

Agenda
Glen Ellyn Village Board of Trustees
Monday, May 23, 2011
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by the Village Vocal Chords.
4. Village Recognition:
 - A. A resident of Woodridge sent a thank-you letter to Community Service Officer Rose Volpe for providing assistance when she locked her keys in her car.
 - B. Police Officer Stephen Miko received a letter of thanks from a college student who participated in a ride-along to observe and to experience police work.
 - C. The 5th grade class at St. Petronille's sent 30 cards to Police Officer Tom Staples thanking him for conducting the DARE program for them.
5. Audience Participation
 - A. Proclamation recognizing the accomplishments of the Village Vocal Chords, a local singing organization that is celebrating their 50th anniversary. The group is composed of women who are dedicated to the art of traditional barbershop harmony.
 - B. Historic Preservation Commission Chairman Lee Marks will present the 2010 Historic Preservation Awards.
 - C. Police Chief Phil Norton and the Madden family will present the Madden Scholarship winners. This scholarship was established in memory of Robert "Bob" Madden, a Glen Ellyn Police Sergeant who enjoyed a 28-year career with the Police Department before succumbing to ALS on May 22, 2007.
 - D. Village Clerk Suzanne Connors will administer the Oath of Office to Police Officers Emmanuel Berger and David Gill. New recruits spend 12 weeks at the Police Training Institute at the University of Illinois in Champaign/Urbana. Upon graduation, officers work alongside experienced Field Training Officers for 14 weeks, and then the following year on their own under the supervision of Patrol Sergeants. Officers Berger and Gill have now successfully completed their probationary period.
 - E. Glen Ellyn Volunteer Fire Company presentation.

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Trustee Henninger)*

A. Village Board Meeting Minutes:

1. May 9, 2011 Regular Workshop
2. May 9, 2011 Regular Meeting

B. Total Expenditures (Payroll and Vouchers) \$1,682,902.31.

The vouchers have been reviewed by Trustee Henninger prior to this meeting.

C. Motion to approve acquisition of a parcel of land from the property owner at 339 Roosevelt Road in the amount of \$97,500 for additional right-of-way required for the Lambert Road Right-Turn Lane Project, with funds to be taken from the FY12 Capital Projects Fund. *(Professional Engineer Minix)*

D. Ordinance No. 5939, an Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2011 to Provide Funds for Various Additional Expenditures. *(Interim Finance Director Noller)*

E. Ordinance No. 5940, an Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2012 to Provide Funds for Prior Year Encumbrances and Capital Improvements. *(Interim Finance Director Noller)*

7. Consideration of approval of an employment agreement with a new Village Manager. *(Trustee Friedberg)*

8. Reminders:

- A Special Village Board Meeting is scheduled for Monday, June 6th at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

9. Other Business?

10. Motion to adjourn to Executive Session in Room 301 for the purpose of discussing pending litigation. *(Trustee Hartweg)*

11. Press Conference



A-5A

VILLAGE OF GLEN ELLYN

Proclamation

WHEREAS, in 1960 the Village Vocal Chords (VVC) were organized in Glen Ellyn and are currently celebrating 50 years as a chartered member of Harmony, Incorporated, an international organization of singing women dedicated to the performance, promotion and preservation of a four-part a cappella harmony in the traditional barbershop harmony style; and

WHEREAS, the VVC is composed of talented ladies of all occupations and age ranges from throughout the metropolitan Chicago area; and

WHEREAS, the VVC is a 17-time "International Championship Chorus" of Harmony, Inc., and their top priority has always been to achieve excellence in performance;

NOW, THEREFORE, I, MARK PFEFFERMAN, President of the Village of Glen Ellyn, Illinois, do hereby convey the sincere congratulations of the Village Board and the residents of Glen Ellyn to the Village Vocal Chords for 50 years of advancing the musical art form of barbershop harmony through education and performances, and encourage every woman with a love of singing to join their celebration in song.

Mark Pfefferman
Village President

attest:

Suzanne R. Connors
Village Clerk

April 18, 2011

Date

A-6A,

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
May 9, 2011**

Time of Meeting: 7:02p.m.

Present: President Pfefferman; Trustees Cooper, Henninger, Hartweg, Ladesic, and Thorsell; Village Attorney Diamond; Village Clerk Connors; Trustee Comerford was excused.
Staff present: Interim Village Manager Burghard, Schrader, Hulseberg, Noller, Perrigo, Norton, M. Pekarek.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:02p.m. with a roll call. Trustees Hartweg, Cooper, Henninger, Thorsell, and Ladesic responded "Here." Trustee Comerford was excused.

2. College of DuPage Intergovernmental Agreement

President Pfefferman gave an abbreviated history of the Village of Glen Ellyn's relationship with the College of DuPage which beginning in 1973 through today. He stressed the Village's desire to continue an amiable association with the college, but wanted everyone concerned to know that the health, welfare, and safety of those using the college's facilities is of interest of the Village.

Attorney Ellen Emery of Ancel, Glink, et.al., one of the negotiators of the intergovernmental agreement explained the process that led to the agreement the Village Board is considering. She mentioned that most judges in DuPage County had to reclude themselves because of ties to Glen Ellyn and/or the College of DuPage. Attorney Emery also gave the highlights and main points of the agreement. This included the approval that that college would not disconnect from the Village for the 2 year term of the agreement.

Attorney Stewart Diamond of Ancel, Glink, Diamond, Bush, et.al. continued that the Village of Glen Ellyn could request that the college execute an agreement that would include health and safety issues. The Village could withhold approval until the college agreed to those additional issues.

President Pfefferman acknowledged the number of individuals in the audience who wished to speak so he asked that everyone remember the goals of the Village as stated at the beginning of each Village Board meeting which were the few ground rules for those

who wished to speak including the 3 minute time limit per speaker which would be enforced so that everyone would have a chance to voice their opinions.

