) our customers deserve it, B) to show our long term commitment, adding hopefully another 30 years of our unparalleled service as a retailer to the community, and C) to restore the building to it's original interior architecture. We pain stakingly removed layers of ceiling to restore the tin ceiling and took the walls back to the plaster. This shows what Glen Ellyn means to us, it is not just a place of business where we take the resident's money, we are woven into the culture of this Village, it's history, values and good standing.

In conclusion Village Board Members, to be very honest, I feel as though we have been denied just because we were. It is hard not to take personal, as this is overwhelmingly one of the larger expansions and upgrades in the 30 years I have been in DTGE, and to be told people who expanded much less and have a much less chance of providing the resources that the expansion is even there for, qualify, but we do not? I am not being divisive here, but please understand for the life of me I cannot see how this is not something the village would not only grant but to do so with great promise and hope. Thank you for taking the time to read this and I would be happy to speak on my behalf for Costello Jewelry Company. By the way, did you know I am one of the oldest businesses in DTGE with the original owner still at the helm? Makes me feel old but it's also a pretty cool feeling!

Sincerely,
Joe Costello

Please let me know if anything else is needed.

Thank You

Ralph Zupo
Costello Jewelry Company
Naperville, IL: 630-355-1311
Glen Ellyn, IL: 630-790-3272
www.costello.net

**GLEN ELLYN ECONOMIC DEVELOPMENT CORPORATION
Downtown Retail Grant Program Application**

REQUIRED SUBMITTALS WITH APPLICATION:

1. Signed lease, committing to minimum of a 3-year lease term is required for all new businesses
2. Signed vendor contract(s) with detailed costs for each proposed improvement
3. Consent from the building owner for proposed improvements, by signature on this form
4. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
5. Digital photos depicting the interior areas where proposed improvements will take place

BUSINESS OWNER INFORMATION

Business Owner Name: Joe Costello

Home Address:

Business Name: Costello Jewelry Company

Business Address: 474 N. Main Street, Glen Ellyn, IL 60137

Business Phone: 630.790.3272

355-1311 (Naperville)

Other Phone: 630.294.5445 (cell) → *call anytime*

Email Address: rzupo@sbcglobal.net

Fax Number: 630.469.0609

Estimated Opening Date of Business: 5/1/2011 Grand Re-Opening

PROPERTY OWNER INFORMATION

Property Owner Name: Joe Costello

Address: 474 N. Main Street, Glen Ellyn, IL 60137

Phone: 630.790.3272

Email Address: jnc199@aol.com

Fax Number: 630.469.0609

DESCRIPTION OF PROPOSED IMPROVEMENTS

Improvements/renovations include: permanent wall and floor show cases, expanded retail showroom space, new carpeting and tile flooring, new energy efficient LED lighting, restoration of building's original punch tin ceiling.

ITEMIZED ACTIVITY DESCRIPTION	COST
Custom Burlwood and Birchwood wall and floor show cases:	\$100,000
Carpeting:	\$ 13,509
Demolition/restoration of Ceiling & Lighting (includes General Contractor):	\$ 82,618
Design and Architectural Fees:	\$ 6,500
TOTAL PROJECT COST:	\$202,627
AMOUNT OF GRANT ASSISTANCE REQUESTED:	\$ 20,000

BUSINESS DEVELOPMENT, OPERATION AND CONTRIBUTIONS

1. Description of your business and the related industry: Independent custom jeweler
2. Features and advantages of your product such as quality, competitive advantage, proprietary position, and future potential:
Costello's has been in business for 30 years and has gained loyal, long-term clients through our customer service and leading edge technology, business ethics and by offering the highest quality merchandise. We have exclusivity rights with several high end designer brands which also gives us our competitive advantage. In 2007, we completed a similar renovation at our Naperville location which has resulted in a 25% increase in gross sales at that location alone. We hope to realize that same future potential at the Glen Ellyn location after renovations.
3. Description of your business development status and tasks including difficulties, risks, and costs:
The strength of our company has been the ability to survive over 30 years, adapt to changing markets and economies, due to the fluctuation of precious metal markets/pricing. Risks and costs are directly related, as the metal market increases, so do our costs.
4. Operational considerations including business location, facility requirements, needed physical improvements, operational strategy, and labor force:
Our business location will remain the same, as we have been a staple to the downtown Glen Ellyn business community for over 30 years. Due to the age of the existing design of our showroom and lab, our client needs and improved technology in the industry require us to renovate and create a more optimal showroom with proper technological advances. This will force us to increase our labor force, due to the increase in operational square footage. Retail square footage will increase from 90 X 24 to 135 X 24, approximately 1,100 square feet of additional retail interactive client space.

5. Credentials and experience of business owner and management assistance:
Joe Costello has been in the jewelry business for 32 years. General Manager Ralph Zupo has a Bachelor of Science in Technology and a Gemologist Degree from the Gemological Institute of America and is an accredited jewelry professional with 23 years experience in the Chicagoland jewelry business.
6. Timing of critical activities before opening/expanding such as company incorporation, space built-out, supplies ordered, employees hired, and opening date:
The demolition will begin April 15th; supplies ordered as of February 15th, with grand re-opening scheduled for June 1st.
7. Timing of critical activities after opening/expanding such as product/service extension:
Private and public Grand Re-Opening events and expanded inventory and service immediately following completion.
8. Projected tangible benefits to Downtown Glen Ellyn from the business activity including how the business will contribute to the downtown retail mix, shopper traffic, extended store hours, number of jobs created, etc.:
The goal in renovating our Glen Ellyn store is to mirror our renovation experience in Naperville. By offering an even higher level of customer service, a larger showroom, improved technology, and better atmosphere, we will create more buzz in the downtown area and increase shopper traffic, resulting in a higher level of customer satisfaction. This will all, in turn, have a positive effect on the entire downtown retail mix.

Our renovation will result in approximately 1,100 square feet of additional retail interactive client space. Display area for jewelry will almost double. Inventory will increase by 25%.

Applications requesting over \$2,500 in grant assistance must also provide the following business information on a separate typed sheet:

1. Market research and analysis including a definition of your customers and markets, market size, market trends, competition, and estimated market share
2. Marketing strategy including pricing, sales tactics, service and warranty policies, advertising, public relations, and promotions
3. How will you respond to critical risks and problems such as price cutting by competitors, unfavorable industry-wide trends, operating cost overruns, low sales, difficulties obtaining inventory or supplies, difficulty in obtaining credit, and lack of trained labor?

Market Research has shown that Costello's unique custom products are un-shop-able. Also the vendors that Costello's carries are always on the cutting edge of design and fashion. Costello's has also has negotiated with vendor's the ability to exchange merchandise to keep the selection within a particular designer fresh. Costello's knows its market to be DuPage County and its close neighbors. Within DuPage County, Costello's has become a leader in offering unique custom designed jewelry at competitive pricing. The trends within our market seem to be slightly

behind the east and west coasts of the country. Knowing this, Costello's visits several trade shows annually to stay on top of new trends within the industry. The Market share is quite large in DuPage County and Costello's has become the leader in Naperville, Aurora, Bolingbrook, Glen Ellyn, Lombard and Wheaton-Warrenville when it comes to custom jewelry. Costello's has added laser engraving and CAD CAM jewelry designing to its clientele.

Costello Jewelry Company has chosen for its second location now, an interactive showroom concept. Interactive refers to the fact the client and customer service representatives are not divided by any physical barriers, i.e., a showcase. The concept also uses wall space much more efficiently and is perfect for a long narrow space like we have. The wood and soft colors provide an atmosphere of comfort and trust. The "karma" at the Naperville store has been so awesome we felt the choice was an easy one for our Glen Ellyn location.

Costello's has always had in place a strict no discount policy. Any objections given by clientele have been addressed very simply. We give a lifetime maintenance program on all items purchased from Costello's. If it is about price we may not be their Jeweler. The lines that Costello's carries have the same policy in order to be an authorized dealer, such as Carl F Bucherer, Tacori, and Simon G, just to name a few. Our vendors are limited production, truth in retail pricing vendors so there is no discounting. We will also have expanded sellable square footage by almost double in displayable areas for jewelry. Increase in inventory by 25 percent. These are the reasons we can project these increases.

4. Financial Information - Existing Retail Business Applicants:

a. Profit and loss statement for the past year – See attached sheet.

b. Cash flow forecast for 2 years:

<u>2011</u>	
Revenue	\$1,265,000
Cost of Goods	\$ 632,000
Gross Profit	\$ 633,000
Expenses	\$ 400,000
Pay back 1st half loan	\$ 75,000
Net Cash	\$ 157,000

<u>2012</u>	
Revenue	\$1,475,000
Cost of Goods	\$ 737,000
Gross Profit	\$ 738,000
Expenses	\$ 450,000
Pay 2nd half of loan	\$ 75,000
Net Cash	\$ 212,000

These projections are based on a 10% and 8% increase in sales and approximately 8% increase in expenses due to higher interest a slightly more payroll. The loan is a 2 year installment plus balloon payment after Christmas season.

- c. Established credit facilities (personal or business) which the proposed business will rely on during the next 2 years of operation and a contact name where the credit facilities are established.

\$150,000.00 Loan through West Suburban Bank, Dave Orr, 630.629.4200

Note for Separate Sheet on Net Profit:

Our two stores are combined as one corporation so there is no way for you to delineate that information. In addition we filed on line last year and the password is expired. The accountant did give me the total expense number though and the POS system show sales and cost of goods. The total expenses for the Glen Ellyn location were \$383,471. Thank you.

Joe Costello

COMMISSION REPORT from 01/01/09 to 12/31/09 For Stores:01

Emp. #	# of Receipts	High Price	Price Sold	Cost	Gross Prof.	Gross Prof. %	Commission			
00001	20	86387.44	82516.77	31476.11	51040.66	61.85	638.02 AT			
00002	46	95837.40	67705.71	35609.87	32095.85	47.40	401.24 AT			
00004	879	512232.30	437292.20	202481.90	234810.31	53.70	2936.12 AT			
00007	2	470.00	329.00	129.30	199.70	60.70	6.00 AT			
00008	64	56548.17	46612.37	22043.37	24569.00	52.71	307.17 AT			
00014	57	5659.00	5525.25	2661.18	2864.07	51.84	35.87 AT			
00022	700	363198.47	296062.32	152836.32	143226.01	48.38	1790.89 AT			
00023	76	11054.50	9609.82	4589.58	5020.25	52.24	62.82 AT			
00031	12	525.00	525.00	262.50	262.50	50.00	7.90 AT			
00090	78	93707.50	85847.90	49616.51	36231.40	42.20	453.04 AT			
00091	13	6272.00	5461.90	2119.67	3342.23	61.19	41.79 AT			
00099	282	40883.00	41440.08	18769.66	22670.43	54.71	283.45 AT			
					\$1272774.8	\$1078928.3	\$522595.94	\$556332.38	\$	6964.31

TOTAL EXPENSES ANNUAL
383,471.

Net Profit 2009 → 172,861.38

Our two stores are combined as one corporation so there is no way for you to delineate that information. In addition we filed on line last year and the password is expired. The accountant did give me the total expense number though and the POS system show sales and cost of goods. The total expenses for the Glen Ellyn location were \$383,471. Thank you.
Joe Costello

CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Glen Ellyn EDC Downtown Retail Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements assisted by the Retail Grant Program are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Glen Ellyn Economic Development Corporation and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees.

Ralph M. Zupo
Applicant Name (PRINT)


Applicant Signature

3-28-2011
Date

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Joseph N. Costello
Property Owner Name (PRINT)


Property Owner Signature

3-28-2011
Date

*****Office Use Only*****

Application is: _____ Approved

_____ Denied

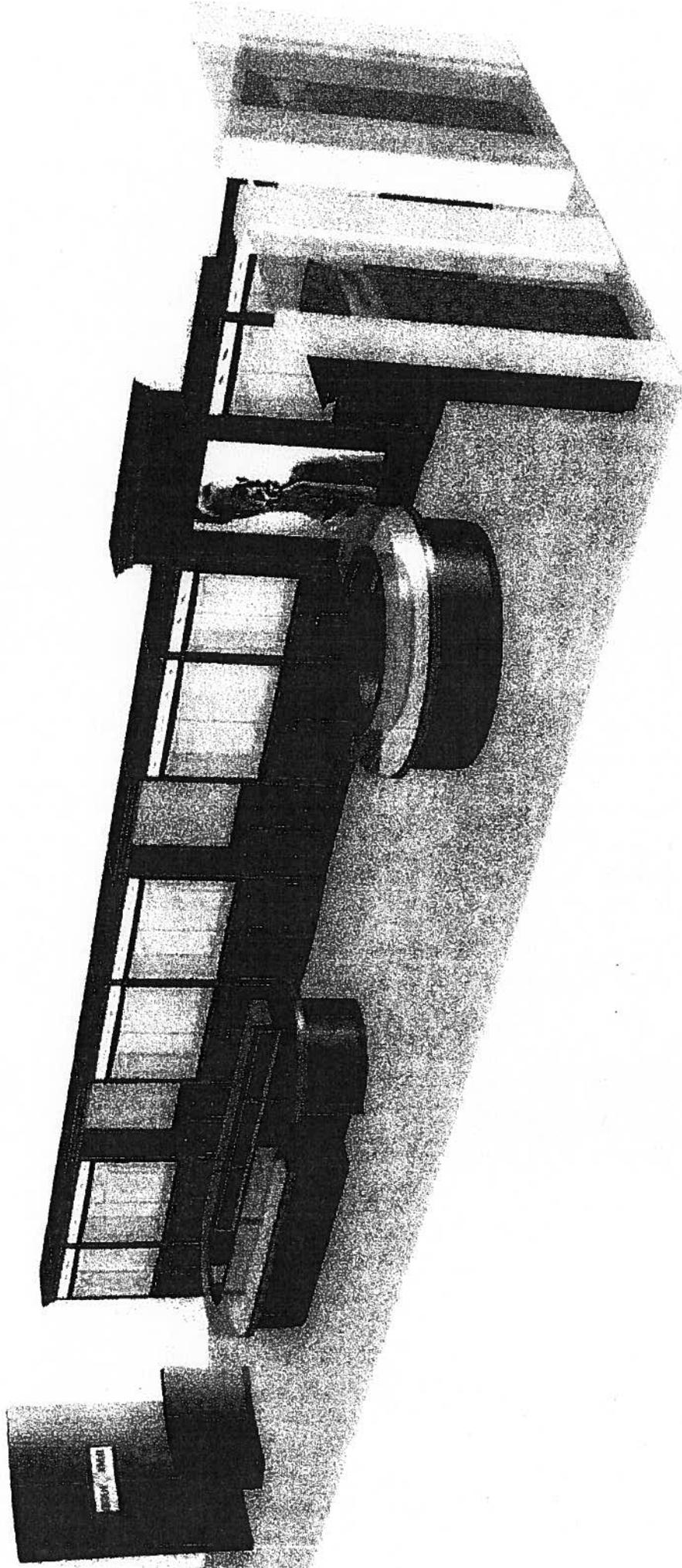
EDC Board President

Date

EDC Executive Director

Date





COSTELLO JEWELRY

424

SEP - 24 - 2010

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Customer
Entrance
and sidewalk.

Interior
View toward
Store front

COSTELLO JEWELRY

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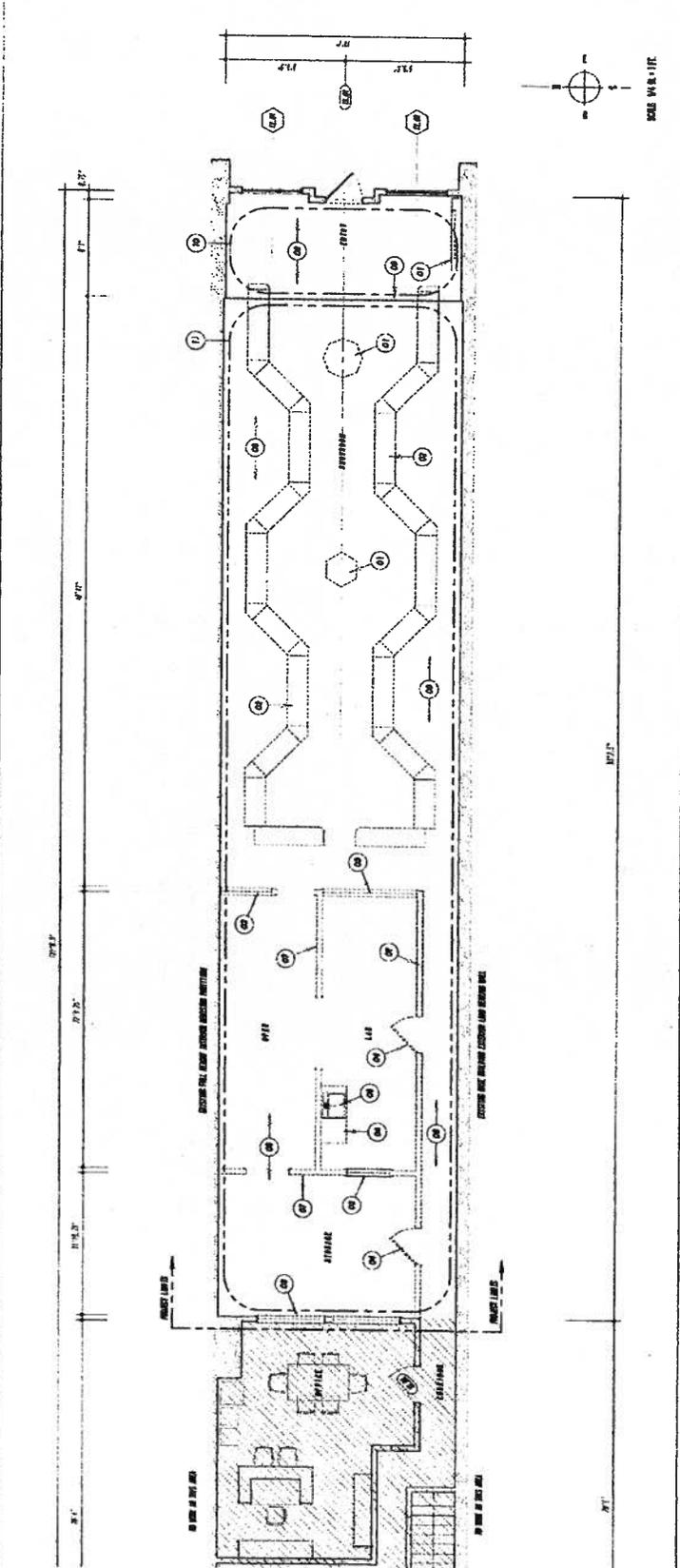
Old floor plan

COSTELLO JEWELRY
474 MAIN STREET
GLEN ELLYN, ILLINOIS

Z + Dial
KEEPERS
RESTAURANT

A. 01

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10 KEY NOTES:

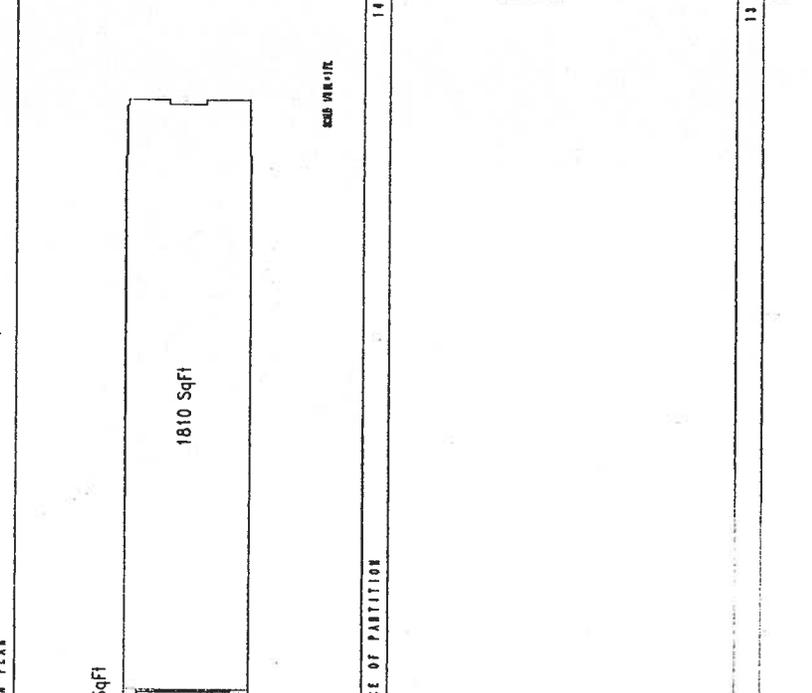
1. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
2. ALL WALLS ARE 1/2" THICK UNLESS NOTED OTHERWISE.
3. ALL FLOORS ARE 4" CONCRETE ON 8" GRAVEL.
4. ALL CEILING ARE 8' 0" HIGH UNLESS NOTED OTHERWISE.
5. ALL DOORS ARE 3' 0" WIDE UNLESS NOTED OTHERWISE.
6. ALL WINDOWS ARE 6' 0" WIDE UNLESS NOTED OTHERWISE.
7. ALL LIGHT FIXTURES ARE 2' 0" ON CENTER UNLESS NOTED OTHERWISE.
8. ALL ELECTRICAL PANELS ARE 1' 0" WIDE UNLESS NOTED OTHERWISE.
9. ALL MECHANICAL EQUIPMENT IS TO BE LOCATED AS SHOWN.
10. ALL FINISHES ARE TO BE AS SHOWN.

09 GENERAL NOTES:

1. ALL WORK IS TO BE ACCORDING TO THE LATEST EDITIONS OF THE BUILDING CODES AND SPECIFICATIONS.
2. ALL MATERIALS ARE TO BE OF THE BEST QUALITY AVAILABLE.
3. ALL WORK IS TO BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.
4. ALL WORK IS TO BE DONE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
5. ALL WORK IS TO BE DONE IN ACCORDANCE WITH THE LOCAL, STATE, AND FEDERAL REGULATIONS.
6. ALL WORK IS TO BE DONE IN ACCORDANCE WITH THE PROJECT MANUAL.
7. ALL WORK IS TO BE DONE IN ACCORDANCE WITH THE ARCHITECT'S INTENT.
8. ALL WORK IS TO BE DONE IN ACCORDANCE WITH THE OWNER'S REQUIREMENTS.
9. ALL WORK IS TO BE DONE IN ACCORDANCE WITH THE CONTRACTOR'S OBLIGATIONS.
10. ALL WORK IS TO BE DONE IN ACCORDANCE WITH THE INDUSTRY PRACTICES.

13 SYMBOLS:

- 1. WALL
- 2. DOOR
- 3. WINDOW
- 4. CLOSET
- 5. STAIR
- 6. ELEVATOR
- 7. MECHANICAL EQUIPMENT
- 8. ELECTRICAL PANEL
- 9. LIGHT FIXTURE
- 10. FINISH

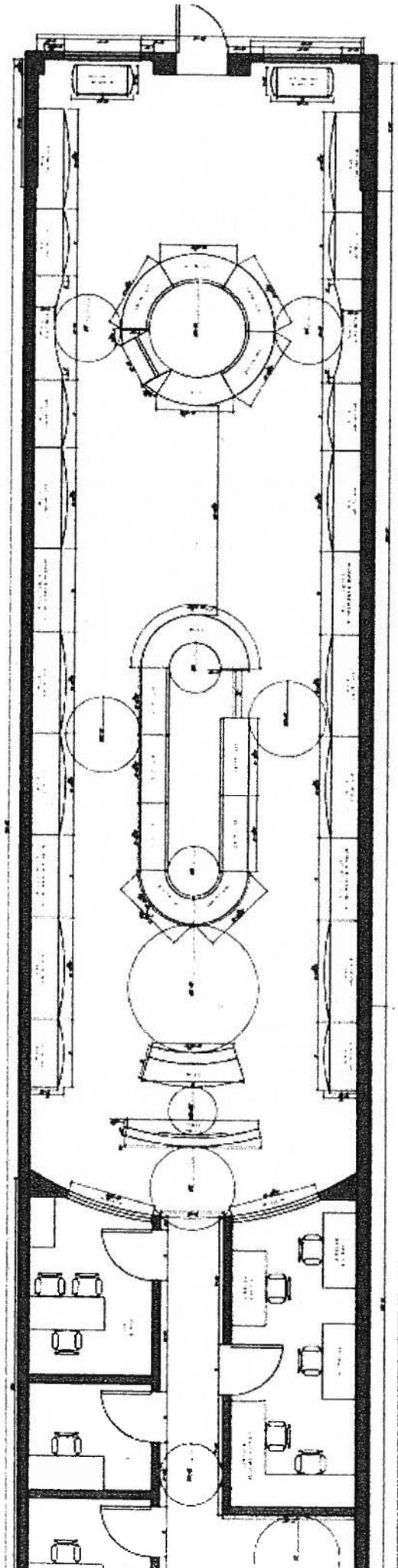


10 KEY NOTES

09 GENERAL NOTES

13 SYMBOLS

R PLAN



COSTELLO JEWELRY

424

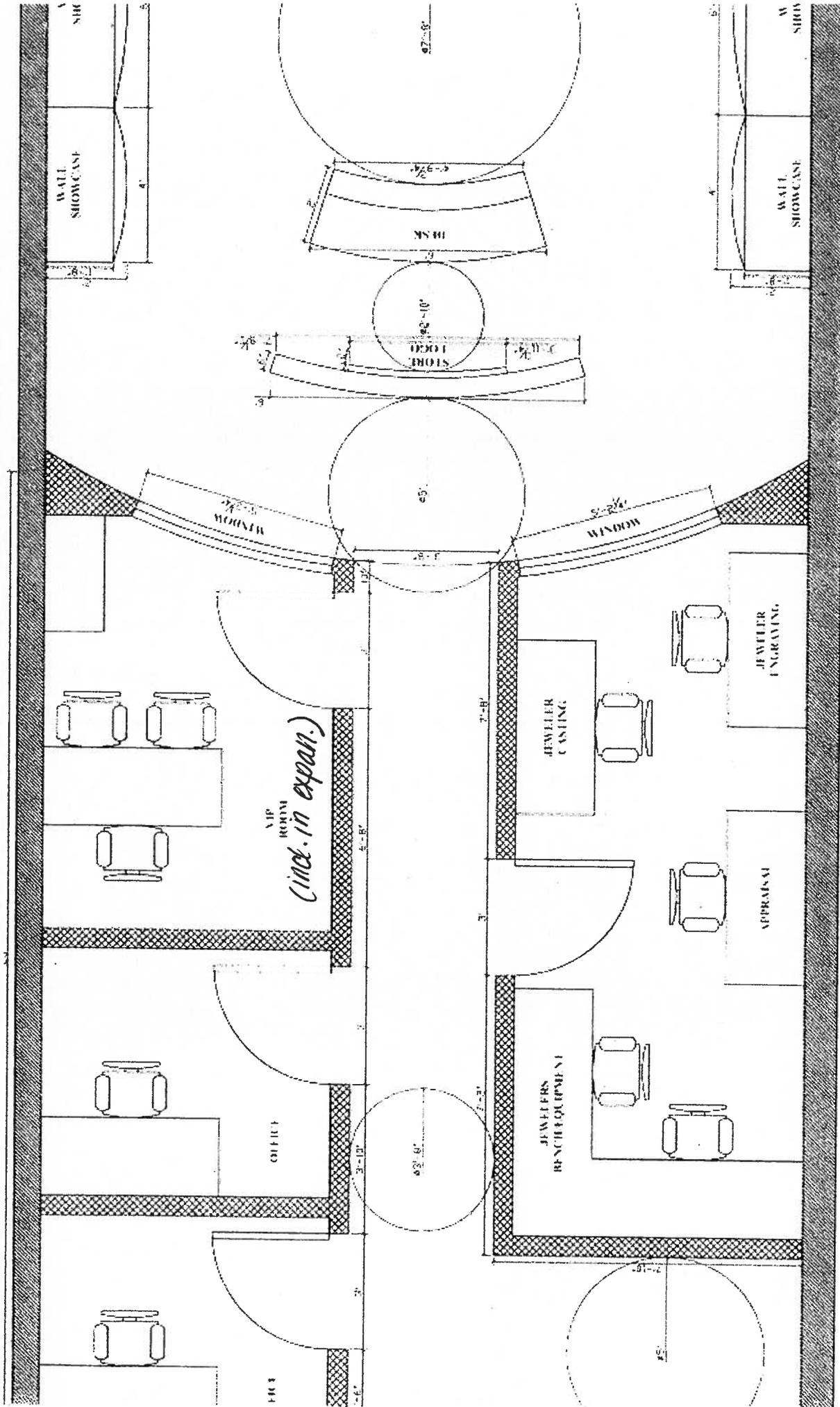
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SEP - 23 - 2010

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COSTELLO JEWELRY CO

PAGE 02/12

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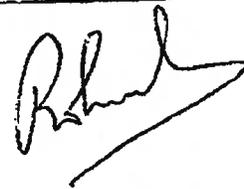
1555 Alum Rock Av.
 San Jose, CA 95116
 Tel.(408)251-7990 Fax.(408)251-2302
 www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN ELLYN, ILL.,

				Project
Description	Qty	Rate	Total	
ESTIMATE FOR BUILDING STORE FIXTURES FOR THAT LOCATION CUSTOM BUILT FLOOR AND WALL FIXTURES WITH THE FOLLOWING DETAILS				
WALL CABINETS SIZE				
(MW 04.1) 48 " X 29 " X 124 " = 4				
(MW 06.1) 72 " X 29 " X 124 " = 8				
(MW 05.1) 60 " X 29 " X 124 " = 4				
WALL MIRRORS SIZE				
(MW 02.1) 60 " X 29 " X 124 " = 2				
WALL TRANSPARENTS SIZE				
(MW 01.1) 72 " X 29 " X 124 " = 2				
FRONT WINDOWS SIZE				
(MW 03.1) 54 " X 30 " X 104 " = 2				
CIRCULAR ISLAND CASES SIZE				
(MW 11.1) 56 1/2 " X 28 " X 42 " = 5				
OVAL ISLAND CASES SIZE				
(MW 08.1) 76 " X 20 " X 34 " = 1				
(MW 09.1) 48 " X 20 " X 42 " = 3				
(MW 10.1) 55 " X 20 " X 42 " = 2				
(MW 07.1) 76 " X 20 " X 42 " = 1				
CASH REGISTER SIZE				
(MW 12.1) 106 " X 33 " X 48 " = 1				
Thank you for your business.		Subtotal		
		Sales Tax (0.0%)		
		Total		



02/24/2011 16:29
2011-02-22 15:32

6304690609
NUMBER 1

COSTELLO JEWELRY CO

PAGE 03/12

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7990 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN ELLYN ILL.

