NOTE: MEETING IS BEING TAPED AND ALSO TELEVISED ON WIDEOPENWEST CHANNEL 6, AT&T CHANNEL 99, AND COMCAST CABLE SERVICES CHANNEL 10. ALL MATTERS ON THE AGENDA MAY BE DISCUSSED, AMENDED, AND ACTED UPON.

Agenda
Glen Ellyn Village Board of Trustees
Monday, October 24, 2011
8:00 p.m. – Galligan Board Room

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Village Recognition:

   A. A resident emailed the Village to thank them for the recent installation of street lights in their area.

   B. Glenbard South High School forwarded their thanks and appreciation to Police Sergeant Jim King and Police Officer Nick Catalano for their assistance on October 14. Their efforts promoted safety and community spirit throughout the Village.

   C. Our Police Department received a letter of thanks from Lombard's Chief of Police Byrne for assisting with the Susan G. Komen Race for the Cure event on September 25. Community Service Officer Nick Bellini's help was especially appreciated.

   D. The Village recognizes the persons chosen for the Character Counts awards as follows: Alex Demos, Kathy Gilligan, Craig Hoffman, Ed Kolar, Dave Ludwig, Dick Mylander, Curtis Rolfe, Debra Shakin, and Rev. George Smith. The Village salutes their efforts and congratulates them on their well-earned recognition.

   E. The Village Board and Management Team congratulates the following employees who recently celebrated an anniversary as a Village employee:

Mark Binkerd	Finance Department	10 years
Stephanie Chandler	Public Works Department	5 years
Gregorio Garcia	Public Works Department	5 years
Gayle Lendabarker	Glenbard Wastewater	5 years

5. Audience Participation

   A. Proclamation in observance of Community Planning Month.

   B. Open:

   Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is

discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk.

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Trustee Hartweg)*

A. Village Board Meeting Minutes:

1. October 10, 2011 Regular Workshop
2. October 10, 2011 Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - $1,492,977.56.

The vouchers have been reviewed by Trustee Hartweg prior to this meeting.

C. Motion to appoint Kevin Wachtel as the Village's Finance Director effective November 2, 2011.

D. Motion to waive Sections 10-4-17.2(B)25 for the C5B Central Business District and 10-4-17.1(B)32 for the C5A Central Business District (Promotional Activities) of the Glen Ellyn Zoning Code and Section 6-2-2.5 (Unnecessary Noises) of the Glen Ellyn Village Code in order to permit the Glen Ellyn Chamber of Commerce to host their annual Halloween Event in Downtown Glen Ellyn on Saturday, October 29, 2011 between 10:00 a.m. and 1:00 p.m. and between 3:00 p.m. and 7:00 p.m. *(Village Manager Franz)*

E. Motion to waive Section 10-4-17.1(B)32 (Promotional Activities) of the Glen Ellyn Zoning Code and Section 4-5-7 (Prohibited Signs) of the Glen Ellyn Village Code to permit the Alliance of Downtown Glen Ellyn to host holiday activities in the Central Business District from December 3, 2011 through December 17, 2011. *(Village Manager Franz)*

F. Motion to amend the temporary code waivers approved on July 25, 2011 for the Bridge Communities' Charity Event at Gearhead Auto Repair to change the date of the event from January 28, 2012 through January 29, 2012 to February 4, 2012 through February 5, 2012. *(Village Manager Franz)*

G. Ordinance No. 5965, an Ordinance Proposing a Redevelopment Plan and Project for, and the Designation of the Central Business District Tax Increment Allocation Redevelopment Area and the Adoption of Tax Increment Financing Therefor, Convening a Joint Review Board and Calling a Public Hearing in Connection Therewith. *(Village Manager Franz)*

H. Motion to receive the Village's Comprehensive Annual Financial Report for the fiscal year ended April 30, 2011. *(Interim Finance Director Noller)*

I. Motion to approve the Police Pension Board's Municipal Compliance Report for the fiscal year ended April 30, 2011. *(Interim Finance Director Noller)*

J. Motion to declare certain pieces of equipment and vehicles surplus and approve the disposal of these various obsolete Village vehicles and equipment. *(Interim Public Works Director Perrigo)*

K. Motion to accept the recommendation of Village President Pfefferman that Eleanor Saliamonas be appointed to the Historic Preservation Commission for a term ending December 31, 2012.

7. Ordinance No. 5966, an Ordinance Approving a Variation from the Lot Coverage Ratio Requirements of the Zoning Code to Allow a One-Story Screen Porch Addition to the Existing House for Property at 605 Euclid Avenue. *(Trustee Cooper)*

Planning and Development Director Staci Hulseberg will present information on a request by Ann and Robert Graham for a variation from the Glen Ellyn Zoning Code, Section 10-4-8(E)1, to allow the construction of a one-story screened porch addition to the principal structure that results in a lot coverage ratio of 21.72% in lieu of the maximum permitted lot coverage ratio of 20%. The subject property is an interior lot located on the east side of Euclid Avenue in the R2 Residential District.

8. Motion to approve an Interior Improvement Grant request in the amount of $15,000 to Subway to be located at 572 Crescent Boulevard. *(Trustee Cooper)*

Planning and Development Director Staci Hulseberg will present information on the request of Subway for approval of grant assistance through the Interior Improvement Grant Program. Subway is a new submarine sandwich and fast food restaurant tentatively planning to open October 29, 2011 in the Central Business District at 572 Crescent Boulevard.

9. Ordinance No. 5967-VC, an Ordinance Amending Chapter 1 (Building Code) of Title 4 (Building Regulations) of the Village Code of the Village of Glen Ellyn, Illinois to Adopt the 2009 International Mechanical Code with Local Amendments. *(Trustee Henninger)*

Planning and Development Director Staci Hulseberg will present information on the proposed adoption of the 2009 International Mechanical Code with local amendments. This Code prescribes the requirements for the installation of mechanical components and systems in new and existing buildings and structures except one- and two-family dwellings and townhouses. It has been revised by the International Code Council for the purpose of introducing new technology, products and equipment and to address new hazards.

10. Resolution No. 11-16, a Resolution to Record the Determination of the Corporate Authorities of the Village of Glen Ellyn of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2011, and Ending April 30, 2012. *(Trustee Hartweg)*

    Interim Finance Director Larry Noller will present information concerning the 2011 proposed property tax levy for the Village of Glen Ellyn and Glen Ellyn Public Library which will be collected with tax bills issued in 2011. The proposed resolution provides an estimate of the levy amounts needed for the upcoming fiscal year. This estimate may be modified prior to final adoption of the property tax levy which is scheduled for November 28, 2011.

11. Reminders:

    - The next Regular Village Board Meeting is scheduled for Monday, November 14, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

12. Other Business?

13. Motion to adjourn to Executive Session for the purposes of discussing the sale or lease of property, adjourning thereafter without returning to open session. *(Trustee Henninger)*

14. Press Conference

A-5A

VILLAGE OF GLEN ELLYN

Proclamation

WHEREAS, change is constant and affects all villages, cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories; and

WHEREAS, The American Planning Association and its professional institute, The American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of the Village of Glen Ellyn; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of the Village of Glen Ellyn;

NOW, THEREFORE, I, MARK PFEFFERMAN, President of the Village of Glen Ellyn, Illinois, do hereby proclaim that the month of October 2011 is hereby designated as Community Planning Month in the Village of Glen Ellyn in conjunction with the celebration of National Community Planning Month, and extend our heartfelt thanks for the continued commitment to public service by these dedicated professionals.

_____

Village President

attest:

_____

Village Clerk

_____

Date

Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
October 10, 2011

A-6A,

Time of Meeting: 7:00 p.m.

Present: President Pfefferman; Trustees Cooper, Friedberg, McGinley, Hartweg, Henninger and Ladesic; Village Clerk Connors, Village Attorney Diamond.
Staff present: Village Manager Franz, Interim Finance Director Noller, Interim Public Works Director Perrigo, Deputy Police Chief Holmer. Recreation Director Matt Pekarek arrived at 7:35.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:00 p.m. with a roll call. Trustees Hartweg, Henninger, Friedberg, Ladesic, Cooper, and McGinley responded "Present."

2. Suburban Purchasing Cooperative Presentation

Village Manager Mark Franz introduced Ellen Dayan, the Northwest Municipal Conference Program Manager for Purchasing. She spoke about the Suburban Purchasing Cooperative (SPC), a joint purchasing program made up of 135 Chicago region municipalities and townships. The goal of the SPC is to obtain the best quality at the lowest price. Ms. Dayan gave examples of the bidding process; how the SPC joined with a larger group outside the area to receive the best price for office supplies; and other programs such as road stripping and de-icing and the purchase of public works and police vehicles. Ms. Dayan explained that members have to agree to be in the program before they can have access to the pricing. It is a cafeteria-style program. This is good for some municipalities that have their own purchasing departments.

One of the sponsors of the SPC is the DuPage Mayors and Managers Conference. Mark Baloga from the DMMC was present to answer questions. He also informed the Village Board that the DMMC investigated the SPC for some situations, and the SPC will be discussed at the next DMMC business meeting.

3. Purchasing Policy Presentation

Interim Finance Director Larry Noller presented information concerning proposed changes in the Village's purchasing policy. The current changes were adopted in 1993. A draft was presented which included a change allowing the Village Manager to authorize expenditures up to $20,000, an increase from the current $10,000 limit, without

Village Board approval. Department Managers would be allowed to authorize expenditures up to $5,000, a change from the current $1,000 limit. Depending on who will do the purchasing, new controls will be added to the various controls now in place. Review of the vouchers by Village Trustees will continue as is the current practice. Joint uniform purchase is being investigated.

The Village Board discussed the possibility of seeking bids for expenditures under $20,000 and being sure employees are using funds appropriately. Adding a management control section could be investigated. Section 2 includes personnel conduct and personal gain as does the personnel manual and Ethics Ordinance. A variety of people review documents so the public can know that many eyes are checking for errors.

The Village Board thanked Mr. Noller for the fine job he did researching and putting the policy together.

4. Other Items?

None

5. Adjournment

At 7:57 p.m., Trustee Henninger moved, seconded by Trustee McGinley to adjourn to the Regular Village Board Meeting in the Galligan Board Room. All voted "aye." Motion passed; Village Board Workshop adjourned.

Submitted by:

Suzanne R. Connors,
Village Clerk

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, October 10, 2011

A-6A2

Call to Order

Village President Pfefferman called the meeting to order at 8:02 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Cooper, Friedberg, Hartweg, Henninger, Ladesic and McGinley answered, "Present."

Pledge of Allegiance

The Pledge of Allegiance was led by President Pfefferman.

Announcements

President Pfefferman made the following announcements:

- St. Mark's Church on Main & Hillside will hold a pumpkin festival on Saturday, October 15, with day-time activities for children and night-time events for adults.
- A 5K run, "This Run's for Jack," will be held Sunday, October 16, from 8a.m.-11a.m. at Ackerman Park.
- A Glen Ellyn resident, Jennifer Koh, will perform for first ladies from the U.S. and Korea prior to the Obama's 5th State dinner.

Village Recognition:

A. A note of thanks was sent to the Village from the Teen Parent Connection in Glen Ellyn in appreciation of our support through the Community Grant Program.

B. A letter was received from the American Association of University Women forwarding their thanks to the Civic Center staff for their support with room scheduling and arrangements. Administrative Clerk Debbie Clewlow and Custodian Gary Kostal were mentioned in particular as being very helpful.

C. Our Police Department and Public Works Department received a letter of thanks from Bridge Communities for their support of the recent Backyard BBQ. The organization wanted to especially thank Deputy Police Chief Bill Holmer, Deputy Police Chief Bob Acton, and Sergeant Norm Webber.

D. The Village of Carol Stream sent a letter of thanks to Police Officer Paul Baird in appreciation for his assistance with a recent investigation.

Audience Participation

A. A proclamation was presented by President Pfefferman to Scott Raffensparger in appreciation for his dedicated service to the Glen Ellyn Volunteer Fire Company. Mr. Raffensparger is the immediate past Fire Chief of the Fire Company.

B. Trustee Hartweg moved and Trustee Ladesic seconded the motion to approve Peter Campbell as Fire Chief of the Glen Ellyn Volunteer Fire Company.

Upon roll call, Trustees Hartweg, Ladesic, Henninger, Cooper, Friedberg, and McGinley and President Pfefferman voted "Aye." Motion carried.

The Oath of Office was administered to newly-approved Fire Chief Peter Campbell by Village Clerk Connors.

C. Members of the public are welcome to speak about any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. No one came forward to speak regarding non-agenda items.

Consent Agenda

Village Manager Franz presented the Consent Agenda: Village President Pfefferman called for questions and/or discussion of the items on the Consent Agenda.

A. Village Board **Meeting Minutes**:

1. September 26, 2011 Board Workshop
2. September 26, 2011 Regular Meeting

B. Total Expenditures (**Payroll and Vouchers**) - $1,940,083.71.

The vouchers have been reviewed by Trustee Friedberg prior to this meeting.

C. Waive Sections 10-4-17.1(B) and 10-5-14 of the Glen Ellyn Zoning Code regarding live entertainment promotional activities in the Central Business District and to approve the request from the **Alliance of Downtown Glen Ellyn** for the event **"Ladies Night Out,"** to occur on Tuesday, November 29, 2011 from 6:00 p.m. to 10:00 p.m. at participating retailers in the Central Business District.

D. **Resolution No. 11-14,** a Resolution **Renaming** the **Five Corners Intersection** as Historic Stacy's Corners.

E. Award a contract to **TerraScape Designs, LLC** of Glencoe, IL for the **2011/2012 Seasonal Decorations** in the amount of $29,700 (including a 10% contingency) to be expensed to the FY11-12 Economic Development budget.

Discussion ensued concerning the recommended price from TerraScape Design, LLC, who was not the low bidder, but whose manager had provided decoration leadership in the past for another company who had provided decorations and for which the Village received many compliments. Following the discussion, the Village Board agreed to approve the award to TerraScape Design in an amount not to exceed $27,700.

F. Award a contract to **North American Salt Company** of Overland Park, Kansas for the purchase of **bulk rock salt for snow and ice control** at a unit cost of $76.48 per ton to be expensed to the FY11-12 Motor Fuel Tax Fund.

G. **Ordinance No. 5964-VC**, an Ordinance **Amending** Various Sections of the **Village Code** of the Village of Glen Ellyn, Illinois **regarding Village Contracts and Purchasing.**

H. Approve the recommendation of Village President Pfefferman that the following **appointments** be made for **Boards and Commissions**:

Architectural Review Commission
Andrea Draths – appoint for a term ending December 31, 2013
Jennifer Thompson – appoint for a term ending December 31, 2013

Historic Preservation Commission
John Rasnic – appoint for a term ending December 31, 2013

Trustee Henninger moved and Trustee Ladesic seconded the motion that the items on the Consent Agenda are considered routine business by the Village Board and be approved in a single vote.

Upon roll call, Trustees Henninger, Ladesic, Cooper, Friedberg, Hartweg and McGinley voted "Aye." Motion carried.

Water Well No. 6 Testing and Liner Installation Project

Interim Public Works Director Jeff Perrigo provided information regarding the project to improve the water quality produced by standby Well No. 6, near the Public Works facility, and the need to perform additional rehabilitation steps. In October, 2010, a contract with Water Well Solutions was approved by the Village Board to mitigate water quality problems in Well No. 6, one of two standby potable groundwater wells maintained by Glen Ellyn. To date the original scope of work for the project has been performed. Unfortunately however, test pumping of the well indicates that it cannot produce water as needed. Phase I cost was about $70,000 and Phase II cost to date is about $161,000 and is about $5,000 short of what is needed. Bacteria appears to be in check, but there is an issue with low-flow capacity.

Additional procedures are required to remove excess materials and to restore pre-work pumping performance. If Well No. 6 was abandoned and a new well drilled, the cost would be about $250,000. Staff members Bob Minix and Bob Greenberg and Tim Kelly

of Water Well Solutions were present to answer Village Board questions regarding financing, budget impact and chemicals used.

Trustee Henninger moved and Trustee Cooper seconded the motion that the following be passed:

A. Motion to increase the appropriation for construction services associated with the **Well No. 6 Testing and Liner Installation Project** provided by **Water Well Solutions Illinois Division, LLC** of Elburn, IL by $60,000 for a revised total appropriation of $146,000 to be expensed to the FY12 Water Fund.

B. **Resolution No. 11-15**, a Resolution Concerning the Determination of the Village Board that Change Order No. 1 with **Water Well Solutions** for an Increase in the Contract Price of $74,425 is required for the Well No. 6 Testing and Liner Installation Project, for a **Revised Contract** Cost of $145,945.

Upon roll call, Trustees Henninger, Cooper, Friedberg, Hartweg, Ladesic and McGinley voted "Aye." Motion carried.

National Golf Foundation of Jupiter, Florida – Consulting Services

Recreation Director Matt Pekarek presented information on the proposal of the **National Golf Foundation** to provide consulting services related to the review of the proposed **Village Links Facility Master Plan**. The Facility Master Plan would address deficiencies at the Village Links clubhouse, driving range, parking lot and clubhouse site. The purpose of the proposed review is to identify profit opportunities at the Village Links and provide an external validation of profit projections before the Village Board commits to proceed with this project.

Trustee Ladesic moved and Trustee Hartweg seconded the motion to accept the proposal of the National Golf Foundation of Jupiter, Florida, to provide consulting services at a not-to-exceed cost of $18,500.

Upon roll call, Trustees Ladesic, Hartweg, Cooper, Friedberg, Henninger and McGinley voted "Aye." Motion carried.

Reminders:

- The next Village Board Workshop is scheduled for Monday, October 17, 2011 at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

- The next Regular Village Board Meeting is scheduled for Monday, October 24, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business?

None.

Adjournment

At 9:25 p.m. Trustee McGinley moved and Trustee Henninger seconded the motion to adjourn to Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees, adjourning thereafter without returning to open session.

Upon roll call, Trustees McGinley, Henninger, Cooper, Friedberg, Hartweg and Ladesic voted "Aye." Meeting adjourned.

Respectfully submitted,

Suzanne R. Connors,
Village Clerk

MEMORANDUM

A-6c

TO: Honorable President and Board of Trustees

FROM: Mark Franz, Village Manager

DATE: October 19, 2011

FOR: October 24, 2011 Village Board Meeting

RE: Appointment of Finance Director Kevin Wachtel

Background

In August of 2011 the Village resumed the recruitment process for a Finance Director, with the assistance of Voorhees Associates. The recruitment process was conducted via a selection committee, which consisted of myself, Assistant to the Village Manager – HR Danamarie Izzo and several surrounding community Village Managers and a Finance Director. The selection committee re-interviewed several previous 2010 finalists, along with a new candidate. Resulting from this process, I am pleased to present Kevin Wachtel for appointment to the position of Glen Ellyn Finance Director, effective November 2, 2011.

Kevin brings with him 13 years of municipal experience working in both Finance and Administration Departments for the Villages of Riverside, Palos Park, Wilmette and Niles. Since June 2006, Wachtel has served as the Finance Director of Riverside, IL where he developed a long-term financial strategy, maintained excellence in financial planning and reporting, and enhanced public information and customer service through technological improvements. Please find attached Mr. Wachtel's resume.

Recommendation

I recommend that the appointment of Kevin Wachtel as the Village's Finance Director be approved.

Action Requested

This item will be presented to the Village Board via the consent agenda on October 24, 2011:

> Motion to appoint Kevin Wachtel as the Village's Finance Director effective November 2, 2011.

Attachments

- Resume of Kevin Wachtel

cc: Kevin Wachtel, Finance Director

DRAFT

A-6D

October 25, 2011

Mr. Mike Formento, Executive Director
Ms. Georgia Koch, Executive Director
Glen Ellyn Chamber of Commerce
800 Roosevelt Road, Building D, Suite 108
Glen Ellyn, IL 60137

Re: 2011 Chamber Halloween Events

Dear Mike and Georgia:

This letter is to confirm action taken at the Village Board Meeting on Monday, October 24, 2011, regarding the Chamber Halloween Events scheduled to occur in the Central Business District on Saturday, October 29, 2011, as described in the Chamber's attached letters of September 28, 2011. The Village Board approved your requests and temporarily waived the pertinent sections of the Village Code.

The Village Board waived Section 10-4-17.2(B)25 for the C5B Central Business District and Section 10-4-17.1(B)32 for the C5A Central Business District of the Village Code concerning a special use for outdoor sales, storage, tents, promotional activities and events. The Village Board also waived Section 6-2-2.5 (Unnecessary Noises) of the Village Code to allow for amplified music. The Village further approved the requests of the Chamber as listed below:

1. Approval to hold a children's costume parade at 10:00 a.m. on Saturday, October 29, 2011 in the Central Business District. Please confirm the proposed route with the Police Chief, or his designee, 630-469-1187, as well as the need for any barricades along the route with the Public Works Department, 630-469-6756, by Wednesday, October 26, 2011.

2. Approval to hold the Zombie Crawl between 3:00 p.m. and 7:00 p.m. on Saturday, October 29, 2011 in the Central Business District. Please confirm the proposed route with the Police Chief, or his designee, as well as the need for any barricades along the route with the Public Works Department by Wednesday, October 26, 2011.

3. Approval to hold trick-or-treating to local merchants in the Central Business District between 10 a.m. and 1 p.m., along with window painting.

4. The Village will block off the 10 parking spaces on the far west side of the Glenwood/Crescent parking lot to serve as the registration and makeup station.

5. Police support to assist in security can be accommodated as scheduling permits. There may be a cost associated with the assignment of uniformed Police Officers. Please work out the exact details of police assignments with the Police Chief or his representative in advance of the event.

6. Should you have any problems regarding traffic or pedestrian safety during the event, please call 9-1-1 for a police response.

7. The Village will place temporary signage to direct visitors to this event in appropriate locations as determined by the Public Works Department.

8. The Village expects the Chamber of Commerce to monitor the event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved on the scene may be reported to the Police Department.

9. As in the past, the Village requires the Chamber to obtain an insurance policy providing coverage in the amount of $2 million, naming the Village as additionally insured. All insurance requirements should be submitted to Danamarie Izzo, Assistant to the Village Manager – HR, by Thursday, October 27, 2011.

Copies of your letter, together with this reply, are being furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of your organization. If you have any questions, please contact the appropriate Village personnel.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Dave Buckley, Assistant Public Works Director
Bill Holmer, Deputy Police Chief
Danamarie Izzo, Assistant to the Village Manager – HR
Patti Underhill, Administrative Services Coordinator

X:\Admin\CHAMBER\Halloween\HalloweenEvent2011

"connecting business with the greater community"

Glen Ellyn Chamber of Commerce

September 28, 2011

Mr. Mark Franz
Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Dear Mark:

The Chamber's Halloween event will be held on Saturday, October 29, 2011, and will include a costume parade for children and trick-or-treating at local merchants. Last year we had 1,000 children and parents in the parade which strung out the parade for blocks.

In an effort to consolidate the parade and have it more fun, with greater safety, we are proposing a new route with added attractions.

The Chamber will begin the activities with the traditional children's costume parade stepping off at 9:45 a.m. from the Prairie Path Park gazebo (see map). We will then walk West to Forest, turn South on Forest to Hillside, turn West on Hillside to Main Street, turn North on Main Street, continue on Main street, cross over the Railroad Tracks and proceed on Main street to Pennsylvania Ave, where the parade will end.

This year the Chamber will also be adding a float in the parade promoting our new program "The Zombie Crawl" which will occur later that same day (see separate request letter). Once again volunteers from the Chamber will be guiding the children along the parade route. As in the past, Glenbard West marching band will be leading the parade.

800 Roosevelt Road, Building D, Suite 108 ~ Glen Ellyn, Illinois 60137-5898 ~ *phone* 630.469.0907 ~ *fax* 630-469-0426
www.glenellynchamber.com

The float will stop between Crescent Blvd and Pennsylvania Avenue on Main Street and have the children gather around the float which will allow all participants to be over the railroad tracks. We will be distributing candy/goodie bags from the float, after which the band will play a final tune and the children, will begin trick or treating. Trick-or-treating at local merchants in the Central Business District would be held from 10 a.m. to 1 p.m.

This will require a temporary closing of streets to accommodate the parade. The entire parade route will require some police assistance. The Chamber will work out the street closing details with the Police department. This will further promote safety for the children.

The Chamber will also be sponsoring window painting on participating merchant windows in the Central Business District with Halloween themes beginning on October 17th. Art classes from local schools, brownie and cub scouts as well as groups of children with adult supervision will be doing the painting.

We request the Village waive all necessary code requirements to accommodate this event. We would appreciate the "Special Event" signs be placed in appropriate areas throughout the village, directing visitors to the parade. We would also request the notice of the event be posted on the village community event sign.

The Chamber will provide a certificate of insurance naming the Village of Glen Ellyn as an additional insured prior to the event.

Once again we wish to thank the Village of Glen Ellyn and associated staff for their assistance in making the Chamber events successful. We look forward to hosting Halloween in Glen Ellyn for our residents and for the visitors to our community, both now and in the future.

Respectfully,

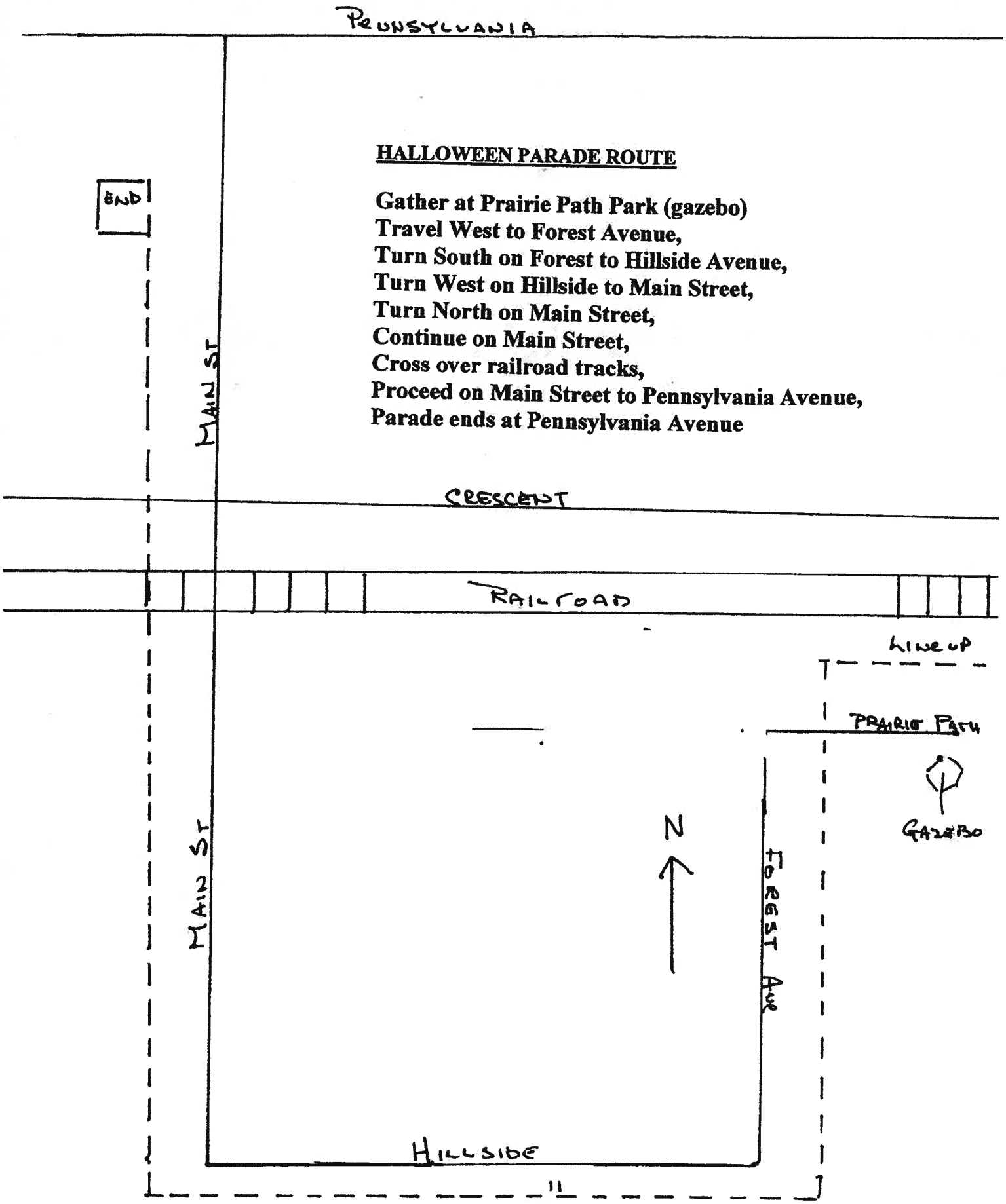
Mike Formento

Mike Formento

Georgia Koch

Georgia Koch

Executive Directors



HALLOWEEN PARADE ROUTE

Gather at Prairie Path Park (gazebo)
Travel West to Forest Avenue,
Turn South on Forest to Hillside Avenue,
Turn West on Hillside to Main Street,
Turn North on Main Street,
Continue on Main Street,
Cross over railroad tracks,
Proceed on Main Street to Pennsylvania Avenue,
Parade ends at Pennsylvania Avenue

"connecting business with the greater community"

Glen Ellyn Chamber of Commerce

September 28, 2011

Mr. Mark Franz
Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Dear Mr. Franz:

The Glen Ellyn Chamber of Commerce will be introducing a new event on Saturday, October 29, 2011, to be known as "The Zombie Crawl" (*see attached flyer).* This event will become part of our Halloween activities and is expected to be a lot of fun as well as engaging our residents and drawing a number of people to our community.

The Zombie Crawl has become very popular in many states and also in the Chicagoland area. This will be the first time it will be held in Glen Ellyn as well as DuPage County.

Our current plan will consist of a Zombie Crawl in the downtown area, on the sidewalks, on a specified route as indicated on the attached map, to pass in front of many of Glen Ellyn's restaurants. This will help identify the location of the restaurants so that the Zombies and their survivors will be able to return that evening for "PubZ & GrubZ" or at a later date, to enjoy the food services that are available in Glen Ellyn.

The Zombie Crawl will begin at 3 p.m. and we expect to step off the "Crawl" at 5 p.m. We anticipate the walk portion of the event to be over at 7 p.m.

We will have the participants gather at the Crescent West parking lot where students from the College of DuPage will provide make up assistance and distribute registration packets. These packets will contain a variety of coupons from participating restaurants and merchants, a map locating all the restaurants in town, and other items.

We recognize that costumes can conceal the real age of an individual who would be eligible for an alcoholic drink. Therefore, the Chamber will be checking appropriate identification and shall provide wrist bands. This will assist the Zombies and Survivors, as well as the restaurants, in predetermining those of drinking age. Please note there will be no drinking allowed during the walk and the Chamber is not requesting any waiver of alcoholic beverages to be served on the sidewalks or streets.

800 Roosevelt Road, Building D, Suite 108 ~ Glen Ellyn, Illinois 60137-5898 ~ *phone* 630.469.0907 ~ *fax* 630-469-0426
www.glenellynchamber.com

The Zombie Crawl route begins at the Crescent Blvd. West parking lot (see attached map route). We will proceed North on Glenwood to Pennsylvania, turn East on Pennsylvania to Main Street, turn South on Main Street to Crescent Blvd., cross to the East side of Main Street, proceed over the railroad tracks to Hillside, cross back to the West side of Main street, turn South on Main and proceed to the Citibank location where the walk will end and we will have a disc jockey playing music and have a "Monster Ball" program.

After the Monster Ball, the Zombies and their survivors will be released to go to any of the "PubZ & GrubZ" locations on our map to enjoy food and drinks.