The following individuals expressed the following opinions about the intergovernmental agreement:

Daniel Michalek, 252 McCreedy, disliked the new college signs

Peter Tomaras, 543 Prince Edward, was not in favor of the agreement as presented

Carol Fontana, 550 Prince Edward, disliked the new college signs, thought there should have been more notice of this meeting to nearby residents, was not in favor of the agreement if it cannot be changed

Rinda Allison, 537 Hillside, made suggestions for improving the agreement, was against the agreement as it stands

Ralph Ingraffia, 505 Prince Edward, dislikes the college's signs and allowing them to build any building they want

Leo Culligan, 511 Prince Edward, dislikes college's signs, proposed lighting and culinary arts building

Jay Strayer, 593 Midway Park, against agreement and not discouraged by threat to de-annex; past court rulings have been for the Village and against the college

Joe Wark, 66 Riford, against the agreement as it is presented

Lee Crumbaugh, 725 Kenilworth, against the agreement

Marcia Bode, 566 Hillside, asked about how de-annexation works and how the procedure is completed. Attorney Diamond answered her question.

President Pfefferman reminded the audience that it was time for the Regular Village Board meeting and the intergovernmental agreement was on that agenda if anyone had further comments.

3. Other Items?

None.

4. Adjournment

At 8:02p.m., Trustee Ladesic moved, seconded by Trustee Henninger to adjourn to the Regular Village Board Meeting in the Galligan Board Room. All present voted "aye." Meeting adjourned.

Submitted by:

Suzanne R. Connors,
Village Clerk

A-6A₂

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
May 9, 2011**

Call to Order

Village President Pfefferman called the meeting to order at 8:03 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Cooper, Hartweg, Henninger, Ladesic and Thorsell answered, "Present". Trustee Comerford was excused.

Pledge of Allegiance

The Pledge of Allegiance was led by Paul Isaac of the Glen Ellyn Green Group. Mr. Isaac presented information about the 14 member group and the impact on the environment as well as today's energy challenge. They will have a booth at the Taste of Glen Ellyn.

Village Recognition

- a. Maryknoll residents extended their thanks to Deputy Chief Bill Holmer and Police Officer Joe Flores for an excellent presentation on residential safety and for the time they spent answering questions.
- b. The Glen Ellyn Park District sent a note of thanks to Community Service Officer Jeffrey Priest for participating in their annual Touch-A-Truck event.
- c. A resident forwarded a thank-you letter to Police Officers Luke Elmore and Ryan Wilkens expressing her appreciation for their assistance with a family emergency.
- d. The Village accepts the resignation of Scott Raffensparger from the Building Board of Appeals and thanks him for his service to the Village.
- e. The Village Board and Management Team congratulates the following employees who recently celebrated an anniversary as a Village employee:

Joseph Baki	Police Department	Twenty-Five Years
Kathryn Horn	Public Works	Fifteen Years
Patricia Underhill	Administration	Ten Years

Audience Participation

- a. Finance Director Larry Noller explained that the water and sewer rates printed on the last utility bill mailed to residents was incorrect, but that the bill itself was correct.
- b. Public Works Director Jeff Perrigo announced that a \$570,000 grant application for the Illinois IKE disaster recovery public infrastructure program has been approved.
- c. Mike Carter, 1S479 Sunnybrook Road, spoke regarding the Sunnybrook subdivision and asked that plans for the area be reviewed especially in the area of sidewalks and roads.
- d. Charles Elborn, from the same area, spoke regarding water problems stemming from the nearby river when it rains.

Attorney Diamond explained to Mr. Carter and Mr. Elborn that the properties they are referring to are under the jurisdiction of DuPage County and suggested that both gentlemen contact their County representatives.

- e. Jim Ozog, 485 Montclair, spoke against School District 87's proposal to install lights at Memorial Field. He distributed the district's meeting minutes of Monday, April 25, 2011.

Consent Agenda

Interim Village Manager Burghard presented the Consent Agenda: Village President Pfefferman called for questions and /or discussion of the items on the Consent Agenda.

Trustee Hartweg moved and Trustee Henninger seconded the motion that the following items included on the consent Agenda be approved:

- a. **Village Board Meeting Minutes:**
 1. April 18, 2011 Regular Workshop
 2. April 25, 2011 Regular Workshop
 3. April 25, 2011 Regular Meeting
 4. April 26, 2011 Special Meeting
 5. May 3, 2011 Special Meeting
- b. **Total Expenditures (Payroll and Vouchers) - \$1,253,592.52.**
The vouchers were reviewed by Trustee Hartweg prior to this meeting.

- c. **Ordinance No. 5936-VC**, an Ordinance to Amend Section 9-5-3 (Schedule C; Stop Intersections) of the Village Code of the Village of Glen Ellyn, Illinois Regarding **Traffic Control at Orchard Lane and Lorraine Road**.
- d. **Resolution No. 11-09**, a Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order Number One (Final) with Phase I Excavation for an Increase Not to Exceed \$3,600 is Required for the **Demolition of the Buildings Located at 825 N. Main Street and 553 Geneva Road** for a Revised and Final Contract Cost of \$33,350.
- e. Motion to approve the recommendation of Village President Pfefferman that the following **appointments be made to the subsequent Boards and Commissions:**

Architectural Review Commission

Jill E. Mulvihill – appoint for a term ending December 31, 2012

Building Board of Appeals

Pete Campbell – appoint for a term ending December 31, 2012

Upon roll call on the Consent Agenda, Trustees Hartweg, Henninger, Cooper, Ladesic and Thorsell voted “Aye”. Motion carried.

Ordinance No. 5937 – 650-690 Roosevelt Road – Sign Variations Amendments

Planning and Development Director Staci Hulseberg presented information on the request of Pickwick Associates Limited Partnership, owner of the Pickwick Place Shopping Center located at 650-690 Roosevelt Road and represented by Ken Agojci of Chicago Prime Meats for approval of amendments to the sign variations previously granted by Ordinances 4352 and 5229 to allow the size of the easternmost freestanding shopping center identification sign on the property to be increased by 30 square feet.

