

7

Agenda
Glen Ellyn Village Board of Trustees
Monday, November 28, 2011
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by a representative of the Glenbard West Students for Students Club.
4. Village Recognition:
 - A. A resident contacted the Public Works Department forwarding his thanks for the new street lights in his neighborhood. Credit was given to Professional Engineer Bob Minix for his great work on the Neighborhood Lighting Improvements Project in the Braeside area.
 - B. A driver who was pulled over sent an email to comment on how pleasant Officer Joseph Nemchock was during the traffic stop and hopes he continues to patrol the streets of Glen Ellyn.
 - C. Planning Intern Michael Strong received a note of thanks from a family who appreciated his time and effort in landmarking their home.
 - D. The Village Board and Management Team congratulates the following employee who recently celebrated an anniversary as a Village employee:

Jeffrey Perrigo Public Works Department 5 years

5. Audience Participation

A. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk.

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Trustee Ladesic)*

- A. Village Board Meeting Minutes:
 1. November 14, 2011 Regular Workshop
 2. November 14, 2011 Regular Meeting
 - B. Total Expenditures (Payroll and Vouchers) - \$1,342,461.18.

The vouchers have been reviewed by Trustee Ladesic prior to this meeting.
 - C. Resolution No. 11-18, a Resolution Designating an Authorized Agent to the Illinois Municipal Retirement Fund. (*Finance Director Wachtel*)
 - D. Motion to retroactively waive Sections 8-1-11 (Street Obstructions) and 8-1-12 (Merchandise on Street) of the Glen Ellyn Village Code and Sections 10-4-14(B)17, 10-4-15(B)14, 10-4-17.1(B)32, 10-4-17.2(B)25, and 10-4-18(A)6 (Outdoor Merchandise and Promotional Activities) of the Zoning Code for the annual Holiday Walk event in the Central Business District on Friday, November 25, 2011. (*Assistant to the Village Manager Schrader*)
 - E. Motion to rescind a contract with Midwest Site Services for the demolition of the rear residential structure on the property located at 810 N. Main Street due to non-performance. (*Assistant to the Village Manager Schrader*)
 - F. Motion to confirm appointment and conduct Oath of Office to new Public Works Director Julius Hansen.
7. Planning and Development Director Staci Hulseberg will present information about proposed changes to the 1996 boundary line agreement entered into with the Village of Lombard. The proposed modifications to the boundary line agreement were contemplated in a 2010 intergovernmental agreement related to the repair of the Hill Avenue bridge. (*Trustee Henninger*)
 - A. Public hearing to consider a new boundary line agreement with the Village of Lombard.
 - B. Ordinance No. 5974, an Ordinance Authorizing the Execution of a Boundary Line Agreement with the Village of Lombard.
 8. Motion to approve a contract for architectural services for a space needs analysis of the Glen Ellyn Civic Center with Dewberry at a not to exceed cost of \$23,500 to be expensed to the Police Department General Fund Budget and Facilities Maintenance Reserve Fund. (*Trustee Ladesic*)
 9. Second and final reading of Ordinance No. 5975, An Ordinance for the Levy and Assessment of Taxes in the Amount of \$10,454,440 for the Fiscal Year Beginning May 1, 2011, and Ending April 30, 2012, of the Village of Glen Ellyn, DuPage County, Illinois. (*Trustee McGinley*)

Finance Director Kevin Wachtel will present information concerning the 2011 proposed property taxes for the Village of Glen Ellyn and the Glen Ellyn Public Library which will be collected in 2012.

10. Ordinance No. 5976, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$96,000 for the Village of Glen Ellyn Special Service Area Number Twelve. *(Trustee Cooper)*

Finance Director Kevin Wachtel will present information related to a special property tax which applies only to property owners in portions of the Lambert Farms Subdivision located within the Special Service Area Number 12 taxing district.

11. Finance Director Kevin Wachtel will present information on five Special Service Area taxing districts which apply to commercial properties along the Roosevelt Road corridor, in the Central Business District, and at Stacy's Corners. These SSAs have been utilized since 1991 to provide partial funding for the Village's economic development activities. *(Trustee Friedberg)*

- A. Ordinance No. 5977, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$55,600 for the Village of Glen Ellyn Special Service Area Number Thirteen.

- B. Ordinance No. 5978, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$127,500 for the Village of Glen Ellyn Special Service Area Number Fourteen.

- C. Ordinance No. 5979, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$5,700 for the Village of Glen Ellyn Special Service Area Number Fifteen.

- D. Ordinance No. 5980, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$3,000 for the Village of Glen Ellyn Special Service Area Number Sixteen.

- E. Ordinance No. 5981, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$800 for the Village of Glen Ellyn Special Service Area Number Seventeen.

12. Finance Director Kevin Wachtel will present information on two Special Service Area (SSA) taxing districts which only apply to unincorporated areas to the north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company. The purpose of the SSAs is to levy a special tax to help defray the costs related to providing fire protection and other emergency services to these areas. These SSAs were established in November 2009, following a statutorily prescribed public notice and hearing process. *(Trustee Hartweg)*

- A. Ordinance No. 5982, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$94,421 for the Village of Glen Ellyn Special Service Area Number Eighteen.

- B. Ordinance No. 5983, an Ordinance for the Levy and Assessment of Taxes for the 2011 Tax Levy Year in the Amount of \$84,627 for the Village of Glen Ellyn Special Service Area Number Nineteen.

13. Reminders:

- The next Regular Village Board Workshop is scheduled for Monday, December 5, 2011 at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, December 12, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

14. Other Business?

15. Adjournment

16. Press Conference

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
November 14, 2011**

A-6A1

Time of Meeting: 7:00 p.m.

Present: President Pfefferman; Trustees Friedberg, Cooper, McGinley, Hartweg, Ladesic, and Henninger; Village Clerk Connors, Village Attorney Diamond.
Staff present: Village Manager Franz, Assistant to the Village Manager - Admin. Schrader, Finance Director Wachtel, Assistant Finance Director Noller, Planning and Development Director Hulseberg, Recreation Director M. Pekarek, Police Chief Norton, and Planning Intern Strong.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:00 p.m. with a roll call. Trustees Cooper, Henninger, Friedberg, Ladesic, Hartweg, and McGinley responded "Present."

2. Historic District Presentation

Planning Intern Mike Strong presented information about the proposed downtown historic district. The Historic Preservation Commission recommended a number of buildings in the Central Business District for historic landmark status. In November 2010, Village staff investigated and recommended national register district for the Central Business District. The Illinois Historic Preservation Agency was asked for and gave suggestions resulting in the original map being amended to include only commercial properties. A grant has been applied for which may result in the boundaries being adjusted again. The TIF may be used also. Mr. Strong gave an outline of the restrictions on properties if the district was formed. The entire process will take 6-8 months if it is approved. The Village expects to learn the status of the grant sometime about March 2012.

Lee Marks, 475 Hawthorne, offered the assistance of the Historic Preservation Commission to prepare the paperwork for the grant funds. He also explained that the State would send an expert, if the Village needs the assistance, to talk to property owners after final boundaries are set.

Tim Loftus, 296 Woodstock, reminded those present that if a building owner whose building is in a historic district renovates the building, and later demolishes it, any tax credit is lost.

3. Recreation Department Stormwater Presentation

Recreation Director Matt Pekarek explained how the Village Links golf course and other locations south of Roosevelt Road are used for stormwater retention. A map was shown illustrating the retention areas and the pipes that connect the locations. There are a total of 300 acres including the Village Links, Lambert Lakes, Panfish Park and a few other small areas. Director Pekarek demonstrated how the system worked; how the shorelines at the Village Links were maintained; and how various grades above sea level allowed portions of the golf course to steer the water flow from the northwest to the southeast (756' highest and 739' lowest above sea level). All areas of the Village south of Hill Avenue drain into the Village Links.

Director Pekarek described how well the system worked in 2010 when heavy rains flooded all 300 acres which included the entire golf course. Yet, within 36 hours, the golf course was open and ready for play with carts. In response to questions about flooding at the Reno Center lower parking lot, it was explained that the lot is in a flood plain.

This is a presentation that was given to the Recreation Commission who suggested that it be shared with the Village Board. It is not available on-line at this time.

4. Other Items?

None

5. Adjournment

At 7:56 p.m., Trustee Cooper moved, seconded by Trustee Ladesic to adjourn to the Regular Village Board Meeting in the Galligan Board Room. All voted "aye." Motion passed; Village Board Workshop adjourned.

Submitted by:

Suzanne R. Connors,
Village Clerk

Minutes
Regular Minutes
Glen Ellyn Village Board of Trustees
Monday, November 14, 2011

A-6A₂

Call to Order

Village President Pfefferman called the meeting to order at 8:03 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Cooper, Friedberg, Hartweg, Henninger, Ladesic and McGinley answered, "Present."

Pledge of Allegiance

The Pledge of Allegiance was led by Michael Formento, one of the Executive Directors of the Glen Ellyn Chamber of Commerce. He presented information concerning the Holiday Walk, "Holiday Greetings From Glen Ellyn." It will take place from 5:30p.m. to 9:00p.m. on November 25 in the Central Business District. This is the 39th annual celebration and about 6,000 people are expected.

Village Recognition:

- A. Police Officer Tom Staples received two letters of thanks for participating in the following events: the National Prescription Drug Take Back Day with the Drug Enforcement Administration, and the annual Community Shredder Event. He also received a thank-you note from a resident in appreciation for his assistance with locating a lost item.
- B. The Police Department received a letter of thanks from Glen Crest Middle School in appreciation for their support by donating a basket for the raffle table.
- C. The Public Works Department received a call from a resident on Western Avenue, thanking them for the speedy resolution of a problem involving a large tree branch which had blocked the street and downed a power line.

Audience Participation

- A. Marc Raymond, General Manager of the Glen Oak Country Club, accepted a Proclamation in recognition of the 100th anniversary of the Country Club. He thanked the Village for recognizing the club's anniversary.
- B. Police Chief Phil Norton announced the two winners of the Madden Scholarships for this year. He explained the origin of the scholarship fund, named for Sgt. Madden who died of ALS. The fund began with a \$10,000 anonymous donation which has been added to by fund-raising by Sgt. Madden's family and other donations.

- C. Village Clerk Connors administered the Oath of Office to **new Finance Director Kevin Wachtel**.
- D. Finance Director Wachtel presented the **Distinguished Budget Presentation Award** to the Village of Glen Ellyn from the Government Finance Officers Association. He explained how effective the Village has been in putting together their budget document. The Village Board thanked Larry Noller for the work he did on behalf of the Village and the Finance Department.
- E. President Pfefferman made the following announcements:
 - The **Vocal Chords**, who previously attended a Village Board meeting to lead the Pledge of Allegiance, competed and won the international competition again. There are openings available in the group for any woman interested in barbershop singing.
 - The **Glenellyn.com website** will no longer be in service as of November 15, 2011. The Village wishes Ted Eselgroth the very best.
 - Carol White, Executive Director of the Alliance of Downtown Glen Ellyn, presented information regarding the 4th annual **Ladies Night Out** on November 29, 2011. There will be 28 places participating this year and the cost is \$5 per ticket.

Consent Agenda

Village Manager Franz presented the Consent Agenda: Village President Pfefferman called for questions and /or discussion of the items on the Consent Agenda.

Trustee Henninger moved and Trustee McGinley seconded the motion that the following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

- A. **Village Board Meeting Minutes:**
 - 1. October 24, 2011 Board Workshop
 - 2. October 24, 2011 Regular Meeting
The Regular Meeting minutes were amended to show that Trustee Henninger was present.
- B. **Total Expenditures (Payroll and Vouchers) - \$2,209,936.80.**
The vouchers have been reviewed by Trustee Henninger prior to this meeting.
- C. **Ordinance No. 5968-VC, an Ordinance to Amend Section 9-5-6 (Schedule F; Parking Prohibited at All Times) of the Village Code of the Village of Glen Ellyn, Illinois Regarding Parking on St. Charles Road.**
- D. 1. **Ordinance No. 5969, an Ordinance Amending Ordinance 5769 which Amended Ordinance 5687 to Modify a Condition Related to the Undergrounding of Utilities for the Brandon Court Apartments Located at 16-34 Greenwood Street.**

2. Grant approval of a **partial fee waiver** for CHAD's (**Community Housing Advocacy Development**) request for an amendment to the Brandon Court Apartment Planned Unit Development to reduce the required fee from \$2,500 to \$1,250.

- E. **Ordinance No. 5970-VC**, an Ordinance to **Amend the Liquor Control Code** Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code of Glen Ellyn, Illinois, to Decrease the Number of Permitted Class D-2 Liquor Licenses.

- F. **Resolution No. 11-17**, a Resolution Concerning the **Formal Recognition of Glenbard District 87 Students and/or Teams who are Champions in a State Competition Through Public Displays**. Resolution 11-17 was revised to include recognition of any students/teams that are IHSA champions with Village of Glen Ellyn signage, a mention at a Village Board meeting, and a congratulatory letter from the Village President.

- G. **Ordinance No. 5971**, an Ordinance **Designating the Property Located at 542 Hillside Avenue as a Glen Ellyn Landmark**.

- H. **Ordinance No. 5972**, an Ordinance **Designating the Property Located at 418 Ridgewood Avenue as a Glen Ellyn Landmark**.

- I. **Ordinance No. 5973-VC**, an Ordinance to **Amend Section 9-5-7** (Schedule G; Parking Prohibited During Certain Hours) of the Village Code of the Village of Glen Ellyn, Illinois **Regarding Parking in the Lambert Farms Subdivision**.

Upon roll call, Trustees Henninger, McGinley, Cooper, Friedberg, Hartweg, and Ladesic voted "Aye." Motion carried.

Interior Improvement Grant – Subway – 572 Crescent Boulevard

Planning and Development Director Staci Hulseberg presented information on the request of Subway for approval of grant assistance through the Interior Improvement Grant Program. Subway is a new submarine sandwich and fast food restaurant planning to open in the Central Business District at 572 Crescent Boulevard.

Trustee Cooper moved and Trustee Hartweg seconded the motion to remove the previous motion on October 24, 2011 to table discussion and open the topic for consideration. All voted "aye." Motion carried.

Director Hulseberg explained that one staff member went to the site to view the problem. Based on the additional needs required by the DuPage County Health Department, staff is recommending the full amount requested. The Village Board discussed the recommendation, and clarified issues from the last meeting.

The motion from the October 24, 2011 meeting made by Trustee Ladesic, seconded by Trustee McGinley to approve an Interior Improvement Grant request in the amount of \$15,000 to Subway to be located at 572 Crescent Boulevard was open.

Upon roll call, Trustees Ladesic, McGinley, Cooper, Hartweg, Friedberg, and Henninger voted “aye.” Motion carried.

Interior Improvement Grant and Façade Improvement Grant – 499 Pennsylvania Avenue

Planning and Development Director Staci Hulseberg presented information on the request of Cantina for approval of grant assistance through the Interior and Façade Improvement Grant programs. Cantina is a new Mexican restaurant that opened in July of 2011 in the Central Business District at 499 Pennsylvania Avenue. In order to meet health department standards that would allow the new owner to keep the proposed menu, more storage and a walk-in cooler was necessary. Extra storage will be leased from Ten Thousand Villages. The Board agreed the items as presented are a fit use for the grant. The Board discussed using grant money for the awning. The owner explained the awning was already in place and the money would not be used for another one. He also explained that the restaurant theme was being changed from a Mexican restaurant to a **sports bar with pub food**.

Trustee McGinley moved and Trustee Cooper seconded the motion to approve an Interior Improvement Grant request in the amount of \$12,500 and a Façade Improvement Grant request in the amount of \$526 to the Cantina Restaurant located at 499 Pennsylvania Avenue.

Upon roll call, Trustees McGinley, Cooper, Friedberg, Hartweg, Henninger and Ladesic voted “Aye.” Motion carried.

2011 Proposed Property Taxes – Village of Glen Ellyn and Glen Ellyn Public Library

Trustee Cooper moved and Trustee Ladesic seconded a motion to **open the Public Hearing** to receive comments on the Proposed 2011 Property Taxes for the Village of Glen Ellyn and the Glen Ellyn Public Library. All voted “aye.” Motion carried.

Finance Director Kevin Wachtel presented information concerning the 2011 proposed property taxes for the Village of Glen Ellyn and the Glen Ellyn Public Library which will be collected in 2012. He explained that State law includes the Library with Village. The owner of a \$300,000 residence will have a \$7.00 increase next year.

Trustee Cooper moved and Trustee Ladesic seconded a **motion to close the Public Hearing** to receive comments on the Proposed 2011 Property Taxes for the Village of Glen Ellyn and the Glen Ellyn Public Library. All voted “aye.” Motion carried.

Trustee Cooper moved and Trustee Henninger seconded a motion that the First reading of an Ordinance to be numbered later be passed, An Ordinance for the Levy and Assessment of Taxes in the Amount of \$10,454,440 for the Fiscal Year Beginning May 1, 2011, and Ending April 30, 2012, of the Village of Glen Ellyn, DuPage County, Illinois.

This first reading of the proposed property tax levy is a non-binding “straw vote” of the Village Board for the purpose of providing an opportunity for the public to raise additional questions or comments about the Village and Library proposed property taxes for 2011.

Final approval of the proposed 2011 property tax levy is scheduled for Monday, November 28, 2011.

