

Agenda
Village of Glen Ellyn
Village Board Meeting
Monday, August 27, 2012
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Village Recognition:
 - A. The Glen Ellyn Food Pantry called to thank the Village for providing a grant through the Community Grant Program.
 - B. The Police Department received a note of thanks for their representation at the memorial service held for Richard Tretina who served in the Glen Ellyn Police Reserves many years ago.
 - C. The Village Board and Management Team congratulates the following employees who recently celebrated an anniversary as a Village employee:

Kyle Duffie	Police Department	5 Years
Mark Campbell	Police Department	25 Years
Stephen Smith	Police Department	25 Years

5. Audience Participation
 - A. Proclamation and moment of silence in remembrance of Bill Mueller, President of the Village of Lombard.
 - B. Proclamation in recognition of the accomplishments of the Glenbard West High School Boys Gymnastics Team and all-around champion Alex Diab.
 - C. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk.

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Trustee Henninger)*

 - A. Village Board Meeting Minutes:

1. August 13, 2012 Regular Workshop
2. August 13, 2012 Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - \$1,353,035.97.

The vouchers have been reviewed by Trustee Henninger and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

C. Motion to approve a waiver of the requirement to install sidewalks for the property at 567 Lake Road. *(Public Works Director Hansen)*

D. Ordinance No. 6064-VC, an Ordinance Relating to the Terms of Offices of the Members of the Board and Commissions.

E. Motion to waive Section 10-4-17.2(B)25 of the Village Code (Outdoor Merchandise) and approve the 2012 Family Cookout Event hosted by Tap House Grill at 574 Pennsylvania Avenue on the following Saturdays: September 8 and 22, October 6 and 20. *(Assistant to the Village Manager Schrader)*

F. Ordinance No. 6065-VC, an Ordinance to Amend Section 9-5-8 (Schedule H; Parking Limits) of the Village Code of the Village of Glen Ellyn, Illinois regarding Parking on Main Street. *(Police Chief Norton)*

G. Ordinance No. 6066-VC, an Ordinance to Amend Section 9-5-8 (Schedule H; Parking Limits) of the Village Code of the Village of Glen Ellyn, Illinois regarding Parking on Duane Street. *(Police Chief Norton)*

7. Ordinance No. 6067, an Ordinance Approving Variations from the Accessory Building Requirements of the Zoning Code to allow a Shed Accessory Building for Property at 970 Clifton Avenue. *(Trustee Cooper)*

Planning and Development Director Staci Hulseberg will present information on a request by Norman and Lynda Rahal for two variations from the Glen Ellyn Zoning Code to allow the construction of an accessory shed structure that exceeds the maximum permitted area of a shed in Section 10-5-5(B)4, and exceeds the maximum accessory building area on a lot in Section 10-5-4(A)2a.

8. Ordinance No. 6068, an Ordinance Approving a Construction Necessitated Variation from the Lot Coverage Ratio Requirements of the Zoning Code to allow a Screened Porch Addition for Property at 636 Harding Avenue. *(Trustee Cooper)*

Planning and Development Director Staci Hulseberg will present information on a request by Mark and Stephanie Wilson for a construction necessitated variation from the Glen Ellyn Zoning Code Section 10-4-8(E)1 to allow the completion of construction of a screened porch addition that will result in a lot coverage ratio of 22.5% in lieu of the maximum permitted lot coverage ratio of 20% on a property with a two-story home.

9. Motion to approve an engineering services agreement with RHMG Engineers of Mundelein for design of roadway and underground improvements associated with the Lenox – Linden Improvements Project, in the amount of \$105,000 (including a 10% contingency) to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds. *(Trustee Friedberg)*

Professional Engineer Bob Minix will present information on the Lenox – Linden Improvements Project, which will rehabilitate approximately 3,100 ft. of Lenox Road between Hawthorne and Oak and Linden Street between Main and Lenox. The project will include water replacement, sanitary sewer rehabilitation and storm sewer system improvements.

10. Motion to approve an engineering services agreement with Baxter & Woodman, Inc. of Crystal Lake for design of roadway and underground improvements associated with the Oak – Euclid – Forest - Alley Improvements Project, in the amount of \$105,000 (including a 10% contingency) to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds. *(Trustee Hartweg)*

Professional Engineer Bob Minix will present information on the Oak – Euclid – Forest - Alley Improvements Project, which will provide about one mile of upgraded roadways on Oak between Western and Main; Euclid between Hawthorne and Oak; Forest between Maple and Oak; and the alley east of Western between Oak and Elm. Key project elements include potential new water main on Oak; enhanced resurfacing of Euclid and Forest; and reconstruction of the alley with drainage improvements.

11. Motion to approve an engineering services agreement with Pavia-Marting and Co. of Roselle for design of roadway and underground improvements associated with the 2013 Street Improvements Project, in the amount of \$155,000 (including a 6% contingency) to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds. *(Trustee Henninger)*

Professional Engineer Bob Minix will present information on the 2013 Improvements Project, which will include a variety of street rehabilitation measures for about 4,000 ft. of roadways including Country Club Lane; Grandview from Smith to Hill; Miller Court; Brandon from Hill to Hillside; and Cranston Court. The scope of work will include various water, sanitary sewer and storm sewer improvements as required for each location.

12. Reminder:

- The next Regular Village Board Meeting is scheduled for Monday, September 10, 2012, with the Workshop beginning at 7:00 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

13. Other Business?

14. Adjournment

15. Press Conference

Carol Allen

From: Kristen Schrader
Sent: Monday, August 20, 2012 4:31 PM
To: Carol Allen
Subject: for agenda

A-4A

The Glen Ellyn Food Pantry called to thank the Village for providing a grant through the Community Grant Program.

Kristen Schrader
Assistant to the Village Manager
Village of Glen Ellyn
630-547-5205

A-4B

Your kind expression
of sympathy
is deeply appreciated
and
gratefully acknowledged
by the family of
Richard Tretina

Dear Christine,

I'm sorry this has taken me so long to do. I want to thank you very much for arranging to have an officer come to my father's memorial to represent my father's service in the Glen Ellyn Police Reserves many years ago. Also for your time and effort getting me those long lost letters of dedication about my dad. The service was beautiful, and the G.E. Police helped make that happen.

Sincerely, Angie Loda



A-5A

VILLAGE OF GLEN ELLYN

Proclamation

WHEREAS, William J. "Bill" Mueller was raised a civic-minded individual and has spent his adult life working towards positive change in Lombard, where he embarked on what would become decades of devoted, immeasurable service to his community and beyond; and

WHEREAS, Bill, a life-long Lombard resident served as Village President since 1993, having begun his fifth consecutive term in May 2009 and was the longest serving Village President in Lombard's history; and

WHEREAS, over the years, Bill served as a dynamic chairman for local fundraising events and served on local agencies, boards and committees such as the YMCA, St. Pius X School and Church and the Lombard Chamber of Commerce; and

WHEREAS, the Village of Glen Ellyn is especially grateful for Bill's years of service as President of the Village of Lombard, providing intergovernmental cooperation between Lombard and the Village of Glen Ellyn as demonstrated by the efforts of the Glenbard Wastewater Agency.

NOW, THEREFORE, I, MARK PFEFFERMAN, PRESIDENT OF THE VILLAGE OF GLEN ELLYN, do hereby call upon the residents of our Village to join in celebrating the life of our treasured friend Bill as well as the countless contributions he made throughout DuPage County.

Village President

attest:

Acting Village Clerk

Date



A-5B

VILLAGE OF GLEN ELLYN

Proclamation

WHEREAS, Glenbard West High School, a District 87 High School attended by students from Glen Ellyn, is recognized as a school of distinction; and

WHEREAS, the dedication of faculty, administration, students and parents has produced high-quality academic, extracurricular, and athletic programs; and

WHEREAS, Alex Diab, a member of the 2012 Boys Gymnastics Team, won the 2012 IHSA boys all-around gymnastics championship;

NOW, THEREFORE, I, MARK PFEFFERMAN, President of the Village of Glen Ellyn, Illinois, do hereby convey the sincere congratulations of the Village Board and the residents of Glen Ellyn for the outstanding efforts and achievements of Alex Diab of Glenbard West, and wish him continued success in years to come, and extend our appreciation to Coach Frank Novakowski for his valuable service to the Glenbard West Boys Gymnastic Team and our best wishes for many happy and productive years to come.

Village President

attest:

Acting Village Clerk

Date

**Minutes
Regular Village Board Workshop
Glen Ellyn Village Board of Trustees
August 13, 2012**

A-6A₁

Time of Meeting: 7:00 p.m.

Present: President Pfefferman; Trustees Cooper, Friedberg, Hartweg, Henninger and McGinley; Deputy Village Clerk Solomon; Attorney Diamond at 7 p.m. Staff present: Village Manager Franz, Assistant to the Village Manager Schrader, Deputy Police Chief Norton, Planning and Development Director Hulseberg, Finance Director Wachtel, Public Works Director Hansen, Recreation Director Pekarek, Economic Development Coordinator Corner and Administrative Intern Strong.

1. Call to Order

President Pfefferman called the Board Workshop to order at 7:00 p.m. with a roll call. Trustees Friedberg, Hartweg, Henninger, and McGinley responded "Present." Trustee Ladesic was excused.

2. Village Strategic Goals

President Pfefferman presented information about the Village's Strategic Goals, beginning with what the Village values now. The Village's history of establishing goals has not been great so the Village Board and Staff want to make this a focus going forward. The goal-focus areas include economic development, customer service, infrastructure, personnel, partnerships, funding and the Downtown plan and are in line with what the Village values. There are 3 types of goals: strategic, historic and impactful. Each area of focus is on a scorecard in order to track the goals, any activity and completion. The Village Board will review these goals and scorecards quarterly. Residents should be able to see these goals on the Village's website by the end of this week.

There also has not been a formal mission statement/vision statement for the Village as far as anyone knew. These statements will help the Village focus on decisions and what the Village is working toward. These statements will be posted in draft form in order that the public can comment on these.

3. West Suburban Fire Alliance Presentation

Glen Ellyn Fire Chief Pete Campbell introduced several members of the West Suburban Fire/Rescue Alliance (WSFRA), including Wheaton Fire Chief Greg Berk who gave a presentation on the WSFRA. The WSFRA was launched earlier this year and includes the Fire Departments of Wheaton, Winfield, West Chicago and Carol Stream. In order to streamline training for joint use across the 4 departments, the WSFRA established Standard Operation Guidelines which include Engine Operations, Truck Operations, Squad Operations, Shift Commander Guidelines and Communications Guidelines.

Chief Berk introduced John Ferraro, Deputy Director at DU-COMM, who talked about the Computer Aided Dispatch (CAD) system which was reprogrammed for these 4 departments so when DU-COMM receives a call for an emergency anywhere within the 4 communities,

the system automatically dispatches the closest available fire station to the emergency and automatically draws from shared resources across the departments.

A discussion followed around the concept of this alliance, advantages and disadvantages for Glen Ellyn Volunteer Fire Company (GEVFC) of joining the WSFRA, the impact this would have on the GEVFC, the possible intergovernmental agreement down the road, training, the ability to revisit protocols and the sharing of resources between the departments. Assistant Glen Ellyn Fire Chief Jeff Buccola said the departments operate differently with their own walls, but once the departments roll on an emergency, there are no differences as the job of the departments then is the same. Chief Berk said the more agencies there are, the more resources are available in DU-COMM's CAD. Chief Campbell has a goal of having this done by September 1, 2012.

4. Other Items?

There was no time to entertain other items.

5. Adjournment

At 7:59 p.m., Trustee Henninger moved and Trustee McGinley seconded the motion to adjourn to the regular Village Board Meeting in the Galligan Board Room. All voted "Aye." Meeting adjourned.

Respectfully Submitted,

Reviewed by,

Debbie Solomon
Deputy Village Clerk

Patti Underhill
Acting Village Clerk

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, August 13, 2012

A-6A₂

Call to Order

Village President Pfefferman called the meeting to order at 8:00 p.m.

Roll Call

Upon roll call by Deputy Village Clerk Solomon, Village President Pfefferman and Trustees Cooper, Friedberg, Hartweg, Henninger and McGinley answered, "Present." Trustee Ladesic was excused.

Pledge of Allegiance

Mark Billings, Community Housing Advocacy and Development (CHAD) representative led the Pledge of Allegiance after which he gave background on CHAD which is a non-profit affordable housing organization. CHAD has 26 properties in the Village, ranging from one-bedroom apartments to single-family homes and is a way for families to stabilize themselves. If one would like to support CHAD, there will be a Lake Michigan Cruise on Saturday, September 8, 2012 and a ribbon-cutting for the new development of Brandon Court, near the intersection of Evergreen and Roosevelt Road, on Tuesday, August 21, 2012 from 5 p.m. to 6:30 p.m.

Village Recognition:

- A. The Village of Glen Ellyn thanks the Glen Ellyn Park District and the City of Naperville for their assistance in removing branch and brush from Village parkways due to the July 1 storm.
- B. A resident emailed the Village to compliment Public Works and the great job they did removing the large amount of brush from her parkway.
- C. A resident emailed Public Works to compliment Utilities Inspector Bill Miller for his assistance in helping her to obtain a permit for parkway irrigation.
- D. An email was received from a resident forwarding her thanks to Public Works employees Greg Garcia, Sam Fernald, and Mike Nichols for quickly removing tree branches from a private tree which was overhanging the public right-of-way.
- E. Community Service Officer Rose Volpe received a letter of thanks from the Village of Oak Brook, Illinois for her assistance at the recent Child Safety Seat Event.
- F. A resident emailed President Pfefferman to compliment Craig Bromann of the Glen Ellyn Plan Commission for informing neighbors of the extra garbage pickup following the July 1 storm event.
- G. A very complimentary email was received from a resident thanking Permit Clerk Mary Ellen Olson for her assistance throughout the permit process.

- H. Glen Ellyn Volunteer Fire Company paramedics Jamie Waller and Eric Davision received a complimentary email from Cadence Health for their very capable assistance with a patient who suffered a heart attack.
- I. The Village accepts the resignation of George Allen from the Architectural Review Commission and thanks him for his service.

Audience Participation

- A. James Burdett, Architectural Review Commission Chairman, presented this year's annual Traveling Trophy Award to Jill Foucre, owner of Marcel's Culinary Experience at 490 N. Main Street, Glen Ellyn.
- B. President Pfefferman remembered Ethyl Lynch, long-time Village resident, who passed away on July 27, 2012. She was active in the community and often attended Village Board meetings as an audience participant.

Consent Agenda

Village Manager Franz presented the Consent Agenda. President Pfefferman called for questions and/or discussion of the items on the Consent Agenda.

- A. **Village Board Meeting Minutes:**
 - 1. July 23, 2012 Special Workshop
 - 2. July 23, 2012 Regular Meeting
- B. Total **Expenditures** (Payroll and Vouchers) - \$2,677,744.56

The vouchers have been reviewed by Trustee Hartweg and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
- C. Motion to designate Trustee McGinley as Village President Pro Tem for the four-month period from September through December 2012.
- D. Resolution No. 12-08, a Resolution to Determine the Status of Minutes of Certain Executive Sessions Held in 2007, 2008, 2009, 2010, 2011 and 2012 and to Authorize the Destruction of Audio or Video Recordings of Certain Executive Sessions Held in 2007, 2008, 2009, 2010, 2011 and 2012.
- E. Motion to approve a license agreement to allow tables and chairs in the public right-of-way for Bon Yogurt at 449 N. Main Street.
- F. Ordinance No. 6060, an Ordinance Approving a Variation from the Corner Side Yard Setback Requirements of the Zoning Code to allow a Mud Room Addition for Property at 400 Windsor Avenue.
- G. Motion to approve a contract with National Decorating Service of Oak Brook, Illinois for painting of street lights on Roosevelt Road in the not-to-exceed amount of \$65,000 to be expensed to the FY12/13 Capital Projects Fund.