Trustee Ladesic moved and Trustee Henninger seconded the motion that Ordinance No. 5937 be passed. An Ordinance Granting Approval of Amendments to Sign Variations Previously Granted by Ordinances 4352 and 5229 for the Pickwick Place Shopping Center Located at 650-690 Roosevelt Road.

Upon roll call, Trustees Ladesic, Henninger, Cooper, Hartweg and Thorsell voted “Aye”. Motion carried.

Ordinance No. 5938 – Execution of Two Intergovernmental Agreements and an Amendment between Village of Glen Ellyn and the College of DuPage

Trustee Thorsell moved and Trustee Henninger seconded the motion that Ordinance No. 5938 be passed, an Ordinance Authorizing the Execution of Two Intergovernmental Agreements and an Amendment between the Village of Glen Ellyn and the College.

Village Attorney Stewart Diamond presented information relating to the College of DuPage intergovernmental agreement.

Carol Fontana, Raintree Homeowners Association President, spoke against the proposed agreement and asked why it was not on the Village's web site.

John Mulherin, 569 Dorset, spoke against the intergovernmental agreement as proposed.

Kathy Cornell, 678 Forest, asked what benefits does the Village receive from the college. She was told that the college pays a 5% utility tax and sales tax from bookstore sales.

Village Board discussion followed in support and against the proposed agreement. The Village Board considered the best possible way of securing more public input before making a final decision. Those interested audience participants were encouraged to attend the next College of DuPage board meeting on May 23 and express their views to that board also. Those meetings are open to the public.

Trustee Henninger moved and Trustee Ladesic seconded the motion that Ordinance No. 5938, an Ordinance Authorizing the Execution of Two Intergovernmental Agreements and an Amendment between the Village of Glen Ellyn and the College of DuPage be tabled until obtain further input can be obtained during a public hearing.

Village Board and Library Board transition activities

By community tradition, Village Board and Library Board members generally serve one four-year term of office. Village Trustees James E. Comerford and Michelle Z. Thorsell are finishing a four-year term of office this evening. Village Trustee Peter F. Ladesic was re-elected to a second 4-year term of office. The residents being sworn into office this evening were officially elected and re-elected for four-year terms of office in the consolidated election of Tuesday, April 5, 2011. All officers will be sworn in by the Honorable Judge John Demling.

a. Administration of Oath of Office to **new Library Trustees:**

Bob McClow
John M. Mulherin
Sharon Weber
Maryl Falen Wesolowski

b. Village President Mark Pfefferman presented a **proclamation** to outgoing Village Trustee Michelle Thorsell. Since Trustee James Comerford could not attend, his proclamation will be delivered to him.

c. Outgoing Trustee Thorsell thanked the community for the opportunity to be part of the Village Board the past four years and expressed her pleasure to have served with former and present Village Board members.

- d. Administration of Oath of Office to **new Village Trustees:**
- Robert Friedberg
Peter F. Ladesic
Diane McGinley
- e. Seating of new Village Board members at the dais.
- f. Convening of new Village Board.
- g. Comments were made by each of the new Village Board Trustees.

Reminders

- President Pfefferman announced that a reception for outgoing and incoming Village and Library Trustees will be held immediately following the meeting in Room 306. Everyone is invited to attend.
- The next Regular Workshop meeting of the Glen Ellyn Village Board is scheduled for Monday, May 16, 2011 beginning at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, May 23, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

None

Adjournment

At 9:30 p.m., Trustee McGinley moved and Trustee Henninger seconded the motion to adjourn to Executive Session in Room 301 for the purpose of discussing pending litigation and the appointment, employment, compensation, discipline, performance or dismissal of specific employees, adjourning thereafter without returning to open session.

Upon roll call, Trustee McGinley, Henninger, Friedberg, Cooper, Hartweg and Ladesic voted "Aye". Motion carried. Meeting adjourned.

Respectfully submitted,

Suzanne R. Connors,
Village Clerk

A-6C



To: Terry Burghard, Interim Village Manager
From: Jeffrey D. Perrigo, Interim Public Works Director
Date: May 18, 2011
Re: Lambert Road Right-Turn Lane Project

Background

An important step in the project to construct a right-turn lane on Lambert Road at Roosevelt Road is the purchase of a portion of the BP Amoco property located on the southeast corner of the intersection at 339 Roosevelt. A strip of land on the southeast corner of Lambert Road and Roosevelt Road are needed to provide for the left turn lane widening and an adequate turning radius as well as to relocate the traffic signal equipment.

The land acquisition process follows a prescribed Illinois Department of Transportation (IDOT) protocol involving appraisal and negotiation steps carried out by IDOT-approved consultants. The land acquisition process has proceeded over the past year or so and now is culminating with a recommendation to purchase the needed right-of-way and construction easement at a cost of \$97,500. The appraisal process yielded a value to the desired parcel of \$86,000 and this amount was presented to the property ownership interests by our negotiator. A counteroffer of \$97,500 was recently received. Both the appraiser and negotiator feel the counteroffer is reasonable.

Issues

Part of the application process requires the Village to pass two resolutions; one indicating support for the application and the other committing funds for the project should it be awarded.

Action Requested

Current action requested of the Board is to approve the land acquisition required as part of the anticipated project for the installation of the Right-Turn Lane Project.

Recommendation

I support the efforts to acquire the land for the contemplated project.

Attachments

Interoffice Memorandum dated May 17, 2011 from Professional Engineer, Bob Minix.

Interoffice Memorandum

to: Jeff Perrigo, Interim Public Works Director
from: Bob Minix, Professional Engineer 
subject: Lambert Road Right-Turn Lane Project
Approval of Land Parcel Purchase at 339 Roosevelt Road
date: May 17, 2011

An important step in the project to construct a right-turn lane on Lambert Road at Roosevelt Road (Illinois State Route 38) is the purchase of a portion of the BP Amoco property located on the southeast corner of the intersection at 339 Roosevelt. The property is owned by a private trust. A strip of land about seven feet wide along Lambert between Taft and Roosevelt as well as about 1,200 square feet of right-of-way on the Roosevelt Road corner are needed to provide for the left turn lane widening and an adequate turning radius as well as to relocate the traffic signal equipment. As shown in the attached plat, the proposed land take from the west side of the 1.6 acre property for permanent roadway use totals about 2,800 sq. ft. In addition, a temporary easement for driveway construction is needed in the area around the Lambert Road entrance to the BP Amoco site for grading purposes.