Recreation Department Fee Schedule – Village Links Golf Course

Recreation Director Matt Pekarek presented information on the Recreation Commission and the Recreation Department annual review user fees, including green fees and other charges at the Village Links golf course. He reminded all that the Recreation Fund is an Enterprise Fund and uses no tax dollars. Non-resident green fees are profitable even with the VIP card which gives a 20% discount to non-residents. About 1,000 are sold each year. There are about 3,500 **resident card** holders. The recommended increase is \$10 instead of \$5 before March 15 and \$20 instead of \$15 after March 15. The fee schedule presented has been recommended by the Recreation Commission and staff defers to their recommendations. Director Pekarek also reminded everyone that the Village Links open house is December 4 from noon to 5 p.m. and invites all to come.

Trustee Ladesic moved and Trustee Hartweg seconded the motion to approve the Recreation Department user fee schedule for calendar year 2012.

Upon roll call, President Pfefferman, Trustees Ladesic, Hartweg and Henninger voted “Aye.” Trustees Cooper, Friedberg and McGinley voted “No.” Motion carried.

Reminders:

- The **next Village Board Workshop** is scheduled for Monday, November 21, 2011 at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The **next Regular Village Board Meeting** is scheduled for Monday, November 28, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business?

Trustee Friedberg inquired about the Traffic Study being done in relation to the TIF. Village Manager Franz explained that it has been postponed until after the holidays.

Adjournment

At 9:53 p.m. Trustee Hartweg moved and Trustee Ladesic seconded the motion to adjourn to Executive Session for the purpose of discussing threatened or pending litigation; the sale or lease of property; and the appointment, employment, compensation, discipline, performance or dismissal of specific employees, adjourning thereafter without returning to open session.

Respectfully submitted,

Suzanne R. Connors,
Village Clerk

MEMORANDUM

A-6C

TO: Mark Franz, Village Manager *z*
FROM: Kevin Wachtel, Finance Director *KW*
DATE: November 15, 2011
RE: IMRF Authorized Agent Resolution



Background

The Village participates in the Illinois Municipal Retirement Fund to provide pension benefits to full time non-sworn employees. The IMRF requires that each employer appoint an Authorized Agent to oversee the administration of the program. The Village's Finance Director has traditionally served as the Authorized Agent:

Issues

Since December, 2010, Acting Finance Director Larry Noller has served as the Authorized Agent.

Recommendation

I recommend that the Village Board appoint me as the IMRF Authorized Agent.

Action Requested

Approve the attached resolution appointing the IMRF Authorized Agent.

Attachments

- Proposed resolution

RESOLUTION NO. _____

**RESOLUTION DESIGNATING AN AUTHORIZED AGENT
TO THE ILLINOIS MUNICIPAL RETIREMENT FUND**

WHEREAS, the Village of Glen Ellyn is a participating member of the Illinois Municipal Retirement Fund; and

WHEREAS, the Village of Glen Ellyn is authorized to designate a person to be the Authorized Agent on behalf of the Village of Glen Ellyn to IMRF;

Now, therefore, be it resolved by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

SECTION ONE: That the Village of Glen Ellyn Authorized Agent to IMRF effective immediately shall be Kevin C. Wachtel.

SECTION TWO: This Resolution shall be in full force and effect after passage and approval as required by law.

Passed by the Village Board of the Village of Glen Ellyn, Illinois, this _____ day of _____ 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____ 2011.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 08/2011)

INSTRUCTIONS

- Appointment of an Authorized Agent is to be made by adoption of a resolution by the governing body.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

Employer Name <i>Village of Glen Ellyn</i>	Employer IMRF I.D. Number <i>03107</i>
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Authorized Agent's First Name <i>Kevin</i>	Middle Initial <i>C</i>	Last <i>Wachtel</i>	Jr., Sr., II, etc.	Social Security Number
Mr./Mrs. <i>Mr.</i>				

Type of governing body <i>Village</i>
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Date appointment made <i>11/28/2011</i>	Effective date of appointment <i>11/28/2011</i>	Position Title <i>Finance Director</i>
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Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):

To file Petition for Nominations of an Executive Trustee of IMRF Yes No

To cast a Ballot for Election of an Executive Trustee of IMRF Yes No

X *Kevin Wachtel*
Signature of Authorized Agent

Date

Certification

I, _____, do hereby certify that I am _____
(Name) (Clerk or Secretary)

of the _____
(Name of Employer)

and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.

SEAL

Signature of Clerk or Secretary

Business Address

All correspondence and communications with the Authorized Agent are to be addressed as follows:

Name (if different from above)
Mr./Mrs./Dr./Ms.
Business Address
City State and Zip + 4
Telephone (w/area code and extension) Alternate telephone number (w/area code and extension)
FAX (w/area code) Email address

Illinois Municipal Retirement Fund
2211 York Road Suite 500 Oak Brook, IL 60523-2337
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) www.imrf.org

DRAFT

November 29, 2011

A-6D



Mr. Mike Formento, Executive Director
Ms. Georgia Koch, Executive Director
Glen Ellyn Chamber of Commerce
800 Roosevelt Road, Building D, Suite 108
Glen Ellyn, IL 60137

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

Re: 2011 Holiday Walk

Dear Mike and Georgia:

This letter is to confirm action taken by the Village Board of Trustees at its meeting on Monday, November 28, 2011, retroactively approving the Glen Ellyn Chamber of Commerce's 2011 Holiday Walk that took place on Friday, November 25, 2011. By motion, the Village Board waived Village Code Sections 8-1-11 (Street Obstructions), 8-1-12 (Merchandise on the Street) and Zoning Code Sections 10-4-14(B)17, 10-4-15(B)14, 10-4-17.1(B)32, 10-4-17.2(B)25, 10-4-18(A)6 (Outdoor Merchandise and Promotional Activities) as indicated below. The following is a specific discussion of the waivers and permission granted by the Village Board of Trustees.

1. Main Street will be closed between Pennsylvania Avenue and Crescent Boulevard on Friday, November 25, 2011 from 3:00 p.m. to 9:00 p.m. Main Street will be reopened to traffic at 9:00 p.m. The Police Department may choose to open the street early based on the size of the crowd and activity. Signs, which will be provided by the Village, will be installed by noon on November 26, 2010 indicating that all vehicles must be removed by 3:00 p.m. that day.
2. Crescent Boulevard east of Glenwood Avenue and west of Forest Avenue will be closed from 5:00 p.m. to 9:00 p.m. on November 25, 2011. Crescent Boulevard will be reopened to traffic at 9:00 p.m. Signs, which will be provided by the Village, will be installed by noon on November 25, 2011 to remind motorists of the street closure.
3. The Police Department will provide staffing before and during the event to assist with parking, crowd management and street closures. Please work out the details of this matter with Deputy Police Chief Holmer, 630-469-1187, prior to that day.
4. The Chamber will coordinate with the Police Department for the parking meters in the Central Business District to be covered for the time period of November 25, 2011 through January 3, 2012.
5. The Village will assist in providing remote tree lighting on Friday, November 25, 2011. Please coordinate the details with Public Works Crew Leader Jennifer Brown, 630-469-6756.
6. The Village will place signs to direct motorists to use the Crescent and Pennsylvania parking lots.

7. Village staff will sweep the downtown area before and after the event. The Public Works Department will also provide additional wire refuse and recycling containers with the understanding that solid waste/recycling collection arrangements for all Central Business District on-street containers are the responsibility of the Chamber of Commerce. Plastic bags should be used to line the containers; the containers should be marked as either refuse or recycling, and they should be emptied as necessary throughout the event. The Chamber should contact Allied Waste directly at 630-469-1036 to make arrangements. All additional trash/recycling receptacles in the Central Business District must be emptied and turned upside down once the event has ended so that the containers are not used prior to pickup by the Public Works Department.
8. On November 25, 2011, portable signs (as defined in Section 4-5-5(K) of the Sign Code) will be allowed on the sidewalk for businesses in the Central Business District only, provided they are located adjacent to building walls and at least five feet of walkway is free and clear of any obstruction.
9. The Village is interested in working with your organization to determine the best way to provide electrical power for your event. The Village has different options for power with varying capabilities depending on the location of your event and the amount of power needed. Please contact Rob Kadera and/or Mike Zitzka of Public Works at 630-469-6756 to work out these details.
10. Once again, specific permission is given for the sale of merchandise on public sidewalks in the Central Business District on November 25, 2011 (by waiver of Section 8-1-12 of the Village Code) by Chamber-approved, non-profit organizations and Glen Ellyn businesses only.
11. Outside merchandise will be permitted on private property for all commercial businesses throughout the Village located in the C2, C3 and C6 Zoning Districts on Friday, November 25, 2011.

By copy of this letter, the Village team is being notified of the requests of the Chamber of Commerce and is requested to cooperate with the Chamber by providing necessary Village services. As a reminder, all special event request letters should be submitted to the Village no later than 30 days prior to the event.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Dave Buckley, Assistant Director of Public Works
Bill Holmer, Deputy Police Chief
Danamarie Izzo, Assistant to the Village Manager – HR
Patti Underhill, Administrative Services Coordinator

"connecting business with the greater community"

November 10, 2011

Mr. Mark Franz
Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Re: 2011 Holiday Walk

Dear Mark:

The Glen Ellyn Chamber of Commerce requests the support of the Village of Glen Ellyn in presenting the annual Holiday Walk on Friday, November 25, 2011.

We respectfully request your assistance with the following plans:

Holiday Walk Schedule of Events:

In keeping with past tradition, we anticipate the gathering of several thousand people by 6 p.m. at Crescent and Main for the arrival of Santa Claus and the lighting of the Christmas tree. Santa will then proceed to the Fire Station to greet the children from 6:30 p.m. to 8:30 p.m. Shops will remain open until 9:00 p.m. to encourage residents and visitors to begin their shopping for the season.

Accommodations Requested:

- 1A. The Chamber requests closure of Main Street between Pennsylvania and Crescent on Friday, November 25, 2011 from 3:00 to 9:00 p.m. for the clearing of vehicles and arrival of Santa.
- 1B. The Chamber requests closure of Crescent Blvd. east of Glenwood and west of Forest, from 5 p.m. until 9:00 p.m.

We request that signs be placed in the morning as a warning to motorists of these street closures.

2. We suggest the covering or bagging the Central Business District parking meters to provide free 2 hour parking from November 25, 2011 – January 3, 2012.
3. We request sweeping the CBD before and after the event, and placement of extra trash containers.

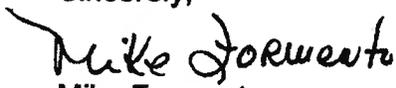


**Glen Ellyn Chamber of Commerce
Page 2**

4. We request that the Village allow the sale of merchandise on the streets by participating merchants, vendors and not-for-profit groups.
5. We request the placement of parking signs to direct motorists to the Crescent and Pennsylvania parking lots.
6. We request assistance from the Public Works Department elves, a most important provider of the evening's magic, in coordinating the lighting of the tree.
7. Merchants realize it is their responsibility to police their own stores; however, due to the tremendous crowds generated by the event, this is often difficult. Uniformed police officers provide a friendly and welcome presence during the event.
8. The Chamber will provide insurance sufficient to cover this event. The certificate of insurance, naming the Village of Glen Ellyn as an additional insured, will be forwarded to the Village Management Services Director prior to the event.

As always, we look forward to working with the Village on this traditional community event. We thank you for your continued support and cooperation, all of which is sincerely appreciated. Please contact us at the Chamber office, 630.469.0907 if you have any questions regarding the above requests.

Sincerely,


Mike Formento
Executive Director

File – Holiday Walk - 2011

MEMORANDUM

A-6E

TO: Mark Franz, Village Manager *MF*

FROM: Kristen Schrader, Assistant to the Village Manager - ADM *KS*
Andrew Letson, Administrative Intern *AL*

DATE: November 23, 2011

RE: 810 N. Main Demolition Contract



Background

On July 25, 2011 the Village Board approved a motion to waive competitive bidding and enter into a contract with Midwest Site Services for the demolition of the residential structure located at 810 N. Main Street. On August 10, 2011 the Village Manager signed a contract with Midwest Site Services to demolish the building (attached).

Issues

Since that time, the Administration Department has worked with the contractor to begin the process of having the building demolished. This included having the building tested for asbestos and having an application for a demolition permit filed with the Planning and Development Department. After some time, the contractor claimed to have completed the asbestos testing and had received a report indicating that the building did contain some asbestos and remediation would be necessary. Village staff never received this report.

Throughout the time between when the contract was signed and when the contractor conducted the asbestos testing, Village staff repeatedly reminded the contractor that he was required to submit an application for a demolition permit. An application was never filed.

Approximately six weeks ago, the contractor stopped returning Village staff's phone calls, despite being left several messages. In addition to attempting to contact the contractor, staff also contacted one of the contractor's references, who provided staff with another demolition company contact. The second contact also did not return any of the staff's phone calls.

On November 10, a letter signed by the Village Manager was sent to Midwest Site Services stating that the demolition contract would be rescinded if a response was not provided by November 23 (attached). The Village staff never received a response from Midwest Site Services.

Next Steps

Earlier this year, staff requested quotes from seven demolition contractors. Only two contractors, Midwest Site Services and Chicago Interior Wrecking, responded to the request. Chicago Interior Wrecking quoted a competitive price and staff is currently working with them to update that quote. Chicago Interior Wrecking has been very responsive with providing quotes for both this project and the demolition projects that took place at 825 N. Main Street and 553 Geneva Road. Staff anticipates that Chicago Interior Wrecking will provide a quote for less than \$20,000.

Action Requested

The Village Board is requested to approve a motion to rescind the previously approved contract with Midwest Site Services for the demolition of the rear residential property located at 810 N. Main due to non-performance.

Attachments

- Signed demolition contract with Midwest Site Services
- Letter from Village Manager Franz dated November 10, 2011

CC: Harold Kolze, Facilities Supervisor



November 10, 2011

Midwest Site Services, Inc.
ATTN: Brian Westwood
13340 Allyn Street
Plainfield, IL 60585

RE: 810 N. Main Street Demolition Contract

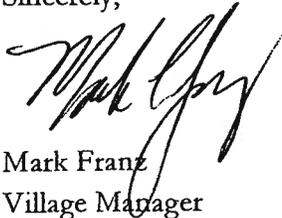
Dear Mr. Westwood:

On August 10, 2011, the Village of Glen Ellyn entered into a contract with Midwest Site Services, Inc. for the demolition of the residential building located at 810 N. Main Street in Glen Ellyn (enclosed). Since that time, Midwest Site Services, Inc. has been expected to file an application for a demolition permit with the Village's Planning and Development Department and conduct asbestos testing. To our knowledge, the asbestos testing has been completed, but a permit application has not been filed.

Over the past month, Village staff has continually attempted to contact Midwest Site Services, Inc. by phone, but without success. Please respond to this letter either in writing or by phone no later than **4:30 pm on Wednesday, November 23**. If we do not receive a response from you at that time, we will be forced to rescind the contract for demolition of the residential building located at 810 N. Main Street due to non-performance of the requested work.

If you have any questions, please contact me at 630-469-5000.

Sincerely,



Mark Franz
Village Manager

Enclosure

CC: Kristen Schrader, Assistant to the Village Manager – ADM
Andrew Letson, Administrative Intern

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

**MIDWEST
SITE
SERVICES INC.**

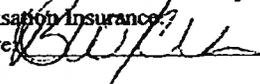
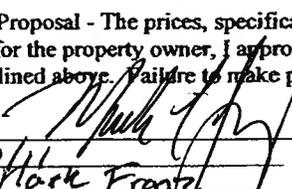
13340 Allyn Street, Plainfield, IL 60585
815-609-1944
midwestsiteservice@sbcglobal.net

PROPOSAL

Date	Estimate #
7/19/2011	MID-11-384

Name / Address
Village of Glen Ellyn IL Mr. Andrew Letson Via Fax No. 630-469-8849

Terms
Net 15

Description	Total
JOB SITE: 810 N Main Street, Glen Ellyn, IL	
Removal of building including all concrete and asphalt.	12,300.00
Disconnection of gas and electric (utilities will be re-routed to commercial structure).	1,250.00
Disconnection of sewer and water within property line (utilities will be re-routed to commercial structure).	600.00
Construction of an exterior wall where the commercial structure was connected to the residential building.	800.00
Test and removal of asbestos, following all state, local and federal regulations.	3,800.00
Removal and disposal of freon from all A/C units.	300.00
Permits and proper notification of demolition.	250.00
6 foot perimeter fencing.	1,500.00
Topsoil, grade, seed and straw.	1,500.00
Removal and disposal of materials on-site and watering of demolition debris utilizing on-site hydrant and water hose per Village requirements will be included in the above pricing.	
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.</p> <p>Authorized Signature:  Brian Westwood, President, Midwest Site Services, Inc.</p>	
<p>Acceptance of Proposal - The prices, specifications and conditions are satisfactory and are hereby accepted. As, or as a representative for the property owner, I approve and authorize you to do the work as specified, and personally guarantee payment as outlined above. Failure to make payment within set terms will result in a 1 1/2% service charge per month.</p> <p>Signature: </p> <p>Date: 8/10/11</p> <p>Print Name: Mark Franz</p> <p>Title: Village Manager</p> <p>PIN No: 05-52-322-023 (required upon acceptance)</p>	
<p>This proposal is guaranteed for a 30 day period from date of estimate. A re-evaluation of pricing after that period will be made if proposal is not accepted within 30 days.</p> <p>NOTE: Certificate of Insurance will be based upon acceptance and return receipt of signed proposal.</p>	

Thank you for the opportunity to provide you with a competitive proposal for your project.	Total	\$22,300.00
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MEMORANDUM

A-6F

TO: Honorable President and Board of Trustees
FROM: Mark Franz, Village Manager *MF*
DATE: November 22, 2011
RE: Appointment of Public Works Director Julius Hansen



Background

In August of 2011 the Village began the recruitment process for a Public Works Director, with the assistance of Voorhees Associates. The recruitment process was conducted in a three-interview process, including interviews with both a selection committee and the management team. Resulting from this process, I am pleased to present Julius Hansen for appointment to the position of Glen Ellyn Public Works Director, effective November 29, 2011.

