

Agenda  
Village of Glen Ellyn  
Special Village Board Meeting  
Monday, April 9, 2012  
7:00 P.M. – Galligan Board Room  
Glen Ellyn Civic Center

1. Call to Order
  
2. Roll Call
  
3. Finance Director Kevin Wachtel will present information on the proposed Village Budget for Fiscal Year 2012/2013. The budget consists of a total of 13 individual funds, each having a specific purpose, totaling \$43.5 million in aggregate expenditures. In comparison to last year's Fiscal Year 2011/2012 net budget of \$39.8 million, this represents an increase of \$3.7 million, or 9.3%, which includes an increase of \$2.7 million in capital spending. Final adoption of the Fiscal Year 2012/13 budget which begins on May 1, 2012 is scheduled for Monday, April 23, 2012. *(Trustee Cooper)*
  - A. Public Hearing to receive comment on the proposed annual budget for the Village of Glen Ellyn in the net amount of \$43.5 million for the Fiscal Year 2012/13 beginning May 1, 2012.
  
  - B. First Reading of Ordinance No. \_\_\_\_\_, an Ordinance Adopting the Annual Village of Glen Ellyn Expenditure Budget in the Net Amount of \$43,494,150 including the Compensation Plan for the 2012/13 Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013.
  
4. Central Business District Traffic Study Presentation – Professional Engineer Minix
  
5. Adjournment

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MEMORANDUM

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Special Village Board Meeting  
April 9, 2012  
Item No. 3

TO: Mark Franz, Village Manager *MF*  
FROM: Kevin Wachtel, Finance Director *KW*  
DATE: April 4, 2012  
RE: Budget Public Hearing – First Reading of the Budget Ordinance

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**Background**

The proposed General Fund and Recreation Fund budget was released on February 29, 2012, and all other funds was released on March 14, 2012. An update memo was provided on March 23, 2012. Drafts of the budget have been available on our website (<http://www.glenellyn.org/Finance/Budget.html>), at the Civic Center and at the Glen Ellyn Public Library. The Village Board discussed the proposed budget on March 5, 2012, March 19, 2012, and March 26, 2012.

Notice for the public hearing was published in the Glen Ellyn News on Thursday, March 29, 2012. The Public Hearing for the FY12/13 budget is scheduled for Monday, April 9, 2012, along with the first reading of the ordinance. Final adoption of the ordinance is scheduled for April 23, 2012. The new fiscal year will begin on May 1, 2012. The draft budgets have been timely provided, and the public notice has been properly published for the Village to adopt the budget on Monday, April 23, 2012, prior to the start of the fiscal year as required by state law.

**Issues**

The attached budget ordinance and supporting documentation incorporates the direction of the Village Board from the budget meetings. The only change from the budget presented for the March 26, 2012, meeting is the addition of \$10,000 in community grant funding. This brings total funding for community grants to \$30,000, the same level as FY11/12. The April 9, 2012, meeting at 7:00 p.m. will consist of a public hearing, followed by the first reading of the budget ordinance.

This public hearing is to receive comment on the proposed annual budget for the Village of Glen Ellyn in the net amount of \$43.5 million for the fiscal year 2012/13 beginning May 1, 2013.

Immediately following the public hearing will be the first reading of "An Ordinance Adopting The Annual Village Of Glen Ellyn Expenditure Budget In The Net Amount Of \$43.5 Million For Fiscal Year 2012/13 Beginning May 1, 2012 And Ending April 30, 2013". This first reading of the proposed FY2012/13 village budget is a non-binding "straw vote" of the village board.

The detail of budgeted revenues and expenditures (expenses), by fund, is found on the chart on the following page.

