

Agenda
Village of Glen Ellyn
Village Board Meeting
Monday, October 8, 2012
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by Representatives of the Civic Betterment Party.
4. Village Recognition: *(Deputy Clerk Soloman)*
 - A. The Glen Ellyn Women's Club sent a note of thanks to Facilities Supervisor Harold Kolze and his Crew for their help related to a recent meeting held at the Glen Ellyn Historical Society.
 - B. The Alliance of Downtown Glen Ellyn sent a letter thanking Public Works for their hard work and dedication in hanging the new banners downtown, and for their help in making Sounds on the Street a success.
 - C. The Wheaton-Glen Ellyn Branch of the American Association of University Women sent a thank you note to Village Manager Mark Franz complimenting administrative and custodial staff for their ongoing friendly assistance in coordinating room reservations and following-up with special set-up requests.
 - D. A letter was received from the Glen Ellyn Food Pantry thanking the Village for providing a grant through the 2012 Community Grant Program.
 - E. The DuPage Forest Preserve Police sent a letter of thanks for the invaluable assistance of Community Service Officer Rose Volpe in co-hosting the first Child Safety Seat Event.
 - F. Police Officer Stephen Miko received a letter of thanks from the Bradford House Condominium Association for speaking at their Safety Seminar and providing well-received handouts to the residents.
 - G. The Village of Lombard Chief of Police sent a letter thanking Police Sergeant Steve Smith for his assistance in the successful resolution to the investigation of a tragic fire in their town.
 - H. The grateful family of Richard Tretina, former Captain of the Glen Ellyn Police Reserve, sent a note of thanks to Police Officer Luke Elmore for attending his memorial service, and to Christine Miller for arranging Officer Elmore's appearance and in obtaining prior letters of dedication to be presented at his service.

- I. The Office of Charise Petrelli, D.D.S. sent a note of thanks to Brian Pohlis, Building Inspector, for his quick response in addressing issues with her building management.
- J. A resident called Bob Minix, Professional Engineer, to express her appreciation for the guidance provided by the Village related to an issue with the sanitary sewer service line.
- K. The Village accepts the resignations of Matt Dell, member of the Recreation Commission, Julia Buckton, student member of the Historic Preservation Commission, Heidi Lannen, member of the Plan Commission, and Mary Loch, member of the Zoning Board of Appeals, and thanks them for their service.

5. Audience Participation

- A. Proclamation in recognition of Community Planning Month.
- B. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk.

6. Consent Agenda (*Assistant to the Village Manager Schrader*)

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: (*Trustee Cooper*)

- A. Village Board Meeting Minutes:
 - 1. September 24, 2012 Special Workshop
 - 2. September 24, 2012 Regular Meeting
- B. Total Expenditures (Payroll and Vouchers) - \$1,265,454.72.

The vouchers have been reviewed by Trustee Cooper and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

- C. Motion to approve an Interior Improvement Grant request in the amount of \$6,670.37 to Flour+Wine Restaurant located at 433 North Main Street. (*Economic Development Coordinator Corner*)*
- D. Ordinance No. 6080, An Ordinance Clarifying and Supplementing the Ordinances Creating the Glen Ellyn Central Business District Tax Increment Financing Project and Plan for the Village of Glen Ellyn. (*Assistant to the Village Manager Schrader*)

- E. Bond Record-Keeping Policy: (*Finance Director Wachtel*)
 1. Resolution No. 12-13, a Resolution Approving a Bond Record-Keeping Policy for the Village of Glen Ellyn.
 2. Motion to approve revised Financial Policies for the Village of Glen Ellyn.
 - F. Motion to approve the recommendation of Village President Pfefferman that John Micheli be appointed to the Zoning Board of Appeals and Mary Loch be appointed to the Plan Commission.
 - G. Motion to Waiver Section 10-4-17.1 of the Village Code and permit the Admirals Hockey Club to host the 2012 Hocktoberfest Event at Gearhead Auto Repair, 474 Forest Avenue, on Saturday, October 20, 2012 between 7:30 p.m. and 12:00 a.m.
7. Public Works Director Julius Hansen will present information on the second change order for the Park – Glen Ellyn Place – Prairie Improvements Project. This change order includes the balancing of all contract items (focusing on waterline, sanitary sewer and roadway work) as well as the inclusion of additional items deemed necessary by Village staff to complete the project. (*Trustee Friedberg*)
- A. Resolution No. 12-13, a Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order No. 2 with Brothers Asphalt Paving Company for an Increase in the Contract Price of \$97,745 is required for the Park – Glen Ellyn Place – Prairie Improvements Project, for a Revised Contract Cost of \$1,264,982.
 - B. Motion to increase the appropriation for engineering services associated with the construction oversight of the Park – Glen Ellyn Place – Prairie Improvements Project provided by CivilTech Engineering in the amount of \$54,540 from the FY12/13 Water, Sanitary Sewer, and Capital Projects Funds for a revised total appropriation of \$199,540.
 - C. Motion to approve Amendment No. 1 to the construction oversight agreement with CivilTech Engineering for the Park – Glen Ellyn Place – Prairie Improvements Project for additional engineering expenses in the amount of \$62,094 resulting in a total fee of \$199,540.
8. Reminders:
- The next Regular Village Board Workshop is scheduled for Monday, October 15, 2012, beginning at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
9. Other Business?
10. Adjournment
11. Press Conference

Glen Ellyn Woman's Club

A-4A

September 20, 2012.

Dear Mr. Kolpa,

The Board of the Glen Ellyn Woman's Club has asked me to write and thank you and your crew for all your help at their recent meeting, held at the Glen Ellyn Historical Society.

There was a lot of work involved in setting up and then

2

dismantling the room and we, and all our members, felt that you all definitely "went above and beyond the call of duty". It was greatly appreciated.

Sincerely,

Heather Norton

Corresponding Secretary

A-4B

Glen Ellyn

a downtown
to treasure

September 21, 2012

Mark Franz
Village Manager
Village of Glen Ellyn
535 Duane
Glen Ellyn, IL 60137

Dear Mark:

On behalf of the Alliance of Downtown Glen Ellyn, I want to thank our awesome public works team for their hard work and dedication as they hung the new banners in downtown. Rick Mascarella, Sam Fernald, Mike Zitzka really did a fantastic job completing the project. The project began with 60+ Spring/Summer banners that were hung in the midst of the recovery of our great 4th of July storm and continued with the current fall banners being hung with an additional 30 added to the selection.

The look of downtown has been greatly enhanced and we could never of accomplished this without the flexibility and enthusiasm that the public works team displayed.

In that same spirit, we have many thanks for public works help in making Sounds on the Street such a success. Many road barriers were set up, extra trash cans delivered, and creative direction as given as we were getting the stage in place, and a successful event ensued with two of the five restaurants having their best night in sales yet!

We are so lucky to be part of such a great village team.

Sincerely,



Carol White, Executive Director
Alliance of Downtown Glen Ellyn

Cc: Kristen Schrader, Assistant to Village Manager
Julius Hansen, Public Works Director
Dave Buckley, Assistant Public Works Director
Jen Brown, Supervisor

September 25

Dear Mr. Framy

The Wheaton Glen Ellyn Chapter of AAUW has used the Clayton Room for our monthly programs for many years. I wanted to tell you how easy it is to work with your staff to coordinate our room request. Debbie Clewlow and Jackie Chernesky always have a smile when I make room reservations. Our requests are communicated to the custodial staff and all is perfect! Gary Kostal, custodian, is on staff during our meetings. He regularly checks on us to make sure we have what we need. Last month he worked with us to resolve

an AV issue we were having.

We consider ourselves lucky or a bit spoiled - and wanted to acknowledge those who are responsible for assisting us.

Regards,

Laura Desmarais

Program Co. Chair

Wheaton Glen Ellyn AAUW

A-4D



493 FOREST AVENUE, GLEN ELLYN, ILLINOIS 60137
(630) 469-8668

September 2012

Faith Evangelical
Lutheran Church

First Congregational
Church of Glen Ellyn

First Presbyterian
Church of Glen Ellyn

First United Methodist
Church of Glen Ellyn

Glen Ellyn Bible Church

Glen Ellyn Evangelical
Covenant Church

Grace Lutheran Church

St. Barnabas
Episcopal Church

St. James the Apostle
Catholic Church

St. Luke Evangelical
Lutheran Church

St. Mark's Episcopal
Church

St. Petronille
Catholic Church

St. Thomas United
Methodist Church

Seventh Day
Adventist Church

Village Green
Baptist Church

Ms. Kristen Schrader
Village of Glen Ellyn
535 Duane St.
Glen Ellyn, IL 60137

Dear Ms. Schrader,

The board of directors, staff and volunteers of the Glen Ellyn Food Pantry wish to send you heartfelt thanks, on behalf of our clients, for your generous support. We have received your generous grant from the Village of Glen Ellyn in the amount of \$2,500 on 8/17/2012. We are honored that you chose to donate to our food pantry.

In keeping with our shared mission to provide food to people in an emergency need, each month over 300 families receive food from our pantry. We really appreciate being able to give healthful fresh and frozen foods to families in the community who need our help.

We sincerely hope that you will be successful in your every endeavor, and know that you are counted as one of our greatest blessings.

Sincerely,

A handwritten signature in black ink that reads "Susan Papierski". The signature is written in a cursive, flowing style.

Susan Papierski
Executive Director
Glen Ellyn Food Pantry

The Glen Ellyn Food Pantry, Inc., is a qualified organization under Section 501© (3), and has received the donation described above. No goods or services in consideration, in whole or in part, have been provided for any of the cash or non-cash property received. This notice is required under IRC Section 170 (f) (8). Employee ID#36-3423123



Forest Preserve District of DuPage County

A-4E

35580 Naperville Road • Wheaton, IL 60189-8761 • 630.933.7200 • Fax 630.933.7204 • TTY 800.526.0857

August 30, 2012

Chief Philip Norton
Glen Ellyn Police Department
535 Duane
Glen Ellyn, IL 60137

Dear Chief Norton,

I want to take this opportunity to thank you for allowing CSO Volpe to participate in our first Child Safety Seat Event, held August 11th at our Wheaton headquarters.

Her expertise and assistance contributed to a very successful event; checking 31 seats, 22 of which arrived to the event either uninstalled or improperly installed.

I am pleased our organizations and officers work so well together to provide such an important public service and keep children safe.

Our coordinator for this event, Officer Kimberly Eversole, is very grateful for the invaluable assistance CSO Rose Volpe provided in co-hosting the event and the assistance they received from other Certified Child Seat Technicians from the College of DuPage, Wheaton, and Oak Brook police departments that participated as well. All of their efforts truly made this event the success it was.

Thank you again and I look forward to future successful endeavors.

Sincerely,

Tom Wakolbinger, Chief
DuPage Forest Preserve Police

cc: CSO Rose Volpe

August 30, 2012

Village of Glen Ellyn Police Department
Chief Philip Norton
535 Duane Street
Glen Ellyn IL, 60137

Dear Chief Norton,

We were pleased recently to host a Safety Seminar of which Police Officer Steven Miko was the speaker.

Officer Miko was extremely informative as to how we, individually and as a community, can be safe and secure in today's environment. He also presented us with File of Life packets, which were well received, along with a many other helpful printed material, which we noted many of our residents took home for later reference. Officer Miko provides a service of true value.

Bradford House is a community where we have always emphasized the very points that Officer Miko stressed about building security. We believe it was an added benefit that someone of authority, a police officer, reaffirms our security measures.

Many thanks to you, Officer Miko and the Village of Glen Police Department for the dedicated service you provide to all residents of the village.

Sincerely,



Beverly Novy
BHCA President



Paul Smith
BHCA Board Member
Chairperson Communication Committee

Cc: Officer Steve Miko

A-46

VILLAGE OF LOMBARD POLICE DEPARTMENT



Raymond Byrne
Chief of Police
Patrick Rollins
Deputy Chief of Operations
Thomas Wirsing
Deputy Chief of Administrative Services

235 E. Wilson Avenue
Lombard, IL 60148-3926
Main 630.873.4400
Fax 630.873.4496
TDD 630.620.5811
www.villageoflombard.org/lpd

September 13, 2012

Officer Steve Smith
Glen Ellyn Police Department
535 Duane
Glen Ellyn, IL 60137

Dear Officer Smith:

On Sunday, July 22, 2012, our department requested your assistance in the investigation of a tragic fire located at 1028 South Ahrens in our town. As you know, events like this can drain an agency's resources for extended periods of time. While this was a tragic situation, it was brought to a successful resolution because of the tremendous and extensive professional help that we received.

I would like to extend my thanks to you for your assistance with this investigation. Please do not hesitate to contact us if your department needs our help in the future.