Since project construction will be partially funded through the federal Surface Transportation Program (STP), the land acquisition process follows a prescribed Illinois Department of Transportation (IDOT) protocol involving appraisal and negotiation steps carried out by IDOT-approved consultants. In December 2009, an engineering services agreement with Civiltech Engineering, Inc. of Itasca in the amount of \$8,750 was approved administratively for the required land acquisition specialties. The Civiltech team included T Engineering Services for appraisal review and Santacruz & Associates for negotiating.

The land acquisition process has proceeded over the past year or so and now is culminating with a recommendation to purchase the needed right-of-way and construction easement at a cost of **\$97,500**. The appraisal process yielded a value to the desired parcel of \$86,000 and this amount was presented to the property ownership interests by our negotiator. A counteroffer of \$97,500 was recently received. Both the appraiser and negotiator feel the counteroffer is reasonable.

David White of Civiltech performed the original appraisal and commented on the counteroffer:

On the face of it, it looks like they increased our land value by a small increment per square foot and added in some costs for unknown items that may or may not come into play, ie. sprinkler system and landscaping. A good portion of the cost to cure dollars will be allocated to the tenant with the land value going to Mr. Mason. I think it is within reason.

Steve Santacruz handled negotiations and stated:

This appears to be a slight overall 13% adjustment. While it is not articulated, based on my conversations, it appears to be an adjustment related to issues with their tenant. They are also looking at cure items. Bottom line – we are looking at a \$11,500 adjustment to avoid quick take. With condemnation, you face legal fees and expert fees and \$\$ you could be ordered to pay. This is a basis for settlement as well and should not be discounted.

On the basis of the acquisition team's favorable opinion, I recommend approval of the counteroffer and payment to the landowner trust of \$97,500.

Village Board action is now requested to officially approve the property taking required for the Lambert Road Right-Turn Lane Project and to allot funds from the FY12 Capital Projects Fund (Account No. 40000 – 580160) in the amount of \$97,500 for purchase of the needed land.

I will verify with Santacruz and Associates the exact title of the payee for the payment check.

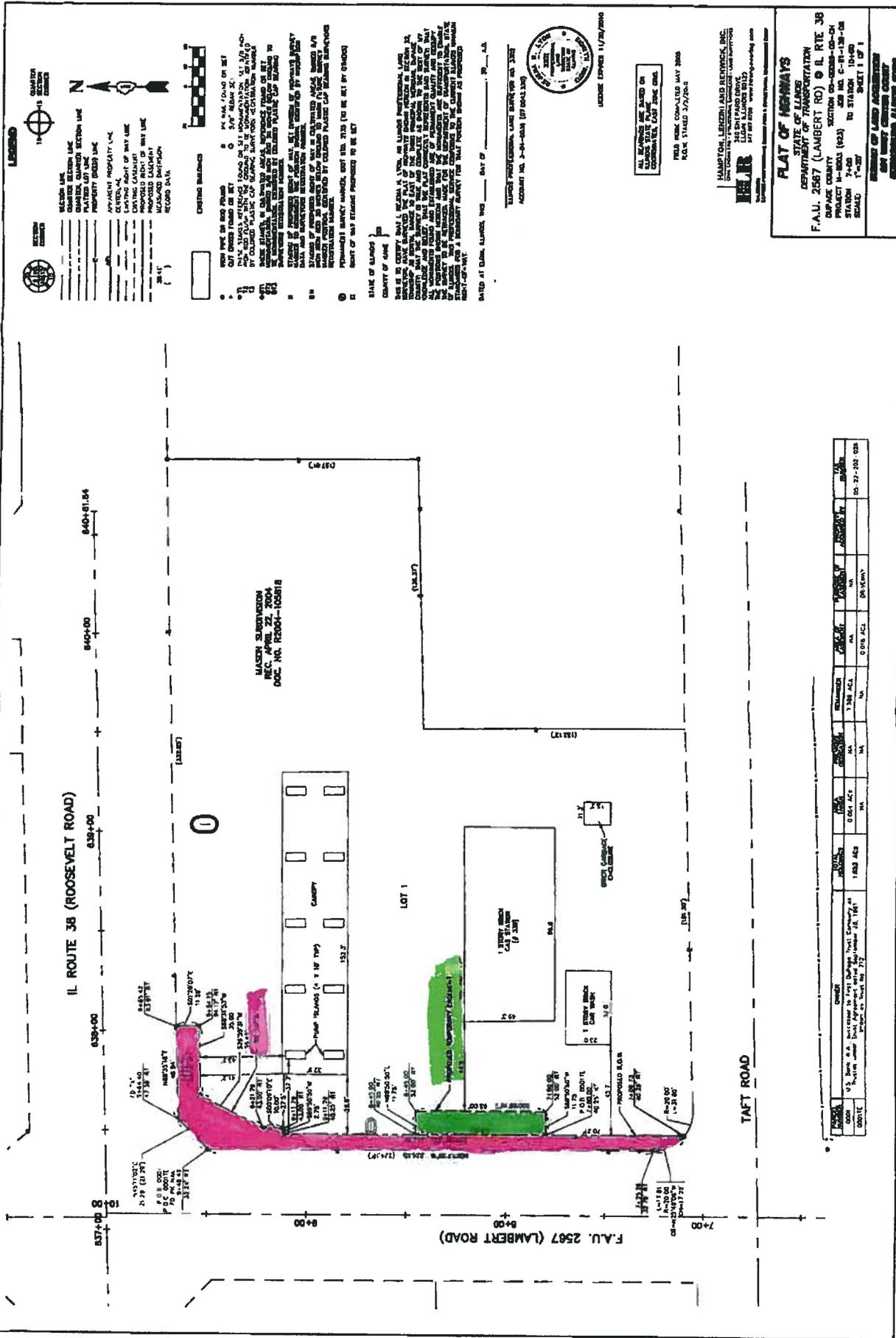
With the completion of the land take process imminent, the next major hurdle in the project will be the undergrounding of the overhead utility wires on the east side of Lambert. ComEd is expected to begin this work in about eight weeks or so and will take probably a couple of months to complete. The undergrounding work also involves both cable television companies, with just limited work required by AT&T. With multiple utilities involved, it is anticipated that the undergrounding effort will not be completed until well into the fall of 2011.

