

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
April 11, 2011

Call to Order

Village President Pfefferman called the meeting to order at 8:06 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell answered, "Present."

Pledge of Allegiance

The Pledge of Allegiance was led by Cub Scout Den 8, Pack 52 from Lincoln School.

Village Recognition

- a. The Village of Glen Ellyn's Multimedia Specialist, John Norton, received several thank you notes from the Glen Ellyn League of Women Voters for his assistance with the recent candidate forums.
- b. A resident called to extend his thanks to Police Chief Norton for holding the monthly 'Coffee with the Cops' sessions.
- c. The Village accepted the resignation of Sara Noel from the Recreation Commission and thanked her for her service to the Village.

Audience Participation

None

Consent Agenda

Interim Village Manager Burghard presented the Consent Agenda; Village President Pfefferman called for questions and/or discussion on the items on the Consent Agenda.

Trustee Thorsell moved and Trustee Cooper seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meetings:

Workshop Meeting

March 28, 2011

Regular Meeting

March 28, 2011

Budget Workshop

March 7, 2011

Special Meeting

April 4, 2011

- b. Total **Expenditures** (Payroll and Vouchers) – \$977,873.24.
The vouchers were reviewed by Trustee Thorsell prior to the meeting.
- c. Recommendation of Village President Pfefferman that the following **appointments be made for Boards and Commissions:**

Police Pension Board

John A. Adduci – reappoint for a term ending April 30, 2013

Recreation Commission

Matt Dell – appoint for a term ending December 31, 2013

- d. Waive Section 4-5-9 (Special Event Signs), Section 8-1-11 (Street Obstructions) and Section 8-1-12 (Merchandise on Street) of the Village Code for the **2011 Recycling Extravaganza** event, sponsored by the Glen Ellyn Environmental Commission, scheduled from 8 a.m. to 12 p.m. on Saturday, April 30, 2011.
- e. Request from the Transitional Downtown Organization to host the **2011 Ladies Night Out** event at participating retailers in the Central Business District on Friday, April 29, 2011 from 6 to 10 p.m.
- f. **Resolution No. 11-07**, a Resolution to Determine the Status of Minutes of Certain Executive Sessions held in 2000, 2005, 2006, 2007, 2009 and 2010 and to Authorize the Destruction of Audio or Video Recordings of Certain Executive Sessions held in 2007, 2008 and 2009.

Upon roll call on the Consent Agenda, Trustees Thorsell, Cooper, Comerford, Hartweg, Henninger and Ladesic voted “Aye”. Motion carried.

Ordinance No. 5927 – 488-490 North Main Street (Marcel’s Culinary Experience) – Approve Exterior Appearance

Village Planner Michele Stegall presented information on the request of Jillian Foucre for exterior appearance approval of proposed changes to the front façade of 488-490 North Main Street.

Jillian Foucre spoke giving the reasons for the requested changes and indicated that she hoped to open by September 2011.

Trustee Comerford moved and Trustee Cooper seconded the motion that Ordinance No. 5927 be passed, an Ordinance Granting Exterior Appearance Approval for Marcel’s Culinary Experience to be Located at 488-490 North Main Street.

Upon roll call, Trustees Comerford, Cooper, Hartweg, Henninger and Ladesic voted "Aye." Trustee Thorsell recused herself. Motion carried.

Ordinance No. 5928 – 631 Roosevelt Road (Circle K, a.k.a. Shell) – Approve Special Use Permit

Village Planner Michele Stegall presented information regarding a request for a special use permit to allow outdoor merchandise and outdoor storage in front of Circle K Located at 631 Roosevelt Road. Wheel stops will be added to the north and west sides of the building. The Plan Commission recommended approval 10-1.

Trustee Thorsell moved and Trustee Henninger seconded the motion that Ordinance No. 5928 be passed, an Ordinance Granting Approval of a Special Use Permit to Allow Outdoor Merchandise and Outdoor Storage at Circle K, a.k.a Shell, Located at 631 Roosevelt Road.