Sincerely,

Raymond J. Byrne
Chief of Police

RJB:sgb

A-4H,

Your kind expression
of sympathy
is deeply appreciated
and
gratefully acknowledged
by the family of
Richard Tretina

Year of Luke Elmore,
I want to thank you very much
for participating in my father's
memorial service June 20, 20
your dedication along with the
Marines was so perfect and
very touching. I could see
in your eyes you were even
moved deeply. I am
honored that you were there
for my father who truly was
a remarkable man. He was
a wonderful Glen Ellyn
Police Reserves Captain. I kn.
will be, already are, as well.

Sincerely, Angie Loda

A-4H₂

Your kind expression
of sympathy
is deeply appreciated
and
gratefully acknowledged
by the family of
Richard Tretina

Dear Christine,

I'm sorry this has taken me so long to do. I want to thank you very much for arranging to have an officer come to my father's memorial to represent my father's service in the Glen Ellyn Police Reserves many years ago. Also for your time and effort getting me those long lost letters of dedication about my dad. The service was beautiful, and the G.E. Police helped make that happen.

Sincerely, Angie Tretina

Christine Miller

Dear Brian,

We wanted to take a moment to thank you for your quick response to our call for help, when we had issues with our building mgmt. Thank you for dealing with him on our behalf. We truly appreciate your hard work! You deserve a raise. 😊 Sincerely,
Dr. Petrelli + Staff



VILLAGE OF GLEN ELLYN

Proclamation

WHEREAS, change is constant and affects all villages, cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories; and

WHEREAS, The American Planning Association and its professional institute, The American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of the Village of Glen Ellyn; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of the Village of Glen Ellyn;

NOW, THEREFORE, I, MARK PFEFFERMAN, President of the Village of Glen Ellyn, Illinois, do hereby proclaim that the month of October 2012 is hereby designated as Community Planning Month in the Village of Glen Ellyn in conjunction with the celebration of National Community Planning Month, and extend our heartfelt thanks for the continued commitment to public service by these dedicated professionals.

Village President

attest:

Village Clerk

Date

**Minutes
Special Village Board Workshop
Glen Ellyn Village Board of Trustees
September 24, 2012**

A-6A₁

Time of Meeting: 6:30 p.m.

Present: President Pfefferman; Trustees Cooper, Hartweg, Henninger and Ladesic; Trustee McGinley at 6:32 p.m. Deputy Village Clerk Solomon; Attorney Diamond at 7:04 p.m.; Staff present: Village Manager Franz, Assistant to the Village Manager Schrader, Police Chief Norton and Finance Director Wachtel,

1. Call to Order

President Pfefferman called the Board Workshop to order at 6:30 p.m. with a roll call. Trustees Cooper, Hartweg, Henninger and Ladesic responded "Present." Trustee McGinley joined at 6:32 p.m. Trustee Friedberg was excused.

2. Recess to Executive Session

At 6:31 p.m. Trustee Hartweg moved, seconded by Trustee Cooper to adjourn to Executive Session in Room 301 for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees, adjourning thereafter to the Regular Village Board Meeting in the Galligan Board Room.

Respectfully Submitted,
Debbie Solomon,
Deputy Village Clerk

Reviewed by,
Patti Underhill
Acting Village Clerk

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, September 24, 2012

A-6A₂

Call to Order

Village President Pfefferman called the meeting to order at 8:05 p.m.

Roll Call

Upon roll call by Deputy Village Clerk Solomon, Village President Pfefferman and Trustees Cooper, Hartweg, Henninger, Ladesic and McGinley answered, "Present." Trustee Friedberg at 9:50 p.m.

Pledge of Allegiance

President Pfefferman led the Pledge of Allegiance.

Village Recognition:

- A. A grateful resident emailed Public Works to thank Greg Garcia and Victor Zarate of the Forestry Division for the timely work done in removing a broken limb on a parkway tree in front of his home.
- B. Letters were received from NAMI (National Alliance on Mental Illness), Bridge Communities, and the People's Resource Center thanking the Village for providing a grant through the 2012 Community Grant Program.
- C. The Village accepts the resignations of Piotr Szczesniewski, student member of the Zoning Board of Appeals, and of Shannon Cooney, student member of the Finance Commission, and thanks them for their service.
- D. The Village Board and Management Team congratulate the following employees who recently celebrated an anniversary as a Village employee:

David Fries	Facilities Maintenance	10 Years
Joseph Nemchock	Police Department	10 Years

Audience Participation

- A. Proclamation was given to the Glen Ellyn Volunteer Firefighters in recognition of Fire Prevention Week, October 7th through October 13th, 2012.
- B. Mike Carter, of 1S479 Sunnybrook Road, Glen Ellyn, Illinois in the Sunnybrook Estates Subdivision re-introduced an issue which he brought before the Village Board in May 2011. Mr. Carter expressed his concerns over the variances allowed and the sidewalk requirement for the Sunnybrook Estates Subdivision, and he stated he has not received a reply or a response. Mr. Carter presented a petition of 34 signatures which asked the Village Board that any plans for the Sunnybrook Estates Subdivision be subject to all existing Village ordinances, by-laws and regulations, that no major variances be granted and that sidewalks be a requirement for any subdivision that is

approved for this site. Mr. Carter said the petitioners objected to 6 particular variances for the subdivision which had previously been approved by the Village Board. Planning and Development Director Hulseberg stated the previous approvals for variations and special uses expired 18 months after they were approved, and there would need to be a full Public Hearing process in order to develop this subdivision.

Consent Agenda

Village Manager Franz presented the Consent Agenda. President Pfefferman called for questions and/or discussion of the items on the Consent Agenda.

- A. **Village Board Meeting Minutes:**
 - 1. September 10, 2012 Regular Workshop
 - 2. September 10, 2012 Regular Meeting

- B. **Total Expenditures (Payroll and Vouchers) - \$2,210,877.67.**

The vouchers have been reviewed by Trustee McGinley and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

- C. **Ordinance No. 6072**, an Ordinance Granting Exterior Appearance Approval for the Glen Ellyn Chamber of Commerce to be Located at 810 North Main Street.

- D. **Ordinance No. 6073**, an Ordinance Approving Variations from the Lot Coverage Ratio and Front Porch Setback Requirements of the Zoning Code to allow a Building Addition and an Open Front Porch for Property at 596 Phillips Avenue.

- E. **Ordinance No. 6074-VC**, an Ordinance Amending the Village Code Title 4, Building Regulations, Chapter 1, (Building Code) to Establish Stormwater Fees.

- F. **Ordinance No. 6075-VC**, an Ordinance Amending the Village Code Title 4, Building Regulations, Chapter 8, (Tree Preservation) to Increase Tree Preservation Fees.

- G. **Ordinance No. 6076-VC**, an Ordinance Amending Title 4 (Building Regulations) of the Village Code to Create a New Application Fee for Amendments to Approved Planned Unit Development Plans.

- H. **Ordinance No. 6077**, an Ordinance Designating the Property at 716 Crescent Boulevard, Glen Ellyn, IL as a Glen Ellyn Local Landmark. Assistant to the Village Manager Schrader presented information concerning the property owned by Mike Wilson and located on the north side of Crescent Boulevard between Lee Street and Riford Road. This property was designed by Frank Lloyd Wright. The Historic Preservation Commission held a Public Hearing on August 23, 2012 and recommended approval by a vote of 6-0.

- I. **Ordinance No. 6078-VC**, an Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code of Glen Ellyn, Illinois, to Decrease the Number of Permitted Class A-1 Liquor Licenses.

Trustee Ladesic asked if the restaurant would relocate to which President Franz said the owners may be retiring.

- J. Motion to approve a contract with National Power Rodding Corp. of Chicago, IL for the 2012 Sewer Televising Contract to be expensed to the FY12/13 Sewer Fund at a total cost not-to-exceed \$38,000. Trustee Henninger asked about the vehicle that the Village was outfitting for sewer televising to which Public Works Director Hansen said this vehicle is in the works and would be used for trouble-shooting and routine maintenance; however this is a big project and surpasses the in-house ability for this vehicle.
- K. Motion to approve an invoice with Mondi Construction Inc. of Roselle, IL in the amount of \$20,730 for concrete pavement repair work to be expensed to the FY12/13 Capital Projects Fund.
- L. Motion to approve a construction contract with DiNatale Construction of Addison, IL for the 2012/2013 Sidewalk, Curb and Concrete Street Rehabilitation Program, in the not-to-exceed amount of \$85,000 (including a 14% contingency), to be expensed to the FY12/13 Capital Projects Fund.
- M. Motion to approve award of a Forestry Consultant Contract to Osage Inc. to be expensed to the General Fund.
- N. Motion to approve an engineering services agreement with Rempe-Sharpe & Associates, Inc. of Geneva, IL for design of the new Duane – Glenwood Metra Parking Lot, in the amount of \$30,000 (including a 15% contingency) to be expensed to the FY12/13 Parking Fund. President Pfefferman asked about a lower price option to Engineer Minix said this has not been considered yet, but would need to look at the Stormwater requirements.
- O. Motion to approve an engineering services agreement with Strand & Associates Inc. of Joliet, IL for the Roosevelt Road Water Main Replacement Study in the amount of \$26,000 (including an 8% contingency) to be expensed to the FY12/13 Water Fund.

Trustee McGinley moved and Trustee Henninger seconded the motion that items A through O be considered routine business by the Village Board and be approved in a single vote.

Upon roll call, Trustees McGinley, Henninger, Cooper, Hartweg and Ladesic voted “Aye.”
Motion carried.

Motion to approve a development agreement between the Village of Glen Ellyn and Haggerty Chevrolet

Village Manager Mark Franz presented information on the proposed development agreement between the Village and Haggerty Chevrolet as General Motors is mandating an “image enhancement” at each of its dealerships. If dealerships do not comply with these building and site improvements, General Motors can eliminate the dealership. Mr. Haggerty thanked Village Manager Franz and Planning and Development Director Hulseberg for their time and commitment to this project.

The Development Agreement includes the following key provisions:

- The Village maintains existing base of 224,400; then splits 80/20 for the first 10 years and 75/25 for the last five year;
- Commences next year provided all improvements are completed according to the their plans (Deadline May 1, 2013);
- 15 year agreement of 850,000 whichever first occurs;
- Haggerty agrees to return 50% of reimbursement if they leave during the first five year of the agreement; and
- If the Village were to increase the Home Rules Sales Tax rate, this increase is not included in the reimbursement.

Trustee Cooper moved, seconded by Trustee Hartweg to approve a development agreement between the Village of Glen Ellyn and Haggerty Chevrolet.

Upon roll call, Trustees Cooper, Hartweg, Henninger, Ladesic and McGinley voted "Aye." Motion carried.

Motion to approve award of construction contract to G & M Cement Construction of Addison, Illinois

Engineer Bob Minix presented information on the 2012 Crescent Boulevard Sidewalk Extension Project. The proposed project includes approximately 2,000 ft. of new sidewalk on the south side of Crescent between Roger Road and the current Village limits and other drainage and shoulder improvements required to construct the walkway.

There was discussion regarding possible additional sidewalk being added and the monies ear-marked through the Inter Governmental Agreement.

Holly Clark, of unincorporated Glen Ellyn, lives by the Forest Preserve entrance and sees issues by not having a sidewalk on Crescent, including the safety of pedestrians and bicyclists. Ms. Clark asked if the Base Bid would only cover the incorporated Glen Ellyn limits and not unincorporated Glen Ellyn to which Mr. Minix stated the Base is only for incorporated Glen Ellyn. Ms. Clark stated she understands this is a complicated component, but there is a great need for a sidewalk. Ms. Clark asked about the addition of a bike lane to which Engineer Minix said there will be reconstruction to that roadway in the future.

Vanessa Pierce, 871 Cole Court, Glen Ellyn, Illinois asked if crosswalks and pedestrian-crossing signs would be installed to which Mr. Minix stated they will ensure the appropriate measures are in place. Ms. Pierce does want the sidewalk installed so the sidewalks can connect. Ms. Pierce understands this can be costly, but the safety is most important.

Trustee McGinley asked if the Village has a history of paying for and installing sidewalk extensions into unincorporated areas to which Village Manager Franz said the Village has not done this on a large scale due to cost. Trustee McGinley asked if there is an option for the unincorporated residents to help pay for the extension to which Village Manager Franz said they will approach the unincorporated residents with this. President Pfefferman asked if DuPage County has been approached about this to which Engineer Minix stated they had approached Milton Township, and Milton Township approves the sidewalk, but does not have any funds to help with this project.

Julie Dahl, of unincorporated Glen Ellyn, put up a picture of Crescent Boulevard which she feels is the most dangerous as there is more foot traffic going into the Forest Preserve. Ms. Dahl is concerned about the community's safety.

Attorney Diamond said there is a possibility of a Special Service Area where individuals can pay for something important and spread those payments over 10 years.