**VILLAGE OF GLEN ELLYN****SUMMARY OF BUDGETED REVENUES AND EXPENDITURES (EXPENSES) - BY FUND**

	<b>FY12/13 PROPOSED REVENUES</b>	<b>FY12/13 PROPOSED EXPENDITURES</b>	<b>NET DIFFERENCE</b>	<b>FUND NOTES</b>
General Fund	\$ 16,401,200	\$ 16,254,148	\$ 147,052	Surplus
Corporate Reserve Fund	\$ 187,900	\$ 793,000	\$ (605,100)	Taft Avenue project
Motor Fuel Tax Fund	\$ 706,500	\$ 831,000	\$ (124,500)	\$125,000 for salt dome
Debt Service Fund	\$ 1,662,000	\$ 1,654,600	\$ 7,400	Levies match debt payments
TIF Fund	\$ -	\$ 1,000	\$ (1,000)	Incidental costs
Capital Projects Fund	\$ 5,901,500	\$ 6,986,000	\$ (1,084,500)	Hawthorne Road
Facilities Maint. Reserve	\$ 52,500	\$ 77,500	\$ (25,000)	HVAC control system
Water & Sanitary Sewer Fund	\$ 12,291,500	\$ 12,338,600	\$ (47,100)	Hawthorne Road
Parking Fund	\$ 334,400	\$ 409,300	\$ (74,900)	Duane-Lorraine lot, Duane-Glenwood lot, Garage study
Residential Solid Waste Fund	\$ 1,339,000	\$ 1,484,900	\$ (145,900)	RFP in progress
Recreation Fund	\$ 3,186,000	\$ 3,221,400	\$ (35,400)	Includes debt service and capital outlay
Insurance Fund	\$ 2,815,600	\$ 2,819,000	\$ (3,400)	Lower PPO renewal will likely offset
Equipment Services Fund	\$ 1,744,148	\$ 1,808,250	\$ (64,102)	Fuel station installation
Police Pension Fund	\$ 1,789,000	\$ 1,510,100	\$ 278,900	Dependent upon investment returns
<b>TOTAL EXPENDITURES</b>	<b>\$ 48,411,248</b>	<b>\$ 50,188,798</b>	<b>\$ (1,777,550)</b>	
Interfund Transfers (IFTs)	\$ (6,694,648)	\$ (6,694,648)	\$ -	
<b>GRAND TOTAL</b>	<b>\$ 41,716,600</b>	<b>\$ 43,494,150</b>	<b>\$ (1,777,550)</b>	

**Recommendation**

Management recommends approving the straw vote and placing the ordinance on April 23, 2012 board meeting agenda for final adoption prior to the start of FY12/13.

**Action Requested**

Hold a public hearing and provide for the first reading of the budget adoption ordinance.

**Attachments**

- Draft budget ordinance and related exhibits required for approval.

**Village of Glen Ellyn**

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**Ordinance No. \_\_\_\_\_**

**An Ordinance Adopting the Annual Village of Glen Ellyn Expenditure Budget  
in the Net Amount of \$43,494,150 Including the  
Compensation Plan for the 2012/13 Fiscal Year  
Beginning May 1, 2012, and Ending April 30, 2013**

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**Adopted by the  
President and Board of Trustees  
of the Village of Glen Ellyn  
DuPage County, Illinois  
this \_\_\_\_\_ day of \_\_\_\_\_, 2012**

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Published in pamphlet form by the authority of the  
President and Board of Trustees of the Village  
of Glen Ellyn, DuPage County, Illinois, this \_\_\_\_\_  
day of \_\_\_\_\_, 2012

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Ordinance No. \_\_\_\_\_

**An Ordinance Adopting the Annual Village of Glen Ellyn Expenditure Budget  
in the Net Amount of \$43,494,150 Including the  
Compensation Plan for the 2012/13 Fiscal Year  
Beginning May 1, 2012, and Ending April 30, 2013**

**Whereas**, Village staff has prepared and presented to the President and Board of Trustees of the Village of Glen Ellyn a proposed annual budget for the 2012/13 fiscal year beginning May 1, 2012, and ending April 30, 2013; and

**Whereas**, following due and proper publication of public notice in The Glen Ellyn News on March 29, 2012, a public hearing was held on April 9, 2012, to consider the proposed annual budget for the 2012/13 fiscal year; and

**Whereas**, the President and Board of Trustees of the Village of Glen Ellyn deem it in the best interest of the Village to adopt the budget proposed by the Budget Officer, as revised at the direction of the Village Board of Trustees;

**Now, Therefore, Be It Hereby Ordained** by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

**Section One:** The annual expenditure Budget for the 2012/13 fiscal year, beginning May 1, 2012, and ending April 30, 2013, for the Village of Glen Ellyn, is in the gross amount of Fifty Million One Hundred Eighty Eight Thousand Seven Hundred Ninety Eight Dollars, (\$50,188,798); net budget exclusive of interfund transfers: Forty Three Million Four Hundred Ninety Four Thousand One Hundred Fifty Dollars (\$43,494,150) as set forth in Exhibit "A," referenced herein as though it were attached hereto, and as summarized in Exhibit "B" attached hereto and made a part hereof, is hereby adopted and authorized.