Julius brings with him over 20 years of municipal leadership experience working in Public Works Departments for the City of Elmhurst and Village of Lagrange Park. Since 2002, Hansen has served as the Public Works Director of Lagrange Park, IL where he developed a comprehensive long-range plan for capital projects, updated a variety of departmental programs and operations, including snow operations, reducing the cost of services by increasing performance and efficiency.

Recommendation

I recommend that the appointment of Julius Hansen as the Village's Public Works Director be approved.

Action Requested

This item will be presented to the Village Board via the consent agenda on November 28, 2011:
Motion to appoint Julius Hansen as the Village's Public Works Director effective November 29, 2011.

Attachments

- Press Release - Julius Hansen

cc: Julius Hansen, Public Works Director



Contact: Mark Franz, Village Manager
Phone: 630-469-5000

FOR IMMEDIATE RELEASE
November 4, 2011

New Glen Ellyn Director of Public Works Named

Glen Ellyn, IL - The Glen Ellyn Public Works Department will start a new era this fall with the appointment of a new Director of Public Works. Julius Hansen, Public Works Director of Lagrange Park, IL has been named to head the Public Works Department beginning November 29.

Hansen brings with him over 20 years of municipal leadership experience working in Public Works Departments for the City of Elmhurst and Village of Lagrange Park. Since 2002, Hansen has served as the Public Works Director of Lagrange Park, IL where he developed a comprehensive long-range plan for capital projects, updated a variety of departmental programs and operations, including snow operations, reducing the cost of services by increasing performance and efficiency.

The Glen Ellyn position manages daily operations for a staff of 28 full-time employees and together they maintain the village fleet and infrastructure for the affluent residential community of 27,000. Hansen is a U.S. Army veteran that served with the 82nd Airborne Division in the Engineer Battalion. He earned his Bachelor's degree from Lewis University in Public Administration and received his Master's degree in Public Administration as well from NIU. Hansen is married with two children and enjoys spending time with his family and trout fishing in northern Wisconsin and Michigan in his spare time.

The Village welcomes Mr. Hansen to his new position and looks forward to his being an important part of the management team. Hansen stated, "I am thankful for the opportunity to work with the Village Manager, the Management Team, and everyone in Public Works. Glen Ellyn residents deserve the best services that can be provided and I am confident we can deliver those services in a way that exceeds the expectations of the community."

#

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Planning and Development Director
 Michele Stegall, Village Planner *MJS* *SH*

DATE: November 21, 2011

RE: Lombard Boundary Line Agreement



Background. In September of 2010, the Village Board entered into an intergovernmental agreement with Lombard for repairs to the Hill Avenue bridge. As part of the agreement, Lombard was obligated to accept certain amendments to the 1996 boundary line agreement between Lombard and Glen Ellyn if requested by Glen Ellyn within a predetermined time period. The boundary line agreement establishes what the eventual boundaries of each community will be as land is annexed over time. The locations where the boundary line is to be amended are shown on Exhibit A of the proposed agreement and are generally located in the areas of the Great Western Trail, Churchill Woods, Hill Avenue and include Forest Preserve and Tollway property north of Roosevelt Road. These changes provide for a more natural boundary line between the communities by more closely following the I-355 corridor which acts as a natural divider.

A draft boundary line agreement reflecting changes in these areas, as well as a proposal to consider the Flowerfield Acres subdivision a dual annexation area that could be incorporated by either community, was sent to Lombard on January 21, 2011. Lombard objected to Glen Ellyn's proposal to make the Flowerfield Acres subdivision a dual annexation area and Glen Ellyn subsequently removed this provision from the agreement. On March 15, 2011, Lombard then sent a revised agreement to Glen Ellyn to consider. The revised agreement prepared by Lombard included a number of changes to Section 6 of the agreement that were not previously discussed. This section addresses the Joint Jurisdiction Territory east of I-355 and south of Roosevelt Road and is an area where, upon Lombard's request, Glen Ellyn agrees to serve utilities on Lombard's side of the boundary line in exchange for a share of the sales tax revenues generated on certain parcels. Amendments to this Section were not contemplated in the IGA for the bridge and Village staff felt that the proposed changes materially altered the agreement beyond what was contemplated in the IGA for the bridge. After discussing the proposed changes with Lombard, it was agreed that Section 6 would remain unchanged.

Issues. The issues with the Flowerfield Acres subdivision and the Joint Jurisdictional Territory have been resolved and the proposed agreement now reflects only the changes contemplated in the IGA for the bridge. Lombard has verbally indicated that they are willing to accept the agreement as proposed and plan to schedule the agreement for formal consideration by their Board after it is approved by Glen Ellyn.

Recommendation. The proposed agreement complies with the conditions in the IGA for the bridge and will provide a more natural boundary line between the communities. Village staff

recommends that the Village Board approve the new proposed boundary line agreement with the Village of Lombard.

Action Requested. The Village Board is requested to hold a public hearing to consider the proposed boundary line agreement with the Village of Lombard and to act on the proposed agreement.

Attachments.

- Public Hearing Notice
- Ordinance
- Proposed Boundary Line Agreement

Cc: Stewart Diamond, Village Attorney
William Heniff, Lombard Community Development Director

X:\Plandev\PLANNING\Boundary Line Agreements\Lombard\VB Memo 112111.doc

PUBLIC NOTICE

The Village of Glen Ellyn intends to consider the passage of an ordinance authorizing the execution of a new boundary agreement between the Village of Glen Ellyn and Village of Lombard. The boundary agreement will establish a line which shall mark the future boundaries of the two municipalities. Copies of the proposed ordinance, agreement, and maps which show the proposed boundary line are available for review during normal business hours at the office of the Planning and Development Director, at the Glen Ellyn Civic Center located at 535 Duane Street. The map which will be attached to the boundary agreement shows that the boundary line begins at North Avenue and continues southward to Butterfield Road. The proposed new boundary line can be legally described, as follows:

Beginning at the intersection of the North right-of-way line of North Avenue (Ill. Rt. 64) and the Westerly right-of-way line of the North-South Tollway (I-355); thence Southerly through the Northeast $\frac{1}{4}$ and Southeast $\frac{1}{4}$ of Section 1 and the Northeast $\frac{1}{4}$ of Section 12, Township 39 North, Range 10, East of the Third Principal Meridian, along the Westerly right-of-way line and Westerly easement line of the North-South Tollway (I-355) to its intersection with the South right-of-way line of the Chicago and North Western Railway, thence Westerly along said South line 520 feet more or less to the Northeast corner of Lot 2 of Villa Park Kitchens Resubdivision, thence Southerly along the East line of said subdivision to its Southeast corner, thence Southerly across Hill Avenue to the northeast corner of Lot 11 of County Clerk's Assessment Division of Sections 11 & 12, thence Southerly along the east line of said Lot 6 and the east line of Lot 8 of County Clerk's Assessment Division of Sections 11 & 12 and said line extended to the South line of the Illinois Prairie Path, thence Easterly along said South line 30 feet more or less to the Northeast corner of Glen Oak Country Club, thence Southerly along the East line of Glen Oak Country Club to the Southwest corner of Lot 6 of County Clerk's Assessment Division of Sections 11 & 12, thence Easterly along the South line of said Lot 6 to its intersection with the Westerly right-of-way line of the North-South Tollway (I-355), thence Southerly along the Westerly right-of-way line of the North-South Tollway (I-355) (crossing the right-of-way of unimproved Madison Street) to its intersection with the Northerly right-of-way line of Illinois Rt. 53; thence East along the Northerly right-of-way line of Illinois Rt. 53 to its intersection with the West line of Lot 10 in Block 4 in Flowerfield Acres Subdivision of parts of the Southeast $\frac{1}{4}$ of Section 13, Township 39 North, Range 10, East of the Third Principal Meridian and the Southwest $\frac{1}{4}$ of section 18, Township 39 North, Range 11, East of the Third Principal Meridian; thence South along the West lines of Lots 2, 3, 4 and 5 in Block 5 in Flowerfield Acres, aforesaid, to the Southwest corner of said Lot 5; thence East along the South lines of Lot S in Block 5, Lots 1 through 13 in Block 6 (along with the previous vacated Highmoor Road right-of way) and Lots 1 and 10 through 17 in Block 7, all in Flowerfield Acres, aforesaid, to the West right-of-way line of Finley Road; thence South along the West right-of-way line of Finley Road to its intersection with the centerline of Roosevelt Road (Ill. Rt. 38); thence West along the North right-of-way line of Roosevelt Road (Ill. Rt. 38) to its intersection with the West line of the Southwest $\frac{1}{2}$ of Section 18, aforesaid; thence South along said West line of the Southwest $\frac{1}{2}$ of Section 18, aforesaid, and the Southerly extension thereof, to the South right-of-way line of Roosevelt Road (Ill. Rt. 38); thence West along the South right-of-way line of Roosevelt Road (Ill. Rt. 38), through the Southeast $\frac{1}{2}$ of Section of 13, aforesaid, through the Northeast $\frac{1}{4}$ of Section 24, Township 39 North, Range 10, East of the Third Principal Meridian, to said South right-of-way line's intersection with the Westerly right-of-way line of the North-south Tollway (I-355); thence Southerly along the

Westerly right-of-way line of the North-South Tollway (I-355) to its intersection with the East bank of the East Branch of the DuPage River, said point of intersection occurring at the southeast corner of Lot 23 in Block 9 in Glenbard Acres Homesites Subdivision of part of the Northeast ½ of Section 24, Township 39 North, Range 10, East of the Third Principal Meridian; thence Southerly along the East bank of the East Branch of the DuPage River through the Northeast ½ of Section 24, aforesaid, the Southeast ½ of Section 24, aforesaid, and the Northeast ¼ of Section 25, Township 39 North, Range 10, East of the Third Principal Meridian to the intersection of said East bank with the Easterly extension of the North line of Lot 412 in Butterfield West Unit 4, a subdivision of parts of the Northeast ½ and Northwest ¼ of Section 25, aforesaid; thence West along the North line of said Lot 412, and the Easterly extension thereof, to a point on the North line of said Lot 412 located 51.34 feet West of the Northeast corner of said Lot 412; thence Southeasterly along a line drawn parallel to and 50 feet West of the East line of said Lot 412, to a point on said parallel line located 270 feet North of the South line of said Lot 412, as measured along said parallel line; thence in a Southwesterly direction to a point on the South line of said Lot 412, said point being located 320 feet West of the Southeast corner of said Lot 412; thence Westerly along the South line of said Lot 412 (said South line also being the North line of Lot 413 in Butterfield West Unit 4, aforesaid) to the Northwest corner of said Lot 413; thence Southerly along the Westerly line of said Lot 413 to its intersection with the North line of Lot 1 in Glen Briar Golf Course Subdivision of parts of the Northwest ½ and Southwest ½ of Section 25, Township 39 North, Range 10, East of the Third Principal Meridian; thence West along the North line of said Lot 1 to the Northwest corner of said Lot 1; thence Southerly along the Westerly line of said Lot 1 to its intersection with the North right-of way line of Butterfield Road (Ill. Rt. 56) ; all in DuPage County, Illinois.

The agreement will be in effect for a period of twenty (20) years after passage. The Glen Ellyn Village Board will consider the adoption of the boundary agreement at its upcoming Village Board meeting on **Monday, November 28, 2011 at 8:00 p.m.** and may approve the agreement that same evening. The agreement will also be considered by the Village of Lombard at a date to be determined.

Questions related to the agreement should be directed to Staci Hulseberg, Glen Ellyn Planning and Development Director at 630-547-5241 or Michele Stegall, Glen Ellyn Village Planner at 630-547-5249. Individuals with disabilities who plan to attend the meeting and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village 24 hours in advance of the meeting.

Michele Stegall,
Village Planner

(Published in the Daily Herald on Tuesday, October 25, 2011)

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Authorizing the Execution of a
Boundary Line Agreement with the Village of Lombard
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20 ____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this ____
day of _____, 20 ____.

Ordinance No. _____

**An Ordinance Authorizing the Execution of a
Boundary Line Agreement with the Village of Lombard
Glen Ellyn, IL 60137**

Whereas, the 1970 Illinois Constitution and Division 12 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-12-1, et seq.) authorizes municipalities to enter into contracts and agreements to further intergovernmental cooperation; and

Whereas, the corporate authorities of the Village of Glen Ellyn and the Village of Lombard have discussed the advisability of entering into a new and modified boundary agreement between the municipalities; and

Whereas, the establishment of such an agreed-upon boundary would allow both communities to properly plan the extension and expansion of public service facilities in those areas which would become annexed to each community and to plan for joint authority in certain areas; and

Whereas, the parties desire to enter into a new and modified agreement to prohibit their corporate authorities from annexing land within some of the planning jurisdiction of the other community, which will be established in this boundary agreement; and

Whereas, the parties have considered placing property owned by a single owner all in one jurisdiction, but because of the existence of roadways and the ability to effectively provide municipal services, some properties have been divided by the boundary line. This matter was carefully considered by the parties; and

Whereas, the notices required by law have been posted and published;

Now Therefore be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: That the President and Clerk are authorized to enter into a modified boundary agreement with the Village of Lombard, as attached hereto and made a part hereof.

Section Two: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Section Three: That said Agreement shall become effective after copies thereof, certified as to adoption by the Municipal Clerks of the respective municipalities, have been filed in the Office of the Recorder of Deeds of DuPage County, Illinois, and placed on file in the Office of the Clerk of each municipality.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

**BOUNDARY AGREEMENT
BETWEEN THE VILLAGE OF LOMBARD AND
THE VILLAGE OF GLEN ELLYN**

THIS BOUNDARY AGREEMENT (the "Agreement"), made and entered into this _____ day of _____, 20____, between the Village of Glen Ellyn, an Illinois municipal corporation (hereinafter "Glen Ellyn"), and the Village of Lombard, an Illinois municipal corporation (hereinafter "Lombard"). ("Glen Ellyn and Lombard being sometimes referred to herein individually as a "Party" and collectively as the "Parties".)

W I T N E S S E T H :

WHEREAS, Division 12 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-12-1, et seq.), confers upon the corporate authorities of municipalities certain powers respecting the subdivision and platting of land situated within their corporate limits and within contiguous territory which is not more than one and one-half miles beyond the corporate limits of a municipality that has adopted an official plan or map pursuant to the authority conferred by said Division 12; and

WHEREAS, Lombard and Glen Ellyn have each adopted the necessary official plan or map pursuant to the authority conferred by statute; and

WHEREAS, 65 ILCS 5/11-12-9, specifically authorizes the corporate authorities of such municipalities to agree upon a line marking the boundaries of the jurisdiction of each of such corporate authorities for certain purposes; and

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970, authorizes municipalities to enter into contracts or agreements among themselves in order to exercise,

combine or transfer any power or function in any manner not prohibited by law or by ordinance;
and

WHEREAS, there is unincorporated territory in the County of DuPage situated within one and one-half miles of the corporate limits of both Glen Ellyn and Lombard; and

WHEREAS, there is certain property within said unincorporated territory which, although best situated to be eventually annexed into Lombard, will best be initially served with water and sanitary sewer service by Glen Ellyn; and

WHEREAS, Lombard and Glen Ellyn desire to use this Agreement to address certain matters relating to the development of the aforementioned property; and

WHEREAS, the Parties have placed some properties owned by a single owner as divided by the boundary line in order that those properties can be better served by municipal services;
and

WHEREAS, the proper public notices have been posted and published; and

WHEREAS, the Parties wish to cancel the Common Boundary Agreement entered into between them in 1996 (the "Existing Agreement"); and

WHEREAS, the corporate authorities of Lombard and Glen Ellyn have determined that it will be in the best interests of each of said municipalities and the citizens thereof to enter into this Agreement, pursuant to the foregoing authority;

NOW, THEREFORE, in consideration of the foregoing, and the mutual agreements hereinafter set forth, and pursuant to 65 ILCS 5/11-12-9, and Section 10 of Article VII of the Illinois Constitution of 1970, Lombard and Glen Ellyn hereby agree, as follows:

SECTION 1: The provisions of the preamble hereinabove set forth are hereby restated as though herein fully set forth, and are made a part hereof.

SECTION 2: The boundary line (the “Boundary Line”) depicted on the map attached hereto as Exhibit “A,” and made part hereof, and legally described on Exhibit “B,” attached hereto and made part hereof, is hereby approved and adopted by Glen Ellyn and Lombard for all purposes of this Agreement. The area between Lombard’s existing municipal boundary and the Boundary Line shall be defined as “Lombard’s Annexation Boundary Area” (property East of the Boundary Line) and the area between Glen Ellyn’s existing municipal boundary and the Boundary Line shall be defined as “Glen Ellyn’s Annexation Boundary Area,” (property West of the Boundary Line).