Eric Dahl, of unincorporated Glen Ellyn, understands the Village is looking out for its incorporated residents; however, he thinks this may leave the unincorporated residents in a rough place and thinks it would be good for the Village to come up with some options. President Pfefferman and Village Manager Franz said they would explore other avenues.

Trustee Henninger moved, seconded by Trustee McGinley to approve the award of a construction contract to G & M Cement Construction of Addison, IL for the Base Bid Only Part of the 2012 Crescent Boulevard Sidewalk Extension Project, in the amount of \$215,000 (including a 5% contingency), to be expensed to the FY12/13 Capital Projects Fund.

Upon roll call, Trustees Henninger, McGinley, Cooper, Hartweg and Ladesic voted "Aye." Motion carried.

Motion to award a construction contract to E.P. Doyle & Son, of Wheaton, IL for the Village Links Improvements Project

Recreation Director Pekarek presented information on the award of a construction contract for the Village Links Improvements Project. This project provides a variety of updates to the clubhouse and surrounding property, including a clubhouse addition, renovated and additional parking and expansion of the driving range tee. The updated facility will attract more rounds of golf.

Recreation Director Pekarek said the bids were higher than expected due to higher-than-expected construction costs; however, the Village staff will do some of the work to keep costs down. There will not be a contingency added to this construction contract due to some work being done in-house. The funding sources would be a 20-year \$5,000,000 general obligation bond issue, the Village Links Cash Reserves and Capital Funds and grant monies from the Village.

There was discussion regarding the work done by the staff, different grant monies being used, a business plan for the facility, possibility of hiring more special events staff, adherence to the stated budget and the concern about using the cash reserves.

Trustee Cooper said he did not think the Recreation Commission was taking a serious look into the restaurant issue as he thinks the facility needs to be renovated, but he has concerns around costs, projections and restaurant operations. Trustee Ladesic said he would like to see a marketing plan for the facility. President Pfefferman said he understood the concern around the projections; however, the goal is to update the facility in order to bring in more business.

Trustee Ladesic moved, seconded by Trustee Henninger to approve the following:

- A. Motion to award a construction contract to E.P. Doyle & Son, of Wheaton, IL in the amount of \$5,443,952, which includes the base bid of \$5,394,841 for the Village Links Improvement Project and Alternate Number 6 of \$49,111 to build a concrete sidewalk with curb, to be expensed to the Recreation Fund.
- B. Motion to amend the FY 2012-13 Budget to include a revenue increase in the Recreation Fund of \$5,000,000 in Bond Proceeds and \$350,000 transfer from the Capital Projects Fund and amend the Recreation Fund to include a \$6,300,000 capital expenditure.

Upon roll call, Trustees Ladesic, Henninger, Hartweg and McGinley voted "Aye." Trustee Cooper voted "No." Motion carried.

Trustee Friedberg entered the meeting at 9:50 p.m.

Ordinance No. 6080 – Providing for the Issuance of Not-To-Exceed \$5,200,000 General Obligation Bonds

Finance Director Kevin Wachtel presented information on the recommendation to adopt an ordinance authorizing Village officials to execute the sale of bonds for the Village Links Improvements Project.

Village President Pfefferman and the Village Board of Trustees then discussed a proposed bond financing of certain capital projects in and for the village and considered an ordinance providing for the issuance of General Obligation Bonds, Series 2012, of the Village, authorizing the execution of a bond order in connection therewith, and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

Thereupon, Trustee McGinley presented an ordinance entitled:

AN ORDINANCE providing for the issuance of not to exceed \$5,200,000 General Obligation Bonds, Series 2012, of the Village of Glen Ellyn, DuPage County, Illinois, authorizing designated officers to sell said bonds by the execution of a bond order, and providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds.

Trustee McGinley moved and Trustee Friedberg seconded the motion that the Bond Ordinance as presented be adopted.

A Board of Trustees discussion of the matter followed. During the discussion, Finance Director Wachtel, gave a public recital of the nature of the matter, which included a reading of the title of the ordinance and statements (1) that the ordinance provided for the issuance of general obligation bonds for the purpose of paying the costs of certain capital projects in and for the Village, (2) that the bonds are issuable without referendum pursuant to the home rule powers of the Village, (3) that the ordinance provides for the sale of the bonds by certain designated officers of the Village and the execution by them of a bond order in connection therewith, (4) that the ordinance further provides for the levy of

taxes to pay the bonds, and (5) that the ordinance provides many details for the bonds, including tax-exempt status covenants, provision for terms and form of the bonds, and appropriations.

The President directed the roll be called for a vote upon the motion to adopt the ordinance.

Upon the roll being called, the following Trustees voted AYE: Trustee McGinley, Trustee Friedberg, Trustee Hartweg, Trustee Henninger, Trustee Ladesic and the following Trustees voted NAY: Trustee Cooper.

WHEREUPON, the President declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting, and did direct the Acting Village Clerk to record the same in full in the records of the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois.

Reminders:

- Meet Mayor Mark on Monday, October 1 from 7:00 p.m. - 8:30 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, October 8, 2012, with the Special Workshop beginning at 7:30 p.m. and the Regular Board Meeting beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business?

Trustee Henninger asked if the railroad underpass would remain closed on the weekends to which Police Chief Norton said the underpass would be closed for the duration of the project in order to eliminate any driver confusion.

Trustee Cooper reminded everyone that Tavern Day is Sunday, September 30, 2012 at Historic Stacy's Corners.

Adjournment

At 10:47 p.m. Trustee Henninger moved and Trustee Ladesic seconded motioned to adjourn the meeting.

Upon roll call, Trustees Henninger, Ladesic, Cooper, Friedberg, Hartweg and McGinley voted "Aye." Motion carried. Meeting adjourned.

Respectfully submitted,
Debbie Solomon
Deputy Village Clerk

Reviewed by,
Patti Underhill
Acting Village Clerk

A-6B

**Approval of Vouchers
For the Village Board Meeting of October 8, 2012**

EXPENDITURES:	Check Date	Amount Paid
Accounts Payable Warrant 0912-3	9/21/2012	\$ 293,733.06
Accounts Payable Warrant 0912-4	9/28/2012	543,851.04
Accounts Payable Warrant 0912-5	9/28/2012	320.00
Accounts Payable Warrant DED0912	9/21/2012	3,422.00
Sub-Total	\$	841,326.10
Warrant Total \$		841,326.10

PAYROLL EXPENDITURES September 21, 2012

Net Employee Payroll Checks	\$265,167.26
Employee & Employer Payroll Deductions:	
Police Pension - paid by employee	11,800.85
Flex 125 Plan - paid by employee	1,294.05
Medical Insurance - paid to VGE by employee	11,050.87
Retiree Insurance - paid by employee	8,211.34
IMRF - employee contribution	22,061.12
IMRF - employer contribution	5,679.10
ICMA Retirement Corp. Deferred Compensation - paid by employee	150.00
AXA Retirement Corp. Deferred Compensation - paid by employee	555.80
IL FOP Labor Council Dues - paid by employee	112.00
NCPERS Group Life Insurance - paid by employee	-
United Way - employee contribution	996.84
Illinois Child Support - paid by employee	-
Reimbursement Employee	-
Wage Garnishment	-
Social Security/Medicare Tax Withheld - employee portion	15,161.46
Social Security/Medicare Tax Withheld - employer portion	19,821.87
Trustmark Life & Accident Insurance - paid by employee	381.24
Federal Income Tax Withheld - paid by employee	45,106.18
Illinois State Tax Withheld - paid by employee	16,578.64
Total Payroll	\$ 424,128.62

GRAND TOTAL \$ 1,265,454.72

WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
35700	08/09/12			204741	P	09/21/12	520700	LEGAL - GENERAL COUNSEL	225.00
INVOICE: 3146324-0812									
35700	08/09/12			204741	P	09/21/12	121000	LEGAL FEES RECEIVABLE: T	58.75
INVOICE: 3146324-0812									
35700	08/09/12			204741	P	09/21/12	520700	LEGAL - GENERAL COUNSEL	2,709.34
INVOICE: 3146324-0812									
VENDOR TOTALS							63,570.41	YTD PAID	3,386.84
67 ATLAS REFRIGERATION, INC.									
35697	08/17/12			204742	P	09/21/12	55735	MAINTENANCE-EQUIPMENT	216.33
INVOICE: 16168									
VENDOR TOTALS							216.33	YTD PAID	216.33
5034 AZAVAR AUDIT SOLUTIONS, INC.									
35698	09/01/12			204743	P	09/21/12	40000	PROFESSIONAL SERVICES - O	543.51
INVOICE: 9018									
VENDOR TOTALS							3,201.15	YTD PAID	543.51
82 BELL FUELS, INC.									
35702	08/24/12			204744	P	09/21/12	55710	GAS AND OIL	739.03
INVOICE: 177573									
35702	08/24/12			204744	P	09/21/12	55780	GAS AND OIL	1,800.00
INVOICE: 177573									
35703	08/24/12			204744	P	09/21/12	530300	GAS AND OIL	1,645.38
INVOICE: 177574									
35803	09/12/12			204744	P	09/21/12	530300	GAS AND OIL	1,794.03
INVOICE: 178284									
35804	09/12/12			204744	P	09/21/12	530300	GAS AND OIL	17,772.94
INVOICE: 178283									
VENDOR TOTALS							115,398.88	YTD PAID	23,751.38
7905 BRADLEY/ANNE BLEVINS									
35802	09/19/12			204745	P	09/21/12	4000	REAL ESTATE TRANSFER TAX	1,890.00
INVOICE: TXR092012									
VENDOR TOTALS							1,890.00	YTD PAID	1,890.00
7895 KIRK/EMMARIE BURGER									
35701	09/18/12			204746	P	09/21/12	100	ESCROWS - DEVELOPER DEPOS	100.00
INVOICE: 91812									
VENDOR TOTALS							813.00	YTD PAID	100.00
128 CARQUEST AUTO PARTS OF WHEATON IL, INC									
35707	08/01/12			204747	P	09/21/12	65000	OPERATING SUPPLIES	-31.80
INVOICE: 1603-147512									
35708	08/01/12			204747	P	09/21/12	65000	OPERATING SUPPLIES	-7.73

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
35810 INVOICE: 2434	09/11/12			204750	P	09/21/12	134000 521055	PROFESSIONAL SERVICES - O	1,811.25
VENDOR TOTALS		4,333.75							1,811.25
7273 CMS COMMUNICATIONS, INC. 35811 INVOICE: 1575611	09/13/12			204751	P	09/21/12	122000 530100	OFFICE SUPPLIES	35.89
VENDOR TOTALS		16,237.39							35.89
7901 TOM CODAK 35704 INVOICE: VR091812	09/17/12			204752	P	09/21/12	1000 420100	VEHICLE LICENSES	5.00
VENDOR TOTALS		5.00							5.00
175 COMMONWEALTH EDISON COMPANY 35706 INVOICE: 35706	09/06/12			204754	P	09/21/12	50200 521200	UTILITIES	85.38
35808 INVOICE: 35808	09/13/12			204753	P	09/21/12	21000 521190	STREET LIGHTING/ENERGY CO	105.88
35809 INVOICE: 35809	09/14/12			204753	P	09/21/12	143200 520915	ESDA EXPENSE	50.03
35809 INVOICE: 35809	09/14/12			204753	P	09/21/12	21000 521190	STREET LIGHTING/ENERGY CO	158.72
35809 INVOICE: 35809	09/14/12			204753	P	09/21/12	53000 521200	UTILITIES	33.31
VENDOR TOTALS		27,810.29							433.32
5206 TAYKIT INC 35705 INVOICE: 8311208	08/31/12			204755	P	09/21/12	55720 520905	PRINTING	1,339.91
VENDOR TOTALS		2,679.82							1,339.91
225 THE DIRECT RESPONSE RESOURCE, INC. 35813 INVOICE: 12-GE09	09/17/12			204756	P	09/21/12	50100 521055	PROFESSIONAL SERVICES - O	368.75
35813 INVOICE: 12-GE09	09/17/12			204756	P	09/21/12	50200 521055	PROFESSIONAL SERVICES - O	368.75
35813 INVOICE: 12-GE09	09/17/12			204756	P	09/21/12	54000 521055	PROFESSIONAL SERVICES - O	737.50
VENDOR TOTALS		36,744.65							1,475.00
261 DUPAGE TOPSOIL, INC. 35726 INVOICE: 35517	08/28/12			204757	P	09/21/12	55700 570135	LAND IMPROVEMENTS	2,280.00