- H. Motion to approve a contract with Utility Services Company of Perry, Georgia for the Cottage Avenue Water Tower Annual Maintenance Contract Agreement in the not-to-exceed amount of \$22,000 to be expensed to the FY 12/13 Water Division Fund.
- I. Motion to approve emergency expenses in the amount of \$178,695.50 to Trees-R-Us for emergency removal of tree debris incurred from the July 1, 2012 storm event for the FY 12/13 Residential Solid Waste Fund.
- J. Motion to approve the replacement of the split rail fence in the Central Business District in the not-to-exceed amount of \$53,000 to be expensed to the FY 12/13 Capital Projects Fund. This item was removed from the Consent Agenda to be considered separately later in the meeting.
- K. Resolution No. 12-09, a Resolution of Support for the West Suburban Fire/Rescue Alliance. This item was removed from the Consent Agenda to be considered separately later in the meeting.
- L. Motion to approve an Interior Improvement Grant request in the amount of \$671.50 and Façade Improvement Grant request in the amount of \$11,706.00 to the Run Today retail store located at 515 Crescent Boulevard. Economic Development Planner Corner gave background on this item as the application is for both interior and façade grants. The correct designations should be \$671.50 for the Façade Improvement Grant and \$11,706 for the Interior Improvement Grant. This item was removed from the Consent Agenda to be considered separately later in the meeting.

Trustee Hartweg moved and Trustee McGinley seconded the motion that items A through I be considered routine business by the Village Board and be approved in a single vote.

Upon roll call, Trustees Hartweg, McGinley, Cooper, Friedberg and Henninger voted "Aye." Motion carried.

Resolution No. 12-09 – Item K from the Consent Agenda

Trustee Henninger moved, seconded by Trustee McGinley to Table Item #6K from the Consent Agenda to a special Village Board meeting on August 20, 2012. The Village Board Trustees would like to hear why there may be opposition to this alliance from the fire company. President Pfefferman encouraged any feedback from the public about this possible alliance.

Upon roll call, Trustees Henninger, McGinley and Hartweg voted "Aye," and Trustees Cooper and Friedberg voted "No." Attorney Diamond said President Pfefferman needs to vote due to the vote currently being 3-2. President Pfefferman voted "Aye." Motion carried by a vote of 4-2.

Motion to approve Interior Improvement and Façade Improvement Grants – Item L from the Consent Agenda

Trustee Cooper said he has a general opposition for façade and interior grants for established businesses or businesses who already received a grant so new businesses can bring in new

merchants; however, he said Run Today is a valuable store and valuable merchant. Trustee Cooper asked why the business had to move from 476 Main Street to 515 Crescent Boulevard to which business owner Paul O'Neill answered they had signed a 3-year lease for 476 Main Street and the landlord then wanted to double the rent. There was a discussion by the Village Board about the use of the Village's grant money.

Trustee Hartweg moved and Trustee McGinley seconded the motion to approve an Interior Improvement Grant request in the amount of \$11,706 and Façade Improvement Grant request in the amount of \$671.50 to the Run Today retail store located at 515 Crescent Boulevard.

Upon roll call, Trustees Hartweg, McGinley, Cooper, Friedberg and Henninger voted "Aye." Motion carried.

Motion to approve replacement of split-rail fence in the Central Business District – Item J from the Consent Agenda

Trustee Henninger supports replacing the fence on the north side of the tracks and completely remove the fence on the south side of the tracks instead of replacing the fence. President Pfefferman said the Public Works Department preferred a fence on the south side of the tracks due to a safety concern as the Public Works Department felt there needed to be a separation between the parking lot and the Prairie Path.

A discussion followed about the cost of the north side fence and south side fence replacements, the possible safety concerns, the possibility of the removal of the south side fence and not a replacement fence, the potential scope of work and the purpose of a south-side fence barrier. The general consensus of the Village Board was to remove the split-rail fence on the south side of the tracks without replacing this fence.

Trustee Hartweg moved and Trustee McGinley seconded the motion to approve the replacement of the split rail fence in the Central Business District in the not-to-exceed amount of \$53,000 to be expensed to the FY 2012/2013 Capital Projects Fund. There was no vote on this.

Trustee Cooper moved and Trustee Henninger seconded the motion to amend the previous motion to delete the expenditure of replacing the fence on the south side of the tracks.

Upon roll call for the amended motion, Trustees Cooper, Henninger, Friedberg and McGinley voted "Aye," and Trustee Hartweg voted "No." Motion carried.

Attorney Diamond stated for the record that the intent of the amended motion is that the amount in the original motion is excessive, but will be done on a proportional basis, and this amended motion needs to be approved. President Pfefferman called for a roll call vote for this.

Upon roll call for the amended motion, Trustees Cooper, Henninger, Friedberg and McGinley voted "Aye," and Trustee Hartweg voted "No." Motion carried.

Ordinance No. 6061 – Variation on the Lot Coverage Ratio for the Property at 724 Meredith Place

Planning and Development Director Hulseberg presented information on a request by property owners Al and Dawn MacIsaac for a variation from the Glen Ellyn Zoning Code Section 10-4-8(E)1 to allow the construction of an attached one-story screened porch addition that will result in a lot coverage ratio (LCR) of 21.5% in lieu of the maximum permitted lot coverage ratio of 20%. This addition will be the same height and size of the existing patio, but as they are adding on a roof, this roof is now added on the LCR.

The Zoning Board of Appeals convened a public hearing on July 10, 2012 and then voted on a motion to recommend approval of the variation request which carried with four “yes” votes and one “no” vote. Trustee Cooper was at this public hearing and said there was a concern by the Zoning Board that there was no overriding/articulate hardship. Trustee Cooper said for future reference, the Village Board would not necessarily approve any request to turn an open pergola into a covered patio.

Trustee Cooper moved and Trustee Henninger seconded the motion to adopt Ordinance No. 6061, an Ordinance Approving the Variation from the Lot Coverage Ratio Requirements of the Zoning Code to allow a Screened Porch Addition for Property at 724 Meredith Place.

Upon roll call for the amended motion, Trustees Cooper, Henninger, Friedberg, Hartweg and McGinley voted “Aye.” Motion carried.

Ordinance No. 6062 – Denying Variations to Allow Additions to the Property at 586 Lowden Avenue

Planning and Development Director Hulseberg presented information on a request by Gary and Christine Schlosser for variations to allow a garage addition with a front yard setback of 37 feet in lieu of the minimum required 40.9 feet, a garage addition and rear home addition with right and left side yard setbacks of 5 feet in lieu of the minimum required side yard setback of 6.5 feet, and additions that result in a lot coverage ratio of 23.3% in lieu of the maximum permitted lot coverage ratio of 20%.

The Zoning Board of Appeals convened a public hearing on July 24, 2012. The Zoning Board did not feel that there were any physical conditions on the property which posed a practical difficulty or particular hardship, the requested variances could be generally applicable to other similar properties which are contrary to established variation criteria and the variations could change the character of the area. The Zoning Board voted on a motion to deny approval of the variation request which carried unanimously with five “yes” votes.

A discussion followed about the proposed additions and the concern over the proposed 2-car garage. The petitioners were not present at the meeting. Trustee Cooper asked for this discussion to be tabled to the next meeting so the petitioners could be present and possibly sway the Village Board.

Trustee Cooper moved and Trustee McGinley seconded to Table Item #8 to the next Regular Board Meeting so the property owners could possibly attend this meeting.

Upon roll call, Trustees Cooper and McGinley voted “Aye,” and Trustees Friedberg, Hartweg and Henninger voted “No.” Motion failed to carry.

Trustee Cooper moved and Trustee Friedberg seconded an Ordinance No. 6062, an Ordinance Denying Variations from the Setback and Lot Coverage Ratio Requirements of the Zoning Code to Allow Additions to the Existing Single-Family Home for Property at 586 Lowden Avenue.

Upon roll call for the motion, Trustees Cooper, Friedberg, Hartweg, Henninger and McGinley voted “Aye.” Motion carried.

Ordinance No. 6063 – Special Use Permit, Zoning Variations and Exterior Appearance for the Village Links

Planning and Development Director Hulseberg presented information about the requests of the Recreation Department for approval of a Special Use Permit, Zoning Variations and the Exterior Appearance for the proposed expansion of the Village Links Clubhouse located at 785 Winchell Way and related site improvements. The project would include the construction of an approximately 7,400 square foot addition on the north side of the existing 8,300 square foot clubhouse. A number of related site improvements are planned including an expansion to the driving range, relocation of existing putting greens, expansion of the front parking lot, construction of a new golf cart storage building and construction of a new trellis-covered walkway and new entrance. Planning and Development Director Hulseberg reviewed the Special Use Permit, the variations from the Glen Ellyn Zoning Code and the Exterior Appearance request.

The clubhouse expansion and driving range expansion are planned to occur in the immediate future with the remaining project elements to be phased in as the budget allows. The Recreation Department is estimating that it may take anywhere from 5 to 15 years to complete the full scope of the project and is asking that any approvals be granted by the Village Board be valid for up to 15 years.

The Architectural Review Commission (ARC) reviewed the proposed exterior appearance at a public meeting on July 11, 2012 and by a unanimous vote of 7 “yes” votes, recommended approval of the variation request subject to 2 conditions: any rooftop mechanical equipment that is not screened will be painted to match the color of the roof and the final color selection of the roof shall be presented to the ARC for review and approval.

The Plan Commission reviewed the requested special use permit and zoning variations at a public hearing on July 26, 2012. By a unanimous vote of 10 “yes” votes, the Plan Commission recommended approval of the special use permit and all of the requested zoning variations with the exception of variation #8 related to the size of 2 landscape islands and variation #10 related to the material of the trash enclosure. The last portion of variation #6 was removed also. The Plan Commission’s motion contained 2 conditions: the project shall be constructed with the plans and testimony presented at the July 26, 2012 meeting and the requested approvals shall be valid for up to 10 years.

A discussion followed about the appropriate length of time for the approvals, the parking lot lighting height and light spill, the lighting along the traffic lane on Winchell Way. Recreation

Director Pekarek answered questions about the parking lot lighting, the traffic lane lighting, the aspects of the expanded lighting in reference to safety and the changes to the variation requests.

Trustee Friedberg moved and Trustee Hartweg seconded the Adoption of Ordinance No. 6063, an Ordinance Granting Approval of a Special Use Permit, Zoning Variations and the Exterior Appearance for the Expansion of the Village Links Clubhouse and Related Site Improvements Located on Property Commonly Known as 485 Winchell Way.

Upon roll call for the motion, Trustees Friedberg, Hartweg, Cooper, Henninger and McGinley voted "Aye." Motion carried.

Motion – FY 12/13 Community Grant Program Recommendations

Assistant to the Village Manager Kristen Schrader presented information on a selection committee's recommendation for distribution of grant funding for the FY12/13 Community Grant Program. In 2011, the Village updated the funding process with the creation of the Glen Ellyn Community Grant Program which is intended to more efficiently and effectively manage funding requests from local organizations. There were funding applications from 18 Glen Ellyn organizations of which 12 were approved.

The grants were scored individually by members of the Selection Committee, the Committee then met to discuss the applications as a group and decided on 12 approved applications. The Selection Committee is recommending the consideration of direct inclusion of the 4th of July programming into the annual budget. There will be discussion later on this inclusion into the annual budget and where the inclusion would be in the Village budget.

Trustee McGinley moved and Trustee Henninger seconded the motion to approve funding in the total amount of \$30,000 to various community groups for the FY12/13 Community Grant Program.

Upon roll call for the motion, Trustees McGinley, Henninger, Cooper, Friedberg and Hartweg, voted "Aye." Motion carried.

Reminders:

- The next Regular Village Board Workshop is scheduled for Monday, August 20, 2012 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, August 27, 2012, with the Workshop beginning at 7 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business?

There was no other business to discuss.

Adjournment

At 9:49 p.m. Trustee Henninger moved and Trustee Hartweg seconded motioned to adjourn the meeting.

Upon roll call, Trustees Henninger, Hartweg, Cooper, Friedberg and McGinley voted "Aye."
Motion carried. Meeting adjourned.

Respectfully submitted,

Reviewed by,

Debbie Solomon
Deputy Village Clerk

Patti Underhill
Acting Village Clerk

**Approval of Vouchers
For the Village Board Meeting of August 27, 2012**

EXPENDITURES:	Check Date	Amount Paid
Accounts Payable Warrant 0812-2	8/10/2012	\$ 202,036.90
Accounts Payable Warrant 0812-3	8/17/2012	717,132.89
Sub-Total	\$	919,169.79
Warrant Total		\$ 919,169.79

PAYROLL EXPENDITURES August 10, 2012

Net Employee Payroll Checks	\$270,119.66
Employee & Employer Payroll Deductions:	
Police Pension - paid by employee	11,816.85
Flex 125 Plan - paid by employee	1,294.05
Medical Insurance - paid to VGE by employee	11,482.49
Retiree Insurance - paid by employee	-
IMRF - employee contribution	8,369.40
IMRF - employer contribution	22,485.86
ICMA Retirement Corp. Deferred Compensation - paid by employee	6,505.40
AXA Retirement Corp. Deferred Compensation - paid by employee	150.00
IL FOP Labor Council Dues - paid by employee	555.80
NCPERS Group Life Insurance - paid by employee	120.00
United Way - employee contribution	-
Illinois Child Support - paid by employee	996.84
Reimbursement Employee	-
Wage Garnishment	-
Social Security/Medicare Tax Withheld - employee portion	16,234.35
Social Security/Medicare Tax Withheld - employer portion	21,363.13
Trustmark Life & Accident Insurance - paid by employee	392.14
Federal Income Tax Withheld - paid by employee	45,152.83
Illinois State Tax Withheld - paid by employee	16,827.38
Total Payroll	\$ 433,866.18

GRAND TOTAL \$ 1,353,035.97

A-6B

73

08/17/2012 13:33
maryr

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 2
appdwarr

WARRANT: 0812-2

TO FISCAL 2013/04 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD DEPOSITS
34861 INVOICE: MR080912	08/08/12			204246	P	08/10/12	500	UTILITY SERVICE DEPOSITS	150.00	150.00
VENDOR TOTALS				150.00				UTILITY SERVICE DEPOSITS	150.00	150.00
6363 JULIA BUTHMAN 34925 INVOICE: PR080912	08/08/12			204247	P	08/10/12	5300	LEASED PARKING LOT FEES	108.36	108.36
VENDOR TOTALS				108.36				LEASED PARKING LOT FEES	108.36	108.36
132 CASEY EQUIPMENT COMPANY, INC 34869 INVOICE: 24330	07/27/12			204248	P	08/10/12	54000	BRUSH PICK UP SERVICE	2,300.00	2,300.00
VENDOR TOTALS				19,157.85				BRUSH PICK UP SERVICE	2,300.00	2,300.00
673 PAHCS II 34927 INVOICE: 128890	07/16/12			204249	P	08/10/12	121200	RECRUITING AND TESTING	270.40	270.40
34927 INVOICE: 128890	07/16/12			204249	P	08/10/12	60000	RISK MANAGEMENT	97.20	97.20
34965 INVOICE: 131222	08/01/12			204249	P	08/10/12	121200	RECRUITING AND TESTING	564.32	564.32
VENDOR TOTALS				931.92				RECRUITING AND TESTING	931.92	931.92
7837 RAJIV/AMY CHUDGAR 34847 INVOICE: 34847	08/08/12			204250	P	08/10/12	540	ACCOUNTS REC - UTILITY BI	30.80	30.80
VENDOR TOTALS				30.80				ACCOUNTS REC - UTILITY BI	30.80	30.80
4857 COFFMAN TRUCK SALES, INC. 34868 INVOICE: 1000744497	08/01/12			204251	P	08/10/12	65000	PARTS PURCHASED	198.85	198.85
VENDOR TOTALS				198.85				PARTS PURCHASED	198.85	198.85
175 COMMONWEALTH EDISON COMPANY 34864 INVOICE: 34864	07/14/12			204252	P	08/10/12	21000	STREET LIGHTING/ENERGY CO	166.75	166.75
34865 INVOICE: 34865	07/19/12			204253	P	08/10/12	50100	UTILITIES	1,051.09	1,051.09
34866 INVOICE: 34866	07/20/12			204253	P	08/10/12	50100	UTILITIES	1,498.93	1,498.93
VENDOR TOTALS				13,316.66				UTILITIES	2,716.77	2,716.77
3942 VICTORIA COVEY 34867	07/13/12			204254	P	08/10/12	55730	FOOD/RESALE	694.00	694.00