To accomplish the "Zombie Crawl" we will need to have some assistance from the Village of Glen Ellyn. The Chamber therefore respectively requests the following actions by the Village:

1. **Block off the first 10 metered parking spaces on the Northeast side of the Crescent Blvd. West parking lot at the Glenwood entrance for registration and make up station.**

2. **Provide Police presence during the Zombie Crawl.**

3. **Waive any other code restrictions (i.e outdoor entertainment) that will be necessary to accomplish the goals of the event as described.**

The Chamber will provide a certificate of insurance naming the Village of Glen Ellyn as an additional insured prior to the event.

The Chamber wishes to thank the Village and associated staff for their assistance in this new event. Our continued positive partnership with the Village will help make the "Zombie Crawl" an annual event that will benefit our community, as well as be inviting to visitors from neighboring areas.

Respectfully,

Mike Formento

Mike Formento

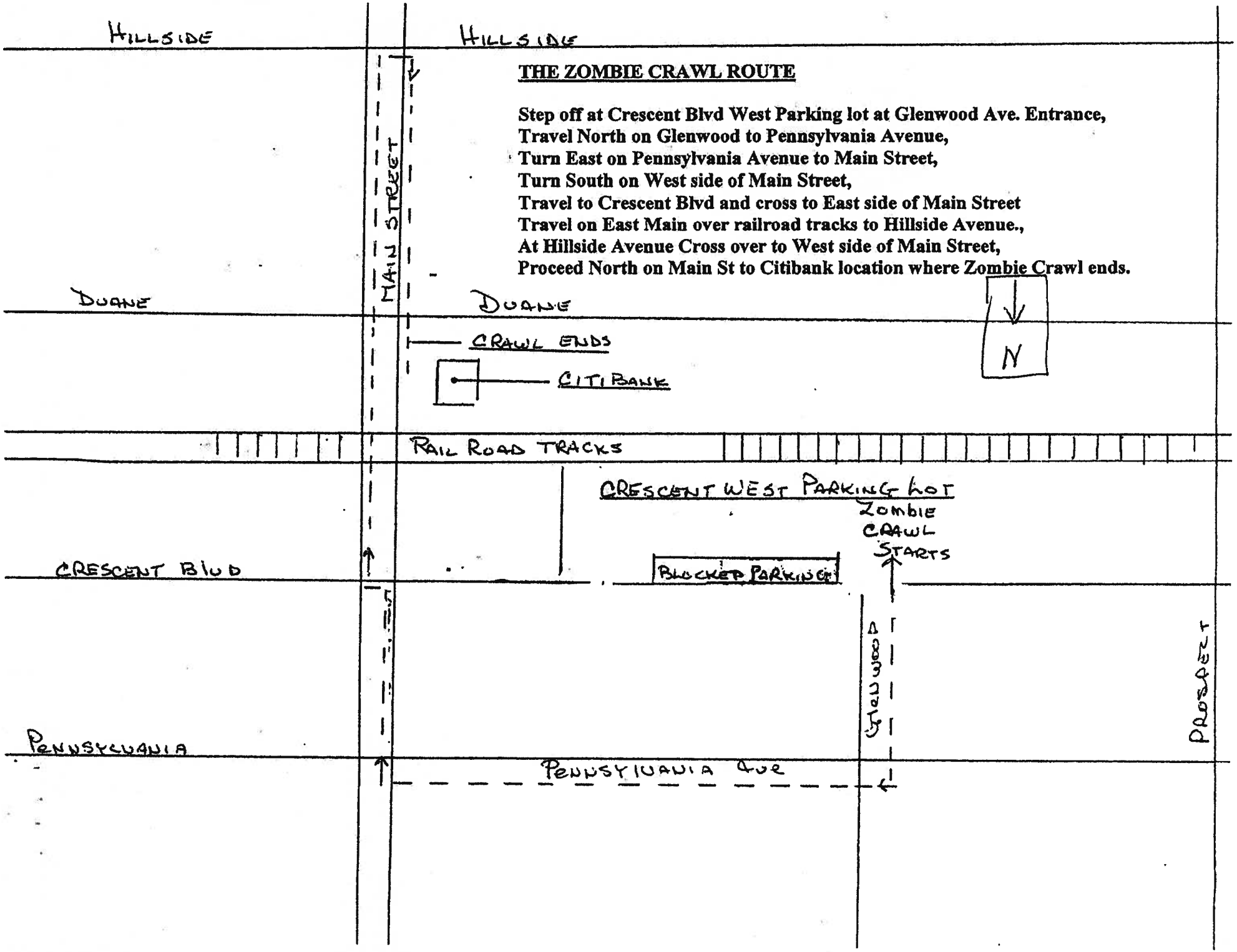
Georgia Koch

Georgia Koch

Executive Directors

THE ZOMBIE CRAWL ROUTE

Step off at Crescent Blvd West Parking lot at Glenwood Ave. Entrance,
Travel North on Glenwood to Pennsylvania Avenue,
Turn East on Pennsylvania Avenue to Main Street,
Turn South on West side of Main Street,
Travel to Crescent Blvd and cross to East side of Main Street
Travel on East Main over railroad tracks to Hillside Avenue.,
At Hillside Avenue Cross over to West side of Main Street,
Proceed North on Main St to Citibank location where Zombie Crawl ends.



Walk Amongst the Dead

MARCH AS A ZOMBIE OR DARE TO BE A SURVIVOR!

Glen Ellyn's PUBZ N GRUBZ ZOMBIE CRAWL

CAN I get A ... beeeer-AINS!!

DRAFT

A-6E

October 25, 2011

Carol White
Alliance of Downtown Glen Ellyn
286 N. Park Boulevard
Glen Ellyn, IL 60137

RE: 2011 Downtown Glen Ellyn Holiday Events

Dear Ms. White:

This letter is to confirm action taken at the Village Board Meeting on Monday, October 24, 2011, regarding the 2011 Downtown Holiday Events scheduled to occur December 3, 2011 through December 17, 2011 in the Central Business District. The Village Board approved the Alliance's requests and temporarily waived the pertinent sections of the Village Code.

The formal approval by the Village Board provides for the following:

1. Horse and carriage rides will be allowed on the following dates and times: December 3, 10 and 17, 11:30 a.m. to 3:00 p.m. The Downtown Glen Ellyn Alliance is responsible for cleaning up after the horses and storing any equipment related to the operation during these times. Please confirm the proposed routes with the Glen Ellyn Police Department and Public Works Department.

2. The Village Board waived Section 10-4-17.1(B)32 concerning outdoor promotional activities in order to allow a festival of carolers throughout the Central Business District on December 3, 10 and 17, 2011 between the hours of 11:30 a.m. and 3:00 p.m.

3. Valet parking services will be permitted in the Central Business District from 10:00 a.m. to 10:00 p.m. on December 3, 10 and 17, 2011. Please work out details specific to this request with the Police Chief or his designee, 630-469-1187, by Tuesday, November 15, 2011.

4. Section 4-5-7 (Prohibited Signs) of the Village Code has been waived for the length of the event to allow the Downtown Glen Ellyn Alliance to place several small signs at Costello Jewelry, 474 N. Main Street, and at Gratto, 433 Main Street, for the purpose of indicating horse and carriage pick-up locations.

5. Evidence of insurance for the Alliance of Downtown Glen Ellyn in the amount of $2 million listing the Village as additionally insured must be presented to Danamarie Izzo, Assistant to the Village Manager - HR, by Tuesday, November 15, 2011.

Copies of your letter, together with this reply, are being furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of your organization. If you have any questions, please contact the appropriate Village personnel.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Dave Buckley, Assistant Public Works Director
Bill Holmer, Deputy Police Chief
Danamarie Izzo, Assistant to the Village Manager – HR
Patti Underhill, Administrative Services Coordinator

X:\Admin\Downtown Glen Ellyn Alliance\2011 Downtown holiday events.doc

Village of Glen Ellyn
c/o Staci Hulseberg
535 Duane Street
Glen Ellyn, IL 60137

Dear Village of Glen Ellyn,

On behalf of the Alliance of Downtown Glen Ellyn, I would like to request permission to hold the following events in Downtown Glen Ellyn, December 3th – December 17th on Saturdays. The events include Horse and Carriage rides, Santa and his elves around town, valet parking and strolling carolers.

The Horse and Carriage ride will be provided by Sunshine Farm II, P.O. Box 83, Caledonia, IL 61011. It is the same company as last year. We will have three (2) different routes as explained below.

For the horse and carriage, December 3-December 17th, we are asking for the following two routes to be approved during the hours of 11:30-3:00pm:

Route 1: December 3th, the horse and carriage will run the "South" route. This will board and begin on Duane at Main (facing east in front of GRATTO window) to Forest. South on Forest to Hillside. Then continue to Main. Turn North on Main to Duane. Turn and begin route again.

Route 2: On December 10, 17th, the horse and carriage will run the "North" route. This will board and begin at Costello's headed south on Main. Go West on Crescent. Go North on Glenwood. Go East on Pennsylvania. Go South on Main. Go East on Crescent. Go North on Forest. Go West on Pennsylvania. Begin route again. People will be allowed off on Glenwood at Pennsylvania.

Each date above will also have the same Santa Claus as last year, around town from 12:30-3:00pm. He will have at least 2 elves with him. We will also have a variety of Holiday Carolers strolling town from 11:30-3:00pm.

We are also having a valet company providing parking services. We are hoping to have 2 spaces (loading zone) in front of Tap House Grill and Costello's blocked off from 10am-10pm Saturday Dec. 3, 10, 17th. We are confirming parking for the cars in the office building on Hillside, old Law Offices on Pennsylvania, St. Marks, and Citibank on Main, also the train lot on Crescent west of main.

We would be happy to answer any further questions the village may have. Please contact Carol White, Executive Director with the Alliance of Downtown Glen Ellyn. 630 790 9997, downtown.alliance@yahoo.com.

Thank you for your support. Holiday Greetings from Downtown Glen Ellyn.

Carol White

C: Kristen Schrader, Assistant to the Village Manager

DRAFT

October 25, 2011

A-6F

Deb Ritter
Bridge Communities
505 Crescent Boulevard
Glen Ellyn, IL 60137

RE: Bridge Communities' Charity Event at Gearhead Auto Repair Date Change

Dear Ms. Ritter:

This letter is to confirm action taken at the Village Board Meeting on Monday, October 24, 2011 regarding the charity event originally scheduled to occur at Gearhead Auto Repair, 474 Forest Avenue, on Saturday, January 28, 2012 through Sunday, January 29, 2012. The Village Board approved your request, outlined in your letter dated September 16, 2011, to change the date of the event to 7 p.m. on Saturday, February 4, 2012 until 1 a.m. on Sunday, February 5, 2012. The temporary code waivers and conditions outlined in the Village's letter of July 26, 2011 will not change and the event is expected to be conducted as described in the Bridge Communities' letter of June 22, 2011.

Copies of your letter, together with this reply, will be furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of Bridge Communities. If you have any questions, please contact the appropriate Village personnel.

Sincerely,

Mark Franz
Village Manager

Enclosure(s): Letter dated July 26, 2011
Request Letter dated September 16, 2011

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Danamarie Izzo, Assistant to the Village Manager – HR
Dave Buckley, Assistant Public Works Director
Bill Holmer, Deputy Police Chief
Patti Underhill, Administrative Services Coordinator
Todd Bauer, Gearhead Auto Repair

X:\Admin\LETTERS\2012BridgeCommGearhead Date Change

Bridge Communities, Inc.
505 Crescent Boulevard
Glen Ellyn, IL 60137-4529

Telephone: (630) 545-0610
Fax: (630) 545-0640
website: www.bridgecommunities.org

Connecting
Homeless Families
to a Better Future

September 16, 2011

Mr. Mark Franz
Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Re: Request to change the date of The Garage Party at Gearhead Auto Repair (474 Forest) from 1/28/2012 to 2/4/2012.

Dear Mr. Franz,

Last June, we requested and received approval from the Village Board to host the fifth annual Garage Party to Benefit Bridge Communities on Saturday, January 28, 2012. The Village Board has been supporting this benefit for the past four years by temporarily waiving various ordinances pertaining to signage and live music in the Central Business District so that we may host this at Gearhead.

We have learned that Glenbard West Boosters will also be holding a dinner and dance on the same night and are confident that the two events on the same night would adversely impact the attendance and success of both benefits.

Therefore, we are requesting that the date of our already approved event be changed from Saturday, January 28, 2012 to Saturday, February 4, 2012.

Please bring this request before the Board, if that is necessary, and let us know what the decision is.

On behalf of Bridge Builders, that group of citizens that host this event, we appreciate your understanding of this situation. If you have any questions, I can be reached at 630-790-8198 (home), 630-918-4476 (cell phone) or via email at deb@ritter.name.

Best Regards,

Deb Ritter

Deb Ritter
Cc. Stacey Hulseberg, Director of Planning and Development
Todd Bauer, Gearhead Auto Repair

RECEIVED
SEP 19 2011
Village of Glen Ellyn
Administration

July 26, 2011

Deb Ritter
Bridge Communities
505 Crescent Boulevard
Glen Ellyn, IL 60137

RE: Bridge Communities' Charity Event at Gearhead Auto Repair

Dear Ms. Ritter:

This letter is to confirm action taken at the Village Board Meeting on Monday, July 25, 2011 regarding the charity event scheduled to occur at Gearhead Auto Repair, 474 Forest Avenue, on Saturday, January 28, 2012 as described in Bridge Communities' letter of June 22, 2011. The Village Board approved your requests and temporarily waived the pertinent sections of the Village Code including 10-4-17.1 to authorize a special event with live music where this type of event/use is neither a permitted or special use in the C5A Central Business District and Section 4-5-7(G) to allow portable signs on the public right-of-way to direct guests to the event.

The Village Board further approved the requests of Bridge Communities as listed below:

1. Approval for the event to begin on Saturday, January 28, 2012 at 7 p.m. and to continue until 1 a.m. on Sunday, January 29, 2012.

2. Bridge Communities will be required to obtain a Class E Liquor License by contacting Administrative Services Coordinator Patti Underhill (630-469-5000). The Class E Liquor License Application is also available online at www.glenellyn.org and is due no later than Tuesday, December 13, 2011. In addition to the $20 application fee for the Class E Liquor License, Bridge Communities must provide dramshop (liquor liability) insurance.

3. Sales of beer and/or wine will be allowed within Gearhead Auto Repair only after approval and issuance of a liquor license by the Liquor Commissioner. Specific details of security, and the dispensing of beer and/or wine, must be coordinated with and approved by the Police Chief (or his designee) prior to receipt of a Class E Liquor License. The sale of liquor will cease one-half hour prior to the closing time of the event.

4. It may be necessary to obtain a Special Event Liquor License from the Illinois Liquor Control Commission. Please visit their website at www.state.il.us/lcc/ for more information.

5. Bridge Communities will be required to send every seller/server to attend Beverage Alcohol Sellers and Servers Education and Training (BASSET). Please contact the Police Department at 630-469-1187 to coordinate the details of this requirement.

6. Bridge Communities is reminded that if balloons and/or signs are utilized to direct guests to the party, it must be in accordance with Section 4-5-8(B) of the Sign Code.

7. Bridge Communities is also reminded that if the live music is too loud and disruptive, the Police Department will take appropriate action.

The Village expects Bridge Communities to monitor the event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved at the scene may be reported to the Police Department.

Copies of your letter, together with this reply, will be furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of Bridge Communities. If you have any questions, please contact the appropriate Village personnel.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Danamarie Izzo, Assistant to the Village Manager – HR
Dave Buckley, Assistant Public Works Director
Bill Holmer, Deputy Police Chief
Patti Underhill, Administrative Services Coordinator
Todd Bauer, Gearhead Auto Repair

X:\Admin\LETTERS\2012BridgeCommGearhead

Bridge Communities, Inc.
505 Crescent Boulevard
Glen Ellyn, IL 60137-4529

Telephone: (630) 545-0610
Fax: (630) 545-0640
E-mail: bridgecom@aol.com
website: www.bridgecommunities.org

BRIDGE
Connecting
Homeless Families
to a Better Future

June 22, 2011

Mr. Terry Burghard
Interim Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Re: Charity Event at Gearhead Auto Repair (474 Forest) on Saturday, January 28, 2012

Dear Mr. Burghard,

On Saturday, January 28, 2012 we are planning to host the fifth annual Garage Party to Benefit Bridge Communities. The event will occur at Gearhead and usually attracts 350 - 400 people from the Glen Ellyn area, over the course of the evening.

This party will be open to the public. Guests will have to register in advance and pay for a ticket in order to attend the party. It will be catered and will have a cash bar of beer, wine and free soft drinks. The duration of the event will be from 7 PM to approximately 1 AM. We will be hiring a band. The garage space is being donated for the evening by Gearhead. The party will be contained entirely within Gearhead's space. We will not use the sidewalk or streets, except if we need to temporarily load or unload items for the party, i.e. rental tables and music/sound equipment. We may place signage and/or balloons to direct guests in to the party on the garage's door and/or on a tent style sign placed on the Gearhead driveway (between the building and the sidewalk) leading in to the garage. Most of our guests will probably park their cars in a public parking space on the adjacent streets or in one of the train parking lots to attend the party.

In the past, the Village of Glen Ellyn Board has waived Sections 10-4-17.1, 4-5-7 (G) and 4-5-8 (B) to enable this event to happen. In brief, these sections govern live music where it is not permitted (or needs a special use permit) in the C5A of the Central Business District, portable signs on the public right-of-way and the sign code.

As required in the past, we will apply for a Class E liquor license and will obtain a special event license/special use permit from the State of Illinois Liquor Control Commission for this event. We will also obtain Dram Shop insurance as well as ensure that all of our volunteers involved with the sale or serving of alcohol will be BASSET certified. In the past, the Village has graciously waived the application fee for the Class E.

Therefore, we are requesting that the Village waive the above mentioned ordinances (and any others that might now apply) and issue us a Class E liquor license (upon application), so that we may hold this party.

At your earliest convenience, please contact me to let me know what else you need to know and what additional actions I need to take in order to get the necessary waivers.

You can reach me at 630-790-8198 (home), 630-918-4476 (cell phone) or via email at .

Best Regards,
Deb Ritter
Deb Ritter
Cc. Stacey Hulseberg, Director of Planning and Development
Todd Bauer, Gearhead Auto Repair

RECEIVED
JUN 20 2011
Village of Glen Ellyn
Administration

MEMORANDUM

A-6G

TO: Mark Franz, Village Manager

FROM: Kristen Schrader, Assistant to the Village Manager – ADM

DATE: October 18, 2011

FOR: October 24, 2011 Village Board Meeting

RE: TIF Public Hearing and JRB Notice Ordinance

Background

Recently the Village Board adopted a resolution and an ordinance related to the Tax Increment Financing (TIF) District Feasibility Study and Interested Parties Registry. The next step in the TIF process is the adoption of an ordinance setting the date and place for the upcoming Joint Review Board and the Public Hearing. The ordinance has been prepared and is attached.

The Joint Review Board (JRB) is composed of representatives from local taxing bodies, as well as a public member, and is created to review the plan for redevelopment of the TIF area. The JRB allows the various taxing bodies to provide their input and opinion on the matter to the municipal authorities. After a TIF District is in place, the JRB must meet annually, by law, to review the effectiveness and status of the TIF District.

The JRB is scheduled to meet on November 17, 2011 at 2 p.m. in the Civic Center, and the Public Hearing is scheduled for January 9, 2012 at 7 p.m. in the Civic Center. The Village is currently working to identify an appropriate public member based on the TIF law to serve on the JRB. We will also continue to keep communication open with the various taxing bodies regarding the upcoming JRB meeting and TIF process.

Recommendation

I recommend that the ordinance providing notice on the TIF Public Hearing and Joint Review Board be approved.

Action Requested

This item will be presented to the Village Board via the consent agenda on October 24, 2011:

> Ordinance No. _____, An Ordinance Proposing a Redevelopment Plan and Project For, and the Designation of the Central Business District Tax Increment Allocation Redevelopment Area and the Adoption of Tax Increment Financing Therefor, Convening a Joint Review Board and Calling a Public Hearing in Connection Therewith.

Attachments

- Ordinance

cc: Staci Hulseberg, Planning and Development Director
Larry Noller, Interim Finance Director
Michele Stegall, Village Planner
Andrew Letson, Administrative Intern

ORDINANCE _____

VILLAGE OF GLEN ELLYN, ILLINOIS

AN ORDINANCE PROPOSING A REDEVELOPMENT PLAN AND PROJECT FOR, AND THE DESIGNATION OF THE CENTRAL BUSINESS DISTRICT TAX INCREMENT ALLOCATION REDEVELOPMENT AREA AND THE ADOPTION OF TAX INCREMENT FINANCING THEREFOR, CONVENING A JOINT REVIEW BOARD AND CALLING A PUBLIC HEARING IN CONNECTION THEREWITH.

WHEREAS, the Village of Glen Ellyn (the "Village") is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970, and as such the Village may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act, as amended, (65 ILCS 5/11-74.4-1, *et seq.*) (the "Act"), the Village is authorized to approve a redevelopment plan for and to designate a redevelopment project area and adopt tax increment financing therefor, and;

WHEREAS, the Village President and the Board of Trustees (collectively, the "Corporate Authorities") have heretofore caused a study to be conducted to determine the conditions in that part of the Village legally described as set forth on Exhibit A hereto and consisting of parcels in the central business district (the "Property"); and

WHEREAS, the Corporate Authorities have determined that the Property would qualify as an "Redevelopment Project Area" as defined in the Act and that said Property on the whole has not been subject to growth and development through private enterprise and would not reasonably be anticipated to be developed without the adoption of a redevelopment plan and the use of tax increment financing as provided in the Act; and

WHEREAS, the Corporate Authorities hereby determine that it is advisable that the Village afford itself of the provisions of the Act and by ordinance approve a redevelopment plan ("Redevelopment Plan") and a redevelopment project ("Project") and designate said Property as

legally described and shown in Exhibit A as a redevelopment project area to be known as the "Central Business District Redevelopment Area" ("Redevelopment Project Area"), and also that the Village by ordinance adopt tax increment financing in order to pay all or a portion of the eligible redevelopment project costs for the Project in the Redevelopment Project Area, as provided in the Act; and

WHEREAS, the Act requires the Village to conduct a public hearing prior to the adoption of ordinances approving the Redevelopment Plan and Project, designating the Redevelopment Project Area, and adopting tax increment financing, at which hearing any interested person or affected taxing district may file with the Village Clerk written objections to and may be heard orally with respect to the proposed approval of the Redevelopment Plan and Project, designation of the Redevelopment Project Area, and adoption of tax increment financing therefore; and

WHEREAS, the Act further requires that prior to holding a public hearing, the Village shall convene a joint review board (the "JRB") consisting of a representative selected by each taxing district that has authority to levy real property taxes on the property within the proposed redevelopment project area, a representative selected by the Village, and a public member; and

WHEREAS, the Act further requires that the time and place of such public hearing be fixed by ordinance or resolution adopted by the Corporate Authorities; and

WHEREAS, the Act further requires that not less than ten (10) days prior to adopting such ordinance or resolution fixing the time and place of a public hearing, the Village must make available for public inspection a redevelopment plan or a separate report that provides in reasonable detail the basis for the proposed Redevelopment Project Area's qualifying as a "Redevelopment Project Area" under the Act; and

WHEREAS, the firm of Ehlers, Inc., has conducted an eligibility study of the proposed Redevelopment Project Area and has prepared its report (the "Report") that said proposed area qualifies as a "Redevelopment Project Area" as defined in the Act, which survey and findings

have been presented to the Corporate Authorities and are now on file in the official files and records of the Village; and

WHEREAS, the Report and Redevelopment Plan has heretofore been on file and available for public inspection for at least ten (10) days in the offices of the Village Clerk as required under the TIF Act; and

WHEREAS, the Act requires that the Village shall (1) not less than 45 days prior to the public hearing give notice by certified mail to affected taxing districts, requesting comments concerning the subject matter of the hearing be submitted prior to the hearing; (2) publish notice of the public hearing at least twice, not more than 30 days nor less than 10 days prior to the hearing, in a newspaper in general circulation in the affected taxing districts; (3) provide notice by certified mail to taxpayers of records of all property within the proposed Redevelopment Project Area, not less than 10 days prior to the public hearing, containing the information specified in the Act; and

WHEREAS, in accordance with the provisions of the Act, the Corporate Authorities do hereby determine that it is advisable and in the best interests of the Village and its residents to hold a public hearing and convene the JRB to consider the proposed Redevelopment Plan and Project;

NOW, THEREFORE, BE IT ORDAINED by the Village President and the Board of Trustees of the Village of Glen Ellyn, Illinois, as follows:

Section 1. That the foregoing recitals to this Ordinance are full, true and correct and adopted as findings of the Corporate Authorities and are incorporated herein.

Section 2. The approval of the Redevelopment Plan and Project, the designation of the Redevelopment Project Area, and the adoption of tax increment financing therefore are hereby proposed.

Section 3. A public hearing shall be held by the Village President and Board of Trustees of the Village of Glen Ellyn, at 7:00 p.m. on the 9th day of January, 2012, at the Glen Ellyn Civic Center, 535 Duane Street, Glen Ellyn, Illinois, 60137 for the purpose of hearing from any interested persons or affected taxing districts regarding the proposed approval of the Redevelopment Plan and Project, designation of the Redevelopment Project Area, and adoption of tax increment financing therefor. The hearing will be conducted in accordance with 65 ILCS 5/11-74.4-5(a) and any other applicable section of the Act.

Section 4. Notice of public hearing, substantially in the form attached hereto as Exhibit B, shall be published at least twice, the publications to be not more than thirty (30) nor less than ten (10) days prior to the public hearing, in a newspaper of general circulation within the taxing districts having property in the Redevelopment Project Area. In addition, notice shall be mailed by certified mail not less than ten (10) days prior to the date set for the public hearing, addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract, or parcel of land lying within the Redevelopment Project Area. In the event taxes for the last preceding year were not paid, the notice shall also be sent to the persons last listed on the tax rolls within the preceding three years as the owners of such property. Each mailed notice shall include a summary or a copy of the proposed Redevelopment Plan. Notice of the availability of the redevelopment plan and eligibility report, including how to obtain this information, shall also be delivered by regular mail to all residential addresses that the Village, after a good faith effort, determines are located outside the proposed redevelopment project area and within 750 feet of the boundaries of the proposed redevelopment project area, and also to all residents and organizations that have registered on the Interested Parties Registry.

Section 5. Notice shall also be given by certified mail to all taxing districts of which taxable property is included in the Redevelopment Project Area or the Redevelopment Plan and Project, as proposed, and to the Illinois Department of Commerce and Economic Opportunity not less than forty-five (45) days prior to the public hearing, and such notice shall also include an invitation to each taxing district and the Illinois Department of Commerce and Economic Opportunity to submit written comments prior to the date of the public hearing to the Village, to the attention of the Village Clerk, 535 Duane Street, Glen Ellyn, Illinois, 60137 concerning the subject matter of the public hearing. Each such mailed notice shall include a copy of the

proposed Redevelopment Plan and Project, the Eligibility Report, and the name of a person to contact for further information.

Section 6. A copy of the Redevelopment Plan and Eligibility Report, including how to obtain information, shall also be sent by certified mail within a reasonable time after the adoption of this Ordinance to all affected taxing districts.

Section 7. A draft of the Redevelopment Plan and Project and Eligibility Report has been on file in the Office of the Village Clerk and available for public inspection at the Glen Ellyn Village Hall, for not less than ten days prior to the adoption of this ordinance.

Section 8. The JRB, as set forth in the Act, is hereby convened and shall meet, review such documents, and issue such report as set forth in the Act. The first meeting of the JRB shall be held at 2:00 p.m. on November 17, 2011, at the Glen Ellyn Civic Center, 535 Duane Street, Glen Ellyn, Illinois 60137. The public member and the chairperson shall be selected by a majority of the JRB members present and voting.

Section 9. The JRB shall act in accordance with the Act.

Section 10. If any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

Section 11. That all ordinances, resolutions, motions or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict.

Section 12. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended. That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this _____ day of _____, 2011.

AYES_____NAYS_____ABSENT_____

APPROVED by me this _____ day of _____, 2011.