			Project
Description	Qty	Rate	Total
<p>DIVIDING LOGO WALL SIZE (MW 13.1) 72" X 15" X 48" = 1</p> <p>WALL CABINETS (MW 04.1, MW 05.1, MW 06.1) HAVE THE FOLLOWING DETAILS CABINETS HAVE A RADIUS FRONT CABINETS DIVIDED TO BASE STORAGE, DISPLAY CENTER AND CROWN MOLDING TOPS</p> <p>BASE STORAGE TO HAVE RADIUS KICK BASE AND 1/2 RADIUS MOLDINGS IN THE CENTER OF THE CASE OF 1" WIDE TWO STRAIGHT FACE HINGED STORAGE DOORS WITH ADJUSTABLE SHELVING ONE STRAIGHT FACE PULL-OUT DRAWER AT 6" HIGH ONE DISPLAY DRAWER TO SHOW MERCHANDISE AT 3" HIGH. THIS DRAWER TO ACTIVATE OVERHEAD LIGHTS WHEN IT IS OPENED</p> <p>DISPLAY SECTION HINGED STRAIGHT CLEAR LAMINATED GLASS DOORS TO PROTECT MERCHANDISE SAME KEY HIGH QUALITY CAM LOCKS TO FIT ON EVERY DOOR SIDE INSIDE WALL DISPLAY TO BE PADDED IN FABRIC CHOSEN BY CLIENT ON SIDES AND BASE - VIENNA SLOTTED WALL SYSTEM TO FIT IN WALL CASES STRIPS OF HIGH QUALITY (LED) LIGHTS TO FIT ON BOTH</p> <p>Thank you for your business.</p>	<p>WILL THERE BE CONCEALED STORAGE ON INSIDE FACING CASE REGISTERS?</p> <p>*FLOOR BOARDS ARE THE 3 tier?</p> <p>Recommending Vienna leather to match existing - display elements</p>		
		Subtotal	
		Sales Tax (0.0%)	
		Total	

Roberto

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7990 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/4/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN ELLY, ILL.

				Project
Description	Qty	Rate	Total	
SIDES OF WALL CASE VERTICALLY AND ACROSS THE TOP OF THE DOOR (SAME AS SAMPLE SUPPLIED TO ARCHITECT) A 2" WIDE RADIUS MOLDING TO SEPARATE THE DISPLAY FROM THE TRANSPARENCY OVER THE DISPLAY SECTION A 7/16" WIDE TRANSPARENCY LIT WITH LED LIGHTS TO FIT ON TOP PART OF DISPLAY				
CROWN MOLDING MULTI TIERED RADIUS CROWN MOLDING AT 7" WIDE TO CROWN THE TOP OF THE CABINET LED STRIP LIGHTS TO SINK IN THE BOTTOM OF THE CROWN MOLDING TO LIGHT THE WALL CABINET				
WALL MIRRORS (MW 02.1) WALL MIRRORS CABINETS TO BE DIVIDED TO BASE STORAGE, MIRROR SECTION AND TOP CROWN MOLDING				
BASE STORAGE TO COMPRISE RADIUS KICK BASE TWO RADIUS MOLDINGS AT 1" WIDE AND 2" WIDE RADIUS MOLDING				
TWO LINES OF FULL-OUT DRAWERS WITH TWO DRAWERS IS 1/4" DEEP, ONE DRAWER AT 6" DEEP FOR STORAGE AND A 3" WIDE SHOWING DRAWER ON TOP. WHEN THE 3 DRAWER IS OPENED THE TOP LED LIGHT TURNS ON FOR SHOWING MERCHANDISE				
MIRROR SECTION COMPRISED OF FRAMED MIRROR IN THE CENTER OF 47 1/4" HIGH IN A 6"				
Thank you for your business.		Subtotal		
		Sales Tax (0.0%)		
		Total		

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7900 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/8/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN ELLY, ILL.

				Project
Description	Qty	Rate	Total	
<p>WIDE FRAME AROUND IT A 2" WIDE RADIUS MOLDING TO SEPARATE MIRROR FROM THE TRANSPARENCY OVER IT TRANSPARENCY TO BE 19 1/4" HIGH LIT BY LED LIGHTS</p> <p>TOP OF CABINET IS A MULTI LAYERED RADIUS CROWN MOLDING OF 7" HIGH STRIPS OF LED LIGHTS TO BE SUNK IN THE TOP OF THE CABINET</p> <p>WALL TRANSPARENCIES (MW 01.1) WALL TRANSPARENCY COMPRISED OF HUGER LIGHT BOX HOLDING PICTURES SIZE (30 " X 78 ") TOP OF FIXTURE TO HOLD A MULTI LAYERED RADIUS CROWN MOLDING OF 7" HIGH LINE OF LED LIGHTS TO FIT IN THE TOP OF THE DISPLAY UNIT</p> <p>FRONT WINDOWS (MR 01.1) FRONT WINDOWS TO BE STRAIGHT FRONT AND BACK WITH RADIUS SIDES BASE OF UNIT IS A DEAD BOX WITH NO STORAGE DISPLAY SECTION TO HAVE CLEAR LAMINATED GLASS DOORS ON HINGES TO ACCESS DISPLAYED MERCHANDISE HIGH SECURITY CAM LOCKS TO SECURE DISPLAYED MERCHANDISE FRONT OF UNIT TO HAVE NO GLASS THAT SITS IN FRONT THE ENTRANCE TO THE STORE STRIPS OF LED LIGHTS TO LIGHT THE DISPLAYED</p>				
Think you for your business.			Subtotal	
			Sales Tax (0.0%)	
			Total	

Front should have glass (transparencies) (10)

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7190 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E1669

Name / Address
CUSTELLU JEWELERS 474 N. MAIN ST GLEN BLYN, ILL.

				Project
Description	Qty	Rate	Total	
MERCHANDISE AN 8" TRANSPARENCY TO SIT OVER THE DISPLAY SECTION SHOWING PICTURES ON THE FRONT AND BACK OF UNIT A MULT LAYERED RADIUS CROWN MOLDING TO SIT ON TOP OF DISPLAY UNITS				
Thank you for your business.		Subtotal		
		Sales Tax (0.0%)		
		Total		

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7990 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN ELLYN, ILL. ...

				Project
Description	Qty	Rate	Total	
<p>CIRCULAR ISLAND CASES (MW .11.1) ISLAND TO BE DIVIDED TO 5 CASES EACH CASE TO HAVE THE FOLLOWING CASES TO BE OPEN ON EACH OTHER WITH NO SIDE WALLS CREATING A CONTINUOUS TUNNEL OF 12 " HIGH BOTH ENDS OF ISLAND TO BE WOOD SIDES WITH MIRRORS ON THE INSIDE GLASS CONSTRUCTION TO BE CLEAR GLASS ON GLASS SEALED ON THE FRONT CABINETS TO HAVE A CONTINUOUS WOOD FRAME ON THE BACK SIDE OF CABINETS TO HOLD THE TOP GLASS AND ACCESS DRAWERS TOP GLASS TO BE 3/8 " THICK FRONT GLASS TO BE 3/8 " THICK ACCESS TO DISPLAY THROUGH DROP DOWN DOORS ON HINGES AND PULLOUT TRAYS ON RAILS TO DISPLAY MERCHANDISE LED LIGHTS TO FIT ON THE SALES PERSON SIDE OF THE SHOWCASE BELOW DISPLAY PULLOUT DRAWERS OF 6 " WIDE TO FIT AND BELOW THAT STORAGE DRAWERS OF 13 " HIGH</p> <p>OVAL ISLAND CASES RADIUS CASES (MW .07.1) RADIUS CASE TO BE BUILT SAME STYLE AND DETAILS AS (MW .11.1) EXCEPT THAT CASE WILL HAVE THREE PULLOUT DRAWERS .</p>				
Thank you for your business.		Subtotal		
		Sales Tax (0.0%)		
		Total		

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7190 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GILLEN BLDG., ILL...

				Project
Description	Qty	Rate	Total	
STRAIGHT CASES (MW .09.1 , MW .10.1) CASES COULD HAVE EITHER OPEN SIDES (TUNNEL DESIGN) BETWEEN CASES OR MIRRORED SIDES CONSTRUCTION IS CLEAR GLASS ON GLASS GLASS TOP AND FRONT TO BE 3/8 " THICK WOOD FRAME TO FIT ON BACK OF CASES TO HOLD TOP GLASS . ACCESS DOORS AND CASE LIGHTS SLIDING MIRROR DOORS TO SECURE ACCESS TO DISPLAYED MERCHANDISE LED LIGHTS TO FIT ON THE SIDE OF THE SALESPERSON A 6 " HIGH PULLOUT DRAWER TO FIT BELOW GLASS DISPLAY STORAGE UNIT TO FIT BELOW DRAWER WITH SLIDING STORAGE DOORS WITH ADJUSTABLE SHELVEING				
SIT DOWN COUNTER (MW.08.1) CLOSING COUNTER FITTING ON THE OTHER END OF THE ISLAND COUNTER DESIGNED FOR SITTING DOWN SO A MODESTY PANEL TO RUN THE CENTER OF THE COUNTER VERTICALLY DIVIDING CLIENT AND SALESPERSON RAISED 4 " FROM THE FLOOR A HORIZONTAL LINE OF 6 " HIGH PULL-OUT DRAWERS TO RUN THE LENGTH OF THE COUNTER				
SALES COUNTER (MW .12.1) A RADIUS SALES COUNTER TO FIT IN THE BACK OF THE STORE COUNTER TO BE 48 " HIGH ON THE CLIENT SIDE WITH THE TRANSACTION TRICK AT 36 " ON THE SALESPERSON				
Thank you for your business.			Subtotal	
			Sales Tax (0.0%)	
			Total	

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7990 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E 1660

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN KILLY, ILL.

Description	Qty	Rate	Project	
			Total	
<p>SIDE COUNTER TO BE BUILT WITH A LINE OF 4" WIDE PULLOUT DRAWERS ON TOP AND OPEN SHELVING BELOW AS PER CLIENT NEEDS TRIANGULAR FLYING WINGS TO FIT ON EITHER SIDE OF COUNTER AS PER PLANS</p> <p>LOGO WALL, (MW 13.1) RADIUS LOGO WALL SIZE 72" WIDE AND 48" TALL WITH A RADIUS FLAT PANEL FRONT AND AN INSET LIT LOGO AS PER PLANS SIZE 48" X 18"</p> <p>ALL FIXTURES TO BE BUILT IN MAHOGANY WOOD AND SOLID MAHOGANY MOLDINGS WHENEVER NEEDED OUTSIDE OF FIXTURES TO BE VENEERED IN TREEFROG BURL MAHOGANY VENEER (.60303) INSIDE OF FIXTURES TO BE STAINED TO TONE MATCHING THE OUTSIDE (OPTIONAL TO DO THE INSIDE OF THE FIXTURES IN WHITE LAMINATE) SOLID MOLDINGS TO BE STAINED TO COLOR MATCHING THE TREEFROG BURL MAHOGANY VENEER DELIVERY IS 8 TO 12 WEEKS FROM DATE OF RECEIPT OF SIGNED CONTRACT AND DEPOSIT FUNDS PAYMENT IS AS FOLLOWS 40% WITH SIGNED CONTRACT 40% PROGRESS PAYMENT WHEN SHELLS ARE BUILT 20% FINAL PAYMENT WHEN MOLDINGS ARE DELIVERED AND ACCEPTED BY CLIENT</p>				
<p>NO LAMINATE STAIN @</p> <p>color to be determined TO BE DISCUSS what would B laminate?</p>				
<p>NEED TO SEE SHOP DRAWINGS SEEN OK!!</p>				
<p>Thank you for your business.</p>			Subtotal	
			Sales Tax (0.0%)	
			Total	

PRECISION DISPLAYS & SHOWCASES

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San Jose, CA 95116
Tel. (408) 251-7990 Fax. (408) 251-2302
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Estimate

Date	Estimate #
2/6/2011	E 1669

Name / Address
COSTELLO JEWELRY 474 N. MAIN ST GLEN ELLYN, ILL.

				Project
Description	Qty	Rate	Total	
PRICING				
MW .04.1 =				
4 CASES X \$ 2500.00 =		\$ 10000.00		
MW .01.1 =				
2 CASES X 3100.00 =		6200.00		
MW .02.1 =				
2 CASES X 2500.00 =		5000.00		
MW .03.1 =				
2 CASES X 2650.00 =		5300.00		
MW .05.1 =				
4 CASES X 2875.00 =		11500.00		
MW .06.1 =				
8 CASES X 3250.00 =		26000.00		
MW .11.1 =				
5 CASES X 2500.00 =		12500.00		
MW .08.1 =				
1 CASE X 2150.00 =		2150.00		
MW .09.1 =				
3 CASES X 2000.00 =		6000.00		
MW .10.1 =				
2 CASES X 2400.00 =		4800.00		
MW .07.1 =				
1 CASE X 3300.00 =		3300.00		
MW .12.1 =				
1 CASE X 2400.00 =		2400.00		
MW .13.1 =				
1 CASE X 2150.00 =		2150.00		
TOTAL FIXTURES		\$ 97300.00		
Thank you for your business.		Subtotal		
		Sales Tax (0.0%)		
		Total		

PRECISION DISPLAYS & SHOWCASES

1555 Alum Rock Av.
San Jose, CA 95126
Tel.(408)251-7990 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN ELLYN, ILL.,

				Project
Description	Qty	Rate	Total	
TOTAL FIXTURE PRICE IS NINETY SEVEN THOUSAND THREE HUNDRED DOLLARS				
SHIPPING		6500.00		
INSTALLATION		11000.00		
TOTAL PACKAGE		\$ 174800.00		
SPECIAL DISCOUNT		14800.00		
NET COST		100000.00		
ONE HUNDRED THOUSAND DOLLARS BEFORE SALES TAX IF APPLICABLE				
<p><i>PIANO HINGES TO BE INSTALLED TO COMPLETE NAPERVILLE STORE ALONG W PUNCH LIST OF REPAIRS & TOUCH-UPS</i></p>				
Thank you for your business.		Subtotal		
		Sales Tax (0.0%)		
		Total		

PRECISION DISPLAYS & SHOWCASES

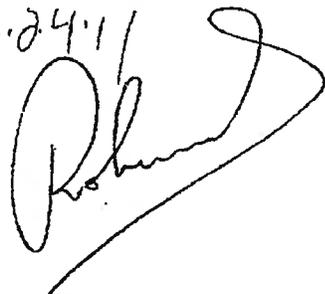
1555 Alum Rock Av.
San Jose, CA 95116
Tel.(408)251-7990 Fax.(408)251-2302
www.precisiondisplays.com

Estimate

Date	Estimate #
2/6/2011	E 1669

Name / Address
COSTELLO JEWELERS 474 N. MAIN ST GLEN ELLY, ILL.

Description	Qty	Rate	Project
			Total
A 30% deposit is required with every order placed with Precision Displays and Showcases (hereinafter, "Precision"). Orders without an authorized signature will not be accepted. Title of merchandise is forwarded to purchaser only when account is paid in full. Sales taxes to be added to the above quoted prices. Prices are F.O.B. San Diego, CA. Balance to be prepaid unless otherwise stated. Claims for imperfections or deficiencies must be made in writing within ten days of receipt of goods. The purchaser agrees to pay 1.5% interest per month on all past due invoices and all collection charges incurred in recovering the debt, including but not limited to, attorney's fees and court costs. The signer on this contract assumes personal responsibility for this debt. Delivery times are approximate and Precision cannot be held liable for late deliveries. Purchaser agrees that this agreement and all rights and obligations under this contract for sale shall be governed in accordance with the laws of the State of California. Any and all disputes arising out of this contract shall be governed by arbitration; in that, an arbitrator shall be appointed by Precision. Client has the right to inspect the merchandise at Precision's warehouse when he is notified it is ready for inspection. Upon inspection and approval the client expresses acceptance and assumes responsibility of the fixtures at that point even though Precision will do the packing and arrange shipping. Precision will apply the utmost care and best judgement in this undertaking. At the point the client is required to complete the full payment of the contract, Precision will ship only after the total debt has been satisfied and the funds have cleared the financial institution drawn upon. Prices do not include installation which is available at an additional cost. Standard packing is cardboard and shrink wrap at no additional cost. Crating and foam wrapping is available at an additional charge.		0.00	0.00
Thank you for your business.		Subtotal	\$0.00
		Sales Tax (0.0%)	\$0.00
		Total	\$0.00

Approved per "initialed" changes. J. McCaff 2.24.11


The Carpet Showcase
4 South Prospect Ave
Clarendon Hills, IL 60514
630-325-8500
630-325-8501 fax

To: Ralph (Per Cheryl's request)

Invoice

DATE	INVOICE #
3/14/11	45534

BILL TO	INSTALL TO
Costello Jewelers 474 N. Main St. Glen Ellyn, IL 60137	

Style	Color	Size	INSTALL D...	P.O. NUMBER
			4/13/11	
			Yards	AMOUNT
Durkin	D968- MW198 Cut Pile 32oz Color Selection: 1-7G15, 2-702, 3-2K6, 4-7C14 Backing: Action Back (No Attached Cushion) Front Store Only		220.00	9,614.00
Bigelow	Get Real II Color: 7621 Optimistic View Action Back (No Attached Cushion) Two Customer Meeting Rooms and Hall Adjacent to Meeting Rooms.		40.00	1,000.00
Installation	Glue Down Installation			2,895.00

The Carpet Showcase
4 South Prospect Ave
Clarendon Hills, IL 60514
630-325-8500
630-325-8501 fax

Invoice

DATE	INVOICE #
3/14/11	45534

BILL TO	INSTALL TO
Costello Jewelers 474 N. Main St. Glen Ellyn, IL 60137	

Style	Color	INSTALL D...	P.O. NUMBER	
		4/13/11		
		Size	Yards	AMOUNT
	All options include evening/weekend after-hour installation, glue down direct installation with manufacturers brand adhesives required for manufacturer's warranties to be fully effective. Price does not include floor prep, if floor prep is needed it will be based on \$50.00 per man hour plus materials. Price does not include take-up of old carpet, tack-strip, or furniture or fixture removal. Floors must be cleared and swept prior to installation. Square yardage based on Architects plans. We are not responsible for carpet shortage/excess due to change in plans and/or construction.			0.00
Down Payment				0.00
				-7,000.00

Custom orders can not be cancelled.

50% down payment by check is required upon order. Balance due on day of completion. Check is required for payment.

Total	6,509.00
--------------	----------

Joe Costello
Costello Jewelry Company
474 North Main Street
Glen Ellyn, IL 60137



Custom Home Remodeling

March 15, 2011

General Contractor

CONTRACT

CONTRACTOR AGREEMENT

THIS AGREEMENT made this Fifteenth day of March, 2011, by and between KJN Renovations, hereinafter called the Contractor, and Joe Costello, hereinafter called the Owner.

WITNESSETH, that the Contractor and the Owner for the consideration named herein agree as follows:

ARTICLE 1. SCOPE OF THE WORK

The Contractor shall furnish all the materials and perform all of the work shown on the drawings and/or described in the scope of work document entitled KJN Renovation "Project Contracted Scope of Work" dated 3/15/11, as annexed hereto as it pertains to work to be performed on property located at: 474 North Main Street, Glen Ellyn, IL 60137.

ARTICLE 2. TIME OF COMPLETION

The work to be performed under this Contract shall be commenced on or before April 16, 2011, and shall be substantially completed on or before May 20, 2011. Time is of the essence.

ARTICLE 3. THE CONTRACT PRICE

The owner shall pay the Contractor for the material and labor to be performed under the Contract the sum of Seventy Three Thousand Two Hundred Eighty Six dollars (\$73,286.00), subject to additions and deductions pursuant to authorized change orders.

ARTICLE 4. DEPOSIT AND CANCELLATION POLICY

A deposit of \$3,000 is due upon acceptance of this contract. The deposit is 100% refundable if project is cancelled greater than or equal to 15 calendar days prior to the scheduled start of the project. Cancellations less than 15 days from start of project will forfeit the deposit amount. All cancellations must be submitted in writing.

ARTICLE 5. PROGRESS PAYMENTS

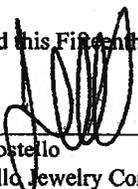
Payments of the entire contract price shall be paid in the manner following:

- \$3,000 Deposit upon acceptance of this contract
- \$16,821.50 Due on start of project (4/16/11)
- \$16,821.50 Due one week after start date (4/25/11)
- \$16,821.50 Due two weeks after start date (5/2/11)
- \$16,821.50 Due three weeks after start date (5/9/11)
- \$3,000.00 Due upon completion of project

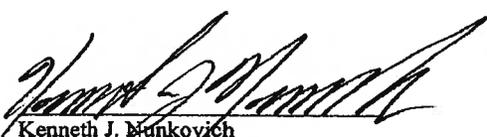
ARTICLE 6. GENERAL PROVISIONS

1. Work shall be completed in a workmanship like manner in compliance with all building codes and other applicable laws.
2. To the extent required by law, all work shall be performed by individuals licensed and authorized.
3. Contractor may at its discretion engage subcontractors to perform work hereunder, provided Contractor shall fully pay said subcontractor and in all instances remain responsible for the proper completion of this Contract.
4. All change orders shall be in writing and signed by both Owner and Contractor.
5. Contractor warrants it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of Contractor or its employees and subcontractors.
6. Owner shall at its own expense pay for all permits, fees and deposits necessary for the work to be performed.
7. Contractor agrees to remove all debris and leave the premises in broom clean condition.
8. In the event Owner shall fail to pay any periodic or installment payment due hereunder, Contractor may cease work without breach pending payment or resolution of any dispute.
9. All disputes hereunder shall be resolved by binding arbitration in accordance with the rules of the American Arbitration Association.
10. Contractor shall not be liable for any delay due to circumstances beyond its control including strikes, casualty or general unavailability of materials.
11. Contractor warrants all work for a period of one year following completion.

Signed this Fifteenth day of March, 2011.



Joe Costello Owner
Costello Jewelry Company



Kenneth J. Munkovich
President/KJN Renovations.



Custom Home Remodeling

PROJECT CONTRACTED SCOPE OF WORK

KJN Renovations (the contractor) proposes to build the store remodel for Costello Jewelry Company at 474 North Main Street, Glen Ellyn, IL 60137. The following bid is based upon the drawings received from Z+Oai Architects dated 1/18/11 and scaled back direction received from Andel Interiors. The contractor proposes to provide the materials and labor necessary as described in the following scope of work to complete the store remodel. Contractor is not responsible for the costs associated with unforeseen issues or problems presented once demolition or construction begins.

DEMOLITION

Remove existing ceiling, light fixtures and flooring. Expose existing punched tin ceiling currently concealed. Provide site dumpsters and coordinate with village placement and rotation. Provide appropriate site protection during construction process. CHANGE: Existing ceiling to be removed just past new curved wall. Existing black ceiling above current shop and offices will be demo back to just structural members and will be used as new ceiling over new shop and offices.

FRAMING

Build planned curved separation wall, soffit over front foyer, lab and office dividers and a temporary storefront wall. As drawn on the plans submitted. Metal studs to be used throughout. CHANGE: Temporary storefront wall will be replaced with use of black plastic curtain.

ELECTRIC

Demo and rework as necessary due to removal of existing ceiling and fixtures. Provide and install 14 standard receptacle outlets as shown, 7 in floor receptacles, 17 light switches, 9 recessed Juno brand can lights with white baffle trims, 5 emergency exit lights with battery backup, low voltage wiring as drawn and (8) 2x2 lay in fluorescent light fixtures. Provide, rough in and install fluorescent lighting strips for soffit uplight, 4 ceiling lighting fixtures from cloud, electrical hookup of new store fixtures. Does not include fire alarms / smoke detectors (handled by alarm company.)

PLUMBING

Move and rough in new drain and water supplies for new sink location in lab. Proper vent through roof and use of circle vent in basement. Rough in new gas location for lab. Provide and install stainless steel sink and faucet in repair shop. CHANGE: add second gas line for second location of lab.

A handwritten signature in black ink, appearing to be 'JL'.

Handwritten initials 'g/m' in black ink.



Custom Home Remodeling

PUNCHED TIN CEILING RE-WORK

Provide labor to remove and re-work basic design of existing punched tin ceiling to fit new layout. Salvage of existing cove and panels will be used. Price does not include the use of new pieces. Minor repairs are included. (not a perfect end result) CHANGE: Existing Punched tin will not be re-worked. Areas where existing cove will end directly at soffits and at curved wall.

SHEETMETAL / HVAC

Provide materials and labor to install five new 12x12 supply air diffusers, three 4ft linear plenum slot diffusers, four 4x12 supply and return registers in lab and office, two 30x14 return air grills. All associated patches to existing ductwork due to re-work. Relocate existing thermostat. Includes a zephyr brand kitchen style stainless steel exhaust hood.

DRYWALL

Provide and install new 5/8" drywall, including screws, glue, tape mud and sand. CHANGE: Drywall work became larger with the re-use of existing black ceiling grid and taller walls in back.

WINDOWS

Build and install five window locations as allocated below. Price is for field build frames and installation of 1/2" tempered glass in four and two way mirror in one.

- (2) Curved wall to show room (5-4 x 3-0)
- (2) Hallway to lab (5-0 x 3-0) CHANGE: only one window from hall to lab will be installed
- (1) Joe's office to hallway (3-0 x 3-0) CHANGE: two way mirror from Joe's office has been removed.

DOORS

Provide and install four doors at the indicated locations below. Price includes mahogany doors and jambs and a hardware allocation for handles.

- (2) office to hallway (3-0 x 6-8)
- (1) lab (3-0 x 6-8)
- (1) hallway to backroom (3-0 x 6-8) CHANGE: this door has been removed from scope of work

FLOATING SOFFIT

Provide and install the planned hanging wing and duct cover as drawn. The use of MDF and wood material sprayed and off white paint applied. CHANGE: The use of a flat drywall floating soffit will be used. Soffit to be install and hung similar in design as indicated but 6' wide not 8'.



Custom Home Remodeling

FINISH CARPENTRY

Provide and install base molding and casement in showroom area not covered by new showroom millwork and office and hallway. Hardwood material to be used stained to match ACAP to millwork. (see alternates section price to upgrade to African mahogany stock) -200 linear feet of base molding and 260 linear feet of casement included
CHANGE: Base molding and casement where wainscot is to be installed has been removed. The use of moderate paint grade base molding and casement will be installed in client private viewing room, and lab.

PAINTING

To be handled by others.

VINYL TILE

Provide and Install approximately 180 sq ft of VCT tile in lab area of store.

FOYER TILE INSTALLATION

Provide labor to install porcelan tile in foyer area as drawn on latest drawing from Chari. Smaller foyer tile area is priced. Approx. 100 sq ft of tile.

ADDITIONAL ITEMS

PLUMBING

Provide and install new Bradford White M-1-200U6SS 20 gallon Electric Hot Water Heater. Remove and haul away old existing heater. New heater to be installed at same existing location.

MOVING OFFICE FURNITURE

Provide labor to move existing desks etc from existing showroom / office to truck provided by others or basement.

LAMINATE COUNTERTOPS

Provide and install laminate countertops in Lab/office area. Price is for tops only and not for brackets or legs if required.

TILE

Material allocation for tile to be installed in foyer area of showroom. Final selection/direction will adjust price of allocation.

WAINSCOT ON CURVED WALL

Provide labor and material to add Tree Frog Mahogany Burl pre-finished veneer and battens on showroom curved wall. Price option listed for Tree Frog Old English Mahogany.

Handwritten initials 'AC' and '2/m' in black ink.