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
INVOICE: 120713											
VENDOR TOTALS 1,810.00 YTD INVOICED 1,810.00 YTD PAID 694.00											
7016 DIAMOND CORING, INC	34870	07/24/12		20130010	204255	P	08/10/12	50100	PROFESSIONAL SERVICES - O	521055	760.00
INVOICE: 20871											
VENDOR TOTALS 1,520.00 YTD INVOICED 1,895.00 YTD PAID 760.00											
242 DU-KANE ASPHALT CO.	34873	07/08/12			204256	P	08/10/12	143200	OPERATING SUPPLIES, ASPHA	530210	73.92
INVOICE: 21652											
VENDOR TOTALS 1,745.04 YTD INVOICED 1,745.04 YTD PAID 73.92											
7735 KYLE DUFFIE	34871	08/09/12			204257	P	08/10/12	400	DEPOSIT - 63 S PARK BLVD	240500	1,000.00
INVOICE: 80912											
VENDOR TOTALS 16,000.00 YTD INVOICED 16,000.00 YTD PAID 1,000.00											
256 DUPAGE MAYORS & MANAGERS CONF.	34872	03/28/12			204258	P	08/10/12	121100	DUES-SUBSCRIPTIONS-REG FE	520600	73.00
INVOICE: 6934											
VENDOR TOTALS 24,628.60 YTD INVOICED 24,668.60 YTD PAID 73.00											
1078 EQUIFAX INFORMATION SVCS LLC	34874	07/17/12			204259	P	08/10/12	134000	PROFESSIONAL SERVICES - O	521055	6.27
INVOICE: 7222832											
VENDOR TOTALS 163.54 YTD INVOICED 163.54 YTD PAID 6.27											
291 EUCLID BEVERAGE, LTD	34875	07/27/12			204260	P	08/10/12	55730	BEER AND WINE	530400	1,656.70
INVOICE: 2354701282											
VENDOR TOTALS 18,485.10 YTD INVOICED 19,324.20 YTD PAID 1,656.70											
6651 EXELON ENERGY COMPANY	34876	07/18/12			204261	P	08/10/12	21000	STREET LIGHTING/ENERGY CO	521190	437.58
INVOICE: 200211700240											
VENDOR TOTALS 23,810.03 YTD INVOICED 37,176.38 YTD PAID 437.58											
7836 ROGER FARLEY	34846	08/08/12			204262	P	08/10/12	540	ACCOUNTS REC - UTILITY BI	120210	82.13
INVOICE: 34846											

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	82.13 YTD PAID	82.13 YTD INVOICED
VENDOR TOTALS										82.13	82.13
6745 FARMER BROS CO	34880	07/25/12			204263	P	08/10/12	55730	BEVERAGES/RESALE	530405	262.21
INVOICE:	56797839										
VENDOR TOTALS					1,268.94				YTD INVOICED	1,387.04	262.21
7844 FAST-RITE INTERNATIONAL	34968	08/07/12			204264	P	08/10/12	100	ESCROWS - DEVELOPER DEPOS	240100	100.00
INVOICE:	80912										
VENDOR TOTALS					100.00				YTD INVOICED	100.00	100.00
3033 FEDEX OFFICE AND PRINT SERVICES INC	34879	07/27/12			204265	P	08/10/12	126000	PROFESSIONAL SERVICES - O	521055	9.00
INVOICE:	169500000671										
VENDOR TOTALS					9.00				YTD INVOICED	9.00	9.00
310 FLAGS USA INC.	34878	07/27/12			204266	P	08/10/12	143200	CBD APPEARANCE	521057	117.00
INVOICE:	53064										
VENDOR TOTALS					1,257.00				YTD INVOICED	1,257.00	117.00
311 THE TERRAMAR GROUP, INC	34881	07/31/12			204267	P	08/10/12	65000	VEHICLES	570155	1,771.54
INVOICE:	55860										
VENDOR TOTALS					3,030.46				YTD INVOICED	3,030.46	1,771.54
324 FULTON TECHNOLOGIES, INC.	34877	07/23/12			204268	P	08/10/12	143200	ESDA EXPENSE	520915	1,296.08
INVOICE:	U-20120653										
VENDOR TOTALS					1,296.08				YTD INVOICED	1,296.08	1,296.08
4357 GARVEY'S OFFICE PRODUCTS	34884	08/03/12			204269	P	08/10/12	126000	OFFICE SUPPLIES	530100	14.95
INVOICE:	PINV470733										
VENDOR TOTALS					315.81				YTD INVOICED	315.81	14.95
2373 ANTHONY GARVY	34882	08/08/12			204270	P	08/10/12	500	UTILITY SERVICE DEPOSITS	240200	150.00
INVOICE:	MR080912										
VENDOR TOTALS					150.00				YTD INVOICED	150.00	150.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
356 GLEN ELLYN VOLUNTEER FIRE CO. 34883 INVOICE: JULY-2012	08/09/12			204271	P	08/10/12	100 250350	DONATIONS DUE TO FIRE COM	54,144.09	6,962.88
VENDOR TOTALS									54,144.09	6,962.88
4739 GORDON FOOD SERVICE, INC. 34885 INVOICE: 139209303	07/25/12			204272	P	08/10/12	55730 530410	DRY GOODS		59.96
34885 INVOICE: 139209303	07/25/12			204272	P	08/10/12	55730 530405	BEVERAGES/RESALE		27.72
34885 INVOICE: 139209303	07/25/12			204272	P	08/10/12	55730 530420	FOOD/RESALE		904.42
VENDOR TOTALS									18,959.03	992.10
368 GRACE LUTHERAN CHURCH 34967 INVOICE: GRACE-11	08/10/12			204273	P	08/10/12	121500 521055	PROFESSIONAL SERVICES - O		175.00
34967 INVOICE: GRACE-11	08/10/12			204273	P	08/10/12	121500 521195	TELECOMMUNICATIONS		125.00
VENDOR TOTALS									900.00	300.00
929 W.W. GRAINGER INC 34966 INVOICE: 9846342955	06/06/12			204274	P	08/10/12	50200 530225	SAFETY SUPPLIES		471.60
34966 INVOICE: 9846342955	06/06/12			204274	P	08/10/12	50100 530225	SAFETY SUPPLIES		471.60
VENDOR TOTALS									2,902.24	943.20
6405 HIGHLAND BAKING CO 34887 INVOICE: 366803	07/28/12			204275	P	08/10/12	55730 530420	FOOD/RESALE		60.75
34888 INVOICE: 366236	07/27/12			204275	P	08/10/12	55730 530420	FOOD/RESALE		125.92
34889 INVOICE: 365703	07/26/12			204275	P	08/10/12	55730 530420	FOOD/RESALE		39.52
VENDOR TOTALS									5,030.30	226.19
1299 HODGES, LOIZZI, EISENHAMMER, 34886 INVOICE: 23255	06/30/12			204276	P	08/10/12	121200 520700	LEGAL - GENERAL COUNSEL		113.95
VENDOR TOTALS									172.25	113.95
7839 JENNIFER HOLT 34850 INVOICE: 34850	08/08/12			204277	P	08/10/12	540 120210	ACCOUNTS REC - UTILITY BI		84.46

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
VENDOR TOTALS					84.46				YTD PAID	84.46
7529 INTEGRITY ENVIRONMENTAL SERVICES, INC	34892	07/31/12			204278	P	08/10/12	65000	EQUIPMENT/CAPITAL OUTLAY	975.00
INVOICE:		12-07023								
VENDOR TOTALS					7,150.00				YTD PAID	975.00
444 INTERSTATE BATTERY SYS OF SW CHICAGO	34891	07/30/12			204279	P	08/10/12	65000	PARTS PURCHASED	11.60
INVOICE:		33021151								
VENDOR TOTALS					483.40				YTD PAID	11.60
4646 J.P. O'CONNOR HOMES, LLC	34848	08/08/12			204280	P	08/10/12	540	ACCOUNTS REC - UTILITY BI	5.00
INVOICE:		34848								
VENDOR TOTALS					5.00				YTD PAID	5.00
500 JULIE, INC.	34893	06/30/12			204281	P	08/10/12	50100	JULIE	1,534.48
INVOICE:		2012-0619-2								
VENDOR TOTALS					1,534.48				YTD PAID	1,534.48
525 KOZ TRUCKING & SONS, INC.	34895	07/17/12			20120007	P	08/10/12	50200	MAINTENANCE-R.O.W.	304.91
INVOICE:		6946								
34896		07/12/12			20120007	P	08/10/12	50200	MAINTENANCE-R.O.W.	918.36
INVOICE:		6937								
VENDOR TOTALS					4,127.67				YTD PAID	1,223.27
6828 KPRG AND ASSOCIATES, INC	34894	07/24/12			204283	P	08/10/12	50100	MAINTENANCE-R.O.W.	436.00
INVOICE:		8311								
34894		07/24/12			204283	P	08/10/12	50200	MAINTENANCE-R.O.W.	436.00
INVOICE:		8311								
VENDOR TOTALS					1,776.50				YTD PAID	872.00
644 NETTOYER, INC.	34969	07/31/12			204284	P	08/10/12	65000	REPAIRS-CONTRACTUAL/LABOR	477.51
INVOICE:		6808								
VENDOR TOTALS					1,632.71				YTD PAID	477.51
562 M.E.SIMPSON CO., INC.	34897	07/31/12			204285	P	08/10/12	50100	PROFESSIONAL SERVICES - O	450.00

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED

INVOICE: 22839											
VENDOR TOTALS 450.00 YTD PAID 450.00 YTD INVOICED											
586 MCCHESENEY & MILLER INC	34910	06/19/12			204286	P	08/10/12	121300	OPERATING SUPPLIES	530105	530105
INVOICE: B0120630											
VENDOR TOTALS 16.92 YTD PAID 16.92 YTD INVOICED											
590 MEADE ELECTRIC COMPANY, INC.	34898	07/13/12			204287	P	08/10/12	143200	MAINTENANCE-TRAFFIC SIGNA	521040	521040
INVOICE: 655693											
34899		07/13/12			204287	P	08/10/12	143200	MAINTENANCE-TRAFFIC SIGNA	521040	521040
INVOICE: 655697											
34900		07/13/12			204287	P	08/10/12	143200	MAINTENANCE-TRAFFIC SIGNA	521040	521040
INVOICE: 655695											
34901		07/13/12			204287	P	08/10/12	143200	MAINTENANCE-TRAFFIC SIGNA	521040	521040
INVOICE: 655699											
34902		07/13/12			204287	P	08/10/12	143200	MAINTENANCE-TRAFFIC SIGNA	521040	521040
INVOICE: 655694											
34903		07/13/12			204287	P	08/10/12	143200	MAINTENANCE-TRAFFIC SIGNA	521040	521040
INVOICE: 655696											
VENDOR TOTALS 3,813.96 YTD PAID 3,813.96 YTD INVOICED											
599 MICHAEL'S UNIFORM CO.	34904	07/13/12			204288	P	08/10/12	143100	UNIFORMS	530445	530445
INVOICE: 65456											
34904		07/13/12			204288	P	08/10/12	143200	UNIFORMS	530445	530445
INVOICE: 65456											
34904		07/13/12			204288	P	08/10/12	50100	UNIFORMS	530445	530445
INVOICE: 65456											
34904		07/13/12			204288	P	08/10/12	50200	UNIFORMS	530445	530445
INVOICE: 65456											
34905		07/20/12			204288	P	08/10/12	143200	UNIFORMS	530445	530445
INVOICE: 65532											
34905		07/20/12			204288	P	08/10/12	50100	UNIFORMS	530445	530445
INVOICE: 65532											
34905		07/20/12			204288	P	08/10/12	50200	UNIFORMS	530445	530445
INVOICE: 65532											
VENDOR TOTALS 6,788.08 YTD PAID 6,788.08 YTD INVOICED											
602 MICROSYSTEMS, INC.	34906	05/18/12			204289	P	08/10/12	134000	PROFESSIONAL SERVICES - O	521055	521055
INVOICE: I000066320											
34907		05/18/12			204289	P	08/10/12	134000	PROFESSIONAL SERVICES - O	521055	521055
INVOICE: I000066321											
34908		05/18/12			204289	P	08/10/12	134000	PROFESSIONAL SERVICES - O	521055	521055
INVOICE: I000066328											

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
34909	05/18/12			204289	P	08/10/12	134000	PROFESSIONAL SERVICES - O	521055	2,208.30
INVOICE:	I000066329									
VENDOR TOTALS									4,842.50	4,842.50
6090 NATIONAL ENGRAVERS INC				204290	P	08/10/12	126000	PROFESSIONAL SERVICES - O	521055	15.00
34854	07/13/12									
INVOICE:	21724									
VENDOR TOTALS									15.00	15.00
5335 NATIONAL PROCESSING COMPANY										
34970	07/31/12			10140	W	08/10/12	55720	CREDIT CARD FEES	520810	6,801.68
INVOICE:	NPREC-54									
34970	07/31/12			10140	W	08/10/12	55730	CREDIT CARD FEES	520810	472.34
INVOICE:	NPREC-54									
34970	07/31/12			10140	W	08/10/12	55750	CREDIT CARD FEES	520810	661.28
INVOICE:	NPREC-54									
VENDOR TOTALS									27,092.28	7,935.30
7183 NEWEGG INC										
34911	08/01/12			204291	P	08/10/12	122000	COMPUTER EQUIPMENT/PROJEC	570110	30.98
INVOICE:	89838685									
34912	07/27/12			204291	P	08/10/12	122000	COMPUTER EQUIPMENT/PROJEC	570110	227.97
INVOICE:	89686024									
34913	07/31/12			204291	P	08/10/12	122000	COMPUTER EQUIPMENT/PROJEC	570110	469.97
INVOICE:	89813068									
VENDOR TOTALS									3,492.54	728.92
651 NORTHERN ILLINOIS GAS COMPANY										
34914	07/30/12			204292	P	08/10/12	21000	STREET LIGHTING/ENERGY CO	521190	59.05
INVOICE:	34914									
34915	07/25/12			204292	P	08/10/12	50100	UTILITIES	521200	114.43
INVOICE:	34915									
34916	07/25/12			204292	P	08/10/12	50100	UTILITIES	521200	36.95
INVOICE:	34916									
VENDOR TOTALS									6,253.96	210.43
738 RAY O'HERRON CO. INC.										
34932	07/30/12			204293	P	08/10/12	134000	OPERATING SUPPLIES	530105	33.95
INVOICE:	57271-IN									
VENDOR TOTALS									13,373.47	33.95
1458 OFFICE DEPOT, INC										
34920	07/23/12			204294	P	08/10/12	122000	OFFICE SUPPLIES	530100	193.71
INVOICE:	617761196001									
34920	07/23/12			204294	P	08/10/12	126500	OFFICE SUPPLIES	530100	3.09

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
VENDOR TOTALS										1,901.72	1,901.72
5678 PRIORITY PRODUCTS, INC	34926	08/01/12			204300	P	08/10/12	65000	OPERATING SUPPLIES	530105	75.03
	INVOICE: 818039										
VENDOR TOTALS										75.03	75.03
6830 MICHAEL/STEPHANIE PULCANIO	34924	08/08/12			204301	P	08/10/12	500	UTILITY SERVICE DEPOSITS	240200	300.00
	INVOICE: MR080912										
VENDOR TOTALS										300.00	300.00
735 RADCO COMMUNICATIONS, INC.	34933	07/27/12			204302	P	08/10/12	65000	PARTS PURCHASED	530310	225.94
	INVOICE: 78008										
VENDOR TOTALS										225.94	225.94
6543 RAINBOW TREECARE SCIENTIFIC ADVANCEMENTS	34934	05/24/12			204303	P	08/10/12	143200	EQUIPMENT/CAPITAL OUTLAY	580110	2,425.00
	INVOICE: INV023432										
	INVOICE: 06/08/12				204303	P	08/10/12	143200	EMERALD ASH BORER PROGRAM	521103	887.37
	INVOICE: INV023433										
VENDOR TOTALS										5,070.37	3,312.37
750 REZEK, HENRY, MEISENHEIMER/GENDE INC	34930	07/31/12			204304	P	08/10/12	40000	ESSEX COURT DRAINAGE IMPR	580160	243.54
	INVOICE: 12-2										
VENDOR TOTALS										29,624.43	243.54
756 RJN GROUP, INC.	34929	07/09/12			204305	P	08/10/12	50200	CAPITAL IMPROVEMENTS	580100	17,010.76
	INVOICE: 2										
VENDOR TOTALS										27,120.49	17,010.76
762 ROSCOE COMPANY	34931	08/02/12			204306	P	08/10/12	65000	LEASED EQUIPMENT	521125	70.81
	INVOICE: 1205440										
	INVOICE: 08/02/12				204306	P	08/10/12	143100	MAINTENANCE-BUILDING & GR	520970	26.38
	INVOICE: 1205440										
VENDOR TOTALS										775.53	97.19
7741 MICHELLE SCHLESSER	34851	08/03/12			204307	P	08/10/12	40000	STREET IMPROVEMENTS	580160	460.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED

INVOICE: 80912										
VENDOR TOTALS 2,272.20 YTD PAID 2,272.20 YTD INVOICED 460.00										
7841 MARY ELLEN SCHMIDT										
34936	08/08/12			204308	P	08/10/12	500	UTILITY SERVICE DEPOSITS	240200	150.00
INVOICE: MR080912										
34942	08/08/12			204309	P	08/10/12	4000	REAL ESTATE TRANSFER TAX	410600	1,629.00
INVOICE: TXR080912										
VENDOR TOTALS 1,779.00 YTD PAID 1,779.00 YTD INVOICED 1,779.00										
7842 JAMES/SANDRA SETZKE										
34941	08/08/12			204310	P	08/10/12	50200	OVERHEAD SEWER PROGRAM	521145	2,500.00
INVOICE: SWR080912										
VENDOR TOTALS 2,500.00 YTD PAID 2,500.00 YTD INVOICED 2,500.00										
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS										
34945	07/26/12			204311	P	08/10/12	55730	SPIRITS	530402	127.47
INVOICE: 8680998										
34945	07/26/12			204311	P	08/10/12	55730	BEER AND WINE	530400	356.50
INVOICE: 8680998										
VENDOR TOTALS 1,577.70 YTD PAID 1,577.70 YTD INVOICED 483.97										
3153 JOHN SPARAGNA										
34890	07/27/12			204312	P	08/10/12	50100	DUES-SUBSCRIPTIONS-REG FE	520600	30.00
INVOICE: ER080912										
34890	07/27/12			204312	P	08/10/12	50200	DUES-SUBSCRIPTIONS-REG FE	520600	30.00
INVOICE: ER080912										
VENDOR TOTALS 60.00 YTD PAID 60.00 YTD INVOICED 60.00										
803 SPARTAN MOTORS CHASSIS, INC										
34947	07/27/12			204313	P	08/10/12	65000	PARTS PURCHASED	530310	-178.01
INVOICE: CM00035541										
34948	07/17/12			204313	P	08/10/12	65000	PARTS PURCHASED	530310	192.16
INVOICE: IN00511117										
VENDOR TOTALS 243.64 YTD PAID 243.64 YTD INVOICED 14.15										
2687 STAPLES CONTRACT & COMMERCIAL, INC.										
34940	07/17/12			204314	P	08/10/12	143100	OFFICE SUPPLIES	530100	17.43
INVOICE: 114150243										
34940	07/17/12			204314	P	08/10/12	143200	OFFICE SUPPLIES	530100	37.60
INVOICE: 114150243										
34940	07/17/12			204314	P	08/10/12	50100	OFFICE SUPPLIES	530100	17.43
INVOICE: 114150243										
34940	07/17/12			204314	P	08/10/12	50200	OFFICE SUPPLIES	530100	17.43
INVOICE: 114150243										

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS									692.00	557.46
5174 STEINBRECHER LAND SURVEYORS, INC. 34943 INVOICE: 10611	06/28/12			204315	P	08/10/12	100	ESCROWS - DEVELOPER DEPOS	240100	204315
VENDOR TOTALS									850.00	850.00
4590 STEVE PIPER & SONS, INC. 34937 INVOICE: 137262	07/27/12			20130013	P	08/10/12	143200	TREE REMOVAL	521095	20130013
34938 INVOICE: 136856-1	07/10/12			20120015	P	08/10/12	143200	TREE TRIMMING	521090	20120015
34939 INVOICE: 136856	07/10/12			20130013	P	08/10/12	143200	TREE REMOVAL	521095	20130013
VENDOR TOTALS									95,366.80	47,663.30
7600 STUEVER & SONS, INC. 34944 INVOICE: 1465	07/26/12			204317	P	08/10/12	55730	BEER AND WINE	530400	204317
VENDOR TOTALS									216.00	216.00
5758 SWAHM 34971 INVOICE: SWAHM44-1	08/09/12			10141	W	08/09/12	60000	INSURANCE-HOSPITAL, GROUP	520895	10141
VENDOR TOTALS									741,272.94	557,749.68
844 SYSCO FOOD SERV - CHICAGO, INC. 34946 INVOICE: 207251054	07/25/12			204318	P	08/10/12	55710	OPERATING SUPPLIES	530105	204318
34946 INVOICE: 207251054	07/25/12			204318	P	08/10/12	55720	OPERATING SUPPLIES	530105	204318
34946 INVOICE: 207251054	07/25/12			204318	P	08/10/12	55730	DRY GOODS	530410	204318
34946 INVOICE: 207251054	07/25/12			204318	P	08/10/12	55730	OPERATING SUPPLIES	530105	204318
34946 INVOICE: 207251054	07/25/12			204318	P	08/10/12	55730	BEVERAGES/RESALE	530405	204318
34946 INVOICE: 207251054	07/25/12			204318	P	08/10/12	55730	FOOD/RESALE	530420	204318
VENDOR TOTALS									44,531.88	43,187.67
3705 TECHNOLOGY SERVICES COMPANY 34952 INVOICE: 5207	08/01/12			204319	P	08/10/12	65000	TELECOMMUNICATIONS	521195	204319

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
VENDOR TOTALS										2,008.00	502.00
854 TERRACE SUPPLY COMPANY	34951	07/31/12			204320	P	08/10/12	65000	LEASED EQUIPMENT	521125	6.82
	INVOICE: 917259										
VENDOR TOTALS										51.85	6.82
871 TOWN & COUNTRY GARAGE DOOR INC	34953	07/24/12			204321	P	08/10/12	121300	MAINTENANCE-BUILDING & GR	520970	1,352.00
	INVOICE: 3013										
VENDOR TOTALS										3,304.50	1,352.00
872 TRAFFIC CONTROL & PROTECTION INC	34950	07/12/12			204322	P	08/10/12	143200	LEASED EQUIPMENT	521125	1,000.00
	INVOICE: 9058										
VENDOR TOTALS										1,442.00	1,000.00
1435 TRAFFIC CONTROL CORPORATION	34949	07/19/12			204323	P	08/10/12	143200	MAINTENANCE-STREET LIGHTS	521045	15.00
	INVOICE: 54978										
VENDOR TOTALS										1,689.00	15.00
892 UNITED COFFEE SERVICE, INC.	34955	07/26/12			204324	P	08/10/12	121300	OPERATING SUPPLIES	530105	214.30
	INVOICE: 511928										
VENDOR TOTALS										1,628.80	214.30
884 U.S. FOODSERVICE, INC.	34954	07/24/12			204325	P	08/10/12	55730	BEVERAGES/RESALE	530405	821.25
	INVOICE: 2775596										
	INVOICE: 2775596										
VENDOR TOTALS										22,973.25	1,511.38
911 AURORA LAUNDRY COMPANY, INC	34957	07/25/12			204326	P	08/10/12	55730	UNIFORMS	530445	15.84
	INVOICE: 47774										
	INVOICE: 47774										
VENDOR TOTALS										843.27	57.30

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	929.00	
34964	INVOICE: 9738	07/26/12			204334	P	08/10/12	134000	530105	OPERATING SUPPLIES	929.00

VENDOR TOTALS 2,589.74 YTD INVOICED 2,589.74 YTD PAID 929.00

REPORT TOTALS 202,036.90

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	96	191,708.30
TOTAL WIRE TRANSFERS	2	10,328.60

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
34972 INVOICE: 6647	08/09/12			204341	P	08/17/12	65000	REPAIRS-CONTRACTUAL/PARTS	2,859.56
34972 INVOICE: 6647	08/09/12			204341	P	08/17/12	65000	REPAIRS-CONTRACTUAL/LABOR	1,543.00
VENDOR TOTALS									4,402.56
6832 POWER UP BATTERIES LLC 35027 INVOICE: 487-214615	03/16/12			204342	P	08/17/12	134000	OPERATING SUPPLIES	17.82
VENDOR TOTALS									17.82
74 B & F TECHNICAL CODE SERVICES, INC. 34975 INVOICE: 35346	07/24/12			204343	P	08/17/12	126000	BUILDING REVIEWS	933.31
34976 INVOICE: 35403	07/31/12			204343	P	08/17/12	126000	BUILDING REVIEWS	2,157.00
VENDOR TOTALS									3,090.31
7274 BRIDGE COMMUNITIES, INC. 35002 INVOICE: 81612	08/16/12			204344	P	08/17/12	121200	COMMUNITY GRANTS	3,000.00
VENDOR TOTALS									3,000.00
7039 MICHELLE CAHUE 35028 INVOICE: ER081612	08/08/12			204345	P	08/17/12	134000	UNIFORMS	48.90
VENDOR TOTALS									48.90
128 CARQUEST AUTO PARTS OF WHEATON IL, INC 35030 INVOICE: 1603-146122	07/03/12			204346	P	08/17/12	65000	PARTS PURCHASED	3.06
35031 INVOICE: 1603-146165	07/05/12			204346	P	08/17/12	65000	PARTS PURCHASED	6.18
35032 INVOICE: 1603-146183	07/05/12			204346	P	08/17/12	65000	PARTS PURCHASED	3.60
35033 INVOICE: 1603-146583	07/13/12			204346	P	08/17/12	65000	PARTS PURCHASED	98.78
35034 INVOICE: 1603-146675	07/16/12			204346	P	08/17/12	65000	PARTS PURCHASED	120.74
35035 INVOICE: 1603-146819	07/18/12			204346	P	08/17/12	65000	PARTS PURCHASED	6.99
35036 INVOICE: 1603-146842	07/18/12			204346	P	08/17/12	65000	OPERATING SUPPLIES	4.11
35037 INVOICE: 1603-146918	07/19/12			204346	P	08/17/12	65000	PARTS PURCHASED	5.48
35037	07/19/12			204346	P	08/17/12	65000	OPERATING SUPPLIES	20.00

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34978 INVOICE:	03/13/12 89850			204350	P	08/17/12	121100	PROFESSIONAL SERVICES - O	915.00	521055
VENDOR TOTALS			915.00						915.00	
225 THE DIRECT RESPONSE RESOURCE, INC.										
34979 INVOICE:	08/07/12 12-GE08			204351	P	08/17/12	50100	PROFESSIONAL SERVICES - O	368.75	521055
34979 INVOICE:	08/07/12 12-GE08			204351	P	08/17/12	50200	PROFESSIONAL SERVICES - O	368.75	521055
34979 INVOICE:	08/07/12 12-GE08			204351	P	08/17/12	54000	PROFESSIONAL SERVICES - O	737.50	521055
34979 INVOICE:	08/07/12 12-GE08			204351	P	08/17/12	50100	PROFESSIONAL SERVICES - O	149.55	521055
34979 INVOICE:	08/07/12 12-GE08			204351	P	08/17/12	50200	PROFESSIONAL SERVICES - O	149.55	521055
34979 INVOICE:	08/07/12 12-GE08			204351	P	08/17/12	54000	PROFESSIONAL SERVICES - O	75.00	521055
VENDOR TOTALS			35,269.65						35,928.83	
7279 DUPAGE PADS										
35007 INVOICE:	08/16/12 81612			204352	P	08/17/12	121200	COMMUNITY GRANTS	2,000.00	520180
VENDOR TOTALS			2,000.00						2,000.00	
260 DUPAGE SENIOR CITIZENS COUNCIL										
35012 INVOICE:	08/16/12 81612			204353	P	08/17/12	121200	COMMUNITY GRANTS	2,500.00	520180
VENDOR TOTALS			2,500.00						2,500.00	
261 DUPAGE TOPSOIL, INC.										
35053 INVOICE:	08/08/12 35370			204354	P	08/17/12	50100	MAINTENANCE-R.O.W.	600.00	520985
VENDOR TOTALS			2,400.00						2,400.00	
280 EMERGENCY MEDICAL PRODUCTS INC										
34980 INVOICE:	07/30/12 1483404			204355	P	08/17/12	135000	OPERATING SUPPLIES	288.09	530105
VENDOR TOTALS			474.57						474.57	
291 EUCLID BEVERAGE, LTD										
35054 INVOICE:	08/10/12 2354701375			204356	P	08/17/12	55730	BEER AND WINE	1,167.00	530400
35055 INVOICE:	08/03/12 2354701325			204356	P	08/17/12	55730	BEER AND WINE	1,137.20	530400

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
VENDOR TOTALS			18,485.10	YTD INVOICED				19,324.20	YTD PAID	2,304.20
7276 FAMILY SHELTER SERVICE, INC.	35006	08/16/12			204357	P	08/17/12	121200	COMMUNITY GRANTS	2,500.00
	INVOICE: 81612									
VENDOR TOTALS			2,500.00	YTD INVOICED				2,500.00	YTD PAID	2,500.00
311 THE TERRAMAR GROUP, INC	34981	08/07/12			204358	P	08/17/12	65000	PARTS PURCHASED	299.72
	INVOICE: 55912									
VENDOR TOTALS			3,030.46	YTD INVOICED				3,030.46	YTD PAID	299.72
3324 FOREST AWARDS & ENGRAVING	35056	07/26/12			204359	P	08/17/12	55730	OPERATING SUPPLIES	238.71
	INVOICE: 75784									
VENDOR TOTALS			238.71	YTD INVOICED				238.71	YTD PAID	238.71
317 FORESTRY SUPPLIERS INC	35057	07/31/12			204360	P	08/17/12	143200	OPERATING SUPPLIES	325.12
	INVOICE: 358781-00									
VENDOR TOTALS			325.12	YTD INVOICED				325.12	YTD PAID	325.12
6961 GFS MARKETPLACE LLC	35061	08/03/12			204361	P	08/17/12	55730	DRY GOODS	8.99
	INVOICE: 770119718									
35061		08/03/12			204361	P	08/17/12	55730	OPERATING SUPPLIES	15.93
	INVOICE: 770119718									
35061		08/03/12			204361	P	08/17/12	55730	FOOD/RESALE	76.97
	INVOICE: 770119718									
VENDOR TOTALS			807.14	YTD INVOICED				807.14	YTD PAID	101.89
346 GLEN ELLYN 4TH OF JULY COMMITTEE	35011	08/16/12			204362	P	08/17/12	121200	COMMUNITY GRANTS	5,000.00
	INVOICE: 81612									
VENDOR TOTALS			5,000.00	YTD INVOICED				5,000.00	YTD PAID	5,000.00
348 GLEN ELLYN CHAMBER OF COMMERCE	35058	08/14/12			204363	P	08/17/12	121200	DUES-SUBSCRIPTIONS-REG FE	510.00
	INVOICE: 10213									
VENDOR TOTALS			2,672.31	YTD INVOICED				2,742.31	YTD PAID	510.00
5439 GLEN ELLYN CHILDREN'S RESOURCE CENTER	35005	08/16/12			204364	P	08/17/12	121200	COMMUNITY GRANTS	4,500.00

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INVOICE: 81612										
VENDOR TOTALS							4,500.00	YTD PAID	4,500.00	
7281 GLEN ELLYN FOOD PANTRY, INC.										
35010	08/16/12			204365	P	08/17/12	121200	COMMUNITY GRANTS	520180	2,500.00
INVOICE: 81612										
VENDOR TOTALS							2,500.00	YTD PAID	2,500.00	
7280 GLEN ELLYN LIONS FOUNDATION										
35013	08/16/12			204366	P	08/17/12	121200	COMMUNITY GRANTS	520180	2,500.00
INVOICE: 81612										
VENDOR TOTALS							2,500.00	YTD PAID	2,500.00	
4739 GORDON FOOD SERVICE, INC.										
35059	08/01/12			204367	P	08/17/12	55720	OPERATING SUPPLIES	530105	53.92
INVOICE: 139286481										
35059	08/01/12			204367	P	08/17/12	55730	BEVERAGES/RESALE	530405	139.04
INVOICE: 139286481										
35059	08/01/12			204367	P	08/17/12	55730	FOOD/RESALE	530420	894.19
INVOICE: 139286481										
35060	08/08/12			204367	P	08/17/12	55730	BEVERAGES/RESALE	530405	80.45
INVOICE: 139363081										
35060	08/08/12			204367	P	08/17/12	55730	DRY GOODS	530410	14.99
INVOICE: 139363081										
35060	08/08/12			204367	P	08/17/12	55730	FOOD/RESALE	530420	812.82
INVOICE: 139363081										
VENDOR TOTALS							19,652.62	YTD PAID	19,652.62	1,995.41
929 W.W. GRAINGER INC										
34982	08/01/12			204368	P	08/17/12	65000	SAFETY SUPPLIES	530225	9.42
INVOICE: 9891602048										
VENDOR TOTALS							3,110.08	YTD PAID	3,110.08	9.42
6405 HIGHLAND BAKING CO										
35062	07/30/12			204369	P	08/17/12	55730	FOOD/RESALE	530420	92.92
INVOICE: 367397										
35063	08/01/12			204369	P	08/17/12	55730	FOOD/RESALE	530420	75.50
INVOICE: 368274										
35064	08/04/12			204369	P	08/17/12	55730	FOOD/RESALE	530420	85.26
INVOICE: 369889										
35065	08/06/12			204369	P	08/17/12	55730	FOOD/RESALE	530420	89.55
INVOICE: 370514										
35066	08/03/12			204369	P	08/17/12	55730	FOOD/RESALE	530420	87.81
INVOICE: 369333										
35067	08/08/12			204369	P	08/17/12	55730	FOOD/RESALE	530420	59.82
INVOICE: 371420										