Based on recent discussions with the project engineer, our strategy for bidding the project will be to allot the balance of the 2011 construction season for the utility relocations, move towards a November 2011 bid letting through IDOT, and schedule construction of the project to begin in about mid-May of 2012. A start at this time of the year would allow the bulk of the work to be accomplished between the end of the winter and start of the fall semesters for College of DuPage in order to lessen impacts on the motoring public that utilizes Lambert Road as a major feeder into the COD campus.

cc: Terry Burghard, Interim Village Manager
Kristen Schrader, Assistant to the Village Manager – Administration
David White, Civiltech Engineering
Steve Santacruz, Santacruz & Associates
Al Stott, Hampton Lenzini & Renwick

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PART OF SECTION 22, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, DUPAGE COUNTY, ILLINOIS.



- SECTION SYMBOLS**
- SECTION LINE
 - QUARTER SECTION LINE
 - HALF SECTION LINE
 - PLATTED LOT LINE
 - PROPERTY BOUNDARY LINE
 - APPROXIMATE PROPERTY LINE
 - CURB LINE
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- EXISTING BUILDINGS**
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MASTERS SUBDIVISION
REC. APRIL 22, 2004
DEC. NO. 162004-105818

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION
F.A.U. 2567 (LAMBERT RD) @ IL RTE 38
DUPAGE COUNTY SECTION 05-0000-00-01
STATION 7+40 TO 31+00
SHEET 1 OF 1

ITEM	DESCRIPTION	AMOUNT	TOTAL
1	CONCRETE	1,500.00	1,500.00
2	ASPHALT	2,000.00	3,500.00
3	PAVEMENT	1,000.00	4,500.00
4	UTILITIES	500.00	5,000.00
5	LANDSCAPING	1,000.00	6,000.00
6	CONCRETE	1,500.00	7,500.00
7	ASPHALT	2,000.00	9,500.00
8	PAVEMENT	1,000.00	10,500.00
9	UTILITIES	500.00	11,000.00
10	LANDSCAPING	1,000.00	12,000.00
11	CONCRETE	1,500.00	13,500.00
12	ASPHALT	2,000.00	15,500.00
13	PAVEMENT	1,000.00	16,500.00
14	UTILITIES	500.00	17,000.00
15	LANDSCAPING	1,000.00	18,000.00
16	CONCRETE	1,500.00	19,500.00
17	ASPHALT	2,000.00	21,500.00
18	PAVEMENT	1,000.00	22,500.00
19	UTILITIES	500.00	23,000.00
20	LANDSCAPING	1,000.00	24,000.00
21	CONCRETE	1,500.00	25,500.00
22	ASPHALT	2,000.00	27,500.00
23	PAVEMENT	1,000.00	28,500.00
24	UTILITIES	500.00	29,000.00
25	LANDSCAPING	1,000.00	30,000.00
26	CONCRETE	1,500.00	31,500.00
27	ASPHALT	2,000.00	33,500.00
28	PAVEMENT	1,000.00	34,500.00
29	UTILITIES	500.00	35,000.00
30	LANDSCAPING	1,000.00	36,000.00
31	CONCRETE	1,500.00	37,500.00
32	ASPHALT	2,000.00	39,500.00
33	PAVEMENT	1,000.00	40,500.00
34	UTILITIES	500.00	41,000.00
35	LANDSCAPING	1,000.00	42,000.00
36	CONCRETE	1,500.00	43,500.00
37	ASPHALT	2,000.00	45,500.00
38	PAVEMENT	1,000.00	46,500.00
39	UTILITIES	500.00	47,000.00
40	LANDSCAPING	1,000.00	48,000.00
41	CONCRETE	1,500.00	49,500.00
42	ASPHALT	2,000.00	51,500.00
43	PAVEMENT	1,000.00	52,500.00
44	UTILITIES	500.00	53,000.00
45	LANDSCAPING	1,000.00	54,000.00
46	CONCRETE	1,500.00	55,500.00
47	ASPHALT	2,000.00	57,500.00
48	PAVEMENT	1,000.00	58,500.00
49	UTILITIES	500.00	59,000.00
50	LANDSCAPING	1,000.00	60,000.00
51	CONCRETE	1,500.00	61,500.00
52	ASPHALT	2,000.00	63,500.00
53	PAVEMENT	1,000.00	64,500.00
54	UTILITIES	500.00	65,000.00
55	LANDSCAPING	1,000.00	66,000.00
56	CONCRETE	1,500.00	67,500.00
57	ASPHALT	2,000.00	69,500.00
58	PAVEMENT	1,000.00	70,500.00
59	UTILITIES	500.00	71,000.00
60	LANDSCAPING	1,000.00	72,000.00
61	CONCRETE	1,500.00	73,500.00
62	ASPHALT	2,000.00	75,500.00
63	PAVEMENT	1,000.00	76,500.00
64	UTILITIES	500.00	77,000.00
65	LANDSCAPING	1,000.00	78,000.00
66	CONCRETE	1,500.00	79,500.00
67	ASPHALT	2,000.00	81,500.00
68	PAVEMENT	1,000.00	82,500.00
69	UTILITIES	500.00	83,000.00
70	LANDSCAPING	1,000.00	84,000.00
71	CONCRETE	1,500.00	85,500.00
72	ASPHALT	2,000.00	87,500.00
73	PAVEMENT	1,000.00	88,500.00
74	UTILITIES	500.00	89,000.00
75	LANDSCAPING	1,000.00	90,000.00
76	CONCRETE	1,500.00	91,500.00
77	ASPHALT	2,000.00	93,500.00
78	PAVEMENT	1,000.00	94,500.00
79	UTILITIES	500.00	95,000.00
80	LANDSCAPING	1,000.00	96,000.00
81	CONCRETE	1,500.00	97,500.00
82	ASPHALT	2,000.00	99,500.00
83	PAVEMENT	1,000.00	100,500.00
84	UTILITIES	500.00	101,000.00
85	LANDSCAPING	1,000.00	102,000.00
86	CONCRETE	1,500.00	103,500.00
87	ASPHALT	2,000.00	105,500.00
88	PAVEMENT	1,000.00	106,500.00
89	UTILITIES	500.00	107,000.00
90	LANDSCAPING	1,000.00	108,000.00
91	CONCRETE	1,500.00	109,500.00
92	ASPHALT	2,000.00	111,500.00
93	PAVEMENT	1,000.00	112,500.00
94	UTILITIES	500.00	113,000.00
95	LANDSCAPING	1,000.00	114,000.00
96	CONCRETE	1,500.00	115,500.00
97	ASPHALT	2,000.00	117,500.00
98	PAVEMENT	1,000.00	118,500.00
99	UTILITIES	500.00	119,000.00
100	LANDSCAPING	1,000.00	120,000.00