_____
Village President

ATTEST:

_____
Village Clerk

EXHIBIT A

LEGAL DESCRIPTION AND MAP

THAT PART OF THE SOUTHEAST QUARTER OF SECTION 10 AND THE SOUTHWEST QUARTER OF SECTION 11, ALL IN TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE EAST HALF OF LOT 31 IN BLOCK 1 IN GLEN TERRACE SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SOUTHEAST QUARTER, ACCORDING TO THE PLAT THEREOF RECORDED MAY 29, 1913 AS DOCUMENT NUMBER 112265; THENCE EASTERLY ALONG THE NORTH LINE OF SAID BLOCK 1 TO THE SOUTHERLY EXTENSION OF THE CENTERLINE OF NEWTON AVENUE; THENCE NORTHERLY ALONG SAID EXTENSION AND SAID CENTER LINE TO THE WESTERLY EXTENSION OF THE NORTH LINE OF THE SOUTH 81.1 FEET OF THE NORTH 262.1 FEET OF LOT 34 IN COUNTY CLERK'S SEVENTH ASSESSMENT DIVISION OF SAID SECTION 10, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88057; THENCE EASTERLY ALONG SAID EXTENSION AND SAID NORTH LINE TO THE WEST LINE OF THE EAST 75 FEET OF SAID LOT 34; THENCE NORTH ALONG SAID WEST LINE TO THE NORTH LINE OF SAID LOT 34; THENCE EAST ALONG SAID NORTH LINE 75 FEET TO THE NORTHEAST CORNER OF SAID LOT 34; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 34 TO THE NORTH LINE OF THE SOUTH 200 FEET OF LOT 22 IN OWNERS HOME SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 10, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 21, 1914 AS DOCUMENT NUMBER 117996; THENCE EAST ALONG SAID NORTH LINE 100 FEET TO THE EAST LINE OF THE WEST 100 FEET OF SAID LOT 22; THENCE SOUTH ALONG SAID EAST LINE 200 FEET TO THE SOUTH LINE OF SAID LOT 22; THENCE EAST ALONG SAID SOUTH LINE AND EASTERLY EXTENSION THEREOF TO THE CENTERLINE OF WESTERN AVENUE; THENCE EASTERLY TO THE NORTHWEST CORNER OF LOT 24 IN BLOCK 17 OF COUNTY CLERK'S 2ND ASSESSMENT DIVISION OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88052; THENCE NORTHEASTERLY ALONG THE NORTH LINE

OF SAID LOT 24 AND THE NORTH LINES OF LOTS 25, 26, 27 AND 28 IN SAID BLOCK 17 TO THE NORTHEAST CORNER OF SAID LOT 28; THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOT 28 TO THE NORTHERLY LINE OF PENNSYLVANIA AVENUE; THENCE EASTERLY ALONG SAID NORTHERLY LINE TO THE SOUTHWEST CORNER OF LOT 32 IN SAID BLOCK 17; THENCE NORTHWESTERLY ALONG THE WEST LINE OF SAID LOT 32 TO THE NORTHWEST CORNER OF SAID LOT 32; THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 32 AND THE NORTHERLY LINE OF LOT 33 IN SAID BLOCK 17 TO THE NORTHEAST CORNER OF SAID LOT 33; THENCE SOUTHEASTERLY ALONG THE EASTERLY LINE OF SAID LOT 33 TO SAID NORTHERLY LINE OF PENNSYLVANIA AVENUE; THENCE EASTERLY ALONG SAID NORTHERLY LINE TO THE SOUTHWEST CORNER OF LOT 1 IN THE MEWS CONDOMINIUM SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 18, 2006 AS DOCUMENT NUMBER R2006-180271; THENCE NORTHWESTERLY ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE NORTHWEST CORNER OF SAID LOT 1; THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE NORTHEASTERLY TO THE NORTHWEST CORNER OF LOT 40 IN SAID BLOCK 17 IN COUNTY CLERK'S 2ND ASSESSMENT DIVISION; THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 40 AND THE NORTHERLY LINE OF LOT 41 IN SAID BLOCK 17 TO THE SOUTHWEST CORNER OF LOT 3 IN SAID BLOCK 17; THENCE NORTH ALONG THE WEST LINE OF SAID LOT 3 AND THE NORTHERLY EXTENSION THEREOF TO THE CENTERLINE OF ANTHONY STREET; THENCE EASTERLY ALONG SAID CENTERLINE TO THE CENTERLINE OF MAIN STREET; THENCE SOUTH ALONG SAID CENTERLINE TO THE WESTERLY EXTENSION OF THE SOUTH LINE OF LOT 3 IN BLOCK 1 IN SAID COUNTY CLERK'S 2ND ASSESSMENT DIVISION; THENCE EASTERLY ALONG SAID EXTENSION AND SAID SOUTH LINE OF LOT 3 AND THE SOUTH LINE OF LOT 4 IN SAID BLOCK 1 AND EASTERLY EXTENSION THEREOF TO THE CENTERLINE OF FOREST AVENUE; THENCE NORTH ALONG SAID CENTERLINE TO THE WESTERLY EXTENSION OF THE NORTH LINE OF LOT 2 IN LUTHER AND CHURCHILL'S SUBDIVISION OF LOT 38, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 16, 1903 AS DOCUMENT NUMBER 80145; THENCE EASTERLY ALONG SAID EXTENSION AND SAID NORTH LINE TO THE NORTHEAST CORNER OF SAID LOT 2; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT

2 TO THE NORTHWEST CORNER OF LOT 5 IN SAID LUTHER AND CHURCHILL'S SUBDIVISION OF LOT 38; THENCE EAST ALONG THE NORTH LINE OF SAID LOT 5, THE NORTH LINES OF LOTS 6, 7, AND 8 IN SAID CHURCHILL'S SUBDIVISION OF LOT 38 AND THE EASTERLY EXTENSION THEREOF TO THE CENTERLINE OF PARK BOULEVARD; THENCE SOUTHEASTERLY ALONG SAID CENTERLINE TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 1 IN OWEN'S SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 3, 1893 PER DOCUMENT NUMBER 51797; THENCE WEST ALONG SAID EXTENSION AND SAID SOUTH LINE OF LOT 1 TO THE EAST LINE OF LOT 1 IN BLOCK 11 IN COUNTY CLERK'S FIFTH ASSESSMENT DIVISION OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88055; THENCE SOUTH ALONG SAID EAST LINE TO THE SOUTH LINE OF THE NORTH HALF OF SAID LOT 1; THENCE WEST ALONG SAID SOUTH LINE AND THE SOUTH LINE OF THE NORTH HALF OF LOT 2 IN SAID BLOCK 11 TO THE EAST LINE OF THE WEST 55.6 FEET OF THE SOUTH HALF OF SAID LOT 2; THENCE SOUTH ALONG SAID EAST LINE TO THE SOUTH LINE OF THE NORTH 50 FEET OF SAID SOUTH HALF OF LOT 2; THENCE WEST ALONG SAID SOUTH LINE TO THE EAST LINE OF LOT 3 IN SAID BLOCK 11; THENCE NORTH ALONG SAID EAST LINE OF LOT 3 TO THE SOUTH LINE OF THE NORTH HALF OF SAID LOT 3; THENCE WEST ALONG SAID SOUTH LINE TO THE SOUTHEAST CORNER OF LOT 1 IN PHILLIPS SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 20, 1891 AS DOCUMENT NUMBER 46325; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 1 AND THE CENTERLINE OF APPIAN WAY TO THE CENTERLINE OF FOREST AVENUE; THENCE SOUTH ALONG SAID CENTERLINE TO THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 9 IN THE SUBDIVISION OF LOT 6 OF BLOCK 12 OF THE ASSESSMENT DIVISION OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 7, 1906 AS DOCUMENT NUMBER 87151; THENCE WESTERLY ALONG SAID EXTENSION AND SAID NORTH LINE OF LOT 9 AND THE NORTH LINES OF LOTS 8, 7, 6 AND 5 IN SAID SUBDIVISION OF LOT 6 TO THE NORTHWEST CORNER OF SAID LOT 5; THENCE SOUTH ALONG THE WEST LINE OF SAID LOT 5 TO THE CENTER LINE OF HILLSIDE AVENUE; THENCE WEST ALONG SAID CENTERLINE TO THE CENTERLINE OF GLENWOOD AVENUE; THENCE NORTH ALONG SAID CENTERLINE OF GLENWOOD AVENUE TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 16 IN BLOCK 2 OF GLENWOOD SUBDIVISION,

BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 22, 1873 AS DOCUMENT NUMBER 16688; THENCE WESTERLY ALONG SAID EXTENSION AND SAID SOUTH LINE OF LOT 16 AND THE SOUTH LINES OF LOTS 1 THRU 15 IN SAID BLOCK 2 TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE WEST TO THE SOUTHEAST CORNER OF LOT 12 IN BLOCK 3 IN SAID GLENWOOD SUBDIVISION; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 12 AND THE SOUTH LINES OF LOTS 1 THRU 11 IN SAID BLOCK 3 TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE NORTHWEST TO THE SOUTHEAST CORNER OF LOT 4 IN BLOCK 5 IN SAID GLENWOOD SUBDIVISION; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 4 AND THE SOUTH LINES OF LOTS 37 THRU 42 IN SAID BLOCK 5 TO THE SOUTHWEST CORNER OF SAID LOT 37; THENCE NORTH ALONG THE WEST LINE OF SAID LOT 37 AND NORTHERLY EXTENSION THEREOF TO THE CENTERLINE OF DUANE STREET; THENCE WEST ALONG SAID CENTERLINE TO THE SOUTHERLY EXTENSION OF THE WEST LINE OF SAID EAST HALF OF LOT 31 IN BLOCK 1 IN GLEN TERRACE SUBDIVISION; THENCE NORTH ALONG SAID EXTENSION AND SAID WEST LINE TO THE PLACE OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.

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05-10-410-035
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05-11-338-001 THRU 032

05-11-311-006
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05-11-334-001 THRU 108

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05-11-337-001 THRU 055

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05-11-336-001 THRU 008

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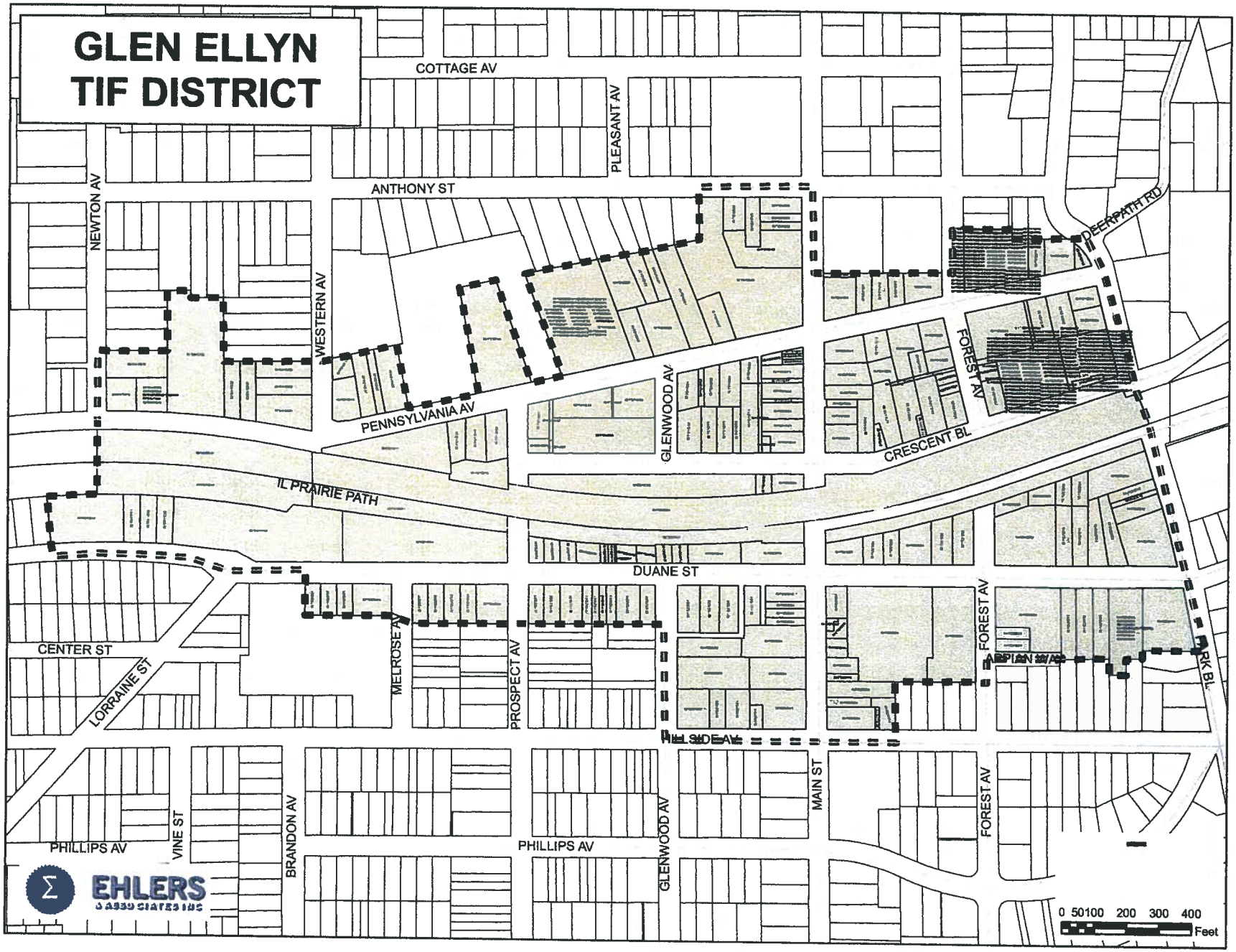
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COTTAGE AV
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EXHIBIT B

Notice of Public Hearing
and
Notice of Joint Review Board Meeting

CENTRAL BUSINESS DISTRICT REDEVELOPMENT PROJECT AREA
VILLAGE OF GLEN ELLYN, DuPAGE COUNTY, ILLINOIS

Notice is hereby given that on January 9, 2012 at 7:00 p.m. at the Village Hall, 535 Duane, Glen Ellyn, Illinois, a public hearing will be held to consider the approval of a redevelopment plan ("Redevelopment Plan") and project ("Project") for the designation of a redevelopment project area ("Redevelopment Project Area") to be known as the Central Business District Redevelopment Project Area and the adoption of tax increment financing therefore. The Redevelopment Project Area consists of the territory legally described and shown in Exhibit 1, attached hereto and made a part hereof.

The Redevelopment Project Area is generally described as real property located in the vicinity of the central business district.

There will be considered at the public hearing the Redevelopment Plan and Project for the Redevelopment Project Area. The Redevelopment Plan as proposed is on file and available for public inspection at the office of the Village Clerk, 535 Duane, Glen Ellyn, Illinois. The proposed Redevelopment Plan and Project includes the acquisition and conveyance of land in the Redevelopment Project Area, demolition, clearance and related site preparation activities, the construction, acquisition and installation of certain public works and improvements, if any, including, but not limited to, streets, storm sewers, water mains, sanitary sewers, traffic signalization, curbs, gutters, landscaping and parking facilities and related costs and expenses, all as provided in the Industrial Jobs Recovery Law, as supplemented and amended.

Prior to the date of the public hearing, each taxing district having property in the Redevelopment Project Area and the Illinois Department of Commerce and Economic Opportunity may submit written comments to the Village, to the attention of the Village Clerk, 535 Duane, Glen Ellyn, Illinois 60137.

At the public hearing, all interested persons or affected taxing districts may file written objections with the Village Clerk and may be heard orally with respect to any issues regarding the approval of the Redevelopment Plan and Project, the designation of the Redevelopment Project Area, and the adoption of tax increment financing therefore. The hearing may be adjourned by the Village President and Board of Trustees without further notice other than a motion to be entered upon the minutes of the hearing fixing the time and place of the subsequent hearing.

There is hereby convened a joint review board to consider the proposed approval of the Redevelopment Plan and Project designation of the Redevelopment Project Area and adoption of tax increment financing therefore. The joint review board shall consist of a representative selected by each taxing district that has authority to directly levy taxes on the property within the Redevelopment Project Area; a representative selected by the Village; and a public member selected in accordance with the Act. The first meeting of said joint review board shall be held at 2:00 p.m. on the 17th day of November, 2011, at the Glen Ellyn Village Hall, 535 Duane St., Glen Ellyn, IL 60137.

Village Clerk
Village of Glen Ellyn

EXHIBIT "1" (to EXHIBIT "B")
PROPOSED CENTRAL BUSINESS DISTRICT REDEVELOPMENT PROJECT AREA

LEGAL DESCRIPTION AND MAP

THAT PART OF THE SOUTHEAST QUARTER OF SECTION 10 AND THE SOUTHWEST QUARTER OF SECTION 11, ALL IN TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE EAST HALF OF LOT 31 IN BLOCK 1 IN GLEN TERRACE SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SOUTHEAST QUARTER, ACCORDING TO THE PLAT THEREOF RECORDED MAY 29, 1913 AS DOCUMENT NUMBER 112265; THENCE EASTERLY ALONG THE NORTH LINE OF SAID BLOCK 1 TO THE SOUTHERLY EXTENSION OF THE CENTERLINE OF NEWTON AVENUE; THENCE NORTHERLY ALONG SAID EXTENSION AND SAID CENTER LINE TO THE WESTERLY EXTENSION OF THE NORTH LINE OF THE SOUTH 81.1 FEET OF THE NORTH 262.1 FEET OF LOT 34 IN COUNTY CLERK'S SEVENTH ASSESSMENT DIVISION OF SAID SECTION 10, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88057; THENCE EASTERLY ALONG SAID EXTENSION AND SAID NORTH LINE TO THE WEST LINE OF THE EAST 75 FEET OF SAID LOT 34; THENCE NORTH ALONG SAID WEST LINE TO THE NORTH LINE OF SAID LOT 34; THENCE EAST ALONG SAID NORTH LINE 75 FEET TO THE NORTHEAST CORNER OF SAID LOT 34; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 34 TO THE NORTH LINE OF THE SOUTH 200 FEET OF LOT 22 IN OWNERS HOME SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 10, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 21, 1914 AS DOCUMENT NUMBER 117996; THENCE EAST ALONG SAID NORTH LINE 100 FEET TO THE EAST LINE OF THE WEST 100 FEET OF SAID LOT 22; THENCE SOUTH ALONG SAID EAST LINE 200 FEET TO THE SOUTH LINE OF SAID LOT 22; THENCE EAST ALONG SAID SOUTH LINE AND EASTERLY EXTENSION THEREOF TO THE CENTERLINE OF WESTERN AVENUE; THENCE EASTERLY TO THE NORTHWEST CORNER OF LOT 24 IN BLOCK 17 OF COUNTY CLERK'S 2ND ASSESSMENT DIVISION OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88052; THENCE NORTHEASTERLY ALONG THE NORTH LINE

OF SAID LOT 24 AND THE NORTH LINES OF LOTS 25, 26, 27 AND 28 IN SAID BLOCK 17 TO THE NORTHEAST CORNER OF SAID LOT 28; THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOT 28 TO THE NORTHERLY LINE OF PENNSYLVANIA AVENUE; THENCE EASTERLY ALONG SAID NORTHERLY LINE TO THE SOUTHWEST CORNER OF LOT 32 IN SAID BLOCK 17; THENCE NORTHWESTERLY ALONG THE WEST LINE OF SAID LOT 32 TO THE NORTHWEST CORNER OF SAID LOT 32; THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 32 AND THE NORTHERLY LINE OF LOT 33 IN SAID BLOCK 17 TO THE NORTHEAST CORNER OF SAID LOT 33; THENCE SOUTHEASTERLY ALONG THE EASTERLY LINE OF SAID LOT 33 TO SAID NORTHERLY LINE OF PENNSYLVANIA AVENUE; THENCE EASTERLY ALONG SAID NORTHERLY LINE TO THE SOUTHWEST CORNER OF LOT 1 IN THE MEWS CONDOMINIUM SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 18, 2006 AS DOCUMENT NUMBER R2006-180271; THENCE NORTHWESTERLY ALONG THE WESTERLY LINE OF SAID LOT 1 TO THE NORTHWEST CORNER OF SAID LOT 1; THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 1 TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE NORTHEASTERLY TO THE NORTHWEST CORNER OF LOT 40 IN SAID BLOCK 17 IN COUNTY CLERK'S 2ND ASSESSMENT DIVISION; THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 40 AND THE NORTHERLY LINE OF LOT 41 IN SAID BLOCK 17 TO THE SOUTHWEST CORNER OF LOT 3 IN SAID BLOCK 17; THENCE NORTH ALONG THE WEST LINE OF SAID LOT 3 AND THE NORTHERLY EXTENSION THEREOF TO THE CENTERLINE OF ANTHONY STREET; THENCE EASTERLY ALONG SAID CENTERLINE TO THE CENTERLINE OF MAIN STREET; THENCE SOUTH ALONG SAID CENTERLINE TO THE WESTERLY EXTENSION OF THE SOUTH LINE OF LOT 3 IN BLOCK 1 IN SAID COUNTY CLERK'S 2ND ASSESSMENT DIVISION; THENCE EASTERLY ALONG SAID EXTENSION AND SAID SOUTH LINE OF LOT 3 AND THE SOUTH LINE OF LOT 4 IN SAID BLOCK 1 AND EASTERLY EXTENSION THEREOF TO THE CENTERLINE OF FOREST AVENUE; THENCE NORTH ALONG SAID CENTERLINE TO THE WESTERLY EXTENSION OF THE NORTH LINE OF LOT 2 IN LUTHER AND CHURCHILL'S SUBDIVISION OF LOT 38, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 16, 1903 AS DOCUMENT NUMBER 80145; THENCE EASTERLY ALONG SAID EXTENSION AND SAID NORTH LINE

TO THE NORTHEAST CORNER OF SAID LOT 2; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 2 TO THE NORTHWEST CORNER OF LOT 5 IN SAID LUTHER AND CHURCHILL'S SUBDIVISION OF LOT 38; THENCE EAST ALONG THE NORTH LINE OF SAID LOT 5, THE NORTH LINES OF LOTS 6, 7, AND 8 IN SAID CHURCHILL'S SUBDIVISION OF LOT 38 AND THE EASTERLY EXTENSION THEREOF TO THE CENTERLINE OF PARK BOULEVARD; THENCE SOUTHEASTERLY ALONG SAID CENTERLINE TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 1 IN OWEN'S SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 3, 1893 PER DOCUMENT NUMBER 51797; THENCE WEST ALONG SAID EXTENSION AND SAID SOUTH LINE OF LOT 1 TO THE EAST LINE OF LOT 1 IN BLOCK 11 IN COUNTY CLERK'S FIFTH ASSESSMENT DIVISION OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88055; THENCE SOUTH ALONG SAID EAST LINE TO THE SOUTH LINE OF THE NORTH HALF OF SAID LOT 1; THENCE WEST ALONG SAID SOUTH LINE AND THE SOUTH LINE OF THE NORTH HALF OF LOT 2 IN SAID BLOCK 11 TO THE EAST LINE OF THE WEST 55.6 FEET OF THE SOUTH HALF OF SAID LOT 2; THENCE SOUTH ALONG SAID EAST LINE TO THE SOUTH LINE OF THE NORTH 50 FEET OF SAID SOUTH HALF OF LOT 2; THENCE WEST ALONG SAID SOUTH LINE TO THE EAST LINE OF LOT 3 IN SAID BLOCK 11; THENCE NORTH ALONG SAID EAST LINE OF LOT 3 TO THE SOUTH LINE OF THE NORTH HALF OF SAID LOT 3; THENCE WEST ALONG SAID SOUTH LINE TO THE SOUTHEAST CORNER OF LOT 1 IN PHILLIPS SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 20, 1891 AS DOCUMENT NUMBER 46325; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 1 AND THE CENTERLINE OF APPIAN WAY TO THE CENTERLINE OF FOREST AVENUE; THENCE SOUTH ALONG SAID CENTERLINE TO THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 9 IN THE SUBDIVISION OF LOT 6 OF BLOCK 12 OF THE ASSESSMENT DIVISION OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 7, 1906 AS DOCUMENT NUMBER 87151; THENCE WESTERLY ALONG SAID EXTENSION AND SAID NORTH LINE OF LOT 9 AND THE NORTH LINES OF LOTS 8, 7, 6 AND 5 IN SAID SUBDIVISION OF LOT 6 TO THE NORTHWEST CORNER OF SAID LOT 5; THENCE SOUTH ALONG THE WEST LINE OF SAID LOT 5 TO THE CENTER LINE OF HILLSIDE AVENUE; THENCE WEST ALONG SAID CENTERLINE TO THE CENTERLINE OF

GLENWOOD AVENUE; THENCE NORTH ALONG SAID CENTERLINE OF GLENWOOD AVENUE TO THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 16 IN BLOCK 2 OF GLENWOOD SUBDIVISION, BEING A SUBDIVISION OF PART OF SAID SECTION 11, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 22, 1873 AS DOCUMENT NUMBER 16688; THENCE WESTERLY ALONG SAID EXTENSION AND SAID SOUTH LINE OF LOT 16 AND THE SOUTH LINES OF LOTS 1 THRU 15 IN SAID BLOCK 2 TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE WEST TO THE SOUTHEAST CORNER OF LOT 12 IN BLOCK 3 IN SAID GLENWOOD SUBDIVISION; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 12 AND THE SOUTH LINES OF LOTS 1 THRU 11 IN SAID BLOCK 3 TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE NORTHWEST TO THE SOUTHEAST CORNER OF LOT 4 IN BLOCK 5 IN SAID GLENWOOD SUBDIVISION; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 4 AND THE SOUTH LINES OF LOTS 37 THRU 42 IN SAID BLOCK 5 TO THE SOUTHWEST CORNER OF SAID LOT 37; THENCE NORTH ALONG THE WEST LINE OF SAID LOT 37 AND NORTHERLY EXTENSION THEREOF TO THE CENTERLINE OF DUANE STREET; THENCE WEST ALONG SAID CENTERLINE TO THE SOUTHERLY EXTENSION OF THE WEST LINE OF SAID EAST HALF OF LOT 31 IN BLOCK 1 IN GLEN TERRACE SUBDIVISION; THENCE NORTH ALONG SAID EXTENSION AND SAID WEST LINE TO THE PLACE OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.

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05-11-334-001 THRU 108

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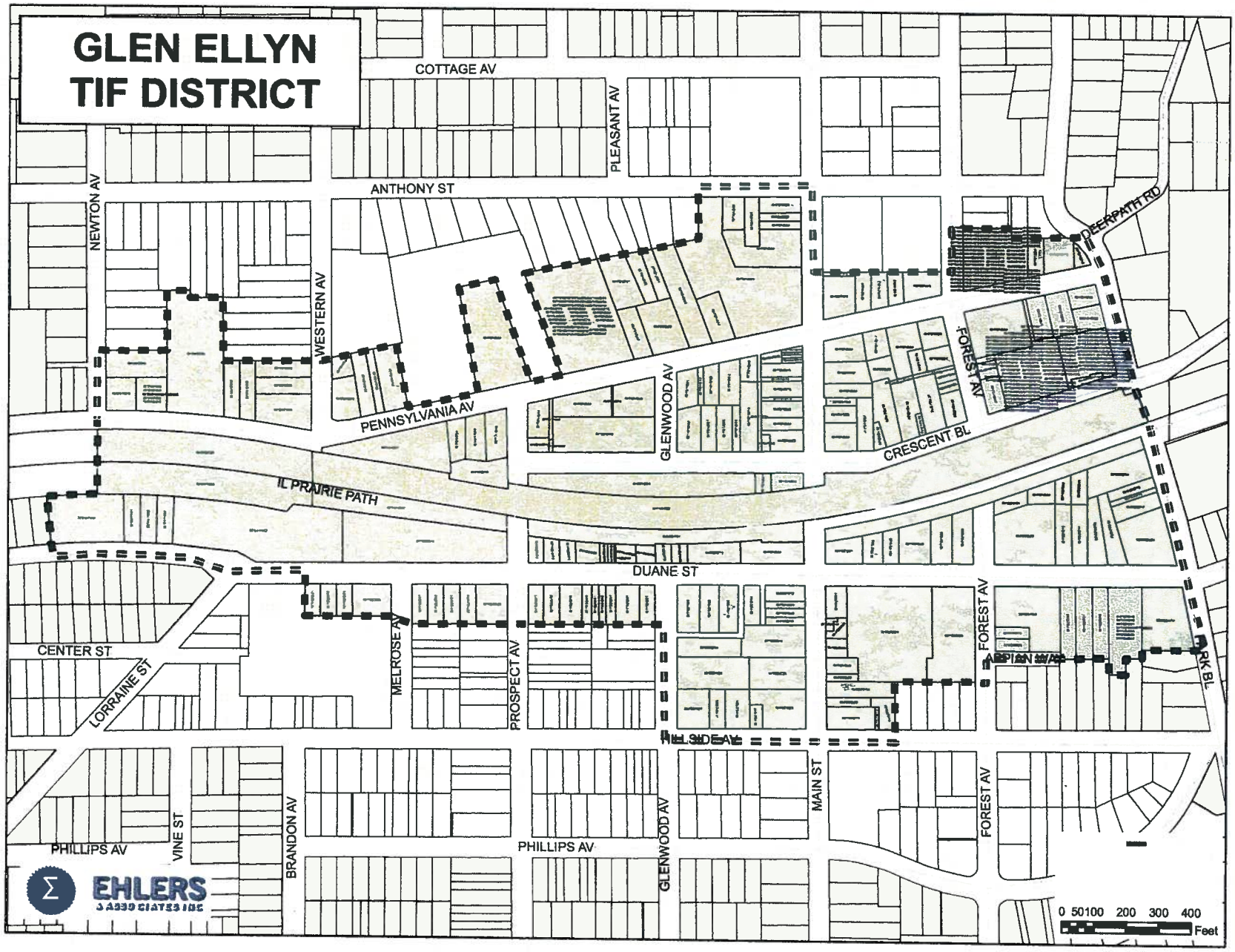
05-10-505-004

05-11-505-002

05-10-411-002

GLEN ELLYN TIF DISTRICT



A-6I

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Larry Noller, Interim Finance Director LN

DATE: October 19, 2011

RE: Police Pension Board Annual Report to Village Board

Background

Per Illinois Revised Statutes (40 ICS 5) section 3-143 "Report by Pension Board" (copy attached), the Police Pension Board shall report annually to the Village Board on the condition of the pension fund at the end of its most recently completed fiscal year. The report shall be made prior to the board meeting held for appropriating and levying taxes for the year for which the report is made. The Pension Board is obligated to provide and certify the specific information as identified in the statute. This information is itemized in the attached report which was approved by the Police Pension Board at their October 19, 2011 meeting.

Most of the information contained in the attached memo has been also transmitted to the Village Board as part of the Village audit. Pension reform laws now dictate that the Pension Board must report specific information to the Village Board to ensure that the Village Board is fully aware of the Pension Fund's condition prior to levying taxes for the year of the report.

Action Requested

Motion to receive the Police Pension Board's Municipal Compliance Report for the fiscal year ending April 30, 2011 at the October 24, 2011 Village Board meeting.

Attachments

- 2011 Police Pension Municipal Compliance Report

VILLAGE OF GLEN ELLYN, ILLINOIS
POLICE PENSION FUND

House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2011

The Glen Ellyn Police Pension Board certifies to the Village Board on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

1. The total assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

Total Assets	$21,736,076
Market Value	$21,736,076

2. The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts - Employee Contributions	$301,891
Estimated Receipts - All Other Sources	
Investment Earnings	N/A
Municipal Contributions	$968,658

3. The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations	$968,658
(b) Annual Requirement of the Fund as Determined by:	
Illinois Department of Insurance	N/A
Private Actuary - Report Dated October 5, 2011 (Entry Age Normal)	$968,658
Private Actuary - Report Dated October 5, 2011 (PA096-1495)	$886,034

VILLAGE OF GLEN ELLYN, ILLINOIS
POLICE PENSION FUND

House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2011

4. The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year	Preceding Fiscal Year
Net Income Received from Investment of Assets	$1,912,628	$2,540,174
Assumed Investment Return		
Illinois Department of Insurance - Actuarial Report	N/A	7.00%
Private Actuary - Report Dated October 5, 2011	7.50%	7.50%
Actual Investment Return	9.61%	14.46%

5. The total number of active employees who are financially contributing to the fund:

Number of Active Members	39

6. The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	23	$1,159,579
(ii) Disability Pension	2	$ 70,473
(iii) Survivors and Child Benefits	6	$ 131,681

7. The funded ratio of the fund:

Illinois Division of Insurance - Actuarial Report	N/A	N/A
Private Actuary - Report Dated October 5, 2011	64.3%	66.0%

VILLAGE OF GLEN ELLYN, ILLINOIS
POLICE PENSION FUND

House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2011

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8. The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

Illinois Department of Insurance - Actuarial Report	N/A
Private Actuary - Report Dated October 5, 2011	$12,061,298

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

9. The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached

CERTIFICATION OF MUNICIPAL POLICE
PENSION FUND COMPLIANCE REPORT

We, the undersigned Trustees of the Glen Ellyn Police Pension Fund, based upon information and belief, and to the best of our knowledge, certify pursuant to §5/3-134 of the Illinois Pension Code, that the preceding report is true and accurate.

_____ President

_____ Secretary

Dated: 10/19/11

A-6J

To: Mark Franz, Village Manager

From: Jeffrey D. Perrigo, Interim Public Works Director

Date: October 18, 2011

Re: Fall 2011 Surplus Vehicles

Background

Twice a year, the Village formally removes vehicles from the Village fleet that have been deemed surplus. Many of these vehicles have been replaced as part of our Equipment Replacement Program. Declaring the vehicles surplus allows us to dispose of the vehicles in a variety of different ways.

Issues

The vehicles that are ready to be declared surplus are:

DESCRIPTION	MODEL/STYLE	MINIMUM BID
2007 Chevrolet	Impala	$3,500
2007 Chevrolet	Impala	$3,500
2008 Ford	F150 Truck	$9,500
2000 Ford	F450 Truck	$8,000
1993 John Deere	F925 Tractor	$2,500
1996 Precision Solar Controls	Radar Trailer	$100
2000 Ford	F750 Truck	$9,500
1999 Bandit	1890 Brush Chipper	$5,500

Historically we have utilized the DuPage Mayors and Managers Conference (DMMC) biannual auctions. Participation in the DMMC auction is productive in a number of ways. It shows our support for DMMC as the auction is their largest source of revenue. Our Equipment Services Division (ESD) Team routinely works the event which helps enhance our relationship with DMMC and other communities. It also gives us a good idea of how much we can expect to get for future vehicles if put into the auction.

In 2009, we were asked to research the benefits of participating in other means to sell our surplus vehicles in order to gain as much return on our investment. However, due to other pressing priorities and a loss of one of our three ESD Team members for an extended period of time last year, we were not able to follow through on that research. We have resurrected that research and will look into on-line auctions like Obenauf's and e-bay. We will dispose of the equipment in the manner that is most beneficial to the Village.

Action Requested

Motion to declare certain pieces of equipment and vehicles surplus and approve the disposal of these various obsolete village vehicles and equipment.

Recommendation

I recommend the above motion to declare these vehicles surplus.

Attachments

- Memorandum dated October 14, 2011 (with attachments) authored by Equipment Services Supervisor, Frank Frasco.

Glen Ellyn Public Works Department

Interoffice Memorandum

to: Jeff Perrigo, Interim Public Works Director

from: Frank M. Frasco, Equipment/Fleet Services Supervisor

subject: Surplus Personal Property for liquidation/disposal

date: October 14, 2011

Biannually, fully depreciated vehicles, equipment, and surplus items are replaced or removed from inventory. This property can be disposed of in a number of ways and will be liquidated in a timely fashion so that it will be most beneficial to the Village of Glen Ellyn.