**Section Two:** The compensation plan for the Village of Glen Ellyn, a part of the budget for the 2012/13 fiscal year as set forth in Exhibit "C" attached hereto and made a part hereof, is hereby adopted, approved, and authorized.

**Section Three:** The President and Board of Trustees hereby delegate to the Village

Manager, or in his absence the Acting Village Manager, the authority to make transfers within a department, provided such transfers do not exceed Ten Thousand Dollars (\$10,000) and further provided no revision of the budget shall be made increasing the budget in the event funds are not available to effectuate the purpose of the revision.

**Section Four:** This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

**Passed** by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**Ayes:**

**Nays:**

**Absent:**

**Approved** by the President of the Village of Glen Ellyn, on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Village President of the Village  
of Glen Ellyn, Illinois

**Attest:**

\_\_\_\_\_  
Village Clerk of the Village  
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the \_\_\_\_\_ day of \_\_\_\_\_, 2012.)

**EXHIBIT A**

**VILLAGE OF GLEN ELLYN**

**BUDGET  
FOR FY 12/13**

<b>NET REVENUES - ALL FUNDS:</b>	<b>\$</b>	<b><u>41,716,600</u></b>
<b>NET EXPENSES - ALL FUNDS:</b>	<b>\$</b>	<b><u>43,494,150</u></b>

**APPROVED  
by the  
VILLAGE BOARD OF TRUSTEES**

**April 23, 2012**

**Ordinance No. \_\_\_\_\_**

**EXHIBIT B**

SUMMARY OF FY11/12 BUDGET  
VILLAGE OF GLEN ELLYN  
May 1, 2011 through April 30, 2012