Custom Home Remodeling

Project Scope Overview

DEMOLITION	\$6,000.00
FRAMING	\$3,654.00
MATERIAL	\$3,370.00
ELECTRIC	\$16,920.00
LIGHT FIXTURES (cloud)	\$3,240.00
PLUMBING	\$6,357.00
DROP CEILING	REMOVED
PUNCHED TIN REWORK	REMOVED
HVAC	\$5,154.00
DRYWALL	\$4,910.00
WINDOWS	\$2,025.00
DOORS	\$3,240.00
FLOATING Soffit	\$7,140.00
INSTALLATION	\$2,880.00
FINISH CARPENTRY	\$3,000.00
HARDWOOD MATERIAL	\$1,400.00
PAINTING	REMOVED
VINYL TILE AND INSTALL	\$2,300.00
FOYER TILE INSTALLATION ONLY	\$1,696.00
CONSTRUCTION TOTAL	\$73,286.00

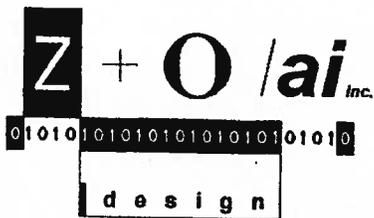
Additional Items Presented

HOT WATER HEATER	\$702.00
MOVING OFFICE FURN	(Included Above)
LAB CABINETS	TBD
LAB CABINET INSTALL	TBD
LAMINATE COUNTERTOPS	\$1,640.00
IF SS looking Laminate (+\$330)	
IF CHEMSAF OF FIRE LAM (+\$600)	
FOYER PORCELAN TILE ALLOCATION	\$960.00
WAINSCOT MATERIAL CURVED WALL ONLY	
TREE FROG MAHOG BURL	\$4,830.00
INSTALLATION	\$1,200.00
IF TREE FROG OLD ENGLISH MAHOG (-\$1,238.00)	
ADDITIONAL ITEMS TOTAL	\$9,332.00

NOTES:

Cost of village building permit and knock box is not included.

Loading of existing store fixtures is included but disposal is not.



**Costello Jewelry
474 Main Street
Glen Ellyn, Illinois**

10.14.10

project services

Z+O / ai Inc. is proposing to provide Joe Costello of Costello Jewelry Company with architectural + interior design services for the renovation of +/- 2000 sf retail, office + lab space. The general scope of the work is to be as follows.

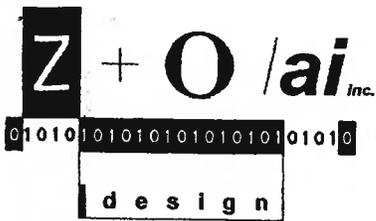
TI: Tenant Improvement Program

00. basement level design program to include:

.01 open plan / no program - clean and prep for future use

01. first floor design program to include:

- .01 entry/reception and display/retail space*
- .02 VIP room*
- .03 (2) employee offices*
- .04 Jewelers lab*
- .05 owners office*
- .06 copy supply room*
- .07 employee break room*
- .08 male + female restrooms*
- .09 file/records storage rooms as required*
- .10 safe/secured storage rooms as required*
- .11 common corridors/circulation space*



Costello Jewelry
474 Main Street
Glen Ellyn, Illinois

10.14.10

project services

Z+O / ai inc. is proposing to provide **Joe Costello of Costello Jewelry Company** with architectural (base building)+ interior (tenant improvements) design services that include the following:

BB: Base Building

01. site design:

.01 none

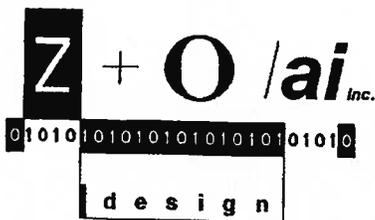
02. architectural design:

- .01 demolition/salvage-reuse plans as required per project scope
- .02 dimensioned new construction floor plans and drawings as required per project scope
- .03 Mechanical, Electrical + Plumbing (MEP) coordination as required per project scope
- .04 VoGE code requirements, life safety, ada accessibility etc.

TI: Tenant Improvement

03. interior design:

- .01 dimensioned new construction floor plan drawings
- .02 interior elevations + sections as required
- .03 electrical (power, telephone + data) plan drawings
- .04 lighting + switch plan drawings
- .05 reflected ceiling plan drawings as required
- .06 lighting fixture planning + coordination
- .07 plumbing fixture planning + coordination
- .08 door hardware planning + coordination
- .09 millwork/cabinetry planning, coordination
- .10 furniture planning, coordination
- .11 equipment/appliance planning + coordination
- .12 bathroom accessories planning + coordination



Costello Jewelry
474 Main Street
Glen Ellyn, Illinois

10.14.10

items N.I.C.

The following are typically not part of our scope of services for this project/proposal, however should they be necessary or requested by the client, can be provided by **Z+O / ai inc.**

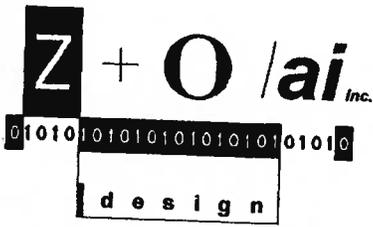
Not included in scope of work:

- .01 site/civil documentation of existing conditions
- .02 code variance analysis + procurement
- .03 historic preservation development, documentation + review meetings
- .04 millwork/cabinetry analysis selection + procurement
- .05 furniture analysis + selection procurement
- .06 equipment analysis, selection + procurement
- .07 appliance analysis, selection + procurement
- .08 audio/video design, analysis, selection + procurement
- .09 telephone/data/security system design, analysis, selection + procurement
- .10 artwork + furnishing (non-bath) accessories analysis, selection + procurement
- .11 landscaping + planting design, analysis, selection + procurement

The following are not part of our scope of services for this project/proposal, but are consultants that should they become necessary or be requested by the client, will be coordinated by **Z+O / ai inc.** during the project process.

Not included in scope of work:

- .01 Civil Engineer
Civil Engineering services will be required for any site improvements.
- .02 Landscape Architect
landscape architect services may be required near the conclusion of construction
- .03 Tree Surgeon/Arborist
- .04 Audio/Video + Security Engineer
- .05 Acoustical Engineer
- .06 Structural Engineer
Structural Engineering services may be required due the complexity of the design solution.
- .07 Electrical Engineer
- .08 Mechanical Engineer - HVAC, Plumbing + Fire Protection.
No MEP + FP documentation by Z+O / ai inc. - by others
MEP engineering + documentation will be required by the Village of Glen Ellyn.
FP engineering + documentation will be required by the Village of Glen Ellyn.



Costello Jewelry
474 Main Street
Glen Ellyn, Illinois

10.14.10

compensation

The following is the proposed **not to exceed fee** of basic services for the scope of project as understood + described on page one of this document. **This fee includes a retainer to be paid to Z+O /ai inc. of \$1,000.00 at the inception of the project.** The retainer fee will be credited to the Client's account. This fee excludes any engineering services which may or may not be necessary. This fee is broken down by the suggested phases, number of meetings + the necessary tasks required for the project:

phase	hours	rate	cost	meetings
00. pre-design services (PD)	7	\$100	\$700	2
01. programming	0	\$125	\$0	below
02. schematic design (SD)	6	\$150	\$900	1
03. design development (DD)	7	\$150	\$1,050	1
04. contract documents (CD)	16	\$150	\$2,400	1
submit for pricing + permit	4	\$125	\$500	1
totals:	40		\$5,550	6

Z+O/ai inc. agrees to provide architectural design services on a **time and materials** basis to **Senior Living Investment Brokerage, Inc.** for construction post-design architectural services.

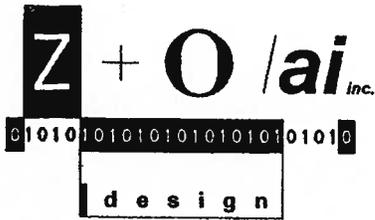
The fee for services rendered shall be billed at Z+O/ai inc. principal architect hourly billing rate of \$125.00 per hour. An estimated time required to complete the proposed services is shown below.

The following is an estimated fee structure of basic services for the scope of project as understood + described on page one of this document. The estimated fee is broken down by the the design process phase, estimated hours, billing rate and number of meetings/site visits typically required for a project of the proposed size + scope.

05. bidding + negotiation (B+N)	0	\$125	\$0	0
06. construction administration (CA)	8	\$125	\$1,000	8
totals:	8		\$1,000	8

totals:	48		\$6,550	15-18
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Revised 11.11.10



Costello Jewelry
474 Main Street
Glen Ellyn, Illinois

10.14.10

payment

Payments for basic services shall be payable monthly after the retainer fee has been expended.

Additional services (if any) + reimbursable expenses shall be payable when rendered beginning with the execution of this agreement.

All invoices shall become due upon receipt.

If the project is suspended or abandoned, in part or in whole for more than 60 days all reasonable expenses incurred from such suspension shall be paid.

Please make all payments to:

Z+O /ai inc.

Please mail or deliver all payments to:

**Z+O /ai inc.
504 Hillside Avenue
Glen Ellyn, Illinois 60137**

additional services

*Compensation for additional services requested + approved by the client shall be on the basis of the hourly rate schedule attached to this agreement as **exhibit C**.*

Additional services shall include revising the drawings or accompanying information during any phase of the work when such revisions are inconsistent with instructions or approvals previously given.

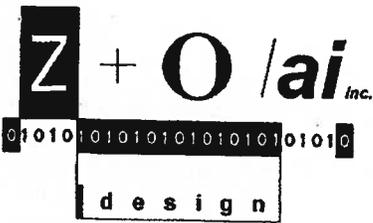
Written authorization from the client shall be obtained prior to performing any additional services.

reimbursable expenses

*In addition to the fees for professional services **Z+O / ai inc.** will invoice direct costs for the following reimbursable expenses incurred in connection with the project.*

Note: reimbursable expenses include but are not limited to the following:

- .01 duplication + printing costs*
- .02 mailing + delivery*
- .03 long distance telephone costs*
- .04 facsimile transmission costs*



Costello Jewelry
474 Main Street
Glen Ellyn, Illinois

10.14.10

agreement

This proposal shall become the letter of agreement upon acceptance by signature. This agreement is the only agreed description of services, responsibilities + obligations to be performed.

acceptance

A handwritten signature in black ink, appearing to read 'Daniel J. Simonei', is written over a horizontal line. Below the line, the text 'Daniel J. Simonei, principal' and 'Z+O/ai inc.' is printed.

10.14.10
date

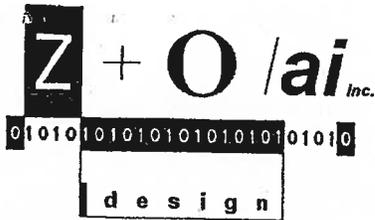
A handwritten signature in black ink, appearing to read 'Joe Costello', is written over a horizontal line. Below the line, the text 'Joe Costello, owner' and 'Costello Jewelry Company' is printed.

Joe Costello, owner
Costello Jewelry Company

date

THE ABOVE SIGNED DOES HEREBY CERTIFY:

he / she is authorized and has the legal power to enter into this agreement or consummate this transaction in the name of his respective corporate entity. Such actions are not in contravention of, or in conflict with the by-laws or the certificate of incorporation of his respective corporate entity.



Costello Jewelry
474 Main Street
Glen Ellyn, Illinois

10.14.10

exhibit C

hourly billing rate

<i>employee/services</i>	<i>rate per hour</i>
01. principals	
.01 Architectural Design Principal	\$150
.02 Interior Design Principal	\$150
02. licensed staff	
.01 Senior Project Architect	\$125
.02 Senior Project Interior Designer	\$125
03. project design staff	
.01 Architectural Designer	\$100
.02 Interior Designer	\$90
.03 Graphic Designer	\$80
04. support staff	
.01 Team Coordinator	\$80
.02 Specification Writer	\$80
.03 Cost Estimator	\$70
.04 CADD Operator/Draftsperson	\$70
.05 Administrative Typist	\$50

The items posted above are year 2010 hourly billing rates for **Z+O / ai inc.** contract services.

A-10

MEMORANDUM

TO: Terry Burghard, Interim Village Manager

FROM: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner *MJS* *SHW*

DATE: June 3, 2011

FOR: June 13, 2011 Village Board Meeting

SUBJECT: 455 Roosevelt Road - Giordano's
Revised Exterior Appearance and Sign Variation Approval

Background: Peter Skiouris, Trustee for the property located at 455 Roosevelt Road, is requesting revised Exterior Appearance and Sign Variation approval for the recent renovation of Giordano's Restaurant & Pizzeria. The subject property is located on the south side of Roosevelt Road between Main Street and Lambert Road in the C3 Service Commercial zoning district.

The petitioner received Exterior Appearance and Sign Variation approval on January 11, 2010 by the adoption of Ordinance 5844. Upon approval of the project, a building permit application and plans were submitted to the Village. The building design and exterior materials shown on the permit plans conformed to the approved exterior appearance of the project. However, changes to the exterior were later made in the field. The petitioner was contacted on September 30, 2010, before the business re-opened, and informed that the building would need to be brought into conformance with the approved plans or that revised exterior appearance approval would need to be applied for and received. A sign permit application submitted by the petitioner was reviewed for conformance with the approved sign plan and variations. Permits were rejected for two of the four signs as they were determined not to be in substantial conformance with the approved plans. In addition, the freestanding sign installed on the property does not conform to the sign elevation submitted with the permit.

The main changes to the building include the use of brick veneer on the upper portion of the building where EIFS was approved, the installation of a horizontal stone band around the building, an approximately 2 foot reduction in building height and the elimination of awnings. The main changes to the signage include the use of a different font on the front/northern wall sign, relocation of the eastern wall sign and alterations to the design, material and proportions of the freestanding sign.

ARC Recommendation: The Architectural Review Commission considered the petitioner's requests for revised exterior appearance and sign variation approval at public hearings and meetings on April 13, 2011 and May 11, 2011. No members of the public spoke at either meeting. The main issues discussed by the Commission were the relocation of the eastern wall sign and the lack of awnings on the building. In general, the Commission was agreeable to the elimination of EIFS and the extension of brick to the cornice. However, they felt that the originally approved design provided more dimension and visual interest to the building which was lost with the changes.

By a vote of 3-2, the ARC recommended approval of the petitioner's request to amend Ordinance 5844 and allow the building and signage to remain as constructed. This recommendation was made subject to

the condition that the Giordano's sign on the east elevation be moved to the tower over the entry door as originally approved and that the petitioner be permitted to make minor modifications to the canopy supports to accommodate the relocation of the sign.

Village Board Action: The Village Board may approve, approve with conditions or deny the petitioner's requests for revised Exterior Appearance and Sign Variation approval. Village staff has prepared an Ordinance Amending Ordinance 5844 and approving the requests for consideration at the June 13, 2011 Village Board meeting as recommended by the ARC.

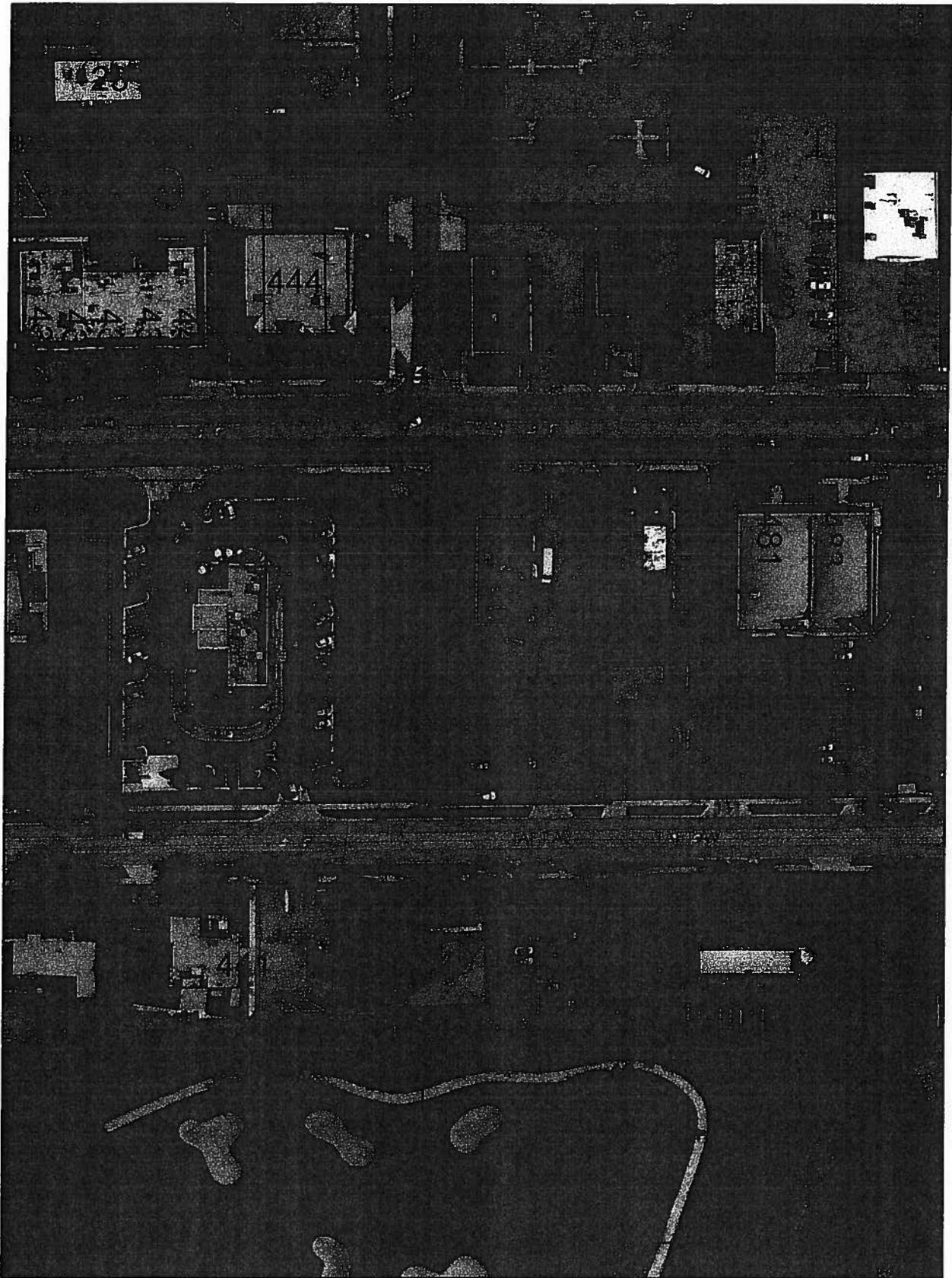
Attachments:

- Location Map/Aerial Photo
- Public Hearing Notice
- Color Rendering of Originally Approved Building
- Picture of Building Prior to Renovation
- Elevations of Approved Monument Sign and Sign Permit Issued For
- Minutes from April 13, 2011 ARC Meeting
- Draft Minutes from May 11, 2011 ARC Meeting
- Draft Ordinance
- Petitioner's Application Packet Stamped Received April 7, 2011

cc: Peter Skiouris, Petitioner
Lloyd Christoph & Associates, Project Architect

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Roosevelt\Roosevelt 455, Giordano's, EA, SV\VB Agenda Memo 052511 Revised EA, SV.doc

Giordano's
455 Roosevelt Road



Prepared By: Michele Stegall
Date Prepared: April 6, 2011

0 50 100 200
Feet



NOTICE OF PUBLIC HEARING

Peter Skiouris, Trustee under Trust Agreement 25-6814, of property located at 455 Roosevelt Road is requesting approval of amended sign variations for Giordanos Restaurant and Pizzeria. On January 11, 2010 by the adoption of Ordinance 5844, the petitioner received approval of variations for the primary signage on the property. The location and design of the signs installed on the site does not conform to the plans approved by Ordinance 5844. Therefore, the petitioner is requesting approval of revised sign variations. The total number and square footage of primary signage is not proposed to be increased beyond the total number of 4 primary signs and the total area of 147 square feet previously approved. The subject property is located on the south side of Roosevelt Road between Main Street and Lambert Road in the C3 Service Commercial zoning district.

Before the Glen Ellyn Village Board can consider the request, the Architectural Review Commission must conduct a public hearing. The Architectural Review Commission will consider the request at a public hearing on **Wednesday, April 13, 2011 at 7:30 p.m.** in a meeting room on the third floor of the Civic Center, 535 Duane Street, Glen Ellyn, Illinois.

The subject property is legally described as follows:

PARCEL 1:

LOTS 11, 12 AND 13 IN BLOCK 82 IN WHEATON ESTATES, BEING A SUBDIVISION IN SECTIONS 22 AND 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 7, 2007, 1925 AS DOCUMENT 197514, IN DUPAGE COUNTY, ILLINOIS.

PARCEL 2:

LOT 14 IN BLOCK 82 IN WHEATON ESTATES, BEING A SUBDIVISION IN SECTIONS 22 AND 23 TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 7, 1925 AS DOCUMENT 197514, IN DUPAGE COUNTY, ILLINOIS.

AND

THAT PART OF THE VACATED SUNSET AVENUE RIGHT OF WAY ADJACENT TO BLOCKS 81 AND 82 LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF ROOSEVELT ROAD (ALSO KNOWN AS ILLINOIS ROUTE 38) AND NORTH OF THE NORTH RIGHT OF WAY LINE OF TAFT AVENUE IN WHEATON ESTATES, BEING A SUBDIVISION OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID WHEATON ESTATES RECORDED AUGUST 7, 1925 AS DOCUMENT 197514, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s. 05-23-101-022 and 05-23-101-011

At this same meeting, the petitioner will also be requesting approval of changes to the exterior

appearance of the building approved on January 11, 2010 by Ordinance 5844. The requested changes would allow the building to remain as constructed.

All persons in the Village of Glen Ellyn who are interested are invited to attend the public hearing to listen and be heard. Information related to the requests is available for public review in the Planning and Development Department of the Civic Center, 535 Duane Street, Glen Ellyn, Illinois. Questions related to the requests should be directed to Michele Stegall, Village Planner, 630-547-5249.

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village 24 hours in advance of the meeting.

Michele Stegall,
Village Planner

(Published in The Daily Herald on Tuesday, March 29, 2011)

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Roosevelt\Roosevelt 455, Giordano's, EA, SV\Public Hearing Notice Revised Approval 032511.doc

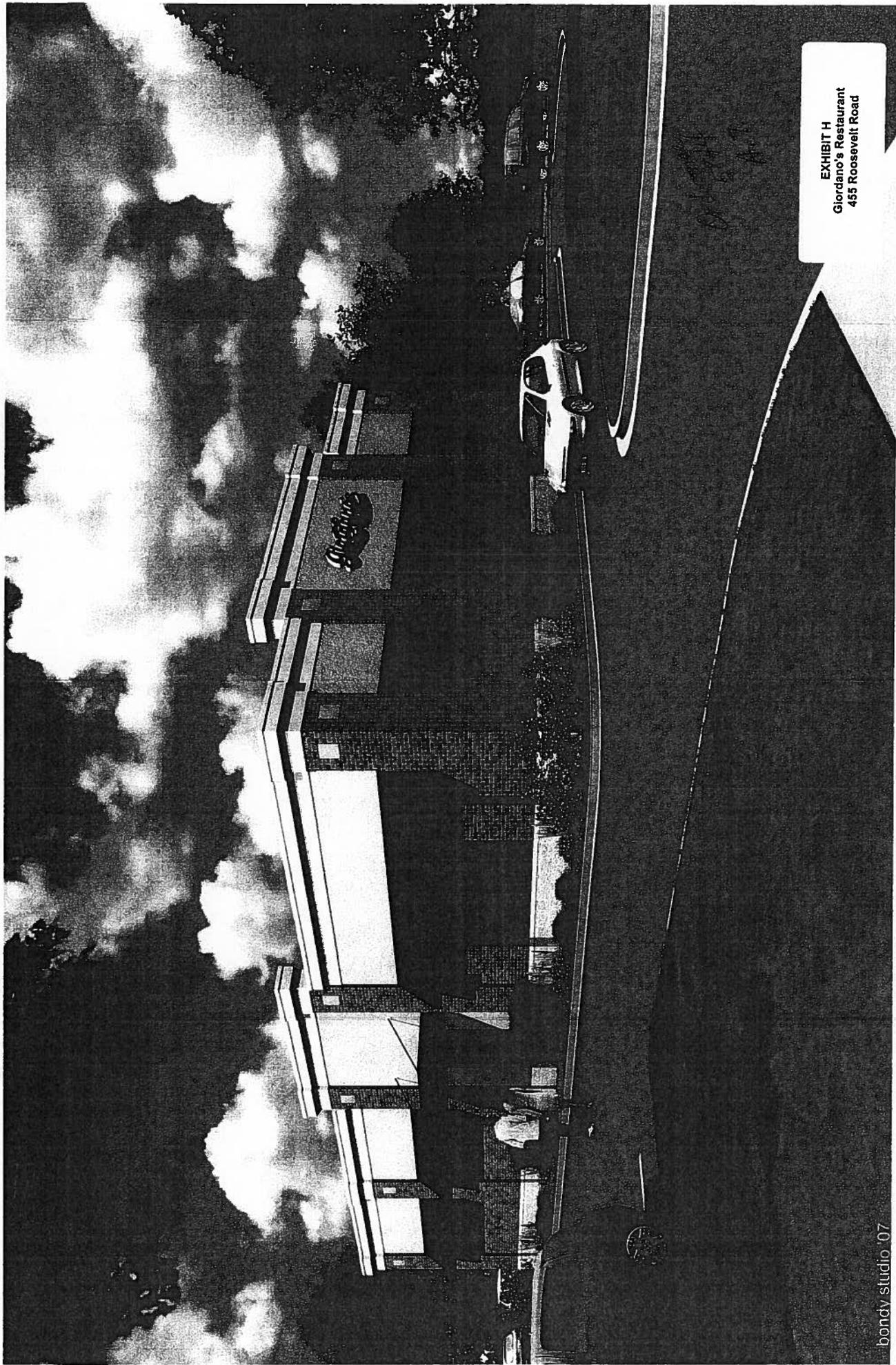
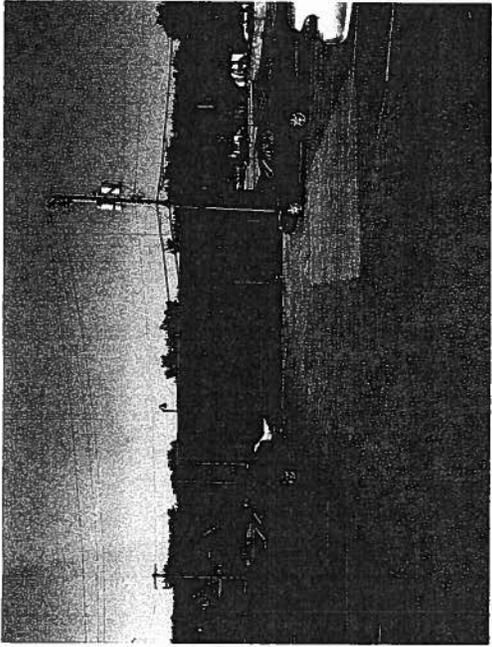
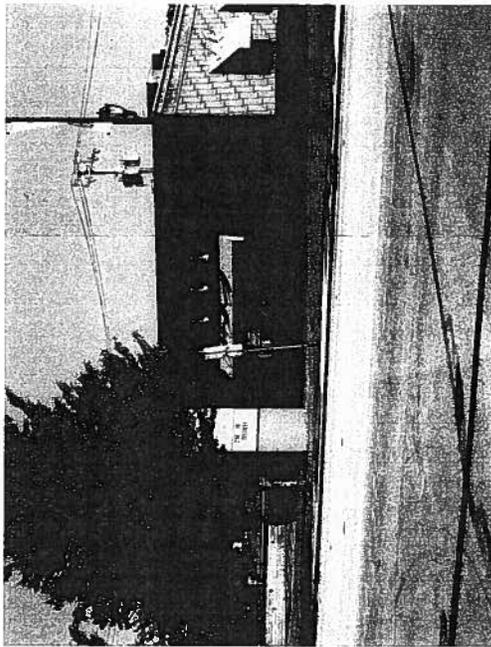


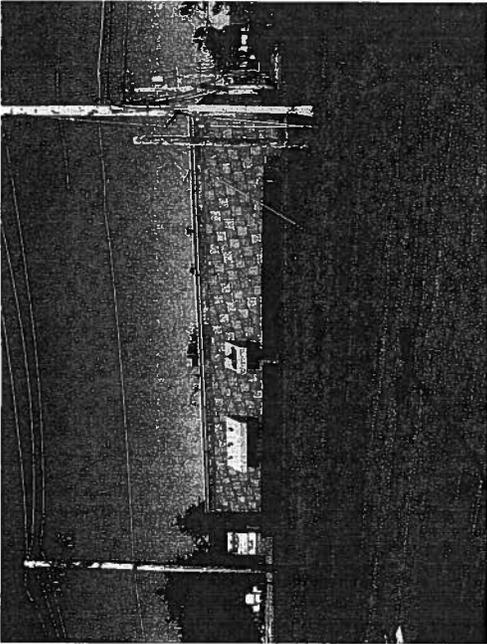
EXHIBIT H
Giordano's Restaurant
455 Roosevelt Road



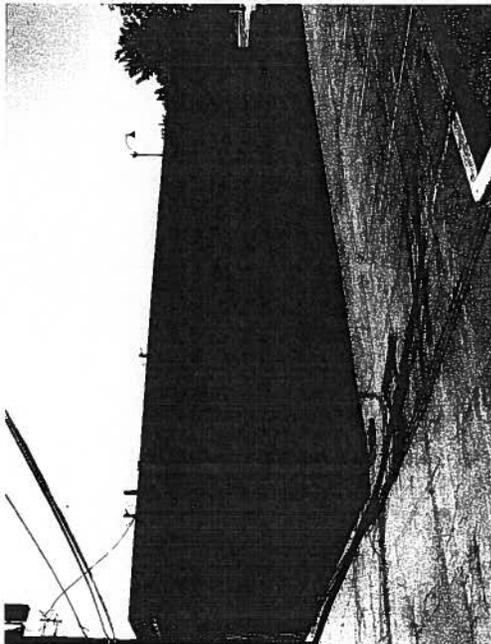
SOUTH ELEVATION



ROOSEVELT ROAD (NORTH) ELEVATION

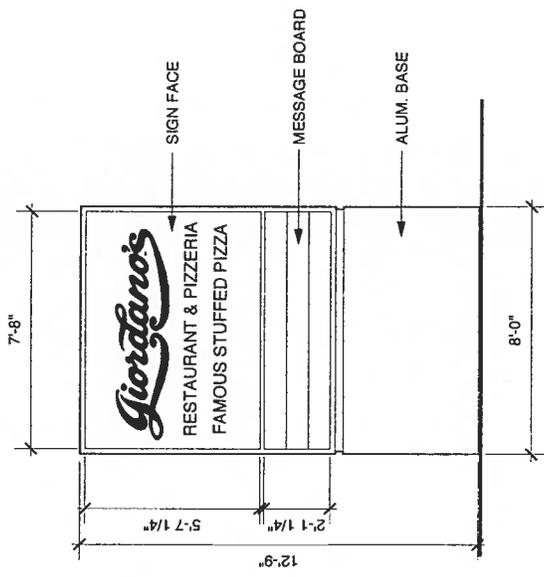


WEST ELEVATION

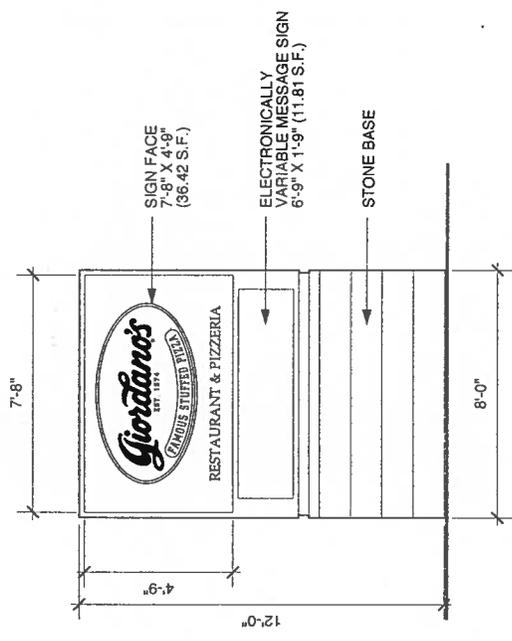


EAST ELEVATION

Pictures of Building Prior
to Renovation



PREVIOUS MONUMENT SIGN 59.10 S.F.