Upon roll call, Trustees Thorsell, Henninger, Comerford, Cooper, Hartweg and Ladesic voted “Aye.” Motion carried.

696 Roosevelt Road (Advance Auto Parts) – Approve Special Promotional Event

Village Manager Terry Burghard presented information on the request by Advance Auto Parts to hold a promotional event on April 29, 2011 in the parking lot of their store located at 696 Roosevelt Road. The store manager spoke about his hopes for success in the future. He answered questions from the Board about potential parking problems during the promotional event, but Advance Auto Parts is making arrangements with neighboring businesses for parking and they will also have people available for traffic and crowd control.

Trustee Thorsell moved and Trustee Hartweg seconded the motion to approve the waiver of Section 10-4-15. B.14 of the Village Code to allow Advance Auto Parts to conduct a special promotional event.

Upon roll call, Trustees Thorsell, Hartweg, Comerford, Cooper, Henninger and Ladesic voted "Aye." Motion carried.

Public Hearing – Proposed Annual Budget for the Village of Glen Ellyn

Trustee Cooper moved and Trustee Hartweg seconded the motion that the public hearing to receive comment on a proposed annual budget for the Village of Glen Ellyn in the net amount of \$39.8 million for fiscal year 2011-12 beginning May 1, 2011 be opened. All Trustees present voted "Aye." Motion carried.

Interim Finance Director Larry Noller presented information on the proposed Village budget for Fiscal Year 2011/12. The budget consists of a total of 13 individual funds, each having a specific purpose, totaling \$39.8 million in aggregate expenditures. In comparison to last year's FY2010/11 net budget of \$42.3 million, this represents a decrease of \$2.5 million or 5.9 percent. Final adoption of the Fiscal Year 2011/12 budget which begins on May 1, 2011 is scheduled for Monday, April 25, 2011.

Comments regarding the budget were made by each Village Board member.

Interim Village Manager Burghard spoke about the threats the budget was undergoing in many areas in both the revenue and expense side.

Jillian Foucre, 214 Greenwood, spoke concerning economic development commitment by the Village.

A member of the audience spoke from her chair and asked how much and where money goes to which economic development groups and what areas should have priority.

The Village Board discussed how economic development money from SSAs can be spent.

A member of the audience spoke about the need for all shopping areas to share in the money, but she felt the downtown is the residents favorite place.

Diane McGinley, 293 Abbotsford, asked whether the organizations would have a greater benefit if they get together and form a general plan.

Janet Avila, Transitional Downtown Organization, spoke about how well the Alliance worked well with other downtown organizations.

President Pfefferman asked for additional comments or questions. No one responded.

Trustee Cooper moved and Trustee Ladesic seconded the motion that the public hearing be closed. All Trustees present voted "Aye." Motion carried.

Ordinance – Adoption of Village Budget for 2011-12 Annual Budget for the Village of Glen Ellyn – First Reading

Trustee Cooper moved and Trustee Hartweg seconded the motion that the first reading of an Ordinance Adopting the Annual Village of Glen Ellyn Expenditure Budget in the Net Amount of \$39,767,700 Including the Compensation Plan for the 2011/12 Fiscal Year Beginning May 1, 2011, and Ending April 30, 2012 be approved. Following discussion, Trustee Thorsell moved and Trustee Henninger seconded the motion to table consideration of the first reading of the Ordinance Adopting the Annual Village of Glen Ellyn Budget for FY 2011/12 to a Special Meeting on Monday, April 18, 2011. All Trustees present voted "Aye." Motion carried.

Ordinance No. 5929-VC – Amend Water and Sewer Rates and Charges

Interim Finance Director Larry Noller presented a recommendation to increase the rates charged for monthly water service by 5 percent, and sanitary sewer service by 10 percent effective with bills issued on May 1, 2011. This rate adjustment is needed due to a projected 10-percent increase in our cost of purchasing water through the DuPage Water Commission, increased operating costs for wastewater treatment and to maintain sufficient operating cash reserves.