SECTION 3:

A. Except as set forth in Section 6 and Section 7 below, the Boundary Line shall limit the territory within which Lombard and Glen Ellyn shall exercise the jurisdiction granted by Division 12 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-12-1, et seq.). Lombard shall not exercise such jurisdiction in any territory within Glen Ellyn’s Annexation Boundary Area as defined by this Agreement, and Glen Ellyn shall not exercise such jurisdiction in any territory within Lombard’s Annexation Boundary Area as defined by this Agreement, but each shall exercise such jurisdiction in the territory situated between the Boundary Line and their respective corporate limits.

B. Except as set forth in Section 6 and Section 7 below, Glen Ellyn hereby transfers to Lombard all powers, authority and jurisdiction which it may have within Lombard’s Annexation Boundary Area as defined by this Agreement, and Lombard hereby transfers to Glen Ellyn all powers, authority and jurisdiction which it may have within Glen Ellyn’s Annexation Boundary Area as defined by this Agreement.

SECTION 4:

A. At such times that the Boundary Line described in Section 2 of this Agreement is concurrent with any public right-of-way, said Boundary Line shall be delineated on the far side of said right-of-way, except where said public right-of-way is already within the corporate limits of either Lombard or Glen Ellyn.

B. If Lombard shall annex property located adjacent to a right-of-way within Glen Ellyn's Annexation Boundary Area prior to annexation of said right-of-way by Glen Ellyn, Lombard shall temporarily maintain and control the right-of-way until such time that Glen Ellyn shall annex contiguous property. If Glen Ellyn shall annex property located adjacent to a right-of-way within Lombard's Annexation Boundary Area, prior to annexation of said right-of-way by Lombard, Glen Ellyn shall temporarily maintain and control the right-of-way until such time that Lombard shall annex contiguous property. If necessary, the Parties will enter into a transfer of jurisdiction over right-of-ways agreement to effectuate the final jurisdiction agreed to in this Agreement.

C. At such time that either Lombard or Glen Ellyn shall annex property contiguous to a right-of-way within its respective Annexation Boundary Area, Lombard or Glen Ellyn, as the case may be, shall automatically annex the subject right-of-way. If the subject right-of-way is temporarily maintained and controlled by Lombard or Glen Ellyn, as referenced in subsection B. above, the right-of-way shall automatically be transferred to the Party having jurisdiction as defined by this Agreement.

D. Lombard and Glen Ellyn agree to take whatever actions are deemed necessary to put into effect the provisions of this Section 4.

SECTION 5: Except as provided for in Sections 6 and 7, Glen Ellyn and Lombard shall honor the Boundary Line in regard to the future annexation of territory that is presently unincorporated without the prior written consent of the other. Lombard will not annex any territory situated within Glen Ellyn's Annexation Boundary Area and Glen Ellyn will not annex any territory situated within Lombard's Annexation Boundary Area.

SECTION 6: It is agreed by Lombard and Glen Ellyn that, although the property legally described on Exhibit "C", attached hereto and made part hereof, and depicted on the map attached hereto as Exhibit "D", and made a part hereof, (the "Joint Jurisdiction Territory"), is within Lombard's Annexation Boundary Area, development of said Joint Jurisdiction Territory can best be accomplished with Glen Ellyn initially providing water and sanitary sewer service. As such, notwithstanding any other provision of this Agreement, Lombard and Glen Ellyn agree as follows relative to the Joint Jurisdiction Territory:

A. Prior to the annexation of all, or any part of, the Joint Jurisdiction Territory, Lombard will provide Glen Ellyn with information relative to the annexation and development and will provide Glen Ellyn with an opportunity to comment on same. In evaluating any such annexation and development, Lombard will take into consideration the comments provided by Glen Ellyn.

B. Lombard shall not adopt any ordinance annexing all, or any portion of, the Joint Jurisdiction Territory unless Lombard receives a resolution from Glen Ellyn approving of the terms and conditions of the annexation, the zoning and any annexation agreement.

C. In the event that Glen Ellyn declines to adopt any resolution required by Section 6(B) above, Lombard shall have the option of canceling the terms and conditions of only Section

6 of this Agreement, upon two (2) years' prior written notice. Any such notice shall be given in the same manner as set forth in Section 8 below.

D. Lombard agrees that upon annexation of the following described portion of the Joint Jurisdiction Territory, said portion shall be zoned for non-single family residential purposes and shall remain so zoned for a period of not less than ten (10) years:

Lots 1 through 8, inclusive, in Block 1; Lots 1 through 12, inclusive, in Block 2; and Lots 1 through 8, inclusive in Block 5; all in Glenbard Acres Homesites Subdivision of the Northeast ¼ of Section 24, Township 39 North, Range 10, East of the Third Principal Meridian, DuPage County, Illinois.

Lots 1-8 inclusive in Block 5

<u>PIN</u>	<u>FULL ADDRESS</u>
0524202027	ROOSEVELT RD
0524202028	ROOSEVELT RD
0524202029	ROOSEVELT RD
0524202030	1208 LAWLER AVENUE
0524202031	21W304 ROOSEVELT RD
0524202032	ROOSEVELT RD
0524202033	ROOSEVELT RD
0524202034	ROOSEVELT RD

Lots 1-8 inclusive in Block 1

<u>PIN</u>	<u>FULL ADDRESS</u>
0524208005	665 W. ROOSEVELT RD
0524208006	667 W. ROOSEVELT RD
0524208042	667 W. ROOSEVELT RD

Lots 1-12 inclusive in Block 2

<u>PIN</u>	<u>FULL ADDRESS</u>
0524203007	ROOSEVELT RD
0524203008	ROOSEVELT RD
0524203009	21W051 ROOSEVELT RD
0524203028	21W079 ROOSEVELT RD
0524203029	751 W ROOSEVELT RD
0524203030	21W135 ROOSEVELT RD

Said zoning restriction shall be set forth in the annexation agreement(s) relative to the above-described property.

E. Any sales tax (Retailers' Occupation Tax and/or Service Occupation Tax) received by Lombard, from the property referenced in Section 6(D) above, shall be initially shared with Glen Ellyn on an equal basis, with each Village receiving fifty percent (50%) of said sales tax revenues. Upon receipt of any such sales tax revenues, Lombard shall, within sixty (60) days thereafter, forward to Glen Ellyn, Glen Ellyn's share of said revenues with a written statement indicating how Glen Ellyn's share was calculated.

F. Glen Ellyn shall allow any developer of property, located within any portion of the Joint Jurisdiction Territory that is annexed to Lombard, to connect to Glen Ellyn's water and sanitary sewer systems, and thereafter shall supply water and sanitary sewer service to the connected area, with the developer being responsible for constructing any service lines necessary to access Glen Ellyn's main water and sanitary sewer lines. To the extent that any such developer oversizes said service lines to provide capacity to serve properties other than those being developed by the developer, Glen Ellyn agrees to enter into a recapture agreement with said developer. The rates charged for water and/or sanitary sewer service by Glen Ellyn, within the Joint Jurisdiction territory, shall be the same as the rates charged to residents of Glen Ellyn.

G. Glen Ellyn shall not allow any property within the Joint Jurisdiction Territory, other than property annexed to Lombard, to connect to Glen Ellyn's water and/or sanitary sewer system unless Glen Ellyn receives the prior written consent from Lombard to do so. Said written consent shall be in the form of a resolution to be adopted by the corporate authorities of Lombard

H. In the event that Lombard declines to adopt any resolution required by Section 6(G) above, Glen Ellyn shall have the option of canceling the term and conditions of only Section 6 of this Agreement upon two (2) years' prior written notice. Any such notice shall be given in the same manner as set forth in Section 8, below.

I. If, at any time during the term of this Agreement, Lombard is able to serve the entire Joint Jurisdiction Territory with water or sanitary sewer service, and does serve the entire then annexed portion of the Joint Jurisdiction Territory with said service, the sales tax revenue sharing percents shall be revised to twenty-five percent (25%) Glen Ellyn and seventy-five percent (75%) Lombard.

J. If, at any time during the term of this Agreement, Lombard is able to serve the entire Joint Jurisdiction Territory with water and sanitary sewer service, and does serve the entire then annexed portion of the Joint Jurisdiction Territory with both water and sanitary sewer service, then the provisions of this Section 6 shall become null and void.

SECTION 7: There are a number of properties currently within Lombard which will be in Glen Ellyn's Annexation Boundary Area under this Agreement. In this regard, upon a petition from the property owner, Lombard will disconnect that portion of the Great Western Trail shown on Exhibit "E" attached hereto and made part hereof, and those parcels of property shown on Exhibits "F" (the "Churchill Woods Property") and "G" (the "Forest Preserve/Tollway Property") attached hereto and made part hereof, which properties will then be annexed to Glen Ellyn. Notwithstanding the foregoing, the disconnection of the Churchill Woods property from Lombard shall not take place until such time as Glen Ellyn is able to provide water and sanitary sewer service to said property.

SECTION 8: This Agreement shall remain in full force and effect for twenty (20) years from and after the date of the later of the attached Village Clerk's Certificates, provided that this Agreement may be canceled by either Party by giving to the other Party prior written notice of such cancellation, by certified or registered mail, return receipt requested, addressed to the

Village President at the address of the respective Village Hall, expressly stating the effective date of such cancellation, which may not be less than five (5) years after the giving of such notice.

SECTION 9: The provisions of this Agreement are intended to be severable; and if any provision hereof shall be determined by a court of competent jurisdiction to be invalid or legally unenforceable, then the remaining provisions hereof shall continue in full force and effect to the extent that reasonable interpretation and enforcement thereof may be accomplished in the absence of the provision so held to be invalid or unenforceable.

SECTION 10: This Agreement is not intended to and shall establish no rights in third-parties. This Agreement shall cancel all terms and conditions of, and replace the Existing Agreement.

SECTION 11: This Agreement shall not become effective upon its approval by both Parties until a copy hereof, certified by the Village Clerks of Glen Ellyn and Lombard, has been filed in the Office of the Recorder of Deeds of DuPage County, Illinois, and placed on file in the Office of the Village Clerk of each Party.

IN WITNESS WHEREOF, the Parties have caused these presents to be executed and delivered on the date first above written.

VILLAGE OF GLEN ELLYN,

By: _____
Village President

ATTEST:

Village Clerk

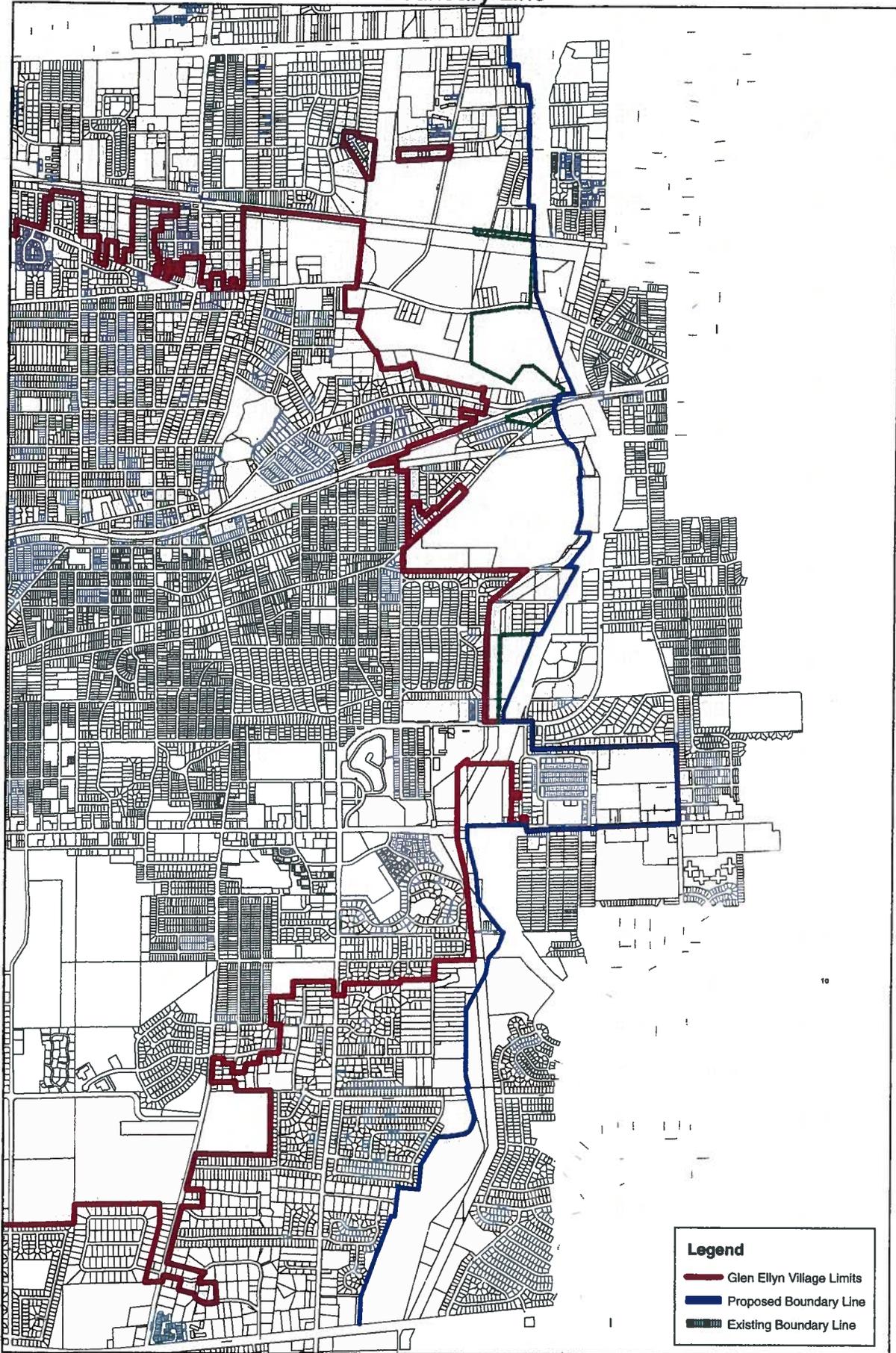
VILLAGE OF LOMBARD,

By: _____
Village President

ATTEST:

Village Clerk

Exhibit A Boundary Line



Prepared By: Planning and Development
Date Prepared: November 21, 2011

0 1,000 2,000 4,000
Feet



EXHIBIT B

Beginning at the intersection of the North right-of-way line of North Avenue (Ill. Rt. 64) and the Westerly right-of-way line of the North-South Tollway (I-355); thence Southerly through the Northeast $\frac{1}{4}$ and Southeast $\frac{1}{4}$ of Section 1 and the Northeast $\frac{1}{4}$ of Section 12, Township 39 North, Range 10, East of the Third Principal Meridian, along the Westerly right-of-way line and Westerly easement line of the North-South Tollway (I-355) to its intersection with the South right-of-way line of the Chicago and North Western Railway, thence Westerly along said South line 520 feet more or less to the Northeast corner of Lot 2 of Villa Park Kitchens Resubdivision, thence Southerly along the East line of said subdivision to its Southeast corner, thence Southerly across Hill Avenue to the northeast corner of Lot 11 of County Clerk's Assessment Division of Sections 11 & 12, thence Southerly along the east line of said Lot 6 and the east line of Lot 8 of County Clerk's Assessment Division of Sections 11 & 12 and said line extended to the South line of the Illinois Prairie Path, thence Easterly along said South line 30 feet more or less to the Northeast corner of Glen Oak Country Club, thence Southerly along the East line of Glen Oak Country Club to the Southwest corner of Lot 6 of County Clerk's Assessment Division of Sections 11 & 12, thence Easterly along the South line of said Lot 6 to its intersection with the Westerly right-of-way line of the North-South Tollway (I-355), thence Southerly along the Westerly right-of-way line of the North-South Tollway (I-355) (crossing the right-of-way of unimproved Madison Street) to its intersection with the Northerly right-of-way line of Illinois Rt. 53; thence East along the Northerly right-of-way line of Illinois Rt. 53 to its intersection with the West line of Lot 10 in Block 4 in Flowerfield Acres Subdivision of parts of the Southeast $\frac{1}{4}$ of Section 13, Township 39 North, Range 10, East of the Third Principal Meridian and the Southwest $\frac{1}{4}$ of section 18, Township 39 North, Range 11, East of the Third Principal Meridian; thence South along the West lines of Lots 2, 3, 4 and 5 in Block 5 in Flowerfield Acres, aforesaid, to the Southwest corner of said Lot 5; thence East along the South lines of Lot S in Block 5, Lots 1 through 13 in Block 6 (along with the previous vacated Highmoor Road right-of-way) and Lots 1 and 10 through 17 in Block 7, all in Flowerfield Acres, aforesaid, to the West right-of-way line of Finley Road; thence South along the West right-of-way line of Finley Road to its intersection with the centerline of Roosevelt Road (Ill. Rt. 38); thence West along the North right-of-way line of Roosevelt Road (Ill. Rt. 38) to its intersection with the West line of the Southwest $\frac{1}{2}$ of Section 18, aforesaid; thence South along said West line of the Southwest $\frac{1}{2}$ of Section 18, aforesaid, and the Southerly extension thereof, to the South right-of-way line of Roosevelt Road (Ill. Rt. 38) ; thence West along the South right-of-way line of Roosevelt Road (Ill. Rt. 38) , through the Southeast $\frac{1}{2}$ of Section of 13, aforesaid, through the Northeast $\frac{1}{4}$ of Section 24, Township 39 North, Range 10, East of the Third Principal Meridian, to said South right-of-way line's intersection with the Westerly right-of-way line of the North-south Tollway (I-355); thence Southerly along the Westerly right-of-way line of the North-South Tollway (I-355) to its intersection with the East bank of the East Branch of the DuPage River, said point of intersection occurring at the southeast corner of Lot 23 in Block 9 in Glenbard Acres Homesites Subdivision of part of the Northeast $\frac{1}{2}$ of Section 24, Township 39 North, Range 10, East of the Third Principal Meridian; thence Southerly along the East bank of the East Branch of the DuPage River through the Northeast $\frac{1}{2}$ of Section 24, aforesaid, the Southeast $\frac{1}{2}$ of Section 24, aforesaid, and the Northeast $\frac{1}{4}$ of Section 25, Township 39 North, Range 10, East of the Third Principal Meridian to the intersection of said East bank with the Easterly extension of the North line of Lot 412 in Butterfield West Unit 4, a subdivision of parts of the Northeast $\frac{1}{2}$ and Northwest $\frac{1}{4}$ of Section 25, aforesaid; thence West along the North line of said Lot 412, and the

Easterly extension thereof, to a point on the North line of said Lot 412 located 51.34 feet West of the Northeast corner of said Lot 412; thence Southeasterly along a line drawn parallel to and 50 feet West of the East line of said Lot 412, to a point on said parallel line located 270 feet North of the South line of said Lot 412, as measured along said parallel line; thence in a Southwesterly direction to a point on the South line of said Lot 412, said point being located 320 feet West of the Southeast corner of said Lot 412; thence Westerly along the South line of said Lot 412 (said South line also being the North line of Lot 413 in Butterfield West Unit 4, aforesaid) to the Northwest corner of said Lot 413; thence Southerly along the Westerly line of said Lot 413 to its intersection with the North line of Lot 1 in Glen Briar Golf Course Subdivision of parts of the Northwest ½ and Southwest ½ of Section 25, Township 39 North, Range 10, East of the Third Principal Meridian; thence West along the North line of said Lot 1 to the Northwest corner of said Lot 1; thence Southerly along the Westerly line of said Lot 1 to its intersection with the North right-of way line of Butterfield Road (Ill. Rt. 56) ; all in DuPage County, Illinois.