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VENDOR TOTALS		243,250.56		243,250.56				YTD PAID	243,250.56
1127 JAMES J BENES AND ASSOCIATES, INC. 34985 INVOICE: 1402.000 34986 INVOICE: 1115.029	07/31/12			204376	P	08/17/12	100	240100 ESCROWS - DEVELOPER DEPOS	2,006.52
	07/31/12			204376	P	08/17/12	100	240100 ESCROWS - DEVELOPER DEPOS	2,062.41
VENDOR TOTALS		4,272.48		4,272.48				YTD PAID	4,068.93
506 KARL KUEMMERLING, INC. 35074 INVOICE: 65275	07/31/12			204377	P	08/17/12	143200	530105 OPERATING SUPPLIES	165.07
VENDOR TOTALS		165.07		165.07				YTD PAID	165.07
7852 MADELEINE LEE 35081 INVOICE: ER081612 35081 INVOICE: ER081612 35081 INVOICE: ER081612	08/13/12			204378	P	08/17/12	143200	530225 SAFETY SUPPLIES	41.14
	08/13/12			204378	P	08/17/12	50100	530225 SAFETY SUPPLIES	30.85
	08/13/12			204378	P	08/17/12	50200	530225 SAFETY SUPPLIES	30.84
VENDOR TOTALS		102.83		102.83				YTD PAID	102.83
2922 LEXISNEXIS RISK DATA MANAGEMENT, INC 35075 INVOICE: 1224150-20120731	07/31/12			204379	P	08/17/12	134000	521055 PROFESSIONAL SERVICES - O	18.85
VENDOR TOTALS		21.10		21.10				YTD PAID	18.85
7824 JEFF MATTSON 34987 INVOICE: 81412	08/13/12			204380	P	08/17/12	100	240100 ESCROWS - DEVELOPER DEPOS	100.00
VENDOR TOTALS		200.00		200.00				YTD PAID	100.00
595 MENARDS, INC. 35077 INVOICE: 56125	06/06/12			204381	P	08/17/12	143200	530105 OPERATING SUPPLIES	104.79
VENDOR TOTALS		446.80		446.80				YTD PAID	104.79
7853 JOSEPH/ROYELLE MOHOROVIC 35076 INVOICE: 20121139	08/13/12			204382	P	08/17/12	100	240100 ESCROWS - DEVELOPER DEPOS	1,000.00
VENDOR TOTALS		1,000.00		1,000.00				YTD PAID	1,000.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
7848 NAMI OF DUPAGE COUNTY ILLINOIS 35003 INVOICE: 81612	08/16/12			204383	P	08/17/12	121200	COMMUNITY GRANTS	2,000.00
VENDOR TOTALS		2,000.00	YTD INVOICED						2,000.00
7278 PARTNERSHIP FOR EDUCATIONAL PROGRESS 35004 INVOICE: 81612	08/16/12			204384	P	08/17/12	121200	COMMUNITY GRANTS	1,500.00
VENDOR TOTALS		1,500.00	YTD INVOICED						1,500.00
7749 PAYMENT SERVICE NETWORK, INC 35001 INVOICE: PCN-3 35001 INVOICE: PCN-3 35001 INVOICE: PCN-3	08/14/12			10142	W	08/06/12	50100	BANKING SERVICES	128.24
VENDOR TOTALS		1,043.85	YTD INVOICED						512.95
7850 PEOPLE'S RESOURCE CENTER 35009 INVOICE: 81612	08/16/12			204385	P	08/17/12	121200	COMMUNITY GRANTS	1,000.00
VENDOR TOTALS		1,000.00	YTD INVOICED						1,000.00
700 THE PITNEY BOWES BANK INC 35014 INVOICE: 81612	08/16/12			10144	W	08/16/12	122000	POSTAGE & SHIPPING	2,000.00
VENDOR TOTALS		10,000.00	YTD INVOICED						2,000.00
1020 PRAXAIR DISTRIBUTION, INC. 34988 INVOICE: 43664428	07/27/12			204386	P	08/17/12	135000	OPERATING SUPPLIES	132.81
VENDOR TOTALS		720.00	YTD INVOICED						132.81
6552 PROVANTAGE CORPORATION 34989 INVOICE: 6413503 34990 INVOICE: 6413477 34990 INVOICE: 6413477 34991 INVOICE: 6416201	08/01/12			204387	P	08/17/12	122000	COMPUTER EQUIPMENT/PROJEC	14.26
VENDOR TOTALS		530100	YTD INVOICED						51.77
		530100	YTD INVOICED						112.01
		530100	YTD INVOICED						77.51

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
VENDOR TOTALS			6,543.61							6,543.61	255.55
6047 PUBLIC SAFETY SERVICES, INC	34992	08/01/12			204388	P	08/17/12	135000	AMBULANCE SERVICE	520925	71,560.65
	INVOICE:	2918									
VENDOR TOTALS			291,192.01							328,600.90	71,560.65
6514 REPUBLIC SERVICES, INC.	35080	07/31/12			204389	P	08/17/12	540	BFI STICKER INVENTORY - Y	150110	11,250.00
	INVOICE:	551-009542596									
35080		07/31/12			204389	P	08/17/12	540	BFI STICKER INVENTORY - R	150100	3,375.00
	INVOICE:	551-009542596									
VENDOR TOTALS			307,731.17							482,832.58	14,625.00
6211 TIMOTHY/PAMELA RIDINGER	34993	08/09/12			204390	P	08/17/12	100	ESCROWS - DEVELOPER DEPOS	240100	5,300.00
	INVOICE:	20090891									
VENDOR TOTALS			5,300.00							5,300.00	5,300.00
763 ROSENTHAL BROS., INC.	35079	07/20/12			204391	P	08/17/12	134000	OPERATING SUPPLIES	530105	50.00
	INVOICE:	79848									
VENDOR TOTALS			150.00							150.00	50.00
6093 SCHAMBERGER BROTHERS, INC	35087	07/31/12			204392	P	08/17/12	55730	BEER AND WINE	530400	257.90
	INVOICE:	5090									
VENDOR TOTALS			1,554.60							1,785.25	257.90
2405 SIGN IDENTITY, INC	35000	08/08/12			204393	P	08/17/12	45000	CIVIC CENTER RENOVATION	570105	3,803.00
	INVOICE:	1208029A									
VENDOR TOTALS			3,803.00							3,900.98	3,803.00
795 SIKICH LLP	35083	08/14/12			204394	P	08/17/12	122000	AUDIT	520825	25,355.00
	INVOICE:	147664									
35084		08/14/12			204394	P	08/17/12	122000	PROFESSIONAL SERVICES - O	521055	4,771.60
	INVOICE:	147664-1									
VENDOR TOTALS			37,126.60							37,126.60	30,126.60
2687 STAPLES CONTRACT & COMMERCIAL, INC.	34996	07/27/12			204395	P	08/17/12	143100	OFFICE SUPPLIES	530100	10.82

WARRANT: 0812-3

TO FISCAL 2013/04 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
35085 INVOICE:	08/01/12			204401	P	08/17/12	530105	OPERATING SUPPLIES	138.45
35085 INVOICE:	08/01/12			204401	P	08/17/12	530410	DRY GOODS	198.40
35085 INVOICE:	08/01/12			204401	P	08/17/12	530420	FOOD/RESALE	2,223.31
35086 INVOICE:	08/08/12			204401	P	08/17/12	530405	BEVERAGES/RESALE	27.89
35086 INVOICE:	08/08/12			204401	P	08/17/12	530105	OPERATING SUPPLIES	116.68
35086 INVOICE:	08/08/12			204401	P	08/17/12	530105	OPERATING SUPPLIES	84.32
35086 INVOICE:	08/08/12			204401	P	08/17/12	530410	DRY GOODS	157.92
35086 INVOICE:	08/08/12			204401	P	08/17/12	530420	FOOD/RESALE	2,166.53
VENDOR TOTALS									5,214.34
3222 ERIN & JOHN TOMSHACK 35094 INVOICE:	08/15/12			204402	P	08/17/12	100	ESCROWS - DEVELOPER DEPOS	100.00
VENDOR TOTALS									100.00
872 TRAFFIC CONTROL & PROTECTION INC 35095 INVOICE:	08/02/12			204403	P	08/17/12	143200	MAINTENANCE-SIGNS	154.00
VENDOR TOTALS									154.00
7644 TREES R US, INC. 35101 INVOICE:	07/30/12			20130027	P	08/17/12	54000	BRUSH PICK UP SERVICE	25,897.50
35102 INVOICE:	07/30/12			204409	P	08/17/12	521085	BRUSH PICK UP SERVICE	23,560.00
35103 INVOICE:	07/30/12			204409	P	08/17/12	521085	BRUSH PICK UP SERVICE	27,094.00
35104 INVOICE:	07/30/12			204409	P	08/17/12	521085	BRUSH PICK UP SERVICE	20,026.00
35105 INVOICE:	07/30/12			204409	P	08/17/12	521085	BRUSH PICK UP SERVICE	29,184.00
35106 INVOICE:	07/30/12			204409	P	08/17/12	521085	BRUSH PICK UP SERVICE	19,950.00
35107 INVOICE:	07/30/12			204409	P	08/17/12	521085	BRUSH PICK UP SERVICE	16,492.00
35108 INVOICE:	07/30/12			204409	P	08/17/12	521085	BRUSH PICK UP SERVICE	16,492.00
VENDOR TOTALS									178,695.50

WARRANT: 0812-3

TO FISCAL 2013/04 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
898 UNITED STATES POSTMASTER 35078 INVOICE: 81612	08/13/12			204404	P	08/17/12	520900	POSTAGE & SHIPPING	2,455.07	
VENDOR TOTALS							7,169.27	YTD PAID	2,455.07	
884 U.S. FOODSERVICE, INC. 35096 INVOICE: 20861	07/31/12			204405	P	08/17/12	530405	BEVERAGES/RESALE	655.63	
35096 INVOICE: 20861	07/31/12			204405	P	08/17/12	530420	FOOD/RESALE	779.16	
35097 INVOICE: 236371	08/07/12			204405	P	08/17/12	530405	BEVERAGES/RESALE	800.39	
35097 INVOICE: 236371	08/07/12			204405	P	08/17/12	530420	FOOD/RESALE	602.82	
35097 INVOICE: 236371	08/07/12			204405	P	08/17/12	530105	OPERATING SUPPLIES	250.00	
VENDOR TOTALS							22,973.25	YTD PAID	3,088.00	
911 AURORA LAUNDRY COMPANY, INC 35098 INVOICE: 49188	08/08/12			204406	P	08/17/12	530445	UNIFORMS	15.84	
35098 INVOICE: 49188	08/08/12			204406	P	08/17/12	530105	OPERATING SUPPLIES	2.10	
35098 INVOICE: 49188	08/08/12			204406	P	08/17/12	530105	OPERATING SUPPLIES	38.52	
35099 INVOICE: 48468	08/01/12			204406	P	08/17/12	530445	UNIFORMS	15.84	
35099 INVOICE: 48468	08/01/12			204406	P	08/17/12	530105	OPERATING SUPPLIES	37.68	
35099 INVOICE: 48468	08/01/12			204406	P	08/17/12	530105	OPERATING SUPPLIES	2.10	
VENDOR TOTALS							843.27	YTD PAID	112.08	
7854 VILLAGE LINKS GOLF COURSE 35100 INVOICE: 20121347	08/17/12			10146	W	08/17/12	570135	LAND IMPROVEMENTS	190.00	
VENDOR TOTALS							190.00	YTD PAID	190.00	
936 WATER SERVICES CO. 34999 INVOICE: 19143	07/27/12			204407	P	08/17/12	521055	PROFESSIONAL SERVICES - O	585.74	
VENDOR TOTALS							1,110.74	YTD PAID	585.74	
7849 WESTERN DUPAGE SPECIAL RECREATION ASSOC FOUNDATION 35008 INVOICE: 81612	08/16/12			204408	P	08/17/12	520180	COMMUNITY GRANTS	1,000.00	

08/17/2012 13:33
maryt

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 29
appdwarr

WARRANT: 0812-3

TO FISCAL 2013/04 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION

VENDOR TOTALS			1,000.00	YTD INVOICED				1,000.00	YTD PAID
REPORT TOTALS									
									1,000.00
									717,132.89

COUNT	AMOUNT
75	650,610.37
5	66,522.52

TOTAL PRINTED CHECKS
TOTAL WIRE TRANSFERS

** END OF REPORT - Generated by Mary Romanelli **

A-6C

MEMORANDUM

TO: Mark Franz, Village Manager
FROM: Julius Hansen, Director of Public Works
DATE: August 21, 2012
RE: Duty to Install Sidewalk Waiver Request from 567 Lake Rd.



Background:

The property owners at 567 Lake Rd. and 680 Crescent Blvd. (680 Crescent Blvd. already requested a sidewalk waiver that was approved by the board) have adjacent properties, and each of the properties is being improved with construction that meets or exceeds the criteria requiring a Duty to Install Sidewalk. The 567 Lake Rd. property owner has now requested a waiver regarding the Duty to Install Sidewalk preferring to opt out of the program to install sidewalk on the parkway adjacent to their property. If the waiver is granted by the Village Board the property owner is obligated to contribute an amount equal in value to the cost of installing a sidewalk at 567 Lake Rd.

For the building permit and zoning variation that was approved for 567 Lake Road, the lot was determined to be a corner through lot with 138.37 feet of front yard frontage on North Lake Road and 153 feet of corner side yard frontage on West Lake Road.

The West Lake Rd frontage is 123' (subtracting 27' because of significant trees being an obstacle and using 150' as a maximum to start with). The north Lake rd. frontage is 138' as determined by the approved building permit and nothing subtracted for significant obstacles. This equals a total of 288 feet x \$20.00= \$5760 in total cost for the property owner.

Issues:

Assuming a Duty to Install Sidewalk waiver request is approved by the Village Board, the sidewalks would not be installed in the parkway adjacent to these two properties. A very promising alternative location for a new sidewalk would be on the north side of Lake Rd. directly across the street from both of these properties. This alternative would facilitate connectivity from the high school property to the path around Lake Ellyn. Currently this specific area has no existing sidewalk on either side of Lake Rd.

Recommendation:

Authorize a waiver of the Duty to Install Sidewalk for 567 Lake Rd.

Action Requested:

Motion to approve a waiver of the Duty to Install Sidewalk for the property owner at 567 Lake Rd. with the money collected to be utilized for construction of a new sidewalk on the north side of Lake Rd.