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED

VENDOR TOTALS									4,800.00	4,800.00
291 EUCLID BEVERAGE, LTD 35727 INVOICE: 2354701615				204758	P	09/21/12	55730	BEER AND WINE	530400	730.60
VENDOR TOTALS									25,905.80	25,905.80
299 FAULKS BROS. CONSTRUCTION, INC. 35728 INVOICE: 184368				204759	P	09/21/12	55700	LAND IMPROVEMENTS	570135	5,762.57
35816 INVOICE: 184586				204759	P	09/21/12	55700	LAND IMPROVEMENTS	570135	19,534.26
VENDOR TOTALS									27,120.93	27,120.93
5676 FOLDS OF HONOR FOUNDATION 35729 INVOICE: 91812				204760	P	09/21/12	550	EXCHANGE CLEARING - REC R	120225	399.80
VENDOR TOTALS									399.80	399.80
315 ACUSHNET COMPANY 35814 INVOICE: 4551315				204761	P	09/21/12	55750	PRODUCTS/RESALE	520945	66.26
35815 INVOICE: 4564870				204761	P	09/21/12	55750	PRODUCTS/RESALE	520945	66.61
VENDOR TOTALS									8,136.26	8,136.26
1012 VIL. OF G.E., POLICE-PETTY CASH 35819 INVOICE: 92012				204762	P	09/21/12	134000	DUES-SUBSCRIPTIONS-REG FE	520600	63.00
35819 INVOICE: 92012				204762	P	09/21/12	134000	OPERATING SUPPLIES	530105	114.56
35819 INVOICE: 92012				204762	P	09/21/12	134000	OFFICE SUPPLIES	530100	17.64
VENDOR TOTALS									416.38	416.38
922 VILLAGE OF GLEN ELLYN 120495-89 INVOICE: 120495-90				10283	W	09/20/12	135000	UTILITIES	521200	157.08
121350-91 INVOICE: 121350-92				10284	W	09/20/12	121600	UTILITIES	521200	24.83
121360-75 INVOICE: 121360-76				10285	W	09/20/12	121600	UTILITIES	521200	112.44
122670-90 INVOICE: 122670-91				10286	W	09/20/12	121600	UTILITIES	521200	35.71
127680-92 INVOICE: 127680-92				10288	W	09/20/12	50100	UTILITIES	521200	12.84

WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED

INVOICE: 213											
VENDOR TOTALS											
414 ILLINOIS DEPT. OF REVENUE	ST-1-84	08/31/12			10281	W	09/19/12	55700	SALES TAXES - LINKS	30.00	30.00
INVOICE: ST-1-85											
VENDOR TOTALS											
7887 KINGSBROOK GLEN, LLC	35762	09/18/12			204774	P	09/21/12	540	ACCOUNTS REC - UTILITY BI	20.24	20.24
INVOICE: 35762											
VENDOR TOTALS											
7903 KNICKERS INC	35763	09/18/12			204775	P	09/21/12	500	ACCOUNTS REC - UTILITY BI	5.16	5.16
INVOICE: 35763											
VENDOR TOTALS											
546 LEN'S ACE HARDWARE, INC.	35739	08/01/12			204776	P	09/21/12	55715	OPERATING SUPPLIES	14.39	14.39
INVOICE: 47187											
35740	08/07/12				204776	P	09/21/12	55715	OPERATING SUPPLIES	20.30	20.30
INVOICE: 47302											
35741	08/09/12				204776	P	09/21/12	55710	OPERATING SUPPLIES	35.25	35.25
INVOICE: 47353											
35742	08/09/12				204776	P	09/21/12	55720	OPERATING SUPPLIES	38.81	38.81
INVOICE: 47365											
35743	08/10/12				204776	P	09/21/12	55715	OPERATING SUPPLIES	71.44	71.44
INVOICE: 47373											
35744	08/13/12				204776	P	09/21/12	55715	OPERATING SUPPLIES	.90	.90
INVOICE: 47431											
35745	08/14/12				204776	P	09/21/12	55710	OPERATING SUPPLIES	8.08	8.08
INVOICE: 47442											
35746	08/15/12				204776	P	09/21/12	55710	OPERATING SUPPLIES	2.51	2.51
INVOICE: 47465											
35747	08/16/12				204776	P	09/21/12	55710	OPERATING SUPPLIES	19.29	19.29
INVOICE: 47506											
35748	08/22/12				204776	P	09/21/12	55710	OPERATING SUPPLIES	28.78	28.78
INVOICE: 47611											
35749	08/26/12				204776	P	09/21/12	55720	OPERATING SUPPLIES	26.60	26.60
INVOICE: 47695											
35750	08/27/12				204776	P	09/21/12	55715	OPERATING SUPPLIES	17.33	17.33
INVOICE: 47699											
35751	08/29/12				204776	P	09/21/12	55710	OPERATING SUPPLIES	5.83	5.83
INVOICE: 47751											
35752	08/31/12				204776	P	09/21/12	55715	OPERATING SUPPLIES	11.68	11.68
INVOICE: 47801											

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
VENDOR TOTALS		3,912.55					4,481.01	YTD PAID	301.19
6429 LINGRAPH PACKAGING SERVICES CO 35848 09/12/12 INVOICE: 18812		204777	P	09/21/12	143200	521055		PROFESSIONAL SERVICES - O	10.00
VENDOR TOTALS		10.00					10.00	YTD PAID	10.00
7823 CRAIG LOVELESS 35821 09/19/12 INVOICE: 92012		204778	P	09/21/12	100	240100		ESCROWS - DEVELOPER DEPOS	100.00
VENDOR TOTALS		200.00					200.00	YTD PAID	100.00
7904 FRANK MENDYK 35823 09/10/12 INVOICE: 20120263		204779	P	09/21/12	100	240100		ESCROWS - DEVELOPER DEPOS	2,000.00
VENDOR TOTALS		2,000.00					2,000.00	YTD PAID	2,000.00
1441 ROBERT MITCHELL 35822 09/18/12 INVOICE: 20110566		204780	P	09/21/12	100	240100		ESCROWS - DEVELOPER DEPOS	10,759.75
VENDOR TOTALS		10,759.75					10,759.75	YTD PAID	10,759.75
1082 MUNICIPAL INS COOPERATIVE AGENCY 35773 04/13/11 INVOICE: 14415 049490		204781	P	09/21/12	60000	520885		LIABILITY INSURANCE - MIC	1,000.00
VENDOR TOTALS		484,012.00					484,012.00	YTD PAID	1,000.00
635 NATIONAL ELEVATOR INSPECTION SVCS INC 35825 08/24/12 INVOICE: 80846		204782	P	09/21/12	126000	521044		ELEVATOR INSPECTIONS	2,260.00
VENDOR TOTALS		4,110.00					5,090.00	YTD PAID	2,260.00
6090 NATIONAL ENGRAVERS INC 35798 08/07/12 INVOICE: 22034		204783	P	09/21/12	55720	530105		OPERATING SUPPLIES	90.00
VENDOR TOTALS		354.00					354.00	YTD PAID	90.00
7183 NEWEGG INC 35754 09/07/12 INVOICE: 91148190		204784	P	09/21/12	122000	570110		COMPUTER EQUIPMENT/PROJEC	346.28
VENDOR TOTALS		5,502.14					5,502.14	YTD PAID	346.28

WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD INVOICED	YTD PAID	
VENDOR TOTALS												
676	PACKEY WEBB FORD, INC.									4,764.58	8,330.67	1,328.42
35765	09/10/12				204792	P	09/21/12	65000	REPAIRS-CONTRACTUAL/LABOR	521180	521180	146.64
	INVOICE: C01633				204792	P	09/21/12	65000	REPAIRS-CONTRACTUAL/PARTS	521185	521185	120.92
35765	09/10/12				204792	P	09/21/12	65000	PARTS PURCHASED	530310	530310	9.45
	INVOICE: C01633				204792	P	09/21/12	65000	PARTS PURCHASED	530310	530310	523.16
35766	09/11/12				204792	P	09/21/12	65000	REPAIRS-CONTRACTUAL/LABOR	521180	521180	403.15
	INVOICE: 117117				204792	P	09/21/12	65000	REPAIRS-CONTRACTUAL/PARTS	521185	521185	372.65
35830	09/12/12											
	INVOICE: 117149											
35831	09/17/12											
	INVOICE: C01818											
35831	09/17/12											
	INVOICE: C01818											
VENDOR TOTALS												
7749	PAYMENT SERVICE NETWORK, INC									5,515.25	5,546.75	1,575.97
35780	08/31/12				10282	W	09/05/12	50100	BANKING SERVICES	520835	520835	131.24
	INVOICE: PCN-4				10282	W	09/05/12	50200	BANKING SERVICES	520835	520835	131.24
35780	08/31/12				10282	W	09/05/12	54000	BANKING SERVICES	520835	520835	262.47
	INVOICE: PCN-4											
35780	08/31/12											
	INVOICE: PCN-4											
VENDOR TOTALS												
4285	GREG PIERCE									1,568.80	1,568.80	524.95
35758	09/16/12											
	INVOICE: GR091812				204793	P	09/21/12	550	EXCHANGE CLEARING - REC R	120225	120225	86.00
VENDOR TOTALS												
700	THE PITNEY BOWES BANK INC									86.00	86.00	86.00
35757	09/13/12											
	INVOICE: 3971413-SP12				204794	P	09/21/12	122000	MAINTENANCE-EQUIPMENT	520975	520975	435.00
VENDOR TOTALS												
6552	PROVANTAGE CORPORATION									12,435.00	12,435.00	435.00
35760	09/07/12				204795	P	09/21/12	122000	COMPUTER EQUIPMENT/PROJEC	570110	570110	177.54
	INVOICE: 6449401				204795	P	09/21/12	122000	COMPUTER EQUIPMENT/PROJEC	570110	570110	113.02
35761	09/10/12				204795	P	09/21/12	126000	OFFICE SUPPLIES	530100	530100	39.43
	INVOICE: 6451069											
35764	09/06/12											
	INVOICE: 6448170											
VENDOR TOTALS												
										8,584.53	8,584.53	329.99

WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
35835 INVOICE:	09/10/12 15797	204803	P	09/21/12	134000	520705 LEGAL - PROSECUTORIAL SER	7,199.50
VENDOR TOTALS	28,982.22	YTD INVOICED				34,669.22	YTD PAID
4848 SPRINT SOLUTIONS, INC 35834 INVOICE:	09/12/12 230151510-127	204804	P	09/21/12	121300	521195 TELECOMMUNICATIONS	.98
VENDOR TOTALS	1,135.91	YTD INVOICED				1,420.61	YTD PAID
1358 SUBURBAN L.E.A.P. 35849 INVOICE:	09/19/12 92012	204805	P	09/21/12	134000	520600 DUES-SUBSCRIPTIONS-REG FE	130.00
VENDOR TOTALS	130.00	YTD INVOICED				130.00	YTD PAID
844 SYSCO FOOD SERV - CHICAGO, INC 35767 INVOICE:	09/12/12 209121577	204806	P	09/21/12	55730	530405 BEVERAGES/RESALE	13.07
35767 INVOICE:	09/12/12 209121577	204806	P	09/21/12	55730	530410 DRY GOODS	322.34
35767 INVOICE:	09/12/12 209121577	204806	P	09/21/12	55720	530105 OPERATING SUPPLIES	104.21
35767 INVOICE:	09/12/12 209121577	204806	P	09/21/12	55730	530105 OPERATING SUPPLIES	91.22
35767 INVOICE:	09/12/12 209121577	204806	P	09/21/12	55730	530420 FOOD/RESALE	2,937.00
VENDOR TOTALS	59,509.27	YTD INVOICED				60,853.48	YTD PAID
854 TERRACE SUPPLY COMPANY 35772 INVOICE:	08/31/12 918802	204807	P	09/21/12	55715	530105 OPERATING SUPPLIES	12.71
VENDOR TOTALS	77.49	YTD INVOICED				96.39	YTD PAID
865 ACUSHNET COMPANY 35838 INVOICE:	09/11/12 951223	204808	P	09/21/12	55750	520945 PRODUCTS/RESALE	73.13
35839 INVOICE:	09/11/12 951207	204808	P	09/21/12	55750	520945 PRODUCTS/RESALE	138.33
35840 INVOICE:	08/31/12 934090	204808	P	09/21/12	55750	520945 PRODUCTS/RESALE	93.83
VENDOR TOTALS	30,977.36	YTD INVOICED				32,738.63	YTD PAID
870 TOUR EDGE GOLF MFG INC 35837 INVOICE:	08/31/12 IN-00931414	204809	P	09/21/12	55750	520945 PRODUCTS/RESALE	216.24