Trustee Hartweg moved and Trustee Henninger seconded the motion that Ordinance No. 5929-VC be passed, an Ordinance to Amend Section 7-11-28 of the Village Code of the Village of Glen Ellyn, Illinois Regarding Water and Sewer Rates and Charges.

Upon roll call, Trustees Hartweg, Henninger, Comerford, Cooper and Thorsell voted "Aye." Trustee Ladesic voted "Nay." Motion carried.

Braeside Neighborhood Lighting Improvements Project

Professional Engineer Bob Minix presented information on the Braeside Neighborhood Lighting Improvements Project which will install a brand new and complete LED street lighting system in the Braeside subdivision. It is anticipated that block grants would pay for about one-half of the cost. The project should be completed by early September 2011. Utility Dynamics Corporation of Oswego, Illinois submitted the lowest of 11 bids received at the March 31, 2011 bid opening. The Utility Dynamics bid of just under \$475,000 was approximately 25 percent below the engineer's estimate of \$627,000. Civiltech Engineering of Itasca, Illinois would be retained to provide the necessary construction phase engineering services in the amount of \$59,000.

Trustee Henninger moved and Trustee Thorsell seconded the motion that the following motions regarding the Braeside Neighborhood Lighting Improvements Project be approved in one vote:

- a. Award of a contract to Utility Dynamics Corporation for installation of a new street lighting system associated with the Braeside Neighborhood Lighting Improvements Project, in the amount of \$522,000 (including a 10-percent contingency), to be expensed to the FY12 Capital Projects Fund.
- b. An agreement with Civiltech Engineering for construction engineering services for the Braeside Neighborhood Lighting Improvements Project, in the total not-to-exceed amount of \$65,000 (including a 10-percent contingency), to be expensed to the FY12 Capital Projects Fund.

Upon roll call, Trustees Henninger, Thorsell, Comerford, Cooper, Hartweg and Ladesic voted "Aye." Motion carried.

Hawthorne Improvements Project – Water Main, Sanitary Sewer, Storm Sewer and Street Improvements

Professional Engineer Bob Minix presented information on a proposed new consulting engineering services agreement for preliminary and final design of a comprehensive infrastructure improvement project for construction in 2012. The Hawthorne Improvements Project would constitute the entirety of the 2012 roadway improvement program. It is anticipated that the project would go out for bid in March 2012 and be completed before school starts in September 2012.

Trustee Ladesic moved and Trustee Comerford seconded the motion to approve an engineering services agreement with Engineering Resource Associates (ERA), Inc., of Warrenville, Illinois for the design of water main, sanitary sewer, storm sewer and street improvements for the Hawthorne Improvements Project, in a not-to-exceed amount of \$290,000 (including a 10-percent contingency), to be expensed to the FY12 Water, Sanitary Sewer and Capital Projects funds.

Upon roll call, Trustees Ladesic, Comerford, Cooper, Hartweg, Henninger and Thorsell voted "Aye." Motion carried.

Reminders

- Special Village Board Meetings will be held on Wednesday, April 13, and Thursday, April 14 at 6:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Workshop meeting of the Glen Ellyn Village Board is scheduled for Monday, April 18, 2011 beginning at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, April 25, 2011 with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

It was announced that the Village has planned to demolish the old gas station building at Stacy's Corners and work on that corner will be going forward.

Adjournment

At 11:04 p.m., Trustee Comerford moved and Trustee Cooper seconded the motion that the Regular Meeting of the Village Board be adjourned to Executive Session for the purpose of discussing pending litigation; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and setting the price for sale or lease of Village property, adjourning thereafter without returning to open session. Upon roll call, Trustees Comerford, Cooper, Hartweg, Henninger, Ladesic and Thorsell voted "Aye." Meeting adjourned.

Respectfully Submitted,

Suzanne R. Connors,
Village Clerk