EXHIBIT C

All that portion of Blocks 1, 2, 3, 4, 5, 6 and 7 in Glenbard Acres Homesites Subdivision, and all that portion of Lots A through N in Glenbard Acres Homesites Subdivision of Block 5, Lot 13 in Glenbard Acres Homesites Subdivision, located East of the Easterly right-of-way line of the North-South Tollway (I-355), all in the Northeast ¼ of Section 24, Township 39 North, Range 10, East of the Third Principal Meridian, DuPage County, Illinois.

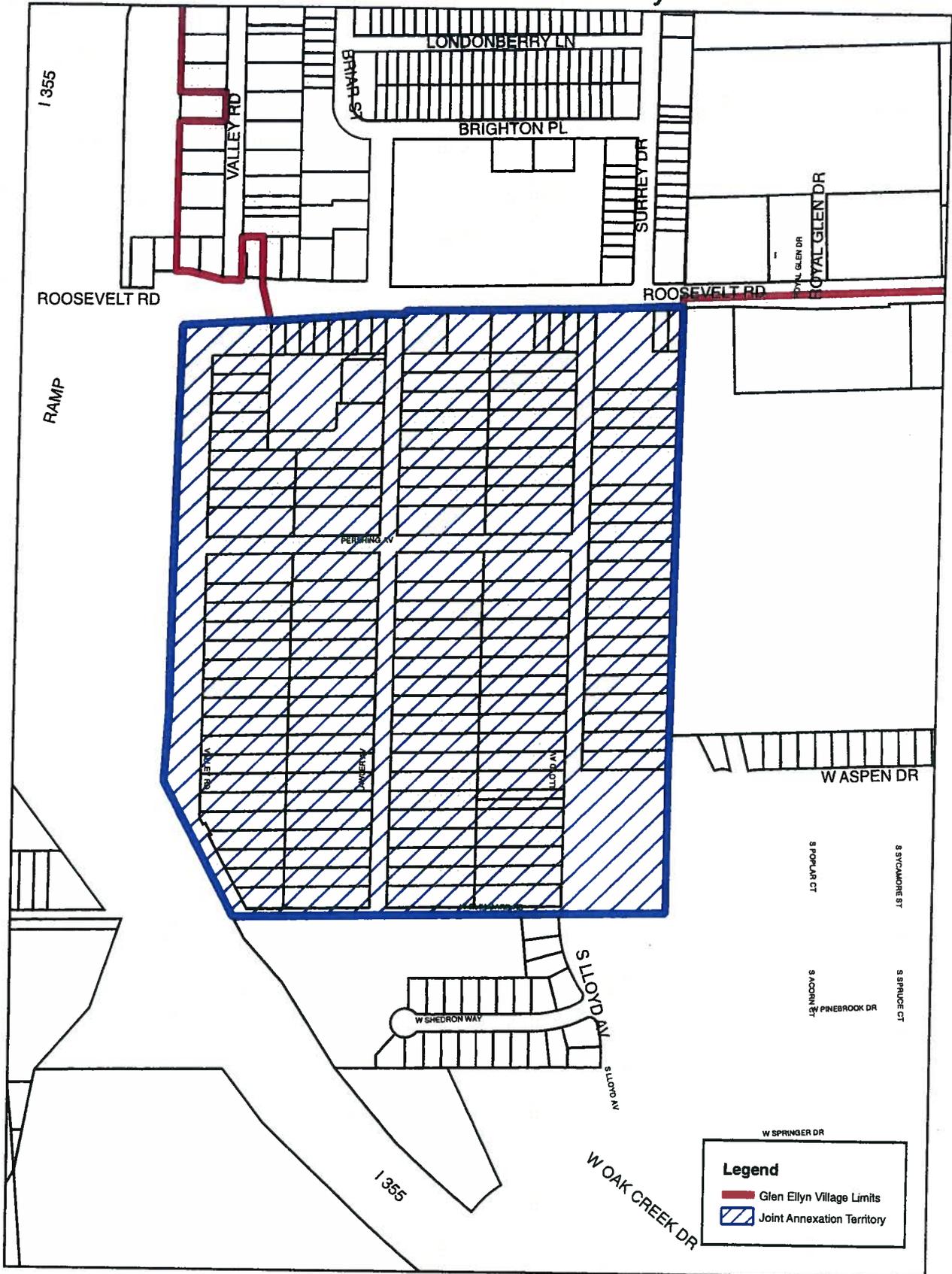
<u>PIN</u>	<u>FULL ADDRESS</u>
0524202009	1S031 VALLEY RD
0524202010	1S039 VALLEY RD
0524202011	1S047 VALLEY RD
0524202012	1S055 VALLEY RD
0524202013	VALLEY RD
0524202014	1S075 VALLEY RD
0524202015	1S085 VALLEY RD
0524202016	1S103 VALLEY RD
0524202017	21W230 PERSHING AVE
0524202018	1208 LAWLER AVE
0524202019	1210 S. LAWLER AVE
0524202020	1210 S. LAWLER AVE
0524202021	1230 LAWLER AVE
0524202022	1S102 LAWLER AVE
0524202023	1S102 LAWLER AVE
0524202024	1S114 LAWLER AVE
0524202027	ROOSEVELT RD
0524202028	ROOSEVELT RD
0524202029	ROOSEVELT RD
0524202030	1208 LAWLER AVE
0524202031	21W304 ROOSEVELT RD
0524202032	ROOSEVELT RD
0524202033	ROOSEVELT RD
0524202034	ROOSEVELT RD
0524203007	ROOSEVELT RD
0524203008	ROOSEVELT RD
0524203009	21W051 ROOSEVELT RD
0524203010	751 W. ROOSEVELT RD
0524203011	1209 S. LAWLER AVE
0524203012	1209 S. LAWLER AVE
0524203013	1221 S. LAWLER AVE
0524203014	1S065 LAWLER AVE
0524203015	1225 S. LAWLER AVE
0524203016	1227 S. LAWLER AVE
0524203017	1229 S. LAWLER AVE
0524203018	1233 S. LAWLER AVE
0524203019	1210 LLOYD AVE

0524203020 1218 LLOYD AVE
0524203021 1220 LLOYD AVE
0524203022 1224 S. LLOYD AVE
0524203023 1228 LLOYD AVE
0524203024 1S074 LLOYD AVE
0524203025 1236 S. LLOYD AVE
0524203026 1S102 LLOYD AVE
0524203027 1S114 LLOYD AVE
0524203028 21W079 ROOSEVELT RD
0524203029 751 W. ROOSEVELT RD
0524203030 21W135 ROOSEVELT RD
0524206001 1S133 VALLEY RD
0524206002 1S147 VALLEY RD
0524206003 1S155 VALLEY RD
0524206004 1S165 VALLEY RD
0524206005 1S173 VALLEY RD
0524206006 1S183 VALLEY RD
0524206007 1S201 VALLEY RD
0524206008 1S205 VALLEY RD
0524206009 1S217 VALLEY RD
0524206010 1S225 VALLEY RD
0524206011 1S235 VALLEY RD
0524206012 1S245 VALLEY RD
0524206013 1S255 VALLEY RD
0524206020 1244 S. LAWLER AVE
0524206021 1248 LAWLER AVE
0524206022 1250 LAWLER AVE
0524206023 1S164 LAWLER AVE
0524206024 1264 S. LAWLER AVE
0524206025 1S180 LAWLER AVE
0524206026 1268 S. LAWLER AVE
0524206027 1S210 LAWLER AVE
0524206028 1S218 LAWLER AVE
0524206029 1284 S. LAWLER AVE
0524206030 1S234 LAWLER AVE
0524206031 1290 S. LAWLER AVE
0524206032 1292 S LAWLER AVE
0524206033 1S260 LAWLER AVE
0524206034 1S260 LAWLER AVE
0524206038 1302 S. LAWLER AVE
0524206040 1S269 VALLEY RD
0524206041 1S265 VALLEY RD
0524206044 S. LAWLER AVE
0524206045 1300 S. LAWLER AVE
0524206047 1S281 VALLEY RD
0524206048 1S301 VALLEY RD

0524206049 1S311 VALLEY RD
0524207001 1s141 LAWLER AVE
0524207002 1S147 LAWLER AVE
0524207003 1S163 LAWLER AVE
0524207004 1S163 LAWLER AVE
0524207005 1261 S. LAWLER AVE
0524207006 1S183 LAWLER AVE
0524207007 1S201 LAWLER AVE
0524207008 1273 S. LAWLER AVE
0524207009 1275 S. LAWLER AVE
0524207010 1285 S. LAWLER AVE
0524207011 1289 S. LAWLER AVE
0524207012 1291 S. LAWLER AVE
0524207013 1293 S. LAWLER AVE
0524207014 1295 S. LAWLER AVE
0524207015 1S277 LAWLER AVE
0524207016 1S279 LAWLER AVE
0524207017 1297 S. LAWLER AVE
0524207018 1297 S. LAWLER AVE
0524207019 21W065 PERSHING AVE
0524207020 1264 LLOYD AVE
0524207021 1264 LLOYD AVE
0524207022 1S166 LLOYD AVE
0524207023 1274 S. LLOYD AVE
0524207024 1276 LLOYD AVE
0524207025 1280 S. LLOYD AVE
0524207026 1284 S. LLOYD AVE
0524207027 1292 S. LLOYD AVE
0524207028 1292 S. LLOYD AVE
0524207029 1294 S. LLOYD AVE
0524207030 1296 LLOYD AVE
0524207031 1S244 LLOYD AVE
0524207032 1S244 LLOYD AVE
0524207033 1300 LLOYD AVE
0524207034 1300 LLOYD AVE
0524207035 1300 LLOYD AVE
0524207036 1308 LLOYD AVE
0524207037 1310 LLOYD AVE
0524208005 21W051 ROOSEVELT RD
0524208006 667 W. ROOSEVELT RD
0524208009 1221 S. LLOYD AVE
0524208010 1S059 LLOYD AVE
0524208011 1S065 LLOYD AVE
0524208012 1237 LLOYD AVE
0524208013 1S105 LLOYD AVE
0524208014 1245 S. LLOYD AVE

0524208015 1249 LLOYD AVE
0524208016 1255 LLOYD AVE
0524208017 1257 S. LLOYD AVE
0524208018 1261 S. LLOYD AVE
0524208019 1265 S. LLOYD AVE
0524208020 1273 LLOYD AVE
0524208021 1273 S LLOYD AVE
0524208022 1275 LLOYD AVE
0524208023 1S181 LLOYD AVE
0524208024 1285 LLOYD AVE
0524208025 1289 LLOYD AVE
0524208026 LLOYD AVE
0524208027 1S235 LLOYD AVE
0524208028 1299 LLOYD AVE
0524208029 1299 LLOYD AVE
0524208032 1303 LLOYD AVE
0524208033 1303 LLOYD AVE
0524208036 1309 S. LLOYD AVE
0524208037 1309 LLOYD AVE
0524208038 1313 S. LLOYD AVE
0524208040 1301 S. LLOYD AVE
0524208041 1307 S. LLOYD AVE
0524208042 667 W. ROOSEVELT RD

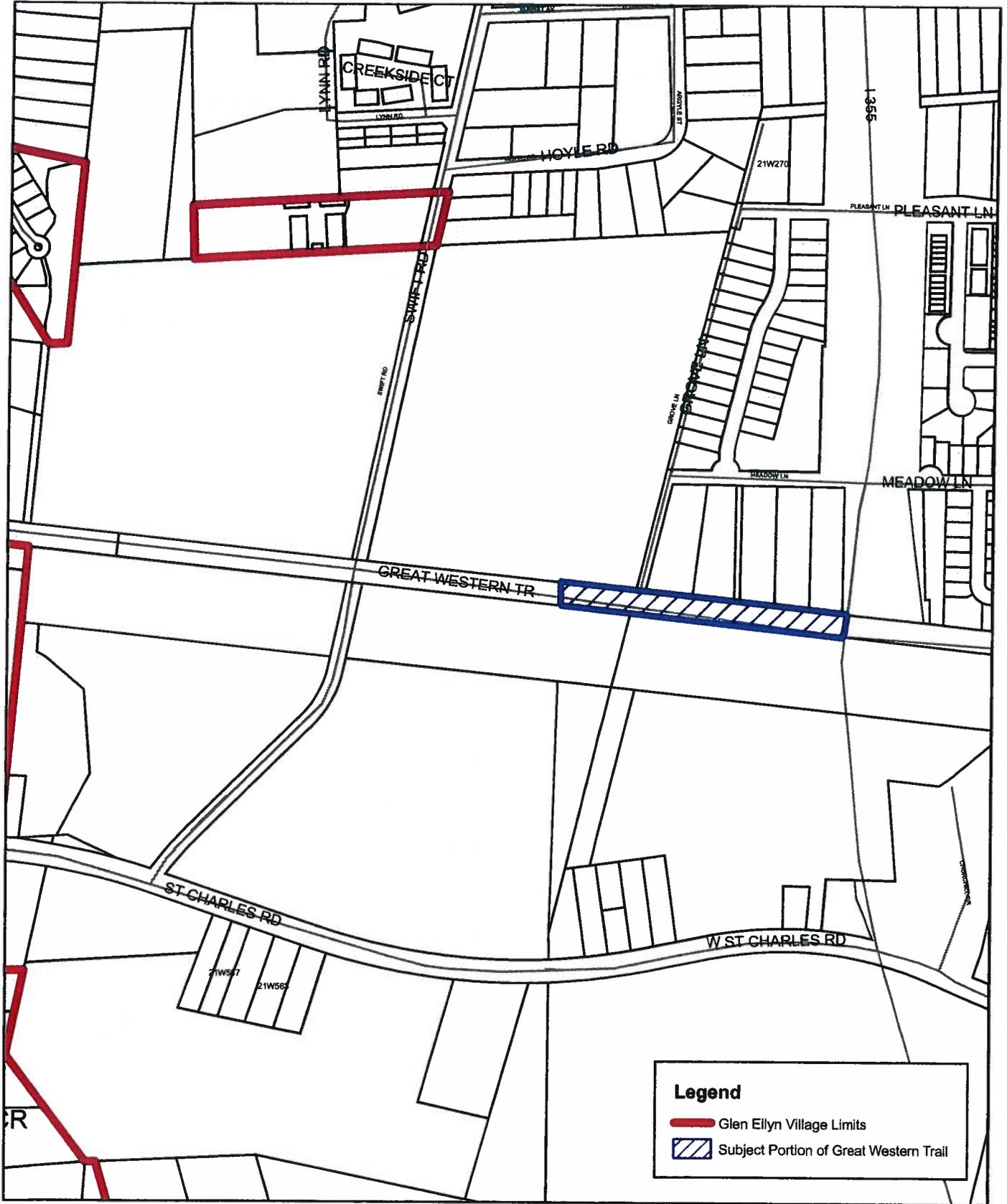
Exhibit D Joint Jurisdiction Territory



Prepared By: Glen Ellyn Planning and Development Department
 Date Prepared: January 27, 2011