WARRANT: 0912-3

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME
DOCUMENT

INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS		13,263.14	YTD INVOICED	13,833.33	YTD PAID	1,888.98
3995	WAREHOUSE DIRECT OFFICE PRODUCTS					
35779	09/10/12		204816 P	09/21/12	143100	530100
	INVOICE: 1676915-0					OFFICE SUPPLIES
35779	09/10/12		204816 P	09/21/12	143200	530100
	INVOICE: 1676915-0					OFFICE SUPPLIES
35779	09/10/12		204816 P	09/21/12	50100	530100
	INVOICE: 1676915-0					OFFICE SUPPLIES
35779	09/10/12		204816 P	09/21/12	50200	530100
	INVOICE: 1676915-0					OFFICE SUPPLIES
35846	09/13/12		204816 P	09/21/12	143100	530105
	INVOICE: 1681887-0					OPERATING SUPPLIES
VENDOR TOTALS		951.90	YTD INVOICED	951.90	YTD PAID	133.69

5643	RAYMOND J WHALEN					
35852	09/21/12		204817 P	09/21/12	500	240205
	INVOICE: HMR092112					HYDRANT METER DEPOSITS
35852	09/21/12		204817 P	09/21/12	5010	440510
	INVOICE: HMR092112					METERED WATER REVENUE
35853	09/21/12		204817 P	09/21/12	500	240205
	INVOICE: HMR092112-1					HYDRANT METER DEPOSITS
35853	09/21/12		204817 P	09/21/12	5010	440510
	INVOICE: HMR092112-1					METERED WATER REVENUE
35854	09/21/12		204817 P	09/21/12	500	240205
	INVOICE: HMR092112-2					HYDRANT METER DEPOSITS
VENDOR TOTALS		9,839.55	YTD INVOICED	9,839.55	YTD PAID	1,050.00

6478	THOMAS WHITE					
35778	09/17/12		204818 P	09/21/12	1000	420100
	INVOICE: VR091812					VEHICLE LICENSES
VENDOR TOTALS		40.00	YTD INVOICED	40.00	YTD PAID	40.00

6568	WIRTZ BEVERAGE ILLINOIS LLC					
35845	09/06/12		204819 P	09/21/12	55730	530402
	INVOICE: 1010579425					SPIRITS
VENDOR TOTALS		1,761.78	YTD INVOICED	1,761.78	YTD PAID	282.27

VENDOR TOTALS		1,761.78	YTD INVOICED	1,761.78	YTD PAID	282.27
REPORT TOTALS						293,733.06

COUNT	AMOUNT
84	281,775.30
17	11,957.76
TOTAL PRINTED CHECKS	
TOTAL WIRE TRANSFERS	

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VILLAGE OF GLEN ELLYN
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VENDOR NAME

DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID

VENDOR TOTALS									
		4,063.21		YTD INVOICED			4,426.68	YTD PAID	100.22
7913	CHRISTENSEN COMPUTER CO, INC								
	35918	09/20/12		204831	P	09/28/12	122000	520975	192.00
	INVOICE:	97674							
VENDOR TOTALS									
		192.00		YTD INVOICED			192.00	YTD PAID	192.00
175	COMMONWEALTH EDISON COMPANY								
	35919	09/13/12		204832	P	09/28/12	55710	521200	36.74
	INVOICE:	35919							
	35919	09/13/12		204832	P	09/28/12	55720	521200	24.98
	INVOICE:	35919							
	35919	09/13/12		204832	P	09/28/12	55730	521200	11.76
	INVOICE:	35919							
	35920	09/11/12		204833	P	09/28/12	50200	521200	23.62
	INVOICE:	35920							
	35921	09/12/12		204833	P	09/28/12	50200	521200	90.66
	INVOICE:	35921							
	35922	09/12/12		204833	P	09/28/12	50200	521200	52.45
	INVOICE:	35922							
	35923	09/07/12		204833	P	09/28/12	21000	521190	136.40
	INVOICE:	35923							
	35924	09/12/12		204833	P	09/28/12	50200	521200	28.54
	INVOICE:	35924							
	35925	09/12/12		204833	P	09/28/12	50100	521200	88.56
	INVOICE:	35925							
	35926	09/12/12		204833	P	09/28/12	50100	521200	95.24
	INVOICE:	35926							
	35927	09/13/12		204833	P	09/28/12	50100	521200	506.47
	INVOICE:	35927							
VENDOR TOTALS									
		27,810.29		YTD INVOICED			34,859.23	YTD PAID	1,095.42
189	COUNTRYSIDE WELDING INC								
	35915	09/12/12		204834	P	09/28/12	65000	521180	360.00
	INVOICE:	12233							
VENDOR TOTALS									
		970.00		YTD INVOICED			970.00	YTD PAID	360.00
7911	RUPERT CROUCH								
	35913	09/25/12		204835	P	09/28/12	1000	420100	10.00
	INVOICE:	VR092512							
VENDOR TOTALS									
		10.00		YTD INVOICED			10.00	YTD PAID	10.00
7344	THE DIGITAL HUB LLC								
	35930	09/13/12		204836	P	09/28/12	121200	520905	2,171.00
	INVOICE:	53806							

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
VENDOR TOTALS							
242 DU-KANE ASPHALT CO. 35928 INVOICE: 21807	08/31/12	204837	P	09/28/12	143200	OPERATING SUPPLIES, ASPHA	2,171.00
VENDOR TOTALS							
250 DUPAGE COUNTY PUBLIC WORKS 35929 INVOICE: 35929	09/12/12	204838	P	09/28/12	50100	UTILITIES	11.42
VENDOR TOTALS							
7816 EARTHWORKS LAND IMPROVEMENT & DEVELOPMENT CORP 35936 INVOICE: 1	09/17/12	204839	P	09/28/12	40000	RIFORD RD RECONSTRUCTION	61,324.78
VENDOR TOTALS							
291 EUCLID BEVERAGE, LTD 35931 INVOICE: 2354701664	09/20/12	204840	P	09/28/12	55730	BEER AND WINE	1,295.30
VENDOR TOTALS							
6651 EXELON ENERGY COMPANY 35932 INVOICE: 200211500260	09/14/12	204841	P	09/28/12	21000	STREET LIGHTING/ENERGY CO	322.44
35933 INVOICE: 200211700260	09/14/12	204841	P	09/28/12	21000	STREET LIGHTING/ENERGY CO	405.64
35934 INVOICE: 200211200260	09/14/12	204841	P	09/28/12	21000	STREET LIGHTING/ENERGY CO	192.67
35935 INVOICE: 200211600260	09/13/12	204841	P	09/28/12	21000	STREET LIGHTING/ENERGY CO	375.48
VENDOR TOTALS							
1111 THE FENCE STORE INC 35937 INVOICE: 22263	08/31/12	204842	P	09/28/12	143200	MAINTENANCE-BUILDING & GR	459.00
VENDOR TOTALS							
304 FIFTH THIRD BANK 35856 INVOICE: ACTR-90	08/27/12	10300	W	09/21/12	134000	RECRUITING AND TESTING	33.40
35857 INVOICE: ATKM-191	08/27/12	10302	W	09/21/12	55730	OPERATING SUPPLIES	46.45
35858 INVOICE: 08/27/12	08/27/12	10303	W	09/21/12	55730	OPERATING SUPPLIES	65.92

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: ALLN-61	08/27/12	ACTR-89		10363	W	09/21/12	55720	DUES-SUBSCRIPTIONS-REG FE	200.00
INVOICE: ATKM-68	08/27/12	ALLN-168		10301	W	09/21/12	55720	OPERATING SUPPLIES	1,479.64
INVOICE: ATKM-68	08/27/12	ATKM-190		10301	W	09/21/12	55730	OPERATING SUPPLIES	67.00
INVOICE: BECB-20	08/27/12	ATKM-190		10304	W	09/21/12	134000	OPERATING SUPPLIES	25.92
INVOICE: BINM-67	08/27/12	BECB-37		10306	W	09/21/12	122000	PROFESSIONAL SERVICES - O	-20.56
INVOICE: BUCD-62	08/27/12	BINM-262		10310	W	09/21/12	143200	PROFESSIONAL SERVICES - O	221.62
INVOICE: CMM-68	08/27/12	BUCD-141		10312	W	09/21/12	55720	OPERATING SUPPLIES	482.50
INVOICE: DENK-32	08/27/12	CMM-194		10355	W	09/21/12	121200	COMMUNICATIONS EQUIPMENT	19.00
INVOICE: FRAF-60	08/27/12	DENK-32		10318	W	09/21/12	65000	PARTS PURCHASED	172.18
INVOICE: FRAM-11	08/27/12	FRAF-143		10373	W	09/21/12	121200	EMPLOYEE RECOGNITION	47.89
INVOICE: HANJ-5	08/27/12	FRAM-59		10320	W	09/21/12	143100	OPERATING SUPPLIES	30.00
INVOICE: HARJ-56	08/27/12	HANJ-18		10322	W	09/21/12	134000	OPERATING SUPPLIES	117.50
INVOICE: HEFJ-68	08/27/12	HARJ-158		10323	W	09/21/12	121500	OPERATING SUPPLIES	45.00
INVOICE: HOLW-67	08/27/12	HEFJ-159		10325	W	09/21/12	134000	TRAVEL	14.25
INVOICE: HORK-19	08/27/12	HOLW-130		10327	W	09/21/12	143100	OPERATING SUPPLIES	21.12
INVOICE: HORK-19	08/27/12	HORK-37		10327	W	09/21/12	143200	OFFICE SUPPLIES	21.12
INVOICE: HORK-19	08/27/12	HORK-37		10327	W	09/21/12	50100	OFFICE SUPPLIES	21.12
INVOICE: HORK-19	08/27/12	HORK-37		10327	W	09/21/12	50200	OFFICE SUPPLIES	21.14
INVOICE: HULS-62	08/27/12	HORK-37		10368	W	09/21/12	126000	EMPLOYEE EDUCATION	75.00
INVOICE: IZZD-61	08/27/12	HULS-140		10329	W	09/21/12	121200	EMPLOYEE RECOGNITION	500.00
INVOICE: KOLH-54	08/27/12	IZZD-134		10331	W	09/21/12	121300	OPERATING SUPPLIES	149.99
INVOICE: LUDM-70	08/27/12	KOLH-107		10335	W	09/21/12	55715	MAINTENANCE-EQUIPMENT	976.65
INVOICE: MILC-23	08/27/12	LUDM-429		10347	W	09/21/12	134000	OFFICE SUPPLIES	74.70
INVOICE: NORP-56	08/27/12	MILC-98		10348	W	09/21/12	134000	TRAVEL	20.41
INVOICE: PEKC-69	08/27/12	NORP-94		10351	W	09/21/12	55710	OPERATING SUPPLIES	1,908.36
INVOICE: PEKC-332		PEKC-332							

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VENDOR TOTALS							252,453.95
4739 GORDON FOOD SERVICE, INC.	1,256,110.42	YTD INVOICED			1,256,110.42	YTD PAID	
35941	09/19/12	204845	P	09/28/12	55730	530405 BEVERAGES/RESALE	76.45
INVOICE:	139867750						
35941	09/19/12	204845	P	09/28/12	55730	530410 DRY GOODS	84.19
INVOICE:	139867750						
35941	09/19/12	204845	P	09/28/12	55730	530420 FOOD/RESALE	698.84
INVOICE:	139867750						
VENDOR TOTALS							859.48
6405 HIGHLAND BAKING CO	24,903.08	YTD INVOICED			24,903.08	YTD PAID	
35942	09/17/12	204846	P	09/28/12	55730	530420 FOOD/RESALE	76.19
INVOICE:	389076						
35943	09/19/12	204846	P	09/28/12	55730	530420 FOOD/RESALE	65.16
INVOICE:	390164						
35944	09/21/12	204846	P	09/28/12	55730	530420 FOOD/RESALE	53.74
INVOICE:	391137						
VENDOR TOTALS							195.09
400 ROBERT C. WOHLFARTH	6,826.00	YTD INVOICED			6,826.00	YTD PAID	
35945	09/18/12	204847	P	09/28/12	50100	521055 PROFESSIONAL SERVICES - O	182.00
INVOICE:	2311						
35945	09/18/12	204847	P	09/28/12	50200	521055 PROFESSIONAL SERVICES - O	52.00
INVOICE:	2311						
35946	09/10/12	204847	P	09/28/12	50100	521055 PROFESSIONAL SERVICES - O	156.00
INVOICE:	2306						
35946	09/10/12	204847	P	09/28/12	50200	521055 PROFESSIONAL SERVICES - O	312.00
INVOICE:	2306						
VENDOR TOTALS							702.00
6656 ILLINOIS HOMICIDE INVESTIGATORS ASSOC.	2,132.00	YTD INVOICED			2,132.00	YTD PAID	
35948	09/25/12	204848	P	09/28/12	134000	520620 EMPLOYEE EDUCATION	700.00
INVOICE:	92712						
VENDOR TOTALS							700.00
420 ILLINOIS PAPER COMPANY	700.00	YTD INVOICED			700.00	YTD PAID	
35949	09/07/12	204849	P	09/28/12	121100	530100 OFFICE SUPPLIES	16.00
INVOICE:	IN114445						
35949	09/07/12	204849	P	09/28/12	121200	530100 OFFICE SUPPLIES	89.60
INVOICE:	IN114445						
35949	09/07/12	204849	P	09/28/12	121300	530100 OFFICE SUPPLIES	16.00
INVOICE:	IN114445						
35949	09/07/12	204849	P	09/28/12	122000	530100 OFFICE SUPPLIES	16.00
INVOICE:	IN114445						
35949	09/07/12	204849	P	09/28/12	126000	530100 OFFICE SUPPLIES	89.60
INVOICE:	IN114445						