Attachments:

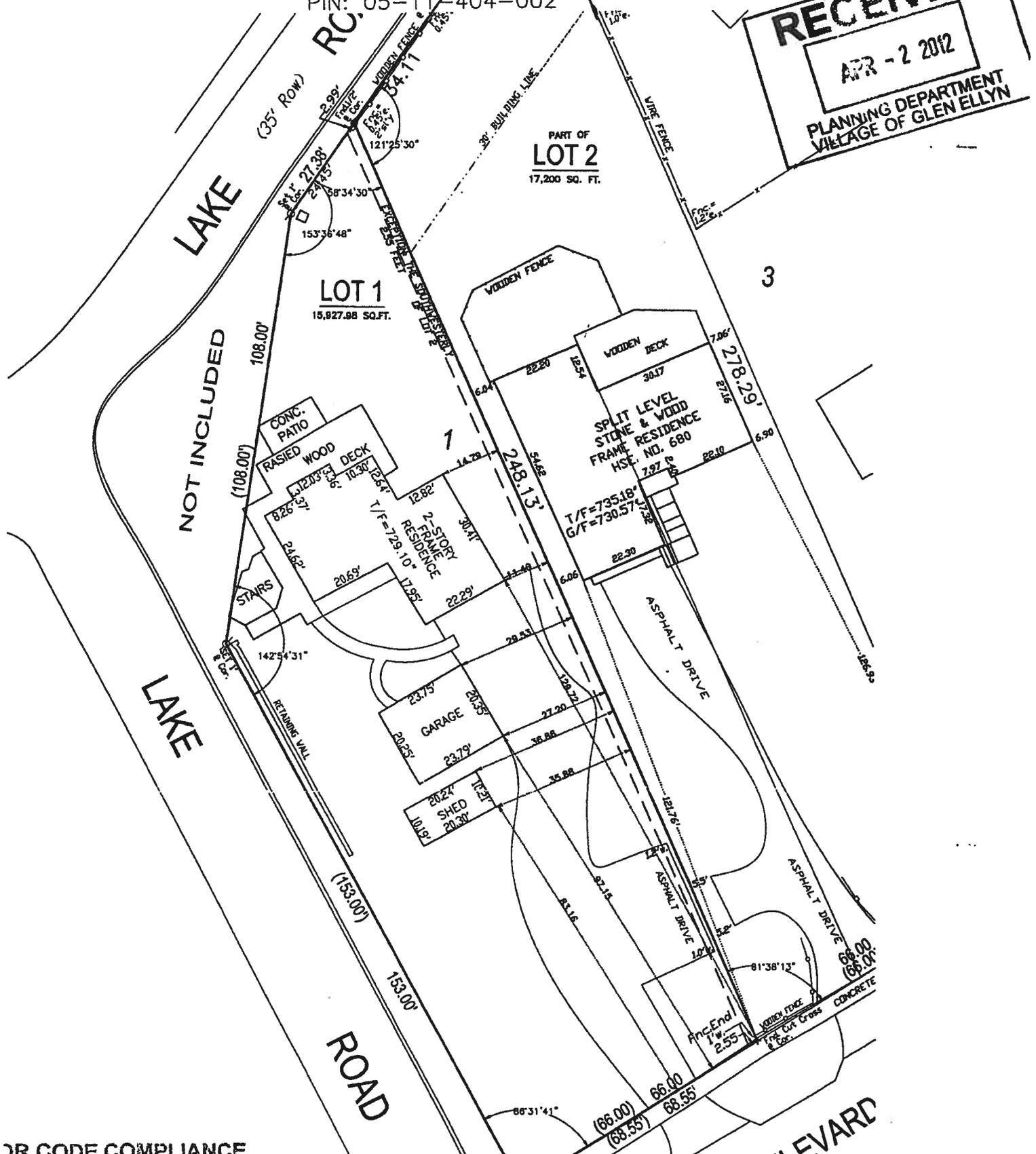
- Plat of Survey
- Request from Katherine and Tom Condon

PLAT OF SURVEY

THE WESTERLY 2.55 FEET OF LOT 2 IN LORAC BUILDERS RESUBDIVISION OF PART OF 11 IN JOHN A. BROWN'S ADDITION TO GLEN ELLYN, BEING A SUBDIVISION IN THE EAST 1/2 SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, TO THE PLAT OF SAID LORAC BUILDERS RESUBDIVISION RECORDED JULY 2, 1962 AS R62-21315 AND CERTIFICATE OF CORRECTION RECORDED SEPTEMBER 15, 1964 AS DOCUMENT R64-34498, IN DUPAGE COUNTY, ILLINOIS.

PIN: 05-11-404-002

RECEIVED
 APR - 2 2012
 PLANNING DEPARTMENT
 VILLAGE OF GLEN ELLYN



OR CODE COMPLIANCE

Dear Joe,

This letter serves as request for waiver regarding the sidewalk requirements at 567 Lake Road. According to the Village Code section 8-1-20(F), we are allowed as the property owner to request a waiver from the Village Board to delete the required sidewalks. Of course, if you have visited the property, it is easy to note that not only are there numerous obstacles to installing the sidewalk that would not only change the landscape drastically (including the removal of large and beloved trees), but the expense to the village to install such sidewalk would be exorbitant.

We are aware of the recent amendment under Ordinance 6057VC that may reduce the amount of our deposit already received by the Village regarding adjustments for the maximum amount of 150 feet along West Lake Road (previously figured with the actual 210 feet), as well as where obstacles (trees) prohibit the construction of a sidewalk.

We appreciate your work on our project, and respectfully submit this request for waiver of the sidewalk requirement,

Katherine and Tom Condon
567 Lake Road

A-6D

MEMORANDUM

TO: Mark Franz, Village Manager *J*

FROM: Danamarie Izzo – Assistant to the Village Manager - HR *D.I.*
Patti Underhill – Acting Village Clerk *out*

DATE: August 23, 2012

RE: Appointments of Chairman to Board & Commissions



Background

On June 25, 2012, the Village Board approved Ordinance No. 6041-VC. This Ordinance established uniformity for termination dates of members of the Boards & Commissions to allow newly-elected Village Presidents the ability to quickly appoint members. After further review it has been discovered the term of appointments for the Chairman should also coincide with the May 31st expiration date. This ordinance corrects inconsistencies in the Village Code that needed to be modified.

Recommendation

Approve the Ordinance

Action Requested

Adoption of the ordinance

Attachment

Ordinance

Village of Glen Ellyn

ORDINANCE NO. _____ -VC

**AN ORDINANCE RELATING TO THE
TERMS OF OFFICES OF THE MEMBERS
OF THE BOARD AND COMMISSIONS**

**Adopted by the
President and the Board of Trustees
Of the
Village of Glen Ellyn
DuPage County, Illinois**

This _____ day of _____, 20____

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County,
Illinois, this _____ day of _____,
20____.

ORDINANCE NO. _____-VC

**AN ORDINANCE RELATING TO THE
TERMS OF OFFICES OF THE MEMBERS
OF THE BOARD AND COMMISSIONS**

WHEREAS, in Ordinance 6041, An Ordinance Providing Uniformity in Boards and Commission Appointments, the Village Board intended to change, in the future, the date upon which appointments to various Board and Commissions terms will conclude; and

WHEREAS, the intent of the Ordinance, for all of those offices listed, was to have terms expiring on May 31st with the year in question dependent upon the length of the term; and

WHEREAS, it has been discovered that there remain provisions within the Code of Ordinances which are inconsistent with that intent and need to be modified;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN , DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Title 2, Chapter 9, "Civic Center Commission" shall be amended in that Section 2-9-3 shall be amended by the deletion of the following sentence: "Appointments shall be begin on January 1st and shall end on December 31st."

SECTION 2: Title 2, Chapter 10, "Community Relations Commission" shall be amended in that Section 2-10-3 shall be amended by deletion of the following sentences: "All appointments which would expire on May 31, 1987, shall expire on December 31, 1986. Thereafter, all appointments shall begin on January 1st and end on December 31st."

SECTION 3: Title 2, Chapter 14, “Zoning Board of Appeals,” shall be amended in that Section 2-14-3(a) shall be amended by the deletion of the following sentence: “All appointments shall begin on January 1st and end on December 31st.”

SECTION 4: Title 2, Chapter 4, “Plan Commission,” shall be amended in that Section 2-4-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 5: Title 2, Chapter 6, “Capital Improvements Commission,” shall be amended in that Section 2-6-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairperson shall be appointed annually in June of each year.”

SECTION 6: Title 2, Chapter 7, “Building Board of Appeals,” shall be amended in that Section 2-7-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 7: Title 2, Chapter 8, “Architectural Review Commission,” shall be amended in that Section 2-8-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 8: Title 2, Chapter 9, “Civic Center Commission,” shall be amended in that Section 2-9-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 9: Title 2, Chapter 10, “Community Relations Commission,” shall be amended in that Section 2-10-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 10: Title 2, Chapter 11, “Environmental Commission,” shall be amended in that Section 2-11-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 11: Title 2, Chapter 12, “Recreational Commission,” shall be amended in that Section 2-12-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 12: Title 2, Chapter 13, “Historic Preservation Commission,” shall be amended in that Section 2-13-2(A) shall be amended in that the sentence dealing with the Chairman shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 13: Title 2, Chapter 14, “Zoning Board of Appeals,” shall be amended in that Section 2-14-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairman shall be appointed annually in June of each year.”

SECTION 14: Title 2, Chapter 15, “Technology Advisory Commission,” shall be amended in that Section 2-15-3(A) shall have deleted the following sentence: “All appointments shall begin on January 1st and end on December 31st.”

SECTION 15: Title 2, Chapter 16, “Finance Commission,” shall be amended in that Section 2-16-3(E) shall be amended in that the last sentence shall read, as follows: “The Chairperson shall be appointed annually in June of each year.”

SECTION 16: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as provided by law.

SECTION 17: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois,
this _____ day of _____, 20_____.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this
_____ day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

ATTEST:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ___ day of _____.)



August 28, 2012

A-6E

Danny Sronkoski
Tap House Grill
411 N. Main Street
Glen Ellyn, IL 60137

RE: 2012 Family Cookout Event

Dear Mr. Sronkoski:

This letter is to confirm action taken at the Village Board Meeting on Monday, August 27, 2012 regarding the Family Cookout Event scheduled to occur at J&R Auto Repair, 574 Pennsylvania Avenue, on the following Saturdays: September 8, September 22, October 6, and October 20, 2012, as described in your letter dated June 29, 2012. The event scheduled for Saturday, August 25, 2012, has been retroactively approved. Please contact the appropriate Village Department should you have any questions on the Village's approval. Approval of each event is outlined below.

1. Approval for the events to be held between 10:00 a.m. and 2:00 p.m. on the Saturdays specified above. Any additional dates not included above may require a separate approval.
2. Section 10-4-17.2(B)25 of the Village Code concerning outdoor merchandise, storage, promotional activities or tents in the C5B Central Service Sub-District has been waived for the event.
3. The sale of liquor is specifically approved to occur between the hours of 10:00 a.m. and 2:00 p.m. on the approved dates of the event. The consumption of liquor must be confined within the area agreed upon with the Glen Ellyn Police Department and all entrances and exits must be monitored by Tap House Grill. Additionally, liquor must be served in plastic cups, and all patrons consuming alcohol must be clearly identifiable (i.e. wristbands).
4. Tap House Grill will be required to send every individual serving alcohol at the event to attend Beverage Alcohol Sellers and Servers Education and Training (BASSET). Please contact the Police Department at 630-469-1187 to coordinate the details of this requirement.
5. Promotion/advertising of the event, per the liquor commissioner, cannot include references to tailgating, either Glen Ellyn high school, or high school colors. Event must also be referred to as Tap House Family Cookout.
6. Sale of food/drinks will be allowed during the approved event hours, only after approval by the DuPage County Health Department.
7. Police support to assist in security can be accommodated as scheduling permits. There will be a cost associated with the assignment of uniformed Police Officers. Please

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

work out the exact details of police assignments with the Police Chief or his representative in advance of the event.

8. Please work with the Police Department to determine if security fencing is required.
9. Tap House Grill must provide portable toilets for the length of the event (Minimum of one per 50 people), in addition to hand washing stations.
10. Tap House Grill must notify the surrounding businesses/residents located on Pennsylvania Avenue and Park Boulevard in the Central Business District Sub-District of the event to take place. Notification must occur prior to Tuesday, September 4, 2012.
11. The use of freestanding tents or canopies during the event will be allowed provided they are placed in a manner to allow emergency vehicle access. Tents, canopies or any other item that requires the use of stakes, nails or the like will not be permitted. The following additional tent conditions must be met as well: they are a minimum of 10 feet from any building, have no cooking equipment within them, comply with all applicable building regulations and are inspected by the Planning and Development Department Building Inspector prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event. The cost for a building inspection is \$50.00.
12. Tap House Grill is reminded that if balloons, signage or other attention getting devices are utilized to direct guests to the event, it must be in accordance with Section 4-5-8 of the Sign Code.

The Village expects Tap House Grill to monitor the event to the best of its abilities to ensure that all conditions contained in this letter are observed. Violations that cannot be resolved at the scene may be reported to the Police Department.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Julius Hansen, Public Works Director
Bill Holmer, Deputy Police Chief
Dave Buckley, Assistant Public Works Director
Danamarie Izzo, Assistant to the Village Manager – HR
Patti Underhill, Administrative Services Coordinator

MEMORANDUM

A-6F

TO: Deputy Chief William Holmer
FROM: Sergeant Brian Beck
DATE: August 22, 2012
RE: Proposed Parking Amendment on Main Street



Background

The parking arrangement on Main Street in the central business district currently allows a 3-hour time limit for customer parking Monday thru Saturday 8am -6pm. After these hours the time limit extends to the standard 5-hour limit.

Issues

There are businesses in the area that rely on merchandise pick-up. During certain hours, due to competing business interests, there can be a lack of short term parking on Main Street between Crescent Boulevard and Pennsylvania Avenue.

Recommendation

It is recommended that the first parking space on the west side of Main Street, north of Crescent Boulevard be restricted to a 10 minute time limit.

Action Requested

It is requested that the Village Board approve an amendment to section 9-5-8 of the Village Code to restrict a parking space on Main Street to 10 minutes after 6pm.

Attachments

Draft ordinance.

OK. RM 8-22-12

VILLAGE OF GLEN ELLYN

ORDINANCE NO. _____ -VC

AN ORDINANCE TO AMEND SECTION 9-5-8
(SCHEDULE H; PARKING LIMITS)
OF THE VILLAGE CODE OF THE
VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING PARKING ON MAIN STREET

ADOPTED BY THE
PRESIDENT AND THE BOARD OF TRUSTEES
OF THE
VILLAGE OF GLEN ELLYN
DUPAGE COUNTY, ILLINOIS
THIS _____ DAY OF _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County,
Illinois, this _____ day of
_____, 20__.

ORDINANCE NO. _____ - VC

AN ORDINANCE TO AMEND SECTION 9-5-8
(SCHEDULE H; PARKING LIMITS)
OF THE VILLAGE CODE OF THE
VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING PARKING ON MAIN STREET

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION ONE: Section 9-5-8 (SCHEDULE H; PARKING LIMITS) of the Glen Ellyn Village Code is hereby amended by the addition of the following:

Time Limits	Location	Description
10 minutes	Main Street, west side	From a point 127 feet from the north line of Crescent Boulevard north to a point 147 feet from the same line.

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn,
Illinois, this _____ day of _____, 20__.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this
_____ day of _____, 20__.

Village President of the Village
of Glen Ellyn, Illinois

ATTEST:

Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____,
20__.)

MEMORANDUM

A-6G

TO: Deputy Chief William Holmer
FROM: Sergeant Brian Beck
DATE: August 22, 2012
RE: Proposed Parking Amendment on Duane Street



Background

The parking configuration on the south side of Duane Street in front of the Civic Center was recently changed to a diagonal format in an effort to increase the number of available spaces. Currently, those spaces are restricted by a 3-hour time limit.

Issues

There is a lack of short term parking in front of the Civic Center for residents and guests that wish to conduct municipal business.

Recommendation

It is recommended that the first six parking spaces west of the Civic Center driveway be restricted to a 30 minute time limit during business hours.

Action Requested

It is requested that the Village Board approve an amendment to section 9-5-8 of the Village Code to restrict parking in six spaces on Duane Street to 30 minutes during business hours.

Attachments

Draft ordinance.

OK B.M. 8-22-12

VILLAGE OF GLEN ELLYN

ORDINANCE NO. _____ -VC

AN ORDINANCE TO AMEND SECTION 9-5-8
(SCHEDULE H; PARKING LIMITS)
OF THE VILLAGE CODE OF THE
VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING PARKING ON DUANE STREET

ADOPTED BY THE
PRESIDENT AND THE BOARD OF TRUSTEES
OF THE
VILLAGE OF GLEN ELLYN
DUPAGE COUNTY, ILLINOIS
THIS _____ DAY OF _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County,
Illinois, this _____ day of
_____, 20__.