<b>GENERAL FUND</b>		<b>PARKING FUND</b>											
GENERAL FUND	\$ -	TOTAL EXPENDITURES	\$ 6,303,300										
Board and Clerk	49,900	TOTAL REVENUES	\$ 6,755,000										
Village Manager's Office	1,039,400	<b>RESIDENTIAL SOLID WASTE FUND</b>											
Senior Services	117,550	TOTAL EXPENDITURES	\$ 409,300										
History Park	53,400	TOTAL REVENUES	\$ 334,400										
Facilities Maintenance	454,200	<b>RECREATION FUND</b>											
Finance	1,071,700	TOTAL EXPENDITURES	\$ 1,484,900										
Public Works - Admin / Engir	899,350	TOTAL REVENUES	\$ 1,339,000										
Public Works - Operations	1,981,400	<b>INSURANCE FUND</b>											
Police	7,174,848	TOTAL EXPENDITURES	\$ 3,221,400										
Volunteer Fire Company	1,797,650	TOTAL REVENUES	\$ 3,186,000										
Planning & Development	1,235,900	<b>EQUIPMENT SERVICES FUND</b>											
TOTAL EXPENDITURES	\$ 15,875,298	TOTAL EXPENDITURES	\$ 2,819,000										
TOTAL REVENUES	\$ 16,401,200	TOTAL REVENUES	\$ 2,815,600										
<b>CORPORATE RESERVE FUND</b>		<b>POLICE PENSION FUND</b>											
TOTAL EXPENDITURES	\$ -	TOTAL EXPENDITURES	\$ 1,808,250										
TOTAL REVENUES	\$ 187,900	TOTAL REVENUES	\$ 1,744,148										
<b>MOTOR FUEL TAX FUND</b>		<b>TAX INCREMENT FINANCING FUND</b>											
TOTAL EXPENDITURES	\$ 793,000	TOTAL EXPENDITURES	\$ 1,000										
TOTAL REVENUES	\$ 706,500	TOTAL REVENUES	\$ -										
<b>DEBT SERVICE FUND</b>		<table border="0"> <tbody> <tr> <td>TOTAL EXPENDITURES, ALL FUNDS</td> <td>\$ 48,299,848</td> </tr> <tr> <td>LESS INTERFUND TRANSFERS</td> <td><u>48,411,248</u></td> </tr> <tr> <td><b>TOTAL NET EXPENDITURE BUDGET</b></td> <td><b>\$ 96,711,096</b></td> </tr> <tr> <td><b>TOTAL NET REVENUES</b></td> <td><b>\$ <u>95,033,496</u></b></td> </tr> <tr> <td><b>DIFFERENCE</b></td> <td><b>\$ (1,677,600)</b></td> </tr> </tbody> </table>		TOTAL EXPENDITURES, ALL FUNDS	\$ 48,299,848	LESS INTERFUND TRANSFERS	<u>48,411,248</u>	<b>TOTAL NET EXPENDITURE BUDGET</b>	<b>\$ 96,711,096</b>	<b>TOTAL NET REVENUES</b>	<b>\$ <u>95,033,496</u></b>	<b>DIFFERENCE</b>	<b>\$ (1,677,600)</b>
TOTAL EXPENDITURES, ALL FUNDS	\$ 48,299,848												
LESS INTERFUND TRANSFERS	<u>48,411,248</u>												
<b>TOTAL NET EXPENDITURE BUDGET</b>	<b>\$ 96,711,096</b>												
<b>TOTAL NET REVENUES</b>	<b>\$ <u>95,033,496</u></b>												
<b>DIFFERENCE</b>	<b>\$ (1,677,600)</b>												
TOTAL EXPENDITURES	\$ 831,000												
TOTAL REVENUES	\$ 1,662,000												
<b>CAPITAL PROJECTS FUND</b>													
TOTAL EXPENDITURES	\$ 1,654,600												
TOTAL REVENUES	\$ -												
<b>FACILITIES MAINT RESERVE FUND</b>													
TOTAL EXPENDITURES	\$ 6,986,000												
TOTAL REVENUES	\$ 5,901,500												
<b>WATER &amp; SEWER FUND</b>													
Water Division	77,500												
Sewer Division	<u>6,035,300</u>												
TOTAL EXPENDITURES	\$ 6,112,800												
TOTAL REVENUES	\$ 5,589,000												

## EXHIBIT C

Village of Glen Ellyn  
Position Classifications by Department  
May 1, 2012 through April 30, 2013

	<u>FLSA Status</u>	<u>Salary Range</u>
<b><u>Administration</u></b>		
<b>Village Manager's Office</b>		
Village Manager	E	Z
Assistant to the Village Manager - HR	E	P
Assistant to the Village Manager - Admin	E	P
Economic Development Coordinator	N	J
Multi Media Specialist	N	J
Senior Services Coordinator	N	H
Administrative Services Coordinator	N	G
Executive Secretary	N	H
Administrative Clerk II	N	B
<b>Facilities Maintenance</b>		
Maintenance Worker II	N	F
Facilities Supervisor	N	I
Custodian	N	A
<b><u>Finance</u></b>		
Finance Director	E	U
Assistant Finance Director	E	P
Information Technology Manager	E	S
Accounts Manager	E	J
Accounting Specialist	N	I
Fiscal Clerk	N	D
Meter Reader	N	N/A

Village of Glen Ellyn  
 Position Classifications by Department  
 May 1, 2012 through April 30, 2013

	<u>FLSA Status</u>	<u>Salary Range</u>
<b><u>Planning &amp; Development</u></b>		
<b>Planning</b>		
Planning & Development Director	E	U
Planner with AICP Cert	E	K
Administrative Assistant II	N	F
Administrative Clerk II	N	B
Planning Intern	N	A
<b>Building &amp; Zoning</b>		
Building & Zoning Official	E	M
Plan Examiner	N	J
Building Inspector	N	J
Permit Clerk	N	D
Property Site Inspector	N	B
<b><u>Police Department</u></b>		
Police Chief	E	V
Deputy Chief of Police	E	T
Police Sergeant	N	O
Police Officer	N	PO
Property Officer	N	G
Community Service Officer	N	E
Records Supervisor/Tech	N	L
Administrative Assistant II	N	F
Records Clerk	N	D
Crossing Guards	N/A	Daily Rate