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VENDOR NAME

DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
35957	08/06/12			204856	P	09/28/12	143200	530105	OPERATING SUPPLIES	50.26
INVOICE:	47287									
35958	08/07/12			204856	P	09/28/12	121300	530105	OPERATING SUPPLIES	53.42
INVOICE:	47303									
35959	08/07/12			204856	P	09/28/12	143200	530105	OPERATING SUPPLIES	25.18
INVOICE:	47306									
35960	08/07/12			204856	P	09/28/12	143200	530445	UNIFORMS	29.84
INVOICE:	203817									
35960	08/07/12			204856	P	09/28/12	50100	530445	UNIFORMS	22.37
INVOICE:	203817									
35960	08/07/12			204856	P	09/28/12	50200	530445	UNIFORMS	22.37
INVOICE:	203817									
35960	08/07/12			204856	P	09/28/12	1000	489000	MISCELLANEOUS REVENUE	10.19
INVOICE:	203817									
35961	08/07/12			204856	P	09/28/12	143200	530445	UNIFORMS	37.40
INVOICE:	47320									
35961	08/07/12			204856	P	09/28/12	50100	530445	UNIFORMS	28.05
INVOICE:	47320									
35961	08/07/12			204856	P	09/28/12	50200	530445	UNIFORMS	28.04
INVOICE:	47320									
35962	08/08/12			204856	P	09/28/12	143200	530105	OPERATING SUPPLIES	74.59
INVOICE:	47327									
35963	08/13/12			204856	P	09/28/12	50100	520975	MAINTENANCE-EQUIPMENT	13.45
INVOICE:	47426									
35964	08/15/12			204856	P	09/28/12	50100	530105	OPERATING SUPPLIES	10.64
INVOICE:	47463									
35965	08/15/12			204856	P	09/28/12	50200	520975	MAINTENANCE-EQUIPMENT	94.92
INVOICE:	47468									
35966	08/15/12			204856	P	09/28/12	143200	530105	OPERATING SUPPLIES	23.74
INVOICE:	47477									
35967	08/15/12			204856	P	09/28/12	65000	530310	PARTS PURCHASED	49.01
INVOICE:	47479									
35968	08/16/12			204856	P	09/28/12	50100	530105	OPERATING SUPPLIES	27.86
INVOICE:	47493									
35969	08/16/12			204856	P	09/28/12	65000	530310	PARTS PURCHASED	8.53
INVOICE:	47498									
35970	08/16/12			204856	P	09/28/12	50200	520975	MAINTENANCE-EQUIPMENT	1.79
INVOICE:	47499									
35971	08/16/12			204856	P	09/28/12	65000	530310	PARTS PURCHASED	14.98
INVOICE:	47512									
35972	08/17/12			204856	P	09/28/12	121300	530105	OPERATING SUPPLIES	4.49
INVOICE:	47520									
35973	08/17/12			204856	P	09/28/12	65000	530310	PARTS PURCHASED	7.47
INVOICE:	47525									
35974	08/20/12			204856	P	09/28/12	143200	530445	UNIFORMS	10.80
INVOICE:	47560									
35974	08/20/12			204856	P	09/28/12	50100	530445	UNIFORMS	8.10
INVOICE:	47560									
35974	08/20/12			204856	P	09/28/12	50200	530445	UNIFORMS	8.09
INVOICE:	47560									
35975	08/21/12			204856	P	09/28/12	50200	530105	OPERATING SUPPLIES	9.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 35976	08/21/12			204856	P	09/28/12	530310	PARTS PURCHASED	8.99
INVOICE: 35977	08/22/12			204856	P	09/28/12	521045	MAINTENANCE-STREET LIGHTS	34.19
INVOICE: 35978	08/23/12			204856	P	09/28/12	530310	PARTS PURCHASED	3.14
INVOICE: 35979	08/24/12			204856	P	09/28/12	530105	OPERATING SUPPLIES	6.29
INVOICE: 35980	08/30/12			204856	P	09/28/12	521045	MAINTENANCE-STREET LIGHTS	21.57
INVOICE: 35981	08/30/12			204856	P	09/28/12	530310	PARTS PURCHASED	3.85
INVOICE: 35982	08/30/12			204856	P	09/28/12	530105	OPERATING SUPPLIES	27.87
INVOICE: 35983	08/30/12			204856	P	09/28/12	520975	MAINTENANCE-EQUIPMENT	44.30
INVOICE: 35984	08/31/12			204856	P	09/28/12	520995	MAINTENANCE-SIGNS	17.99
INVOICE: 35985	08/31/12			204856	P	09/28/12	530105	OPERATING SUPPLIES	4.12
INVOICE: 35991	09/27/12			204857	P	09/28/12	120210	ACCOUNTS REC - UTILITY BI	108.26
VENDOR TOTALS							4,481.01	YTD PAID	879.84
6507 P MANIERI/G MURPHY									
INVOICE: 35986	09/25/12								
INVOICE: 35987	09/27/12								
VENDOR TOTALS							108.26	YTD PAID	108.26
595 MENARDS, INC.									
INVOICE: 4311	09/11/12								
VENDOR TOTALS							31.00	YTD PAID	31.00
966 WM. F. MEYER CO.									
INVOICE: 36043	09/19/12								
INVOICE: 36044	09/19/12								
INVOICE: 36045	09/19/12								
VENDOR TOTALS							694.06	YTD PAID	17.98
7646 MONDI CONSTRUCTION, INC.									
INVOICE: 36046	09/19/12								
INVOICE: 36047	09/19/12								
INVOICE: 36048	09/19/12								
VENDOR TOTALS							95.23	YTD PAID	95.23

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
35987	INVOICE: 1044	08/23/12		20130005	204861	P	09/28/12	50100	520985	MAINTENANCE-R.O.W.	3,249.00
35987	INVOICE: 1044	08/23/12		20130005	204861	P	09/28/12	50200	520985	MAINTENANCE-R.O.W.	4,623.75
35987	INVOICE: 1044	08/23/12		20130005	204861	P	09/28/12	50200	521140	SEWER REIMBURSE PLAN REPA	325.00
35988	INVOICE: 1043	08/21/12		204861	204861	P	09/28/12	40000	580160	STREET IMPROVEMENTS	20,730.00
VENDOR TOTALS											
37,294.61 YTD INVOICED											
37,294.61 YTD PAID											
488 JOHN NERI CONSTRUCTION CO.											
35951	INVOICE: 92712	09/10/12			204862	P	09/28/12	50200	521055	PROFESSIONAL SERVICES - O	28,927.75
VENDOR TOTALS											
14,958.35 YTD INVOICED											
14,958.35 YTD PAID											
698 PHILIP NORTON											
35938	INVOICE: ER02512	09/19/12			204863	P	09/28/12	134000	520625	TRAVEL	11,306.44
VENDOR TOTALS											
120.00 YTD INVOICED											
120.00 YTD PAID											
7843 ON THE MARK WATER SERVICES, INC											
35990	INVOICE: 1001	06/06/12			204864	P	09/28/12	50100	521055	PROFESSIONAL SERVICES - O	3,000.00
35991	INVOICE: 1018	08/21/12			204864	P	09/28/12	50100	521055	PROFESSIONAL SERVICES - O	2,940.00
VENDOR TOTALS											
9,000.00 YTD INVOICED											
9,000.00 YTD PAID											
6453 PARAMEDIC BILLING SERVICES, INC.											
36048	INVOICE: PBS-30	09/28/12			10375	W	09/28/12	135000	520926	AMBULANCE BILLING SERVICE	2,280.64
36048	INVOICE: PBS-30	09/28/12			10375	W	09/28/12	1000	440050	AMBULANCE SERVICE FEES	-2,619.10
VENDOR TOTALS											
793.29 YTD INVOICED											
926.75 YTD PAID											
700 THE PITNEY BOWES BANK INC											
36009	INVOICE: 92712	09/27/12			10374	W	09/27/12	122000	520900	POSTAGE & SHIPPING	-338.46
VENDOR TOTALS											
12,435.00 YTD INVOICED											
12,435.00 YTD PAID											
6552 PROVANTAGE CORPORATION											
35992	INVOICE: 6458482	09/17/12			204865	P	09/28/12	122000	570110	COMPUTER EQUIPMENT/PROJEC	2,000.00
VENDOR TOTALS											
8,584.53 YTD INVOICED											
8,584.53 YTD PAID											

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 30
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WARRANT: 0912-4

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME

DOCUMENT

INV DATE VOUCHER PO

CHECK NO T CHK DATE GL ACCOUNT

GL ACCOUNT DESCRIPTION

VENDOR TOTALS

289.46 YTD INVOICED

423.19 YTD PAID

265.22

2687 STAPLES CONTRACT & COMMERCIAL, INC.

35998 08/25/12

INVOICE: 114541442

35999 08/25/12

INVOICE: 114541457

36000 08/30/12

INVOICE: 114576177

36000 08/30/12

INVOICE: 114576177

36000 08/30/12

INVOICE: 114576177

36001 08/29/12

INVOICE: 114564731

36001 08/29/12

INVOICE: 114564731

36001 08/29/12

INVOICE: 114564731

36001 08/29/12

INVOICE: 114564731

36016 09/08/12

INVOICE: 114653900

36016 09/08/12

INVOICE: 114653900

VENDOR TOTALS

1,196.70 YTD INVOICED

1,331.24 YTD PAID

379.02

2688 MICHELE STEGALL

36012 09/21/12

INVOICE: ER092512

VENDOR TOTALS

170.94 YTD INVOICED

170.94 YTD PAID

66.60

813 STEINER ELECTRIC CO.

36018 07/25/12

204875 P 09/28/12 50100

MAINTENANCE-BUILDING & GR

512.22

WARRANT: 0912-4

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
INVOICE: S004043366.001										
VENDOR TOTALS	512.22	YTD INVOICED	512.22	YTD PAID					512.22	512.22
4590 STEVE PIPER & SONS, INC.	36003	07/20/12		204876	P	09/28/12	143200	TREE REMOVAL	521095	700.35
INVOICE: 137045										
VENDOR TOTALS	60,036.97	YTD INVOICED	60,036.97	YTD PAID			107,740.47		700.35	700.35
7600 STUEVER & SONS, INC	36015	09/20/12		204877	P	09/28/12	55730	BEER AND WINE	530400	27.00
INVOICE: 7735										
VENDOR TOTALS	297.00	YTD INVOICED	297.00	YTD PAID					297.00	27.00
5018 SUBURBAN LABORATORIES, INC.	36017	08/29/12		204878	P	09/28/12	50100	PROFESSIONAL SERVICES - O	521055	308.50
INVOICE: 20855										
VENDOR TOTALS	1,905.50	YTD INVOICED	1,905.50	YTD PAID			2,067.00		308.50	308.50
2937 SUPERIOR ASPHALT MATERIALS, LLC	36013	08/23/12		204879	P	09/28/12	143200	OPERATING SUPPLIES, ASPHA	530210	1,052.94
INVOICE: 20120792										
VENDOR TOTALS	2,213.84	YTD INVOICED	2,213.84	YTD PAID					2,213.84	1,052.94
835 SUPERIOR BEVERAGE CO.	36002	09/20/12		204880	P	09/28/12	55730	BEER AND WINE	530400	270.10
INVOICE: 523743										
VENDOR TOTALS	5,729.75	YTD INVOICED	5,729.75	YTD PAID					5,729.75	270.10
844 SYSCO FOOD SERV - CHICAGO, INC	36014	09/19/12		204881	P	09/28/12	55730	BEVERAGES/RESALE	530405	13.23
INVOICE: 209190176										
36014	09/19/12			204881	P	09/28/12	55720	OPERATING SUPPLIES	530105	66.45
INVOICE: 209190176										
36014	09/19/12			204881	P	09/28/12	55730	OPERATING SUPPLIES	530105	11.32
INVOICE: 209190176										
36014	09/19/12			204881	P	09/28/12	55730	DRY GOODS	530410	144.02
INVOICE: 209190176										
36014	09/19/12			204881	P	09/28/12	55730	FOOD/RESALE	530420	2,297.44
INVOICE: 209190176										
VENDOR TOTALS	59,509.27	YTD INVOICED	59,509.27	YTD PAID			60,853.48		2,532.46	2,532.46
853 TERMINAL SUPPLY CO, INC	36025	09/17/12		204882	P	09/28/12	65000	OPERATING SUPPLIES	530105	51.20
INVOICE: 67611-00										