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DUPAGE COUNTY SECTION 05-0000-00-01
STATION 7+40 TO 31+00
SHEET 1 OF 1

A-6D

DATE: May 11, 2011
TO: Terry Burghard, Interim Village Manager
FROM: Larry Noller, Interim Finance Director LN
SUBJECT: Fiscal Year 2010/11 Budget Amendment

Background

Our stated budgetary objective is to end each year with total actual expenditures below budgeted expenditures at the individual fund level. This concept, sometimes referred to as “legal level of budgetary authority” is briefly described in the attached page from required disclosures in our financial statements.

Essentially, we are committing to ensuring that the total budget authorized by the Village Board in each fund is sufficient to cover all expenditures in that fund for the year. When we have a reason to exceed the approved/revised budget, we increase the appropriated budget through a budget amendment ordinance. Not doing so, would result in additional financial statement disclosures which would essentially report the degree to which expenditures exceeded our stated policy level. Our practice has been to do a single budget amendment following the end of the fiscal year.

Please note that this proposed action is “housekeeping” in nature and does not increase any actual expenses or authorize any additional purchases, it simply increases the total budget dollars authorized in the last fiscal year which ended on April 30, 2011.

Action Requested

Attached for Village Board approval is a proposed budget amendment ordinance for the May 23 meeting which will increase the budget of the Corporate Reserve Fund for the purchase of the 825 N. Main property.

Attachments

- FY10/11 Budget Amendment Ordinance

Village of Glen Ellyn

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
For The Fiscal Year Ending April 30, 2011
to Provide Funds for Various Additional Expenditures**

**Adopted by the
President and Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 2011**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village
of Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 2011

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
For The Fiscal Year Ending April 30, 2011
to Provide Funds for Various Additional Expenditures**

Whereas, the Board of Trustees of the Village of Glen Ellyn, Illinois, on April 26, 2010, passed the annual budget of the Village of Glen Ellyn for Fiscal Year 2010/11 containing projected amounts estimated for payment of current obligations; and

Whereas, certain expenditures arose which were not previously foreseen or included in the adopted FY 2010/11 budget and came to the attention of the Village Board for their review and consideration; and

Whereas, the Village Board has determined that these expenditures were necessary for the effective operation and benefit of the Village and that the amendment of the FY 2010/11 annual budget to record these additional expenditures is desirable for the effective financial management of the Village;

Now, Therefore, Be It Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the fiscal year ending April 30, 2011, is hereby amended as follows:

<u>Account</u>	<u>Account Name</u>	<u>Revised Budget</u>	<u>Increase</u>	<u>Final Budget</u>
Corporate Reserve Fund				
20000-580150	Real Estate Purchases <i>Purchase of 825 North Main</i>	\$ -	\$ 600,000	\$ 600,000

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 2011.)

A-6E

DATE: May 11, 2011
TO: Terry Burghard, Interim Village Manager
FROM: Larry Noller, Interim Finance Director LN
SUBJECT: Fiscal Year 2011/12 Budget Amendment for Encumbrances

Background

When we refer to an “encumbrance”, we are speaking of a future expense commitment, usually one which has been acted upon by the Village Board. Most expenditures which exceed \$10,000 in amount are considered and approved by the Village Board through our twice-monthly meeting process. Many of these expenditures represent capital improvements of some sort such as construction projects, (streets, storm sewers, sanitary sewers, water system) public building replacements/renovations, or the purchase of replacement village vehicles or equipment.

Immediately following Village Board approval of these types of expenditures, we “encumber” or reserve budgeted funds to ensure adequate funding is put aside to pay the project expenses through to completion. The encumbrance process is also a helpful accounting tool to “reserve” a portion of the budget and remind ourselves that these expenses will be forthcoming at some future date. As payments are made on the project, the remaining encumbrance amount is reduced until the project is completed.

By their nature, many of these projects/expenses take considerable time to complete and will often cross the boundaries of our May to April fiscal year cycle. Because it is difficult to estimate the amount of money which will be spent on each of these encumbrances prior to the end of each fiscal year on April 30th, we have not attempted to include the amount of remaining encumbrances into the next fiscal year budget (which needs to be approved *before* April 30th). Rather, we amend the budget, in this case the recently adopted FY11/12 budget which began May 1st, by the amount of encumbrances remaining at the close of the prior fiscal year on April 30th.

Although a budget amendment adds expenses to the new year budget, remember that these were expenses which were budgeted and committed (generally by contract or purchase order), but not actually made in the prior fiscal year, hence these unspent funds are available in cash reserves to complete the project/expense in the current, new fiscal year.

Action Requested

A total of \$2,517,892.24 in encumbrances is proposed to be added to the FY11/12 budget via the attached budget amendment ordinance for Village Board approval on May 23. A detailed listing of the carry-forward encumbrances is included with the ordinance.