"PO" = Police Officer / FOP Contract

Village of Glen Ellyn  
 Position Classifications by Department  
 May 1, 2012 through April 30, 2013

	<u>FLSA Status</u>	<u>Salary Range</u>
<b><u>Public Works</u></b>		
<b>Administration/Engineering</b>		
Public Works Director	E	V
Assistant Public Works Director	E	S
Registered Professional Engineer	E	T
Civil Engineer	E	O
Utilities Inspector	N	J
Administrative Assistant I	N	D
<b>Operations Division</b>		
Village Forester	E	L
Project Coordinator	N	G
Senior Plant Operator	N	L
Crew Leader I	N	I
Customer Service Worker	N	G
Maintenance Worker II	N	F
Maintenance Worker I	N	E
<b>Equipment Services</b>		
Equipment Services Supervisor	N	L
Equipment Mechanic II	N	J
Inventory Control Clerk	N	E

Village of Glen Ellyn  
Position Classifications by Department  
May 1, 2012 through April 30, 2013

	<u>FLSA Status</u>	<u>Salary Range</u>
<b><u>Recreation</u></b>		
<b>Administration</b>		
Recreation Director	E	U
<b>Golf</b>		
Assistant Recreation Director	E	P
Head Golf Professional	E	K
First Assistant Golf Professional	E	H
<b>Food Service</b>		
Food Service Manager	E	L
<b>Grounds</b>		
Golf Course Superintendent	E	O
Assistant Golf Course Superintendent	E	I

Village of Glen Ellyn  
Salary Tables - May 1, 2012 through April 30, 2013

FY12/13 Salary Schedule Adjustment = 1.00%

Range	Annualized			Hourly		
	Min	Mid	Max	Min	Mid	Max
A	\$ 34,632	\$ 43,680	\$ 52,603	\$ 16.65	\$ 21.00	\$ 25.29
B	\$ 36,338	\$ 45,864	\$ 55,224	\$ 17.47	\$ 22.05	\$ 26.55
C	\$ 38,168	\$ 48,152	\$ 58,074	\$ 18.35	\$ 23.15	\$ 27.92
D	\$ 40,082	\$ 50,565	\$ 60,902	\$ 19.27	\$ 24.31	\$ 29.28
E	\$ 42,099	\$ 53,082	\$ 64,022	\$ 20.24	\$ 25.52	\$ 30.78
F	\$ 44,221	\$ 55,744	\$ 67,246	\$ 21.26	\$ 26.80	\$ 32.33
G	\$ 46,446	\$ 58,531	\$ 70,595	\$ 22.33	\$ 28.14	\$ 33.94
H	\$ 48,776	\$ 61,443	\$ 74,110	\$ 23.45	\$ 29.54	\$ 35.63
I	\$ 51,189	\$ 64,542	\$ 77,854	\$ 24.61	\$ 31.03	\$ 37.43
PO	* \$ 51,257	\$ 64,938	\$ 78,634	\$ 24.64	\$ 31.22	\$ 37.80
J	\$ 53,726	\$ 67,746	\$ 81,702	\$ 25.83	\$ 32.57	\$ 39.28
K	\$ 56,451	\$ 71,157	\$ 85,842	\$ 27.14	\$ 34.21	\$ 41.27
L	\$ 59,280	\$ 74,714	\$ 90,085	\$ 28.50	\$ 35.92	\$ 43.31
M	\$ 62,213	\$ 78,437	\$ 94,536	\$ 29.91	\$ 37.71	\$ 45.45
N	\$ 65,333	\$ 82,347	\$ 99,258	\$ 31.41	\$ 39.59	\$ 47.72
O	\$ 68,682	\$ 86,466	\$ 104,437	\$ 33.02	\$ 41.57	\$ 50.21
P	\$ 72,093	\$ 90,792	\$ 109,574	\$ 34.66	\$ 43.65	\$ 52.68
Q	\$ 75,629	\$ 95,326	\$ 114,941	\$ 36.36	\$ 45.83	\$ 55.26
R	\$ 79,477	\$ 100,110	\$ 120,806	\$ 38.21	\$ 48.13	\$ 58.08
S	\$ 83,429	\$ 105,123	\$ 126,838	\$ 40.11	\$ 50.54	\$ 60.98
T	\$ 87,568	\$ 110,386	\$ 133,099	\$ 42.10	\$ 53.07	\$ 63.99
U	\$ 91,998	\$ 115,898	\$ 139,880	\$ 44.23	\$ 55.72	\$ 67.25
V	\$ 96,554	\$ 121,680	\$ 146,744	\$ 46.42	\$ 58.50	\$ 70.55
W	\$ 101,379	\$ 127,774	\$ 154,107	\$ 48.74	\$ 61.43	\$ 74.09
X	\$ 106,454	\$ 134,160	\$ 161,782	\$ 51.18	\$ 64.50	\$ 77.78
Y	\$ 111,800	\$ 140,878	\$ 169,978	\$ 53.75	\$ 67.73	\$ 81.72
Z	\$ 117,354	\$ 147,909	\$ 178,360	\$ 56.42	\$ 71.11	\$ 85.75