Three of the vehicles being replaced in FY11/12 have been put into service. I have prepared a list of surplus vehicles and equipment. These items will be sold through public on-line internet auctions.

The following items are proposed:

DESCRIPTION	MODEL/STYLE	MINIMUM BID
2007 Chevrolet	Impala	$3,500
2007 Chevrolet	Impala	$3,500
2008 Ford	F150 Truck	$9,500
2000 Ford	F450 Truck	$8,000
1993 John Deere	F925 Tractor	$2,500
1996 Precision Solar Controls	Radar Trailer	$100
2000 Ford	F750 Truck	$9,500
1999 Bandit	1890 Brush Chipper	$5,500

A Surplus Personal Property Declaration form has been prepared for these items and it is attached. As each of the proposed auction items has a current value below $10,000, the Village Manager may approve the declaration per terms of Ordinance #4458 passed in June, 1997.

cc: Mark Franz, Village Manager
Phil Norton, Police Chief
Larry Noller, Interim Finance Director

VILLAGE OF GLEN ELLYN
SURPLUS PERSONAL PROPERTY DECLARATION
(For Properties with a Current Value below $10,000)

The following item(s) of Personal Property owned by the Village of Glen Ellyn is (are) hereby found to be no longer necessary or useful to, or in the best interest of, the Village of Glen Ellyn.

Therefore, the following item(s) is (are) declared as surplus and its (their) sale, trade in, or other disposal is (are) hereby authorized as provided for in the Glen Ellyn Village Code, ordinance #4458.

This surplus personal property will be liquidated in a timely fashion so that it will be most beneficial to the Village of Glen Ellyn.

ITEMS BEING DECLARED SURPLUS:

Description	Model #	Serial#	Current Monetary Value
2007 Chevrolet	Impala	2G1WS55R379392005	$3500.00
2007 Chevrolet	Impala	2G1WS55R779396588	$3500.00
2008 Ford	F150 Truck	1FTPX14V88FB87857	$9500.00
2000 Ford	F450 Truck	1FDXF46F2YEE43857	$8000.00
1993 John Deere	F925 Tractor	MOF925X130019	$2500.00
1996 Precision Solar Controls	Radar Trailer	SMTM00142	$100.00
2000 Ford	F750 Truck	3FDXF75HXYMA34391	$9500.00
1999 Bandit	1890 Brush Chipper	1208	$5500.00

METHOD OF DISPOSAL (IF KNOWN)

Obenauf on-line internet Auction Service Inc.

APPROVALS:

_____
Department Manager Date

_____
Village Manager Date

A-6K

VILLAGE OF GLEN ELLYN

PERSONAL PROFILE OF APPLICANT
FOR SERVICE ON VOLUNTEER ADVISORY BOARD OR COMMISSION

Name Saliamonas, Eleanor B Date of Birth
(Last) (First) (Initial)

Home Ad

Telephon

Business

1

Business Telephone

Number of Years Glen Ellyn Resident 38 ½ Today's Date 2-18-08

EDUCATIONAL BACKGROUND AND OTHER PERTINENT EXPERIENCE

Name, Location, Etc.	From	To
State U. of NY @ Potsdam	1959 -	1963
Nat'l Lewis University	1986 -	1988

CIVIC AND FRATERNAL ORGANIZATIONS AND ACTIVITIES

Citizens for Glen Ellyn Preservation.
PTA Board at Lincoln School in 1970's

BUSINESS OR PROFESSIONAL ACTIVITIES

(including type of present employment)

Past representative of Berkeley Educational Association (1995-1997)

PLEASE INDICATE VILLAGE BOARD/COMMISSION INTERESTS

Plan Commission

RECEIVED
FEB 19 2008
VILLAGE OF GLEN ELLYN
VILLAGE CLERK

Thank you for your interest! Please return this completed form to:
Glen Ellyn Village Clerk, 535 Duane Street, Glen Ellyn, IL 60137
(630)469-8849 – fax (630)469-5000 – phone

MEMORANDUM

A-7

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Director of Planning & Development
Joe Kvapil, Building and Zoning Official

DATE: October 12, 2011

FOR: October 24, 2011 Village Board Meeting

SUBJECT: 605 Euclid Avenue - Variation

Background: The property owners, Ann and Robert Graham, are requesting approval of a variation from Glen Ellyn Zoning Code Section 10-4-8(E)1 to allow the construction of a one-story screen porch addition to the principal structure that results in a lot coverage ratio (LCR) of 21.72% in lieu of the maximum permitted LCR of 20%. The subject property is an interior lot located on the east side of Euclid Avenue in the R2 Residential District. Notice of the public hearing was published in the Daily Herald on September 12, 2011. The Zoning Board of Appeals conducted a public hearing on the requested variation on Tuesday, September 27, 2011. At the meeting, no persons spoke in favor of or in opposition to the variation request. The Zoning Board of Appeals voted on a motion to recommend approval of the variation request which carried with five (5) "yes" votes and one (1) "no" vote.

Issues:
The Zoning Board of Appeals was in favor of the variations because they felt that there are practical difficulties or particular hardships in the application of the Zoning Code regulations to this property. The original home was constructed with an LCR of 19.6%. The owners intended to construct this addition when they purchased the home and at that time the zoning code allowed a maximum LCR of 25%. The zoning code was subsequently amended to a maximum LCR of 20% necessitating this variation request. The ZBA also found that the variation had minimal impact on adjacent properties and from the street and will be compatible with the character in the neighborhood. The ZBA included one condition with their recommendation that a second floor be prohibited over this one story addition in the future.

Action Requested: It is requested that the Village Board consider the petitioners' request, the recommendation offered by the Zoning Board of Appeals, and any further evidence or testimony presented at the Village Board Meeting and grant, deny or amend the variation request.

Recommendation:
In accordance with the recommendation of the Zoning Board of Appeals, staff has prepared an ordinance to **approve** the requested variation.

Attachments:

- Minutes of ZBA meeting dated September 27, 2011
- Photo of the Subject Property
- Location Map
- Ordinance

- Notice of Public Hearing
- List of Addresses
- Petitioners' Application packet

CC: Ann and Robert Graham

X:\Plandev\BUILDING\ZBA\MEMOS\EUCLID605-LCR.doc

DRAFT
ZONING BOARD OF APPEALS
MINUTES
SEPTEMBER 27, 2011

The meeting was called to order by Chairman Rick Garrity at 7:30 p.m. Board Members Gregory Constantino, Barbara Fried, Ed Kolar, Mary Ozog and Dale Siligmueller were present. Board Member Gary Fasules was excused. Also present were Trustee Liaison Peter Cooper, Building and Zoning Official Joe Kvapil and Recording Secretary Barbara Utterback.

Chairman Garrity described the proceedings of the Zoning Board of Appeals.

Board Member Ozog moved, seconded by Board Member Fried, to approve the minutes of the August 23, 2011 ZBA meeting. The motion carried unanimously by voice vote.

One public hearing was on the agenda for the property at 605 Euclid Avenue.

PUBLIC HEARING – 605 EUCLID AVENUE
A REQUEST FOR APPROVAL OF A ZONING VARIATION FROM THE GLEN ELLYN ZONING CODE, SECTION 10-4-8(E)1, TO ALLOW THE CONSTRUCTION OF A ONE-STORY SCREENED PORCH ADDITION THAT RESULTS IN A 21.72 LOT COVERAGE RATIO IN LIEU OF THE 20% MAXIMUM PERMITTED LOT COVERAGE RATIO.
(Ann and Robert Graham, owners)

Staff Report

Building and Zoning Official Joe Kvapil stated that Ann and Robert Graham, owners of the property at 605 Euclid Avenue, are requesting approval of one variation from Section 10-4-8(E)1 of the Glen Ellyn Zoning Code to allow the construction of a one-story screen porch addition to the rear of their home that results in a lot coverage ratio of 21.72% in lieu of the maximum permitted lot coverage ratio of 20%. Mr. Kvapil displayed photographs of the subject property which is on an interior lot that is conforming in length and area on the east side of Euclid Avenue. The property is in the R2 Zoning District and is surrounded by residential properties. Mr. Kvapil stated that the subject home was built in 2000 and one permit was issued for a fence in 2003. No zoning variations have been granted for this property. Mr. Kvapil displayed a site plan that indicated the area of the proposed screened porch addition which is 248 square feet. He showed the location of the proposed porch which will be where a landing with 2-3 steps currently exists. He explained that 248 square feet is less than the 300 square foot minimum requirement for both a drainage plan review and a tree preservation plan. Mr. Kvapil stated that the proposed screened porch setback and the rear yard setback comply with the code and that the height of the proposed screen porch is also within the code requirements.

Mr. Kvapil stated that the existing lot coverage ratio is 19.6% and less than the maximum permitted LCR of 20%. The proposed porch addition will increase the lot coverage ratio to 21.72% which will require a variation. Mr. Kvapil added that no other variations are required and that no other nonconforming conditions are on the subject property.

Petitioners' Presentation

Ann Graham, resident/owner of 605 Euclid Avenue, Glen Ellyn, Illinois and Ray Whalen, a builder, 177 Sunset Avenue, Glen Ellyn, Illinois were present to speak on behalf of the subject variation request.

Ms. Graham stated that the subject home was built in 2000 and the Grahams' moved into the home in 2001. Ms. Graham stated at the time that they moved into their home, the lot coverage ratio was 25%. She stated that they had always hoped to build a screened-in porch onto their home under the 25% LCR ratio. Ms. Graham stated that their hardship is that they must come to the Village to ask for a variation to build a porch at this time because the lot coverage ratio is now at 20%. Ms. Graham stated that the proposed screened porch will be one-story with a flat roof, deck flooring and screens. She stated that the floor will be poured on concrete footings with no foundation so additional bulk will never be added above the porch. Ms. Graham added that the porch will be used as a three-season room only. She stated that the neighbors to the north and south have no problems with the plans as presented. Ms. Graham displayed a front view of the subject property and stated there will be no view of the screen porch from that location. She also displayed a view of the property from the rear patio sliders and explained that mature landscaping will shield her property from the north. Ms. Graham also stated that a church parking lot backs up to her rear yard, however, her yard is screened with green landscape. She provided another photograph that showed additional landscaping between her property and the neighbors. She added that landscaping between their driveway and their neighbors' driveway was charred in a fire but will be replaced. Ms. Graham stated that they are replacing existing brick impervious surface with a screened-in porch. Ms. Graham stated that another hardship is coyotes in the neighborhood which create a safety issue outdoors. Ms. Graham displayed photographs indicating the features of the proposed porch and the elevations of the proposed porch.

Mr. Whalen stated that the grading criteria will have no adverse impact on the adjacent property owners and that the proposed project will have no adverse impact on the trees on the property. Mr. Whalen added that a larger porch was originally designed but was not permitted under the zoning code and that a screened porch is a popular element. Mr. Whalen also stated that reducing the size of the porch would create issues with furniture placement.

Responses to Questions from the ZBA

Mr. Kvapil responded to Board Member Constantino that the petitioners would currently be allowed to increase the size of their home by approximately 50 square feet. Mr. Kvapil responded to Board Member Fried that a 500-square foot bonus has been included

in the calculation of lot coverage area for the petitioners having a garage in their rear yard and a 240-square foot bonus has been included in the calculation for the open front porch. Ms. Graham responded to Board Member Constantino that no neighbors have objected to the proposed porch. Ms. Graham also responded to Board Member Constantino that although the proposed porch could be made somewhat smaller, the proposed plan maintains the architectural integrity of the home. Mr. Kvapil responded to Board Member Ozog that the Village heard from no one either in favor of or in opposition to the proposed project. Mr. Kvapil asked what makes the proposed project unique, and Ms. Graham responded that her home was built under a less restrictive building code and feels her request is no different from any other screened-in porch variation request.

Persons in Favor of or in Opposition to the Petition

No one spoke in favor of or in opposition to the variation request.

Comments from the ZBA

Five of the six ZBA members were in favor of recommending approval of the petitioner's variation request for a three-season porch. The members supportive of the request felt that the project hardship is a safety concern regarding coyotes being present in the neighborhood and that unique circumstances can be supported because two sides of the house are being used as walls for the porch that was originally intended to be constructed. The ZBA members pointed out that the Village lot coverage changed after the subject home was constructed, unique circumstances regarding covered porches built on the home reduced the available lot coverage, no visual impact exists due to the location of the proposed porch, no setback variations are being requested, no impacts from landscaping or trees exist, the effect of air and light are non-existent because there is no second floor on the porch, and no neighbors have objected to the petitioners' request. Board Member Ozog stated that the lot coverage ratio of the home originally was 19.6 % when the maximum LCR was 25%. She commented that the proposed design reduces bulk and impact and the size cannot be reduced because of the retention of the windows and the sliding door. Board Member Kolar was not supportive of the proposed request because the lot coverage ratio was changed several years ago to limit the size of houses on property and he did not feel the subject request is unique.

Motion

Board Fried moved, seconded by Board Ozog, to recommend approval of a variation from Section 10-4-8(E)1 of the Zoning Code for the property at 605 Euclid Avenue to allow the construction of a one-story screened porch addition that results in a 21.72 lot coverage ratio in lieu of the maximum permitted lot coverage ratio of 20%. The reason for approval was because the owners of the home had planned to build a porch when they purchased the home when the lot coverage ratio was 25%, the request is minimal, and no neighbors objected to the variation request. Conditions of approval include keeping the height of the porch to one story and constructing the porch per the plans as submitted.

The motion carried with five (5) "yes" votes and one (1) "no vote as follows: Board Members Constantino, Fried, Ozog, Siligmueller and Chairman Garrity voted yes; Board Member Kolar voted no.

Trustee Report

Trustee Cooper stated that three (3) ordinances regarding tree preservation were passed at yesterday's Village Board meeting.

Chairman Report

Chairman Garrity brought up the topic of announcing to petitioners beforehand that ZBA members will be at their site. Mr. Kvapil stated he could add language to the ZBA materials regarding that topic.

Staff Report

Mr. Kvapil updated the ZBA members on the College of DuPage situation. He also stated that both ZBA meetings scheduled in October will be cancelled.

There being no further business before the Zoning Board of Appeals, the meeting was adjourned at 8:30 p.m.

Submitted by:

Barbara Utterback
Recording Secretary

Reviewed by:

Joe Kvapil
Building & Zoning Official

605 EUCLID

605 Euclid Avenue

Prepared By: Planning and Development
Date: September 6, 2011

0 175 350 700 Feet

N

Village of Glen Ellyn

Ordinance No. _____

An Ordinance Approving a Variation from the
Lot Coverage Ratio Requirements of the Zoning Code
to Allow a One-Story Screen Porch Addition to the Existing House
For Property at 605 Euclid Avenue
Glen Ellyn, IL 60137

Adopted by the
President and Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 20____.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20_____.

Ordinance No. _____

An Ordinance Approving a Variation from the Lot Coverage Ratio Requirements of the Zoning Code to Allow a One-Story Screen Porch Addition to the Existing House For Property at 605 Euclid Avenue Glen Ellyn, IL 60137

Whereas, Ann and Robert Graham, owners of the property at 605 Euclid Avenue, Glen Ellyn, Illinois, which is legally described as follows:

> The South 74.3 feet of the North 138.3 feet of Lot 9 in Block 2, together with the West ½ of the vacated alley lying East of adjoining said property, in Glen Ellyn addition to Prospect Park (Now Glen Ellyn), being a subdivision of Section 11, Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat thereof, recorded as document No. 42867 in DuPage County, Illinois.
>
> P.I.N.: 05-11-123-007

have petitioned the President and Board of Trustees of the Village of Glen Ellyn for a variation from the Glen Ellyn Zoning Code, Section 10-4-8(E)1, to allow the construction of a one-story screened porch addition to the home that results in a lot coverage ratio of 21.72% in lieu of the maximum permitted lot coverage ratio of 20%; and

Whereas, following due notice by publication in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property owners within 250 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted a public hearing on September 27, 2011, at which the petitioners

presented evidence, testimony, and exhibits in support of the variation request and no persons appeared in favor of the variation and no persons appeared in opposition thereto; and

Whereas, based upon the evidence, testimony, and exhibits presented at the public hearing on September 27, 2011, the Zoning Board of Appeals adopted findings of fact and voted on a motion to approve the variation, which carried by a vote of five (5) "yes" and one (1) "no," resulting in a recommendation for approval as set forth in its draft Minutes dated September 27, 2011, appended hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees have reviewed the exhibits and evidence presented at the aforementioned public hearing and have considered the findings of fact and recommendations of the Zoning Board of Appeals; and

Whereas, the President and Board of Trustees make the following findings of fact:

A. That the plight of the owner is due to unique circumstances since the owner's original purchase decision and porch addition plans were based on, and permitted under, the zoning code provisions at that time, and subsequent zoning code changes prohibited implementation of the plans;

B. That the variations, if granted, will not alter the essential character of the locality since the porch addition is compatible with the home and has no significant impact on the neighborhood;

C. That the conditions upon which the variation is based would not be applicable generally to other property within the same zoning district since the circumstances and configuration of the addition and the home are unique to this property;

D. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property since the owners have expressed no intention for further development or sale of the property;

E. That the practical difficulty or particular hardship has not been created by any persons presently having an interest in the property since the conditions that generated this request for a variation occurred when the zoning code was amended after the owners purchased the property;

F. That the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located since the proposed use is not a hazard and is consistent with typical residential uses;

G. That the variation will not diminish or impair property values within the neighborhood since the proposed screened porch addition is a common residential property improvement;

H. That the variation is the minimum variation that will make possible the reasonable use of the land, building or structure since the area of the porch is not excessive for the intended use; and

Whereas, the President and Board of Trustees, based on the aforementioned findings of fact, find it appropriate to grant the variation presented to the Zoning Board of Appeals.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The draft minutes of the September 27 , 2011 Glen Ellyn Zoning Board of Appeals meeting, Exhibit "A" appended hereto, are hereby accepted, and the findings of fact and conclusions set forth in the preambles above are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Based upon the above findings of fact, the President and Board of Trustees hereby approve a variation from the Glen Ellyn Zoning Code, Section 10-4-8(E)1, to allow the construction of a one-story screened porch addition to the home that results in a lot coverage ratio of 21.72% in lieu of the maximum permitted lot coverage ratio of 20% at 605 Euclid Avenue, Glen

Ellyn, Illinois, which is legally described as follows:

> The South 74.3 feet of the North 138.3 feet of Lot 9 in Block 2, together with the West ½ of the vacated alley lying East of adjoining said property, in Glen Ellyn addition to Prospect Park (Now Glen Ellyn), being a subdivision of Section 11, Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat thereof, recorded as document No. 42867 in DuPage County, Illinois.
>
> P.I.N.: 05-11-123-007

Section Three: This variation to construct a one-story screened porch addition is granted upon the conditions that no second floor be constructed above the addition in the future and that the construction be completed in substantial conformance with the plans and Application for Variation received by the Planning & Development Department and signed on August 24, 2011 and the testimony and exhibits provided at the September 27, 2011 Zoning Board of Appeals public hearing.

Section Four: The Building and Zoning Official is hereby authorized and directed to issue building permits for the subject property, consistent with the variation granted herein, provided that all conditions set forth hereinabove have been met and that the proposed construction is in compliance with all other applicable laws and ordinances. This grant of variation shall expire and become null and void twenty four (24) months from the date of passage of this Ordinance unless a building permit to begin construction in reliance on this variation is applied for within said twenty four (24) month time period and construction is continuously and vigorously pursued provided, however, the Village Board, by motion, may extend the period during which permit application, construction, and completion shall take place.

Section Five: The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance approving the variation to be recorded with the DuPage County Recorder of Deeds.

Section Six: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owner or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 10-10-18 "A" and "B" of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

_____
Village President of the
Village of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____).

X:\Plandev\BUILDING\ZBA\ORDINANCE\EUCLID605-LCR.doc

NOTICE OF PUBLIC HEARING

Ann & Robert Graham, owners of the property at 605 Euclid Avenue, are requesting a public hearing for a variation in accordance with Section 10-10-12 of the Glen Ellyn Zoning Code. The owners would like to modify the existing home by constructing a one-story screened porch addition to the home that would exceed the maximum permitted lot coverage ratio. The Glen Ellyn Zoning Board of Appeals will conduct a public hearing to consider this Variation on **September 27, 2011** at 7:30 p.m. on the third floor in the Civic Center, 535 Duane Street, Glen Ellyn, Illinois. Anyone is welcome to attend.

The property owners are requesting approval of a variation from the Glen Ellyn Zoning Code as follows:

1. Section 10-4-8(E)1 to allow the construction of a one-story screened porch addition to the home that results in a lot coverage ratio of 22.2% in lieu of the maximum permitted lot coverage ratio of 20%.
2. Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board.

The property is zoned R2, Residential District, and is legally described as follows:

The South 74.3 feet of the North 138.3 feet of Lot 9 in Block 2, together with the West ½ of the vacated alley lying East of adjoining said property, in Glen Ellyn addition to Prospect Park (Now Glen Ellyn), being a subdivision of Section 11, Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat thereof, recorded as document No. 42867 in DuPage County, Illinois.

P.I.N.: 05-11-123-007

Plans related to the proposed project are available for public review in the Planning and Development Department, Civic Center, 535 Duane Street, Glen Ellyn, Illinois. If you have questions, please contact Joe Kvapil, Building & Zoning Official, at (630) 547-5244. For individuals with disabilities who have questions regarding the accessibility of the meeting or facilities, contact Harold Kolze, ADA Coordinator, at (630) 547-5209.

(Published in the Daily Herald on Monday, September 12, 2011)

X:\Plandev\BUILDING\ZBA\PUBLIC NOTICE\EUCLID605-LCR.doc

VILLAGE OF GLEN ELLYN
535 Duane Street
Glen Ellyn, Illinois 60137
(630) 547-5250

RECEIVED
SEP 19 2011
DEPARTMENT
GLEN ELLYN

APPLICATION FOR VARIATION

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Zoning Code (Ordinance No. 3617-Z, as amended), as described in this application.

I. APPLICANT INFORMATION:

(Note: The applicant must comply with Section 10-10-10(B) of the Zoning Code).

Name: Ann & Robert Graham

Address: 605 Euclid Ave. Glen Ellyn, IL 60137

Phone No.: 630.545.1424

Fax No.: —

E-mail: gbobmann@aol.com

Ownership Interest in the Property in Question: 100%

II. INFORMATION REQUIRED BY SECTION 10-10-10(B) OF THE ZONING CODE, IF APPLICABLE

NOTE: All parties, whether petitioner, agent, attorney, representative and or organization et al. must be fully disclosed by true name and address in compliance with Section 10-10-10(B) of the Zoning Code. Disclosure forms are attached for your convenience.

Name and address of the legal owner of the property (if other than the applicant):

N/A

Name and address of the person or entity for whom the applicant is acting (if the applicant is acting in a representative capacity):

N/A

Is the property in question subject to a contract or other arrangement for sale with the fee owner? (Circle "Yes" or "No")

YES NO

If YES, the contract purchaser must provide a copy of the contract to the Village and must either be a co-petitioner to this application or submit the attached Affidavit of Authorization with the application packet.

Is the property in question the subject of a land trust agreement? (Circle "Yes" or "No")

YES NO

If YES, (1) either the trustee must be a co-petitioner or submit the attached Affidavit of Authorization from the trustee to represent the holders of the beneficial interests in the trust and (2) the applicant must provide a trust disclosure in compliance with "An Act to Require Disclosure of All Beneficial Interests", Chapter 148, Section 71 et seq., Illinois Revised Statutes, signed by the trustee.

III. PROPERTY INFORMATION:

Common address: 605 Euclid Ave. Glen Ellyn, IL 60137

Permanent tax index number: 05-11-123-007

Legal description: See attached sheet

Zoning classification: R-2 District

Lot size: 74.3 ft. x 159.92 ft. Area: 11,880 sq. ft.

Present use: Single Family Residential

IV. INFORMATION REGARDING THE VARIATION(S) REQUESTED:

Description of the variation(s) requested (including identification of the Zoning Code provisions from which variation is sought) and proposed use(s):
We are requesting a variation to allow a Lot Coverage Ratio (LCR) of 21.72% in lieu of the maximum LCR of 20% allowed per the Zoning Code Section 10-4-8(E)1 in order to allow the construction of a one story screened porch. * The current LCR without the addition is conforming at 19.49%

Estimated date to begin construction: ASAP

Names and addresses of any experts (e.g., planner, architect, engineer, attorney, etc.):
Marshall Architects
612 E. Main St., Suite 101
St. Charles, IL 60174

V. EVIDENCE RELATING TO ZONING CODE STANDARDS FOR A VARIATION:

The following items are intended to elicit information to support conclusions by the ZBA or PC and the Village Board that the required findings/standards for a variation under the Zoning Code have been established and met. Therefore, please complete these items carefully.

A. Standards Applicable to All Variations Requested:

1. Provide evidence that due to the characteristics of the property in question, there are practical difficulties or particular hardship for the applicant/owner in carrying out the strict letter of the Zoning Code:

Please see attached sheet.

2. (a) Provide evidence that the property in question cannot yield a reasonable return if permitted to be used under the conditions allowed by the Zoning Code (i.e., without one or more variations):

OR

(b) Provide evidence that the plight of the applicant/owner is due to unique circumstances relating to the property in question:
A unique circumstance was created when the LCR was reduced from 25% to 20%. With this reduction, we could only add 60 sq. feet without a variance.

In addition to the screen porch, we will be adding a minimum of 6" to the front porch only by the front door area.

3. Provide evidence that the requested variation(s), if granted, will not alter the essential character of the locality of the property in question:

Please see attached sheet.

B. For the purpose of supplementing the above standards, the ZBA or PC, in making its recommendation that there are practical difficulties or particular hardships, shall also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:

1. Provide evidence that the particular physical surroundings, shape or topographical condition of the property in question would bring particular hardship upon the applicant/owner as distinguished from a mere inconvenience if the strict letter of the Zoning Code were to be carried out:

The variance request is being made in an effort to maximize the use of our backyard. With mature trees that increase the mosquito population, but more importantly the sighting of roaming coyotes, we are seeking a safe outdoor space for our family.

2. Provide evidence that the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district:

The foot print of the home was determined under a less restrictive zoning code.

3. Provide evidence that the purpose of the variation is not based exclusively upon a desire to make more money out of the property in question:

We have lived in Glen Ellyn for over 18 years and are proud to raising our family here. We have not intent to sell our property in the foreseeable future.

4. Provide evidence that the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property in question or by the applicant.

The hardship was not created by us. The zoning code was revised after the house was built.

5. Provide evidence that the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property in question is located

The addition will not affect the neighborhood in any detrimental or injurious way. It will be a positive improvement to the property and provide a safe outdoor space

6. Provide evidence that the proposed variation will not:

a. Impair an adequate supply of light and air to adjacent property;
The proposed addition is one story in height and meets all setback requirements.

b. Substantially increase the hazard from fire or other dangers to the property in question or adjacent property;
It will not.

c. Otherwise impair the public health, safety, comfort, morals or general welfare of the inhabitants of the Village;
It will not.

d. Diminish or impair property values within the neighborhood;
It will not.

e. Unduly increase traffic congestion in the public streets and highway;
It will not.

f. Create a nuisance; or
It will not.

g. Results in an increase in public expenditures.
It will not.

7. Provide evidence that the variation is the minimum variation that will make possible the reasonable use of the land, building or structure.
Based upon standard outdoor furniture sizes and minimum circulation requirements, the proposed screen porch is the minimum size it should be and will still maintain the character of the home.

8. Please add any comments which may assist the Zoning Board of Appeals of Appeals in reviewing this application.
We have retained the services of a well established and highly reputable builder to build an addition that mirrors our home's architecture and will provide our family with a maximum use of our outdoor space.

VI. EVIDENCE RELATING TO FLOOD HAZARD VARIATION REQUESTS: N/A

The following items must be completed only if the requested variation is from Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations.) If no such variation is being requested, the applicant should skip this section and complete Section VII below.

A. Items applicable only to variation requested from the requirements of Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations) that, if granted, would result in a structure not being protected to the elevation of the base flood.

1. Provide evidence that the structure is to be located on a lot contiguous to and surrounded by lots with existing structures constructed below the base flood level.

_____

_____

_____

_____

2. Provide evidence that the applicant has acknowledged that (a) such construction below the base flood level will increase the risk to life and property and that the applicant proceeds with knowledge of these risks; and (b) any variation is contingent upon the applicant obtaining approval from other agencies having jurisdiction when the variance violates the requirements of such agencies.

_____

_____

_____

_____

B. Items applicable only to variations requested from the requirements in Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations) that, if granted, would significantly impede or increase the flow and passage of floodwaters.

1. Provide evidence that the use will not result in an increased flood height greater than 0.1 feet within the designated regulatory floodway.

_____

_____

_____

2. Provide evidence that the resulting increase in the base flood elevations will not affect any existing structures or utilities.

_____

_____

_____

3. Provide evidence that the owners of the properties affected by the increased base flood elevation are compensated for the resulting effect on property values, and they give their written agreement to granting the variation.

_____

_____

_____

4. Provide evidence that the resulting increased flood elevations will not affect any flood protection structures.

_____

_____

_____

CERTIFICATIONS, CONSENT AND SIGNATURE(S):

I (We) certify that all of the statements and documents submitted as part of this application are true and complete to the best of my (our) knowledge and belief.

I (We) consent to the entry in or upon the premises described in the application by any authorized official of the Village of Glen Ellyn.

I (We) certify that I (we) have carefully reviewed the Glen Ellyn Zoning Variation Request Package and applicable provisions of the Glen Ellyn Zoning Code.

I (We) consent to accept and pay the cost to publish a notice of Public Hearing as submitted on an invoice from the publishing newspaper. I (we) understand that our request will not be scheduled for a Village Board agenda until and unless this invoice is paid.

Robert M. Graham

Ann D. Graham

Signature of Applicant(s)

8-24-11

Date filed

LEGAL DESCRIPTION OF PROPERTY:

The South 74.3 feet of the North 138.3 feet of Lot 9 in Block 2, together with the West ½ of the vacated alley lying East of adjoining said property, in Glen Ellyn addition to Prospect Park (Now Glen Ellyn), being a subdivision of the Section 11, Township 39 North, Range 10 East of the Third Principal meridian, according to the plat thereof, recorded as document No. 42867 in DuPage County, Illinois.

V. EVIDENCE RELATING TO ZONING CODE STANDARDS FOR A VARIATION:

A. Standards Applicable to All Variations Requested:

1. **Provide evidence that due to the characteristics of the property in question, there are practical difficulties or particular hardship for the applicant/owner in carrying out the strict letter of the Zoning Code:**

The zoning code reduction for Lot Coverage Ratio from 25% to 20% is a hardship. This residence was built in 2001 under a less restrictive zoning code.

Through the addition of a screened porch, we are also seeking a variance to provide a safe outdoor space for our family to enjoy three of Chicago's four seasons. Mature trees in our backyard as well as those in close proximity contribute to a heavy mosquito population.

More importantly, the western suburbs experience a population of coyotes that roam among neighborhoods. Coyotes have been recently sighted in neighbors' backyards and walking along Euclid Avenue where we reside. As a result, we cannot allow our small dog in the backyard unattended. In requesting a variance, we are seeking a safe outdoor environment for us, our three young daughters and family pet.

3. **Provide evidence that the requested variation(s), if granted, will not alter the essential character of the locality of the property in question:**

The variation requested will not alter the character of the locality. It will not be visible from either the front of the home or the south side of the home. The backyard on the north side of the property has a six foot privacy fence with mature arbor vitae to further provide a landscape screen to neighbors north of the property. In addition, the screened porch is a one story addition and because it will supported on footings, as opposed to a poured foundation, it would not be possible to ever build above it. Lastly, the porch will be built over an existing small patio, so no current green space will be compromised with this addition.

