

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
March 28, 2011**

Call to Order

Village President Pfefferman called the meeting to order at 8:05 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Comerford, Cooper, Hartweg, Ladesic and Thorsell answered, "Present." Trustee Henninger was excused.

Pledge of Allegiance

President Pfefferman led the Pledge of Allegiance.

Village Recognition

None

Audience Participation

- a. President Pfefferman presented a proclamation to Florence Schmid, paying tribute to Schmid's for assisting the residents of Glen Ellyn for many years as a full-service pharmacy and more recently as a card and gift store.
- b. President Pfefferman also read and presented a proclamation to two owners of Karmis Carpet and Rugs who are going out of business after 46 years of serving the residents of Glen Ellyn.
- c. President Pfefferman read a proclamation recognizing Rod and Joyce Pennington who started Express Press in 1983 and are closing their store in Glen Ellyn after 28 years of providing service to the community.

Consent Agenda

Interim Village Manager Burghard presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Ladesic moved and Trustee Cooper seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meetings:
Workshop Meeting
March 14, 2011

Regular Meeting
March 14, 2011

Budget Workshop
March 21, 2011
- b. Total **Expenditures** (Payroll and Vouchers) – \$690,147.71.
The vouchers were reviewed by Trustee Ladesic prior to the meeting.
- c. License agreement to allow **tables and chairs in the public right-of-way** for Vitorio’s Ristorante at 504 Crescent Boulevard and Starbucks at 536 Crescent Boulevard, and license agreements to allow tables and chairs and wind enclosures in the public right-of-way for Tap House Grill at 411 N. Main Street and Gratto Trattoria & Tapas Bar at 433 N. Main Street.
- d. **Ordinance No. 5924-VC**, an Ordinance to Amend Section 9-5-3 (Schedule C; Stop Intersections) of the Village Code of the Village of Glen Ellyn, Illinois Regarding **Traffic Control at the Intersection of Duane Street and Melrose Avenue**.

Upon roll call on the Consent Agenda, Trustees Ladesic, Cooper, Comerford, Hartweg and Thorsell voted “Aye”. Motion carried.

Public Hearing – Glen Crest North and South Subdivisions – Annexation Agreement

Trustee Ladesic moved and Trustee Thorsell seconded the motion that a public hearing to receive comment on annexation agreements for 89 properties generally located east of Route 53, on Marston Avenue, Brook Court, Lorry Court, Crest Court, Marston Court, Ridge Road, Danby Drive, Glen Crest Drive, Route 53 and Bemis Road be opened. All Trustees present voted "Aye." Motion carried.

Planning and Development Director Staci Hulseberg presented information regarding proposed annexation agreements for 89 properties in the Glen Crest North and South subdivisions generally located east of Route 53 on Marston Avenue, Brook Court, Lorry Court, Crest Court, Marston Court, Ridge Road, Danby Drive, and Glen Crest Drive. In 1975, the Village entered into an agreement with the developer of the Glen Crest subdivision to provide water to the development in exchange for agreeing to annex the properties upon their becoming contiguous to the Village. The agreement is no longer valid. The proposed annexation agreements are meant to renew this agreement and will allow the properties to continue to be served by Village water and sanitary sewer services. One property is not included because it is changing hands and they have received an extension until April 14, 2011. The annexation fee of \$250 for all properties is waived.

Any Glen Crest homeowner who wishes to know their Village taxes after annexation can contact Ms. Hulseberg and she will calculate their taxes for them.

Properties surrounding the 89 Glen Crest properties who are currently receiving Village water and sewer services are not being considered at this time, but may be brought before the Village Board at a later date. When this will happen is not known, but it is anticipated that it would occur before the annexation agreements expire. A map of potential properties that could be considered for annexation in the future, after the Glen Crest subdivision is annexed, was displayed.

Thomas Turek, 1 S 657 Birchbrook asked how the tax rate is calculated.

Paul Yudys, 21 W 621 Crest, was informed that the tax will begin to be charged in 2012.

William Bonifield, 21 W 720 Glen Crest, asked when his property would be annexed.

George Guzman, 21 W 764 Marston, asked why he was not contacted. He does not receive Village water at this time.

Ms. Hulseberg explained the procedure that will be followed after the ordinance is passed.

President Pfefferman asked for additional comments. None were made and no questions were asked.

Trustee Ladesic moved and Trustee Thorsell seconded the motion that the public hearing be closed. All Trustees present voted "Aye." Motion carried.

Ordinance No. 5925 – Glen Crest North and South Subdivisions – Annexation Agreement

Trustee Ladesic moved and Trustee Cooper seconded the motion that Ordinance No. 5925 be passed, an Ordinance Approving Annexation Agreements for 89 Properties on Marston Avenue, Marston Court, Crest Court, Lorry Court, Brook Court, Ridge Road, Danby Drive, Glen Crest Drive, Bemis Road and Route 53, Glen Ellyn, Illinois.

Upon roll call, President Pfefferman and Trustees Ladesic, Cooper, Comerford, Hartweg and Thorsell voted "Aye." Motion carried.