\* Police Officers / F.O.P. Contract. Rates are effective November 1, 2011.

MEMORANDUM

TO: Julius Hansen, Public Works Director  
FROM: Bob Minix, Professional Engineer *RJ Minix*  
DATE: April 3, 2012  
SUBJECT: CBD Traffic Study – Consultant Presentation to Village Board



In 2010, the Village of Glen Ellyn retained KLOA, Inc. and Walker Parking to examine the operation of the one-way roads in and near the Village’s Central Business District (CBD) and to determine the feasibility of converting them to two-way traffic. The **CBD Traffic Study Project** is nearing completion: the project report ~~has~~ was reviewed by staff in both initial and revised draft form; the revised draft report was made available for viewing on the Village website; a public meeting was conducted on February 29, 2012 for the purposes of presenting study information and accepting written comments, and since early March, a video from the public meeting and an on-line survey form have been available on-line for other interested parties. The public meeting was advertised via a direct mailing (letter attached) made to the property owner and store proprietors mailing list maintained by the Economic Development Corporation; via email appeals from business and civic leadership groups; and Village website and e-newsletter notices. As part of the project wrap-up, the consultant will present an overview of the study to the Village Board. KLOA will make their presentation and be available for answering questions at the April 9, 2012 Village Board workshop.

**PUBLIC MEETING AND FEEDBACK**

The public meeting for the traffic study was held at the Civic Center on Wednesday evening, February 29 between the hours of 6:00 and 8:00 PM. Following introductory remarks by me, Michael Worthmann of KLOA provided a concise overview of the study, focusing on the potential conversion of one-way streets to two-way travel surrounding the major commercial block formed by Main, Crescent, Forest and Pennsylvania. Following the presentation, attendees were encouraged to participate in an open house type forum where more direct interactions could be made with the project team. The opening presentation was videotaped and replayed once mid-way through the meeting.

Approximately 25 people attended the meeting in addition to Village staff and consultants. Attendees were encouraged to fill out a survey form (sample enclosed) prior to leaving and about a dozen attendees provided feedback. Another attendee provided a letter a day later and two more responses were received via the on-line form. The survey results are summarized on the attached table: of the 15 comment forms received, 7 were in favor of the change from one-way to two-way around the major commercial block, 4 were opposed and 4 were undecided. The table provides some additional information about the respondent and includes comments provided on the forms.