Attachment to Village of Glen Ellyn "Application for Variation"
Submitted by Ann and Robert Graham
605 Euclid Avenue

CHICAGO TITLE INSURANCE COMPANY

COMMITMENT FOR TITLE INSURANCE
SCHEDULE A

YOUR REFERENCE: GRAHAM/C. GEORGE BUILDERS ORDER NO.: 1410 002108479 UA

name search ok per Terri

2107630 1 MP

EFFECTIVE DATE: MAY 29, 2001

1. POLICY OR POLICIES TO BE ISSUED:

OWNER'S POLICY: ALTA OWNERS 1992
AMOUNT:
PROPOSED INSURED: Robert M. Graham & Ann D. Graham

LOAN POLICY: ALTA LOAN 1992
AMOUNT: ~~TO COME~~
PROPOSED INSURED: ~~TO COME~~
Homtrust Mortgage Corp

2. THE ESTATE OR INTEREST IN THE LAND DESCRIBED OR REFERRED TO IN THIS COMMITMENT AND COVERED HEREIN IS A FEE SIMPLE UNLESS OTHERWISE NOTED.

3. TITLE TO SAID ESTATE OR INTEREST IN SAID LAND IS AT THE EFFECTIVE DATE VESTED IN:

GEORGE L. SCIGOUSKY

4. MORTGAGE OR TRUST DEED TO BE INSURED:

TO COME.

CHICAGO TITLE INSURANCE COMPANY

COMMITMENT FOR TITLE INSURANCE

SCHEDULE A (CONTINUED)

ORDER NO.: 1410 002108479 UA

5. THE LAND REFERRED TO IN THIS COMMITMENT IS DESCRIBED AS FOLLOWS:

THE SOUTH 74.3 FEET OF THE NORTH 138.3 FEET OF LOT 9 IN BLOCK 2, TOGETHER WITH THE WEST 1/2 OF THE VACATED ALLEY LYING EAST OF AND ADJOINING SAID PROPERTY, IN GLEN ELLYN ADDITION TO PROSPECT PARK (NOW GLEN ELLYN) A SUBDIVISION OF PART OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED RECORDED JUNE 11, 1890 IN BOOK 4 OF PLATS, PAGE 22, AS DOCUMENT 42867, IN DU PAGE COUNTY, ILLINOIS.

CHICAGO TITLE INSURANCE COMPANY
COMMITMENT FOR TITLE INSURANCE
SCHEDULE B

ORDER NO.: 1410 002108479 UA

1. WE SHOULD BE FURNISHED A PROPERLY EXECUTED ALTA STATEMENT AND, UNLESS THE LAND INSURED IS A CONDOMINIUM UNIT, A SURVEY IF AVAILABLE. MATTERS DISCLOSED BY THE ABOVE DOCUMENTATION WILL BE SHOWN SPECIFICALLY.

2. NOTE FOR INFORMATION: THE COVERAGE AFFORDED BY THIS COMMITMENT AND ANY POLICY ISSUED PURSUANT HERETO SHALL NOT COMMENCE PRIOR TO THE DATE ON WHICH ALL CHARGES PROPERLY BILLED BY THE COMPANY HAVE BEEN FULLY PAID.

A 3. NOTE FOR ADDITIONAL INFORMATION: THE DUPAGE COUNTY RECORDER REQUIRES THAT ANY DOCUMENTS PRESENTED FOR RECORDING CONTAIN THE FOLLOWING INFORMATION:

A. THE NAME AND ADDRESS OF THE PARTY WHO PREPARED THE DOCUMENT;
B. THE NAME AND ADDRESS OF THE PARTY TO WHOM THE DOCUMENT SHOULD BE MAILED AFTER RECORDING;
C. ALL PERMANENT REAL ESTATE TAX INDEX NUMBERS OF ANY PROPERTY LEGALLY DESCRIBED IN THE DOCUMENT;
D. THE ADDRESS OF ANY PROPERTY LEGALLY DESCRIBED IN THE DOCUMENT;
E. ALL DEEDS SHOULD CONTAIN THE ADDRESS OF THE GRANTEE AND SHOULD ALSO NOTE THE NAME AND ADDRESS OF THE PARTY TO WHOM THE TAX BILLS SHOULD BE SENT.
F. ANY DEEDS CONVEYING UNSUBDIVIDED LAND, OR, PORTIONS OF SUBDIVIDED LAND, MAY NEED TO BE ACCOMPANIED BY A PROPERLY EXECUTED "PLAT ACT AFFIDAVIT."

WAIVED

IN ADDITION, PLEASE NOTE THAT THE MUNICIPALITIES OF ADDISON, AURORA, BARTLETT, BOLINGBROOK, CAROL STREAM, ELK GROVE VILLAGE, ELMHURST, GLENDALE HEIGHTS, GLEN ELLYN, HANOVER PARK, NAPERVILLE, SCHAUMBURG, WHEATON AND WOODRIDGE HAVE ENACTED TRANSFER TAX ORDINANCES. TO RECORD A CONVEYANCE OF LAND LOCATED IN THESE MUNICIPALITIES, THE REQUIREMENTS OF THE TRANSFER TAX ORDINANCES MUST BE MET. A CONVEYANCE OF PROPERTY IN THESE CITIES MAY NEED TO HAVE THE APPROPRIATE TRANSFER TAX STAMPS AFFIXED BEFORE IT CAN BE RECORDED.

FURTHERMORE, ALL DEEDS AND MORTGAGES SHOULD INCLUDE THE CURRENT MARITAL STATUS OF ALL INDIVIDUAL PARTIES, WHERE APPROPRIATE. A SPOUSE OF AN INDIVIDUAL GRANTOR OR MORTGAGOR MAY HAVE TO SIGN THE DEED OR MORTGAGE IN ORDER TO RELEASE ANY APPLICABLE HOMESTEAD INTEREST.

THIS EXCEPTION WILL NOT APPEAR ON THE POLICY WHEN ISSUED.

B 4. TAXES FOR THE YEARS ~~2000 AND~~ 2001.

TAXES FOR THE YEAR 2000 ARE PAYABLE IN TWO INSTALLMENTS:

THE FIRST INSTALLMENT, AMOUNTING TO $2,624.09 IS PAID OF RECORD;

THE SECOND INSTALLMENT, AMOUNTING TO $2,624.09 IS NOT DELINQUENT BEFORE SEPTEMBER 4, 2001.

pd thru Closing

TAXES FOR THE YEAR 2001 ARE NOT YET DUE AND PAYABLE.

PERMANENT INDEX NUMBER: 05-11-123-007

COMMITMENT FOR TITLE INSURANCE
SCHEDULE B (CONTINUED)

ORDER NO.: 1410 002108479 UA

D 5. MORTGAGE RECORDED NOVEMBER 8, 2000 AS DOCUMENT NO. R2000-175229 MADE BY GEORGE L. SCIGOUSKY TO OLD SECOND NATIONAL BANK OF AURORA TO SECURE AN INDEBTEDNESS IN THE AMOUNT OF $289,000.00.

C 6. MORTGAGE DATED FEBRUARY 7, 2001 AND RECORDED FEBRUARY 13, 2001 AS DOCUMENT R2001-024110 MADE BY GEORGE L. SCIGOUSKY TO OLD SECOND NATIONAL BANK OF AURORA TO SECURE A NOTE FOR $700,000.00.

K 7. ASSIGNMENT OF RENTS RECORDED FEBRUARY 13, 2001 AS DOCUMENT NO. R2001-024111 MADE BY GEORGE L. SCIGOUSKY TO OLD SECOND NATIONAL BANK OF AURORA.

F 8. NEW CONSTRUCTION

NOTE: PLEASE BE INFORMED THAT FOR ANY NEW CONSTRUCTION ON THE LAND, A FINAL LIEN WAIVER PACKAGE MUST BE SUBMITTED TO THE COMPANY IN ORDER TO CONSIDER WAIVING THIS EXCEPTION. AN ADDITIONAL FEE WILL BE ASSESSED FOR A LIEN WAIVER EXAMINATION.

G 9. RIGHTS OF THE MUNICIPALITY, THE STATE OF ILLINOIS, THE PUBLIC AND ADJOINING OWNERS IN AND TO VACATED ALLEY.

H 10. RIGHTS OF THE PUBLIC AND QUASI-PUBLIC UTILITIES, IF ANY, IN SAID VACATED ALLEY FOR MAINTENANCE THEREIN OF POLES, CONDUITS, SEWERS AND OTHER FACILITIES.

I 11. THE FOLLOWING ENDORSEMENT(S) HAVE BEEN APPROVED FOR THE LOAN POLICY:

COMPREHENSIVE ENDORSEMENT 1
ALTA ENDORSEMENT 8.1 (ENVIRONMENTAL)

NO. 5, 6, 7, 8 WAIVED BY CO.
M. Peterson

L 12. COPIES OF THE COMMITMENT HAVE BEEN SENT TO:
LLOYD GUSSIS
2524 N LINCOLN AVE
CHICAGO, ILLINOIS 60614
NANCY

O 13. INFORMATIONAL NOTE:
TO SCHEDULE CLOSINGS IN THE:
WHEATON OFFICE PLEASE CALL: (630) 871-3552.
NAPERVILLE OFFICE PLEASE CALL: (630) 416-4800.
PLAINFIELD OFFICE PLEASE CALL: (815) 886-9691.

FOR INQUIRIES RELATING TO THIS COMMITMENT, CALL EXAMINING UNIT AT (630)871-3500.

P 14. DIRECTIONS ON REACHING:

TO THE WHEATON OFFICE (1725 S. NAPERVILLE ROAD):

FROM I-88 EXIT AT NAPERVILLE ROAD: LEFT (NORTH) ON NAPERVILLE ROAD TO OUR OFFICE (ON THE RIGHT (EAST) SIDE JUST AFTER THE LIGHT AT BLANCHARD ROAD).

FROM I-355 EXIT AT ROOSEVELT ROAD: GO WEST TO NAPERVILLE ROAD. LEFT (SOUTH) ON NAPERVILLE ROAD TO OUR BUILDING (ON THE LEFT (EAST) SIDE OF THE STREET).

TO THE NAPERVILLE OFFICE (600 S. WASHINGTON STREET):

FROM I-88: EXIT AT NAPERVILLE ROAD. RIGHT (SOUTH) ON NAPERVILLE TO OGDEN AVENUE. RIGHT (WEST) TO WASHINGTON STREET. LEFT (SOUTH) THROUGH DOWNTOWN NAPERVILLE TO 600 SOUTH. (LEFT SIDE OF STREET).

FROM 75TH STREET: WEST TO WASHINGTON STREET. RIGHT (NORTH) TO 600 SOUTH. (RIGHT SIDE OF STREET).

FROM CHICAGO/MAPLE AVENUE: WEST TO WASHINGTON STREET. LEFT (SOUTH) TO 600 SOUTH. (LEFT SIDE OF STREET).

** END **

Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

September 7, 2011

Re: Variance Application, Graham Residence Screen Porch, 605 Euclid Ave.

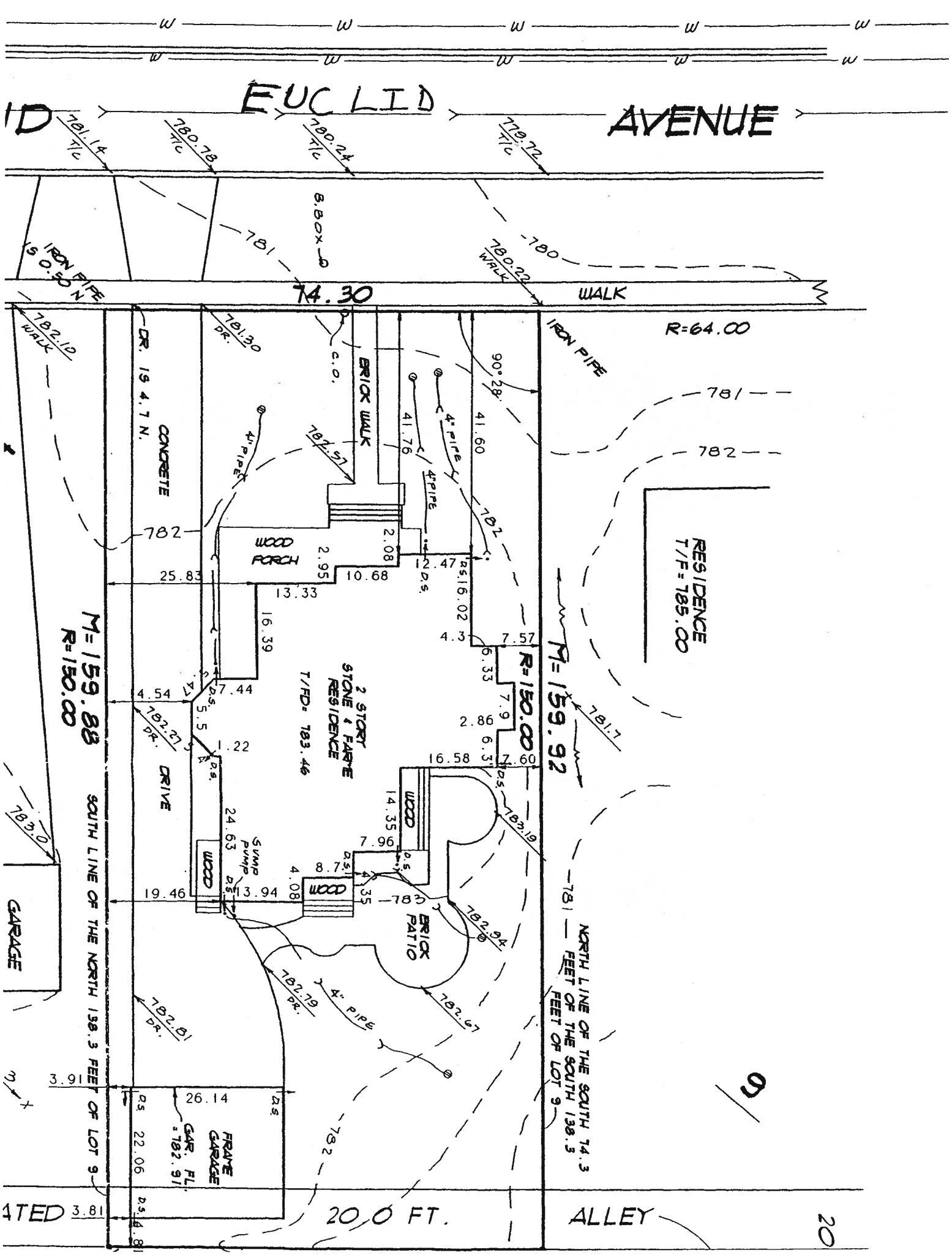
To the Village of Glen Ellyn:

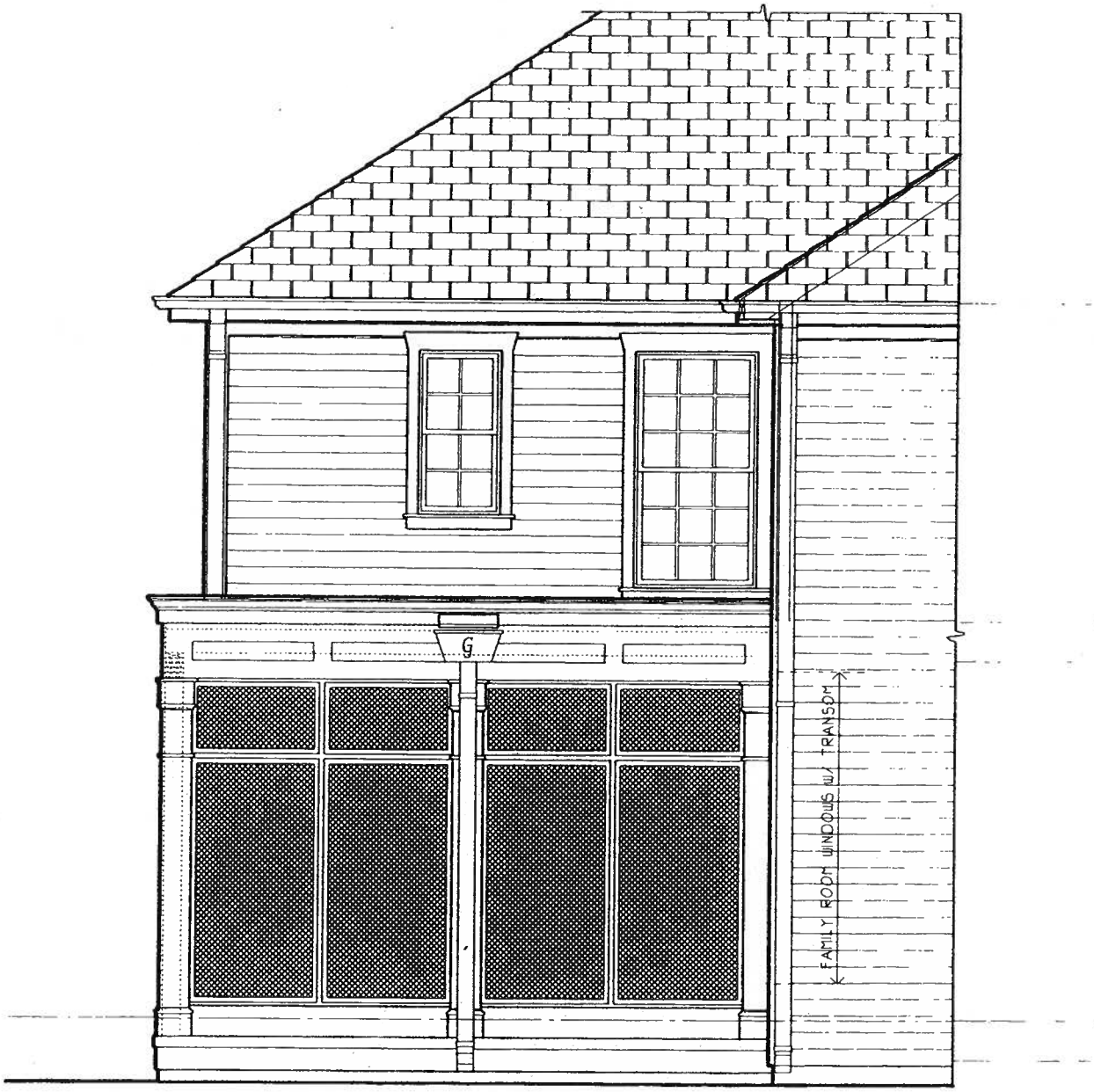
As adjacent property owners to the Ann and Bob Graham, who reside at 605 Euclid Avenue, they have brought to our attention that they are seeking a variance with the Village of Glen Ellyn in order to build a screened porch in their backyard. We understand this screened porch will be built over an existing patio in their backyard. We have reviewed the architectural plans and the variance request with the Grahams, and we have no objection with them pursuing this project.

Sincerely,

Connie and Ken Page
601 Euclid Avenue

Steve Saedal and Tara Glasgow
611 Euclid Avenue


EUCLID AVENUE
781.14 T/C
780.78 T/C
780.24 T/C
779.72 T/C
8.80 x
781
780
780.22 WALK
IRON PIPE IS 0.50 N
74.30
WALK
R=64.00
IRON PIPE
782.10 WALK
781.30 DR.
DR. IS 4.7 N.
C.O.
BRICK WALK
90° 28'
41.76
41.60
4" PIPE
782.57
782
781
782
CONCRETE
WOOD PORCH
2.08
2.95
10.68
12.47
D.S.
16.02
25.83
13.33
16.39
4.3
7.57
6.33
7.9
2.86
6.3
7.60
16.58
M=159.88
R=150.00
M=159.92
R=150.00
RESIDENCE T/F=785.00
781.7
2 STORY STONE & FARME RESIDENCE
T/FD= 783.46
4.54
7.44
5.5
1.22
782.27 DR.
DRIVE
24.63
SUMP PUMP
WOOD
14.35
7.96
8.7
4.08
4.35
783
19.46
13.94
783.19
782.94
BRICK PATIO
782.79 DR.
4" PIPE
782.67
782.81 DR.
783.0
GARAGE
SOUTH LINE OF THE NORTH 138.3 FEET OF LOT 9
NORTH LINE OF THE SOUTH 74.3 FEET OF THE SOUTH 138.3 FEET OF LOT 9
3.91
26.14
22.06
GAR. FL. =782.91
FRAME GARAGE
3.81
4.81
20.0 FT.
ALLEY
9
20



NORTH SIDE ELEVATION

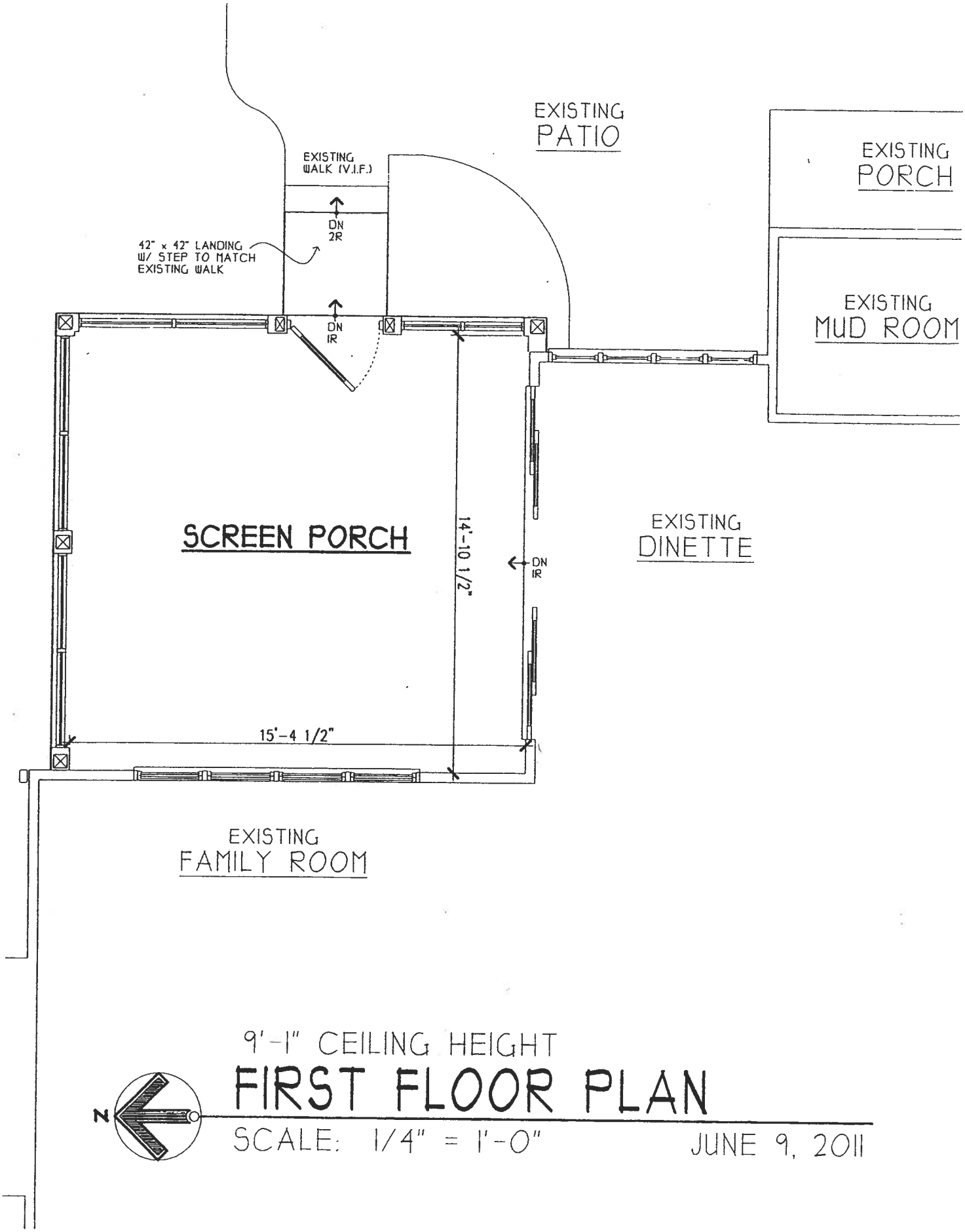
SCALE: 1/4" = 1'-0"

JUNE 9, 2011

EAST SIDE ELEVATION

SCALE: 1/4" = 1'-0"

JUNE 9, 2011

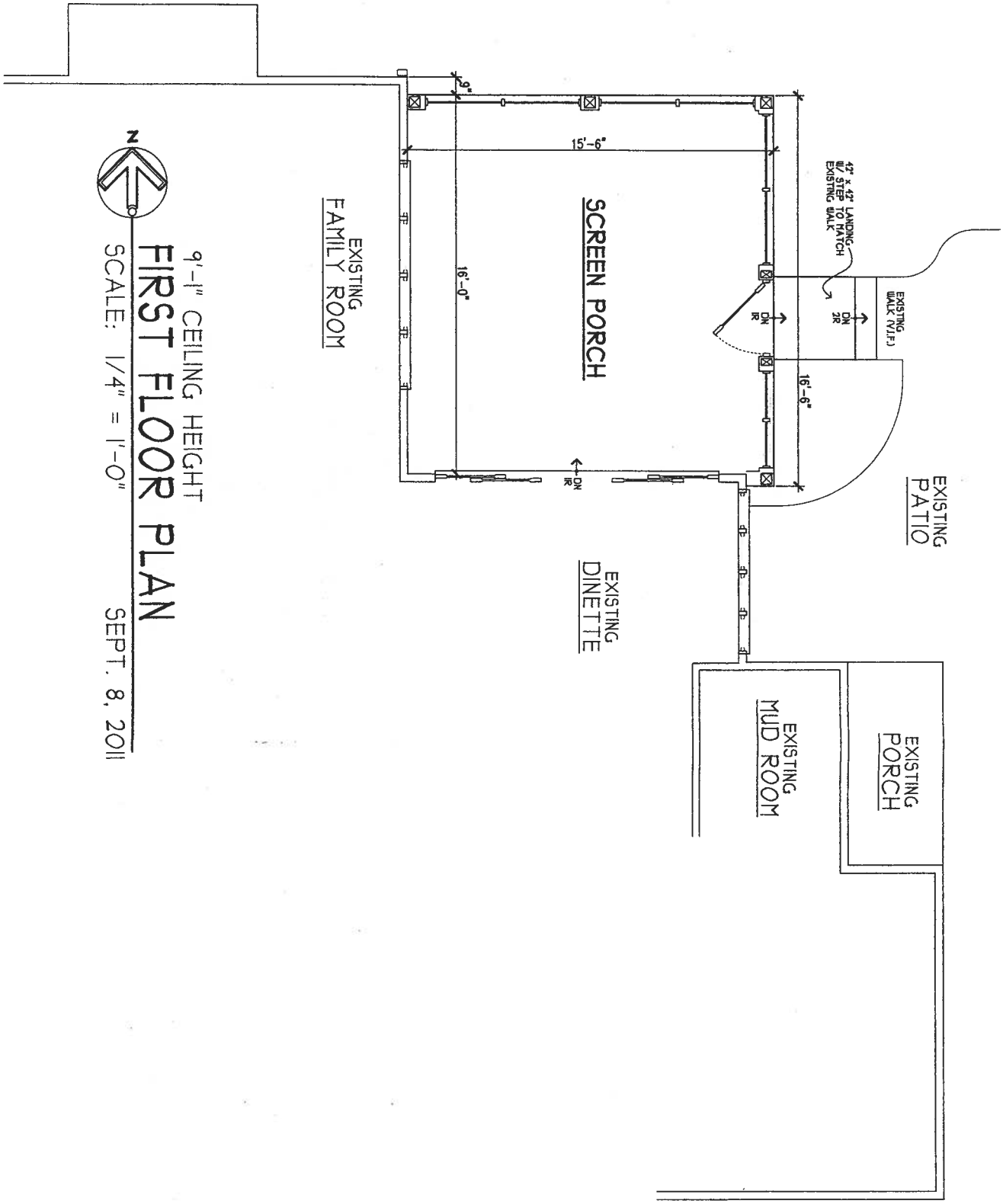


9'-1" CEILING HEIGHT

FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"

JUNE 9, 2011



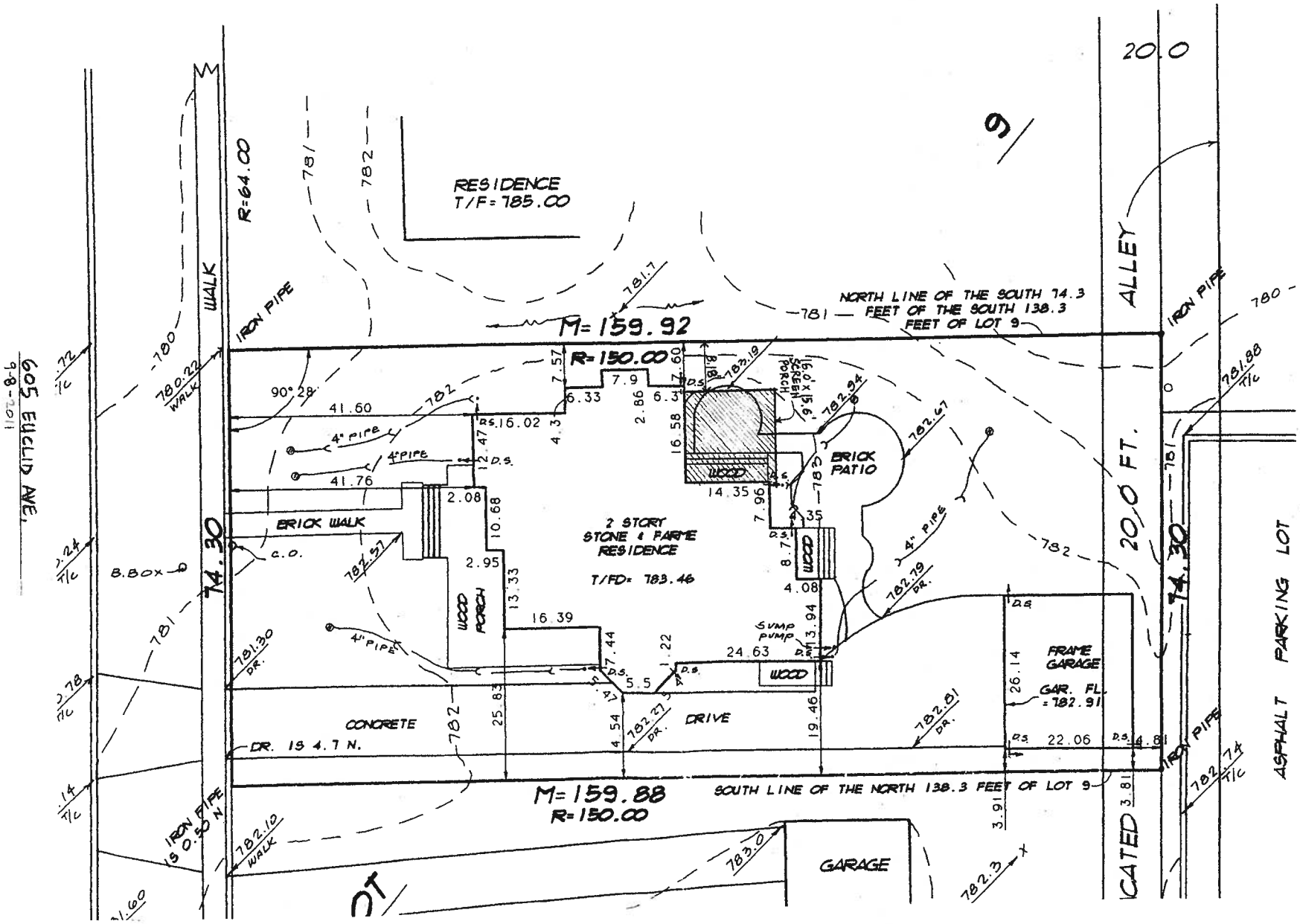
SEPTEMBER 8, 2011 - PRELIMINARY DESIGN

PROPOSED ADDITION TO:

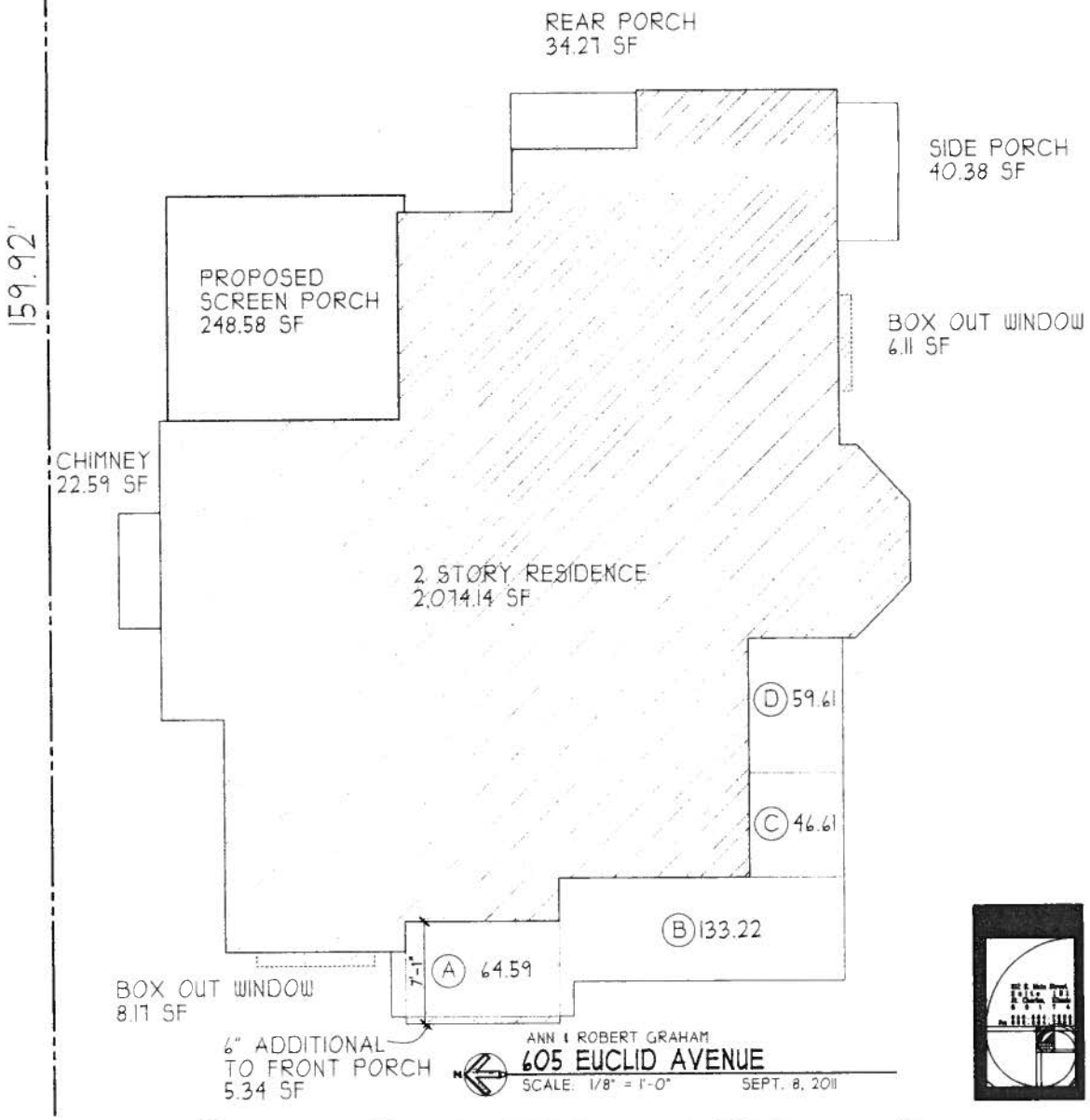
GRAHAM RESIDENCE

605 EUCLID, GLEN ELLYN, ILLINOIS

RAY WHALEN BUILDERS, INC.