NEW MONUMENT SIGN 36.42 S.F.

PRIMARY SIGN AREA:
 3 WALL SIGNS @ 36.75 S.F. = 110.25 S.F.
 1 MONUMENT SIGN = 36.42 S.F.
TOTAL = 146.67 S.F.

Center, Chicago Prime Meats would not be granted a space for identification signage, and therefore would not have adequate visibility from the roadway.

4. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located because Chicago Prime Meats has no signage at the specified entrance, and signage is necessary to provide visual identification for the business.
5. The plight of the owner if due to unique circumstances because the site is located within a commercial corridor surrounded by many businesses and existing freestanding signs.

The motion was seconded by Commissioner Albrecht and passed by a vote of 5-1, with Commissioner Wilson dissenting.

*** IV. Giordano's Restaurant & Pizzeria, 455 Roosevelt Road – Revised Exterior Appearance and Sign Variance**

The next item on the agenda was a request for revised exterior appearance and sign variation approval for the recent renovation of Giordano's Restaurant and Pizzeria located at 455 Roosevelt Road. Planner Stegall stated petitioner Peter Skiouris was unable to be at the meeting due to a death in the family and that Project Architect Susan Robaczewski would be speaking on Mr. Skiouris' behalf. Planner Stegall stated that the property is located on the south side of Roosevelt between Main Street and Lambert Road in the C3 Service Commercial zoning district. She stated the ARC reviewed the original application in October 2007, but that it was not acted upon by the Village Board until January 2010 as the project area included Village right-of-way that was to be purchased by the petitioner and the Village was awaiting payment for the property. She stated the payment was received by the Village and the petitioner was granted exterior appearance approval and sign variation approval for the project by the adoption of Ordinance 5844. She stated the building and signage that ultimately were constructed on the property do not conform to the approved plans.

Planner Stegall showed a picture of the color elevation of the building that was approved by Ordinance 5844. She stated the upper section of the building was to be constructed with an EIFS material and the building was to have a number of awnings on the north, east and west sides. She stated the permit plans that were submitted did represent this building design. She stated that pictures of the constructed building and the approved plans were included in the petitioner's application packet. She stated that some of the changes from the approved plans included the extension of brick veneer to the top of the building, horizontal stone banding was added, the height of the building was reduced about two and a half feet, the columns on the eastern elevation were narrowed, windows were added to the front of the building, and the canopy over the eastern doorway was changed to a copper material. She stated the primary changes to the building were the material change of the proposed EIFS to brick and the elimination of the awnings. She noted that the Appearance Review Guidelines discourage the use of EIFS, but that the use of two different primary building materials helped to break up the appearance and mass of the building and gave it more dimension.

Planner Stegall stated four primary signs, a freestanding signs and three wall signs, were approved for the building which is more signage than has been allowed for most businesses in the past. She also showed a picture of the original building which had six signs, a freestanding sign and five awning signs.

Planner Stegall showed a picture of the western wall sign and stated there is no issue with this sign as it is the same sign referenced in the approving ordinance and the same sign that a permit was issued for. She showed a picture of the eastern wall sign and stated this sign permit was rejected due to the location of this sign which was approved to be above the eastern doorway, above the "tower" element of the building, but was placed in the east window instead. She showed a picture of the front wall sign and stated this sign permit was rejected also as the sign's script was a substantial change from the approved sign and the approved plans show the same script being used on all four primary signs. She showed a picture of the freestanding monument sign and stated the current sign is different in size and proportion than the sign approved by Ordinance 5844 and the sign for which a permit was issued. She stated this sign's height is compatible to the approved sign and the material used for the base of the sign which is compatible to the materials used on the building as encouraged by the Appearance Review Guidelines. Therefore, staff has no objection to the new freestanding sign.

Commissioner Wussow asked if the ARC's decision related to the east sign wall also to which Planner Stegall stated that it did.

Commissioner Wilson stated that it was odd that the changes which were significant occurred to the building and signage without the owner or architect coming back to the ARC for approval. Planner Stegall stated that a few years ago, the Planning Division of the Department started to review building permit plans for commercial and non-residential projects that had gone through ARC's review and have an Ordinance associated with it to verify the same plans that came in for permit were the same plans that were approved. The building permit plans submitted for the project were in substantial conformance with the plans referenced in Ordinance 5844.

Project Architect Susan Robaczewski, employed with W. Lloyd Christoph & Associates, stated the original building was Dryvit on the top. She stated in 2007 as they started going through the proceedings, there was a big difference in the economy so they proposed using Dryvit because it was a lower-cost material than brick. She stated as the project was started in 2010, the bricklayer decided to do the building in brick, instead of the Dryvit, which Mr. Skiouris thought was a good idea since the Village wanted the brick originally and thought it would not be objectionable. Therefore, this change was approved in the field.

Ms. Robaczewski stated the current eastern wall sign has greater visibility from Roosevelt Road than the proposed sign did. She stated there is a dental office building to the east of Giordano's which blocked the proposed location for the eastern wall sign. She stated they did not think it would create an issue to move it to above the east windows instead of placing it in the east "tower." Chairman Burdett stated the dental office was there when the sign application was originally submitted. Commissioner Wussow stated it does not negate the fact that the proposed

sign was to be put in the "tower" and the owner chose to move it. Commissioner Wussow questioned the difference in the awnings to which Ms. Robaczewski stated the awnings were proposed as a transition between the brick and the Dryvit so when the Dryvit was eliminated, the awnings were eliminated too. She noted that some of the awnings were only going to be attached to the brick walls with landscaping and no windows below.

Commissioner Wussow stated she was stunned these decisions were made in the field without approval from the ARC since there are procedures in place.

Ms. Robaczewski stated she understands the ARC's process, but the field workers did not understand the importance of the approved plans being followed. She stated she understood that brick was a preferred material to Dryvit and believed they were using a better quality material than what was originally approved. She stated Mr. Skiouris and she would appreciate if the ARC would consider the materials that are chosen as the changes were not done in disregard to the approved plans, but rather were changes in the field.

Chairman Burdett questioned the height change to the building to which Ms. Robaczewski stated the building height was reduced by two feet. She stated the building has undergone many substantial renovations and the existing building did have a parapet wall which was a structural integrity concern. She stated as the builders opened the wall, they uncovered many kinds of materials which were not in good condition, and Mr. Skiouris had originally wanted to extend the wall another seven feet. She stated the builders were concerned about the structural integrity of a 10-foot parapet wall so that is why the brick height was reduced two feet. She stated the builders had asked her if the reduction would be OK to which she answered it would be OK since the height would be reduced and not increased. Chairman Burdett stated he was disappointed that the height reduction was done without the ARC's approval to which Ms. Robaczewski stated Mr. Skiouris did it for a structural reason, not a cost reason or aesthetic reason, so Mr. Skiouris did not think it would be an issue.

Commissioner Wilson stated he felt Mr. Skiouris negated the volunteerism of the ARC to help make Glen Ellyn a more harmonious place. He stated by lowering the building two feet and leaving the awnings off, that the building actually appears higher now than it did before. He asked if the awnings might go back on the building to which Ms. Robaczewski answered that the owner did not plan on adding the awnings.

Commissioner Albrecht stated that the building design had drastically changed and the signage was completely different than what was approved. She stated the new building looks nothing like what was approved as it does not have animation on the side where the awnings were and the color combinations are completely different. She stated the new building might be OK, but it is something that has not been seen, talked about, or approved. She stated the bricklayer should not have told Mr. Skiouris or Ms. Robaczewski what he was going to do, but should have come to Mr. Skiouris and Ms. Robaczewski with recommendations.

Commissioner Wussow asked Planner Stegall if any of the changes were run by the Planning Department to which Planner Stegall stated that the petitioner did present some proposed

changes to staff including the traffic patterns on the site and the addition the electronic message board on the freestanding sign. Planner Stegall stated it is not uncommon for some field adjustments to be made. Planner Stegall stated if a change is determined to be minor it can be approved by staff. However substantial changes to the approved plans such as a change to a primary exterior building material would need to be reviewed by the ARC and Village Board.

Commissioner Dickie stated that due to the nature of the changes and how substantial those changes are, he would like to hear from Mr. Skiouris as he should make the ultimate decisions. Commissioner Dickie stated Mr. Skiouris made changes above and beyond and did approach the village with these changes. He stated he can understand that sometimes changes need to be made, but those changes should have been brought back to the ARC and the Village.

Commissioner Albrecht stated she would like Mr. Skiouris to come back. She asked Ms. Robaczewski if there are some suggestions for the building that the owner and architect could bring back to the ARC since the project was so different from the original plans.

Commissioner Dickie stated that the ARC understood the problems during construction and thinks it would be more practical to come back to the ARC with proposed solutions to get the new building closer to the previously approved rendering. Ms. Robaczewski stated she can do a rendering of the new building. She suggested that the owner could add the awnings to the front of the building above the windows but not on the brick back wall and brick side walls. She stated there were awnings on the original building, but the awning fabric looked terrible after a while and maintenance was so great that the owner got bad feelings about awnings.

Commissioner Dickie stated that the ARC does not want to reject the requests which would cost the owner more time and money. He stated the Commission would welcome options that would get the current building closer to the original plans.

Ms. Robaczewski stated she did call the Village about the northern wall sign when the owner wanted to replace the wording. She stated she was given a verbal OK as long as Mr. Skiouris maintained the original square footage. Planner Stegall stated the wording change was approved as long as the owner maintained the original square footage, but that the Planning Department did not know there would also be a script change.

Commissioner Albrecht suggested that the ARC give suggestions to Ms. Robaczewski so that the petitioner can consider the Commissioners' comments in developing a revised proposal. Chairman Burdett and Commissioner Dickie agreed with this. Chairman Burdett stated the ARC should tell Ms. Robaczewski what the ARC liked about the current building and what they would like to see done to the new building.

Commissioner Wilson stated this new building and process were totally wrong and it cannot happen again. He stated he does not like Dryvit and therefore believed the owner could make the brick work. He stated that awnings would help to divide the building so it looks lower. He would like to see a new rendering as a show of good faith.

Commissioner Loftus stated the owner should have come back to the ARC with the changes. She stated the project needs more deliberation before any more changes are made.

Commissioner Wussow stated she has no problem with the brick used instead of the EIFS. She stated the cornice was an improvement too. However, she stated the current building is not as attractive as the proposed building as it has a neutral, limited color palette and the proposed building had light and dark facades and bright awnings which gave the building some pizzazz. She stated she would not be in favor of changing the brick or put anything over the brick. She stated she is in favor of installing awnings which were on the original plans. She stated the monument sign is acceptable to her as it is close to the approved sign. She stated she is not in favor of the eastern wall sign placement over the window rather than on the tower portion. She stated the north wall sign script font should connect and fit with the style of the building. She stated she is appalled this situation happened at all. She stated it caused the owner hardship and money, but the situation could have been avoided.

Commissioner Dickie stated the owner is responsible for the risks when one makes such changes. He stated he has no objection to the brick and lowering of the building. He stated the eliminated awnings detract from the original design and "dumbed down the building." He stated from a business prospective, people want a place they can recognize. He stated the monument sign is OK and the east wall sign location is not OK.

Commissioner Albrecht stated it is the underlying and sincere feeling of the ARC to help make this plan work. She stated she is in total agreement with the previous Commissioners' comments. She stated the building is missing the animation of the originally approved building. She stated the front of the building has potential, but the east and west walls need help. She stated the signs should be like the originally approved signs and the sign placements should reflect the original approved placements.

Chairman Burdett stated he is disappointed in the petitioner's disregard for the originally approval granted by the Village. He stated the east wall sign should be on the tower. He stated that the awnings would be appropriate above the windows, but that he does not believe there should be awnings where there are not windows.

Planner Stegall stated there would need to be a motion to continue the public hearing due to the sign variations. Ms. Robaczewski asked Planner Stegall what the process is as the owner and she may not be able to get new packets in time for the meeting on April 27th, but could do the meeting on May 11th. Commissioner Albrecht stated there is no need for a new blue-sky rendering which would take time and money, but encouraged the petitioner to spend that time on actual ideas.

Ms. Robaczewski asked if the brick is acceptable to which Commissioner Wussow stated there seems to be agreement that there is no need to change the brick or the building height, but that the decoration and the signage should be evaluated.

Commissioner Albrecht made a motion to continue the public hearing on the revised Exterior Appearance and Sign Variation approval of Giordano's Restaurant & Pizzeria located at 455 Roosevelt Road to the May 11th Meeting. Commissioner Dickie seconded the motion which carried unanimously by a vote of 6-0.

V. Public Comments

Planner Stegall stated that a public comment period would appear on all ARC agendas in response to recent amendments to the Opening Meetings Act. There was no audience present for comments.

Commissioner Wilson asked if the wall by the cemetery was approved to which Planner Stegall stated it was a part of the road widening at St. Charles and Riford. She stated she would check with Public Works on this. Commissioner Albrecht stated she was happy to see the window signs for Advance Auto Parts on Roosevelt Road in compliance with the Village's Sign Code. Planner Stegall stated Advanced Auto was not happy but did bring their window signage into compliance with the approved plans. She also stated that Advanced Auto would be holding a special event called the "Grave Digger" Experience.

VI. Chairman's Report

Chairman Burdett asked if the Commissioners received Planner Stegall's email regarding 810 N. Main Street. Planner Stegall stated that staff welcomes design ideas from the Commission for the commercial building. Commissioner Wilson asked why the historic residential building would be torn down and the commercial building would be left. Planner Stegall answered that is the recommendation by the task force after a tour of the site and cost estimates for renovation.

VII. Trustee's Report

No Trustee Report.

VIII. Staff Report

Planner Stegall asked the ARC members to send her any ideas for the 810 N. Main Street property in the next two weeks. She stated Pete Pointer will be hosting a workshop at the next ARC meeting on April 27th and to let her know if a Commissioner cannot attend. She asked if information packets for the ARC's meetings can be emailed now regardless if there is a meeting or not to which everyone stated that this was fine with them.

IX. Adjourn

Commissioner Wilson moved, seconded by Commissioner Dickie, to adjourn the meeting at 9:00 p.m. The motion carried unanimously by a vote of 6-0.

Submitted by: Debbie Solomon, Recording Secretary

Planner Stegall stated that the revised plans submitted by the petitioner show the addition of awnings back over the windows on the building as recommended by the ARC. She stated the signage is proposed to stay as it is currently and Mr. Skiouris wanted to make his case directly to the ARC to allow the signage to remain as constructed. She stated she spoke with Project Architect Susan Robaczewski last week and that the architect was working with Mr. Skiouris to select the style, material and color of the awnings and should have that information to share with the Commission.

Petitioner Mr. Peter Skiouris stated he reviewed the written correspondence between Planner Stegall's office, the project architect and himself. He stated one of the questions asked was why brick was used to the top of the building instead of the approved Dryvit. He stated when the exterior appearance request was originally made two years ago, the ARC had asked him to use brick and to delete the awnings. He stated a transition was requested between where the brick ended and the Dryvit began. He stated as the building was constructed, field changes were made as the bricklayer stated it would be the same cost to do all brick as it would be to do Dryvit and brick. Mr. Skiouris stated he gave the bricklayer the OK to do the brick as he knew the ARC had originally asked for an all-brick building so he thought the ARC would be happy with this. He stated the proposed awnings were not put up as they were not needed and the ARC had asked him to leave the awnings off the building.

Mr. Skiouris stated he did understand he did not come back to the ARC and ask permission for these field changes as he knew there would be a time delay of 1-2 months and he was doing what the ARC had originally asked for. He stated that when the inspector came out at a later date, he thought he would communicate the changes and the changes would be OK.

Mr. Skiouris stated the east wall sign that is now above the window and not above the door as proposed, did not fit due to the size of the canopy as the measurements were originally wrong. He stated the west wall sign is above the window. He stated the Roosevelt Road wall sign that does not have calligraphy letters are the block type of letters that all Giordano's Restaurants have been asked to do. He stated this block-letter sign was to be in the original blueprints, but was omitted in error by the architect's office.

Chairman Burdett stated he was present when the original petition was made and there was debate over the awnings as there were some awnings proposed over windows and some awnings just on the building itself, but not over windows which some Commissioners questioned. He stated he is OK with the brick, but the ARC was disappointed the petitioner did not come back to the ARC with the changes as the ARC has had a light schedule for the past year and could have accommodated Mr. Skiouris' request quickly.

Mr. Skiouris stated the field changes were not done intentionally in disrespect to the ARC, but in reaction to what was best for them at the time. He stated he did not specifically understand why the ARC was opposed to the east wall sign being above the window to which Chairman Burdett stated there is no entry door on the west so that sign is fine above the window but the east sign should be centered above the entry door on that side of the building to put emphasis on the main entry as recommended by the Appearance Review Guidelines.

Mr. Skiouris stated customers are raving about how nice the building looks since the renovation.

Commissioner Wussow referred to the drawing of the east side of the building and stated it appeared the width of the sign is precisely the width between the two walls where the sign was originally supposed to go to which Mr. Skiouris restated the measurements of the sign ended up being a little bigger than the originally proposed space.

Commissioner Albrecht questioned the sign on the west side of the building which is over a window which Planner Stegall stated this sign was installed as approved.

Commissioner Dickie questioned if the east wall sign was relocated due to visibility from Roosevelt Road to which Mr. Skiouris stated that it was only relocated due to the lack of space between the canopy arms. Commissioner Dickie asked if it was an installation issue to which Mr. Skiouris stated that it was not.

Commissioner Albrecht asked if the petitioner was going to present specifications for the awnings that were proposed to be added back on the building as originally approved. Mr. Skiouris stated that he has dealt with awnings before which can be a nightmare and have maintenance issues. He stated the previous awnings needed to be repaired and waxed at least once a year. He stated he would like the ARC to approve the revised exterior appearance with no awnings.

Commissioner Albrecht stated that the ARC's comments made at the April 13, 2011 meeting indicated the ARC understands the difference in height and the use of brick, but she also stated the ARC asked specifically for drawings and other types of suggestions that would take care of the big difference in not having awnings or animation on the building. She stated she does not see any suggestions. Mr. Skiouris stated he wanted to present his case to the ARC personally.

Commissioner Dickie stated it is difficult since there were no new drawings of the proposed awnings presented to the ARC which was part of the comments from the April 13, 2011 meeting. He stated there are different materials for awnings than just fabric which may help with Mr. Skiouris' concerns with the awning maintenance. Commissioner Dickie stated the brick usage could be forgiven since it enhances the building but there needs to be awnings to bring the mass of the building down which he was hoping to see in the new proposals this evening.

Mr. Skiouris asked the ARC if they wanted to see awnings on the building. Commissioner Wussow asked Planner Stegall about the Village's Appearance Review Guidelines about awning specifications of supporting fabric awnings with valances and sides to which Planner Stegall stated fabric or canvas awnings are preferred in the downtown area but there are no specific Guidelines for awnings on Roosevelt Road. Commissioner Wussow asked what the Guidelines stated about having awnings or not to which Planner Stegall stated there is a preference of having awnings in the downtown area but no preference is indicated for other areas of the Village except for having something to break up the mass of a building for animation and interest. Commissioner Dickie stated more durable awnings would be OK. Commissioner Albrecht stated that if there were no awnings then some type of architectural detail needs to be added so the

building is not so massive. She stated the ARC was open to ideas and hoping to see newly proposed plans this evening to which Commissioner Dickie agreed.

Commissioner Wussow stated some of the building changes made in the field that were improvements such as the all-over brick and stone cornice, but she also stated she was disappointed in the way the petitioner went about doing it. She stated she has no objection to the building materials used. She stated she would like to see the awnings over the windows as a nice added detail, but she also stated the building as it stands does look attractive. She stated the east sign should be over the entry door to help identify the entrance as the Guidelines state. She stated it makes for a better appearance to the building, it is less cluttered and it gives instruction to the customer as to where to enter.

Commissioner Loftus asked how different were the measurements of the sign so it did not fit the originally proposed location to which Mr. Skiouris stated he did not remember but he can re-measure if need be. She stated in the April 13 meeting, Project Architect Robaczewski stated the east wall sign was moved due to visibility to which Mr. Skiouris stated the architect was mistaken. He stated it is now more visible from Roosevelt Road. He stated he will revisit the possibility of placing the east wall sign over the entry door and can possibly reverse the canopy posts to go underneath so the sign can be above the entry door. Commissioner Wussow asked if he would add posts to the canopy to which he stated the posts are already there and he drew a picture on the overhead to illustrate the proposed change.

Commissioner Wussow asked about the Guidelines for the canopy posts and being an obstruction to which Planner Stegall stated there are no Guidelines. Commissioner Wussow asked if the canopy is over the driveway to which Mr. Skiouris said the canopy is over the sidewalk and there is 7-8 feet of sidewalk between the entry door and drive aisle. Commissioner Albrecht asked if the canopy arms are structural to which Mr. Skiouris stated yes and he will talk to the steel worker who put the canopy up, but Mr. Skiouris stated he is confident the posts can be reversed. Commissioner Wussow asked if there was a safety concern of the posts being in the way of vehicles and asked if Mr. Skiouris would look into the possibility of placing the sign over the entry door without moving the posts to which Mr. Skiouris stated the posts would be reversed on an angle so there should be no issue.

Commissioner Albrecht stated since the ARC received no specification for awnings at this meeting, would Mr. Skiouris do something else to which Mr. Skiouris stated he prefers no awnings. Commissioner Albrecht stated she wants to see awnings.

Commissioner Loftus asked if the posts are strong enough to support the canopy from underneath to which Mr. Skiouris stated they are. Planner Stegall stated that the petitioner would need to check with the Building Division to ensure that all Codes are met and that the structural integrity of the canopy would be maintained.

Commissioner Wussow asked about the north wall sign with the block letters where the script sign was proposed in error to which Mr. Skiouris stated it was always supposed to be block letters and thought this was what was proposed. He stated he can take pictures of other Giordano's signs to show the use of block lettering which is also on the menu. Mr. Skiouris

stated he has to keep this sign as is or take it down completely. He stated he will not bear the cost of a new sign as the current wall sign cost \$10,000. Commissioner Loftus asked if the north wall sign is visible in the summer since the pictures show a leafy tree blocking it to which Mr. Skiouris stated it may be blocked some. Chairman Burdett stated it can be seen more from the side.

Commissioner Wussow stated she understood that Mr. Skiouris would put up awnings if the ARC insisted but that he does not want to, which Mr. Skiouris stated it is very expensive so he does not want to put them up.

Commissioner Loftus asked if the east wall sign is moved does the west wall sign also need to be moved to which Planner Stegall stated that the west wall sign was installed as shown on the previously approved plans. Mr. Skiouris stated he would not move this sign.

Commissioner Dickie made a motion to close the public hearing on the petitioner's request for revised Exterior Appearance and Sign Variation approval for Giordano's Restaurant & Pizzeria located at 455 Roosevelt Road. The motion was seconded by Commissioner Wussow which carried unanimously by a vote of 5-0.

Chairman Burdett asked the Commissioners for any discussion.

Commissioner Loftus stated that she is in favor of allowing the east wall sign to remain where it is located. She stated she would like to see awnings added to break up the monotony of the building. She stated the front wall sign is OK.

Commissioner Wussow stated she is in favor of allowing the front wall sign to remain as is. She stated she is OK with no awnings. She stated she would like to see the east wall sign relocated over the entry door to more closely adhere to the Village's Guidelines.

Commissioner Dickie stated he can go either way on the awnings as there is no specific preference in the Guidelines. He stated the location is off of Roosevelt Road which is not a pedestrian approach. He stated the north wall sign and west wall sign are fine. He stated the east wall sign is appropriate unless a compromise can be struck and the sign can be relocated above the entry door.

Commissioner Albrecht stated she would like to see the east wall sign relocated above the entry door. She stated she does think awnings are necessary. She stated there is a variance for signage on this building, and the ARC is wiggling on these. She stated the north wall sign can stay. She stated she believed the petitioner needs to get the building back to where it needs to be due to the increased mass of the building resulting from the differences that have occurred.

Chairman Burdett stated the north wall sign is OK. He stated the east wall sign should be relocated above the entry door. He stated he can go either way with the awnings as he is concerned with the maintenance aspect.

Chairman Burdett stated a summation of the Commissioners to where they are all OK with the north wall sign, a majority would like to see the east wall sign relocated above the entry door, and there was no consensus on the awnings as two like them and two can go either way.

Commissioner Wussow made a motion that the Architectural Review Commission recommend approval of the petitioner's request for revised exterior appearance and sign variance approval based on the original findings of fact for the sign variation in Ordinance 5844.

This motion was made subject to the following condition:

1. The Giordano's sign on the eastern elevation of the building shall be relocated to the tower over the entry door. In doing so, there may be a minor modification to the support of the canopy provided that the change complies with all building codes and the canopy remains.

Commissioner Dickie seconded the motion which carried with a vote of 3-2 with Commissioners Albrecht and Loftus dissenting.

Commissioner Albrecht stated many of the things that happened were good things, but she stated she is not comfortable with the scale of the building without awnings.

IV. Public Comments

There were no public comments.

V. Chairman's Report

Chairman Burdett stated a new member, Jill Mulvihill, has joined the ARC but could not make it tonight as she was ill. Commissioner Mulvihill has historic preservation background.

Commissioner Wussow asked about the window signs at Advanced Auto Parts. Planner Stegall stated she and Interim Village Manager Burghard went to see the Advanced Auto Parts manager today. She stated Advanced Auto Parts will be submitting an application to amend the condition in the approved ordinance which limits their window signage to 10 percent of the lower window panes. In the meantime, Burghard has given Advanced Auto Parts permission for the installation of the large banner sign recently installed east of the door, partly as an approved demonstration of what increased window signage may look like.

Planner Stegall stated a stone base will be installed around Advanced Auto's pole sign as approved and more landscaping will be installed around the base. Commissioner Wussow asked if the monument sign was put in the place and in the dimensions that the Board approved to which Planner Stegall stated it was.

Commissioner Albrecht stated the meeting where Advanced Auto Parts came in was an extremely long meeting and the ARC was very specific with them. Commissioner Wussow stated Advanced Auto Parts has not put any signs higher than what they were told. Chairman Burdett stated the store is unusual since there is so much glass in front.

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Amending Ordinance 5844 and Approving
Revisions to the Exterior Appearance and Sign Variations
Previously Granted for Giordano's Restaurant and Pizzeria
Located at 455 Roosevelt Road**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20 ____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this ____
day of _____, 20 ____.

Ordinance No. _____

**An Ordinance Amending Ordinance 5844 and Approving
Revisions to the Exterior Appearance and Sign Variations
Previously Granted for Giordano's Restaurant and Pizzeria
Located at 455 Roosevelt Road**

Whereas, on January 11, 2010 by the adoption of Ordinance 5844, Peter Skiouris, Trustee of property located at 455 Roosevelt Road, received exterior appearance and sign variation approval to accommodate the renovation of the Giordano's Restaurant and Pizzeria, including variations from Section 4-5-12(E)1 and 4-5-12(E) of the Glen Ellyn Sign Code to allow four primary signs on the property in lieu of the maximum number of one primary sign permitted and to allow a freestanding sign to be located 48 feet from the centerline of Roosevelt Road in lieu of the minimum required setback of 55 feet; and

Whereas, the petitioner is requesting approval of revisions to the Exterior Appearance and Sign Variations previously granted by Ordinance 5844 to accommodate changes made to the signage, building design and building materials during the recent renovation of the Restaurant; and

Whereas, the subject property is located on the south side of Roosevelt Road between Main Street and Lambert Road in the C3 Service Commercial district and is legally described as follows:

PARCEL 1:

LOTS 11, 12 AND 13 IN BLOCK 82 IN WHEATON ESTATES, BEING A SUBDIVISION IN SECTIONS 22 AND 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 7, 2007, 1925 AS DOCUMENT 197514, IN DUPAGE COUNTY, ILLINOIS.