We look forward to presenting the study results and interacting with the Village Board on this topic.

cc: Mark Franz, Village Manager  
Kristen Schrader, Assistant to the Village Manager, Administration  
Michael Worthmann, KLOA



February 15, 2012

To Central Business District Merchants and Property Owners:

**Village President**  
Mark Pfefferman

In 2010, the Village of Glen Ellyn retained KLOA, Inc. and Walker Parking to examine the operation of the one-way roads in and near the Village's Central Business District (CBD) and to determine the feasibility of converting them to two-way traffic. The **CBD Traffic Study** Project is nearing completion and I would like to invite you to a public meeting to be conducted on **Wednesday evening February 29, 2012** for the purposes of presenting study information and accepting written comments thereon:

**Trustees**

Peter E. Cooper  
Robert Friedberg  
Phillip C. Hartweg  
Carl L. Henninger  
Peter F. Ladesic  
Diane McGinley

**Central Business District Traffic Study**  
***PUBLIC MEETING / OPEN HOUSE***  
**WEDNESDAY – FEBRUARY 29, 2012**  
**6:00 PM – 8:00 PM**  
**Glen Ellyn Civic Center - 535 Duane Street**  
**Second Floor – Wiedner Auditorium (Gymnasium)**

**Village Clerk**  
Suzanne R. Connors

The meeting will kick-off with a short presentation by the consultant and then will continue with opportunities for more direct interactions with a member of the project team in an open house format. A form will be available to attendees for the submittal of written comments.

**Village Manager**  
Mark Franz

In 2009 the Village of Glen Ellyn concluded and approved a Downtown Strategic Plan (DSP), culminating a two-year process involving extensive planning and community input measures. The DSP identifies several objectives, strategies and measures to achieve the goal of an attractive and economically viable downtown. Improved traffic circulation is among several objectives established in the DSP. The conversion of one-way streets to two-way travel has perceived benefits relative to ease of downtown access and mobility, but the impacts of such a change need to be analyzed. Another DSP objective is to improve the sufficiency and convenience of the downtown parking supply.

**Civic Center**  
535 Duane Street  
Glen Ellyn, IL 60137  
630 469-5000  
Fax 630 469-8849  
Web: [www.glenellyn.org](http://www.glenellyn.org)

The Village engaged KLOA to assess traffic patterns and parking in the Village Central Business District (CBD) to determine the impacts of changing existing one-way streets to two-way and implementing other features recommended in the DSP. The consultant conducted field studies, performed analyses and developed a report on their findings. The report is now in Revised Draft Form and is available for review on the Glen Ellyn website at [www.glenellyn.org](http://www.glenellyn.org) – look under **Latest News** for the CBD Traffic Study Meeting announcement and follow the link.

**Police Department**  
535 Duane Street  
630 469-1187  
Fax 630 469-1861

Please plan to stop by for at least a short while on Leap Day to review the CBD Traffic Study with us and to provide your comments. If you have any questions beforehand, please contact me at 630-547-5514 or [bobm@glenellyn.org](mailto:bobm@glenellyn.org).

**Public Works Department**  
30 South Lambert Road  
630 469-6756  
Fax 630 469-3128

Bob Minix, Professional Engineer  
Glen Ellyn Public Works Department

**CENTRAL BUSINESS DISTRICT TRAFFIC STUDY**

PRESENTATION / OPEN HOUSE

GLEN ELLYN CIVIC CENTER – CLAYTON CENTER / WIEDNER AUDITORIUM  
GLEN ELLYN, ILLINOIS

Wednesday – February 29, 2012 – 6:00 PM to 8:00 PM

**SURVEY / COMMENT FORM**

Please answer the following questions. If it is desired to qualify an answer, please use the comment area at the bottom of the form to provide further explanation:

1. What is your opinion on the conversion of one-way streets to two-way operation in the Village of Glen Ellyn Central Business District:

- I am in favor of converting one-way streets to two-way in the CBD
- I am not in favor of converting one-way streets to two-way in the CBD
- I am undecided on converting one-way streets to two-way in the CBD

2. Are you:

- CBD business owner
- CBD property owner
- Village of Glen Ellyn Resident
- Other: \_\_\_\_\_

Additional Information, Comments and Suggestions (use back of form, as necessary):

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## Central Business District Traffic Survey Results