605 EUCLID AVE.
9-8-2011
RESIDENCE
T/F = 785.00
R=64.00
WALK
IRON PIPE
M= 159.92
R= 150.00
NORTH LINE OF THE SOUTH 74.3 FEET OF THE SOUTH 138.3 FEET OF LOT 9
ALLEY
20.0 FT.
74.30
2 STORY STONE & FRAME RESIDENCE
T/FD= 783.46
BRICK PATIO
BRICK WALK
WOOD PORCH
WOOD
SUMP PUMP
CONCRETE DRIVE
FRAME GARAGE
GAR. FL. = 782.91
DR. IS 4.7 N.
M= 159.88
R= 150.00
SOUTH LINE OF THE NORTH 138.3 FEET OF LOT 9
GARAGE
ASPHALT PARKING LOT
4" PIPE
C.O.
D.S.
90° 28'

LOT COVERAGE RATIO (LCR): ROOFED FOOTPRINT CAN NOT EXCEED 20% OF THE LOT AREA	
LOT AREA: 74.3' x 159.92	11,880.18 SQ.FT.
GROSS ROOFED AREA:	
+ 1ST FLOOR	2,074.14 SQ.FT.
+ BOX OUT WINDOWS	14.28 SQ.FT.
+ FIREPLACES	22.59 SQ.FT.
+ PORCHES	384.02 SQ.FT.
+ DETACHED GARAGE	576.65 SQ.FT.
+ SCREEN PORCH ADDITION	248.58 SQ.FT.
- PORCH BONUS	240.0 SQ.FT.
- GARAGE BONUS	500.0 SQ.FT.
TOTAL (GROSS AREA)	2,580.24 SQ.FT.
LCR = 2,580.24 (GROSS AREA) / 11,880.18 (LOT AREA) = 21.72%	



ANN & ROBERT GRAHAM

605 EUCLID AVENUE

SCALE: 1/8" = 1'-0" SEPT. 8, 2011

A-8

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner MMS
Michael Strong, Planning Intern MMS by MMS

DATE: October 17, 2011

FOR: October 24, 2011 Village Board Meeting

RE: **Subway (572 Crescent Boulevard)**
Downtown Interior and Façade Improvement Grant Applications

Background. On October 3, Suryakant "Sonny" Patel submitted applications for Interior and Façade Improvement Grants. The purpose of these grants is to provide financial assistance to new or existing businesses that strengthen the downtown shopping district and positively impact the overall appearance, quality and vitality of the Village's commercial districts. Subway is the world's largest submarine sandwich chain with 35,224 locations in 98 countries. Mr. Patel is seeking to open a new Subway location in the downtown, at 572 Crescent Boulevard, the former site of the European Deli. Mr. Patel is the current owner of A-One Food Services, Inc., a company based out of Roselle that oversees five Subway locations in the Chicago area, including the Subway location at 567 Roosevelt Road in Market Plaza. The tentative grand opening date for the new Subway location in Glen Ellyn is Saturday, October 29, 2011.

Issues. Village staff has reviewed the two applications received by A-One Food Services and have found them to be complete. The Interior Improvement Grant can only be used for permanent interior improvements such as walls, floors, permanent shelving, tile, interior lighting, major kitchen equipment, or utility improvements. Mr. Patel has applied for an Interior Improvement Grant to assist with over $100,000 of eligible improvements for this business, including new kitchen equipment, storage, major appliances (oven and cooler), tile flooring, plumbing and utility needs (oven hood and HVAC), among others. All eligible expenses have been highlighted on the invoice (attached). The total cost for the work to be completed, including ineligible expenses, such as materials and contractor fees, exceeds $150,000. The amount of eligible improvements would qualify for a maximum matching grant of $15,000.

The Façade Improvement Grant that Mr. Patel has applied for is for an internally illuminated flush channel sign to be constructed above the existing awning on the façade. Mr. Patel is seeking a 50% grant of $1,300, based on the total expense of $2,610 for the signage. The Façade Improvement Grant can be used for façade repair and treatment, doors, exterior lighting, awnings with or without signage, or other permanent exterior improvements consistent with the architectural integrity of the building and the Village's Appearance Review Guidelines. If the proposed sign is considered an exterior improvement, Mr. Patel would be eligible for up to a maximum of $1,300 based on the total cost for the proposed project.

Staff currently forecasts $79,826 to be requested through the grant programs by the end of 2011. Therefore, it is feasible that available grant funding for FY 11-12 could be depleted prior to the end of the fiscal year. A summary spreadsheet of the Village grant programs is attached.

Recommendation. We believe that this tenant would be a positive addition to the downtown and could be very successful in generating tax revenue given its location and proximity to the METRA commuter train station, Glenbard West High School, and residential areas. Additionally, Subway would offer a quick, healthy, fresh, and affordable food option in the downtown. However, it should be noted that the former tenant, European Deli, went out of business in 2009, and offered some similar types of food. This observation should not be taken as an assumption that Subway will not succeed in this location. Subway is a new business and has committed to making a substantial investment in the downtown. Staff recommends that the full amount of $15,000 for the interior remodeling be awarded to the applicant.

Staff has some concerns with the Façade Improvement grant request. The Downtown Plan, which was approved in 2009, recommends that the Sign Code be updated to allow only externally illuminated signage, thus prohibiting the installation of internally illuminated signage in the downtown. The Appearance Review Guidelines also encourage the use of exterior lighting for wall signs in the downtown. Interior illuminated signage is discouraged in the downtown because it detracts from its architectural charm. The sign that is being proposed by Subway is an internally illuminated sign to be placed on the façade of the building. Additionally, the Façade Improvement Grant does not indicate that signage separate from an awning or canopy, is an eligible use of grant funding. The primary goal of the façade grant program is to achieve significant visual improvements in commercial façade appearance. In the past, awnings have been funded because they can improve the appearance of the building. Additionally, awnings often remain with a building after a tenant leaves. For the reasons above, Village staff would recommend that the Village Board not approve the façade grant request.

Action Requested. Staff is requesting that the Village Board discuss and determine what level of assistance Subway should be granted for an Interior Improvement Grant and a Façade Improvement Grant based on the above mentioned issues and accompanying staff recommendations. The Village Board may approve up to a maximum of $15,000 for an Interior Improvement Grant, and up to a maximum of $1,300 for a Façade Improvement Grant.

ATTACHMENTS

- 2011-2012 Village Grants Program Summary
- Excerpt from Downtown Plan
- Excerpt from Appearance Review Guidelines
- Subway Interior Improvement Grant Application
- Subway Façade Improvement Grant Application

CC: Suryakant Patel, Owner of A-One Food Services, Inc.

VILLAGE GRANTS PROGRAM

Updated 10/17/11

PROJECT/ BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	EXPIRATION DATE	STATUS
FY 10/11									
Gratto		433 Main	Façade		11/18/2010	$ 10,000.00	$ 10,000.00	11/18/2011	Approved by EDC in prior year
Treasure House		479 Pennsylvania	Façade		12/16/2010	$ 3,000.00	$ 3,000.00	12/16/2011	Approved by EDC in prior year
Marcel's	Jillian Foucre	490 N. Main	Interior	1/9/2011	1/20/2011	$ 15,000.00	$ 12,341.00	1/20/2012	Approved by EDC in prior year ($2,659 paid by Village FY10/11)
						$ 28,000.00	**$ 25,341.00**		
FY 11/12									
Marcel's	Jillian Foucre	490 N. Main	Façade	1/9/2011	6/27/2011	$ 15,000.00	$ 15,000.00	6/27/2012	EDC recommended approval
Costello Jewlers	Joe Costello	474 N. Main	Interior	3/28/2011	6/27/2011	$ 20,000.00	$ 15,000.00	6/27/2012	EDC recommended denial
Key Investment	Jeanine Valdez	462 Park	Façade	4/25/2011	7/25/2011	$ 10,000.00	$ 5,000.00	7/25/2012	Recommned $5,000
Larc Jewelers	Jay Gilbert	479 N. Main	Façade	4/27/2011		$ 3,000.00			
Cantina	Dan Sronkoski	499 Pennsylvania; #D	Façade	10/14/2011		$ 526.00			
Cantina	Dan Sronkoski	499 Pennsylvania; #D	Interior	10/14/2011		$ 15,000.00			
Subway	Suryakant Patel	572 Crescent	Interior	10/3/2011		$ 15,000.00			
Subway	Suryakant Patel	572 Crescent	Façade	10/3/2011		$ -			
Bakery	Khurram Qadir	482 Main		*expected 2011*					
Photo Studio	Randall Bullen	524 Duane		*expected 2011*					
Veiled by ChaCha	Antonietta Cervantes	524 Duane	Façade	*expected 2011*					
						$ 78,526.00	**$ 35,000.00**		

Summary of Key Recommendations

Below is a summary of the key recommendations of this chapter.

Zoning

There are multiple zoning classifications in the Downtown area; however, the "C5A" Central Retail Core Sub-District and the "C5B" Central Service Sub-District are the primary zoning categories. Key preliminary recommendations for changes to the Zoning Code identified earlier in this section include:

- Consider shifting "dwelling units above the ground floor" to the "permitted uses" section.
- Consider establishing minimum and maximum parking requirements for mixed-use buildings – especially to ensure residential tenants have parking for their personal automobiles.
- Consider establishing a minimum height requirement for Downtown buildings.
- Consider establishing a different bonus incentive other than increasing the setback for a residential-only structure.
- Consider making adjustments to off-street parking, driveway and access, temporary live entertainment in restaurants, outdoor seating for restaurants, and outdoor beautification displays in the "supplementary regulations" section.

Signs

Many different types of signs are allowed in the Downtown; however, the regulations should go one step further and ensure public and private signage in the Downtown area complements the character of the historic buildings in the Downtown. Preliminary recommendations for amendments to the Sign Code identified earlier in this section include:

- Allow only wood or metal signage
- Allow only external illumination
- Prohibit neon lighting and automatic changing signs
- Allow only simple graphics, by limiting the maximum allowable sign size
- Allow only easy-to-read text, by ensuring the text is large enough to be legible from the street curb line
- Allow only proportions harmonious with the building façade, by ensuring that signage does not cover up significant architectural building features

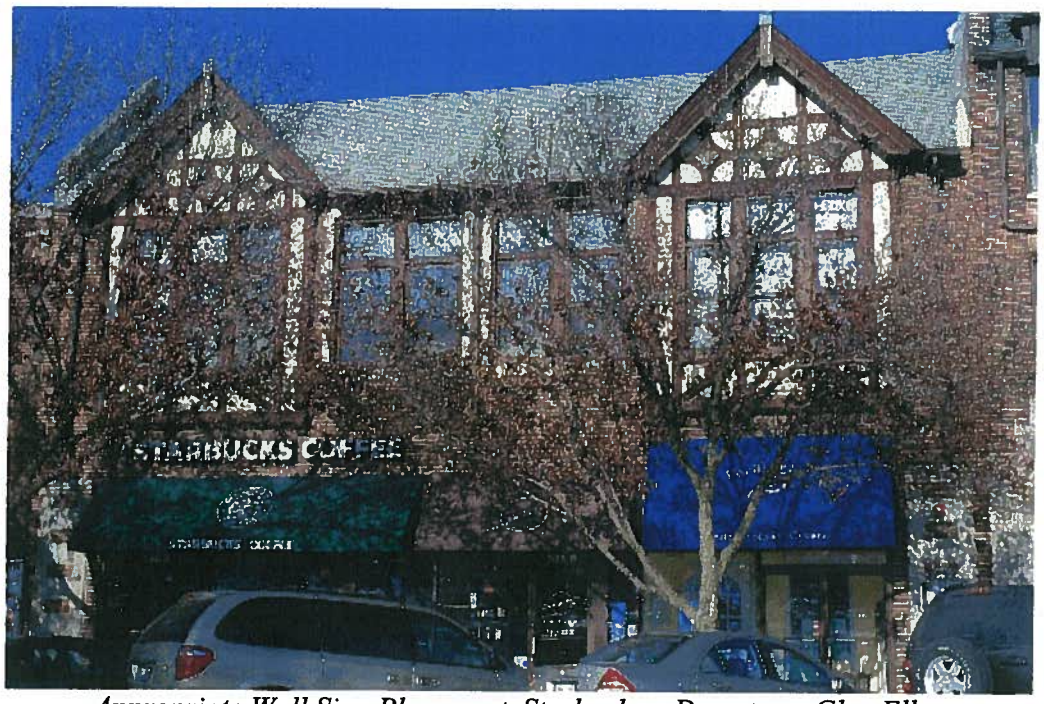
Appearance Review Guidelines – Photo Resource Directory

It is recommended that the Photo Resource Directory identifies the characteristics and images appropriate for Downtown development, or that a Downtown-specific guide be produced.

General Public Policy

In general, minor to moderate adjustments to the Village's rules, regulations, guides and organizations are recommended to improve the performance and outcomes of Downtown reinvestment. Adjustments to existing public policies will have the potential to allow for the most immediate changes in the Downtown for the least amount of cost.

The key to the Downtown Strategic Plan will be to add more activity, entertainment, and beauty to the streetscape, in addition to the ease of finding one's way in and around the Downtown. Sidewalk widths may be reduced with the addition of more sidewalk cafes; however, the benefits of outdoor dining and the ability for pedestrians to easily adjust to narrower passageways far outweigh the costs of a narrower passageway. Additional outdoor beautification displays, artwork, and wayfinding signage also will enhance the Downtown experience.



Appropriate Wall Sign Placement, Starbucks – Downtown Glen Ellyn

3.12 Wall signs should be placed so that they are surrounded by the wall surface on which they are placed. The primary sign should be located between the 1st and 2nd floor. Signs painted on walls are prohibited by the Sign Code. Signs should not project above or beyond the roof or wall line nor obscure the continuity of decorative stone or brick bands across the building face. The sense of the surrounding wall should remain intact. Individual letters are suggested in contrast to more contemporary box signs. External lighting is preferred for wall signs. Lettering on an awning valance is also a good solution for identification signage. Corporate logos should be allowed when they are consistent with the overall design guidelines.

3.13 Neon signs are discouraged in the C5A and C5B districts.

VILLAGE OF GLEN ELLYN
Downtown Interior Improvement Grant Program Application

REQUIRED SUBMITTALS WITH APPLICATION:

1. Signed lease, committing to minimum of a 3-year lease term is required for all new businesses (if a lease has not yet been signed, disbursement of the approved funds will be contingent on the Village receiving a signed lease)
2. Signed vendor contract(s) with detailed costs for each proposed improvement
3. Consent from the building owner for proposed improvements, by signature on this form
4. Digital photos depicting the interior areas where proposed improvements will take place
5. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
6. A narrative as outlined below:
   a) Description of your business and the related industry
   b) Features and advantages of your product such as quality, competitive advantage, proprietary position, and future potential
   c) Credentials and experience of business owner and management assistance
   d) Timing of critical activities before opening/expanding such as company incorporation, space built-out, supplies ordered, employees hired, and opening date
   e) Projected tangible benefits to Downtown Glen Ellyn from the business activity including how the business will contribute to the downtown retail mix, shopper traffic, extended store hours, number of jobs created, etc.
   f) Market research and analysis including a definition of your customers and markets, market size, market trends, competition, and estimated market share

BUSINESS OWNER INFORMATION

Business Owner Name: Suryakant K. Patel (Sonny Patel)

Home Address: 345 Jennifer Lane, Roselle, IL 60172

Business Name: A-One Food Services, Inc.

Business Address: 572 Crescent Blvd, Glen Ellyn, IL 60173

Business Phone: 847-903-8063

Other Phone: 630-539-1736

Email Address: skp12360@gmail.com

Fax Number: 630-539-1736

Estimated Opening Date of Business: 10/25/2011

PROPERTY OWNER INFORMATION

Property Owner Name: Michael Burdi

Address: 1267 W. Lake Street, Addison, IL 60101

Phone: 630-899-9409

Email Address: crescent572@aol.com / paninishop@gmail.com

Fax Number:

DESCRIPTION OF PROPOSED IMPROVEMENTS

Build out of new Subway Restaurant with franchisor approved design and decor which also satisfy state and local health code and other requirements. Construction to consist of all interior walls, bathroom, installation of new cooler, freezer, sandwich counter, bread baking equipments, exhaust hood, three compartment sink, hand sinks, back counters, soda dispensing, light fixtures, flooring and celling, new HVAC unit, new outside neon sign, menu panels, customer seating, cash register, safe, relocation of existing sprinkler, 50 gallon grease trap, music and surveillance system.

ITEMIZED ACTIVITY DESCRIPTION	COST
GENERAL CONTRACTOR	70,000.00
ARCHITECT FEE (PUROHIT ARCHITECTS INC)	5,200.00
NEW SUBWAY SUPPLIED EQUIPMENTS	72,011.00
SMALL WARES (SUBTECHNOLOGIES INC)	4,783.00

TOTAL PROJECT COST: 151,994.00

AMOUNT OF GRANT ASSISTANCE REQUESTED: 15,000.00

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Downtown Retail Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements assisted by the Retail Grant Program are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet.

Suryakant K. Patel
Applicant Name (PRINT)

Applicant Signature

9/30/2011
Date

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Michael Burdi
Property Owner Name (PRINT)

Property Owner Signature

9/30/2011
Date

**********Office Use Only**********

Application is: _____ Approved _____ Denied

_____
Village President

_____
Date

_____
Planning and Development Director

_____
Date

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
A-ONE FOOD SERVICES, INC.

Business name/disregarded entity name, if different from above
SUBWAY

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)
345 JENNIFER LANE

Requester's name and address (optional)

City, state, and ZIP code
ROSELLE, IL 60172

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

Employer identification number
4 5 - 0 6 1 9 1 0 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 9/29/2011

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The History of Subway:

The first Subway was opened in Bridgeport, Connecticut in August, 1965. They provided a well-made, healthy, fresh and high quality product along with excellent customer service. Subway continued to grow over time. Today, the SUBWAY brand is the world's largest submarine sandwich chain with 35,224 Subway locations in 98 countries.

Mission and Objectives:

A-One Food Services, Inc. dba Subway is a company that strives to excel in the business of selling great tasting, healthy, fresh and affordable salads, sandwiches, drinks, chips and cookies. What makes Subway different and special is that we offer healthy and delicious meals that provide an alternative to fatty fast food restaurants. We pride ourselves in maintaining high standards and safety by providing excellent training to our employees. We promote healthy lifestyles by providing low calorie, low carb, and nutritionally rich products.

Product and Service:

- **Breakfast:**
  Today, Subway is not just limited to lunch meat sandwiches and salads. We offer a wide variety of food at very affordable prices throughout the day for all age groups. We serve morning breakfast which includes Seattle's best coffee, regular egg and low calorie egg white omelets and meat sandwiches on low fat English muffins, freshly baked breads or hearty flat breads. We also carry hash browns, low fat milk, sliced apples, yogurt and a variety of juices to complete your breakfast.

- **Lunch and Dinner:**
  We serve 6" and foot long sandwiches with our healthy lunch meat, freshly cut vegetables, delicious sauces and other condiments. We offer our sandwiches on a variety of freshly baked breads which includes Italian, 9 grain wheat, Honey oat wheat, Parmesan oregano and hearty Italian. We bake our bread daily throughout the day so that we can serve it to our customers at its peak quality. We offer low fat and regular dressing which adds a delicious taste to your sandwiches. We carry regular and light mayo, yellow mustard, Dijon mustard, low fat honey mustard, sweet onion sauce, spicy chipotle sauce, light ranch and vinaigrette dressing. We also offer all subs as a salad to fulfill your low carb diet. Our salads are very delicious, loaded with your choice of freshly cut vegetables and available on crispy lettuce or a bed of baby spinach.

- **Soup and Sides:**
  We offer several varieties of tasty soups such as healthy chicken noodle and cream of broccoli. These are our bestselling soups and are available throughout the day. We also offer several varieties of freshly baked cookies to satisfy your sweet tooth. Aside from these options, we also offer an assortment of chips, soft drinks, freshly brewed tea and yogurt parfaits.

- **Pizza and Kids Pak:**
  We now offer personal pizza perfectly toasted in our speed oven toaster topped with cheese, pepperoni, salami or sausage. Loads of freshly cut vegetables are available without any extra charge. To make our little ones happy, Subway offers a Kids Pak which includes a healthy mini sandwich, chocolate or low fat milk, sliced apples, yogurt parfait and a exciting toy, all under $3.00.

Healthy Options in Fast Food:

Subway is a pioneer in providing fresh and healthy food in the fast food industry. Most of our 6" subs are under $4 and foot longs are under $6. To improve the value of our food, subway menus now contain six foot longs varieties at just $5.00. At Subway you can purchase a foot long meatball, cold cut trio, black forest ham, veggie delight, tuna or oven roasted chicken breast for just $5.

Subway has 7 sandwiches under 6grams of fat and calories ranging between 230-370. Some of our 6" sandwiches have as little as 3grams of fat. These subs offer consumers options where they can save hundreds of calories and at least 21grams of fat in just one meal. Here is a table outlining calories and fat values of some of our top menu products:

RESTAURANT	CALORIES	FAT (GRAMS)
1. Subway's		
Sweet Onion Chicken Teriyaki	370	5
Turkey Breast	280	4.5
2. Burger King's		
Whopper	700	42
3. KFC's		
Original recipe Chicken	570	28

4. Taco Bell's Three Tacos	510	30
5. McDonald's Big Mac	600	33

Recently, customers have become more health conscious. They are aware of the long term health problems that can arise from eating fat loaded burgers and french fries. Subway provides them with a healthy option that is a perfect value for the money. Subway offers foods for all age groups, for all means whether it be breakfast, lunch or dinner, hot sandwiches and soups for cold winter weather, cold lean cut meat sandwiches for hot summers, giant party subs and party platters to cater big event at home, offices and picnics, mini sandwiches for lite lunches and pizza to fill up your appetite. Subway has recently added falafel sandwiches to its menu which gives vegetarian customer another choice. Subway headquarters is always researching and implementing new products to satisfy our customers. Our products are a result of extensive research and analysis and market testing. Any new product is only launched if it fits into Subway's basic requirements of being healthy and valuable option for our customers.

Owner's Profile and Business Experience:

A-One Food Services, Inc. dba Subway is set up as an 'S' corporation. The president Suryakant (Sonny) Patel is an engineer (M.S. in Mechanical and Aerospace Engineering, Illinois Institute of Technology, Chicago). After working for GM in Detroit, MI for almost five years, he decided to move back to Chicago in 1993. It was by accident that I quit being an engineer in a major automobile company and joined the Subway team. I still remember that there were less than 10,000 stores at that time and absolutely no stores outside of the United States. My brother, who was working in a Subway store at that time, introduced me to the owner who wanted to sell a store because of family problems he was facing. Without having any business experience I bought my first Subway store because I liked the product and fresh food idea behind it. Subsequently, I bought two more stores in the following two years. The sales of the second store which I bought kept decreasing because the major tenant in the center left immediately after I bought the store, but my other two stores kept growing. I tried the stock market, liquor stores, a bagel shop and gas station business for several years without major success. Eventually I sold all the other businesses along with two of the low volume Subways. I have bought two more Subways in the last five years and they are all doing well. Even though the economy is in a recession, Subway's business is not affected at all. Looking at Subway's history and growth among QSR, their fresh and healthy products, the ease of operation, and its success

ratio compared to my other business experiences, I strongly believe I would rather invest in Subway than anywhere else. A list of my current Subway's is below:

- **Subway#3669**
  567 Roosevelt Rd.
  Glen Ellyn, IL 60137

- **Subway#23770**
  572 E. Devon Ave.
  Elk Grove Village, IL 60007

- **Subway#7632**
  1666 Greenleaf Ave.
  Elk Grove Village, IL 60007

- **Subway#5601**
  76 Biesterfield Rd.
  Elk Grove Village, IL 60007

- **Subway#23472**
  121 S. Collins St.
  Joliet, IL 60432

Critical Business Activities:

A-One Food Services, Inc. has finished several activities which are critical for any business organization. A list of corporation related , construction and banking, insurance and utilities, employee hiring and training, vendor contracts and credit applications, grand opening and other promotions etc. is listed below.

- A **Lease** for twenty years has been signed with landlord Michael Burdi effective from April 4th, 2011 with renewal option after every five years at tenant's choice. (Attachment: A)

- Illinois Business Registration is completed. Articles of Incorporation (Form BCA 2.10) have been completed and **Sales Tax ID** has been obtained. (Attachment: B)

- An Employer Identification Number **(EIFN)** has been obtained from U.S Department of the Treasury. The Form 2553, Election by a Small Business Corp has been filed. (Attachment: C)

- All construction layouts have been approved and a **Building Permit** has been obtained from Village of Glen Ellyn Building Department. (Attachment: D)

- Global Construction Co. has been hired as **General Contractor**. They are one of the Subway Head Quarter approved contractors with a specialization in Fast Food construction projects. A deposit of $35,000 has been paid. A final payment of $35,000 will be issued after completion of the project. (Attachment: E)

- **Strictly Neon, Inc.** is hired to perform outside neon sign work. A security deposit of $1305 has been paid and final payment will be paid after project completion. (Attachment: F)

- All major equipment has been ordered thru **Subway Head Quarter**. A full payment of $72,011.52 has been paid. (Attachment: G)

- All small wares and office supplies has been ordered from **SubTechnologies.com**, a Subway approved vendor for Subway specility products. A full payment of $4783.67 has been issued. (Attachment: H)

- A premium **Business Insurance Policy** has been obtained from **Hartford Insurance Company** with Subway required coverage. Business Liability and Medical Expenses ($2,000,000), Personal and Advertising Injury ($2,000,000), Damages to premises ($1,000,000) and an Aggregate Limits for Products-Completed Operations and General Aggregate ($4,000,000). One year advance premium has been made. (Attachment: I)

- **Business checking account** has been established at United Central Bank with Initial deposit of $22,000. All One Write Check System, Commercial deposit slips with retail format, Payroll Journals have been received.

- All **Utilities** have been transferred under A-One Food Service Inc., dba Subway (e.g. ComEd, Nicor and Comcast)

- All Food **Supplier** accounts have been established with Subway's approved food vendors. Reinhart Food Services Inc, and Coca Cola application and credit has been approved and ACH payment arrangement has been completed.

- Three **Employees are being trained** at our other locations in Elk Grove Village and the Glen Ellyn Subway. My wife and I hold Food Service Safety Certificates from the Illinois Department of Health. All our employees go through extensive on-line training on University Of Subway and also receive hands on training in the store. At the end of a successful training they are awarded "**Certified Sandwich Artist**" or "**Certified Subway Manager**" designation.

- The tentative **Grand Opening** date is October 24th, 2011. During the first two weeks a Subway Field Representative will be there fulltime to help us in store opening. Fortunately Kathy Tompkins who lives just a quarter mile from our store is a Field Representative. She will be a big help in setting up the store marketing plan because of her familiarity with nearby businesses, households, high school and churches. An advertisement in the form of separate inserts will be in the *Chicago Tribune* a week before opening. Decorations with balloons and ribbons, outside banners, and flyers are also planned along with a Sub Man costume and BOGO discount for the opening events.

Benefits to Downtown Glen Ellyn:

- First and foremost, people will get an option for **healthy, fresh and affordable fast food** for their breakfast, lunch and dinner. As outlined in the Product and Service section our sandwiches, salads, soup, pizza, cookies, Kid's Pak, fresh baked breads, and yogurt parfait will provide a variety for customer to visit us several times a week.

- Our mission is to provide Healthy food and create Health awareness in the society. We are particularly passionate about heart health and doing our part to fight childhood obesity by **encouraging healthy eating habits and living an active lifestyle**.

- We will be **happy to sponsor any events or movements which encourage healthy lifestyles**. We support and help community groups involved with programs involved in health promotion.

- We will **sponsor sports events and competitions** at the nearby high school. We are also providing a 10% discount to senior citizens and students.

- We will be providing a fresh and quick breakfast and other **meal options to Metra Commuters**, since we are located only 15 yards from train stop. We will be open 7am -10pm, M-F and 8am-8pm Sat-Sun.

- We are adding an option for **good food for nearby theater visitors.**

- If morning business is better than we are ready to open for **breakfast for as early as 5:30am.** Since no other place offers food this early, morning commuters will benefit from this.