WARRANT: 0912-4

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS											
911 AURORA LAUNDRY COMPANY, INC	36039	09/19/12			204890	P	09/28/12	55730	UNIFORMS	530445	530445
INVOICE:	53657										
36039		09/19/12			204890	P	09/28/12	55730	OPERATING SUPPLIES	530105	530105
INVOICE:	53657										
36039		09/19/12			204890	P	09/28/12	55720	OPERATING SUPPLIES	530105	530105
INVOICE:	53657										
VENDOR TOTALS											
										73,827.16	73,827.16
VENDOR TOTALS											
915 VERIZON WIRELESS SERVICES LLC	36037	09/15/12			204891	P	09/28/12	143100	TELECOMMUNICATIONS	521195	521195
INVOICE:	2800913389										
36037		09/15/12			204891	P	09/28/12	143200	TELECOMMUNICATIONS	521195	521195
INVOICE:	2800913389										
36037		09/15/12			204891	P	09/28/12	50100	TELECOMMUNICATIONS	521195	521195
INVOICE:	2800913389										
36037		09/15/12			204891	P	09/28/12	50200	TELECOMMUNICATIONS	521195	521195
INVOICE:	2800913389										
36037		09/15/12			204891	P	09/28/12	65000	TELECOMMUNICATIONS	521195	521195
INVOICE:	2800913389										
36038		09/16/12			204891	P	09/28/12	134000	TELECOMMUNICATIONS	521195	521195
INVOICE:	2801608369										
VENDOR TOTALS											
										1,163.61	1,163.61
VENDOR TOTALS											
1209 VISU-SEWER OF ILLINOIS, LLC	36040	08/31/12			204892	P	09/28/12	50200	PROFESSIONAL SERVICES - 0	521055	521055
INVOICE:	6077										
VENDOR TOTALS											
										13,833.33	13,833.33
VENDOR TOTALS											
935 WATER RESOURCES INC.	36042	09/14/12			204893	P	09/28/12	50100	MAINTENANCE-WATER METERS	521015	521015
INVOICE:	27356										
36044		09/14/12			204893	P	09/28/12	50100	MAINTENANCE-WATER METERS	521015	521015
INVOICE:	27355										
VENDOR TOTALS											
										3,227.50	3,227.50
VENDOR TOTALS											
5909 WATER WELL SOLUTIONS DRILLING DIV LLC	36041	08/31/12			204894	P	09/28/12	50100	WELL #6 UPGRADES	521055	521055
INVOICE:	12-08-113										
VENDOR TOTALS											
										20,271.46	20,271.46
VENDOR TOTALS											
970 XEROX CORPORATION	36045	09/01/12			204895	P	09/28/12	121200	MAINTENANCE-EQUIPMENT	520975	520975
VENDOR TOTALS											
										26,129.00	26,129.00
VENDOR TOTALS											
										8,100.00	8,100.00
VENDOR TOTALS											
										1,386.17	1,386.17
VENDOR TOTALS											
										3,227.50	3,227.50
VENDOR TOTALS											
										9,782.51	9,782.51
VENDOR TOTALS											
										2,856.12	2,856.12
VENDOR TOTALS											
										12,638.63	12,638.63
VENDOR TOTALS											
										8,100.00	8,100.00
VENDOR TOTALS											
										8,100.00	8,100.00
VENDOR TOTALS											
										994.28	994.28

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 0912-4

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	AMOUNT
INVOICE: 63568991											
VENDOR TOTALS			4,058.43					4,824.38	YTD PAID	994.28	
7912 SAM/REBECCA YOUNANS	36046	09/21/12			204896	P	09/28/12	4000	REAL ESTATE TRANSFER TAX	1,317.00	
INVOICE: TXR092512											
VENDOR TOTALS			1,317.00					1,317.00	YTD PAID	1,317.00	
975 ZIEBELL WATER SERVICE PRODUCTS INC	36047	08/06/12			204897	P	09/28/12	50100	MAINTENANCE-BUILDING & GR	2,379.20	
INVOICE: 217216-000											
VENDOR TOTALS			3,287.65					3,287.65	YTD PAID	2,379.20	
REPORT TOTALS										543,851.04	

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	78	259,049.24
TOTAL WIRE TRANSFERS	78	284,801.80

** END OF REPORT - Generated by Mary Romanelli **

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 0912-5

TO FISCAL 2013/05 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
7587 TEAM SALES II LTD	36049	09/28/12			204898	P	09/28/12	134000	UNIFORMS	160.00
INVOICE:	92812				204899	P	09/28/12	134000	UNIFORMS	160.00
36050	92812-1									
INVOICE:	92812-1									
VENDOR TOTALS								320.00	YTD PAID	320.00
									REPORT TOTALS	320.00

COUNT	AMOUNT
TOTAL PRINTED CHECKS	2
	320.00

** END OF REPORT - Generated by Mary Romanelli **

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MEMORANDUM

TO: Mark Franz, Village Manager
FROM: Martha Corner, Economic Development Coordinator
DATE: October 1, 2012
RE: 433 North Main Street – Flour+Wine
Commercial Façade and Interior Improvement Grant Applications



Background

The Commercial Façade and Downtown Commercial Interior Improvement Programs were created to facilitate the private sector in making exterior and interior improvements that benefit the overall appearance, quality and vitality of the Village’s commercial districts.

On September 9 Michael Vai, co-owner of Flour+Wine located 433 North Main Street, applied for both a Façade and Interior Improvement Grant for renovations of the building located on the aforementioned property.

FLOUR & WINE GRANT REQUEST SUMMARY

Table with 2 columns: Item description and Amount. Items include Awnings with signage, Interior signage for windows, Woodstone oven and shipping, etc. Total amount is 10,125.64.

Façade Grant Issues

Façade Improvement Grants are available to all commercial properties in the Village. Eligible applicants include the owners of commercial buildings or commercial businesses. Work which qualifies for assistance through the Commercial Façade Improvement Grant includes improvements to the exterior of a building which are visible from the public right-of-way. Eligible improvements include façade repair and treatment, window frame replacement, exterior doors, awnings without signage, exterior lighting, restoration of original architectural features, and other projects which will provide permanent exterior improvements to the property. Additionally, applicants must plan to install a minimum of \$1,000 of material improvements.

The applicant originally requested reimbursement for the awnings with signage, but has since withdrawn that request. The applicant was unable to provide a cost for awnings without the signage component. Window signs are not eligible. Therefore, there is no Façade request.

Interior Grant Issues

Downtown Interior Improvement Grants are available to new and existing businesses that are located in the downtown commercial district. Technically none of the proposed grant items are eligible under the current guidelines. The following staff recommendation attempts to balance the issues of applying for the grant after completion of actual work, along with current/modified eligibility guidelines which exclude items such as shelving, signage, etc. Also, there has been substantial previous grant assistance for that location.

The grant process has evolved over the last few years as the Village Board balances the needs of the business community and the fiscal responsibilities of the Village. This is why the Village currently only allows permanent improvements to be eligible. The current grant request is further complicated by the fact the business is now open and that previous owners received grant funds in the past; Grotto Italian Trattoria & Tapas Restaurant received \$29,930 in Façade and Interior Improvement Grants during Fiscal Year 2010-2011.

The Village is aware how important it is to support the business community and is pleased to see the restaurant thriving at the 433 Main location. The success of the restaurant comes after a detailed site and restaurant market analysis that the restaurant owners conducted prior to their location decision. Further, the Village is receiving a substantial sales tax benefit. Therefore, a limited grant recommendation is as follows:

• Woodstone oven and shipping	\$ 3,326.87
• Removal of window for oven installation	\$ 353.30
• Masonry work for woodstone oven	\$ 397.70
• New gas ranges	<u>\$ 2,592.50</u>
Total:	\$ 6,670.37

Action Requested

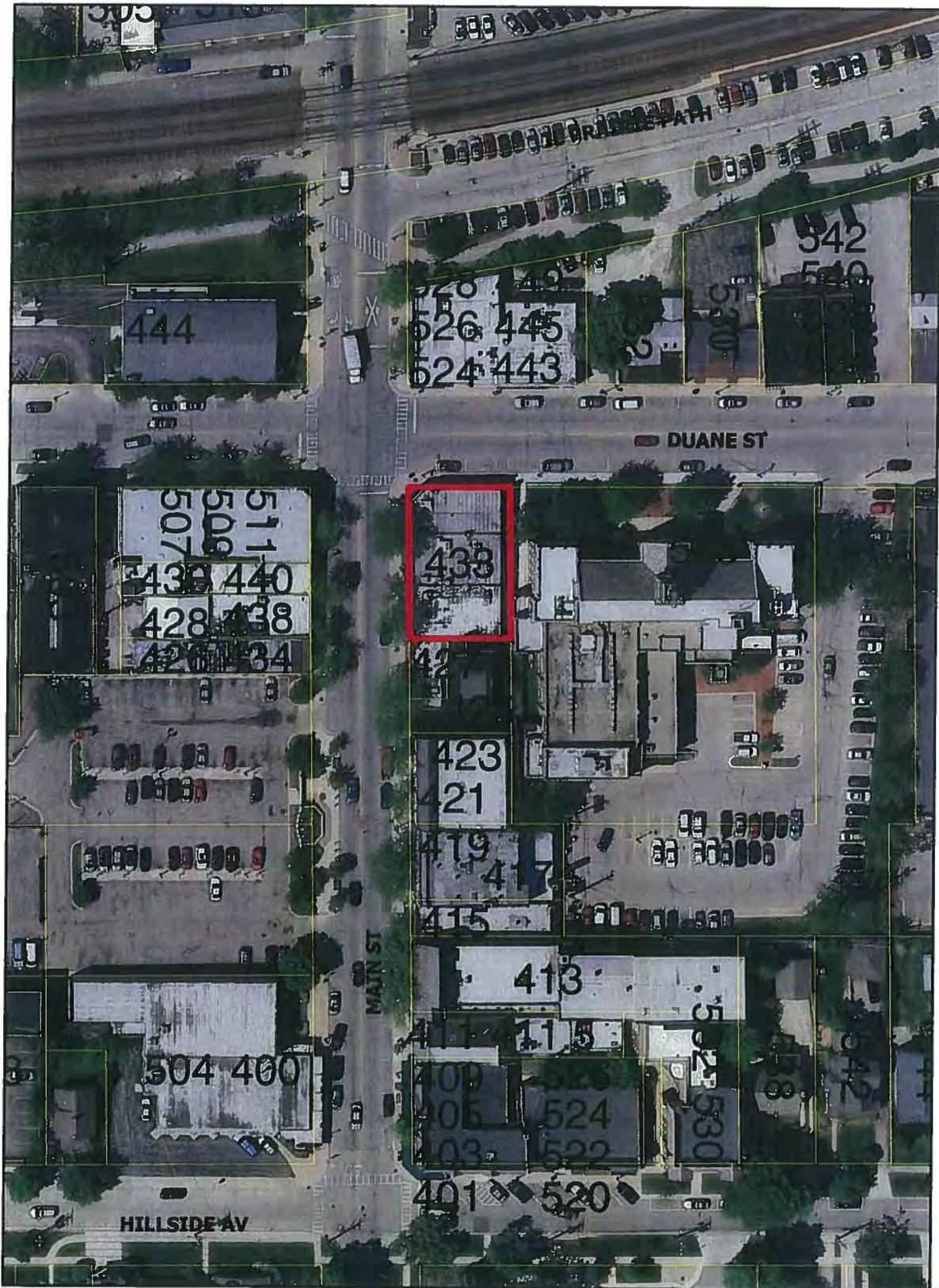
- 1) Interior: The Village Board may approve the request for a \$6,670.37 Commercial Interior Improvement Grant, approve a different grant amount, or choose to deny the request.