No.	In Favor	Opposed	Undecided	Respondent Affiliation	Comments
1			X	CBD Property owner, south of tracks	Curious to know how changes will improve shopping district.
2		X		CBD Business owner	Feels one way streets provide better parking and pedestrian walkways.
3			X	CBD Property owner, south of tracks	
4	X			Village Resident	
5	X			CBD Business owner	
6	X			Village Resident	
7	X			CBD Property owner	Wants to know more about proposed additional parking solutions.
8		X		Village Resident	Concerned about relocation of historical ornament. Curious to know if stop lights have been considered.
9			X	Village Resident	Would like to see some roads remain one-way and others converted. Supports diagonal parking at civic center.
10	X			CBD Business owner	
11			X	Village Resident	
12	X			CBD Property owner, north of tracks	Want to know if southbound left hand turns off Forest into Grace Lutheran Church would be implemented.
13		X		CBD Business owner, north of tracks	See attached document dated March 1, 2012
14		X		Village Resident	Unnecessary expense with limited benefit
15	X			Village Resident	Bicycle parking needed at Main and Forest. Bicycle parking at the train station is not as convenient for those of us that commute and use our bicycles as at the main street crossings especially for those of us that live on the north side of the tracks.
Totals	7	4	4		

# GLEN ART THEATRE

SERVICE ADDRESS: 540 CRESCENT BLVD. • GLEN ELLYN, ILLINOIS 60137  
MAILING ADDRESS: P.O. BOX 637 • GLEN ELLYN, ILLINOIS 60138-0637  
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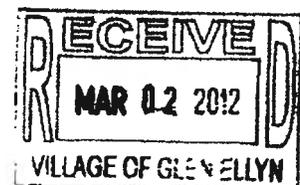
March 1, 2012

To: Bob Minix, Glen Ellyn Public Works Department

This letter is a follow up of our conversation at the public meeting /open house held Wednesday, February 29, 2012. The reason for the meeting was to get feed-back on the feasibility of converting the one-way streets, in and near the Village's Central Business District into two way traffic, as well as altering some of the downtown parking.

Why are you spending the money for a study of traffic patterns? The real problem with the central downtown, is the lack of available parking for the Central Business District. There was a plan for a parking garage to be implemented in the future. Once the garage is in place, the on street parking will not be as critical to the Central Business District. Then exploring changing traffic patterns would be a viable use of public funds. You will have to go through a new study once the garage plans are in place. This current study is a waste of public funds, hampers revitalization, and costs downtown businesses money for every month of wasted time without adequate parking.

I hear from my customers, not that it took too long to get to Downtown Glen Ellyn, but that once they were here they could not find any open parking places, even after circling the area several times. This plan takes 18 parking places from the central area (where the shops really need them) to make two-way streets. It claims that those 18 parking spots are recovered by making the parking in front of the Village Hall diagonal parking. How many people claim that they could not pay their traffic tickets, parking tickets, water bills, or apply for building permits, because they circled the Village Hall several time, and were unable to find a parking spot? We need those parking spots where they are. This plan also advocates parallel street parking where we currently have diagonal parking. Not only does this make just moving the vehicle into the parking spot much more difficult, but also more dangerous. The drivers are forced to exit the vehicle into moving traffic.



The current study for two-way streets stresses the faster movement of traffic through the downtown area. Why are you interested in making a raceway from North Avenue to Roosevelt Rd? When traffic is slowed down, the people in the cars can observe the businesses that are on the streets around them. Have you ever wondered why the milk is as far away from the entrance in a grocery store as you can get? How many times have you heard someone say "I just stopped into the store for a gallon of milk, and came away with \$30.00 dollars of groceries." Where is the pharmacy in Walgreens or CVS Pharmacy? The pharmacy is as far back in the store as possible. Why are the escalators in the center of the store, as opposed to the front door? The answer is because these stores have spent huge amounts of money studying the movement of people through their commercial areas. They set up traffic patterns that force people to move through almost the entire store to obtain the very simplest or most often needed items. This exposes the people to the goods they have to offer. The one-way streets here in Glen Ellyn act much the same. They slow the traffic down, and channel the traffic throughout the Central Business District.

I feel it would be a serious mistake to convert the one-way streets to two-way. I am a Central Downtown Business Owner.

Sincerely,

A handwritten signature in cursive script that reads "LaVerne Loftus".

LaVerne Loftus

President Glen Art Theatre

630.293.7842