Attachments

- FY11/12 Budget Amendment Ordinance

ATTACHMENT A

SCHEDULE OF OPEN ENCUMBRANCES TO BE CARRIED FORWARD TO FY11/12 ANNUAL BUDGET

<u>Account</u>	<u>Vendor</u>	<u>PO #</u>	<u>Open Amount</u>	<u>Description</u>
GENERAL FUND				
121200-520615	VOORHEES ASSOCIATES LLC	20110036	4,386.48	VILLAGE MANAGER RECRUITMENT
122000-521055	SIKICH LLP	20110049	17,733.00	TEMP ACCOUNTING SERVICES
134000-520931	DU-COMM	20110047	66,746.34	RADIO EQUIPMENT
134000-520931	CHICAGO COMMUNICATIONS, LLC	20110048	18,253.66	RADIO EQUIPMENT
134000-521055	GLEN ELLYN POLICE DEPARTMENT	20110046	15,000.00	SPACE NEEDS ANALYSIS
134000-580100	CDS OFFICE SYSTEMS, INC	20110037	2,586.00	8- MOBILE DATA COMPUTERS
134000-580100	CHAYA FRIEDMAN	20110039	30,000.00	ADJUDICATION SOFTWARE
134000-580110	GLEN ELLYN POLICE DEPARTMENT	20110044	16,000.00	FLASHING YELLOW SIGNAL
135000-520970	EARTH CARE, INC.	20110013	530.00	FY11 LANDSCAPE MAINT CONTRACT
143100-521055	CARTEGRAPH SYSTEMS INC.	20110042	5,775.00	IMPLEMENTATION SVCS
143200-520970	EARTH CARE, INC.	20110013	9,121.06	FY11 LANDSCAPE MAINT CONTRACT
143200-521035	SUPERIOR ROAD STRIPING, INC.	20110016	2,772.68	FY11 PAVEMENT MARKINGS
143200-521035	MARKING SPECIALISTS CORPORATION	20110045	45,000.00	2011 PAVEMENT LINE STRIPING PR
143200-521045	LUMEC INC.	20110043	9,600.00	LED LIGHT REPLACEMENT
143200-521055	DAVID B COULTER	20100008	922.50	FORESTRY CONSULTING SERVICES
143200-521055	DAVID B COULTER	20110012	15,000.00	FY11 FORESTRY CONSULTANT CONTR
143200-521060	MARCOTT ENTERPRISES, INC.	20110035	10,415.00	FY 11 SNOW HAULING
143200-521090	STEVE PIPER & SONS, INC.	20110011	14,659.10	FY11 TREE PRUNING CONTRACT
143200-521090	WILLIAM A BEDROSSIAN	20110040	6,400.00	MANOR WOODS PATH SAFETY PROJ
143200-521095	STEVE PIPER & SONS, INC.	20110010	18,078.51	FY11 TREE REMOVAL CONTRACT
143200-521100	WEST CENTRAL MUNICIPAL CONFERENCE	20110034	17,776.50	FY11 PARKWAY REFORESTATION
143200-521103	STEVE PIPER & SONS, INC.	20110010	2,588.25	FY11 TREE REMOVAL CONTRACT
143200-521103	WEST CENTRAL MUNICIPAL CONFERENCE	20110034	16,578.00	FY11 PARKWAY REFORESTATION
			Total:	
			<u>345,922.08</u>	
CORPORATE RESERVE FUND				
20000-521055	PHASE 1 EXCAVATION, INC.	20110038	18,250.00	DEMOLITIONS-825 MAIN/553 GENEV
			Total:	
			<u>18,250.00</u>	
SPECIAL PROGRAMS FUND*				
22400-520970	EARTH CARE, INC.	20110013	651.00	FY11 LANDSCAPE MAINT CONTRACT
22400-520970	PHASE 1 EXCAVATION, INC.	20110038	11,500.00	DEMOLITIONS-825 MAIN/553 GENEV
22700-520406	GLEN ELLYN ECONOMIC DEV. CO., INC.	20100040	2,863.87	FACADE GRANT
22700-520406	GLEN ELLYN ECONOMIC DEV. CO., INC.	20100040	7,136.13	FACADE GRANT
22700-520406	GLEN ELLYN ECONOMIC DEV. CO., INC.	20110041	15,341.00	FACADE/RETAIL GRANTS
22700-521055	KENIG, LINDGREN, O'HARA & ABOONA, INC.	20110025	11,500.16	2010 CBD TRAFFIC STUDY-CONSULT
			Total:	
			<u>48,992.16</u>	
*Will be reclassified into General Fund				
CAPITAL PROJECTS FUND				
40000-580100	HAMPTON, LENZINI AND RENWICK, INC.	20060027	1,793.64	ENG SERVICES - LAMBERT/ROOSEVE
40000-580100	HAMPTON, LENZINI AND RENWICK, INC.	20060027	3,873.72	ENG SERVICES - LAMBERT/ROOSEVE
40000-580100	BURNS & MCDONNELL ENGINEERING CO.	20100026	1,487.34	LAKE ELLYN CHANNEL REHAB PROJ
40000-580100	BURNS & MCDONNELL ENGINEERING CO.	20100026	862.66	LAKE ELLYN CHANNEL REHAB PROJ