Exhibit E Great Western Trail

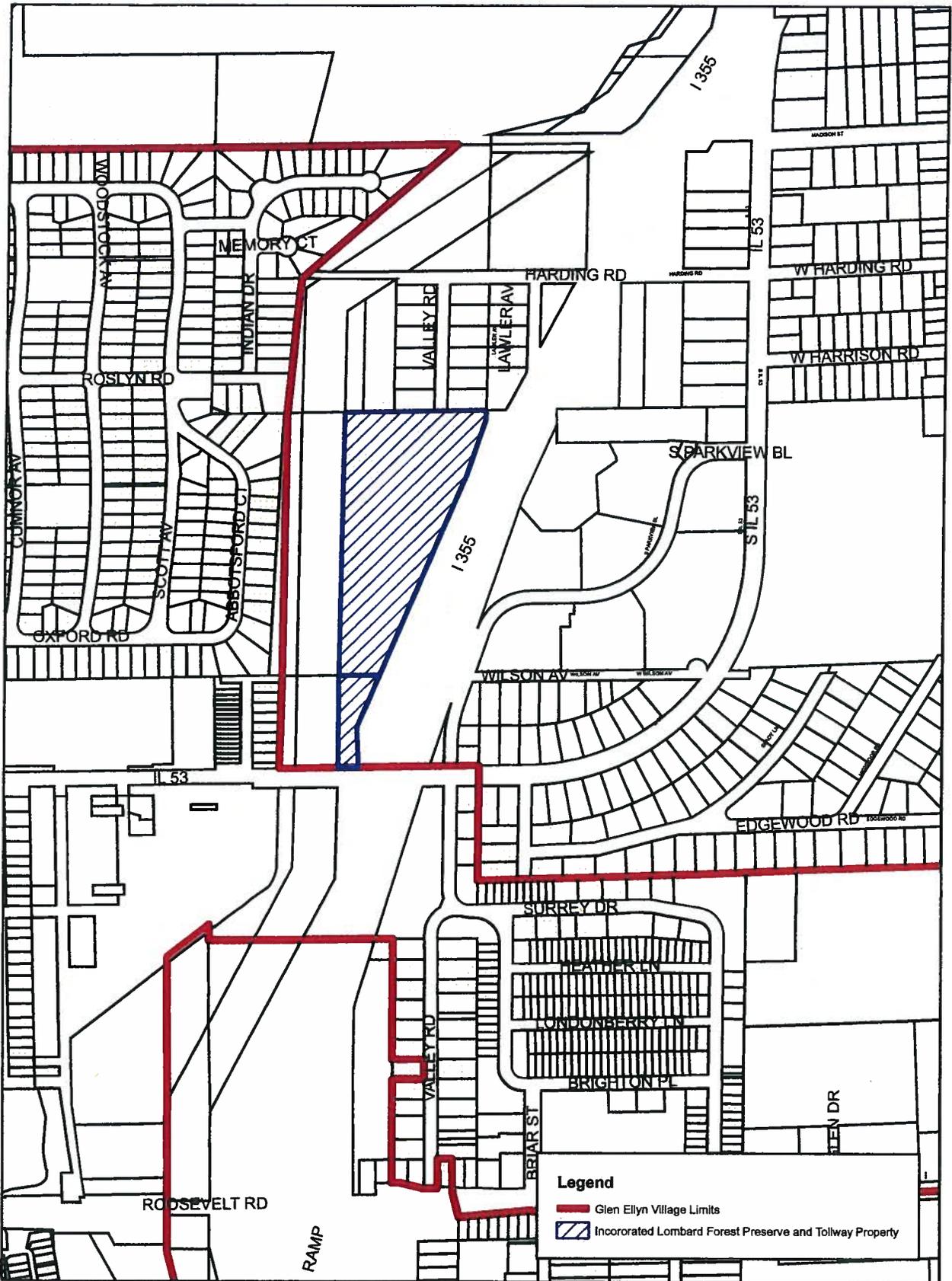


Prepared By: Glen Ellyn Planning and Development Department
Date Prepared: January 7, 2011

0 500 1,000 2,000
Feet



Exhibit G Forest Preserve and Tollway Property



Prepared By: Glen Ellyn Planning and Development Department
 Date Prepared: January 7, 2011

0 250 500 1,000
 Feet



MEMORANDUM

A-8

TO: Mark Franz, Village Manager *MF*
FROM: Robert Acton, Deputy Chief of Police Administration
DATE: November 18, 2011
RE: Space Needs Assessment – Architectural Services Recommendation



Background

A space needs assessment is a systematic study of a building and its occupants for the purpose of determining if the design and size of the structure meet the needs of the occupants. Using quantitative and qualitative methodologies, architects use the process of a space needs analysis to identify needs, or gaps, between a building's current condition and the user's desired conditions or wants. The assessment becomes a planning mechanism for developing or repurposing an outdated structure into a building that supports an organization's mission and objectives.

The components of the assessment often include current site evaluation, facility condition analysis, programming, and conceptual budgeting for project and construction costs. The comprehensive, thorough process offers a credible projection of space needs for current and future uses.

A space needs analysis is a project managed by architects with expertise in various industry disciplines. The entire process typically requires 12-16 weeks for completion. The final product is a comprehensive report that includes an executive summary, analysis of the existing facility, overall facility space needs, as well as parking and traffic flow requirements. The report also includes preliminary building concepts through the use of overlays and block & stack diagrams. The study will also provide suggestions for design, sustainability, and cost estimates for recommended improvements. Once completed, the space needs analysis is delivered in a multimedia presentation with a report documenting the entire process.

Why is staff pursuing a space needs study?

The Civic Center, built circa 1929, was originally designed as a junior high school. In the early 1940's, a gymnasium and additional classrooms were added to the original building. In 1970, the Village purchased the Duane Street Junior High School from School District 41 and repurposed the facility to consolidate Village services. Portions of the building were modified to include the Council Chambers and public meeting spaces. Offices were also established for the Village Administration, Finance, and Planning & Development Department. A segment of the ground floor was adapted for use by the Police Department.

Over the last 40 years, various mechanical system and space modifications have been completed. Technological improvements have also been integrated into the building. While repairs and modest improvements continue, the Village has yet to complete a comprehensive analysis of the current and future use(s) of the Civic Center. Understanding the number of changes in the “way we do business” within the workforce since the building was first occupied, it is therefore essential that the Village identify the existing liabilities and limitations in the workplace that impact our ability to deliver professional government services.

An in-house assessment reveals how staff has learned to “work around” inadequate adjacencies, the lack of storage, accessibility issues, security deficiencies and limitations with parking. The Police Department also manages daily challenges with: prisoner in-take and housing, property and evidence processing and storage, proprietary space for criminal investigations, and absence of training facilities.

In Fiscal Year 2010/2011, the Village Board approved \$15,000 to complete a space needs analysis for the Police Department. Prior to beginning this project, staff decided the scope of the project should be expanded to encompass the entire Civic Center, thereby capturing the needs that also exist in the Village Administration, Finance Department and the Planning & Development Department. Additional funding for the project is recommended to be funded from the Facilities Maintenance Reserve Fund.

Issues

Space Needs Analysis – Selection of Qualified Architectural Services

To begin this process, the Village prepared a Request for Qualifications (RFQ). The RFQ was released on September 1, 2011. The scope of services required a report which documents existing operational deficiencies, identifies current and long-term space needs, recommends actual space needs and changes, and determines conceptual costs for changes to the Civic Center.

Six architectural firms responded to the RFQ. A selection team comprised of Assistant to the Village Manager Kristen Schrader, Facilities Maintenance Supervisor Harold Kolze, Police Administrative Assistant Christine Miller and Deputy Chief of Police Robert Acton met and reviewed the proposals. The firms that responded to the RFQ were:

- SRBL Architects
- Dewberry
- McClaren, Wilson, & Lawrie, Inc (MWL)
- FGM Architects
- Williams Architects
- Nagle Hartray Architecture

The firms were ranked based upon the strength of their municipal experience, interaction with staff and quality of proposal. The top four firms (SRBL, Dewberry, MWL and FGM) were invited to present their proposal before the committee. Each was required to provide examples of space needs studies relevant to the Village's scope of services as well as their anticipated fees and costs associated with completing a space needs assessment.

Interviews and presentations took place November 8 through November 15. At the conclusion, the team again ranked the firms based upon their qualifications. The final ranking was:

- Dewberry
- SRBL Architects
- MWL
- FGM Architects

The selection team recognized the top three firms had distinguished themselves through their extensive, if not exclusive, expertise in the study, programming and design of municipal government and law enforcement facilities. Furthermore, Dewberry and SRBL Architects provided a history of extensive experience in working with municipalities with combined city/village hall and police departments. At the conclusion of our review process, the selection team ranked Dewberry as the top firm based upon their exceptional deliverables, written materials and presentation of findings.

The selection team then evaluated the written cost proposals from each firm as shown below:

Firm	Proposal Fee
Dewberry	\$22,500 ¹
SRBL	\$24,420 ²
MWL	\$42,650 ³
FGM	\$12,800

The selection team reconsidered the qualifications of FGM as this firm's proposal was significantly lower than the competitors. The team remained unanimous in ranking FGM as the 4th most qualified firm, based upon their relevant project experience and limited presentation.

¹Additional reimbursable expenses not to exceed \$1,000

²Plus reimbursable expenses (amount not specified)

³Also provided fee range of \$35,000 - \$45,000

The selection team was unanimous in ranking Dewberry as the most qualified firm. Dewberry representatives were contacted and negotiated changes to their original proposal by lowering their initial fee from \$24,500 to \$22,500 and decreasing reimbursable expenses from a not to exceed \$2,000 to \$1,000. In return, the Village has agreed to eliminate a non-essential element of the study (tour of 4 buildings designed by Dewberry), as well as assist with the reproducing of documents and reposts, as needed.

Action Requested

This item will be presented to the Village Board via the non-consent agenda on November 28, 2011. This project will be funded through \$15,000 encumbered funds from the Fiscal Year 10/11 budget. The additional costs for expanding the study to include the entire Civic Center will be paid through the Facilities Maintenance Reserve Fund.

Recommendation

The selection team recommends Village Board approval of an agreement between the Village and Dewberry for professional architectural services, specifically a space needs analysis of the Civic Center.

Examples of relevant deliverables provided for the selection team by Dewberry have been retained. Please feel free to contact me if you would like the opportunity to review their work product.

Attachments (3)

1. Request for Qualifications (RFQ)
2. Letter - Invitation to interview with selection committee
3. Proposal - Dewberry

cc: Phil Norton, Chief of Police
Kristen Schrader, Assistant to the Village Manager – Administration
Christine Miller, Police Department Administrative Assistant
Harold Kolze, Facilities Maintenance Supervisor

①

September 2, 2011

Jake Davis, Director of Business Development
PSA – Dewberry
25 South Grove Avenue, Suite 500
Elgin, IL 60120

Re: Architectural Services for the Village of Glen Ellyn and the Glen Ellyn Police Department

Dear Mr. Davis,

The Village of Glen Ellyn is in the process of conducting a space needs assessment for the Village Administration, Finance, Planning and Development Departments, as well as the Glen Ellyn Police Department. All of these functions are located in the Glen Ellyn Civic Center. To that end, we are currently undergoing an architectural selection process and requesting Statements of Interest and Qualification Statements from architectural firms specializing in municipal office and police station design. We would like to invite your firm to submit your credentials to be considered for this project.

The Village Administration, Finance and Planning and Development Departments occupy the Civic Center's second floor. These three Departments combined employ approximately 54 full and part time staff. The Civic Center is a three story facility originally built in 1929 for use as a school until the Village purchased it in 1970. The third floor is configured into a Board Room, three smaller meeting rooms and two offices.

The Police Department, with an authorized strength of 43 sworn officers and a total staff of 51, occupies approximately 10,000 square feet on the first floor of the Glen Ellyn Civic Center. Prior to the Police Department moving into the Civic Center, sections of the building were remodeled to accommodate a prisoner detention area, records/dispatch center, garage and office space.

The Civic Center has changed little since it was first occupied in 1972. In 1992, the building was renovated to include a fire suppression system. As part of that project, the Police Department locker rooms were updated and the building was reconfigured to provide additional space for a roll call room. In 2006, new evidence lockers were installed and two janitor closets were converted into armory storage.

The Scope of Services shall include; a report documenting existing operational deficiencies, meeting with select personnel in order to understand each Department's functions and to determine both current and long term space needs. The Scope of Services shall also include

a recommendation of actual space needs and changes which would enhance the delivery of municipal government and law enforcement services. The report shall also include conceptual estimated costs for changes to the existing building, costs for a new facility, or a combination of both options.

The Village's anticipated time schedule for the project is as follows:

Mail RFQs:	September 6, 2011
RFQs Due:	October 5, 2011
Contact Short-listed Firms:	October 19, 2011
Interview Short-listed Firms:	November 7, 2011
Bring Contract to Village Board for Approval:	November 28, 2011
Project Kick-Off Meeting:	November 30, 2011

Firms responding to this RFQ must be able to demonstrate recent experience designing municipal office and police facilities within the State of Illinois with an emphasis on determining space needs. Proof of accurate cost estimates must also be provided.

Please include the following information in your RFQ statement: firm history, municipal office and police facility experience list, a detailed description of your three most recent municipal office and police station projects including visuals, size, cost of construction, completion dates and the name and phone number of your main contact person. Also requested are the resumes of your key project team members and a detailed list of the services proposed for our space needs assessment. Lastly, we are asking for a complete client reference list of all relevant clients whom you have worked for and a one page summary explaining why we should hire your firm. Please submit five copies of the RFQ to Robert Acton, Deputy Chief of Police Administration by 5:00 p.m. Wednesday, October 5, 2011.

The Village of Glen Ellyn's evaluation criteria will focus on the firm's quantity and quality of recent Illinois municipal office and police station experience, the qualifications of the particular project team that would be assigned to our project, the firm's approach to handling our project, the level of service provided, and the firm's current workload. We will also consider the firm's accessibility, match of firm to size of project and the personality fit between the Village of Glen Ellyn, the Glen Ellyn Police Department and the architect.

Feel free to contact Deputy Chief Acton at (630) 547-5279 with questions regarding the project and RFQ.

Thank you for your consideration. We look forward to your response.

Sincerely,

Robert Acton
Deputy Chief of Police Administration
Glen Ellyn Police Department

October 24, 2011

Mr. Jake Davis
PSA-Dewberry
25 S. Grove Avenue, Suite 500
Elgin, IL 60120

Dear Mr. Davis,

I am pleased to announce that PSA-Dewberry has been selected to join a short list of firms to provide a space needs analysis for the Village of Glen Ellyn. Your qualifications statement, received in response to the Village's request for qualifications (RFQ), was chosen by an architectural services review committee comprised of Village employees tasked with recommending a well qualified firm to provide our space needs services. On behalf of my colleagues on the committee, I wish to extend our appreciation for the interest you have demonstrated thus far in our project.

The next step in our selection process will be individual interviews with the down-selected firms. We have tentatively set aside the week of November 7, 2011 to schedule these interviews. In order to best prepare for the interviews, the architectural services review committee is requesting each firm provide a recent example of a completed space needs analysis study comparable to the scope of services described in our RFQ. Additionally, the committee respectfully requests each firm provide a reasonable cost estimate to deliver the requested services. The example study may be mailed or transmitted via email to racton@glenellyn.org by Friday, October 28 at 3:00 PM. The cost estimate for services shall be made available at the time of the interview with the committee.

To assist you in providing a reasonable cost estimate, the committee has refined our deliverables beyond the scope of services as provided in our original RFQ to include, but not be limited to, a final comprehensive report documenting the following:

- the project objective(s), methodologies, and findings;
- a recommendation for modifying the existing Civic Center, in consideration to any current conditional liabilities and opportunities;

- a recommendation to construct a new facility for use in delivering one or more of the Village services included in the analysis;
- a recommendation to combine modification of the existing Civic Center and construction of a new facility;
- conceptual cost estimates for each (all) recommendations.

Beyond the comprehensive report as described above, the professional services rendered shall also include any and all meetings, workshops and presentations that are necessary to gather input and communicate progress, as well as a final presentation of the study findings to the Village Board.

Please call me at (630) 547-5279 to schedule the interview for your firm. When scheduling the interview, please keep in mind that it is our expectation that the proposed project manager will be in attendance at the interview.

Thank you again for your interest in the space needs analysis for the Village of Glen Ellyn and I look forward to hearing from you soon.

Sincerely,

Robert Acton
Deputy Chief of Police Administration

November 20, 2011

Facility Needs Assessment Study

Facility Needs Assessment Study Scope of Services Village Hall and Police Department for the Village of Glen Ellyn, Illinois

INTRODUCTION

A Facility Needs Assessment Study will be completed to analyze the current and future space needs for use in developing alternates for the Village Hall and Police Headquarters facility(s). The tasks described herein are intended to define the scope of work provided by Dewberry to the Village. Options will include preliminary planning concept drawings. The completed Facility Needs Assessment Study Report document will provide information Village leaders can use to make informed decisions regarding the best options to meet current and future needs.

The scope and compensation is based on eight (8) work sessions with the Village/Police staff, and one trip to present the Final Report to Village leaders and/or Village Council. Dewberry will complete and deliver up to ten (10) copies of a Facility Needs Assessment Study Final Report to the Village of Glen Ellyn, which addresses the following tasks:

1. **Project Initiation**

Before work begins, a Project Initiation meeting will be held to establish the foundation for the Needs Assessment Study Project. The intent of this session will be to assemble key persons with the Village and the Police Department along with members of the Dewberry Team at the outset of the project to (a) review overall project objectives; (b) discuss the work plan for the project; (c) review roles of the participants; and (d) discuss the participants' views on needs and opportunities the project will respond to and (e) to set priorities. This session will be conducted as a precursor to the initial work session with the Staff departments.