- We are planning to **hire students from the nearby high school** for evening and weekend operations. This will help us as well as provide students job opportunities.

- If available, we are open to **participate in school lunch programs**. We will explore the possibility of operating a Satellite Subway outlet inside the cafeteria or we will deliver food once or twice a week to the foodservice contractor.

Subway's Customers

As indicated in several topics earlier our customers will consist of following:

- Glen Ellyn City and police department

- Downtown professionals

- Theater visitors

- Metra commuters

- High School staffs and students

- Nearby residents and their visitors

- Downtown visitors and sport and other events participants and viewers

Subway's Competitors:

We haven't identified any direct competitor in close proximity with us. There is no nationally recognized fast food chain (McDonald's, Burger King, Taco Bell, Wendy's) or any Submarine sandwich franchise (Quizno's, Jimmy Jones, Fire House, Blimpie etc.) in the nearby area. This will enable us to attract customers from almost more than a mile radius. The only other national franchise in the nearby area is a Starbucks, but the difference in our offerings will allow us to complement each other's businesses rather than compete.

Subway Purchase Order Edit List
August 30, 2011

Store # : 49668 Suryakant K Patel

Edit List # : 240885 USA

1) Master File Address

Suryakant K Patel
572 Crescent Blvd

Glen Ellyn, IL 60148
USA

2) Freight Address

Sonny Patel Subway 49668
c/o Duke Mfg Co.
601 Duke Drive Door # 15
Sedalia, MO 65301
USA
660-827-2661

3) UPS Address

Sonny Patel
76 Biesterfield Rd.
Subway # 5601
Elk Grove Vill, IL 60007
USA
847-903-8063

4) Miscellaneous Address

Sonny Patel
Subway 49668
572 Crescent Blvd.
Glen Ellyn, IL 60148
USA
847-903-8063

Item #	Description	Qty	U Price	Ext. Price	L	B	Loc	Method	PO #
1152C	NOVA NF803SSS/0-SUB 3-DR FREEZ 35"Dx82.5"Wx82.75"H. three doors; shelving; six casters	1	3,923.00	4,315.30	N	Y	2	FRT	
1241C	KLB 7766R STD REM COOLER 6'Dx6'Wx7'7"H. remote comp; door hinge:right; no shelving	1	4,857.00	5,342.70	N	Y	2	FRT	
1359C	RETARDER CA60RR25 W/CASTERS 21"Dx16"Wx60"H. w/slides for 25 half-size pans; four casters	1	309.00	339.90	N	Y	2	FRT	
1374C	FUZE TEA PKG NEW STORE brewer,3.5 unsweetened tea dispensor,3.5 green tea dispensor ,brew clean card sticker cling display	1	1,220.05	1,342.06	N	Y	2	PPD	
1420C	STD FOUNTAIN DISPENSER/CONSOL Standard 8 Valve Fountain Dispenser	1	2,613.84	2,875.22	N	Y	2	FRT	
1421C	STD BKROOM PKG/COKE INSTALL Standard Back Room package	1	3,577.23	3,934.95	N	Y	4	PPD	
1440C	RBC-60 REF BACK COUNTER 60" Refridgerated Back counter ;overall size:60"Wx40"Hx30"D; 6" adjust legs std	1	1,995.00	2,194.50	N	Y	2	FRT	
1472C	F2E 12" FAUCET standard for all sinks; use two for four-compartment sink	1	79.00	86.90	N	Y	2	FRT	
1474C	PR3EF PRE-RINSE W/FT goose-neck hose w/sprayer head : w/faucet to replace existing faucet	1	275.00	302.50	N	Y	2	FRT	
1530C	SUB-BEVDEST-72L LT HAND CUT OU 38"Dx72"Wx34"H; beverage center; soda cut ou on left of counter top	1	1,563.00	1,719.30	N	Y	2	FRT	
1544C	BACK COUNTER 6' 30"Dx72"Wx36"H; 4" back splash ; three doors	1	754.00	829.40	N	Y	2	FRT	
1800C	CASHHANDLER CS2820 W/ELECTRO L 15"Dx17"Wx28"H two-door deposit safe; 3 cash-drop slots; electronic locks on 2 doors	1	655.00	720.50	N	Y	2	FRT	
2190C	I'METRO 5" CASTERS 5MP (POLY)	4	9.40	41.36	N	Y	2	FRT	
2191C	5" POLY CASTER W/BRAKE 5MPB	4	10.60	46.64	N	Y	2	FRT	
2210C	SMARTWALL SWPS-60K3 (SINK)	1	266.86	293.55	N	Y	2	FRT	
2299C	12X36 5TR DRY STORAGE SHLVG	1	157.35	173.09	N	Y	2	FRT	
2311C	24X48 5TR DRY STORAGE SHLVG 24"D,48"W,5 tiers,74" posts	1	108.80	119.68	N	Y	2	FRT	
2314C	18X72 5TR DRY STORAGE SHLVG 18"D,72"W,5 tiers,74" posts	1	120.86	132.95	N	Y	2	FRT	
2350C	COOLER SHLVG 66-6'7" MS MOD 4-tier kit for 6x6x6'7" tall cooler; space for retarder;63" posts	1	300.87	330.96	N	Y	2	FRT	
2403C	AMANA RFS 12TSW MICROWAVE 1200W; 2 magnatrons, 2 interlock switches;19-3/4"Dx21"Wx14-1/4"H;preprogrammed for SUBWAY	2	560.00	1,232.00	N	Y	2	FRT	
2410C	SPEC INSTRUCT - STORE ADDRESS shipping instruction - delivery of oven	1	.00	.00	N	N	4	PPD	
2571C	6130-SUB DBL 1/3 SOUP WARMER	1	234.00	257.40	N	Y	2	PPD	
2580C	NEMCO COOKIE CASE NEW STORE Not for use with Curved Glass Front Counters	1	.00	.00	N	Y	2	PPD	
2600C	TOMATO SLICER II W/CART CONSOL to be ordered if doing Duke Consolidation	1	136.20	149.82	N	Y	2	PPD	
2604C	EASY SLICER W/BOARD-CONSOL to be ordered when Duke consolidating	1	213.00	234.30	N	Y	2	PPD	
4116C	STORE ADDRESS-MERRYCHEF	1	.00	.00	N	Y	4	PPD	
4127C	MERRYCHEF E4 SPEED OVEN 3YR	1	4,990.00	5,489.00	N	Y	2	FRT	

	3 yr warranty 1 paddle 2 baske ts, 1 usb key							
4248C	IYO 455WX CUBER1/2-WATER 30"Wx21 1/2"H;1/2 cube;400 lbs ice/24 hrs;auto clean system for S model;installed internal ly	1	1,798.00	1,977.80	N	Y	2	FRT
5630C	DUKE TSC618 OVEN 240-1L	1	4,735.00	5,208.50	N	Y	2	FRT
5644C	DUKE OVEN START UP start up charge for Duke oven	1	108.00	118.80	N	Y	4	FRT
5648C	CA72RR126 COMBI BREAD CAB RT	1	465.00	511.50	N	Y	2	FRT
5652C	CA57 FRONTLINE BREAD CAB RT	1	559.00	614.90	N	Y	2	FRT
8200C	48" PURSE RAIL CHIP RACK	1	.00	.00	N	Y	3	PPD
8201C	60" PURSE RAIL CHIP RACK	1	.00	.00	N	Y	2	PPD
8215C	CHIP 34" TUSCANY 68HX34WX17D 34"Wx17"Dx68"H chip rack	1	.00	.00	N	N	2	PPD
8223C	STORE ADDRESS - FRITO LAY	1	.00	.00	N	N	4	PPD
9300C	ANTIBACTERIAL HAND SOAP DISP Model SE35-01; wall mount; 4 f ree to new stores ONLY	4	.00	.00	N	Y	2	PPD
9375C	SSDC STARTER KIT SK-SW-500 New store starter kit for clea ning supplies; shipped in 2 bo xes	1	.00	.00	N	Y	2	PPD
9376C	STORE ADDRESS - SSDC	1	.00	.00	N	Y	4	PPD
9530C	SMARTCURVE DISPLAY STAND Display Stand with 2 brochure holders	1	73.50	80.85	N	Y	2	PPD
9560C	SUBWAY POS	1	2,495.00	2,744.50	N	Y	3	PPD
9575C	SUBWAY POS SHIP'G CHRG standard shipping charge	1	120.00	132.00	N	Y	3	PPD
9580C	SBWY POS ONSITE SUPPORT FULL P full payment onsite support	1	375.00	412.50	N	Y	3	PPD
9778C	TFLEX COIN DISP-ORDR W/POS coin dispenser should be order ed when ordering a POS, 2 cani sters	1	595.00	654.50	N	Y	3	PPD
50400C	INBOUND FRT NON-PARTIC SUPP	1	160.00	176.00	N	Y	2	PPD
50401C	DUKE CONSOLIDATION FEE	1	699.00	768.90	N	Y	2	FRT
50404C	DUKE EST FREIGHT-FOB MO	5	500.00	2,750.00	N	Y	2	FRT
50405C	CONS LIFTGATE/ROLLBACK SVC 2HR Liftgate or rollback service-2 hrs for consolidated deliveri es	1	125.00	137.50	N	Y	2	FRT
50503C	30X48 TABLE W S.S. UNDER SHLF 30"Dx48"W stainless table; sta inless undershelf; 2" bksplash ; 4 legs	1	333.34	366.67	N	Y	2	FRT
57125C	DUKE Q#102909-1AM (STENVIG) standard order for Stenvig are a - wall mount hand sink w/spl ashguards on each side;ADA wri st handles	3	405.00	1,336.50	N	Y	2	FRT
58780C	1 DR BOTTLE BEV COOLER LT CUST 1 door bottle beverage cooler, left hinge,approx 8 week leadt ime,nonreturnable	1	1,239.42	1,363.36	N	Y	2	FRT
60064C	BREAD, PEPPER SQ PRINT CONSOL	1	118.54	130.39	N	Y	2	PPD
60065C	TOMATO, SALAD SQ PRINT CONSOL	1	118.54	130.39	N	Y	2	PPD
60082C	50" BREAD, PEPPER CONSOLIDATED	1	81.36	89.50	N	Y	2	PPD
60083C	50" TOMATO, SALAD CONSOL	1	81.36	89.50	N	Y	2	PPD
60091C	TUSCANY CITYSCAPE MURAL/4 YDS	40	11.49	505.56	N	Y	2	PPD
60092C	TUSCANY STUCCO WALLCOVERING/YD	40	10.99	483.56	N	Y	2	PPD
60093C	BUTTERNUT BRICK WALLCOVERING/Y	60	10.99	725.34	N	Y	2	PPD
60094C	RED WALLCOVERING/YD	16	6.69	117.74	N	Y	2	PPD
60105C	DUKE FONT HILL PEAR	1	.00	.00	N	N	2	FRT
60112C	DUKE 16'2"/16'4" DECOR PKG	1	1,194.00	1,313.40	N	Y	2	FRT
60131C	SKELETON WALL/FRNTLINE CAB	1	254.00	279.40	N	Y	2	FRT
60197C	4X12 FONTHILL PEAR LAMINATE 4'x12' sheet of fonthill pear laminate	3	66.00	217.80	N	Y	2	FRT
60201C	DUKE T-MOLDING 12' 12' strip metal T-molding for joining two sections of lamina te	3	18.00	59.40	N	Y	2	FRT
60292C	DUKE CONS/FINAL DEST ADDRESS	1	.00	.00	N	N	4	FRT
60303C	25" WARMER W/FIXED DAY CVR RT Hot well on right;25"Wx34 1/4" Dx36"H hot food section; 120 V ;fixed day cover	1	1,266.00	1,392.60	N	Y	2	FRT
60320C	48" COLD SECTION W/DAY COVER 48"Wx34 1/4"Dx36"H tri-channel cold well: 1/4HP,120V; fold-d own day cover; cord & plug	1	3,353.00	3,688.30	N	Y	2	FRT
60322C	60" COLD SECTION W/DAY COVER 60"Wx34 1/4"Dx36"H tri-channel cold well:1/4HP,120V; fold-do wn day cover; cord & plug	1	3,337.00	3,670.70	N	Y	2	FRT
60334C	61" CASH SECTION ADA/CUSTOMER 61"Wx34 3/4"Dx34"H counter; PO S platform;4 adj top-load cup dispensers	1	1,257.00	1,382.70	N	Y	2	FRT
61000C	TABLE TOP 20X24 20"x24" Table top; font hill p ear w/matte black dura edge	2	63.00	138.60	N	Y	2	FRT
61016C	TABLE TOP 30X42 HANDICAP 30"Dx42"W table top/ADA/for 4-seat handicap booth;Fonthill t able top black dura edge	1	106.05	116.66	N	Y	2	FRT

61050C	VERTICAL TABLE LEG Support leg for ADA table top	4	14.98	65.91	N	Y	2	FRT
61055C	TABLE BASE 22X22 - BLACK 22"x22" black metal spider bas e for 30" table height	2	21.00	46.20	N	Y	2	FRT
61070C	QUEST CHAIR-CUSHIONED SEAT aluminum chair,frame matte bla ck finish, cushion seat	8	58.55	515.24	N	Y	2	FRT
61091C	SINGLE HOLE TRASH UNIT font hill pear trash unit	1	300.00	330.00	N	Y	2	FRT
61098C	GATE - FONTHILL PEAR	1	.00	.00	N	Y	2	FRT
61099C	SEATING COLOR - FONT HILL PEAR	1	.00	.00	N	N	2	FRT
61130C	CHERRY INFANT HIGH CHAIR for use with 30"H table; safet y bar and security strap	1	64.00	70.40	N	Y	2	FRT
61205C	SWING GATE 36" OPEN (42 HIGH)	1	96.72	106.39	N	Y	2	FRT
62005C	CHAIR RAIL MOLDING #587ST 8' 8'strip:3/4"x2 1/2" #587 Bassw ood;hardwood molding;install w /top @37 1/2"above floor;Stain ed	13	8.59	122.84	N	Y	3	PPD
62007C	DECORATIVE TRIM #102ST HDWD 8' 8'strip: 3/4"x1 1/2" #102 Bass wood;hardwood molding;install @7 1/2'w/strip lighting;staine d	13	6.67	95.38	N	Y	3	PPD
62010C	HOUSE OF FARA SHIPPING CHARGE non-consolidated shipping char ge - regardless of size of ord er	1	12.50	13.75	N	Y	3	PPD
62109C	EST SHIPPING CHARGE - VGS	1	150.00	165.00	N	Y	3	PPD
62232N	SMALL AMBER PENDANT	6	48.75	321.75	N	Y	4	PPD
62242C	EST SHIPPING SPECIALTY STORE	1	50.00	55.00	N	Y	4	PPD
62472C	OPEN 15"X27"	1	164.00	180.40	N	Y	3	PPD
70555C	US NEW STORE WELCOME KIT	1	85.00	93.50	N	Y	3	PPD
71724C	CASTER W/LOCK SUB-CAWT-LK	4	17.39	76.52	N	Y	2	FRT
71943C	DOUBLE PANEL MENU BACK LIT	4	266.43	1,172.29	N	Y	2	FRT
100024C	SUB SHOP 2007A GEN INSTALL-N.A	1	587.01	645.71	N	Y	3	PPD
108450C	CLOCK, TUSCANY II	1	18.46	20.31	N	Y	3	PPD
108451C	PLEASE ORDER HERE SIGN,TUSC II	1	20.00	22.00	N	Y	3	PPD
472530C	WIN#6 PLASTIC KIT	1	.00	.00	N	Y	3	PPD
	ESTIMATED PREPAID FREIGHT		1,130.12	1,243.13	N	Y		
---		---		---				
93	<-- Totals -->	312		71,752.02				

	To Be Ordered Items	Qty	Amount	Purchase Orders Sent Items	Qty	Amount
Items Leasing	0	0	.00	0	0	.00
Items Cash	93	312	71,752.02	0	0	.00
			=========			=========
	Buffered Total :		71,752.02			.00

*** FUNDS ARE IN US CURRENCY. ***

The following items were deleted from your edit list by your coordinator

1201	KLB 45CR COOLER 4'Dx5'Wx6'H. door on 5'side; h inge:right; no shelving	1	3,761.00	4,137.10	N	Y	2	FRT
1211	KLB 66CR COOLER 6'Dx6'Wx6'7"H. door hinge:righ t; no shelving	1	4,035.76	4,439.34	N	Y	2	FRT
1400	BOTTLED BEV COOLER-1 DOOR 1 door cooler (GEM-26) right h inge; 115/60, 15 amp, 1 phase.	1	1,219.42	1,341.36	N	Y	2	FRT
1545	BACK COUNTER 3'* 30"Dx36"Wx36"H; 4" back splash ; two doors	1	540.00	594.00	N	Y	2	FRT
2298	12X48 5TR DRY STORAGE SHLVG	1	160.09	176.10	N	Y	2	FRT
2369	COOLER SHLVG 45-6'7" MS MOD	1	250.71	275.78	N	Y	2	FRT
5643	DUKE OVEN IVS HOOD-LEFT Integrated Ventilation System hood for bread baking oven	1	575.00	632.50	N	Y	2	FRT
57000	DUKE Q#021411-1AM (25119)	1	849.00	933.90	N	Y	2	FRT
60066	SAUCE, CHEESE SQ PRINT CONSOL	1	118.54	130.39	N	Y	2	PPD
61231	BOLT DOWN TBL BASE 28.3/4" HIG metal table base; bolt-down co lumn for 30" table height	4	48.15	211.86	N	Y	2	FRT
61515	6' COUNTER (19"D) 6'Lx19"D w/3"H backsplash;font hill pear w/black edge;round c orners,counter top	2	308.70	679.14	N	Y	2	FRT
68371	2X2 SRFC MTD ACRYLIC/LAMPS	12	96.05	1,267.86	N	Y	4	PPD
200800	USA OPENING PACK	1	.00	.00	N	Y	2	FRT
472337	PLASTIC COKE MENU FULFILL KIT	1	125.00	137.50	N	Y	3	PPD

The Following Are Comments Added By Your Construction Assistant

Legend : C next to an item number means item was changed by your coordinator
N next to an item number means item was added by your coordinator

**** IMPORTANT ****
HAS ALL OF YOUR REQUIRED PAPERWORK BEEN SUBMITTED?

SIGNED SUBLEASE	: 04/25/2011
GOLD STANDARD INSURANCE	: 04/25/2012
PRE-AUTHORIZED/DIRECT DEBIT FORM	: 07/06/2011
FULL SET OF FLOOR PLANS	: VERIFY IN SUBS
313 ACCOUNT BALANCE	: $ .00

INVOICE: SUB-49668

GLOBAL DEVELOPMENT CORP
194 N. Auburn Hills Lane
Addison, IL

General Contractor
PH: 630-688-4443
Fax 630-495-7846

SEPTEMBER 1, 2011

TO:
A-ONE FOOD SERVICES, INC.
DBA: SUBWAY#49668
ATTN: SONNY PATEL
572 CRESCENT BLVD.
GLEN ELLYN, IL 60137
PH#847-903-8063

FOR:
NEW SUBWAY#49668 CONSTRUCTION
572 CRESCENT BLVD.
GLEN ELLYN, IL 60137

Tuscony Decore

THE SCOPE OF THE CONSTRUCTION TO CONSIST OF:

WALLS & FLOOR

BUILD WALLS AS PER SPECIFICATION
INSTALL WALL PAPER AS PER SPECIFICATION

INSTALL BRICK WLLPAPER BACK WALL PROVIDED BY SUBWAY
INSTALL DECORE PACKAGE ON FRONT COUNTER
PROVIDE AND INSTALL 12 X 12 GRANITE TILES WHERE NEEDED THRU STORE.
INSTALL MENU BOARDS

ELECTRICAL

INSTALL ALL NEW LIGHT FIXTURES (PROVIDED BY OWNER)
INSTALL NEW OUTLETS PER PLAN
INSTALL NEW SUB PANEL
INSTALL LIGHT FIXTURES BEHIND THE SOFFIT WALL
PROVIDE ELECTRIC TO EXHAUST FAN
ELECTRIC TO MENU PANELS

PLUMBING

PROVIDE WATER/DRAIN AND VENT FOR MOP SINK, 3 HAND SINKS, AND COKE MACHINE.
PROVIDE AND INSTALL ALL PLUMBING FIXTURES PER PLAN.
INSTALL 50 GALLON GREASE TRAP
BATHROOM EXISTING

MECHANICAL

RELOCATE RETURN DUCT WORK AND ADD SOME SUPPLYS
INSTALL WALK IN COOLER
INSTALL ONLY 1000 CFM EXHAUST FAN.
PROVIDE AND INSTALL 5 TON HVAC UNIT.
PROVIDE AND INSTALL SS HOOD.

MISC

Dispose all construction debree and clean up the store
RECEIVE THE DELIVERY FROM ROAD SIDE. (**MUST HAVE LIFT GATE SERVICE**)

NOTE: EXISTING BATHROOM WALLS TO REMAIN.

TOTAL PROJECT COST WITH LABOR AND MATERIA: $70,000

- **SPRINKLER SYSTEM AND FIRE ALARM IS NOT INCLUDED IN THIS BID. IT WILL BE BILLED INVOICE TO INVOICE WITH NO OVERHEAD CHARGE IF REQUIRED.**

CONSTRUCTION TIME: 4 WEEKS FROM START OF CONSTRUCTION.

PAYMENT SCHEDULE:

1ST PAYMENT: 25% DEPOSITE TO PROCEED.
2ND PAYMENT: 25% AFTER ALL ROUGH INSPECTIONS PASSED.
3RD PAYMENT: 25% AFTER WALL AND FLOOR FINISHES AND DROP CEILING INSTALLED.
4TH PAYMENT: 15% AFTER ALL EQUIPMENT INSTALLATION AND PRIOR TO FINAL INSPECTION.
5TH PAYMENT: 10% AFTER ALL FINAL INSPECTIONS AND OPENING OF THE STORE.

ACCESSIBLE

VILLAGE OF GLEN ELLYN
Commercial Façade Improvement Grant Application

REQUIRED SUBMITTALS WITH APPLICATION:

1. Current digital photos of all building facades visible from the public right-of-way which will receive improvements
2. A schematic drawing with enough detail to depict the proposed improvements
3. Signed vendor contract(s) with cost for proposed improvements
4. Consent from the building owner for proposed improvements, by signature on this form
5. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification

BUSINESS OWNER INFORMATION

Business Owner Name: Suryakant K. Patel

Home Address: 345 Jennifer Lane, Roselle, IL 60172

Business Name: A-One Food Services, Inc.

Business Address: 572 Crescent Blvd, Glen Ellyn, IL 60137

Business Phone: 847-903-8063 Fax Number: 630-539-1736

Home Phone: [redacted] Email Address: skp12360@gmail.com

If tenant, what is the expiration date of your current lease? 4/17/2030

If buyer under contract or tenant, who is the property owner?

Property Owner Name: Michael Burdi

Property Owner Address: 1267 W. Lake Street, IL 60101

Property Owner Phone: 630-899-9409

Property Owner Fax:

Property Owner E-mail: crescent572@aol.com/ paninishop@gmail.com

DESCRIPTION OF PROPOSED IMPROVEMENTS

As attached in the digital picture we installing "SUBWAY" neon sign on the building. This will be as per all code

With all necessary permit.

ITEMIZED ACTIVITY DESCRIPTION	COST
New Neon Sign Fabrication and installation (permit and Tax extra)	2610.55

TOTAL PROJECT COST: 2610.55

AMOUNT OF GRANT ASSISTANCE REQUESTED: $1,300.00

Strictly Neon, Inc.
4608 W.137th Street
Crestwood, IL 60445
(708)597-1616 FAX 597-8638
Email:strictlyneon@core.com

Quotation

Number: **E1411**

Date: **March 23, 2011**

Bill To:

Sonny Patel
Subway
572 Cresent Street
Store#49668
Glen Ellyn, IL

Work Location

Sonny Patel
Subway
572 Cresent Street
Store#49668
Glen Ellyn, IL

Terms	Sales Rep	Date Ordered
1/2 down	Wally	

Description	Quantity	Price	Tax 1	Amount
Fabricate and install raceway mounted channel letters 20" SUBWAY light with white Leds powered with low voltage power supply	1.00	2,395.00	✔	2,395.00

Permits and fees additional.
Power at site by others.

Sub-Total	$2,395.00
State Tax 9.00% on 2,395.00	215.55
Total	$2,610.55

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Downtown Retail Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements assisted by the Retail Grant Program are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet.

Suryakant K. Patel
Applicant Name (PRINT)

Applicant Signature

9/30/2011
Date

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Michael Burdi
Property Owner Name (PRINT)

Property Owner Signature

9/30/2011
Date

**********Office Use Only**********

Application is: _____ Approved _____ Denied

_____ Village President

_____ Date

_____ Planning and Development Director

_____ Date

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
A-ONE FOOD SERVICES, INC.

Business name/disregarded entity name, if different from above
SUBWAY

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)
345 JENNIFER LANE

Requester's name and address (optional)

City, state, and ZIP code
ROSELLE, IL 60172

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

Employer identification number
4 5 - 0 6 1 9 1 0 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 9/29/2011

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

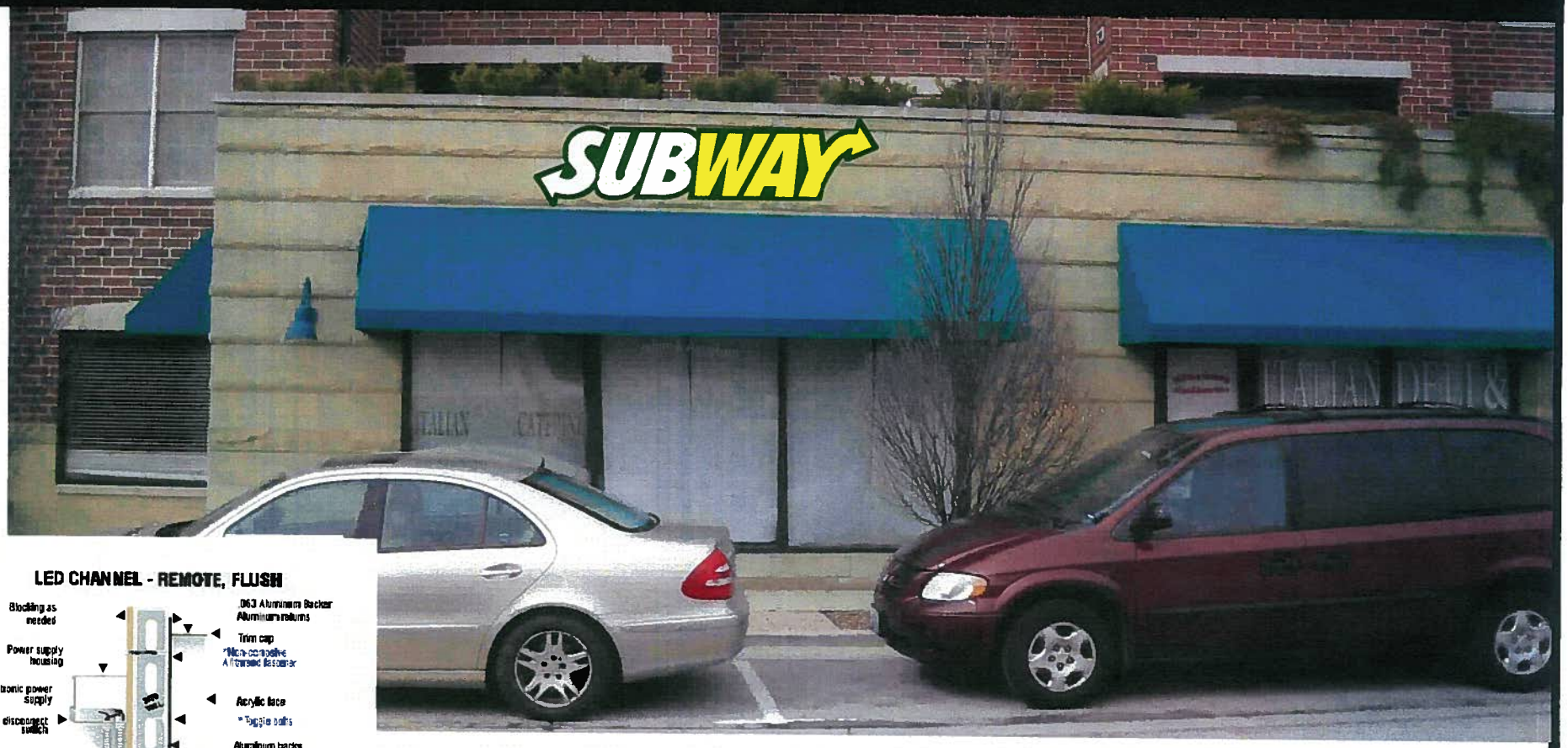
Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

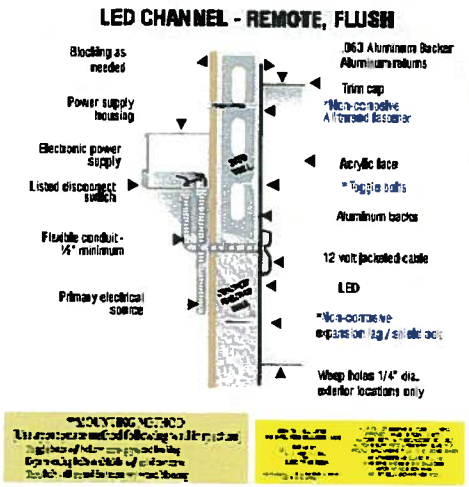
Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

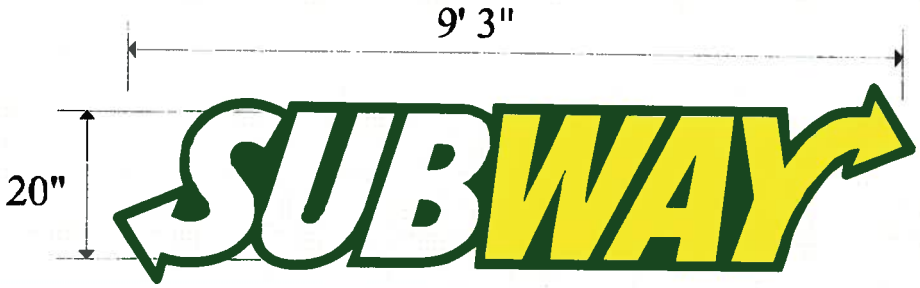
- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Internally Illuminated Flush Channel Letters







STRICTLY NEON, INC.
4608 W. 137TH ST.
CRESTWOOD, IL 60445
(708)597-1616
(708)597-8638 FAX

LOCATION
572 CRESENT
GLEN ELLYN, IL

CLIENT
SUBWAY #49668

INDIVIDUALLY INTERNALLY ILLUMINATED CHANNEL LETTERS.
* FLUSH MOUNTED.
* FACES 3/16" WHITE AND YELLOW.
* RETURNS 5" DEEP, BLACK.
* TRIM CAP 1" BLACK.
* WHITE G.E TETRA LEDS.
* LOW VOLTAGE POWER SUPPLY.

ITALIAN DELI &
SUBWAY
Coming
CUSTOMER PARKING ONLY

ITALIAN DELI &
GOT .COM
SUBWAY
Coming
Soon

A-9

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Director of Planning & Development
Joe Kvapil, Building and Zoning Official

DATE: October 13, 2011

FOR: October 24, 2011 Village Board Meeting

SUBJECT: Adoption of the 2009 ICC International Mechanical Code

Background:
On September 9, 2002, the Village Board passed Resolution 02-22 (attached), a Resolution to Establish a Building Code Adoption Policy for the Village of Glen Ellyn. The Policy requires staff to maintain current and accurate codes and make appropriate updates. The 2009 International Mechanical Code is one of eight new or updated codes identified for adoption including:

Code	Status
1. 2009 ICC International Property Maintenance Code (new)	adopted 8/23/10
2. 2009 NFPA 101 Life Safety Code (new)	adopted 8/23/10
3. 2009 ICC International Fire Code (update/new)	adopted 11/1/10
4. 2009 ICC International Building Code (update)	pending
5. 2009 ICC International Residential Code (update)	pending
6. 2009 ICC International Fuel Gas Code (new)	pending
7. 2009 ICC International Mechanical Code (update)	**proposed**
8. 2009 ICC International Energy Conservation Code (new)	adopted 8/22/11

The 2009 ICC International Mechanical Code prescribes the requirements for the installation of mechanical components and systems in new and existing buildings and structures except one and two family dwellings and townhouses. Due to its size, we did not attach a copy of the Mechanical Code. If Board members are interested in seeing a copy, please contact the Planning & Development Department.