40000-580100	WALTER DEUCHLER ASSOCIATES INC	20100041	6,400.30	NICOLL BRIDGE REPAIR/DESIGN
40000-580100	PAVIA-MARTING & CO.	20110018	5,247.14	BRAESIDE LIGHTING IMPV PROJ
40000-580155	PAVIA-MARTING & CO.	20100039	8,662.26	CRESCENT BLVD. SIDEWALK EXT
40000-580155	MARTAM CONSTRUCTION, INC.	20110031	23,000.00	2010 SIDEWALK PROGRAM
40000-580160	KUDRNA & ASSOC., LTD.	20090030	1,001.51	SUNSET/TURNER IMPROVEMENTS
40000-580160	BROTHERS ASPHALT PAVING INC.	20100002	72,980.43	PRAIRIE IMPROVEMENTS PROJ
40000-580160	CIVILTECH ENGINEERING, INC.	20110003	14,361.56	SO PARK BLVD/SO LAMBERT LAPP
40000-580160	MARTAM CONSTRUCTION, INC.	20110004	712,845.27	BRYANT AVE/THAIN'S ADDITION IM
40000-580160	CIVILTECH ENGINEERING, INC.	20110005	20,719.99	BRYANT AVE/THAIN'S ADDITION IM
40000-580160	ILLINOIS STATE TREASURER	20110019	240,151.38	RIFORD RD CONSTRUCTION PHASE
40000-580160	CIVILTECH ENGINEERING, INC.	20110020	5,255.15	RIFORD RD CONSTRUCTION PHASE
40000-580160	REZEK,HENRY,MEISENHEIMER/GENDE INC	20110027	8,835.38	ESSEX CT,GRAND& LAKE IMPV PROJ

Total: 1,127,477.73

WATER AND SEWER FUND				
50100-520985	MARCOTT ENTERPRISES, INC.	20110015	3,995.31	FY11 MATERIAL HAULING/GRAVEL
50100-521055	WATER SERVICES CO.	20100047	9,000.00	LARGE METER TESTING
50100-521055	LAYNE-WESTERN COMPANY	20110026	25,999.00	WELL #5 REHABILITATION
50100-521055	WATER WELL SOLUTIONS DRILLING DIV LLC	20110032	63,700.00	WELL #6 REHABILITATION
50100-580100	WALTER DEUCHLER ASSOCIATES INC	20060032	15,709.01	HILL AVE WATER MAIN EXT PROJ
50100-580100	WALTER DEUCHLER ASSOCIATES INC	20060032	10,421.90	HILL AVE WATER MAIN EXT PROJ
50100-580100	BROTHERS ASPHALT PAVING INC.	20100002	2,548.96	PRAIRIE IMPROVEMENTS PROJ
50100-580100	BROTHERS ASPHALT PAVING INC.	20100002	4,980.73	PRAIRIE IMPROVEMENTS PROJ
50100-580100	MARTAM CONSTRUCTION, INC.	20110004	203,833.26	BRYANT AVE/THAIN'S ADDITION IM
50100-580100	CIVILTECH ENGINEERING, INC.	20110005	6,429.99	BRYANT AVE/THAIN'S ADDITION IM
50100-580100	ILLINOIS STATE TREASURER	20110019	102,822.21	RIFORD RD CONSTRUCTION PHASE
50100-580100	CIVILTECH ENGINEERING, INC.	20110020	1,000.00	RIFORD RD CONSTRUCTION PHASE
50100-580100	REZEK,HENRY,MEISENHEIMER/GENDE INC	20110027	1,000.00	ESSEX CT,GRAND& LAKE IMPV PROJ
50100-580110	GASVODA & ASSOCIATES, INC.	20100010	19,965.50	UPGRADE VILLAGE SCADA SYSTEM
50100-580110	DIXIE ELECTRIC, INC.	20100025	16,735.76	ANTENNA INSTALL SCADA PROJECT
50200-520985	MARCOTT ENTERPRISES, INC.	20110015	3,995.31	FY11 MATERIAL HAULING/GRAVEL
50200-580100	WALTER DEUCHLER ASSOCIATES INC	20060032	322.12	HILL AVE WATER MAIN EXT PROJ
50200-580100	WALTER DEUCHLER ASSOCIATES INC	20060032	38,289.86	HILL AVE WATER MAIN EXT PROJ
50200-580100	RJN GROUP, INC.	20090053	19,960.00	2009 SANITARY SEWER EVALUATION
50200-580100	BROTHERS ASPHALT PAVING INC.	20100002	47,629.74	PRAIRIE IMPROVEMENTS PROJ
50200-580100	MARTAM CONSTRUCTION, INC.	20110004	199,779.14	BRYANT AVE/THAIN'S ADDITION IM
50200-580100	CIVILTECH ENGINEERING, INC.	20110005	7,180.36	BRYANT AVE/THAIN'S ADDITION IM
50200-580100	ILLINOIS STATE TREASURER	20110019	161,480.85	RIFORD RD CONSTRUCTION PHASE
50200-580100	CIVILTECH ENGINEERING, INC.	20110020	1,000.00	RIFORD RD CONSTRUCTION PHASE
50200-580100	LIFCO CONSTRUCTION, INC.	20110024	5,886.26	ROSLYN & SCOTT SAN SEWER EXT
50200-580100	REZEK,HENRY,MEISENHEIMER/GENDE INC	20110027	1,000.00	ESSEX CT,GRAND& LAKE IMPV PROJ

Total: 974,665.27

PARKING FUND				
53000-520970	EARTH CARE, INC.	20110013	2,585.00	FY11 LANDSCAPE MAINT CONTRACT

Total: 2,585.00

Grand Total: 2,517,892.24

Village of Glen Ellyn

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
for the Fiscal Year Ending April 30, 2012
to Provide Funds for Prior Year Encumbrances and Capital Improvements**

**Adopted by the
President and Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 2011**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village
of Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 2011.

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
for the Fiscal Year Ending April 30, 2012
to Provide Funds for Prior Year Encumbrances and Capital Improvements**

Whereas, the Board of Trustees of the Village of Glen Ellyn on April 26, 2011 passed the annual budget for the Village of Glen Ellyn for Fiscal Year 2011/12 containing amounts estimated for payment of CURRENT obligations; and

Whereas, certain expenses have been identified which were obligated in the prior year and will be paid out in the current fiscal year; and

Whereas, cash reserves are available to be utilized to satisfy expenses obligated in the prior year;

Now, Therefore, be it Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the fiscal year ending April 30, 2012, is hereby amended to provide funds for expenses obligated in FY10/11 and carried forward into FY11/12, as identified in Attachment A.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Ayes:

Nays

Absent

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2011.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 2011.)