PARCEL 2:

LOT 14 IN BLOCK 82 IN WHEATON ESTATES, BEING A SUBDIVISION IN SECTIONS 22 AND 23 TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 7, 1925 AS DOCUMENT 197514, IN DUPAGE COUNTY, ILLINOIS.

AND

THAT PART OF THE SUNSET AVENUE RIGHT OF WAY ADJACENT TO BLOCKS 81 AND 82 LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF ROOSEVELT ROAD (ALSO KNOWN AS ILLINOIS ROUTE 38) AND NORTH OF THE NORTH RIGHT OF WAY LINE OF TAFT AVENUE IN WHEATON ESTATES, BEING A SUBDIVISION OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID WHEATON ESTATES RECORDED AUGUST 7, 1925 AS DOCUMENT 197514, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s: 05-23-101-022 and 05-23-101-023

Whereas, following due and proper publication of notice in the Glen Ellyn News not less than fifteen (15) days nor more than thirty (30) days prior, the Glen Ellyn Architectural Review Commission conducted public hearings on April 13, 2011 and May 11, 2011 at which hearing, the petitioner presented evidence, testimony, and exhibits relative to the request for amendments to the Sign Variations approved by Ordinance 5844 and at which hearings no persons spoke either in favor of or in opposition to the requests; and

Whereas, at the April 13, 2011 and May 11, 2011 public meetings before the Architectural Review Commission, the petitioner also presented evidence, testimony, and exhibits relative to the request for revised Exterior Appearance approval and no persons spoke either in favor of or in opposition to this request; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Architectural Review Commission made its findings of fact and recommendations for the requested revisions to the Sign Variations and Exterior Appearance approved by Ordinance 5844 as set forth in the April 13, 2011 minutes of the Architectural Review Commission attached hereto as Exhibit "A" and the May 11, 2011 minutes of the Architectural Review Commission, a draft of which is attached hereto as Exhibit "B," and by a vote of three (3) "yes" and two (2) "no," recommended approval of the requests; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the April 13, 2011 and May 11, 2011 public hearings and meetings of the Architectural Review Commission and have considered the findings of fact and recommendations of the Architectural Review Commission; and

Whereas, the President and Board of Trustees have determined that approving the requested revisions to the Exterior Appearance approved by Ordinance 5844 is consistent with the recommendations of the Glen Ellyn Appearance Review Guidelines and that approving the requested amendments to the previously approved Sign Variations is consistent with the goals of the Sign Code Ordinance and does not change the findings of fact for the requested sign variations set forth in Ordinance 5844.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the April 13, 2011 Architectural Review Commission attached hereto as Exhibit "A" and the minutes from the May 11, 2011 Architectural Review Commission meeting, a draft of which is attached hereto as Exhibit "B," and the findings of fact set forth therein and in the preambles above are hereby adopted as the findings of fact of the Village President and Board of Trustees based upon their review of the evidence, exhibits, and materials presented at the April 13, 2011 and May 11, 2011 public hearings and meetings of the Architectural Review Commission.

Section Two: Based upon the findings of fact and recommendations of the Architectural Review Commission as adopted herein and the findings of fact and conclusions set forth in the

preambles above, the Village President and Board of Trustees hereby grant revised Exterior Appearance and Sign Variation approvals for Giordano's Restaurant and Pizzeria located at 455 Roosevelt Road.

Section Three: Section Five of Ordinance 5844 is hereby repealed and replaced in its entirety to read as follows:

Section Five: The Exterior Appearance and Sign Variations approved herein shall be subject to the following conditions:

A. *The project shall be constructed in substantial conformance with the testimony presented at the October 1, 2007, April 13, 2011 and May 11, 2011 Architectural Review Commission public hearings and meetings, including the following plans and documents in the petitioner's application packet stamped received October 1, 2007, and listed below as though they were attached to this Ordinance:*

1. *Exterior Appearance and Sign Variation Application dated July 30, 2007*
2. *Narrative Statement (no date)*
3. *Plat of Survey revised June 28, 2007*
4. *Existing Conditions Plan dated September 7, 2007*
5. *Preliminary Site Plan and Location Map revised September 24, 2007*
6. *Landscape Plan dated September 7, 2007*
7. *Trash Enclosure Elevation Shown on Sheet with West and South Building Elevations*
8. *Floor Plan (no date)*
9. *Roof Plan (no date)*
10. *Photometric and Lighting Plan dated September 6, 2007*
11. *Cut Sheets of Square Dome Forward Throw Type IV and Type III Light Fixtures by RUUD Lighting (6 pages)*
12. *Cut Sheet of Wall Mounted 685-WP Series Light Fixture*

and the following plans from the petitioner's application packet stamped received April 7, 2011.

Where there may be conflicts or discrepancies between the plans and materials listed below and those identified herein above, the plans and materials listed below shall supersede and take precedent over any such plans or materials:

13. *Exterior Appearance Review Application stamped received April 7, 2011 including Exhibit "A" attached thereto*
14. *Application for Sign Variation (no date)*
15. *Narrative Statement (no date)*
16. *East and North Building Elevations dated March 1, 2011 (attached hereto as Exhibit "C")*
17. *West and South Building Elevations dated March 1, 2011 (attached hereto as Exhibit "D")*
18. *Pictures of East and North/Roosevelt Road Elevations dated March 1, 2011*
19. *Pictures of West and South Elevations dated March 1, 2011*
20. *Sign Table, Identified as Exhibit G (no date)*
21. *Sign Plan dated March 1, 2011*
22. *New Monument Sign Elevation dated March 1, 2011*
23. *Picture of Freestanding Sign Elevation dated March 1, 2011*

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

- B. *The petitioner may choose a different exterior wall sconce of his choice to place on the exterior of the building provided that it complies with all Zoning Code standards.*
- C. *The Giordano's sign on the east elevation shall be relocated to the tower above the east entry door as shown on the originally approved plans. In doing so, there may be minor modifications to the canopy supports provided that all building codes are met and the canopy itself remains.*

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary building, sign and occupancy permits pursuant to the revised Exterior Appearance and Sign Variation approvals granted herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. The approvals granted herein shall expire and become null and void within 24 months of the date of this Ordinance unless the requisite permits are applied for within said time period provided, however, that the Village Board, by motion, may extend the period during which an occupancy permit must be applied for. Further, the Village Board may, for good cause shown, waive

or modify any conditions set forth in this ordinance without requiring that the matter return for public hearing.

Section Five: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Six: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

W. LLOYD CHRISTOPH & ASSOCIATES, LTD.
 191 N. York Street - Edinboro, Pennsylvania 16710
 (814) 252-2525

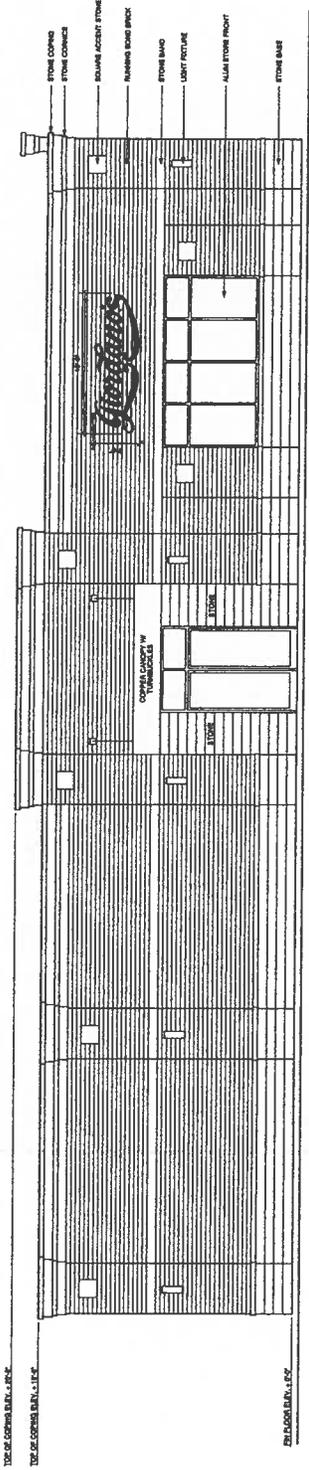
NEW NORTH AND EAST ELEVATION

Giordano's
 455 ROOSEVELT ROAD
 GLEN ELM, ILLINOIS

NO.	DATE	DESCRIPTION

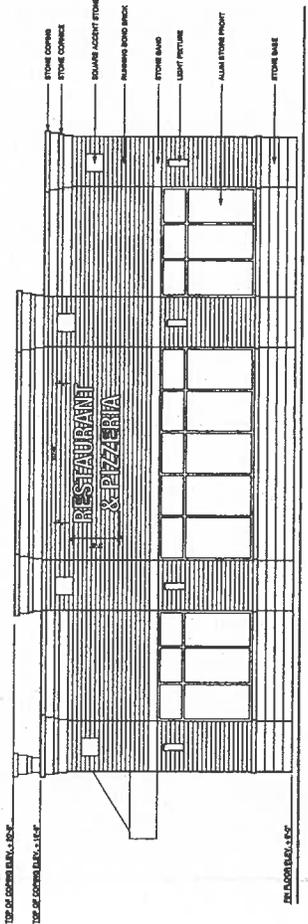
REVISIONS

SCALE	PLAN
1/4" = 1'-0"	
DATE	SHEET
03-01-11	



EAST ELEVATION

MATERIAL KEY:
 CHASE F. COOPER
 SQUARE ACQUIT STONE AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 HARRING BOND BRICK AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 STONE BAND AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 LIGHT FIXTURE AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 ALUM STONE PROFIT AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA



NORTH ELEVATION

MATERIAL KEY:
 CHASE F. COOPER
 SQUARE ACQUIT STONE AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 HARRING BOND BRICK AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 STONE BAND AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 LIGHT FIXTURE AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA
 ALUM STONE PROFIT AS MANUFACTURED BY HARRING BOND BRICK CO., WINDSOR, GEORGIA

EXHIBIT B-1
 Giordano's Restaurant & Pizzeria
 455 Roosevelt Road

Exhibit "C"

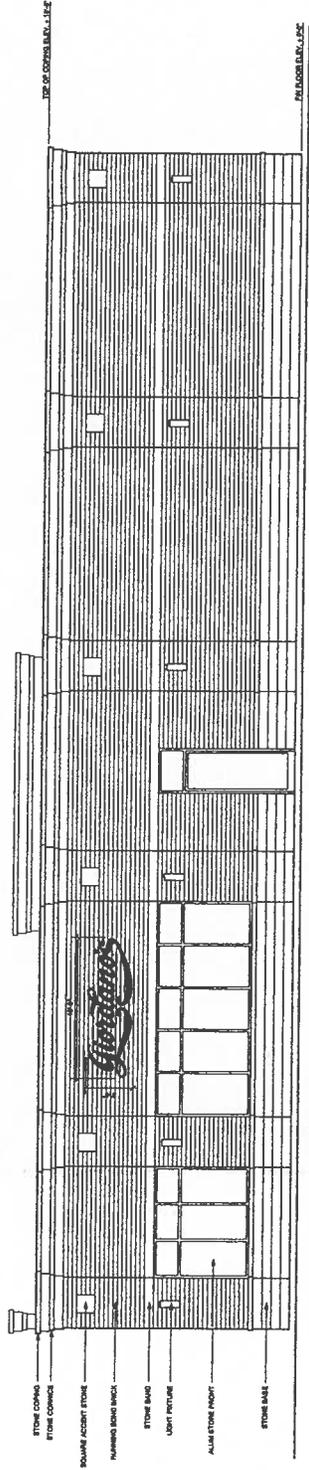
W. LLOYD CHRISTOPH & ASSOCIATES, LTD.
 ARCHITECT
 194 N. York Street - Elmwood, Illinois 60126
 (312) 833-2555

NEW WEST AND SOUTH ELEVATIONS



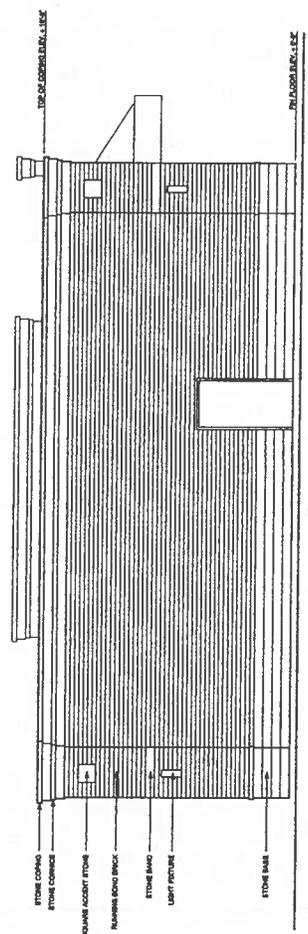
NO.	DATE	DESCRIPTION

SCALE	PLAN
1/4" = 1'-0"	
DATE	SHEET
05-24-11	



WEST ELEVATION

MATERIAL KEY:
 STONE: CORNICE
 STONE: ACCENT
 BRICK: NUMBERED BOND
 BRICK: SQUARE ACCENT
 BRICK: NUMBERED BOND
 BRICK: SQUARE ACCENT



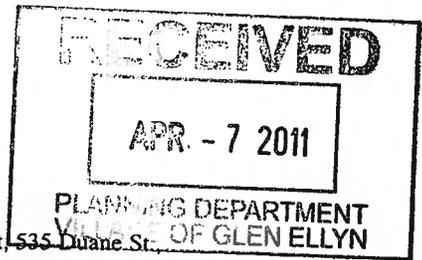
SOUTH ELEVATION

MATERIAL KEY:
 STONE: CORNICE
 STONE: ACCENT
 BRICK: NUMBERED BOND
 BRICK: SQUARE ACCENT
 BRICK: NUMBERED BOND
 BRICK: SQUARE ACCENT

EXHIBIT E-2
 Jordan's Restaurant & Pizzeria
 465 Roosevelt Road

Exhibit "D"

**EXTERIOR APPEARANCE REVIEW
APPLICATION**



Please complete and return this form to the Planning and Development Department, 535 Duane St.,
Glen Ellyn, IL 60137. If you have questions, please phone: 630.547.5250

I. APPLICATION INFORMATION:

A. Date Filed: 11-18-10 B: Application No. _____
C. Project Name: GIORDANO'S RESTAURANT & PIZZERIA
D. Project Description: ADDITION & ALTERATION TO
RESTAURANT
E. Address of Property: 455 W. ROOSEVELT RD
F. Permanent Index No.: 05-23-101-023 G. Zoning: C3
H. Name of Applicant: PETER SKIOURIS
I. Address of Applicant: 307 DUNDEE ROAD - BARRINGTON HILLS, IL 60010
J. Phone No. (Business): 847-212-8880 (Home) _____
K. Fax No. (Business): 847-551-1666 (Home) _____
L. E-mail Address of Applicant: peter @ skiouris . com
M. Name of Property Owner: PETER SKIOURIS
N. Address of Property Owner: 307 DUNDEE ROAD - BARRINGTON HILLS, IL 60010
O. Phone No. (Business): 847-212-8880 (Home) _____
P. E-Mail Address of Property Owner: peter @ skiouris . com

II. CONFORMANCE WITH APPEARANCE REVIEW GUIDELINES:
(You may attach separate sheets as needed to answer any of the following questions)

Q. Please explain why the proposed architectural style was chosen. _____

R. Provide information about the architectural style and exterior materials of the buildings in the surrounding area: _____

S. Please explain how the project complies with the Appearance Review Guidelines: _____

T. Please explain why any deviations from the Appearance Review Guidelines are proposed: _____

Signature: _____ Date: 11-18-10

EXTERIOR APPEARANCE REVIEW APPLICATION

II. CONFORMANCE WITH APPEARANCE REVIEW GUIDELINES:

Q. Please explain why the proposed architectural style was chosen:

The architectural style of the building is consistent with the character of the Roosevelt Road corridor and is compatible with the adjacent developments, McDonald's to the west and Dr. Kaman's dental office to the east.

R. Provide information about the architectural style and exterior materials of the buildings in the surrounding area:

Neighboring buildings include: McDonald's to the west, a one story brick restaurant with storefront glazing and a decorative asphalt shingle roof at the parapet; Dr. Kaman to the east, a one story brick and stone dental office with residential type windows and an asphalt shingle gable roof; and Glen Ellyn Cycling to the north, a one story concrete building with storefront glazing and a decorative asphalt shingle roof applied to the façade.

S. Please explain how the project complies with the Appearance Review Guidelines:

The building is constructed of brick and stone with a glass storefront system that extends to 36" above the ground. EIFS or Dryvit is not used as it is not a material or finish that is recommended in the Appearance Review Guidelines. The colors of the building are muted and compliment each other. A natural, neutral brick color is the primary exterior façade material with a contrasting "sand drift" colored stone accent and "forest green" storefront.

Parapet walls have a defined top which frames the building façade. Corbel in the stone cornice creates a shadow line and the stone is a contrasting color of the brick.

The apparent mass of the building is reduced by windows in the dining room on the west, north, and east elevations; and an extension of the parapet wall on the north (street) and the east (entrance) elevations; and a columnar detail in the brick on all elevations.

The main entrance is clearly visible from the parking area by an extension of the parapet wall and a copper canopy with downlighting. Decorative light fixtures flanking the entrance provide additional lighting at the entrance.

Awnings are not proposed as the Appearance Review Guidelines encourages the use of awnings to provide protection from wind, rain and hot sun to the benefit of pedestrians and protection of window displays. Landscape is provided at the entire perimeter of the building, therefore awnings would not benefit pedestrians and the restaurant does not have window displays.

Careful consideration of the Appearance Review Guidelines was taken during the design of the building and development of the architectural character on all sides of the building.

T. Please explain why any deviations from the Appearance Review Guidelines are proposed:

No deviations from the Appearance Review Guidelines are proposed.

VILLAGE OF GLEN ELLYN
535 Duane Street
Glen Ellyn, Illinois 60137
(630) 547-5250

APPLICATION FOR SIGN VARIATION

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Sign Code, as described in this application.

I. APPLICANT INFORMATION

Name: GIORDANO'S RESTAURANT & PIZZERIA
Address: 455 ROOSEVELT ROAD
Phone No.: 847-212-8880 Fax No.: 847-551-1666
E-mail: peter@skiouris.com
Ownership Interest in the Property in Question: _____
Name and address of the legal owner of the property (if other than the applicant):
PETER SKIOURIS
307 DUNDEE ROAD - BARRINGTON HILLS, IL 0010

II. PROPERTY INFORMATION

Common address: 455 ROOSEVELT Permanent tax index number: 05-23-101-023
Zoning classification: C3 Present use: RESTAURANT

III. INFORMATION REGARDING THE VARIATION(S) REQUESTED

List of the variation(s) requested, including identification of the Sign Code provisions from which the variation is sought:

AMENDMENT TO SIGN VARIATIONS PREVIOUSLY
APPROVED BY ORDINANCES 4310 AND 5844 FOR
THE NUMBER OF PERMITTED PRIMARY SIGNS.
SECTION 4-5-12 (E)

IV. EVIDENCE RELATING TO SIGN CODE STANDARDS FOR A VARIATION

The following items are intended to elicit information to support conclusions by the ARC and the Village Board that the required findings/standards for a variation have been established and met. Therefore, please complete these items carefully.

A. Standards Applicable to All Variations Requested

1. Indicate how you believe the request variation conforms to the Statement of Purpose in Section 4-5-2 of the Sign Code:

THE REQUESTED AMENDMENT CONFORMS TO THE STATEMENT OF PURPOSE BECAUSE THE SIGNS ARE LEGIBLE, CONSISTENT WITH THE CHARACTER OF THE COMMUNITY, ENSURE THE INTEGRITY OF THE BUILDING AND SITE, AND CLEARLY AND EFFICIENTLY IDENTIFY THE RESTAURANT & PIZZERIA.

2. Provide evidence that there are practical difficulties or particular hardship for the applicant/owner in carrying out the strict letter of the Sign Code:

THE SIGN CODE WOULD RESTRICT THE SUBJECT PROPERTY TO A SINGLE FREESTANDING SIGN AND A SMALL INCIDENTAL SIGN ON THE BUILDING, WHICH IS INSUFFICIENT IDENTIFICATION FOR THE RESTAURANT.

3. (a) Provide evidence that the property in question cannot yield a reasonable return if permitted to be used under the conditions allowed by the Sign Code (i.e., without one or more variations):

OR

- (b) Provide evidence that the plight of the applicant/owner is due to unique circumstances relating to the property in question:

THE PETITIONER PREVIOUSLY RECEIVED APPROVAL TO HAVE 4 PRIMARY SIGNS ON THE PROPERTY AND THE PROPOSED SIGNAGE WILL MAINTAIN THE NUMBER OF PRIMARY SIGNS TO 4.

4. Provide evidence that the requested variation(s), if granted, will not alter the essential character of the locality of the property in question:

THE ESSENTIAL CHARACTER OF THE NEIGHBORHOOD WILL NOT BE CHANGED BECAUSE THE SUBJECT PROPERTY IS LOCATED ON ROOSEVELT ROAD, ALONG WHICH ARE LOCATED A LARGE NUMBER AND VARIETY OF COMMERCIAL SIGNAGE.

B. For the purpose of supplementing the above standards, the ARC, in making its recommendation that there are practical difficulties or particular hardships, may also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:

1. Provide evidence that the particular physical surroundings, shape or topographical condition of the property in question would bring particular hardship upon the applicant/owner as distinguished from a mere inconvenience if the strict letter of the Sign Code were to be carried out:

THE TOP OF FOUNDATION OF THE DENTAL OFFICE TO THE EAST IS 4'-0" HIGHER THAN THE TOP OF FOUNDATION OF THE RESTAURANT ON THE SUBJECT PROPERTY, THEREBY CREATING VISIBILITY ISSUES FOR CUSTOMERS TRAVELING FROM THE EAST.

2. Provide evidence that the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district:

THE ORIGINAL VARIATION WAS GRANTED BECAUSE AN EXTREMELY LARGE SIGN WAS REMOVED. SIGNS OF THAT NATURE DO NOT EXIST IN THE GENERAL AREA.

3. Provide evidence that the purpose of the variation is not based exclusively upon a desire to make more money out of the property in question:

THE AMENDMENT TO THE VARIATION IS FOR THE SAME NUMBER OF PRIMARY SIGNS. ADDITIONAL SIGNS OR ADDITIONAL SQUARE FEET OF SIGN AREA ARE NOT REQUESTED.

4. Provide evidence that the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property in question or by the applicant.

THE ORIGINAL VARIATION WAS GRANTED BECAUSE AN EXTREMELY LARGE SIGN INSTALLED BY A PREVIOUS OWNER WAS REMOVED.

5. Provide evidence that the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property in question is located

THE CHARACTER OF THE NEIGHBORHOOD WILL NOT BE CHANGED BECAUSE THE SUBJECT PROPERTY IS LOCATED ON ROOSEVELT ROAD.

6. Provide evidence that the proposed variation will not:
- a. Impair an adequate supply of light and air to adjacent property;
THE FREESTANDING SIGN IS LOCATED IN THE CENTER OF SUBJECT PROPERTY AND OF A SIZE THAT WILL NOT HINDER VISIBILITY FOR ADJACENT PROPERTIES.
 - b. Substantially increase the hazard from fire or other dangers to the property in question or adjacent property;
THE FREESTANDING SIGN IS LOCATED AS NOT TO OBSTRUCT VISIBILITY FOR VEHICLES.
 - c. Otherwise impair the public health, safety, comfort, morals or general welfare of the inhabitants of the Village;
THE CHARACTER OF THE NEIGHBORHOOD WILL NOT BE CHANGED.
 - d. Diminish or impair property values within the neighborhood;
THE CHARACTER OF THE NEIGHBORHOOD WILL NOT BE CHANGED.
 - e. Unduly increase traffic congestion in the public streets and highway;
THE FREESTANDING SIGN IS LOCATED AS NOT TO OBSTRUCT VISIBILITY FOR VEHICLES.
 - f. Create a nuisance; or
THE SIGNS ARE ILLUMINATED AND DO NOT FLASH.
 - g. Results in an increase in public expenditures.
THE SIGNS ARE MAINTAINED BY THE PROPERTY OWNER.

7. Provide evidence that the variation is the minimum variation that will make possible the reasonable use of the land, building or structure.
THE PROPOSED SIGNAGE WILL MAINTAIN THE NUMBER OF PRIMARY SIGNS TO 4.

8. Please add any additional comments which you believe may assist the ARC in reviewing this application.

NARRATIVE STATEMENT

Following are revisions to the approved elevations and reasons for the revisions:

On all elevations the aluminum coping and EIFS crown at the parapet walls were replaced with stone coping and a corbelled stone cornice, continuing to frame the building façade while creating a shadow line in the cornice but with material choices preferred in the Appearance Review Guidelines. The EIFS panels were replaced with brick as EIFS is not a material recommended in the Appearance Review Guidelines and metal awnings were deleted as their placement above landscaping does not protect pedestrians from the elements.

The height of the building was reduced from 21'-0" to 18'-8" and from 23'-8" to 20'-8" at higher portions of the north and east elevations to reduce the mass of the building and a stone band was added to further reduce the apparent mass.

The "black" aluminum storefront is "hunter green" as this is a Giordano's corporate color and the "black" aluminum canopy at the entrance is copper as it is a natural material with minimal maintenance.

Additionally, the text of the "GIORDANO'S" wall sign on the north elevation reads "RESTAURANT & PIZZERIA" to provide information regarding the type of establishment and the "GIORDANO'S" wall sign on the east elevation is located above the windows for better visibility from Roosevelt Road and to provide design continuity with the location of the "GIORDANO'S" wall sign on the west elevation.