Ordinance No. 5926 – 254 Glenwood Avenue – Extend Expiration Date

Planning and Development Director Staci Hulseberg presented information on this requested ordinance which would approve a third extension of Ordinance No. 5513 approved on October 23, 2006, granting a lot width variation for 254 Glenwood Avenue. Two previous extensions were granted on February 11, 2008 by the adoption of Ordinance No. 5652 and on September 28, 2009 by the adoption of Ordinance No. 5797. The property owner, Ray Whalen, has requested a third extension due to current market conditions. If approved, a third 18-month extension would extend the expiration of Ordinance No. 5513 to October 23, 2012.

Trustee Thorsell moved and Trustee Comerford seconded the motion that Ordinance No. 5926 be passed, an Ordinance Extending the Expiration Date of Ordinance No. 5513 which was Previously Extended by Ordinance Nos. 5652 and 5797 and which Granted a Variation from the Lot Width Requirements for Property at 254 Glenwood Avenue, Glen Ellyn, Illinois.

Upon roll call, Trustees Thorsell, Comerford, Cooper, Hartweg and Ladesic voted "Aye." Motion carried.

Sunset/Turner Improvements Project

Professional Engineer Bob Minix presented information on the Sunset/Turner Improvements Project, our first infrastructure improvements project planned for the 2011 construction season. The project area includes Sunset between Fairview and Turner; Turner between Newton and Forest (except for the segment between Regent and Sunset); and Glenwood between Turner and Hill. The work would be comprehensive in scope including new sanitary sewer replacement mains at selected locations; new water mains on Sunset; new water and sanitary services at all residences; storm sewer replacement and extensions; and asphalt roadway reconstruction. Construction would begin in April 2011 and be scheduled for completion in early September. R.W. Dunteman Company of Addison, Illinois submitted the lowest of ten bids received at the March 17, 2011 bid opening. The bid of \$2,239,575 is nearly 30 percent under the engineer's estimate of \$3,130,000. Civiltech Engineering of Itasca, Illinois would be retained to provide the necessary construction phase engineering services in the not-to-exceed amount of \$281,650. Civiltech was selected by staff for this assignment based on previous excellent performance, knowledge of the project area, and continued competitive pricing for their services. Sunset Avenue will vary in width.

Residents will be notified by letter after April 19 regarding the construction schedule and who to contact with questions and concerns during the construction. Cell phone numbers for both Bob Minix and the resident engineer from Civiltech will be provided to the residents. The Village Board will receive a copy of the letter to the residents. The Village Board should feel free to refer calls to either the resident engineer or Bob Minix.

Trustee Comerford moved and Trustee Hartweg seconded the motion that the following actions be passed in one motion:

- a. Award of a contract to R.W. Dunteman Company for improvements associated with the Sunset/Turner Improvements Project, in the amount of \$2,400,000 (including contingencies of 5 percent for roadway and storm sewer items and 10 percent for water and sanitary sewer items), to be expensed to the FY 12 Water, Sanitary Sewer and Capital Projects funds.
- b. An engineering services agreement with Civiltech Engineering for the engineering services for the Sunset/Turner Improvements Project, in the total not-to-exceed amount of \$300,000 (including a 5-percent contingency), to be expensed to the FY12 Water, Sanitary Sewer and Capital Projects funds.

Upon roll call, Trustees Comerford, Hartweg, Cooper, Ladesic and Thorsell voted "Aye." Motion carried.

Reminders

- A Special Village Board Meeting will be held on Monday, April 4, 2011 at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center. President Pfefferman announced that it is anticipated that the meeting will be adjourned to an Executive Session without returning to an open session unless something unusual comes up.
- The next Regular Village Board Meeting is scheduled for Monday, April 11, 2011 with a Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The State of the Village address will be May 2, 2011 which was moved to align with the Village's fiscal year. Village Board and management are not required to attend. The presentation is largely for the television audience. It will also appear on the Village's website after May 2.
- The first two Monday's of June will be the Village Board and management retreat for the current and new Village Board members. This will be an opportunity to plan for the next two years. Because so much time is required, the first Village Board meeting in July 2011 is cancelled.
- Trustee Thorsell reminded all present that the next budget meeting and public hearing concerning the budget is scheduled for April 11. The Village Board can make changes to the draft budget until it is finally adopted on its second reading which is scheduled on April 26, 2011.

Other Business

President Pfefferman discussed the framework for the duties of the Ethics Officer. It is agreed that the position will evolve over the next six months. The position will be a volunteer position, but should have a budget of \$3,000-\$5,000 for expenses or in case too much time is needed for the job. After six months, the Village Board should take input from the Ethics Officer as to how it is working and what adjustments are suggested. Attorney Diamond suggested that a form should be developed for staff to submit questions or complaints.

Adjournment

At 9:35 p.m., Trustee Comerford moved and Trustee Hartweg seconded the motion that the Regular Meeting of the Village Board be adjourned. All Trustees present voted "Aye." Motion carried.

Respectfully Submitted,

Suzanne R. Connors,
Village Clerk