ORDINANCE NO. _____ - VC

AN ORDINANCE TO AMEND SECTION 9-5-8
(SCHEDULE H; PARKING LIMITS)
OF THE VILLAGE CODE OF THE
VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING PARKING ON DUANE STREET

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION ONE: Section 9-5-8 (SCHEDULE H; PARKING LIMITS) of the Glen Ellyn Village Code is hereby amended by the addition of the following:

Time Limits	Location	Description
30 minutes	Duane Street, south side	From a point 157 feet from the east line of Main Street east to a point 281 feet from the same line.

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn,
Illinois, this _____ day of _____, 20__.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this
_____ day of _____, 20__.

Village President of the Village
of Glen Ellyn, Illinois

ATTEST:

Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____,
20__.)

A-9-11

MEMORANDUM

TO: Mark Franz, Village Manager *z*

FROM: Julius Hansen, Public Works Director
Bob Minix, Professional Engineer *BJ Minix*

DATE: August 21, 2012

SUBJECT: Recommendation for Approval of Engineering Service Agreements for Three 2013 Street Improvement Projects:

- Lenox – Linden Improvements Project – RHMG Engineers
- Oak – Euclid – Forest – Alley Improvements Project – Baxter & Woodman
- 2013 Street Improvements Project – Pavia-Marting and Co.



INTRODUCTION / SUMMARY

The purpose of this memorandum is to recommend for Village Board approval the selection of consultants for design engineering services associated with **three** street improvement projects scheduled for construction in calendar year 2013. Although each of the projects considered herein is somewhat separate and unique, and a different consultant is recommended for each effort, there are many similarities between the projects and, as such, this memorandum attempts to consolidate the selection recommendations into a single document. In addition, much of the project information is presented in tabular form, with the narrative reserved for highlighting certain characteristics of the project or the engineer selection process. A location map is attached for reference.

A Request for Proposal was developed and distributed to thirteen consultants. A copy of the RFP is enclosed for reference.

PROJECTS

The candidate street sections now slated for rehabilitation are consistent with the currently approved Long Term Street Improvements Program that is reviewed annually by the Capital Improvements Commission, with some revisions made to account for current and upcoming program needs, most notably the inclusion of an alley improvement not previously shown. A total of 2.3 miles of roadways are included in the upcoming 2013 program. Three separate projects, each with an estimated construction cost of about \$2,000,000, have been generally configured with an eye towards logical groupings based on scope, location and time-of-year construction considerations.

The three projects considered herein include:

- Lenox – Linden Improvements Project
- Oak – Euclid – Forest – Alley Improvements Project
- 2013 Street Improvements Project (multiple locations)

All the projects involve street rehabilitation ranging from simple resurfacing to essentially complete reconstruction, coupled with site specific water main, sanitary sewer system and storm sewer improvements. The memo Summary Table and 2013 Program Overview provide capsule project descriptions and costs.

ISSUES AND ITEMS OF INTEREST

1. In addition to the three street projects, the RFP sought submittals from consultants for the design of parking lot improvements at the existing Duane / Lorraine daily fee lot and the proposed Metra parking facility at Duane and Glenwood as well as preliminary engineering for the replacement of Roosevelt Road water mains. Recommendations for these projects will be forthcoming in September.
2. The following represent an initial assessment of significant project issues in the 2013 street improvement program:
 - Parking on Lenox next to Lake Ellyn Park: Should the existing configuration be maintained or modified? Modifications might include keeping the parallel parking and slightly widening the roadway to improve two-way travel or providing diagonal parking to increase capacity. The parking issue will be reviewed by the Capital Improvements Commission and it is anticipated that a Village Board decision will need to be rendered.
 - Lake Ellyn Park Master Plan: The pending work on Lenox and Linden should be undertaken with the goals and recommendations of the Park District approved plan in mind regarding sidewalks, drainage and green space. It is anticipated that the firm performing the study (Conservation Design Forum) will be retained in some fashion to assist in the integration of the street project with the park master plan.
 - New Sidewalks: There are gaps in some of the sidewalk corridors on the project streets. The advisability of new sidewalk installation will be reviewed for each street segment where the sidewalk network is incomplete. Please note that the type of work proposed in these areas is not reconstruction per se, so that sidewalk is not mandated per Resolution 01-11. Input from the CIC will be sought.
 - Water Main Replacements: Especially on Oak Street, consideration of water main replacement needs to be carefully considered as it is a significant cost component of the project.
 - Roadway Rehabilitation Scope: The proposed mix of candidate segments – especially for the 2013 Street Improvements project streets – have a variety of pre-existing cross-sections. For planning purposes, a particular level or type of street rehabilitation has been proposed, but the actual scope of work needs to be evaluated carefully to determine the most cost-effective course of action.

AGENDA ITEM(S) DESCRIPTION

Lenox – Linden Project:

Motion to approve an engineering services agreement with RHMG Engineers of Mundelein for design of roadway and underground improvements associated with the Lenox – Linden Improvements Project, in the amount of \$105,000 (including a 10% contingency) to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds.

The Lenox – Linden Improvements Project will rehabilitate approximately 3,100 ft. of Lenox Road between Hawthorne and Oak and Linden Street between Main and Lenox. The project will include water replacement, sanitary sewer rehabilitation and storm sewer system improvements. As the project is in close proximity to Lake Ellyn Park, relevant recommendations from the ongoing master planning effort will be incorporated into the project design. Estimated project construction cost is \$2,000,000. Construction will take place in 2013 following next year's Fourth of July celebration. Consultant selection was based on responses to a request for proposal with RHMG selected from ten submittals on the basis of extensive and recent project area experience and close familiarity with the Park District and Lake Ellyn.

Oak – Euclid – Forest – Alley Project:

Motion to approve an engineering services agreement with Baxter & Woodman, Inc. of Crystal Lake for design of roadway and underground improvements associated with the Oak – Euclid – Forest - Alley Improvements Project, in the amount of \$105,000 (including a 10% contingency) to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds.

The Oak – Euclid – Forest - Alley Improvements Project will provide about one mile of upgraded roadways on Oak between Western and Main; Euclid between Hawthorne and Oak; Forest between Maple and Oak; and the alley east of Western between Oak and Elm. Key project elements include potential new water main on Oak; enhanced resurfacing of Euclid and Forest; and reconstruction of the alley with drainage improvements. Estimated project construction cost is \$2,000,000. Construction will take place in 2013. Consultant selection was based on responses to a request for proposal with Baxter & Woodman selected from ten submittals on the basis of a very qualified project team and proposed innovative approaches.

2013 Street Improvements Project:

Motion to approve an engineering services agreement with Pavia-Marting and Co. of Roselle for design of roadway and underground improvements associated with the 2013 Street Improvements Project, in the amount of \$155,000 (including a 6% contingency) to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds.

The 2013 Improvements Project will include a variety of street rehabilitation measures for about 4,000 ft. of roadways including Country Club Lane; Grandview from Smith to Hill; Miller Court; Brandon from Hill to Hillside; and Cranston Court. The scope of work will include various water, sanitary sewer and storm sewer improvements as required for each location. Estimated project construction cost is \$1,900,000. Construction will take place in 2013. Consultant selection was based on responses to a request for proposal with Pavia-Marting selected from nine submittals on the basis of an excellent proposal focused on determining the most suitable approach to street rehabilitation and extensive Village experience with similar projects in the past five years.

CONSULTANT SELECTION

Each consultant responding to the RFP was free to select the projects of particular interest to them. The street projects elicited a significant number of proposals with most firms submitting on all three. Each proposal was reviewed and evaluated using the criteria outlined in the RFP, with a numeric score calculated (maximum of 100 points possible). The top three candidates were then evaluated with respect to overall suitability for the project, compelling factors and costs. It should be noted that the

proposals received from all the consultants were uniformly of good quality, with most firms exhibiting very solid credentials and capabilities.

The Lenox – Linden Improvements Project: RHMG Engineers of Mundelein are recommended for this assignment based on the review of 10 submittals for the project. The firm has extensive experience in the area, including the 2011 Essex – Lake – Oak – Grand project and the ongoing Lake Ellyn Hydrologic and Hydraulic Study, along with many other efforts. They have worked frequently with the Glen Ellyn Park District, an essential ingredient in this project as the Lake Ellyn master planning process is now underway. The proposal was very good and cost-competitive.

Lenox – Linden Improvements Project			
Consultant	Total Score	Estimated Personnel Hours	Estimated Fee
RHMG	76	900	\$95,500
ERA	75	1,136	\$110,700
Baxter & Woodman	70	831	\$89,500

The Oak – Euclid – Forest - Alley Improvements Project: Baxter & Woodman of Crystal Lake are recommended for the project in recognition of their uniformly high scoring proposals, innovative approaches and very experienced team. A total of 10 proposals were submitted for this project.

Oak – Euclid – Forest - Alley Improvements Project			
Consultant	Total Score	Estimated Personnel Hours	Estimated Fee
Baxter & Woodman	74	898	\$95,000
ERA	74	1,241	\$121,600
Pavia – Marting	68	1,489	\$176,700

The 2013 Street Improvements Project – Pavia-Marting & Co. of Roselle are recommended for the project based on their multiple years of experience with the Village (similar projects in 2007, 2008 and 2009 as well as numerous other assignments) and their excellent proposal that focused on the need to evaluate various pavement rehabilitation options for the candidate streets. While the proposed Pavia-Marting fee was in the upper half of the nine consultants that submitted, their scope of work devotes considerable resources toward pavement assessments that should result in the selection of the most cost-effective method to update the streets, a worthwhile investment in my opinion.

2003 Street Improvements Project			
Consultant	Total Score	Estimated Personnel Hours	Estimated Fee
Pavia – Marting	78	1,350	\$146,000
Baxter & Woodman	74	690	\$75,000
ERA	72	1,168	\$114,800

CONSULTANT FEES AND RECOMMENDED APPROPRIATIONS

The FY-13 budget allots a total of \$350,000 in capital, \$125,000 in water and \$75,000 in sanitary sewer funds for design engineering services associated with the three projects scheduled for construction in 2013. Please note Page 2 of the attached Summary Sheet that lists the recommended funding levels and accounts from the FY-13 capital, water and sanitary sewer funds. The total recommended funding level for the three projects is **\$260,000 for Capital, \$55,000 for Water and \$50,000 for Sanitary Sewer.**

For the projects, a working contingency of about \$10,000 was established for each, resulting in some variability of the contingency percentage by project.

It should be noted that project numbers should be assigned by the Finance Department for each project for expense tracking purposes.

ATTACHMENTS

(Please note the Summary Table, Pages 1 and 2, immediately following this narrative section)

1. 2013 Improvements Projects Location Map
2. Year 2013 (FY-14) Roadway Rehabilitation Program Overview
3. Request for Proposal dated July 27, 2012

cc: Kristen Schrader, Assistant to the Village Manager – Administration
 Christina Coyle, Assistant Finance Director
 Jeff Perrigo, Civil Engineer
 Jen Brown, Street Superintendent
 Bob Greenberg, Utilities Superintendent

RECOMMENDATIONS FOR DESIGN ENGINEER SELECTION FOR THREE 2013 STREET PROJECTS

August 21, 2012

Page 1 of 2

Item	Project		
Project Name:	Lenox / Linden	Oak – Euclid – Forest - Alley	2013 Streets
Limits	Lenox: Hawthorne to Oak Linden: Main to Lenox	Oak: Western to Main Euclid: Hawthorne to Oak Forest: Maple to Oak Alley: East of Western, Oak to Elm	Grandview: Smith to Hill Country Club Lane Miller Ct.: Hill to Ridgewood Brandon: Hill to Hillside Cranston Court
Scope of Work	Roadway: 3,100' of Enhanced Resurfacing Water: New main on Lenox Sanitary: Spot Repairs and New Services Storm: Replacement and Extensions on Lenox	Roadway: 2,600' of Enhanced and 2,000' of Basic Resurfacing 650' of Alley Reconstruction Water: Potential Water Main Replacement on Oak Sanitary: Spot Repairs and New Services Storm: Miscellaneous Upgrades	Roadway: 2,800' of Enhanced And 1,000' of Basic Resurfacing Water: Potential Water Main on Grandview and Brandon Sanitary: Spot Repairs and New Services Storm: Miscellaneous Upgrades
Estimated Total Construction Cost	\$2,000,000	\$2,000,000	\$1,900,000
Construction Year	2013	2013	2013
Unique Aspects	Tie-in with Lake Ellyn Park Master Plan, particularly regarding Lenox Parking	Alley Reconstruction Water Main Assessment on Oak	General Scope of Roadway Work Cranston Court Rehabilitation

RECOMMENDATIONS FOR DESIGN ENGINEER SELECTION FOR THREE 2013 STREET PROJECTS

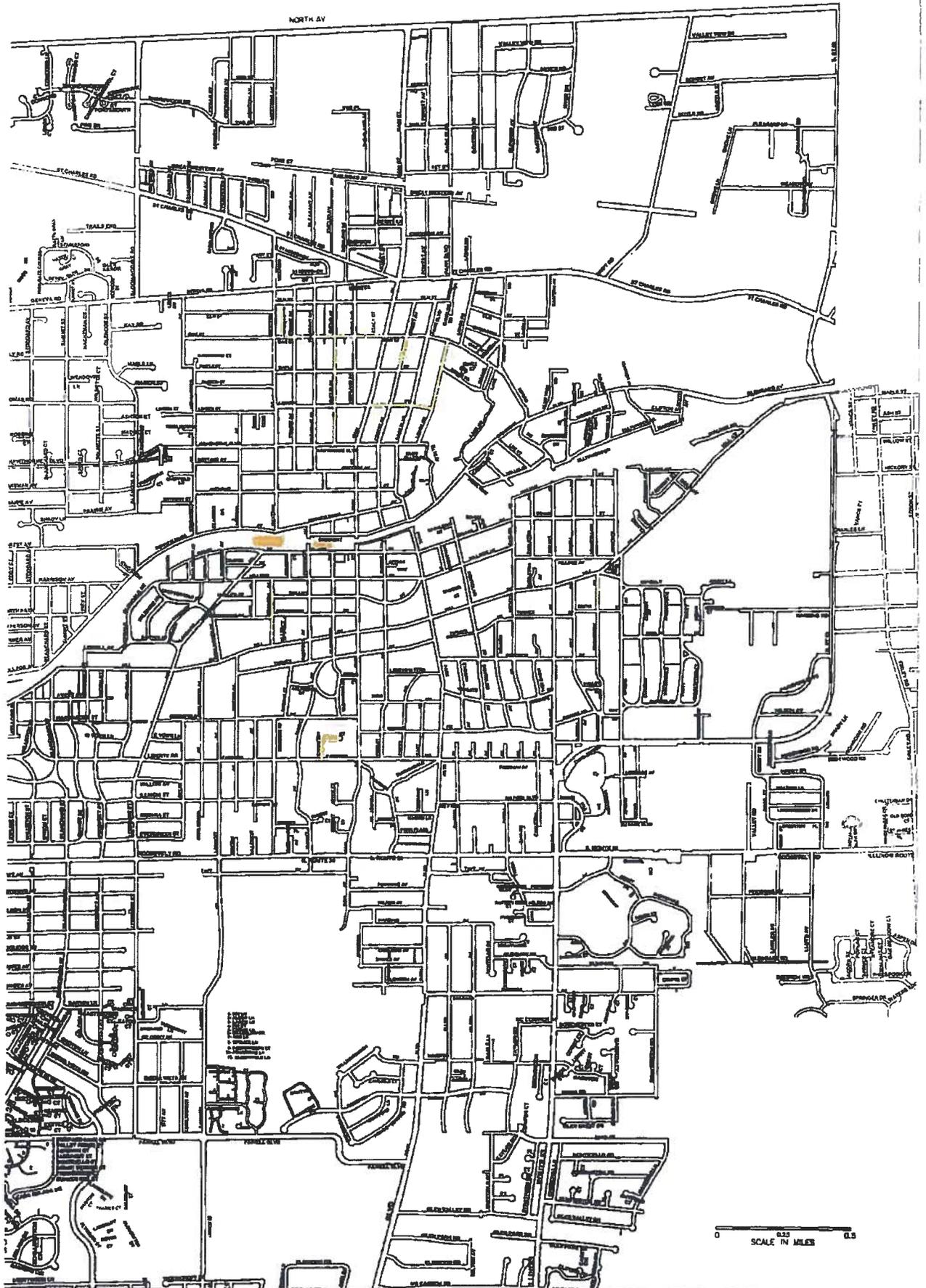
August 21, 2012

Page 2 of 2

		Project	
Item			
Project Name:	Lenox / Linden	Oak -- Euclid -- Forest - Alley	2013 Streets
Selected Consultant	RHMG Engineers	Baxter & Woodman	Pavia-Marting
Reason for Consultant Selection	Very Good Proposal Experience in Area Current Park District Project	Very Good Proposal Possible Roadway Innovations Experienced Team	Excellent Proposal Focus on Pavement Assessments Familiar with this Type of Project
Proposed Fee	\$95,500	\$95,000	\$146,000
Recommended Appropriations from FY 13 Accounts: Capital: 40000-580160 Water: 50100-580100 San. Sewer: 50200-580100	Capital: \$75,000 Water: \$15,000 Sanitary Sewer: \$15,000 Total: \$105,000 (10% Contingency)	Capital: \$70,000 Water: \$20,000 Sanitary Sewer: \$15,000 Total: \$105,000 (10% Contingency)	Bonds: \$115,000 Water: \$20,000 Sanitary Sewer: \$20,000 Total: \$155,000 (6% Contingency)

2013 IMPROVEMENT PROJECTS

FY 14



STANDALONE STREET RESURFACING AND RECONSTRUCTION PROGRAM: 2013 - 2021
CURRENT PROGRAM - UPDATED JULY 2012

INTRODUCTION and ANNOTATIONS

DEFINITIONS AND TERMS:

SEGMENT: Street or roadway segment undergoing rehabilitation

PCI - 2000: The Pavement Condition Rating as formulated during studies conducted in 2000 and 2001

PCI - 2004: Pavement Condition Rating as formulated during the comprehensive digital picture survey performed in June 2004

PCI - 2008: Pavement Condition Rating as formulated during the comprehensive digital picture survey performed in June 2008

The pavement condition rating for a roadway segment is determined by the Pavement Condition Index, or PCI, which is a numerical indicator based on scale of 0 to 100 (with 100 for a newly paved street and 0 for a completely failed street).