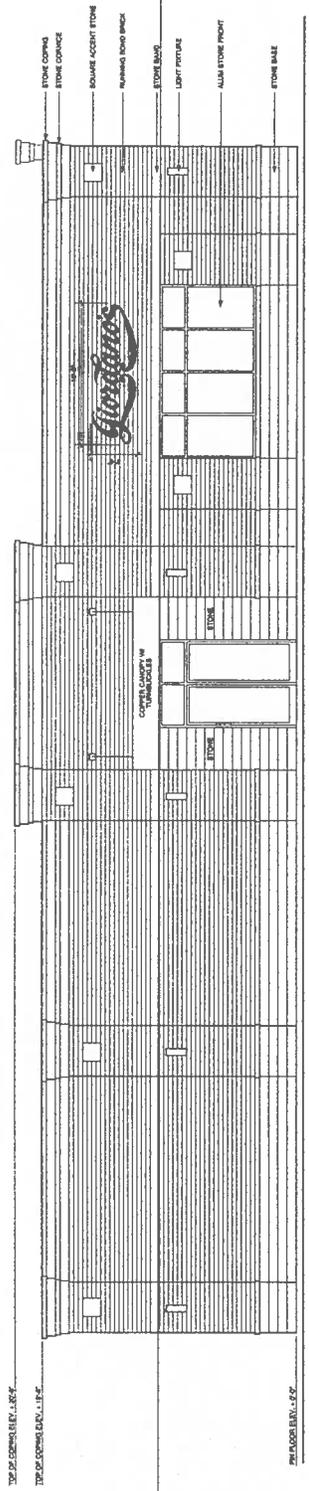
W. LLOYD CHRISTOPH & ASSOCIATES, LTD.
 194 N. YORK STREET • ELKHART, INDIANA 60126
 (317) 839-2355

NEW NORTH AND EAST ELEVATION



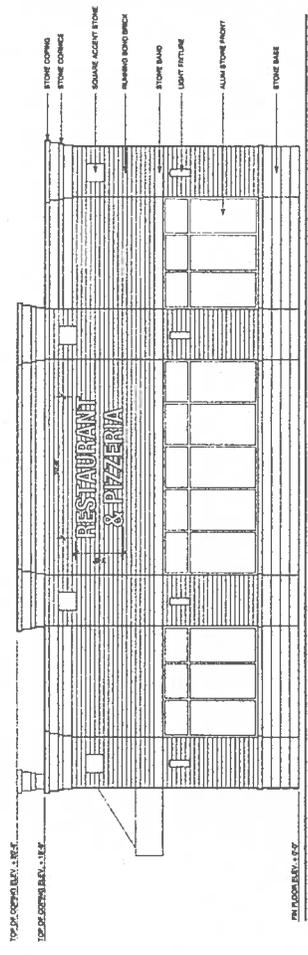
NO.	DATE	DESCRIPTION

SCALE	PLAN
1/4"=1'-0"	
DATE	SHEET
03-01-11	



EAST ELEVATION

MATERIAL KEY:
 CLAY TILE COPING
 CLAY TILE CORNICE
 SQUARE ACCENT STONE
 FLUSHING BOND BRICK
 STONE BLIND
 LIGHT FIXTURE
 ALUM. STONE FRONT
 STONE BASE



NORTH ELEVATION

MATERIAL KEY:
 CLAY TILE COPING
 CLAY TILE CORNICE
 SQUARE ACCENT STONE
 FLUSHING BOND BRICK
 STONE BLIND
 LIGHT FIXTURE
 ALUM. STONE FRONT
 STONE BASE

EXHIBIT E.1
 Giordano's Restaurant & Pizzeria
 455 Roosevelt Road

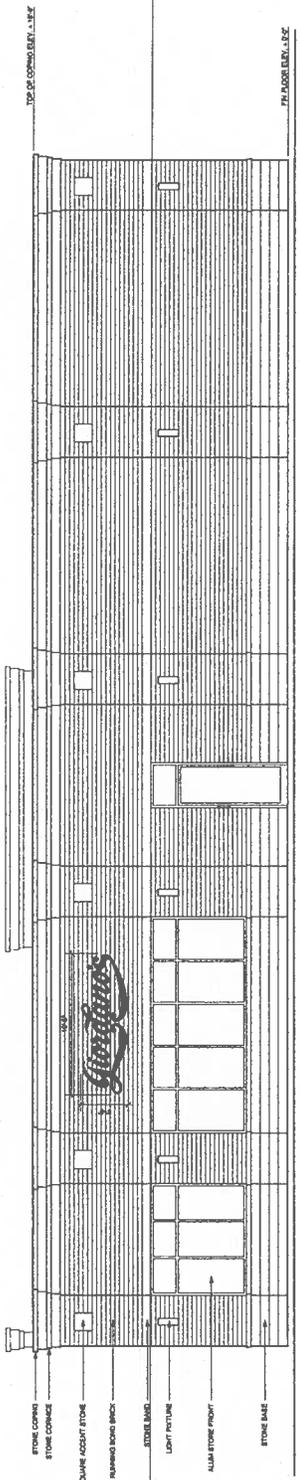
W. LLOYD CHRISTOPH & ASSOCIATES, LTD.
 ARCHITECT
 194 N. York Street - Elmhurst, Illinois 60126
 (815) 835-2555

NEW WEST AND SOUTH ELEVATIONS



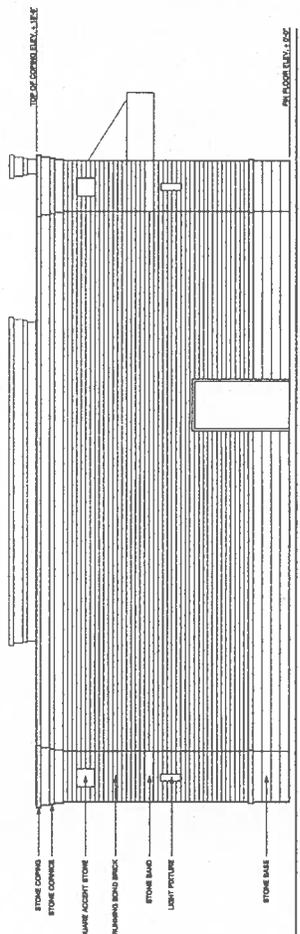
NO.	DATE	DESCRIPTION

SCALE	PLAN
1/4" = 1'-0"	
DATE	SHEET
08-01-11	



WEST ELEVATION

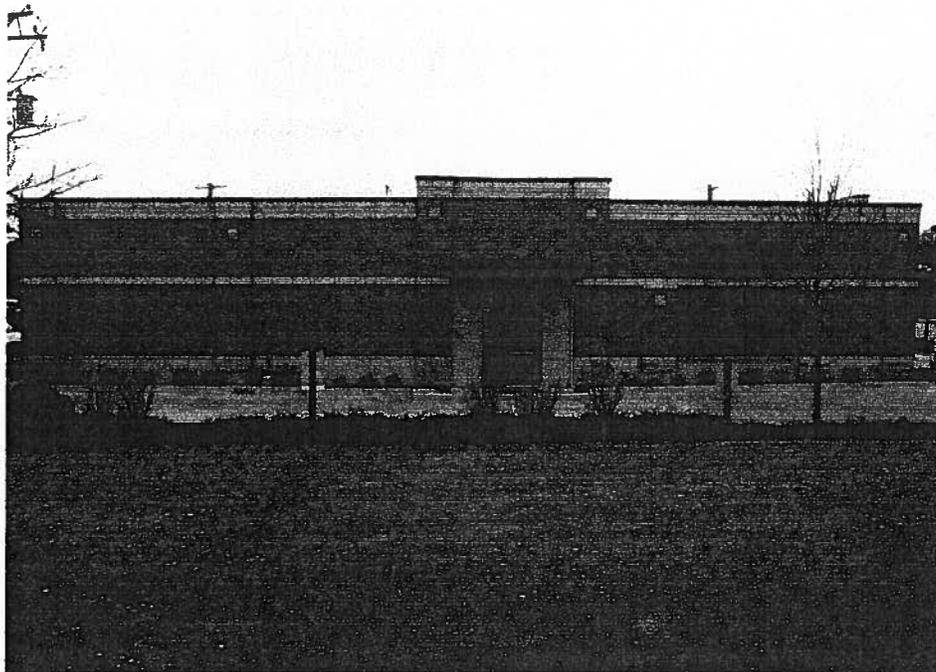
MATERIAL KEY:
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 STONE CORNICE: SQUARE ACCENT STONE
 SQUARE ACCENT STONE: SQUARE ACCENT STONE
 RUSHED BOND BRICK: RUSHED BOND BRICK
 STONE MARK: STONE MARK
 LIGHT PICTURE: LIGHT PICTURE
 ALUM STONE FRONT: ALUM STONE FRONT
 STONE BASE: STONE BASE



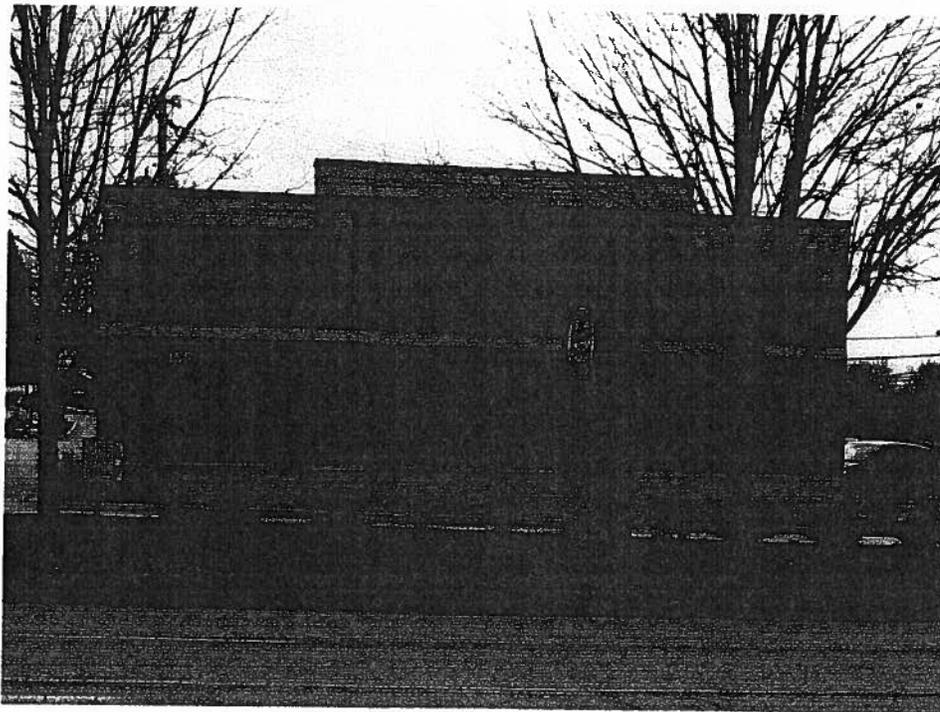
SOUTH ELEVATION

MATERIAL KEY:
 STONE COPING: SQUARE ACCENT STONE
 STONE CORNICE: SQUARE ACCENT STONE
 SQUARE ACCENT STONE: SQUARE ACCENT STONE
 RUSHED BOND BRICK: RUSHED BOND BRICK
 STONE MARK: STONE MARK
 LIGHT PICTURE: LIGHT PICTURE
 STONE BASE: STONE BASE

EXHIBIT E-2
 Giordano's Restaurant & Pizzeria
 455 Roosevelt Road

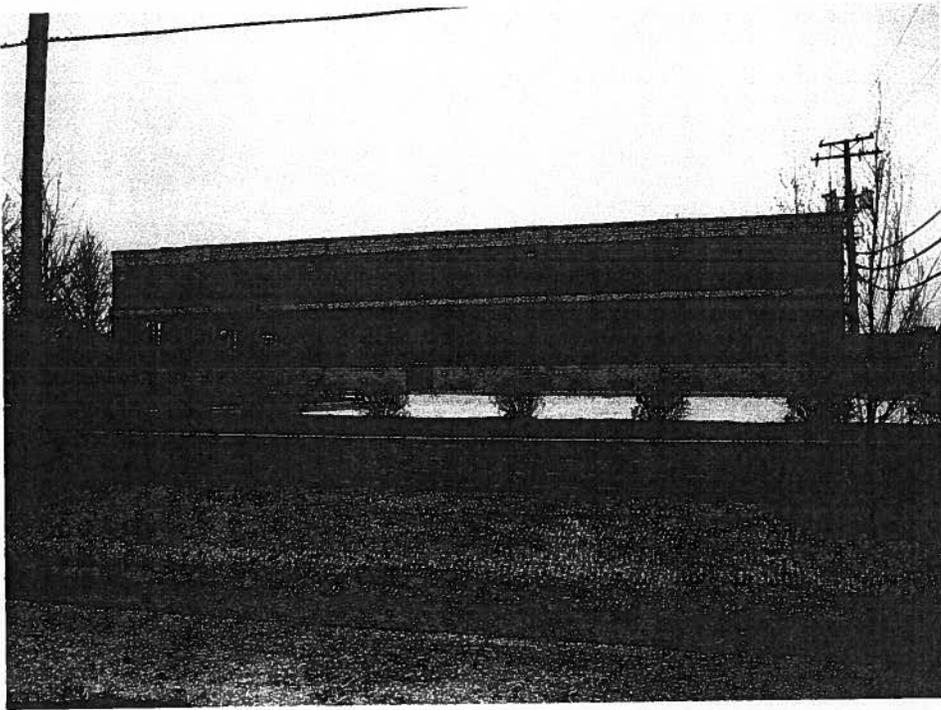


EAST ELEVATION

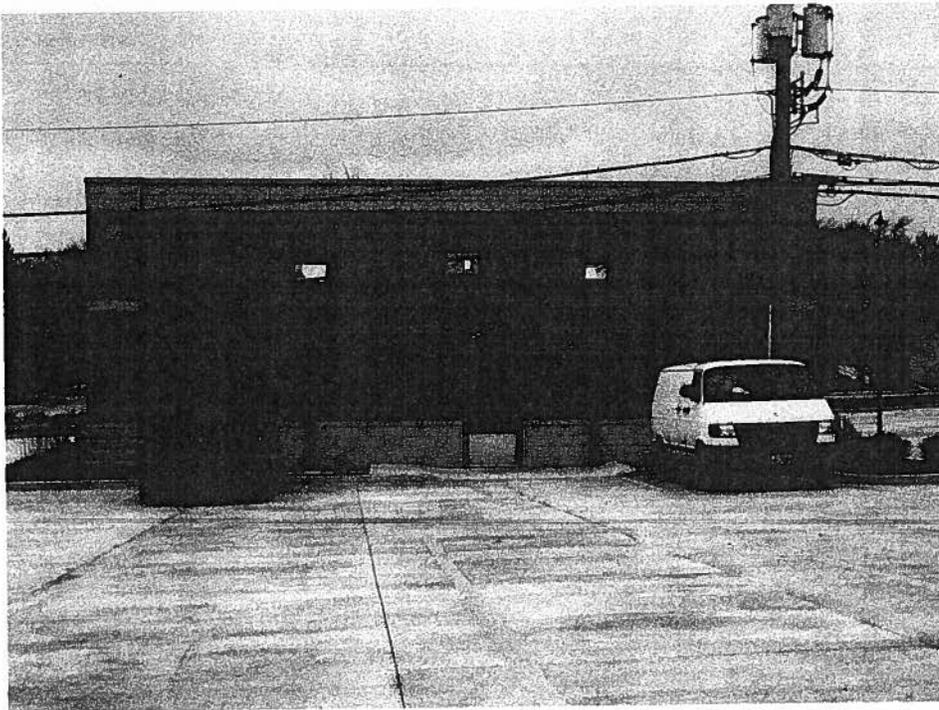


NORTH / ROOSEVELT ROAD ELEVATION

EXHIBIT F-1
Giordano's Restaurant & Pizzeria
455 Roosevelt Road
03-01-11



WEST ELEVATION



SOUTH ELEVATION

EXHIBIT F-2
Giordano's Restaurant & Pizzeria
455 Roosevelt Road
03-01-11

SIGN TABLE

- ALL EXISTING AND PROPOSED SIGNS -

Conforms

<u>Key Words</u> <u>Yes/No</u>	<u>Height</u>	<u>Size</u>	<u>Sq. Ft.</u>	<u>Existing</u> <u>or</u> <u>Proposed</u>	<u>Type</u> <u>as per</u> <u>Village</u> <u>Sign Code*</u>	<u>Village</u> <u>Sign</u> <u>Code</u>
GIORDANO'S		10.5' x 3.5' =	36.75	PROPOSED	PRIMARY	
RESTAURANT & PIZZERIA		10.5' x 3.5' =	36.75	PROPOSED	PRIMARY	
GIORDANO'S		10.5' x 3.5' =	36.75	EXISTING	PRIMARY	
FREESTANDING SIGN		4.8' x 7.7' =	36.96	EXISTING	PRIMARY	
MESSAGE SIGN		6.8' x 1.8' =	11.81	EXISTING	INCIDENTAL	
		' x ' =				
		' x ' =				
		' x ' =				
		' x ' =				
		' x ' =				

LOCATE ALL SIGNS (Existing & Proposed) ON ATTACHED SITE PLAN AND A FAÇADE DRAWING.

***Primary = P**

Shopping Center = SC

Incidental = I

Other = O – Identify as per the Village Sign Code

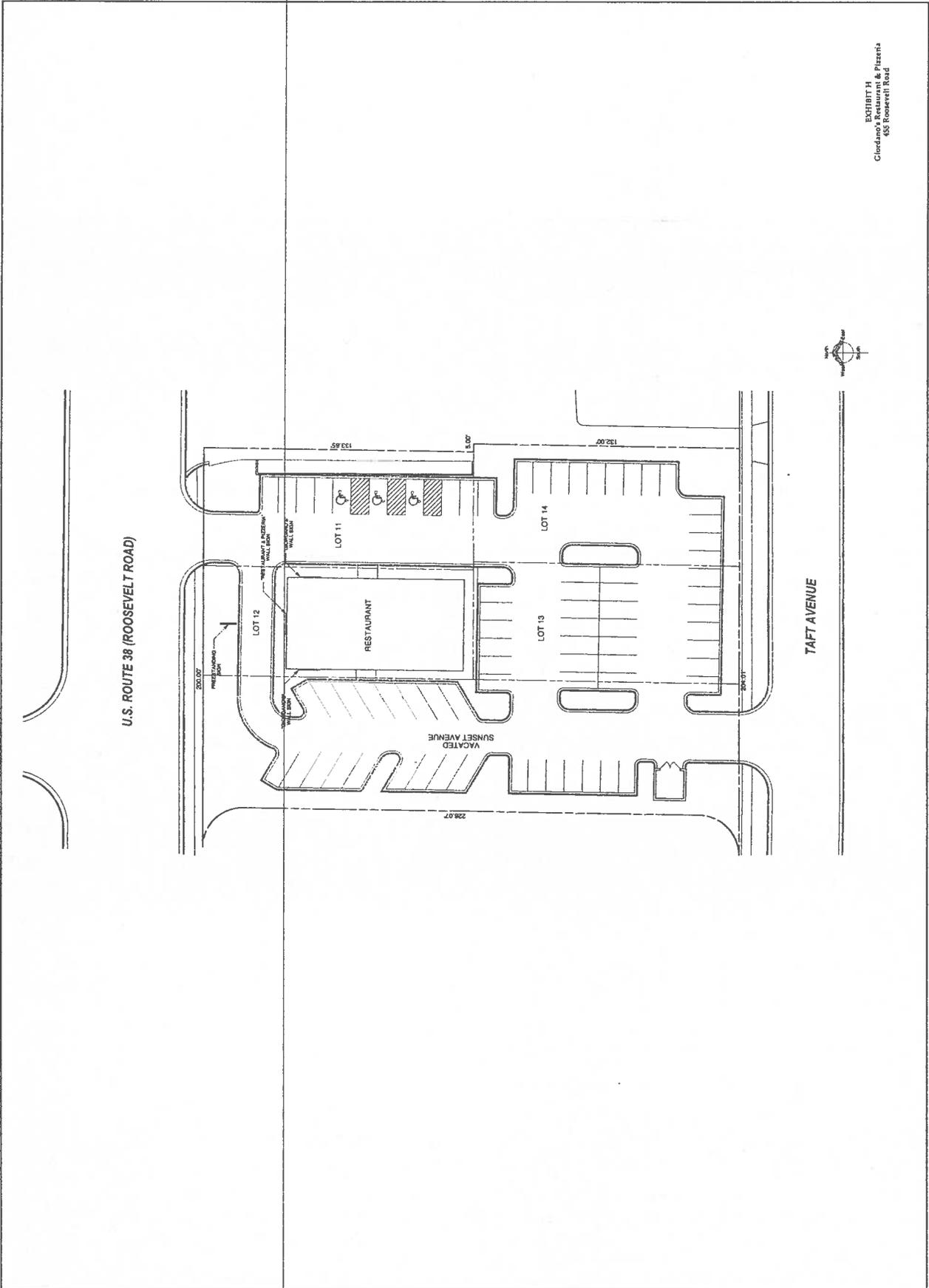
W. LOYD
CHRISTOPH
& ASSOCIATES, LTD.
194 N York Street - 6th Floor, Chicago, IL 60610
(312) 555-1111

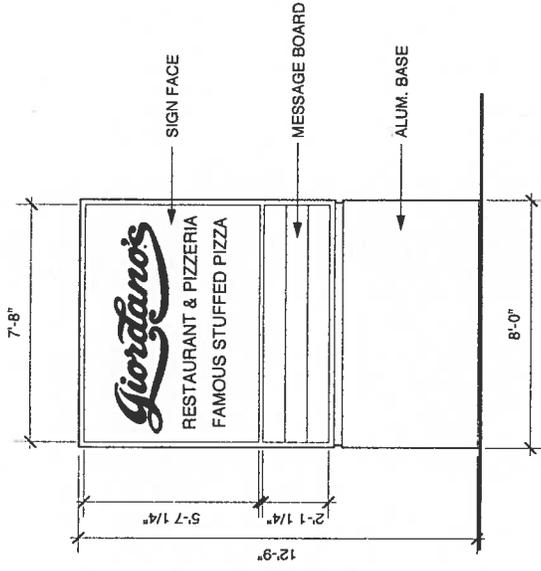
SIGN PLAN

Giordano's
455 W ROOSEVELT ROAD
CLEM ELLYN, ILLINOIS

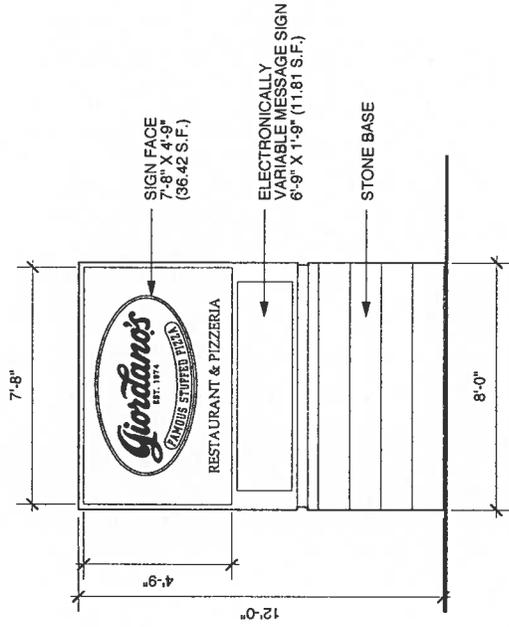
NO.	DATE	DESCRIPTION

SCALE	PLAN
1" = 20'-0"	
DATE	SHEET
03-01-11	





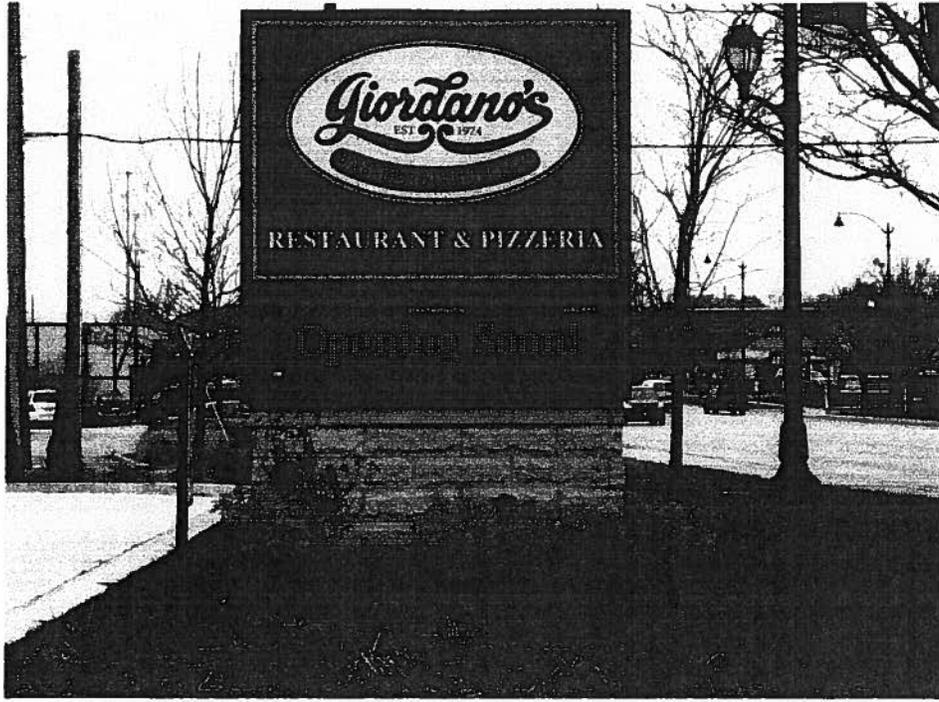
PREVIOUS MONUMENT SIGN
59.10 S.F.



NEW MONUMENT SIGN
36.42 S.F.

PRIMARY SIGN AREA:

- 3 WALL SIGNS @ 36.75 S.F. = 110.25 S.F.
- 1 MONUMENT SIGN @ 36.42 S.F.
- TOTAL = 146.67 S.F.**



FREESTANDING SIGN ELEVATION

EXHIBIT J
Giordano's Restaurant & Pizzeria
455 Roosevelt Road
03-01-11



A-11

Fiscal Year 2010/11 Year End Budget Report

This report highlights the financial performance and position of the Village for the fiscal year starting May 1, 2010 and ending April 30, 2011 with a focus on actual revenues and expenditures compared to our fiscal year 2010/11 approved budget as well as actual revenues and expenditures compared to the previous 2009/10 fiscal year. More detailed information on the fiscal year to date performance of each of the Village's 14 funds may be found immediately following this summary.

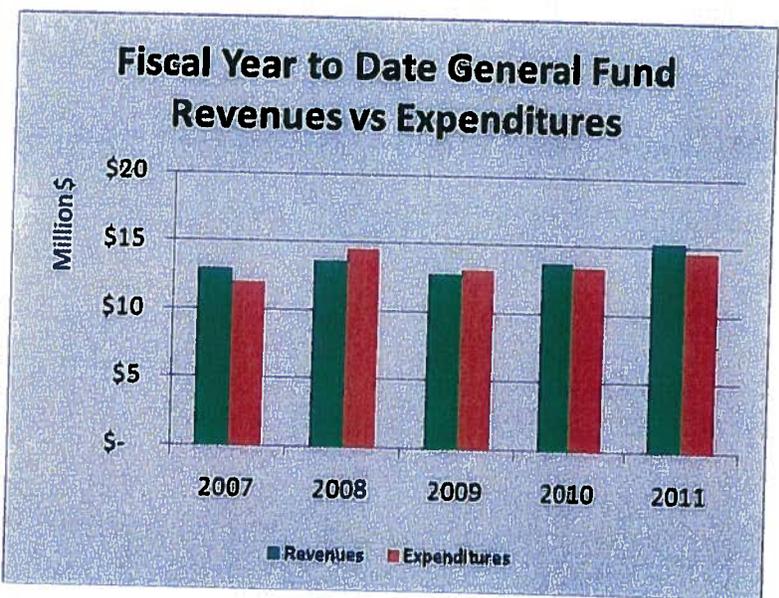
GENERAL FUND

The Village concluded the 2010/11 fiscal year with General Fund revenues ahead of expenditures by \$652,000 versus \$320,000 last fiscal year. Including \$346,000 in open encumbrances at year end, General Fund net income was \$306,000.

We saw significant recovery in many of our General Fund revenues during FY11. However, without the Home Rule sales tax implemented in 2009, the General Fund would have ended with a deficit of over \$1 million for FY11.

General Fund Revenues

Fiscal year 2011 General Fund revenues increased 11.5% compared to the same period last year. Most of the increase was due to new revenue from the Home Rule sales tax, fire service special service areas and ambulance service fees. FY11 was the first full fiscal year for these revenue sources.

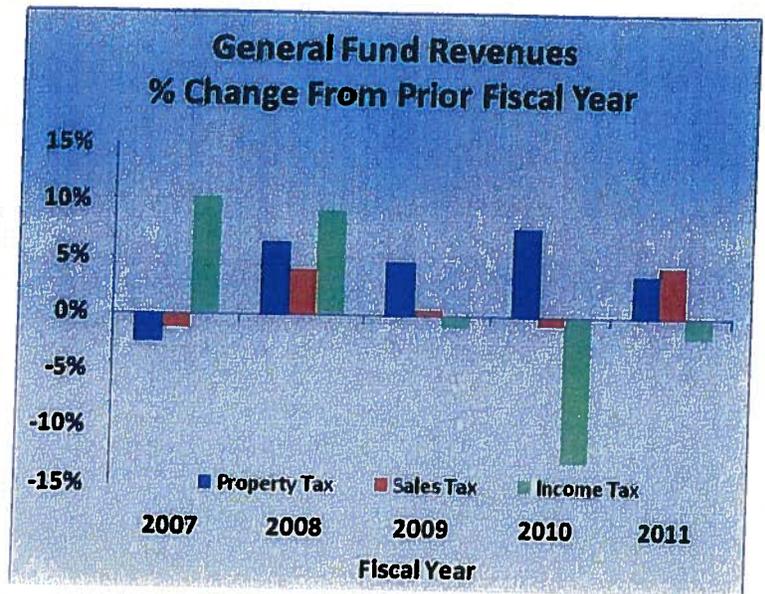


Sales tax, the General Fund's single largest revenue source recovered nicely in FY11. Sales tax was up 4.5% in FY11 with receipts at an all time high. (See page 8 for history).

Our new **1% home rule sales tax** went in to effect July 1, 2009 and FY11 was the first full fiscal year of receipts. Actual collections were slightly below budget. Home rule sales tax revenue is trending at approximately 55%

of our general sales tax. This is because the home rule sales tax does not apply to some items such as food and autos (See page 9 for history).

Our share of the state income tax continued its steep decline in early FY11, but started to recover during mid year. However, the recovery was short lived and receipts began to decline again near the end of FY11. The short recovery was enough to reach our FY11 budget projection of \$2.1 million. Unfortunately, this is still well below the FY08 peak of nearly \$2.5 million and the outlook for FY12 has dimmed substantially. Furthermore, the State has repeatedly threatened to make deep cuts in the municipal share of the income tax. (See page 10 for history).



In 2009, the Village, with the consent of DuPage County, established two fire special service areas in unincorporated areas north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company. These SSAs were created to ensure that residents in the unincorporated areas served by the Fire Company paid a proportionate share of total fire and related emergency services costs. For FY11, the first year of collection, approximately \$190,000 has been received.

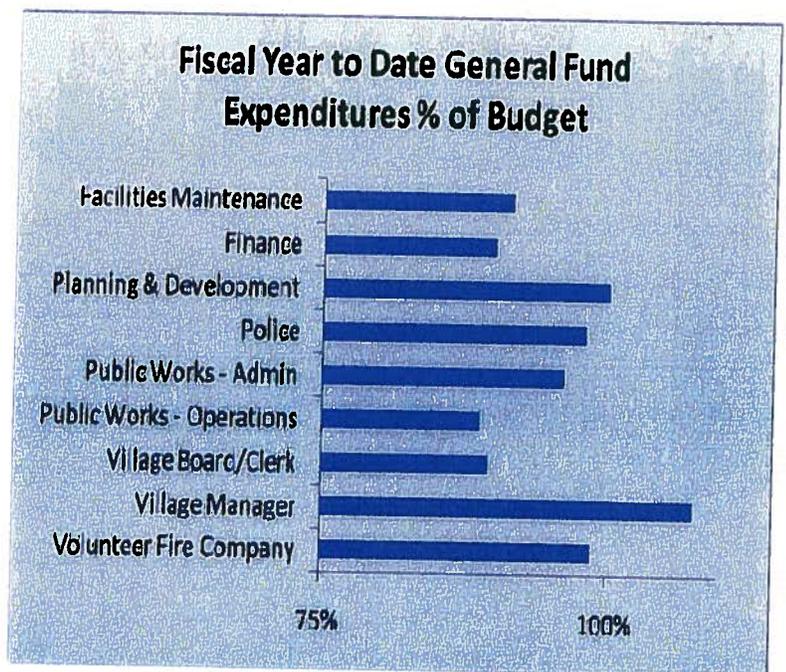
The Village expanded its ambulance service in 2009 by adding another 12 hour shift, resulting in two 24 hour per day units. The Village also began directly collecting the fees for ambulance service provided by its contract paramedics. Our FY11 collections were \$666,000, about 11% below budget.