The International Code Council (ICC) is the largest recognized building and fire code development agency with ICC codes adopted in all 50 states. Staff has surveyed suburban municipalities and found that the majority have adopted the International Mechanical Code. The first edition of the ICC International Mechanical Code was published in 1996. The Village has adopted the 2003 edition of the ICC International Mechanical Code. The 2009 ICC International Mechanical Code has been revised by the ICC for the purpose of introducing new technology, products and equipment and to address new hazards.

The Building Board of Appeals reviewed of the 2009 International Mechanical Code at their October 3, 2011 meeting. At this meeting, no persons spoke in favor of or in opposition to the proposed code

adoption and amendments. After review and discussion, the Building Board of Appeals voted on a motion to recommend approval of adoption of the 2009 International Mechanical Code with local amendments at the October 3, 2011 meeting. The motion carried with four (4) "yes" votes and zero (0) "no" votes.

Issues: New regulations generally require some time to be realized and incorporated into design and construction work by the developers, architects and contractors. Adequate notification will be provided on the Village website, newsletters, and on informational handouts in the Planning & Development Department. These new regulations will not be applicable to permit applications received prior to the effective date of the ordinance and consideration will be given to projects designed and engineered prior to, but received shortly after, the effective date of the ordinance.

Action Requested: It is requested that the Village Board consider the recommendation offered by the Building Board of Appeals and any further evidence or testimony presented at the Village Board Meeting and approve, reject or amend the adoption of this ordinance. Staff has prepared an ordinance to approve the adoption of the 2009 International Mechanical Code with local amendments as recommended by the Building Board of Appeals.

Recommendation: Staff recommends that the effective date of this Ordinance be December 5, 2011 to allow time for public notification on the Village website and newsletters, issuance of a press release, revision of our current Planning & Development Department forms and guidelines, training and education of building inspectors and the plan examiner, and the completion of construction design work under the prior code.

Attachments:

- Building Code Adoption Policy – Resolution No. 02-22
- Ordinance Adopting the 2009 International Mechanical Code with Local Amendments
- 2009 International Mechanical Code Amendments, Exhibit "A (with text format and comments)"
- 2009 International Mechanical Code Amendments Exhibit "A (clean)"
- Minutes of Building Board of Appeals Meeting on October 3, 2011, Exhibit 'B'
- 2009 International Mechanical Code Preface
- Effective Use of the International Mechanical Code (contents summary)

RESOLUTION NO. 02-22

RESOLUTION TO ESTABLISH A BUILDING CODE ADOPTION POLICY FOR THE VILLAGE OF GLEN ELLYN

WHEREAS, the Village of Glen Ellyn is a growing and active community which has experienced an increase in the number of construction projects and developments; and

WHEREAS, the Village desires to establish a framework that would adequately safeguard the public health, safety and welfare of the general public and citizens of Glen Ellyn; and

WHEREAS, the Village also desires to establish a framework that would adequately protect and promote the longevity of the building stock and property in the Village; and

WHEREAS, the Village acknowledges the continued advancements in building technology, materials and methods of construction; and

WHEREAS, the existing Village building, mechanical, electrical and fire prevention codes are outdated and sometimes ambiguous and irrelevant with today's needs; and

WHEREAS, the Village recognizes that the national codes provide a consistency for property owners, design teams, builders and Village staff; and

WHEREAS, the Village recognizes the need for a modern, up-to-date comprehensive building code to establish minimum regulations for the design and installation of building systems; and

WHEREAS, the Village has created the Building Board of Appeals and the Electrical Commission to be advisory to the Village Board; and

WHEREAS, the Building Board of Appeals' and Electrical Commission's intent and purpose is to advise the Village Board on standards, specifications, rules, regulations and fees regarding building systems; and

WHEREAS, the Village Board discussed the adoption of the most up-to-date and applicable codes at the time of each new publication or code development cycle that occurs every three years;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers as follows:

SECTION ONE: The purpose of this policy is to establish a framework in which the Village will consider the adoption of up-to-date building codes at the time of each newly published edition for, but not limited to, the following reasons:

A. To safeguard the public health and safety of the general public and citizens of Glen Ellyn;

B. To protect and promote the longevity of the building stock and property in Glen Ellyn;

C. To acknowledge the advancements in technology, building materials and methods of construction;

D. To establish minimum regulations for the design and installation of building systems; and

E. To reduce ambiguous regulations that are common in older building code editions.

SECTION TWO: Staff shall gather pertinent information related to the most current building codes to be forwarded to the Village of Glen Ellyn Building Board of Appeals and Electrical Commission. Each appropriate Board or Commission will be requested to assemble to discuss the adoption of the most current edition of the applicable building codes of Glen Ellyn. Staff will prepare a written recommendation from each Board or Commission to the Village Board by March 1, 2003, for enactment.

SECTION THREE: Village staff shall develop and maintain current, accurate information pertaining to the updates and publications of codes and shall forward all pertinent and relevant information to each Board or Commission within three months of publication. The Village of Glen Ellyn Building Board of Appeals and Electrical Commission will be requested to have regular meetings to discuss each newly published edition of the applicable building code as they become available for adoption. Staff will prepare a written recommendation from each Board or Commission to the Village Board for enactment within six months of publication.

SECTION FOUR: The written report from the Building Board of Appeals and Electrical Commission shall include the edition, title and year of the code along with any recommended code additions, modification or deletions including all applicable insertions, if necessary.

SECTION FIVE: Village staff shall develop and maintain current, accurate information concerning the applicable building codes.

SECTION SIX: This resolution shall be in full force and effect from and after its passage and approval.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 9TH day of SEPTEMBER 2002.

AYES: RILEY, MELNOY, LOCH, MULHERN, STRAYER

NAYS: -0-

ABSENT: KOHNKE

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this 9TH day of SEPTEMBER, 2002.

Village President of the
Village of Glen Ellyn

ATTEST:

Village Clerk of the
Village of Glen Ellyn

G:\BUILDING\BBA\ORDINANCE\CODEADOPTIONPOLICY.doc

Village of Glen Ellyn

Ordinance No. _____ -VC

An Ordinance
Amending Chapter 1 (Building Code) of
Title 4 (Building Regulations) of the
Village Code of the Village of Glen Ellyn, Illinois to
Adopt the 2009 International Mechanical Code with Local Amendments

---

Adopted by the
President and the Board of Trustees
of the
Village of Glen Ellyn
DuPage County, Illinois
This _____ Day of _____, 20____.

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this
day of _____, 20____.

ORDINANCE NO. _____ - VC

An Ordinance
Amending Chapter 1 (Building Code) of
Title 4 (Building Regulations) of the
Village Code of the Village of Glen Ellyn, Illinois to
Adopt the 2009 International Mechanical Code with Local Amendments

Whereas, the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, pursuant to the provisions of Division 30 of Article 11 of the Illinois Municipal Code (Chapter 65, Section 5/11-30-1 et seq. of the Illinois Compiled Statutes), have the power and authority to prescribe the strength and manner of constructing all buildings, structures, and their accessories, including life and fire safety requirements, to promote the public health and safety of building occupants and the public; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn passed Resolution No. 02-22, a Resolution to Establish a Building Code Adoption Policy for the Village of Glen Ellyn on September 9, 2002 to establish a framework in which the Village will consider the adoption of up-to-date building codes at the time of each newly published edition; and

Whereas, the 2009 International Mechanical Code has been published by the International Code Council for the intended use by municipalities in regulating and governing the installation of mechanical components and systems in new and existing buildings and structures except one and two family dwellings and townhouses; and

Whereas, the 2009 International Mechanical Code is generally regarded as the reference standard used by local building agencies to establish the minimum required mechanical components and system installation requirements for commercial buildings and structures; and

Whereas, the provisions of the 2003 International Mechanical Code, the current building code adopted by the Village, are outdated and applicable local amendments have been incorporated into the 2009 International Mechanical Code; and

Whereas, the Building Board of Appeals conducted public meetings on October 3, 2011, for the purpose of considering an amendment to Chapter 1 (Building Code) of Title 4 (Building Regulations) of the Glen Ellyn Village Code to adopt the 2009 International Mechanical Code with local amendments which are attached hereto as exhibit "A" (clean); and

Whereas, the Building Board of Appeals has made its recommendations as set forth in its Minutes of its public meeting conducted on October 3, 2011, a draft of which is attached hereto as Exhibit "B"; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have considered the recommendations of the Building Board of Appeals as set forth in its Minutes of its public meeting conducted on October 3, 2011 which are attached hereto as Exhibit "B"; and

Whereas, the President and Board of Trustees deem it to be in the best interest of the Village of Glen Ellyn to adopt the proposed amendments to Chapter 1(Building Code) of Title 4 (Building Regulations) of the Glen Ellyn Village Code as recommended by the Building Board of Appeals in order to adopt the 2009 International Mechanical Code with local amendments, which is attached hereto as Exhibit "A" (clean), as the standards and regulations governing the installation of

mechanical components and systems in new and existing buildings and structures except one and two family dwellings and townhouses within the Village of Glen Ellyn.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section One: Chapter 1 (Building Code) of Title 4 (Building Regulations) of the Glen Ellyn Village Code shall be and is hereby amended as set forth in Exhibit "A" (clean) attached hereto.

Section Two: This Ordinance shall be in full force and effect from and after December 5, 2011 to allow time for notification of the public and incorporation into the Planning & Development Department, Building Division administrative process.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20___,

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20___.

_____
Village President of the
Village of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20___).

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Exhibit A *(with text format and comments)*
The 2009 ICC International Mechanical Code
As Adopted and Amended by the Village of Glen Ellyn, Illinois

Text format:
Normal –change number and description or existing text in the IMC to remain
Bold – new code section, new amendment or new text inserted into an IMC section
~~Strikethrough~~ – current text in the Village Code or IMC to be removed
Italics – comments that will be removed from final ordinance document

Village Code format:
1 (title)- 2(chapter)- 3(section)
(A) subsection
1. subsection
(a) subsection
(1) subsection

Delete Village Code Section 4-1-7(A) in its entirety and substitute the following:

(A) The 2009 ICC international mechanical code is adopted by reference as the standards and regulations for governing the design and installation of mechanical systems, appliances, appliance venting, duct and ventilation systems, combustion air provisions, hydronic systems and solar systems, as this code is intended, recommended, maintained and published by the International Code Council except such portions thereof as are deleted, modified, or amended in this chapter. At least one copy of the 2009 ICC international mechanical code shall be maintained on file in the office of the village clerk for inspection and copying as a public record.

Delete Village Code Section 4-1-7(B) in its entirety and substitute the following:

(B) The provisions of the 2009 ICC international mechanical code are hereby deleted, modified, and amended as follows:

1. Amend section 101.1 to read as follows:
101.1 Title. These regulations shall be known as the Mechanical Code of the Village of Glen Ellyn, hereinafter referred to as "this code."

Comments: Standard language to be inserted in the code by the municipality.

2. Add new section 101.5 to read as follows:
101.5 Administration and Enforcement. This code shall be in administered and enforced in accordance with the provisions in chapter 1 of the ICC international building code as adopted and amended by the Village of Glen Ellyn.

Comments: The administration and enforcement of code provisions adopted and amended in the building code are identical to, and also apply to, this mechanical code. Code requirements should not be unnecessarily duplicated and maintained in two locations to avoid possible confusion or conflict.

3. Delete section 103, DEPARTMENT OF MECHANICAL INSPECTION, in its entirety.

Comments: These code provisions are included in the ICC building code.

4. Delete section 104, DUTIES AND POWERS OF THE CODE OFFICIAL, in its entirety.

Comments: These code provisions are included in the ICC building code.

5. **Delete section 105, APPROVAL, in its entirety.**
Comments: These code provisions are included in the ICC building code.

6. **Delete section 106, PERMITS, in its entirety.**
Comments: These code provisions are included in the ICC building code.

7. **Delete section 107, INSPECTIONS AND TESTING, in its entirety.**
Comments: These code provisions are included in the ICC building code.

8. **Delete section 108, VIOLATIONS, in its entirety.**
Comments: These code provisions are included in the ICC building code.

9. **Delete section 109, MEANS OF APPEAL, in its entirety.**
Comments: These code provisions are included in the ICC building code.

10. **Delete section 110, TEMPORARY EQUIPMENT, SYSTEM AND USES, in its entirety.**
Comments: These code provisions are included in the ICC building code.

X:\Plandev\BUILDING\BBA\ORDINANCE\2009 IMC A&A 100311 with comments.doc

Exhibit A *(clean)*
The 2009 ICC International Mechanical Code
As Adopted and Amended by the Village of Glen Ellyn, Illinois

Delete Village Code Section 4-1-7(A) in its entirety and substitute the following:

(A) The 2009 ICC international mechanical code is adopted by reference as the standards and regulations for governing the design and installation of mechanical systems, appliances, appliance venting, duct and ventilation systems, combustion air provisions, hydronic systems and solar systems, as this code is intended, recommended, maintained and published by the International Code Council except such portions thereof as are deleted, modified, or amended in this chapter. At least one copy of the 2009 ICC international mechanical code shall be maintained on file in the office of the village clerk for inspection and copying as a public record.

Delete Village Code Section 4-1-7(B) in its entirety and substitute the following:

(B) The provisions of the 2009 ICC international mechanical code are hereby deleted, modified, and amended as follows:

1. Amend section 101.1 to read as follows:
   101.1 Title. These regulations shall be known as the Mechanical Code of the Village of Glen Ellyn, hereinafter referred to as "this code."

2. Add new section 101.5 to read as follows:
   101.5 Administration and Enforcement. This code shall be in administered and enforced in accordance with the provisions in chapter 1 of the ICC international building code as adopted and amended by the Village of Glen Ellyn.

3. Delete section 103, DEPARTMENT OF MECHANICAL INSPECTION, in its entirety.

4. Delete section 104, DUTIES AND POWERS OF THE CODE OFFICIAL, in its entirety.

5. Delete section 105, APPROVAL, in its entirety.

6. Delete section 106, PERMITS, in its entirety.

7. Delete section 107, INSPECTIONS AND TESTING, in its entirety.

8. Delete section 108, VIOLATIONS, in its entirety.

9. Delete section 109, MEANS OF APPEAL, in its entirety.

10. Delete section 110, TEMPORARY EQUIPMENT, SYSTEM AND USES, in its entirety.

PREFACE

Introduction

Internationally, code officials recognize the need for a modern, up-to-date mechanical code addressing the design and installation of mechanical systems through requirements emphasizing performance. The *International Mechanical Code®*, in this 2009 edition, is designed to meet these needs through model code regulations that safeguard the public health and safety in all communities, large and small.

This comprehensive mechanical code establishes minimum regulations for mechanical systems using prescriptive and performance-related provisions. It is founded on broad-based principles that make possible the use of new materials and new mechanical designs. This 2009 edition is fully compatible with all the *International Codes* ("I-Codes") published by the International Code Council (ICC), including the *International Building Code®*, *International Energy Conservation Code®*, *International Existing Building Code®*, *International Fire Code®*, *International Fuel Gas Code®*, *International Plumbing Code®*, ICC *Performance Code®*, *International Private Sewage Disposal Code®*, *International Property Maintenance Code®*, *International Residential Code®*, *International Urban-Wildland Interface Code™* and *International Zoning Code®*.

The *International Mechanical Code* provisions provide many benefits, among which is the model code development process that offers an international forum for mechanical professionals to discuss performance and prescriptive code requirements. This forum provides an excellent arena to debate proposed revisions. This model code also encourages international consistency in the application of provisions.

Development

The first edition of the *International Mechanical Code* (1996) was the culmination of an effort initiated in 1994 by a development committee appointed by the ICC and consisting of representatives of the three statutory members of the International Code Council at that time, including: Building Officials and Code Administrators International, Inc. (BOCA), International Conference of Building Officials (ICBO) and Southern Building Code Congress International (SBCCI). The intent was to draft a comprehensive set of regulations for mechanical systems consistent with and inclusive of the scope of the existing model codes. Technical content of the latest model codes promulgated by BOCA, ICBO and SBCCI was utilized as the basis for the development. This 2009 edition presents the code as originally issued, with changes approved through the ICC Code Development Process through 2008. A new edition such as this is promulgated every 3 years.

This code is founded on principles intended to establish provisions consistent with the scope of a mechanical code that adequately protects public health, safety and welfare; provisions that do not unnecessarily increase construction costs; provisions that do not restrict the use of new materials, products or methods of construction; and provisions that do not give preferential treatment to particular types or classes of materials, products or methods of construction.

Adoption

The *International Mechanical Code* is available for adoption and use by jurisdictions internationally. Its use within a governmental jurisdiction is intended to be accomplished through adoption by reference in accordance with proceedings establishing the jurisdiction's laws. At the time of adoption, jurisdictions should insert the appropriate information in provisions requiring specific local information, such as the name of the adopting jurisdiction. These locations are shown in bracketed words in small capital letters in the code and in the sample ordinance. The sample adoption ordinance on page ix addresses several key elements of a code adoption ordinance, including the information required for insertion into the code text.

Maintenance

The *International Mechanical Code* is kept up to date through the review of proposed changes submitted by code enforcing officials, industry representatives, design professionals and other interested parties. Proposed changes are carefully considered through an open code development process in which all interested and affected parties may participate.

The contents of this work are subject to change both through the Code Development Cycles and the governmental body that enacts the code into law. For more information regarding the code development process, contact the Code and Standard Development Department of the International Code Council.

While the development procedure of the *International Mechanical Code* assures the highest degree of care, ICC and ICC's members and those participating in the development of this code do not accept any liability resulting from compliance or noncompliance with the provisions because ICC and its members do not have the power or authority to police or enforce compliance with the contents of this code. Only the governmental body that enacts the code into law has such authority.

Effective Use of the International Mechanical Code

The *International Mechanical Code*® (IMC®) is a model code that regulates the design and installation of mechanical systems, appliances, appliance venting, duct and ventilation systems, combustion air provisions, hydronic systems and solar systems. The purpose of the code is to establish the minimum acceptable level of safety and to protect life and property from the potential dangers associated with the installation and operation of mechanical systems. The code also protects the personnel that install, maintain, service and replace the systems and appliances addressed by this code.

The IMC is primarily a prescriptive code with some performance text. The code relies heavily on product specifications and listings to provide much of the appliance and equipment installation requirements. The general Section 105.2 and the exception to Section 403.2 allow designs and installations to be performed by approved engineering methods as alternatives to the prescriptive methods in the code.

The format of the IMC allows each chapter to be devoted to a particular subject with the exception of Chapter 3, which contains general subject matters that are not extensive enough to warrant their own independent chapter.

Chapter 1 Scope and Administration. Chapter 1 establishes the limits of applicability of the code and describes how the code is to be applied and enforced. A mechanical code, like any other code, is intended to be adopted as a legally enforceable document and it cannot be effective without adequate provisions for its administration and enforcement. The provisions of Chapter 1 establish the authority and duties of the code official appointed by the jurisdiction having authority and also establish the rights and privileges of the design professional, contractor and property owner.

Chapter 2 Definitions. Chapter 2 is the repository of the definitions of terms used in the body of the code. Codes are technical documents and every word and term can impact the meaning of the code text and the intended results. The code often uses terms that have a unique meaning in the code and the code meaning can differ substantially from the ordinarily understood meaning of the term as used outside of the code.

The terms defined in Chapter 2 are deemed to be of prime importance in establishing the meaning and intent of the code text that uses the terms. The user of the code should be familiar with and consult this chapter because the definitions are essential to the correct interpretation of the code and because the user may not be aware that a term is defined.

Chapter 3 General Regulations. Chapter 3 contains broadly applicable requirements related to appliance location and installation, appliance and systems access, protection of structural elements, condensate disposal and clearances to combustibles, among others.

Chapter 4 Ventilation. Chapter 4 includes means for protecting building occupant health by controlling the quality of indoor air and protecting property from the effects of inadequate ventilation. In some cases, ventilation is required to prevent or reduce a health hazard by removing contaminants at their source.

Ventilation is both necessary and desirable for the control of air contaminants, moisture and temperature. Habitable and occupiable spaces are ventilated to promote a healthy and comfortable environment for the occupants. Uninhabited and unoccupied spaces are ventilated to protect the building structure from the harmful effects of excessive humidity and heat. Ventilation of specific occupancies is necessary to minimize the potential for toxic or otherwise harmful substances to reach dangerously high concentrations in air.

Chapter 5 Exhaust Systems. Chapter 5 provides guidelines for reasonable protection of life, property and health from the hazards associated with exhaust systems, air contaminants and smoke development in the event of a fire. In most cases, these hazards involve materials and gases that are flammable, explosive, toxic or otherwise hazardous. Where contaminants are known to be present in quantities that are irritating or harmful to the occupants' health or are hazardous in a fire, both naturally and mechanically ventilated spaces must be equipped with mechanical exhaust systems capable of collecting and removing the contaminants.

This chapter contains requirements for the installation of exhaust systems, with an emphasis on the structural integrity of the systems and equipment involved and the overall impact of the systems on the fire safety performance of the building. It includes requirements for the exhaust of commercial kitchen grease- and smoke-laden air, hazardous fumes and toxic gases, clothes dryer moisture and heat and dust, stock and refuse materials.

Chapter 6 Duct Systems. Chapter 6 of the code regulates the materials and methods used for constructing and installing ducts, plenums, system controls, exhaust systems, fire protection systems and related components that affect the overall performance of a building's air distribution system and the reasonable protection of life and property from the hazards associated with air-moving equipment and systems. This chapter contains requirements for the installation of supply, return and exhaust air systems. Specific exhaust systems are also addressed in Chapter 5. Information on the design of duct systems is limited to that in Section 603.2. The code is very much concerned with the structural integrity of the systems and the overall impact of the systems on the fire safety and life safety performance of the building. Design considerations such as duct sizing, maximum efficiency, cost effectiveness, occu-

pant comfort and convenience are the responsibility of the design professional. The provisions for the protection of duct penetrations of wall, floor, ceiling and roof assemblies are extracted from the *International Building Code*.

Chapter 7 Combustion Air. Complete combustion of solid and liquid fuel is essential for the proper operation of appliances, for control of harmful emissions and for achieving maximum fuel efficiency.

The specific combustion air requirements provided in previous editions of the code have been deleted in favor of a single section that directs the user to NFPA 31 for oil-fired appliance combustion air requirements and the manufacturer's installation instructions for solid-fuel burning appliances. For gas-fired appliances, the provisions of the *International Fuel Gas Code* are applicable.

Chapter 8 Chimneys and Vents. Chapter 8 is intended to regulate the design, construction, installation, maintenance, repair and approval of chimneys, vents and their connections to solid and liquid fuel-burning appliances. The requirements of this chapter are intended to achieve the complete removal of the products of combustion from fuel-burning appliances and equipment. This chapter includes regulations for the proper selection, design, construction and installation of a chimney or vent, along with appropriate measures to minimize the related potential fire hazards. A chimney or vent must be designed for the type of appliance or equipment it serves. Chimneys and vents are designed for specific applications depending on the flue gas temperatures and the type of fuel being burned in the appliance. Chimneys and vents for gas-fired appliances are covered in the *International Fuel Gas Code*.

Chapter 9 Specific Appliances, Fireplaces and Solid Fuel-burning Appliances. Chapter 9 sets minimum construction and performance criteria for fireplaces, appliances and equipment and provides for the safe installation of these items. It reflects the code's intent to specifically address all of the types of appliances that the code intends to regulate. Other regulations affecting the installation of solid fuel-burning fireplaces, appliances and accessory appliances are found in Chapters 3, 6, 7, 8, 10, 11, 12, 13 and 14.

Chapter 10 Boilers, Water Heaters and Pressure Vessels. Chapter 10 presents regulations for the proper installation of boilers, water heaters and pressure vessels to protect life and property from the hazards associated with those appliances and vessels. It applies to all types of boilers and pressure vessels, regardless of size, heat input, operating pressure or operating temperature.

Because pressure vessels are closed containers designed to contain liquids, gases or both under pressure, they must be designed and installed to prevent structural failures that can result in extremely hazardous situations. Certain safety features are therefore provided in Chapter 10 to reduce the potential for explosion hazards.

Chapter 11 Refrigeration. Chapter 11 contains regulations pertaining to the life safety of building occupants. These regulations establish minimum requirements to achieve the proper design, construction, installation and operation of refrigeration systems. Refrigeration systems are a combination of interconnected components and piping assembled to form a closed circuit in which a refrigerant is circulated. The system's function is to extract heat from a location or medium, and to reject that heat to a different location or medium. This chapter establishes reasonable safeguards for the occupants by defining and mandating practices that are consistent with the practices and experience of the industry.

Chapter 12 Hydronic Piping. Hydronic piping includes piping, fittings and valves used in building space conditioning systems. Applications include hot water, chilled water, steam, steam condensate, brines and water/antifreeze mixtures. Chapter 12 contains the provisions that govern the construction, installation, alteration and repair of all hydronic piping systems that affect reliability, serviceability, energy efficiency and safety.

Chapter 13 Fuel Oil Piping and Storage. Chapter 13 regulates the design and installation of fuel oil storage and piping systems. The regulations include reference to construction standards for above-ground and underground storage tanks, material standards for piping systems (both above-ground and underground) and extensive requirements for the proper assembly of system piping and components. The *International Fire Code*® (IFC®) covers subjects not addressed in detail here. The provisions in this chapter are intended to prevent fires, leaks and spills involving fuel oil storage and piping systems.

Chapter 14 Solar Systems. Chapter 14 establishes provisions for the safe installation, operation and repair of solar energy systems used for space heating or cooling, domestic hot water heating or processing. Although such systems use components similar to those of conventional mechanical equipment, many of these provisions are unique to solar energy systems.

Chapter 15 Referenced Standards. Chapter 15 lists all of the product and installation standards and codes that are referenced throughout Chapters 1 through 14. As stated in Section 102.8, these standards and codes become an enforceable part of the code (to the prescribed extent of the reference) as if printed in the body of the code. Chapter 15 provides the full title and edition year of the standards and codes in addition to the address of the promulgators and the section numbers in which the standards and codes are referenced.

Appendix A Combustion Air Openings and Chimney Connector Pass-throughs. Appendix A provides figures that illustrate various requirements in the body of the code. Figures A-1 through A-4 illustrate typical combustion air requirements. Figure A-5 illustrates the chimney connector clearance requirements of Table 803.10.4.

Appendix B Recommended Permit Fee Schedule. Appendix B provides a sample permit fee schedule for mechanical permits. The local jurisdiction can adopt this appendix and fill in the dollar amounts in the blank spaces to establish their official permit fee schedule. The ICC does not establish permit fees because the code is adopted throughout the country and there are vast differences in operating budgets between different parts of the country, as well as between large and small municipalities within the same region.

A-10

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Larry Noller, Interim Finance Director LN

DATE: October 13, 2011

RE: Property Tax Resolution of Intent

Background

As part of the annual property tax process, State statute requires the Village to adopt a resolution estimating the tax levy at least 20 days prior to passage of the final tax levy ordinance. This estimate does not preclude modifications prior to the passage of the final tax levy, currently scheduled for November 28, 2011.

Action Requested

Village Board adoption of the attached proposed resolution at the October 24, 2011 regular meeting.

Attachments

- An excerpt from the Illinois Compiled Statutes setting the requirement for the proposed resolution.
- Proposed resolution. Amounts may be changed prior to final approval of the property tax levy.
- Truth in Taxation notice scheduled for publication in the Nov 3, 2011 Glen Ellyn News.

(35 ILCS 200/18-60) 3

Sec. 18-60. Estimate of taxes to be levied. Not less than 20 days prior to the adoption of its aggregate levy, hereafter referred to as "levy", the corporate authority of each taxing district shall determine the amounts of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election law, hereafter referred to as "election costs", *estimated* to be necessary to be raised by taxation for that year upon the taxable property in its district.
(Source: P.A. 82-102; 88-455.)

Resolution No. _____

A Resolution to Record the Determination of the Corporate Authorities of the Village of Glen Ellyn of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2011, and Ending April 30, 2012

Whereas, Chapter 35, Section 200/18-60 of the Illinois Compiled Statutes requires that not less than twenty (20) days prior to the adoption of its aggregate levy, the Board of Trustees of the Village of Glen Ellyn shall determine the amount of money estimated to be necessary to be raised by taxation for that year upon the taxable property in the Village; and

Whereas, the Board of Trustees of the Village of Glen Ellyn has determined that the amount required to be raised by property tax for the benefit of the Village for the fiscal year beginning May 1, 2011, and ending April 30, 2012, is Six Million One Hundred Ninety Two Thousand Sixty Nine Dollars ($6,192,069) for public safety, capital improvements and debt service purposes; and

Whereas, the Board of Trustees of the Glen Ellyn Public Library has determined that the amount required to be raised by property tax for the benefit of the Library for the Fiscal Year beginning May 1, 2011, and ending April 30, 2012, is Three Million Eight Hundred Seventy Nine Thousand Eight Hundred Eleven Dollars ($3,879,811) for operational, liability insurance, retirement benefit, audit, and debt service purposes;

Now, therefore be it resolved by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The estimate of the amount of money necessary to be raised by taxation for the year 2011 on the taxable property in the Village of Glen Ellyn to meet the operating budgets of the Village of Glen Ellyn ($4,538,469) and the Glen Ellyn Public Library

($3,421,276) exclusive of election and debt service costs, is determined by the President and Board of Trustees to be Seven Million Nine Hundred Fifty Nine Thousand Seven Hundred Forty Five Dollars ($7,959,745).

Section Two: The amount of property tax extended upon the 2010 property tax levy ordinance including abatements, exclusive of election and debt service costs, was Seven Million Eight Hundred Two Thousand Three Hundred Forty Two Dollars ($7,802,342); and the amount estimated to be levied upon the 2011 property tax levy ordinance to be hereafter adopted ($7,959,745) is 102.0% of the amount of property taxes extended upon the 2010 tax levy ordinance.

Section Three: The Finance Director of the Village of Glen Ellyn is hereby authorized and directed to prepare tax levy ordinances based upon this estimate and to present such tax levy ordinances for passage and approval not less than twenty (20) days after this determination of the amount required to be raised by taxation on taxable property within the Village.

Section Four: This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this

_____day of_____, 2011.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this

_____day of _____, 2011.

_____
Village President of the Village
of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the Village
of Glen Ellyn, Illinois

NOTICE OF PROPOSED TAX INCREASE FOR THE VILLAGE OF GLEN ELLYN FOR 2011

I. A public hearing to approve a proposed property tax levy increase for the Village of Glen Ellyn for 2011 will be held on November 14, 2011 at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center at 535 Duane Street, Glen Ellyn.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact the Village Manager, 535 Duane Street, Glen Ellyn, IL, 630-469-5000.

II. The corporate and special purpose property taxes extended or abated for 2010 were $7,802,342.

The proposed corporate and special purpose property taxes to be levied for 2011 are $7,959,745. This represents a 2.0% increase over the previous year.

III. The property taxes extended for debt service and public building commission leases for 2010 were $2,123,613.

The estimated property taxes to be levied for debt service and public building commission leases for 2011 are $2,112,135. This represents a 0.5% decrease from the previous year.

IV. The total property taxes extended or abated for 2010 were $9,925,955.

The estimated total property taxes to be levied for 2011 are $10,071,880. This represents a 1.5% increase over the previous year.

For publication in the November 3, 2011 edition of the Glen Ellyn News