The PCI is a measure of the pavement's structural integrity and surface operating condition.

LENGTH: Length of the roadway segment in feet

AREA: Pavement area in square yards

TYPE OF REHABILITATION: The proposed level of rehabilitation anticipated for the roadway segment:

FULL RECONSTRUCTION - Complete rebuilding of the roadway with either concrete or full-depth Reconstruction

TYPE IA RESURFACING - Limited curb repairs; removal and replacement of Reconstruction surface

TYPE IB RESURFACING - More extensive spot curb repairs; removal and replacement of Reconstruction surface

TYPE IC RESURFACING - Curb installation or replacement on one side only; base repair; replacement of Reconstruction surface; Special drainage or construction considerations

TYPE II RESURFACING - Full curb replacement; most driveway approaches will be replaced; more extensive parkway restoration; removal and replacement of Reconstruction surface

TYPE IIA RESURFACING - Full curb replacement; most driveway approaches will be replaced; more extensive parkway restoration; removal and replacement of Reconstruction surface; and complete replacement of the roadway base.

ESTIMATED COST: The estimated total cost of street rehabilitation construction, including engineering and an allowance for inflation and scope of work adjustments.

The assumed Inflation Rate is equal to

7.5%

Type	Unit Costs (\$/SY) (2006 Basis)
Alley	\$85
Reconstruction	\$200
Type IA	\$25
Type IB	\$30
Type IC	\$55
Type II	\$85
Type IIA	\$145

PROGRAM COST SUMMARY				
Year	Street Resurfacing	Street Reconstruction	Total Cost	Total Miles
2013	\$4,322,149	\$203,694	\$4,525,844	2.31
2014	\$4,548,063	\$1,037,826	\$5,585,888	3.53
2015	\$3,826,576	\$2,216,239	\$6,042,816	2.99
2016	\$3,964,639	\$5,353,874	\$9,318,512	5.05
2017	\$1,772,685	\$3,208,202	\$4,980,886	1.78
2018	\$2,788,274	\$3,097,372	\$5,885,646	1.60
2019	\$7,206,603	\$0	\$7,206,603	2.78
2020	\$3,528,847	\$1,808,050	\$5,336,897	2.51
2021	\$3,603,881	\$2,087,784	\$5,691,665	1.36
Totals	\$35,561,718	\$19,013,041	\$54,574,759	23.89

STANDALONE STREET RESURFACING AND RECONSTRUCTION PROGRAM: 2013 - 2021
CURRENT PROGRAM - UPDATED JULY 2012

Year: 2013 (FY - 14)

Segment	PCI - 2000	PCI - 2004	PCI - 2008	Length (ft)	Area (SY)	Type of Resurfacing	Street Rehabilitation Cost (Current Year \$'s)
STREET RESURFACING							
Critical PCI Streets (PCI ≥ 50)							
Lenox - Linden Project							
Lenox: Hawthorne to Oak	65	64	61	2,034	5,424	Type IIA	\$1,304,809
Linden: Main to Lenox	64/54	75/48	67	1,057	2,349	Type II	\$331,238
Oak - Euclid - Forest - Alley Project							
Euclid: Maple to Oak	68	73	59	630	1,400	Type II	\$197,427
Euclid: Hawthorne to Maple	70	79	74	1,345	2,989	Type II	\$421,491
Oak: Western to Main	82	82	86	2,041	4,536	Type IB	\$225,741
2013 Street Improvements Project							
Grandview: Smith to Hill	64	49	45	650	1,661	Type IIA	\$399,600
Country Club Lane: Hill to End of Cul-de-sac	67	57	52	552	1,533	Type IA	\$63,597
Subtotal				8,309			2,943,904
Streets with PCI < 50							
Oak - Euclid - Forest - Alley Project							
Forest: Maple to Oak	58	48	37	644	1,431	Type IIA	\$344,271
2013 Street Improvements Project							
Miller Ct.: Hill to Ridgewood	36	43	49	507	901	Type IB	\$44,861
Brandon: Hill to Hillside	48	48	66	1,262	2,804	Type IIA	\$674,641
Cranston Ct.: Fairview to East End	46	41	72	836	2,230	Type II	\$314,473
Subtotal				3,249			1,378,246
STREET RESURFACING TOTAL				11,558	2.19 miles		\$4,322,149
STREET RECONSTRUCTION							
Oak - Euclid - Forest - Alley Project							
Alley East of Western: Oak to Elm				650	1,444	Alley	\$203,694
STREET RECONSTRUCTION TOTAL				650	0.12 miles		\$203,694
GRAND TOTALS				12,208	2.31 miles		\$4,525,844

Improvement	Roadway Rehabilitation Cost	Water / Sanitary Cost	Estimated Total Project Cost
Lenox - Linden Project Cost	\$1,650,000	\$650,000	\$2,300,000
Oak - Euclid - Forest - Alley Project Cost	\$1,400,000	\$900,000	\$2,300,000
2013 Street Improvements Project Cost	\$1,500,000	\$650,000	\$2,150,000



July 27, 2012

TO: SELECTED ENGINEERING CONSULTANTS

SUBJECT: **REQUEST FOR LETTER PROPOSAL FOR VILLAGE OF GLEN ELLYN FY-13 ENGINEERING PROJECTS**

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

The Village of Glen Ellyn wishes to engage qualified consulting firms to provide needed design engineering services for up to three separate roadway improvement projects that will be constructed in 2013; two parking lot reconstruction projects that will be built in 2013 and 2014; and to prepare a feasibility report for the replacement of water main in the Illinois Route 38 (Roosevelt Road) corridor.

Interested firms may submit a proposal for any or all of the assignments. Two copies of the proposal should be submitted to my attention at the Reno Center and are due by the close of business on **Tuesday, August 14, 2012**. A pre-proposal meeting will be held on Tuesday, August 7, 2012 at the Reno Center, 30 South Lambert Road, at 1:30 P.M. The purpose of the pre-proposal meeting will be to provide an opportunity to present any additional background information on the projects as well as to address any questions regarding the projects or the proposal process.

Proposals are to be submitted to:

Robert Minix, Professional Engineer
Glen Ellyn Public Works Department
30 South Lambert Road
Glen Ellyn, IL 60137

Please note the attachments, consisting of a location map of the street and parking lot improvements; a tabular listing of candidate street sections for work in calendar year 2013; excerpted copies of the Village water and sewer system maps for the project areas; and file information pertaining to the parking lot projects. A street map and zoning map are available online at the Village of Glen Ellyn website <http://www.glenellyn.org>. Select Village Publications on the home page and look under Maps.

PROJECT DESCRIPTIONS

The projects associated with this RFP include the following:

- **Lenox – Linden Improvements:** The anticipated scope of roadway rehabilitation will include base replacement on Lenox, new curb and gutter, new driveway approaches and selected sidewalk replacements and new installations. New water main and upgraded storm sewers will be installed on Lenox. A full depth asphalt street cross section will likely be installed, although use of concrete should be investigated. Lenox is immediately adjacent to Lake Ellyn Park; the Glen Ellyn Park District is currently conducting a master planning effort for the park.

It is anticipated that parking in the vicinity of Lake Ellyn Park will be a major consideration of the master plan and that the design of Lenox will incorporate those recommendations. Project construction will take place following the 4th of July holiday in 2013. Total estimated construction cost of the project is \$2,000,000.

- Oak – Euclid – Forest - Alley Improvements: Enhanced resurfacing of three blocks of Euclid and Forest between Oak and Elm will be combined with resurfacing of Oak Street between Western and Main in this project. A key issue to be addressed is the advisability of replacing the existing Oak Street water main. The existing 4-inch water main on Euclid will be retired. Included with this project will be the design of improvements for the reconstruction of the alley located east of Western Avenue between Oak and Elm. Total estimated construction cost of the project is \$2,000,000.
- 2013 Street Improvements: The remaining streets in the 2013 program have a variety of rehabilitation needs. The engineer will assess the condition of each segment and offer recommendations for the preferred method of rehabilitation. Grandview and Brandon are also candidates for water main replacement and upgrade from existing 4-inch mains. Total estimated construction cost of the project is \$1,900,000.

All street projects will include assessments and recommendations for both sanitary sewer rehabilitation, including service line replacement, and storm sewer improvements.

- Duane – Lorraine Daily Fee Commuter Parking Lot Reconstruction: The existing facility was constructed as an “interim” parking lot in 1994 and now needs to be completely reconstructed according to Village standards. The scope of the project will include lighting and various streetscape / landscape improvements. The engineer should be familiar with current strategies for collecting fees so that an efficient and reliable methodology can be implemented with the project. Green construction concepts will be incorporated into the reconstruction of the facility with suitable grant applications made for possible funding of green initiatives. Construction will take place no sooner than 2014. Total estimated construction cost of the project is \$1,200,000.
- Duane – Glenwood Commuter Parking Lot Construction: The Village is the recipient of a CMAQ grant for the purchase of land and construction of a new parking lot on the north side of Duane Street between Prospect and Glenwood. It is anticipated that a traffic study will need to be performed as part of the project to address concerns about the proximity of the facility to St. Petronille School. Close interactions with DuPage County and Metra will be required throughout the project. Green construction concepts will also be emphasized. Construction will take place in 2013. Total estimated construction cost of the project is \$525,000.
- Roosevelt Road Water Main Replacement: The existing water main in many locations along Roosevelt Road between the Wheaton border and Route 53 is in deteriorating condition. In July 2011, the Village spent over \$75,000 to repair a series of water main breaks in the intersection of Park and Roosevelt, and sections of main in other areas have chronic break histories. The scope, costs, schedule and required IDOT interactions for water main replacement in the Route 38 corridor needs to be established.

PROJECT SCOPE

The following points represent current staff views on project needs and endpoints; the consultants are welcomed and encouraged to refine these in the development of their scope of services and to discuss them in the submitted written materials. The engineering consultant will:

- ❑ Familiarize themselves with current roadway and Village utility configurations, alignments and conditions, including review of available Village information, plans, reports and sewer videos.
- ❑ Coordinate with utilities and other agencies.
- ❑ Perform a traffic study as part of the Duane – Glenwood Parking Lot design.
- ❑ Perform stormwater hydrology/hydraulic assessments to determine storm sewer sizes and routing.
- ❑ Develop a recommended geotechnical investigation program and retain a qualified firm as a sub-consultant to perform the needed investigations.
- ❑ Perform pavement and water main condition analyses and assessments.
- ❑ Participate in coordination meetings with the Glen Ellyn Park District associated with Lenox – Linden street design issues.
- ❑ Perform topographic and utility surveys in the project corridors as required.
- ❑ Attend a public information meeting to present the project design to interested residents.
- ❑ Prepare materials and attend Plan Commission, Architectural Review Commission and Village Board meetings regarding design review and approvals for parking lot projects.
- ❑ Prepare an engineering report summarizing the findings from the assessment of water mains along Roosevelt Road.
- ❑ Following resolution of design issues and criteria, complete project plans, specifications and cost estimates in suitable detail for bidding and constructing the project.
- ❑ Obtain necessary IEPA permits and other project permits as required (including all stormwater certifications and building permits).
- ❑ Distribute contract document and attend pre-bid meeting. Provide normal and customary bidding administration services.
- ❑ Meet with the Public Works project team as required to discuss project issues and progress.

- Attend pre-construction meeting.
- Provide all developed reports, studies, plans and other information as requested in digital format, with no limitation on usage, but with the understanding that use of such data will be at the sole risk of the Village.
- Provide other services identified as necessary to complete the engineering design of the projects.

LETTER PROPOSALS

For each of the projects you are interested in, please provide a letter proposal describing your approach, recommendations, schedule, limitations, estimated personnel effort and fee for each of the projects of interest. Important features/critical items associated with the project should be identified and discussed. A description/discussion of the proposed engineering work products / plan list should be included. A schedule with important milestones should also be provided. Anticipated meetings and interactions with Village staff, as well as what items are required from the Village, should also be discussed. Staff and firm qualifications and project experience may be consolidated into one package instead of repetitious separate submittals. Submission of voluminous qualification material is not necessary, although the basic firm brochure is welcome as well as any other relevant material.

Please note that the Village will make available whatever records or archival information it may possess; however it will be up to the consultant to review the records in the Village offices and work with staff to secure the necessary information. The consultant should be prepared to supply personnel familiar with ArcView and AutoCAD in order to effectively mine the Village's available GIS and engineering data. It is anticipated that sewer video will be made available to the consultants by November 1, 2012.

The level of effort anticipated by the consultant for this project, in terms of the overall estimated number of personnel hours (by class or type of employee), should be provided with the response to this RFP for each project. A total, not-to-exceed fee including direct expenses is also requested.

The form of the contract will be the cost-plus type. The proposal should be configured or include a suitable contract form for signing by Village officials. It will be the Consultant's responsibility to provide detailed manpower and direct cost information with the project invoices so that all project activities and associated costs are clearly identified.

EVALUATION CRITERIA

The following items will be considered in the evaluation of each consultant:

- Experience with similar projects
- Schedule, including readiness to serve and level of commitment to meet proposed milestone dates

- ❑ Project staffing and organization
- ❑ Project manager / project engineer (lead technical person) background and experience
- ❑ Project understanding
- ❑ Project approach
- ❑ References
- ❑ Consultant's estimate of likely engineering effort and costs
- ❑ Expertise in areas of particular interest associated with individual projects
- ❑ Quality control measures
- ❑ Overall quality of the submittal

SCHEDULE

Request for Qualification to Consultants	July 27, 2012
Pre-proposal Meeting	August 7, 2012
Written Materials Submitted	August 14, 2012
Recommendation to Village Board – Street Projects	for 8/27/12 Village Board Meeting
Recommendation to Village Board – Other Projects	for 9/10/12 Village Board Meeting
Begin Engineering	September 2012
Complete Detailed Design Engineering	per Selected Consultant's Schedule

Thank you for your interest in Glen Ellyn projects and the favor of a response to this Request for Proposal. If possible, please hold your questions for the pre-proposal meeting; otherwise contact me at 630-547-5514 or bobm@glenellyn.org.

Very truly yours,

Robert J. Minix, Professional Engineer
Glen Ellyn Public Works Department

cc: Julius Hansen, Public Works Director
Dave Buckley, Assistance Public Works Director
Jeff Perrigo, Civil Engineer
Bob Greenberg, Utilities Superintendent
Jen Brown, Street and Forestry Superintendent