Building permit revenue increased dramatically in FY11, with receipts up about 66% compared to last year.

Interest earnings fell by another 33% in FY11 as the Federal Funds rates continued to hover near zero. The extended period of historically low interest rates combined with lower cash reserves has decimated this revenue source. In FY07, interest income generated over \$740,000, or nearly 6% of total General Fund revenue. In FY11, we received less than \$15,000.

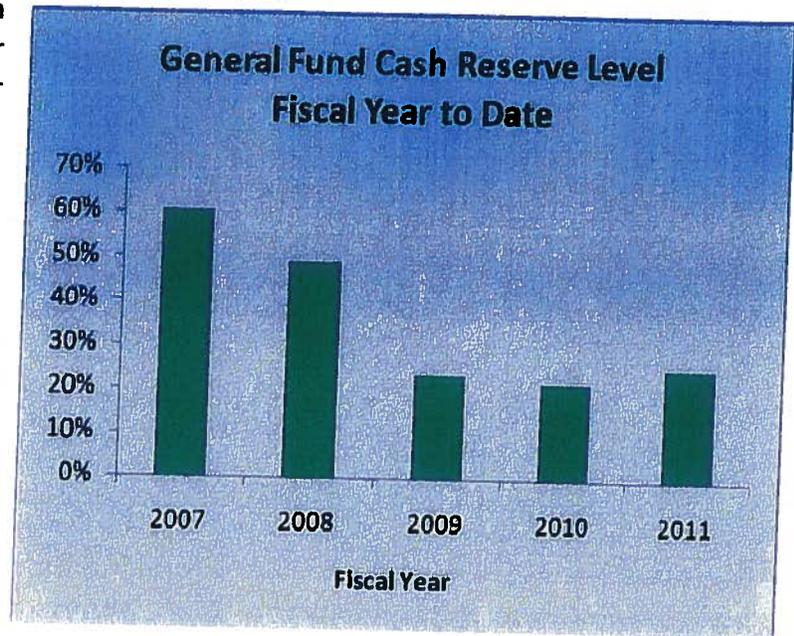
General Fund Expenditures

General Fund expenditures ended FY11 \$1,227,973, or 9.2% above last year, and within budget at 97%. Over \$300,000 of the increase is associated with changes in the Fire Company budget. FY11 was the first full year of the new ambulance service. With the change implemented in FY10, the Village is paying the full cost of providing two 24 hour ambulances.



This expense is offset with new revenue from billings for the service. We also transferred over \$200,000 out of the Fire Company budget for equipment replacement.

Another \$280,000 is due to increased pension costs for the Village's contribution to the Police Pension fund and the Illinois Municipal Retirement Fund. These costs have increased significantly over the past couple years due in part to poor investment returns experienced during the economic downturn. The good news is both funds have experienced better returns over the past two years and that will be reflected in future contributions.



Cash Reserves

As of April 30, 2011, our General Fund cash reserves of \$3.8 million are equivalent to 25.2% of budgeted operating expenses of \$15.05 million, slightly above our minimum 25% cash reserve requirement.

CAPITAL PROJECTS FUND

The Capital Projects fund received property tax revenue of approximately \$988,000 in FY10/11. This new revenue source for the Capital Projects Fund is reallocated property tax that was previously dedicated to debt service on bonds issued to support the Village's infrastructure replacement programs. As our existing debt is paid off, additional property tax revenue will be reallocated to create an ongoing funding source for our 20 year street program. Transitioning to a "pay as we go" basis will allow the Village to be debt free by 2014.

Most of the revenue sources which support our Capital Projects Fund ended FY11 above budget. Electricity taxes were up over 9%, natural gas taxes were up 6%, and real estate transfer taxes were up over 15%. Telecommunication taxes were the exception, down 7%, continuing a long term trend of flat or declining receipts. This decline is likely due to changes in the use of telecommunications such as lower land line utilization and phone over internet and therefore is not expected to recover in the years ahead.

Capital Projects Fund cash reserves have been utilized in FY11 to continue with the Village's infrastructure replacement projects. Current cash reserves exceed \$1.2 million, well above our start of year goal of \$500,000. This was due in part to favorable pricing for projects in the past year.

WATER AND SEWER FUND

Beginning May 1, 2010 the Village's cost of purchasing water from the DuPage Water Commission increased by over 22%. The Commission passed through to its members a three year, 50% City of Chicago rate increase for the sale of Lake Michigan water to the Water Commission plus an additional increase to cover an unexpected shortfall in operating cash reserves. The Village raised water and sewer rates to customers by 10% in June 2010. Water consumption remained at historically low levels in FY11, resulting in lower than budgeted revenue.

RESIDENTIAL SOLID WASTE FUND

Revenue in the Solid Waste Fund is up due to a 5% increase implemented in August 2010 and a resumption of our recycling rebates. Recycling rebates reached \$200,000 in FY08, but ended in late FY09 after a collapse in the recycling market. There has been a recovery in the market and we began receiving rebates again in late FY10. For FY11 rebates were approximately \$97,000. Our FY11 budget for the Solid Waste Fund included a planned use of \$110,000 in cash reserves even after the 5% rate increase this August. The rebound in recycling rebates allowed us to utilize less than \$18,000 in cash reserves. If recycling rebates continue at their current level in FY12 we should be able to eliminate a rate increase in August 2011.

RECREATION FUND

The Village Links experienced a 6.5% decrease in the number of green fee rounds played in FY10/11 compared to last year with revenue from play down about 8%.

PENSION FUND

As of April 30, 2011, the Police Pension Fund cash and investment balances were \$21.73 million, up approximately \$1.3 million since this time last year. In FY11, the Village was required to contribute \$943,000 to the pension fund.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

100 - General Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10	
Revenues						
State Sales Tax	\$ 2,986,174	\$ 3,000,000	\$ 3,119,624	104%	\$ 133,450	1
1% Home Rule Sales Tax	1,013,461	1,750,000	1,713,720	98%	700,259	2
Property Tax	2,647,245	2,740,000	2,743,316	100%	96,071	
State Income Tax	2,144,363	2,100,000	2,105,022	100%	(39,341)	3
Other Sales Taxes	342,128	318,000	393,963	124%	51,835	4
Other Misc Taxes	526,453	520,000	541,886	104%	15,433	
Fire Special Service Areas	-	190,000	190,308	100%	190,308	5
Ambulance Service Fees	445,201	750,000	666,418	89%	221,217	6
Building Permits	441,206	460,000	734,252	160%	293,046	7
Vehicle Stickers	380,057	425,000	435,050	102%	54,993	8
Other Fees	154,224	177,000	204,078	115%	49,854	
Police/Court Fines	443,720	640,000	449,397	70%	5,677	9
Service Reimbursements	1,858,750	1,705,000	1,671,180	98%	(187,570)	10
Federal and State Grants	53,090	-	27,027	100%	(26,063)	
Interest Income	21,495	19,000	14,315	75%	(7,180)	11
Miscellaneous Income	253,953	206,000	261,522	127%	7,569	
Total Revenues	\$ 13,711,520	\$ 15,000,000	\$ 15,271,078	102%	\$ 1,559,558	
Expenditures						
Village Board/Clerk	\$ 71,360	\$ 53,000	\$ 47,458	90%	\$ (23,902)	
Village Manager	859,326	880,599	948,618	108%	89,292	12
Facilities Maintenance	384,127	400,700	366,032	91%	(18,095)	
Finance	948,272	1,071,500	964,076	90%	15,804	
Public Works - Admin	728,402	813,729	782,232	96%	53,830	
Public Works - Operations	1,712,616	2,178,192	1,933,078	89%	220,462	
Police	6,333,584	6,940,300	6,796,263	98%	462,679	13
Volunteer Fire Company	1,330,660	1,666,880	1,644,919	99%	314,259	14
Planning & Development	1,022,432	1,135,100	1,136,076	100%	113,644	
Total Expenditures	\$ 13,390,779	\$ 15,140,000	\$ 14,618,752	97%	\$ 1,227,973	15
Budgeted Gain/(Loss)		\$ (140,000)				
Net Income (Loss)	\$ 320,741		\$ 652,326			16
Outstanding Encumbrances	(140,000)		(345,922)			16
Net Income (Loss) after Encumbrances	\$ 180,741		\$ 306,404			16

	4/30/2010	4/30/2011	
Cash Reserves (in \$1,000's)	\$ 3,071	\$ 3,799	
25% Minimum Reserve Policy	(3,512)	(3,763)	17
Unobligated Cash Reserves	\$ (441)	\$ 36	

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

100 - General Fund

FOOTNOTES

1. **State Sales Tax:** Sales tax receipts increased by 4.5% over last fiscal year. See page 8 for a 10 year history.
2. **1% Home Rule Sales Tax:** The home rule sales tax began in July 2009, with initial receipts in October 2009. Actual receipts were slightly below our first full year budgeted projection. See page 9 for detailed history.
3. **State Income Tax:** Income tax revenue was down about 2% compared to FY10, but right on our budgeted amount. See page 10 for a 10 year history.
4. **Other Sales Taxes:** Revenue from miscellaneous taxes including the State use tax and personal property replacement taxes performed well above expectations this year.
5. **Fire Special Service Areas:** This new revenue source helps support the Volunteer Fire Company's service to unincorporated areas.
6. **Ambulance Fees:** The Village's new ambulance service began in June 2009, however collections did not begin until October 2009. Collections are about 11% below budget for fiscal year 2011.
7. **Building Permits:** Building permits were up over 65% compared to last year. This was partly due to the Nicor project.
8. **Vehicle Stickers:** Revenue was up in FY11 due to the three year sticker renewal cycle.
9. **Police/Court Fines:** Revenues are about 30% below budget due to lower collections from the Circuit Court and a delay in implementing the new adjudication process.
10. **Reimbursements:** The Village is reimbursed for services provided to other agencies. In FY11, the amount charged to the Glenbard Wastewater Authority was reduced by \$119,000.
11. **Interest Income:** Interest income, once a major revenue source for the General Fund, has been essentially eliminated due to historically low interest rates.
12. **Village Manager:** This Department ended the year over budget primarily due to the transition and recruitment of the Village Manager. These costs were offset with savings from vacancies in the Finance and Public Works
13. **Police Department:** A significant component of the greater cost in FY11 was due to the \$130,000 increase in the Village's required Police Pension contribution.
14. **Volunteer Fire Company:** Increased costs include the additional ambulance coverage as well as new contributions for equipment replacement. These costs are partially offset by new revenue from ambulance billings and the fire special service areas.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

100 - General Fund

15. **Expenditures:** Expenditures were up 9.2% in FY11. A portion of the increase across all departments was the result of subsidizing health and liability insurance costs from Insurance Fund cash reserves in FY10. The elimination of this subsidy in FY11 increased insurance cost to the General Fund by nearly \$400,000
16. **Net Income:** The General Fund ended FY11 with revenues greater than expenditures by \$652,000. Revenues came in 2% above budget and expenditures were 3% below budget. After deducting encumbrances of about \$345,000, the net income was \$306,000.
17. **Cash Reserves:** General Fund cash reserves have recovered in the last year and were slightly above the Village's 25% minimum reserve policy at fiscal year end.

Village of Glen Ellyn
General Fund
Sales Tax - 10 Year History

Month Received by Village	FY01/02	FY02/03	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	\$ Change From Prior Year <u>Gain/(Loss)</u>	% Change From Prior Year <u>Gain/(Loss)</u>
May	209,339	245,669	210,214	210,135	237,117	223,492	219,626	227,039	199,934	230,931	30,997	15.5%
Jun	208,850	207,070	220,704	226,302	254,043	222,303	243,546	225,651	238,645	231,267	(7,378)	(3.1%)
Jul	239,005	252,075	246,270	229,772	237,826	247,526	223,624	240,130	242,671	272,791	30,120	12.4%
Aug	225,773	247,313	218,852	231,022	219,122	245,798	259,975	246,141	251,180	263,827	12,647	5.0%
Sep	244,622	253,987	237,037	236,483	255,413	234,778	251,937	255,210	250,496	273,893	23,397	9.3%
Oct	235,104	238,244	223,721	228,010	225,688	228,002	240,209	249,699	234,060	243,749	9,689	4.1%
Nov	209,953	222,642	187,987	237,293	238,140	250,565	270,617	277,470	268,810	274,209	5,399	2.0%
Dec	238,242	244,317	254,070	248,645	249,229	221,387	249,109	242,329	243,398	250,668	7,270	3.0%
Jan	252,588	199,369	199,880	218,535	205,120	222,929	246,659	237,604	249,002	248,628	(374)	(0.2%)
Feb	257,542	222,486	224,960	242,384	223,168	252,740	238,984	270,094	245,921	278,833	32,912	13.4%
Mar	257,994	251,252	282,412	263,665	298,263	280,122	283,239	281,229	289,304	298,781	9,477	3.3%
Apr	211,149	228,888	229,510	260,778	272,110	250,552	267,846	257,380	272,753	252,047	(20,706)	(7.6%)
Total	2,790,161	2,813,312	2,735,617	2,833,024	2,915,239	2,880,194	2,995,371	3,009,976	2,986,174	3,119,624	133,450	4.5%
Budget	2,730,000	2,730,000	2,790,000	2,735,000	2,925,000	2,900,000	3,000,000	3,136,000	3,000,000	3,000,000		
% of Budget	102%	103%	98%	104%	100%	99%	100%	96%	100%	104%		
% Increase/ (Decrease) from Prior Year	2.2%	0.8%	(2.8%)	3.6%	2.9%	(1.2%)	4.0%	0.5%	(0.8%)	4.5%		

Note: There is a three month lag between the month retailers collect sales taxes and when the Village receives payment from the Illinois Department of Revenue. For example, the Village receives taxes which were collected in January in April.

Village of Glen Ellyn
General Fund
HR Sales Tax - 2 Year History

Month Received by Village			% of State Sales Tax	\$ Change From Prior Year Gain/(Loss)	% Change From Prior Year Gain/(Loss)
	FY09/10	FY10/11			
May	-	109,541	47.43%	109,541	NA
Jun	-	137,957	59.65%	137,957	NA
Jul	-	133,493	48.94%	133,493	NA
Aug	-	141,563	53.66%	141,563	NA
Sep	42	146,323	53.42%	146,281	NA
Oct	122,144	132,611	54.40%	10,467	8.6%
Nov	156,497	161,725	58.98%	5,228	3.3%
Dec	141,476	143,851	57.39%	2,375	1.7%
Jan	140,395	135,813	54.62%	(4,582)	(3.3%)
Feb	133,821	147,976	53.07%	14,155	10.6%
Mar	167,827	173,882	58.20%	6,055	3.6%
Apr	151,258	148,985	59.11%	(2,273)	(1.5%)
Total	1,013,460	1,713,720	54.93%	700,260	69.1%
Budget	875,000	1,750,000			
% of Budget	116%	98%			
% Increase/ (Decrease) from Prior Year	NA	69.1%			

Village of Glen Eilyn
General Fund
State Income Tax - 10 Year History

Month Received by Village	FY01/02	FY02/03	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	\$ Change From Prior Year <u>Gain/(Loss)</u>	% Change From Prior Year <u>Gain/(Loss)</u>
May	281,633	232,259	224,357	221,346	274,837	300,200	353,307	411,166	328,839	266,823	(62,016)	(18.9%)
Jun	188,800	138,656	142,797	121,480	170,637	214,514	225,351	219,791	175,582	142,274	(33,308)	(19.0%)
Jul	178,314	165,280	147,431	161,156	190,719	203,511	223,133	243,312	191,171	199,951	8,780	4.6%
Aug	110,578	112,875	96,853	107,316	118,897	126,311	133,935	141,873	130,133	131,089	956	0.7%
Sep	118,756	114,110	97,273	123,321	125,576	133,651	137,387	136,400	124,255	134,436	10,181	8.2%
Oct	170,212	165,341	139,309	173,756	201,133	228,600	234,067	242,598	191,473	195,387	3,914	2.0%
Nov	124,071	115,412	93,208	120,763	131,787	138,242	150,446	151,515	144,264	147,046	2,782	1.9%
Dec	121,032	109,021	120,723	116,957	119,468	135,568	137,102	118,018	113,400	162,625	49,225	43.4%
Jan	153,581	165,526	151,341	163,585	180,245	181,769	202,289	199,292	199,333	185,405	(13,928)	(7.0%)
Feb	189,821	124,069	166,092	199,174	222,181	252,099	298,927	250,579	211,259	229,119	17,860	8.5%
Mar	119,419	176,366	109,384	129,901	125,763	133,586	159,593	135,806	130,720	114,275	(16,445)	(12.6%)
Apr	155,275	145,201	142,942	189,068	201,808	227,518	230,351	209,659	203,935	196,592	(7,343)	(3.6%)
Total	1,911,492	1,764,116	1,631,710	1,827,823	2,063,051	2,275,569	2,485,888	2,460,009	2,144,363	2,105,022	(39,341)	(1.8%)
Budget	2,110,000	2,000,000	1,725,000	1,740,000	1,850,000	2,140,000	2,349,000	2,503,000	2,440,000	2,100,000		
% of Budget	91%	88%	95%	105%	112%	106%	106%	98%	88%	100%		
% Increase/ (Decrease) from Prior Year	(4.6%)	(7.7%)	(7.5%)	12.0%	12.9%	10.3%	9.2%	(1.0%)	(12.8%)	(1.8%)		

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

200 - Corporate Reserve Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
DMMC Loan Repayment	\$ 3,576	\$ 4,000	\$ 3,923	98%	\$ 347 1
GE Park Dist Loan Repayment	100,000	100,000	100,000	100%	- 2
GEHS Loan - 810-816 N Main	-	60,000	-	0%	-
GEHS Loan - 820 N Main	-	40,000	430,000	1075%	430,000 3
Rent - GEHS Properties	36,203	40,000	21,449	54%	(14,754)
Interest Income	-	5,000	2,751	55%	2,751
Fire Company Reimbursement	-	46,000	46,000	100%	46,000 4
Total Revenues	\$ 139,779	\$ 295,000	\$ 604,123	205%	\$ 464,344
Expenditures					
Real Estate Purchases	-	-	591,928	0%	591,928 5
Total Expenditures	\$ -	\$ -	\$ 591,928	0%	\$ 591,928
Budgeted Gain/(Loss)		\$ 295,000			
Net Income (Loss)	\$ 139,779		\$ 12,195		
Outstanding Encumbrances	-		(18,250)		
Net Income (Loss) after Encumbrances	\$ 139,779		\$ (6,055)		

	4/30/2010	4/30/2011
Cash Reserves (in \$1,000's)	\$ 910	\$ 904
100% Reserve Policy	(910)	(904)
Unobligated Cash Reserves	\$ -	\$ -

FOOTNOTES

1. **DMMC Loan Repayment:** Payment on a \$125,000, 20-year loan the Village made in FY01 to assist in the acquisition and renovation of their facility in Oak Brook.
2. **GE Park District Loan Repayment:** The Village made a \$1,000,000 interest free loan to the Park District to assist with the demolition of the Maryknoll Seminary in 2000.
3. **GEHS Loan - 820 N Main:** The Village purchased the property at 820 N Main in 2008 at a final cost of \$463,100 for use by the Historical Society. The Historical Society was scheduled to begin reimbursing the Village in FY10. The Village received \$230,000 from the Historical Society in July 2010 after the Village Board agreed to eliminate the remaining reimbursement following an anonymous donation of \$200,000.
4. **Fire Company Reimbursement:** In FY09 The Village made a one time transfer of cash reserves to purchase two new ambulances. The General Fund is reimbursing the cost of this purchase over five years.
5. **Real Estate Purchases:** The Village purchased the property at 825 N. Main for redevelopment.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

210 - Motor Fuel Tax Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
State Allotments	\$ 676,725	\$ 691,000	\$ 685,868	99%	\$ 9,143
Interest Income	625	1,000	252	25%	(373)
Miscellaneous Income	16,630	13,000	134,102	1032%	117,472 1
Total Revenues	\$ 693,980	\$ 705,000	\$ 820,222	116%	\$ 126,242
Expenditures					
Street Maintenance	\$ 400,000	\$ 400,000	\$ 400,000	100%	\$ - 2
Street Lighting	154,647	155,000	154,550	100%	(97)
Road Salt	193,479	255,000	194,220	76%	741
Capital Projects	500,000	-	-	0%	(500,000)
Total Expenditures	\$ 1,248,126	\$ 810,000	\$ 748,770	92%	\$ (499,356)
Budgeted Gain/(Loss)		\$ (105,000)			
Net Income (Loss)	\$ (554,146)		\$ 71,452		
Outstanding Encumbrances	(105,000)		-		
Net Income (Loss) after Encumbrances	\$ (659,146)		\$ 71,452		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 20	\$ 195
100% Reserve Policy	(20)	(195)
Unobligated Cash Reserves	\$ -	\$ -

FOOTNOTES

- Miscellaneous Income:** The Village received an additional \$117,000 in transportation funding from the State as part of the Jobs Now! program.
- Street Maintenance:** This amount represents transfers to the General Fund (\$400,000) to reimburse labor and equipment costs associated with street maintenance activities.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

220 - Special Programs Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Property Taxes (SSAs)	176,521	\$ 183,000	\$ 182,913	100%	\$ 6,392 1
Cable Franchise Fees	424,131	430,000	470,253	109%	46,122 2
Hotel / Motel Tax	86,182	80,000	108,393	135%	22,211 3
Interest Income	705	500	823	165%	118
Demolition Tax	4,950	11,000	9,900	90%	4,950
Grants	14,000	39,000	15,275	0%	1,275
Miscellaneous Income	2,124	500	5,241	1048%	3,117
Total Revenues	<u>\$ 708,613</u>	<u>\$ 744,000</u>	<u>\$ 792,798</u>	107%	<u>\$ 84,185</u>
Expenditures					
Public Information	141,464	\$ 96,800	\$ 103,258	107%	\$ (38,206)
Historic Preservation	87,780	123,133	74,447	60%	(13,333)
Senior Services	83,104	121,000	79,468	66%	(3,636)
Economic Development	304,723	401,500	442,844	110%	138,121 4
Other Activities	31,000	37,000	36,610	99%	5,610
Total Expenditures	<u>\$ 648,071</u>	<u>\$ 779,433</u>	<u>\$ 736,627</u>	95%	<u>\$ 88,556</u>
Budgeted Gain/(Loss)		<u>\$ (35,433)</u>			
Net Income (Loss)	<u>\$ 60,542</u>		<u>\$ 56,171</u>		
Outstanding Encumbrances	(35,433)		(48,992)		
Net Income (Loss) after Encumbrances	<u>\$ 25,109</u>		<u>\$ 7,179</u>		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 142	\$ 184
25% Minimum Reserve Policy	(172)	(189)
Unobligated Cash Reserves	<u>\$ (30)</u>	<u>\$ (5)</u>

FOOTNOTES

- Property Taxes (SSAs):** The Village transfers all the Special Service Area property taxes from properties located in our commercial areas to the Glen Ellyn Economic Development Corporation as they are received.
- Cable Franchise Fees:** These fees have been increasing steadily. However, it appears that some of the increase may be at the detriment of telecommunications taxes in our Capital Projects Fund.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

220 - Special Programs Fund

3. **Hotel / Motel Tax:** Receipts from this revenue source have increased since the reopening of the newly renovated Crowne Plaza.
4. **Economic Development:** The Village Board approved a supplemental payment to support the EDC due to the expected surplus in this fund in FY11.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

300 - Debt Service Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Property Taxes	\$ 2,208,925	\$ 2,180,000	\$ 2,188,673	100%	\$ (20,252)
Interest Income	2,923	2,000	2,557	128%	(366)
Total Revenues	<u>\$ 2,211,848</u>	<u>\$ 2,182,000</u>	<u>\$ 2,191,230</u>	100%	<u>\$ (20,618)</u>
Expenditures					
Bond Principal Payments	\$ 2,185,000	\$ 1,965,000	\$ 1,965,000	100%	\$ (220,000)
Bond Interest Payments	277,101	203,649	203,649	100%	(73,452)
Other Debt Costs	1,722	2,500	800	32%	(922)
Total Expenditures	<u>\$ 2,463,823</u>	<u>\$ 2,171,149</u>	<u>\$ 2,169,449</u>	100%	<u>\$ (294,374)</u>
Budgeted Gain/(Loss)		<u>\$ 10,851</u>			
Net Income (Loss)	\$ (251,975)		\$ 21,781		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ (251,975)</u>		<u>\$ 21,781</u>		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 2	\$ 24
100% Reserve Policy	(2)	(24)
Unobligated Cash Reserves	<u>\$ -</u>	<u>\$ -</u>

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

400 - Capital Projects Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10													
Revenues																		
Property Tax	\$ 932,839	\$ 985,000	\$ 988,119	100%	\$ 55,280	1												
Telecommunications Tax	1,329,435	1,350,000	1,232,654	91%	(96,781)	2												
Electricity Use Tax	955,882	975,000	1,043,234	107%	87,352													
Natural Gas Use Tax	337,348	350,000	358,429	102%	21,081													
Real Estate Transfer Tax	375,097	400,000	432,843	108%	57,746	3												
Community Develop Grant	90,548	300,000	11,452	4%	(79,096)	4												
Interest Income	10,203	12,000	7,123	59%	(3,080)													
Miscellaneous Income	177,072	430,000	237,961	55%	60,889	5												
Total Revenues	\$ 4,208,424	\$ 4,802,000	\$ 4,311,815	90%	\$ 103,391													
Expenditures																		
Infrastructure Improvements	\$ 4,300,088	\$ 7,431,104	\$ 4,585,074	62%	\$ 284,986	6												
General Fund Engineering	110,000	112,500	112,500	100%	2,500													
Miscellaneous	4,117	15,000	9,168	61%	5,051													
Total Expenditures	\$ 4,414,205	\$ 7,558,604	\$ 4,706,742	62%	\$ 292,537													
Budgeted Gain/(Loss)		\$ (2,756,604)																
Net Income (Loss)	\$ (205,781)		\$ (394,927)															
Outstanding Encumbrances	(733,854)		(1,127,478)															
Net Income (Loss) after Encumbrances	\$ (939,635)		\$ (1,522,405)															
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>4/30/2010</u></th> <th style="text-align: center;"><u>4/30/2011</u></th> </tr> </thead> <tbody> <tr> <td>Cash Reserves (in \$1,000's)</td> <td style="text-align: right;">\$ 2,292</td> <td style="text-align: right;">\$ 1,235</td> </tr> <tr> <td>100% Reserve Policy</td> <td style="text-align: right;">(2,292)</td> <td style="text-align: right;">(1,235)</td> </tr> <tr> <td>Unobligated Cash Reserves</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> </tr> </tbody> </table>								<u>4/30/2010</u>	<u>4/30/2011</u>	Cash Reserves (in \$1,000's)	\$ 2,292	\$ 1,235	100% Reserve Policy	(2,292)	(1,235)	Unobligated Cash Reserves	\$ -	\$ -
	<u>4/30/2010</u>	<u>4/30/2011</u>																
Cash Reserves (in \$1,000's)	\$ 2,292	\$ 1,235																
100% Reserve Policy	(2,292)	(1,235)																
Unobligated Cash Reserves	\$ -	\$ -																

FOOTNOTES

- Property Tax:** Beginning in FY10, a portion of the Village's property tax levy previously dedicated to debt service was reallocated towards maintaining the 20 year street program.
- Telecommunications Tax:** Our 6% telecommunications tax has been declining steadily. Some of the decline is likely due changes in telecommunications, such as greater use of internet based communications.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2011

400 - Capital Projects Fund

3. **Real Estate Transfer Tax:** Transfer tax has recovered slightly in the past year, but is still well below the \$800,000 level seen back in 2006/07.
4. **Community Development Grant:** The Braeside lighting project has been deferred to FY12, therefore none of the \$300,000 in grant funding was received in FY11. The amount received in FY11 was final reimbursement associated with the Braeside street and sewer improvements.
5. **Miscellaneous Income:** Includes \$220,000 from DuPage County for reimbursement of their portion of the Riford Road project.
6. **Infrastructure Improvements:** Expenditures include payments on the following projects and include construction and/or engineering expenses:

Bryant/Thain	\$ 3,424,697
Riford Road	638,061
Park/Glen Ellyn Place	124,005
Street Maintenance/Improvements	129,206
South Park LAPP ARRA Stimulus Project	51,147
Braeside Lighting	50,604
Essex Court Drainage	45,465
Crescent Corridor	40,820
2009 Street Improvements	40,339
Sunset/Turner	29,542
Lambert Rd	6,212
Sidewalk Improvements	4,976
	\$ 4,585,074

7. **Cash Reserves:** Cash reserves have decreased due to budgeted spend down on capital projects. The Capital Projects Fund cash flow is currently sufficient and we are closely monitoring this fund to ensure adequate funding is available for current projects.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