Deliverables: Written notes subsequent to meeting that identify roles and responsibilities of key project team members, clarify the points(s) during the project work plan where public input is facilitated and document the project priorities that will be the measures of project success.

2. **Building Planning Criteria**

The intent in this section is to look to the future and consider increases in Village/Police staff and functions associated with the building(s) that will be primary determinants of space needs. Dewberry will evaluate Village population projections, historical staff growth, calls for police service, and department service roles/points. Current and future organization of each department and the services or functions needed by each department will also be identified in order to make projections of future needs.

Deliverables: Documentation of statistics that record historical and future projections of Village population and Village/Police staff in each department to be accommodated by new / renovated facility planning. This documentation will be included as part of the Final Report.

3. **Existing Facility Utilization**

Dewberry will analyze the existing Village Hall and Police Station in terms of space allocation, functional adjacencies, and operational flows. We have learned that Staff will view the new building through the eyes of the old facility. It is necessary for planners and designers to clearly understand the existing facilities in order to plan for a successful new facility. We will create new electronic drawing files of the building based on current drawings provided to us by the Village. The fee agreed upon is based on this fact. If complete drawings are not provided or require extensive field verification to attain accuracy, then additional hours and fees will be required by Dewberry.

Deliverables: Floor plan drawings of each facility with color-coded depiction of current space being utilized by each department.

4. **Space Needs Analysis**

Dewberry will create a department by department and room-by-room analysis of the separate functional work areas / departments and apply a proven net-to-gross square footage multiplier to determine the departments and building size needed. Village Staff will provide the existing square footage of each of the work areas. We will gather information to project space needs using surveys / questionnaires and follow up interviews with each workgroup and a series of work sessions with Village/Police Staff to review progress and come to a consensus regarding space needs. We then consider the result in light of the overall project needs and in comparison with available resources, opportunities for multi-use, and comparison with similar projects in other communities. The intended result is a facility that considers present and future needs. This task utilizes adjacency diagrams as important tools in work sessions with building users. Diagrams included in the Final Report document the consensus reached by building Users.

Deliverables: Spreadsheet file with line item for each space to be planned for along with space description remarks that define intended use of spaces. Adjacency diagrams will be prepared that depict functional relationships of spaces within each department, division or unit.

5. **Parking Needs**

Municipal buildings and public safety facilities are often very vehicle-intensive. There often is a need to accommodate several types of vehicles that include employee vehicles, public visitors, Village vehicles, special-use vehicles, and others with various degrees of security protection. Vehicle accommodations will consume large parts of the site. Accurate assessment of vehicle needs is an important part of the planning process. Dewberry will determine and document parking needs.

Deliverables: Spreadsheet file that shows parking needs for each department grouped together with like vehicle-types in a format that is readily usable for preparing site planning drawings.

6. **Preliminary Conceptual Drawings**

This work applies space needs, adjacency diagrams and optimized building circulation patterns to create conceptual drawings depicting design alternatives. These floor plan diagrams allow consensus regarding a successful concept solution to be reached in the context of client work sessions.

Dewberry will create three (3) alternative concept designs for the Village Hall and the Police to jointly operate out of one facility on the existing site, and one alternative for the Village Hall and Police Headquarters to operate out of separate facilities. The concept drawings will illustrate the separate components, as well as the footprint for the whole building(s). A follow-up design review will be conducted with each of the work areas. It is anticipated that follow-up design review will require approximately one half of the time required to interview each work area initially. A final set

of concept drawings detailing the building utilization, both at separate component and full footprint levels will be prepared.

If the findings of the Study reveal there is a compelling reason for the Village Hall and Police Headquarters to be in separate facilities on separate sites, the design team, at the Village's direction will prepare one (1) concept design for consideration by the Village in identification and/or procurement of a favorable site.

Deliverables: Drawings to scale will be prepared that show adjacencies between departments in floor plan view. These drawings are intended to indicate optimized adjacencies and building footprint configuration in response to conditions of the existing site.

7. **Site Evaluation**

In this task, the planning diagrams for the building will be configured to verify that functional and vehicular/pedestrian circulation needs can be met. The resulting planning diagrams are useful in confirming project scope and reaching consensus on a solution / concept.

Deliverables: The report will include an aerial of the existing site, with notations about site characteristics, site photographs and a description of site features and constraints.

Dewberry can evaluate additional sites from among multiple candidate sites identified by the Village for the new Village Hall and/or Police Headquarters to be located for additional fees. Evaluation of specific land parcels would be conducted by Dewberry, but would rely on technical data provided to Dewberry by the Village as to site legal boundaries, land topography, existing infrastructure, city and regional masterplans, availability of utilities and acquisition cost discussions with property owners or realtors. The resulting planning diagrams will be useful in confirming project scope, evaluating site plan alternatives and reaching consensus on a preferred concept.

It is understood that at the Village's direction, it may be useful to evaluate a site or sites not currently owned by the Village. This evaluation effort and the resulting portion of the study will be held confidential due to the fact that land acquisition may potentially be involved.

Dewberry may recommend additional investigative studies as part of the final site evaluation process in the way of environmental assessments, site surveys, exploratory soil borings, etc. Dewberry will assist the Village in coordination of these studies, but the cost to conduct these types of studies will be the responsibility of the Village.

Deliverables (for additional sites): The report will include an aerial or map locating the sites, individual maps with notations about site characteristics, site photographs and a description of site features and constraints. A matrix of the various alternative sites will be used to compare the locations. Quantitative and qualitative parameters will be compared.

8. **Preliminary Project Cost of Construction and Project Budgets**

A cost estimate based on space quantity, floor plan, conceptual drawings and site plan conceptual drawings will be prepared for each alternative, to establish the construction and project budgets.

Deliverables: Square foot estimate for each facility that documents "construction" cost and all anticipated "project" costs in a format that enables comparison of cost of various alternatives to be readily made by the Village.

9. **Community Outreach**

This project may include an opportunity to engage a variety of community stakeholders. As we understand, the Village Council and Village Staff will be responsible for leading and facilitating this type of public meeting forum if determined to be necessary. If the Village wishes to enlist Dewberry to assist in a public meeting(s) for preparation and presentation of materials and/or presentation of the findings / recommendations of the Needs Assessment Report, these efforts can be handled as an additional service. Likewise, if the Village wishes to enlist Dewberry to prepare publicity materials for financing / bond purposes, a scope-of-work and associated compensation can be submitted upon request.

EXCEPTIONS / QUALIFIERS

The following items are excluded from the Scope of Work. If the Village of Glen Ellyn wishes to have Dewberry address any of these issues the Scope and Fees can be revised accordingly:

- Detailed cost estimates listing system costs or line-item costs.
- Structural Assessment of existing building condition.
- Site Utility Assessment to determine the exact locations, conditions, and capacities of existing utilities and their impact on a new addition and/or renovation.
- Life Safety Assessment of the existing building and site.
- Fire Protection System evaluation
- Building Code Evaluation or Code Compliance review of the existing facility.
- Accessibility (ADA) evaluation of the existing building (beyond assessment of options in the Study to address the multiple levels in the existing facility).
- HVAC, Plumbing, or Electrical Assessments of the existing systems, upgrades, code requirements, efficiency of current systems, inventory of equipment, etc.
- Technology Assessment of the existing systems, equipment, infrastructure, Code compliance, etc. (Security, A/V, Structured Cabling, Technology)
- Asbestos/hazardous material evaluation or abatement plan.
- Landscaping/tree mitigation plan.
- Storm water retention / detention or site development impact studies.
- Street improvements or renovation permits or approval processes for potentially new curb cuts, realignments, etc.
- Site grading / topography studies.
- Tours of similar facilities
- Geotechnical soils investigation.
- Energy Audits of the existing facility.
- Studies for relocation of transmission towers, emergency generators, existing utilities, etc.
- Historical investigations and assessment of historically-compliant improvements, submission/review to Glen Ellyn's Historical Preservation Commission, etc.

SCHEDULE

Dewberry will discuss the Schedule with the Village upon award of the project. Dewberry typically will endeavor to complete the Final Study and Report documents within approximately 12-16 weeks based on an authorization to proceed. This will be accomplished provided the Village can respond with information, direction, and decisions needed in a timely manner. Reference the attached Preliminary Project Approach Work Plan for anticipated work sessions, Glen Ellyn deliverables / responsibilities, etc.

COMPENSATION

The compensation for the Needs Assessment Study will be invoiced monthly to the Village of Glen Ellyn. The Village agrees to compensate Dewberry as follows:

Needs Assessment Study: A Lump Sum fee of \$22,500.00,
for Tasks 1 through 8 as described above.

Additional Services: On an hourly basis per the attached Dewberry Hourly Rate Schedule, Dewberry may provide additional services upon written request from the Owner.

PSA-Dewberry Hourly Rate Schedule

Principal / Senior Architectural Planner	\$180
Project Manager	\$150
Structural Engineer	\$150
Mechanical Engineer	\$150
Electrical Engineer	\$150
Project Architect	\$130
Architect Intern	\$70
Support Staff	\$60

Reimbursable Expenses: Mileage and transportation for eight (8) visits/work sessions plus one (1) trip for a presentation of the Final Report as identified in the attached work plan with Village representatives.

One final printed copy of the report is included. Additional printing of the report is understood to be provided by the Village of Glen Ellyn.

Total Expenses: Not-to-Exceed \$1,000.00

We are pleased to have the opportunity to assist the Village of Glen Ellyn in this project.

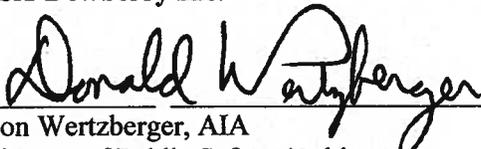
The above conditions are hereby agreed to by:

Village of Glen Ellyn

Village Manager

Date:

PSA-Dewberry Inc.

A handwritten signature in black ink that reads "Donald Wertzberger". The signature is written in a cursive style and is positioned above a horizontal line.

Don Wertzberger, AIA
Director of Public Safety Architecture

Date: November 20, 2011

MEMORANDUM

A-10



TO: Mark Franz, Village Manager *M*
FROM: Kevin Wachtel, Finance Director *KW*
Larry Noller, Assistant Finance Director *LN*
DATE: November 18, 2011
RE: 2011 Lambert Farms Special Service Area Levy

Background

An additional property tax item for consideration by the Village Board at their November 28, 2011 meeting is the adoption of a tax levy ordinance for Special Service Area 12, which was established in 2006 to recover the cost of constructing a sanitary sewage collection system in the Lambert Farms subdivision. This is the 6th tax levy in the 20 year term of SSA12.

The total construction cost of these improvements was approximately \$1.5 million which was substantially financed through a low interest IEPA loan. Based on this, the SSA 12 property tax levy for 2011 is set at \$96,000, which is the same as the levies for the five preceding years.

One key provision in the enabling ordinance establishing SSA 12 was a maximum annual tax rate not to exceed \$1.86 per \$100 of assessed value. This estimate included a provision which allowed for more costly conventional GO Bond financing in the event the Village was not able to secure a below market rate from the IEPA revolving loan fund.

The tax rate history since inception is illustrated below:

<u>Levy Year</u>	<u>Tax Rate</u>
2006	\$1.38
2007	\$1.17
2008	\$1.13
2009	\$1.12
2010	\$1.12

We should not have any issues keeping the 2011 rate below the \$1.86 limit, even considering anticipated reductions in assessed property values.

Action Requested

Adoption of the attached proposed SSA levy ordinance at the November 28, 2011 Village Board meeting.

Attachments

- SSA 12 2011 Proposed Levy Ordinance

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$96,000 for the
Village of Glen Ellyn Special Service Area Number Twelve**

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the “Act”)), adopted Ordinance No. 5446 on March 6, 2006, proposing the establishment of a special service area (“SSA”) in a portion of an area in the Village known as the Lambert Farms Subdivision, for the purpose of constructing a public sanitary sewer system and levying a tax to be extended on the real property located within the proposed SSA to pay for said improvements, and setting a public hearing on the matter for March 27, 2006, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on March 27, 2006, at which all interested persons were heard orally in respect to the issues embodied in the notice, and was concluded on that same date; and

Whereas, within sixty days following the conclusion of the public hearing, petitions objecting to the establishment of the SSA were submitted to the Village Clerk, and which were subsequently determined by the corporate authorities to be insufficient to prevent the establishment of the SSA; and

Whereas, on September 11, 2006, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5503, “An Ordinance of the Village of Glen Ellyn Establishing a Special Service Area in a Portion of Lambert Farms Subdivision”, hereinafter referred to as Village of Glen Ellyn Special Service Area Number Twelve;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. The Village of Glen Ellyn Special Service Area Number Twelve was established through Village Ordinance No. 5503 entitled:

An Ordinance of the Village of Glen Ellyn
Establishing a Special Service Area in a
Portion of Lambert Farms Subdivision

adopted on September 11, 2006, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area Number Twelve consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number Twelve, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number Twelve, at a rate not to exceed \$1.86 per \$100 of equalized assessed valuation of said property, but sufficient to produce a tax of \$96,000 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number Twelve.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number Twelve in addition to other taxes levied in said year in said

Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5503.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for Special Service Area Number 12 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)

MEMORANDUM

A-11

TO: Mark Franz, Village Manager *MF*
FROM: Kevin Wachtel, Finance Director *KW*
Larry Noller, Assistant Finance Director *LN*
DATE: November 18, 2011
RE: 2011 Commercial Districts Special Service Area Levies



Background

The Village has five Special Service Areas covering all commercially-zoned areas in Glen Ellyn including the Roosevelt Road Corridor, the Downtown Central Business District, and Stacy's Corners. These special taxing areas may levy an additional property tax at a maximum rate of 15 cents per \$100 of assessed value for the purpose of providing funding for economic development activities and programs in the Village. The commercial SSAs were reestablished in 2009 following a public notice and hearing process as required by State statutes.

Collections from the 2011 commercial SSA tax levies will be received in 2012 and will provide economic development funding for fiscal year 2012/13. Similar to prior years, last year's 2010 levy continued to target a tax rate of 12.5 cents per \$100 assessed value, slightly under the maximum 15 cent rate allowed by the ordinances establishing the SSAs. The Village Board recently indicated consensus for continuing the 12.5 cent rate for the 2011 levy.

Attached is a worksheet which calculates estimated 2011 tax levies at the target 12.5 cent tax rate. Based on information from the Assessor's office, we have assumed a further decline in assessed values of 5.5% for 2011 following a 4.5% decline in 2010. We will actually levy an even higher amount with the intention of capturing any new growth in each of the districts. If the levy is set too low, there is a higher probability of ending up with different tax rates among the districts. There is no consequence to setting the levy too high because the tax levy ordinances will instruct DuPage County to limit the levy to the 12.5 cent tax rate. The County will then cut back each levy to the point where a 12.5 cent tax rate is achieved.

Action Requested

Adoption of the attached proposed SSA levy ordinances at the November 28, 2011 Village Board meeting.

Attachments

- 2011 Commercial SSA Levy Calculations
- 2011 Proposed Commercial SSAs 13-17 Levy Ordinances

Village of Glen Ellyn
Commercial Special Service Area Tax Levy
2011 Tax Levy - Collected in FY12/13

2011
Estimated

2010

SSA #	Assessed Valuation	Taxes		Tax Rate	Estimated Assessed Valuation*	Levy to Produce a \$0.125 Tax Rate		% Increase Over 2010 Extended	Proposed Levy
		Levied	Extended			Rate	Extended		
Downtown	\$ 40,321,080	\$ 55,600	\$ 50,401	0.1250	38,103,421	\$ 47,630	47,630	-5.5%	55,600
Roosevelt Rd	92,757,690	127,500	115,947	0.1250	87,656,017	109,571	109,571	-5.5%	127,500
Roosevelt Rd	4,092,490	5,700	5,116	0.1250	3,867,403	4,835	4,835	-5.5%	5,700
Stacy's Corners	2,326,970	3,000	2,909	0.1250	2,198,987	2,749	2,749	-5.5%	3,000
Roosevelt Rd	534,230	800	668	0.1250	504,847	632	632	-5.4%	800
	<u>\$ 140,032,460</u>	<u>\$ 192,600</u>	<u>\$ 175,041</u>		<u>\$ 132,330,675</u>	<u>\$ 165,417</u>	<u>\$ 165,417</u>	<u>-5.5%</u>	<u>\$ 192,600</u>

AV Increase Assumption: **-5.5%**

Other Target Rates / Levies		
Rate	Levy	\$ Change from \$0.125
15.0 cents	198,497	33,080
14.0 cents	185,263	19,846
13.0 cents	172,030	6,613
12.5 cents	165,417	-
12.0 cents	158,797	(6,620)
11.0 cents	145,564	(19,853)
10.0 cents	132,331	(33,086)

*

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$55,600 for
Village of Glen Ellyn Special Service Area Number 13**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 13 was established through the passage of Ordinance No. 5824 entitled “An Ordinance Establishing Special Service Area Number 6 in the Central Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 13 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2009 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 13, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 13, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$55,600 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 13.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which

certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 13 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5824.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for Special Service Area Number 13 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$127,500 for
Village of Glen Ellyn Special Service Area Number 14**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 14 was established through the passage of Ordinance No. 5825 entitled “An Ordinance Establishing Special Service Area Number 7 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 14 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 14, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 14, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$127,500 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 14.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which

certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 14 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5825.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2011.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for Special Service Area Number 14 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$5,700 for
Village of Glen Ellyn Special Service Area Number 15**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 15 was established through the passage of Ordinance No. 5826 entitled “An Ordinance Establishing Special Service Area Number 9 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 15 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 15, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 15, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$5,700 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 15.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which

certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 15 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5826.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for Special Service Area Number 15 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$3,000 for
Village of Glen Ellyn Special Service Area Number 16**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 16 was established through the passage of Ordinance No. 5827 entitled “An Ordinance Establishing Special Service Area Number 10 in the Stacy’s Corners Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 16 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 16, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 16, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$3,000 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 16.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which

certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 16 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5827.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.



Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for Special Service Area Number 16 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$800 for
Village of Glen Ellyn Special Service Area Number 17**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 17 was established through the passage of Ordinance No. 5828 entitled “An Ordinance Establishing Special Service Area Number 11 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 17 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 17, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 17, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$800 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 17.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which

certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 17 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5828.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2011.



Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for Special Service Area Number 17 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)

MEMORANDUM

A-12



TO: Mark Franz, Village Manager *MF*
FROM: Kevin Wachtel, Finance Director *KW*
Larry Noller, Assistant Finance Director *LN*
DATE: November 18, 2011
RE: 2011 Fire Service Special Service Areas Levies

Background

In 2009 the Village, with the consent of DuPage County, established two special service areas (SSA) in unincorporated areas north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company. These SSAs were established to ensure that residents in the unincorporated areas served by the Fire Company paid a proportionate share of total fire and related emergency services costs.

The annual tax levy for these SSAs are based on the proportion of the equalized assessed value (EAV) of properties located within the SSAs relative to the total EAV served by the Fire Company, multiplied by the actual fire services costs for the previously completed fiscal year. These calculations are illustrated on the attached schedule. Proceeds from the SSAs are planned to fund future equipment purchases for the Fire Company.

The north (SSA18) and south (SSA19) SSAs make up 6.80% and 6.09% of the total service area EAV respectively. Based on total audited costs of fire services for FY11 of \$1,610,677, the 2011 proposed tax levies for both districts are as follows:

North Fire SSA 18	\$ 94,421
South Fire SSA 19	<u>84,627</u>
Total	\$ 179,048

The total 2011 levy amount of \$179,048 is \$18,032 lower than last year's levy due primarily to a significant increase in ambulance fee revenue in FY2011 compared to FY2010. FY2011 was the first full year of ambulance fee collections as part of the new ambulance service contract.

The 2011 tax rate for each area is projected to be in the \$0.08 to \$0.10 range, well below the \$0.25 maximum tax rate allowed by the County ordinance.

Action Requested

Adoption of the attached proposed Fire Service SSA levy ordinances at the November 28, 2011 Village Board meeting.

Attachments

- Pages from the FY2011 Annual Audit showing fire expenses for the Village and the Volunteer Fire Company
- DuPage County final 2010 levy sheets with EAV information for the Village, SSA18 and SSA19
- 2011 Fire SSA Levies Calculation
- SSA 18 2011 Proposed Levy Ordinance
- SSA 19 2011 Proposed Levy Ordinance

Village of Glen Ellyn
North and South Fire SSA Taxing Districts
2011 SSA Tax Levy Calculation

Total Cost of Fire Services, FYE April 30, 2011*	2011 LEVY	2010 LEVY	Change from Prior Year
Village Expenses	\$ 1,610,677	\$ 1,345,098	
Less Ambulance Billing Collections	(831,195)	(444,226)	
Net Village Expense	779,482	900,872	-13.5%
Volunteer Fire Company Expenses	609,863	639,155	-4.6%
Total Net Fire Service Cost*	\$ 1,389,345	\$ 1,540,027	-9.8%
<u>Allocation of Area Served by EAV</u>			
2010 Village Equalized Assessed Value	\$ 1,432,936,963	\$ 1,486,447,475	-3.6%
2010 North Fire SSA (18) Equalized Assessed Value	111,790,623	115,132,765	-2.9%
2010 South Fire SSA (19) Equalized Assessed Value	100,194,759	103,007,340	-2.7%
	\$ 1,644,922,345	\$ 1,704,587,580	-3.5%
<u>Allocation of Fire Services Costs</u>			
Village	\$ 1,210,297	\$ 1,342,946	-9.9%
North Fire SSA (18)	94,421	104,018	-9.2%
South Fire SSA (19)	84,627	93,063	-9.1%
	\$ 1,389,345	\$ 1,540,027	
<u>2011 Fire SSA Tax Levies</u>			
North Fire SSA (18)	\$ 94,421	\$ 104,018	-9.2%
South Fire SSA (19)	84,627	93,063	-9.1%
Projected FY11/12 Revenues	\$ 179,048	\$ 197,081	-9.1%

* Source: Audited Village financial statements.

VILLAGE OF GLEN ELLYN, ILLINOIS

SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
GENERAL FUND

For the Year Ended April 30, 2011
(with comparative actual)

	2011			2010
	Original Budget	Final Budget	Actual	Actual
GENERAL GOVERNMENT				
Village Board and Clerk's office	\$ 53,000	\$ 53,000	\$ 46,038	\$ 69,729
Village Manager's office	847,900	880,599	975,254	857,813
Finance	1,071,500	1,071,500	974,008	945,988
Planning and development	1,135,100	1,135,100	1,147,537	1,012,713
Facilities maintenance	400,700	400,700	364,676	384,620
Less costs charged to other departments and funds	(498,200)	(498,200)	(498,200)	(549,400)
Total general government	3,010,000	3,042,699	3,009,313	2,721,463
PUBLIC SAFETY				
Police department	6,940,300	6,940,300	* 6,845,147	6,356,050
Fire and EMS services	1,620,100	1,620,880	1,610,677	1,345,098
Less costs charged to other departments and funds	(12,200)	(12,200)	(12,200)	(12,100)
Total public safety	8,548,200	8,548,980	8,443,624	7,689,048
HIGHWAYS AND STREETS				
Public works administration	812,200	813,729	776,618	736,466
Operations division	2,073,200	2,178,192	1,950,546	1,714,772
Less costs charged to other departments and funds	(915,600)	(915,600)	(915,600)	(912,000)
Total highways and streets	1,969,800	2,076,321	1,811,564	1,539,238
TOTAL EXPENDITURES	\$ 13,528,000	\$ 13,668,000	\$ 13,264,501	\$ 11,949,749

(See independent auditor's report.)

VILLAGE OF GLEN ELLYN, ILLINOIS

SCHEDULE OF REVENUES - BUDGET AND ACTUAL
GENERAL FUND

For the Year Ended April 30, 2011
(with comparative actual)

	2011		Actual	2010 Actual
	Original Budget	Final Budget		
TAXES				
Property taxes - general - current	\$ 2,930,000	\$ 2,930,000	\$ 3,921,743	\$ 3,580,084
Property taxes - road and bridge - current	420,000	420,000	412,039	406,844
Replacement taxes	100,000	100,000	129,847	119,609
Total taxes	3,450,000	3,450,000	4,463,629	4,106,537
LICENSES AND PERMITS				
Vehicle licenses	425,000	425,000	396,959	402,828
Business registration licenses	40,000	40,000	42,610	32,431
Alcoholic beverage licenses	115,000	115,000	115,970	121,793
Animal licenses	6,000	6,000	9,110	-
Total licenses and permits	586,000	586,000	564,649	557,052
INTERGOVERNMENTAL				
Sales tax	3,000,000	3,000,000	3,165,844	3,012,363
Home rule sales tax	1,750,000	1,750,000	1,724,753	1,400,959
Local use tax	300,000	300,000	387,815	321,172
Illinois income tax	2,100,000	2,100,000	2,105,022	2,144,363
Auto rental tax	18,000	18,000	22,103	19,564
Federal grants	-	-	107,531	11,000
State grants	-	-	1,980	2,090
Total intergovernmental	7,168,000	7,168,000	7,515,048	6,911,511
CHARGES FOR SERVICES				
Accounting - other agencies	128,000	128,000	128,100	243,100
Building/electrical permits	400,000	400,000	675,787	420,786
Contractor registration	50,000	50,000	42,565	10,340
Elevator inspections	10,000	10,000	15,900	9,840
Ambulance service	750,000	750,000	* 831,195	444,226
Other revenue	232,000	232,000	268,021	308,970
Police accident reports	3,000	3,000	3,080	2,820
Police fingerprinting	16,000	16,000	20,105	-
Police false alarms	10,000	10,000	-	-
Police department income	112,000	112,000	126,620	119,053
Total charges for services	1,711,000	1,711,000	2,111,373	1,559,135
FINES AND FORFEITS				
Traffic fines	340,000	340,000	267,715	291,324
Police fines	300,000	300,000	182,415	151,154
Drug forfeitures	-	-	6,534	11,251
Total fines and forfeits	640,000	640,000	456,664	453,729
INVESTMENT INCOME				
	19,000	19,000	14,315	18,646
TOTAL REVENUES	\$ 13,574,000	\$ 13,574,000	\$ 15,125,678	\$ 13,606,610

(See independent auditor's report.)

VILLAGE OF GLEN ELLYN, ILLINOIS

STATEMENT OF ACTIVITIES

For the Year Ended April 30, 2011

FUNCTIONS/PROGRAMS	Program Revenues			
	Expenses	Charges for Services	Operating Grants	Capital Grants and Contributions
PRIMARY GOVERNMENT				
Governmental Activities				
General government	\$ 3,815,885	\$ 2,069,161	\$ 453,592	\$ -
Public safety	8,252,635	1,447,633	794	50,415
Highways and streets	6,473,930	-	1,019,144	1,348,139
Interest	166,932	-	-	-
Total governmental activities	18,709,382	3,516,794	1,473,530	1,398,554
Business-Type Activities				
Water and sanitary sewer	9,705,140	10,402,516	-	372,000
Golf course and recreation	3,104,312	3,031,022	-	-
Parking	332,029	333,775	-	-
Residential solid waste	1,296,766	1,361,547	6,000	-
Total business-type activities	14,438,247	15,128,860	6,000	372,000
TOTAL PRIMARY GOVERNMENT	\$ 33,147,629	\$ 18,645,654	\$ 1,479,530	\$ 1,770,554
COMPONENT UNITS				
Glen Ellyn Public Library	\$ 3,575,243	\$ 148,298	\$ 73,294	\$ -
Glen Ellyn Volunteer Fire Company	* 609,863	149,616	105,000	-
TOTAL COMPONENT UNITS	\$ 4,185,106	\$ 297,914	\$ 178,294	\$ -

FINAL

2150000
VLG OF GLEN ELLYN

TOWNSHIPS: MILTON 1,419,973,619
YORK 12,963,344
DUPAGE COUNTY 1,432,936,963

2010 CUR VALUATION 1,432,936,963

RES: 1,270,595,206
FARM: 772 RR: 385,157
COMM: 161,955,828
IND:
T-RE: 1,432,551,806 GTOT: 1,432,936,963*

LIMITING RATE: HR RATE REDUCTION:

TAX BURDEN:

LEVY	AMOUNT	PLUS	LIMIT	EXTD	RATE	TAXES EXTENDED	TAX LIMITATION ACT	DISTRICT ADJUSTMENT	
						AMOUNT	EXTENSION	RATE	EXTENSION
CORPORATE	4,383,000.00	4,426,830.00		.3090		4,427,775.22			
*BOND & INTEREST	1,649,516.39	1,666,011.55		.1163		1,666,505.69			
TOTAL CAP FUNDS	4,383,000.00	4,426,830.00		.3090		4,427,775.22			
*TOTAL NON CAP FUNDS	1,649,516.39	1,666,011.55		.1163		1,666,505.69			
GRAND TOTAL	6,032,516.39	6,092,841.55		.4253		6,094,280.91			

FINAL

2170180
GLN ELLYN SPC SER 18

RES: 90,458,873
FARM: 14,387,620
COMM: 6,944,130
IND: 111,790,623
T-RE: 111,790,623

TOWNSHIPS: MILTON 111,790,623
DUPAGE COUNTY 111,790,623
2010 CUR VALUATION 111,790,623

TAX BURDEN:		LIMITING RATE:		RATE REDUCTION:			
LEVY	AMOUNT	PLUS	RATE	TAXES EXTENDED	TAX LIMITATION ACT	DISTRICT ADJUSTMENT	
				AMOUNT	EXTENSION	RATE	EXTENSION
SPECIAL SERVICE AREA	104,018.00	105,058.18	.2500	105,083.19			
TOTAL CAP FUNDS	104,018.00	105,058.18	.0940	105,083.19			
*TOTAL NON CAP FUNDS							
GRAND TOTAL	104,018.00	105,058.18	.0940	105,083.19			

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GLN ELLYN SPC SER 19

FINAL

TOWNSHIPS: MILTON
DUPAGE COUNTY

RES: 99,993,959
FARM: RR:
COMM: 200,800
IND:
T-RE: 100,194,759 GTOT: *

100,194,759

100,194,759
100,194,759
100,194,759

2010 CUR VALUATION

TAX BURDEN:

LIMITING RATE:

RATE REDUCTION:

LEVY	AMOUNT	PLUS	LIMIT	EXTD	RATE	TAXES EXTENDED	TAX LIMITATION ACT	DISTRICT ADJUSTMENT
	93,063.00	93,993.63	.2500	.0939		94,082.88		
SPECIAL SERVICE AREA	93,063.00	93,993.63	.2500	.0939		94,082.88		
TOTAL CAP FUNDS	93,063.00	93,993.63		.0939		94,082.88		
*TOTAL NON CAP FUNDS								
GRAND TOTAL	93,063.00	93,993.63		.0939		94,082.88		

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$94,421 for
Glen Ellyn Special Service Area Number 18**

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the “Act”)), adopted Ordinance No. 5787 on August 10, 2009, proposing the establishment of a special service area (“SSA”) in an area of the Village, including unincorporated areas served by the Glen Ellyn Volunteer Fire Company, generally to the north of the Village limits, for the purpose of providing fire protection and related emergency services and levying a tax to be extended on the real property located within the proposed SSA to pay for said services, and setting a public hearing on the matter for August 24, 2009, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on August 24, 2009, and continued to September 14, 2009, at which all interested persons were heard orally in respect to the issues embodied in the notice, and said public hearing being adjourned on September 14, 2009; and

Whereas, within sixty days following the conclusion of the public hearing, petitions objecting to the establishment of the SSA were submitted to the Village Clerk, and which were subsequently determined by the corporate authorities to be insufficient to prevent the establishment of the SSA; and

Whereas, on November 23, 2009, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5822, “An Ordinance Establishing the North Glen Ellyn Fire Protection Special Service Area”, hereafter known as Glen Ellyn Special Service Area No. 18;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. Glen Ellyn Special Service Area No. 18 was established through Village Ordinance No. 5822 entitled “An Ordinance Establishing the North Glen Ellyn Fire Protection Special Service Area” adopted on November 23, 2009, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Glen Ellyn Special Service Area No. 18, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Glen Ellyn Special Service Area No. 18, at a rate not to exceed \$0.25 per \$100 of equalized assessed valuation of said property, but sufficient to produce a tax of \$94,421 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within the Glen Ellyn Special Service Area No. 18.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Glen Ellyn Special Service Area No. 18 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed,

extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5822.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for the Glen Ellyn Special Service Area No. 18 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2011 Tax Levy Year in the Amount of \$84,627 for
Glen Ellyn Special Service Area Number 19**

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the “Act”)), adopted Ordinance No. 5788 on August 10, 2009, proposing the establishment of a special service area (“SSA”) in an area of the Village, including unincorporated areas served by the Glen Ellyn Volunteer Fire Company, generally to the south of the Village limits, for the purpose of providing fire protection and related emergency services and levying a tax to be extended on the real property located within the proposed SSA to pay for said services, and setting a public hearing on the matter for August 24, 2009, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on August 24, 2009, and continued to September 14, 2009, at which all interested persons were heard orally in respect to the issues embodied in the notice, and said public hearing being adjourned on September 14, 2009; and

Whereas, within sixty days following the conclusion of the public hearing, no petitions objecting to the establishment of the SSA were submitted to the Village Clerk; and

Whereas, on November 23, 2009, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5823, “An Ordinance Establishing the South Glen Ellyn Fire Protection Special Service Area”, hereafter known as Glen Ellyn Special Service Area No. 19;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. Glen Ellyn Special Service Area No. 19 was established through Village Ordinance No. 5823 entitled “An Ordinance Establishing the South Glen Ellyn Fire Protection Special Service Area” adopted on November 23, 2009, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for the Glen Ellyn Special Service Area No. 19, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Glen Ellyn Fire Special Service Area No. 19, at a rate not to exceed \$0.25 per \$100 of equalized assessed valuation of said property, but sufficient to produce a tax of \$84,627 for the 2011 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Glen Ellyn Special Service Area No. 19.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Glen Ellyn Special Service Area No. 19 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now

or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5823.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2011.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2011).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Pfefferman, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2011 Tax Levy Ordinance for the Glen Ellyn Special Service Area No. 19 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President

(SEAL)