450 - Facilities Maintenance Reserve Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Transfers from Departments	\$ -	\$ -		0%	\$ -
Interest Income	4,928	6,000	2,816	47%	(2,112)
Total Revenues	<u>\$ 4,928</u>	<u>\$ 6,000</u>	<u>\$ 2,816</u>	47%	<u>\$ (2,112)</u>
Expenditures					
Facility Repairs / Renovations	\$ 358,760	\$ 1,076	\$ 7,490	696%	\$ (351,270)
	<u>\$ 358,760</u>	<u>\$ 1,076</u>	<u>\$ 7,490</u>	696%	<u>\$ (351,270)</u>
Budgeted Gain/(Loss)		<u>\$ 4,924</u>			
Net Income (Loss)	\$ (353,832)		\$ (4,674)		
Outstanding Encumbrances	<u>(1,076)</u>		<u>-</u>		
Net Income (Loss) after Encumbrances	<u>\$ (354,908)</u>		<u>\$ (4,674)</u>		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 1,045	\$ 1,041
100% Reserve Policy	<u>(1,045)</u>	<u>(1,041)</u>
Unobligated Cash Reserves	<u>\$ -</u>	<u>\$ -</u>

FOOTNOTES

1. Transfers From Departments: Due to budget constraints, no transfers from other funds were budgeted in FY10 or FY11.

2. Facility Repairs / Renovations:

Reno Center Renovation	-
Civic Center Renovation	7,490
History Society Properties	-
Fire Stations	-
Miscellaneous	-
	<u>\$ 7,490</u>

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

500 - Water & Sanitary Sewer Fund

Water Division	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Metered Revenue	\$ 4,562,037	\$ 5,280,000	\$ 5,069,313	96%	\$ 507,276 1
Com Develop Block Grant	212,902	-	98	100%	(212,804) 2
Interest Income	4,678	4,000	3,674	92%	(1,004)
Other Revenue	66,786	119,000	139,062	117%	72,276 3
Total Revenues	\$ 4,846,403	\$ 5,403,000	\$ 5,212,147	96%	\$ 365,744
Expenditures					
Personnel Services	\$ 505,605	\$ 546,300	\$ 545,023	100%	\$ 39,418
Contractual Services	768,844	941,175	964,335	102%	195,491
Commodities	1,524,953	1,993,100	1,852,917	93%	327,964 4
Capital Outlay	1,680,011	1,962,636	1,413,477	72%	(266,534) 5
Total Expenditures	\$ 4,479,413	\$ 5,443,211	\$ 4,775,752	88%	\$ 296,339
Budgeted Gain/(Loss)		\$ (40,211)			
Net Income (Loss)	\$ 366,990		\$ 436,395		
Outstanding Encumbrances	(310,911)		(488,142)		
Net Income (Loss) after Encumbrances	\$ 56,079		\$ (51,747)		
Sanitary Sewer Division					
Revenues					
Metered Revenue	\$ 3,458,624	\$ 3,890,000	\$ 3,850,459	99%	\$ 391,835 6
Property Tax - Lambert Farms	96,929	97,000	96,784	100%	(145)
Com Develop Block Grant	370,884	-	24,116	100%	(346,768) 2
Interest Income	4,678	4,000	3,674	92%	(1,004)
Other Revenue	1,186,876	1,271,500	1,170,676	92%	(16,200)
Total Revenues	\$ 5,117,991	\$ 5,262,500	\$ 5,145,709	98%	\$ 27,718
Expenditures					
Personnel Services	\$ 479,833	\$ 517,600	\$ 519,247	100%	\$ 39,414
Contractual Services	3,356,371	3,874,836	3,704,228	96%	347,857 7
Commodities	9,749	15,100	8,919	59%	(830)
Debt Service	107,945	108,000	107,945	100%	-
Capital Outlay	1,923,049	2,207,022	1,542,983	70%	(380,066) 5
Total Expenditures	\$ 5,876,947	\$ 6,722,558	\$ 5,883,322	88%	\$ 6,375
Budgeted Gain/(Loss)		\$ (1,460,058)			
Net Income (Loss)	\$ (758,956)		\$ (737,613)		
Outstanding Encumbrances	(401,258)		(486,524)		
Net Income (Loss) after Encumbrances	\$ (1,160,214)		\$ (1,224,137)		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 2,100	\$ 1,453
25% Minimum Reserve Policy	(1,772)	(1,999)
Unobligated Cash Reserves	\$ 328	\$ (546)

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

500 - Water & Sanitary Sewer Fund

FOOTNOTES

1. **Metered Water Revenue:** Water rates were increased 10% in June 2010 from \$5.49 to \$6.04 per 1,000 gallons, however, revenue was 4% below budget due to continued lower consumption.
2. **Community Development Block Grant:** The Village received a grant for infrastructure improvements in the Braeside area during FY10.
3. **Other Revenue:** FY11 revenue includes over \$73,000 in connection fees from various construction projects.
4. **Commodities:** This item primarily represents the cost of water purchased from the DuPage Water Commission, which increased its rates by 22% for FY11.
5. **Capital Outlay Water and Sanitary Sewer Divisions:** Capital outlays to date were for system improvements related to the following projects:

	Water	Sanitary Sewer	Total
Bryant/Thain	\$ 877,108	\$ 1,109,582	\$ 1,986,690
Riford Road	301,945	172,123	474,068
Clearwater Reduction Program	-	165,616	165,616
Equipment	111,595	243	111,838
Park/Glen Ellyn Place	31,763	53,063	84,826
Tank Maintenance	68,423	-	68,423
2009 Street Improvements	9,987	7,489	17,476
Roslyn and Scott Sewer Extension	-	16,696	16,696
Sunset/Turner	5,000	5,000	10,000
Essex Court Drainage	6,500	6,500	13,000
Hill Avenue Water Main	1,156	6,671	7,827
	\$ 1,413,477	\$ 1,542,983	\$ 2,956,460

6. **Metered Sewer Revenue:** Sewer rates were increased 10% in June from \$4.45 to \$4.90 per 1,000 gallons.
7. **Contractual Services:** Includes payments to the Glenbard Wastewater Authority for sewage treatment which increased by about \$400,000 this year.
8. **Cash Reserves:** Unobligated cash reserves are below our 25% minimum level after deducting encumbrances and utility deposits. This is due in part to planned use of reserves for capital projects, but is also a result of lower than expected revenue as water use continues to decline.

Village of Glen Ellyn
Water/Sanitary Sewer Fund
Water/Sanitary Sewer Metered Revenue - 10 Year History

Month Collected by Village	FY01/02	FY02/03	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	\$ Change From Prior Year	% Change From Prior Year
May	506,517	482,489	512,738	651,286	617,293	580,979	522,440	588,152	632,740	680,593	47,853	7.6%
Jun	588,899	564,656	594,414	654,287	680,998	658,088	732,857	697,835	637,766	775,487	137,721	21.6%
Jul	629,127	577,425	712,693	639,330	885,620	803,451	828,735	644,209	756,612	741,780	(14,832)	-2.0%
Aug	785,220	799,154	810,485	790,522	1,016,107	812,768	843,911	796,373	771,195	852,176	80,981	10.5%
Sep	691,712	676,417	807,468	774,946	930,300	797,200	774,309	889,729	794,394	915,070	120,676	15.2%
Oct	544,573	594,079	679,395	747,394	821,336	636,195	732,709	696,173	772,366	778,383	6,017	0.8%
Nov	532,295	526,812	532,903	653,500	703,014	578,071	626,348	624,462	620,836	777,946	157,110	25.3%
Dec	526,319	513,143	507,704	599,372	564,710	638,902	656,690	618,494	617,748	695,979	78,231	12.7%
Jan	515,450	472,135	602,265	638,247	601,908	565,871	599,244	681,105	670,931	678,203	7,272	1.1%
Feb	536,369	550,400	569,288	595,301	616,354	586,925	592,578	666,574	610,443	824,362	213,919	35.0%
Mar	473,290	508,432	554,519	576,347	604,298	598,016	617,558	547,239	565,124	541,975	(23,149)	-4.1%
Apr	481,991	441,794	548,284	556,710	489,785	531,574	540,771	535,180	570,506	657,818	87,312	15.3%
Total	6,811,762	6,706,935	7,432,156	7,877,242	8,531,723	7,788,040	8,068,149	7,985,525	8,020,661	8,919,772		
Budget	6,950,000	7,065,000	6,950,000	8,450,000	8,450,000	8,260,000	8,175,000	8,175,000	8,740,000	9,465,000		
% of Budget	98%	95%	107%	93%	101%	94%	99%	98%	92%	94%		
% Change from Prior Year	2.5%	-1.5%	10.8%	6.0%	8.3%	-8.7%	3.6%	2.5%	0.4%	11.2%		

Water Rate*	eff 7-1-03	eff 5-1-04	eff 7-1-07	eff 6-1-08	eff 7-1-09	eff 6-1-10
Sewer Rate*	\$ 4.72	\$ 4.92	\$ 4.92	\$ 5.10	\$ 5.49	\$ 6.04
	<u>3.49</u>	<u>3.91</u>	<u>4.30</u>	<u>4.45</u>	<u>4.45</u>	<u>4.90</u>
	\$ 8.21	\$ 8.83	\$ 9.22	\$ 9.55	\$ 9.94	\$ 10.94

* Per 1,000 gallons of water metered.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

530 - Parking Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Parking Income	324,907	\$ 331,800	\$ 333,776	101%	\$ 8,869
Interest Income	4,082	5,200	2,506	48%	(1,576)
Total Revenues	\$ 328,989	\$ 337,000	\$ 336,282	100%	\$ 7,293
Expenditures					
Contractual Services	329,662	\$ 357,040	\$ 280,949	79%	\$ (48,713)
Commodities	3,628	4,500	3,193	71%	(435)
Capital Outlay	19,068	-	56,331	0%	37,263
Total Expenditures	\$ 352,358	\$ 361,540	\$ 340,473	94%	\$ (11,885)
Budgeted Gain/(Loss)		\$ (24,540)			
Net Income (Loss)	\$ (23,369)		\$ (4,191)		
Outstanding Encumbrances	(137,540)		(2,585)		
Net Income (Loss) after Encumbrances	\$ (160,909)		\$ (6,776)		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 851	\$ 983
25% Minimum Reserve Policy	(123)	(90)
Unobligated Cash Reserves	\$ 728	\$ 893

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

540 - Residential Solid Waste Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Billings to Customers	\$ 1,193,982	\$ 1,250,000	\$ 1,258,704	101%	\$ 64,722
State Grant Revenue	54,000	-	6,000	100%	(48,000) 1
Interest Income	3,017	5,000	1,094	22%	(1,923)
Miscellaneous Income	20,202	20,000	97,317	487%	77,115 2
Total Revenues	\$ 1,271,201	\$ 1,275,000	\$ 1,363,115	107%	\$ 91,914
Expenditures					
Weekly Pick-Up Service	\$ 1,096,414	\$ 1,095,000	\$ 1,110,112	101%	\$ 13,698
Brush Pick-Up Service	148,450	150,000	132,000	88%	(16,450)
Capital Outlay	307,587	-	7,520	100%	(300,067) 3
Miscellaneous	148,034	140,000	131,256	94%	(16,778)
Total Expenditures	\$ 1,700,485	\$ 1,385,000	\$ 1,380,888	100%	\$ (319,597)
Budgeted Gain/(Loss)		\$ (110,000)			
Net Income (Loss)	\$ (429,284)		\$ (17,773)		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	\$ (429,284)		\$ (17,773)		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 430	\$ 417
25% Minimum Reserve Policy	(330)	(346)
Unobligated Cash Reserves	\$ 100	\$ 71

FOOTNOTES

1. **State Grant Revenue:** The Village received a grant to assist with the purchase of recycling carts in FY10.
2. **Miscellaneous Revenue:** Late in FY09, the recycling market collapsed and we were notified by Allied Waste that recycling rebates would end indefinitely. Rebates resumed in late FY10 and have recovered significantly in FY11.
3. **Capital Outlay:** The Village purchased recycling carts for automated collection in FY10.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

550 - Recreation Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Green Fees	\$ 1,812,414	\$ 1,930,000	\$ 1,647,694	85%	\$ (164,720) 1
Range, Pro-Shop, Carts, Food	1,300,817	1,400,000	1,207,014	86%	(93,803) 1
Interest Income	9,536	8,000	6,459	81%	(3,077)
Miscellaneous Income	149,578	164,000	153,475	94%	3,897
Total Revenues	<u>\$ 3,272,345</u>	<u>\$ 3,502,000</u>	<u>\$ 3,014,642</u>	86%	<u>\$ (257,703)</u>
Expenditures					
Administration	\$ 1,054,426	\$ 1,036,300	\$ 832,280	80%	\$ (222,146) 2
Golf Course Maintenance	900,789	946,100	929,212	98%	28,423
Golf Service	651,288	672,500	644,641	96%	(6,647)
Food Services	533,312	600,300	558,796	93%	25,484
Parks Maintenance	7,489	7,800	19,312	248%	11,823 3
Pro Shop	154,447	184,000	185,254	101%	30,807
Motor Carts	37,779	51,400	43,140	84%	5,361
Total Expenditures	<u>\$ 3,339,530</u>	<u>\$ 3,498,400</u>	<u>\$ 3,212,635</u>	92%	<u>\$ (126,895)</u>
Budgeted Gain/(Loss)		<u>\$ 3,600</u>			
Net Income (Loss)	<u>\$ (67,185)</u>		<u>\$ (197,993)</u>		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ (67,185)</u>		<u>\$ (197,993)</u>		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 2,168	\$ 1,996
25% Minimum Reserve Policy	(858)	(830)
Unobligated Cash Reserves	<u>\$ 1,310</u>	<u>\$ 1,166</u>

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

550 - Recreation Fund

FOOTNOTES

1. **Recreation Fund Revenue:** Excluding interest and miscellaneous income, Recreation Fund revenue has decreased by 8% compared to last year. This decrease is related to the number of rounds played as shown below:

Green Fee Rounds

	FY 07/08	FY 08/09	FY 09/10	FY 10/11	% Change From Prior Year
May	11,908	10,074	10,122	9,412	-7.0%
June	14,183	12,851	10,827	10,571	-2.4%
July	14,858	14,012	13,398	11,169	-16.6%
August	12,055	13,431	11,622	11,883	2.2%
September	11,533	9,033	10,489	9,589	-8.6%
October	7,130	5,460	3,588	5,877	63.8%
November	1,618	1,634	2,383	2,409	1.1%
December	40	22	108	15	-86.1%
January	104	7	3	12	300.0%
February	-	86	-	43	100.0%
March	385	1,816	1,832	1,209	-34.0%
April	4,762	4,207	6,728	4,301	-36.1%
Total	78,576	72,633	71,100	66,490	-6.5%

2. **Administration Budget:** The Administration budget includes all capital expenses (\$180,000), insurance (\$211,000), and bond payments (\$340,500) for the Recreation Fund. FY10 actual included budgeted equipment purchases.

3. **Parks Maintenance:** Includes storm water engineering for Lambert Lake.

Village of Glen Ellyn
Recreation Fund
Greens Fee Revenue - 10 Year History

Month
Received
by Village

	FY01/02	FY02/03	FY03/04 ¹	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11
May	259,727	219,075	70,406	73,297	259,385	236,888	295,117	269,068	270,981	250,437
Jun	339,920	307,448	95,192	161,599	320,663	312,763	345,137	318,730	281,641	250,384
Jul	370,451	342,082	100,516	401,690	365,632	335,203	375,857	364,228	346,388	284,613
Aug	323,719	342,098	101,398	358,577	322,785	336,839	299,099	352,602	299,210	295,170
Sep	256,690	246,658	64,742	311,656	263,730	231,667	308,175	235,115	264,164	226,227
Oct	114,792	114,697	41,992	170,505	173,243	119,932	147,973	135,272	77,778	136,880
Nov	51,074	23,582	11,441	36,671	46,920	37,379	30,205	27,710	41,340	42,227
Dec	3,412	505	2,400	1,952	111	1,281	176	39,099	39,487	40,020
Jan	2,965	301	687	69	1,445	919	464	31	14	56
Feb	1,567	473	1,437	718	994	10	-	389	-	192
Mar	14,360	6,835	11,959	13,340	16,531	19,049	3,214	32,319	27,827	13,173
Apr	117,501	41,577	50,152	155,979	162,056	117,819	113,035	105,193	163,584	108,315
Total	1,856,178	1,645,331	552,322	1,686,053	1,933,495	1,749,749	1,918,451	1,879,756	1,812,414	1,647,694

% Change

From Prior Year

Budget	2,000,000	1,885,000	650,000	1,700,000	2,250,000	1,990,000	1,950,000	1,980,000	1,900,000	1,930,000
% of Budget	93%	87%	85%	99%	88%	98%	95%	95%	95%	85%
% Change From Prior Year	-2.2%	-11.4%	-66.4%	205.3%	14.7%	-9.5%	9.6%	-2.0%	-3.6%	-9.1%

\$ Change From Prior Year
Gain/(Loss)

% Change From Prior Year
Gain/(Loss)

(20,544)	(20,544)	(20,544)	(20,544)	(20,544)	(20,544)	(20,544)	(20,544)	(20,544)	(20,544)	(20,544)
(31,257)	(31,257)	(31,257)	(31,257)	(31,257)	(31,257)	(31,257)	(31,257)	(31,257)	(31,257)	(31,257)
(61,775)	(61,775)	(61,775)	(61,775)	(61,775)	(61,775)	(61,775)	(61,775)	(61,775)	(61,775)	(61,775)
(4,040)	(4,040)	(4,040)	(4,040)	(4,040)	(4,040)	(4,040)	(4,040)	(4,040)	(4,040)	(4,040)
(37,937)	(37,937)	(37,937)	(37,937)	(37,937)	(37,937)	(37,937)	(37,937)	(37,937)	(37,937)	(37,937)
59,102	59,102	59,102	59,102	59,102	59,102	59,102	59,102	59,102	59,102	59,102
887	887	887	887	887	887	887	887	887	887	887
533	533	533	533	533	533	533	533	533	533	533
42	42	42	42	42	42	42	42	42	42	42
192	192	192	192	192	192	192	192	192	192	192
(14,654)	(14,654)	(14,654)	(14,654)	(14,654)	(14,654)	(14,654)	(14,654)	(14,654)	(14,654)	(14,654)
(55,269)	(55,269)	(55,269)	(55,269)	(55,269)	(55,269)	(55,269)	(55,269)	(55,269)	(55,269)	(55,269)

1. The 18 hole course at the Village Links was closed for renovation in November, 2002. The course reopened in late-June 2004.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

600 - Insurance Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Transfers from Departments	\$ 1,333,695	\$ 1,880,200	\$ 1,882,314	100%	\$ 548,619
Payments by Other Agencies	307,106	426,000	423,886	100%	116,780
Participant Contributions	441,780	538,700	488,840	91%	47,060
Interest Income	4,598	5,000	2,773	55%	(1,825)
Miscellaneous Income	163,826	-	7,145	100%	(156,681)
Total Revenues	\$ 2,251,005	\$ 2,849,900	\$ 2,804,958	98%	\$ 553,953
Expenditures					
Health Benefits Plan	\$ 1,903,919	\$ 2,096,000	\$ 1,990,380	95%	\$ 86,461
Liability Insurance	692,790	730,000	608,555	83%	(84,235)
Miscellaneous	9,763	17,000	7,132	42%	(2,631)
	<u>\$ 2,606,472</u>	<u>\$ 2,843,000</u>	<u>\$ 2,606,067</u>	92%	<u>\$ (405)</u>
Budgeted Gain/(Loss)		<u>\$ 6,900</u>			
Net Income (Loss)	\$ (355,467)		\$ 198,891		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	\$ (355,467)		\$ 198,891		

1

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 1,199	\$ 1,400
100% Reserve Policy	(1,199)	(1,400)
Unobligated Cash Reserves	<u>\$ -</u>	<u>\$ -</u>

FOOTNOTES

- Net Income:** Due to lower than budgeted costs for liability and health insurance, the fund ended the year with a nearly \$200,000 surplus.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

650 - Equipment Services Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Transfers from Departments	\$ 1,289,800	\$ 1,494,000	\$ 1,494,000	100%	\$ 204,200
Payments by Other Agencies	79,137	71,500	75,818	106%	(3,319)
Interest Income	9,715	12,000	6,246	52%	(3,469)
Miscellaneous Income	56,661	58,000	53,638	92%	(3,023)
Total Revenues	<u>\$ 1,435,313</u>	<u>\$ 1,635,500</u>	<u>\$ 1,629,702</u>	100%	<u>\$ 194,389</u>
Expenditures					
Personnel Services	\$ 289,411	\$ 305,200	\$ 303,033	99%	\$ 13,622
Contractual Services	107,263	121,200	171,123	141%	63,860
Commodities	112,361	114,300	105,558	92%	(6,803)
Vehicle Operating	299,800	351,000	319,976	91%	20,176
Vehicles and Equipment	646,756	651,600	611,480	94%	(35,276)
Total Expenditures	<u>\$ 1,455,591</u>	<u>\$ 1,543,300</u>	<u>\$ 1,511,170</u>	98%	<u>\$ 55,579</u>
Budgeted Gain/(Loss)		<u>\$ 92,200</u>			
Net Income (Loss)	\$ (20,278)		\$ 118,532		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ (20,278)</u>		<u>\$ 118,532</u>		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 2,309	\$ 2,428
100% Reserve Policy	(2,309)	(2,428)
Unobligated Cash Reserves	<u>\$ -</u>	<u>\$ -</u>

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2011

900 - Police Pension Fund

	Prior FY 09/10 YTD	FY10/11 Revised Budget	Current FY 10/11 Actual	% of Budget	Greater (Less) Than FY 09/10
Revenues					
Employee Contributions	\$ 286,998	\$ 302,000	\$ 294,768	98%	\$ 7,770
Village Contribution	813,000	943,000	943,000	100%	130,000
Investment Income	232,720	950,000	605,410	64%	372,690
Total Revenues	<u>\$ 1,332,718</u>	<u>\$ 2,195,000</u>	<u>\$ 1,843,178</u>	<u>84%</u>	<u>\$ 510,460</u>
Expenditures					
Pensions	\$ 1,320,458	\$ 1,344,000	\$ 1,389,672	103%	\$ 69,214
Administrative Costs	56,178	61,000	57,402	94%	1,224
	<u>\$ 1,376,636</u>	<u>\$ 1,405,000</u>	<u>\$ 1,447,074</u>	<u>103%</u>	<u>\$ 70,438</u>
Budgeted Gain/(Loss)		<u>\$ 790,000</u>			
Net Income (Loss)	<u>\$ (43,918)</u>		<u>\$ 396,104</u>		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ (43,918)</u>		<u>\$ 396,104</u>		

	<u>4/30/2010</u>	<u>4/30/2011</u>
Cash Reserves (in \$1,000's)	\$ 19,958	\$ 21,292
100% Reserve Policy	(19,958)	(21,292)
Unobligated Cash Reserves	<u>\$ -</u>	<u>\$ -</u>

Village of Glen Ellyn
 Schedule of Cash and Investment Balances
 For the Year Ended April 30, 2011

	Cash/		Illinois		IMET	Investments	Total	Investment Income		% Change
	Checking	Funds	Funds	Funds				FY09/10	Fiscal Year-to-Date	
General Fund	\$ (177,412)	\$ 343,209	\$ 4,862,831	\$ -	\$ 5,028,628	\$ 21,495	\$ 14,315	-7,180	-33.4	
Corporate Reserve Fund	133,710	106,202	702,310	-	942,222	-	2,751	2,751	100.0	
Motor Fuel Tax Fund	-	194,659	-	-	194,659	625	252	-373	-59.7	
Special Programs Fund	37,994	173,440	21,279	-	232,713	705	823	118	16.7	
Debt Service Fund	4,081	20,179	18	-	24,278	2,923	2,557	-366	-12.5	
Capital Projects Fund	85,109	814,652	1,463,408	-	2,363,169	10,203	7,123	-3,080	-30.2	
Facilities Maint Reserve Fund	168,839	25,806	846,614	-	1,041,259	4,928	2,816	-2,112	-42.9	
Water and Sanitary Sewer Fund	297,224	40,331	2,333,016	-	2,670,571	9,356	7,348	-2,008	-21.5	
Parking Fund	52,357	149,520	783,372	-	985,249	4,082	2,506	-1,576	-38.6	
Residential Solid Waste Fund	16,039	60,869	340,591	-	417,499	3,017	1,094	-1,923	-63.7	
Recreation Fund	61,210	21,529	1,913,420	-	1,996,159	9,536	6,459	-3,077	-32.3	
Insurance Fund	85,100	742,122	572,353	-	1,399,575	4,598	2,773	-1,825	-39.7	
Equipment Services Fund	41,850	105,000	2,280,902	-	2,427,752	9,715	6,246	-3,469	-35.7	
	\$ 806,101	\$ 2,797,518	\$ 16,120,114	\$ -	\$ 19,723,733	\$ 81,183	\$ 57,063	\$ (24,120)	-29.7	
Police Pension Fund	-	432,960	-	21,292,273	21,725,233	232,720	605,410	372,690	160.1	
Average Yields FY2010/11 YTD	0.18%	0.14%	0.31%							
Average Yields FY2009/10 YTD	0.46%	0.15%	0.59%							

Village of Glen Ellyn
 Analysis of Available Cash Reserves
 For the Year Ended April 30, 2011
 (in thousands)

Fund	Prior Year		Current Year		(a)		Less Deposits/ Other	Balance Subject to Reserve Policy	(b) Reserve Policy	Less Minimum Reserve Policy	Available Unobligated Cash
	Cash & Investment Balances	Cash & Investment Balances	Cash & Investment Balances	Less Encumbrances	Less Deposits/ Other	Reserve Policy					
1 General	\$ 4,158	\$ 5,029	\$ (346)	\$ (884)	\$ 3,799	\$ (3,763)	\$ 36	25%	(904)		
2 Corporate Reserve	914	942	(18)	(20)	904	(904)	-	100%	(195)		
3 Motor Fuel Tax	125	195	-	(49)	195	(189)	-	25%	(24)		
4 Special Programs	177	233	-	(1,127)	24	(1,235)	-	100%	(1,041)		
5 Debt Service	2	2	-	(975)	1,041	(1,041)	-	25%	(1,999)	(546)	
6 Capital Projects	2,758	2,363	-	(3)	983	(90)	-	25%	(346)	893	
7 Facilities Maint Reserve	1,046	1,041	-	-	417	(346)	-	25%	(830)	71	
8 Water and Sanitary Sewer Fund	3,058	2,671	-	-	1,996	(830)	-	100%	(1,400)	1,166	
9 Parking	989	985	-	-	1,400	-	-	100%	(1,400)	-	
10 Residential Solid Waste	430	417	-	-	2,428	-	-	100%	(2,428)	-	
11 Recreation	2,168	1,996	-	-	16,058	-	-	-	-	-	
12 Insurance	1,199	1,400	-	-	16,058	-	-	-	-	-	
13 Equipment Services	2,309	2,428	-	-	16,058	-	-	-	-	-	
	\$ 19,333	\$ 19,724	\$ (2,518)	\$ (1,148)	\$ 16,058	\$ (14,443)	\$ 1,615				
14 Police Pension	19,958	21,292	-	-	21,292	(21,292)	-	100%			

(a) Encumbrances represent the unexpended portion of approved contracts for goods and services as of the end of the quarter. While encumbrances are not expenditures, they do represent a reduction in the level of available spendable cash at the close of the quarter.

(b) Operating funds are subject to the Village's 25% minimum cash reserve policy. This policy requires that at least 25% of the operating budget (excluding capital outlay and debt service) be retained as reserves. Other funds are 100% reserved for specific programs or functions. These are explained in the footnotes on the next page.

The following footnotes correspond to the numbers on the left of the schedule on the previous page.

1. **General Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$15,052,500 \times 25\% = \$3,763,125$).
2. **Corporate Reserve Fund** - All Corporate Reserve Fund cash is reserved for emergency needs or for assisting other Village funds via loans.
3. **Motor Fuel Fund** - All Motor Fuel Tax revenue from the State is reserved by law for street maintenance.
4. **Special Programs Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$754,433 \times 25\% = \$188,608$).
5. **Debt Service Fund** - The cash in the Debt Service Fund represents funds accumulated from various sources to pay for principal and interest costs on the Village's outstanding debt obligations. These dollars are not available for reallocation.
6. **Capital Projects Fund** - Essentially all of the Capital Projects Fund cash is reserved. Real estate transfer taxes and utility tax revenues are reserved for street and storm sewer capital projects as part of our 20-year street and storm sewer improvement plan.
7. **Facilities Maintenance Reserve Fund** - This reserve is established for future replacement of major Village building components in the Civic Center, Reno Public Works Building, Fire Stations 1 and 2, Stacy Tavern Museum and the History Center. These funds are not available for reallocation.
8. **Water and Sanitary Sewer Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$7,996,111 \times 25\% = \$1,999,028$).
9. **Parking Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$361,540 \times 25\% = \$90,385$).
10. **Residential Solid Waste Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$1,385,000 \times 25\% = \$346,250$).
11. **Recreation Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$3,318,400 \times 25\% = \$829,600$).
12. **Insurance Fund** - All funds transferred to the Insurance Fund are budgeted to pay premiums and associated costs and are not available for reallocation.
13. **Equipment Services Fund** - This reserve is established for the scheduled replacement of Village vehicles and is not available for reallocation.
14. **Police Pension Fund** - All Police Pension funds are reserved for paying pensions of retired police officers.