Attachments

- Location Map
- FY 12-13 Village Grant Programs Summary chart updated October 1, 2012
- Flour+Wine Commercial Façade Improvement Grant Application
- Flour+Wine Commercial Interior Improvement Grant Application
- Letters from Michael Vai dated June 5, 2012 and August 29, 2012
- Photographs of Improvements

C: Michael Vai, Flour+Wine Business Owner
Staci Hulseberg, Director of Planning and Development

433 N. Main Street



Prepared By: Planning and Development
Date: September 24, 2012

0 75 150 300 Feet



VILLAGE GRANTS PROGRAM
Updated 10/01/12

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	EXPIRATION DATE
FY 10/11								
Gratto		433 Main	Façade		11/18/2010	\$ 10,000.00	\$ 10,000.00	11/18/2011
Treasure House		479 Pennsylvania	Façade		12/16/2010	\$ 3,000.00	\$ 3,000.00	12/16/2011
Marcel's	Jillian Foucre	490 N. Main	Interior	1/9/2011	1/20/2011	\$ 15,000.00	\$ 12,341.00	1/20/2012
						\$ 28,000.00	\$ 25,341.00	

FY 11/12								
Marcel's	Jillian Foucre	490 N. Main	Façade	6/8/2011	6/27/2011	\$ 15,000.00	\$ 15,000.00	6/27/2012
Costello	Joe Costello	474 N. Main	Interior	6/20/2011	6/27/2011	\$ 20,000.00	\$ 15,000.00	6/27/2012
Key Investment	Jeanine Valdez	462 Park	Façade	6/22/2011	7/25/2011	\$ 10,000.00	\$ 5,000.00	7/25/2012
Larc Jewelers	Jay Gilbert	479 N. Main	Façade	4/27/2011	4/23/2012	\$ 1,876.00	\$ 1,876.00	4/23/2013
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Façade	7/8/2011	11/14/2011	\$ 526.00	\$ 526.00	11/14/2012
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Interior	10/14/2011	11/14/2011	\$ 12,500.00	\$ 12,500.00	11/14/2012
Subway	Suryakant Patel	572 Crescent	Interior	10/3/2011	11/14/2011	\$ 15,000.00	\$ 15,000.00	11/14/2012
Subway	Suryakant Patel	572 Crescent	Façade	10/3/2011	not approved	\$ -	\$ -	
						\$ 74,902.00	\$ 64,902.00	

FY 12/13								
<i>New Business</i>	Andy Hortatsos	542 Crescent		<i>anticipated 2012</i>				
Katy's Boutique	Katy Balabinis	427 Main	Façade	3/27/2012	5/14/2012	\$ 3,440.00	\$ 3,440.00	5/14/2013
AliKat	Sandra Moore	499 Pennsylvania; #B	Interior	4/11/2012	5/14/2012	\$ 15,000.00	\$ 15,000.00	5/14/2013
Papier Girl	Lesley Vesevick	413 Main	Interior	4/11/2012	5/14/2012	\$ 14,550.00	\$ 14,550.00	5/14/2013
Run Today	Paul O'Neill	515 Crescent	Façade	6/7/2012	8/20/2012	\$ 671.50	\$ 671.50	8/20/2014
Run Today	Paul O'Neill	515 Crescent	Interior	6/7/2012	8/20/2012	\$ 14,373.84	\$ 11,706.00	8/20/2014
Flour+Wine	Michael Vai	433 Main	Interior	9/6/2012		\$ 8,485.64		
						\$ 56,520.98	\$ 45,367.50	

VILLAGE OF GLEN ELLYN
Commercial Façade Improvement Grant Application

REQUIRED SUBMITTALS WITH APPLICATION:

1. Current digital photos of all building facades visible from the public right of way which will receive improvements
2. A schematic drawing with enough detail to depict the proposed improvements
3. Signed vendor contract(s) with detailed costs for each proposed improvement (excluding ineligible portions of improvements, e.g. lettering on awnings)
4. Consent from the building owner for proposed improvements, by signature on the attached form
5. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
6. Projected sales tax* and/or property tax for the three years following the completion of the improvements covered by the grant.
7. A narrative as outlined below:
 - a. Description of proposed façade work including information about the proposed building materials and methodology for proposed changes.
 - b. Description of your business and the related industry.
 - c. Features and advantages of your product and how improvements sought will improve the business and/or Village.
 - d. Credentials and experience of business owner.
 - e. Any unusual or expected difficulties or hardships in making the proposed improvements.

**Please note that if you are awarded a grant, you must submit actual sales tax receipts for the three consecutive years following the completion of the improvements. The actual sales tax receipts from the State of Illinois of the prior calendar year shall be provided to the Village by February 15.*

BUSINESS OWNER INFORMATION

Business Owner Name: Michael Vai
Home Address: 5020 St. Andrews Dr, Plainfield, IL 60586
Business Name: Flour + Wine
Business Address: 433 N. Main St., Glen Ellyn, IL 60137
Business Phone: 630-793-9955 Fax Number: 630-793-9956
Home Phone: 630-865-9096 Email Address: Michael@flourandwine.net

If tenant, what is the expiration date of your current lease? 8/13/2014 plus options

If buyer under contract or tenant, who is the property owner?

Property Owner Name: George Kouras and Agent Katy Blabinis

VILLAGE OF GLEN ELLYN
Commercial Façade Improvement Grant Program
Reimbursement Request Certification

SUBMITTAL FOR REIMBURSEMENT

Please submit the following information to the Planning and Development office once approved work is complete for grant payment:

- This signed Reimbursement Request Certification
- Copies of invoices stamped "PAID" from all contractors, companies, individuals
- Proof of payment (limited to copies of canceled checks and/or credit card receipts)
- Digital Photos of all building facades visible from the public right-of-way. A signed and notarized Applicant's Affidavit for Reimbursement form provided by the Village of Glen Ellyn
- Applicant's Affidavit for Reimbursement (Attached)

CERTIFICATION

I, the undersigned, warrant that all representations of the application submitted under the program are true and accurate and that there has been no material change which would in itself or cumulatively with other events impair the profitable functioning of my business operation. All agreements, warranties and representations made to the Village of Glen Ellyn are true at the time they were made and shall remain true at the time of submittal for reimbursement under the program. I will display the Village of Glen Ellyn Grant Certification in public at my business/property for one year. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet. The Village of Glen Ellyn may in its sole option cancel its assistance commitment either in whole or in part for failure to comply with the requirements of this grant program or applicable Village Codes and Regulations.

Michael Vai

Applicant Name (PRINT)

Michael Vai

Applicant Signature

8/16/12

Date

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Façade Improvement Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet.

Michael Vai

Applicant Name (PRINT)

8/16/12

Date

Michael Vai

Applicant Signature

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

K. BALABINIS

Property Owner Name (PRINT)

8/16/12

Date

K. Balabinis

Property Owner Signature

*****Office Use Only*****

Application is: _____ Approved

_____ Denied

Village President

Date

Planning and Development Director

Date

VILLAGE OF GLEN ELLYN
Downtown Interior Improvement Grant Program Application

REQUIRED SUBMITTALS WITH APPLICATION:

1. Signed lease, committing to minimum of a 3-year lease term is required for all new and relocating businesses (if a lease has not yet been signed, disbursement of the approved funds will be contingent on the Village receiving a signed lease).
2. Signed vendor contract(s) with detailed costs for each proposed improvement.
3. Consent from the building owner for proposed improvements, by signature on the attached form.
4. Digital photos depicting the interior areas where proposed improvements will take place.
5. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
6. Projected sales tax* and/or property tax for the three years following the completion of the improvements covered by the grant.
7. A narrative or current Business Plan that addresses the following:
 - a) Description of your business and the related industry .
 - b) Features and advantages of your product and how improvements sought will improve the business and/or benefit Village.
 - c) List any unusual or unexpected difficulties faced in making the proposed improvements or completing the work.
 - d) Credentials and experience of business owner.
 - e) Market research and analysis including a definition of your current or anticipated customers and where they come from. May also include information on future customer markets as a result of interior improvements (i.e. will improvements attract new customers).
 - f) Describe or demonstrate why these improvements would not take place "but for" the grant program.

**Please note that if you are awarded a grant, you must submit actual sales tax receipts for the three consecutive years following the completion of the improvements. The actual sales tax receipts from the State of Illinois of the prior calendar year shall be provided to the Village by February 15.*

BUSINESS OWNER INFORMATION

Business Owner Name: Michael Vai

Home Address: 5020 St. Andrews Dr. Plainfield, IL

Business Name: flour + wine

Business Address: 433 N. Main St., Glen Ellyn, IL 60137

Business Phone: 630-793-9955

Other Phone: 630-865-9096

Email Address: Michael@flourandwine.net

Fax Number: 630-793-9956
 Estimated Opening Date of Business: May 9, 2012

PROPERTY OWNER INFORMATION

Property Owner Name: - George Kouros & Agent Katy Balabinis
 Address: 427 N. Main St, Glen Ellyn, IL 60137
 Phone: 630-235-6967
 Email Address: pelop68@sbcglobal.net
 Fax Number: ?

DESCRIPTION OF PROPOSED IMPROVEMENTS

- ① INSTALL Woodstone Oven Including Delivery ^{All} & Setup
- ② INSTALL Permanent Back Bar Unit, Waitress Stations & CABINETS
- ③ Menu Boxes & Shelving Units Installed
- ④ 2 New Gas Ranges
- ⑤ Interior Signage for windows

ITEMIZED ACTIVITY DESCRIPTION

	COST
① <u>Woodstone Oven & Shipping</u>	<u>\$ 6653.75</u>
① <u>Removal of window for oven Installation</u>	<u>\$ 706.60</u>
① <u>Masonry Work for Woodstone Oven</u>	<u>\$ 795.41</u>
② <u>Back Bar / Waitress Station / Cabinets</u>	<u>\$ 2653.39</u>
③ <u>Menu Box Holder & Shelving</u>	<u>\$ 977.16</u>
④ <u>New Gas Ranges</u>	<u>\$ 5185.00</u>
⑤ <u>Interior Signage for windows</u>	<u>\$ 950.00</u>

TOTAL PROJECT COST:

\$ 17,921.31

AMOUNT OF GRANT ASSISTANCE REQUESTED:

\$ 8,960.00

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Downtown Retail Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements assisted by the Retail Grant Program are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet.

Michael Vai

Applicant Name (PRINT)

Michael Vai

Applicant Signature

8/29/12

Date

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

George Kouras or Agent

Property Owner Name (PRINT)

George Kouras

Property Owner Signature

8/29/12

Date

*****Office Use Only*****

Application is: _____ Approved

_____ Denied

Village President

Date

Planning and Development Director

Date

VILLAGE OF GLEN ELLYN
Downtown Interior Improvement Grant Program
Reimbursement Request Certification

SUBMITTAL FOR REIMBURSEMENT

Please submit the following information to the Planning and Development Department office once approved work is complete for grant payment:

- This signed certification
- Copies of invoices stamped "PAID" from all contractors, companies, individuals
- Proof of payment limited to copies of canceled checks and/or credit card receipts
- Digital Photos depicting the interior improvements
- A signed and notarized Applicant's Affidavit for Reimbursement form

CERTIFICATION

I, the undersigned, warrant that all representations of the application submitted under the program are true and accurate and that there has been no material change which would in itself or cumulatively with other events impair the profitable functioning of my business operation. All agreements, warranties and representations made to the Village of Glen Ellyn are true at the time they were made and shall remain true at the time of submittal for reimbursement under the program. I will display the Village of Glen Ellyn Grant Certification in public at my business for one year. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet. The Village of Glen Ellyn may in its sole option cancel its assistance commitment either in whole or in part for failure to comply with the requirements of this grant program or applicable Village Codes and Regulations.

Michael Vai
Applicant Name (PRINT)

8/29/12
Date

Michael Vai
Applicant Signature



June 5, 2012

Ms. Staci Hulseberg, Director
Village of Glen Ellyn
Planning and Development Dept.
535 Duane St.
Glen Ellyn, IL 60137

Staci,

I am writing this letter per our conversation in regards to filing the application for interior and façade Grant funding with your department in the Village. After our discussion, I understand that the application was to be submitted prior to any work being completed. Recalling a past conversation with you, I remember that I was told to file the application before we even opened as that was the process. Unfortunately that did not happen.

Staci, as we were so very busy trying to get open, which we did in 39 days from date of acquisition, for some reason I had the thought in my mind that I needed to have all cancelled checks and final payments made before filing the application.

We are very excited to be here in Glen Ellyn, our business has been received very well by all in the Village. We have created an exciting restaurant, one which we hope will sustain through the years. However, I do have a fairly large and significant investment here that has a time line for payback that must be kept. Our planning and location decision was based on receiving Grant money to help us pay back our investors and help our cash flow to operate a sound business without the hardship of cash flow issues. The Grant money will be a significant help to us, to operate according to plan and work towards being a great restaurant in Downtown Glen Ellyn!

We have permanent equipment we've invested in as well as other permanent structures in the restaurant that we believe are all eligible for grant money and I am asking for consideration to submit an application at this time for these items. I apologize for my oversight and request the Village grant an exception for me to be eligible for the grant funds.

Thank you Staci, I look forward to a long and exciting time in Glen Ellyn!

Sincerely,

Michael Vai
flour+wine
433 N. Main St.
Glen Ellyn, IL 60137
630-793-9955



August 29, 2012

Ms. Martha Corner
Economic Development Coordinator
Village of Glen Ellyn
535 Duane St.
Glen Ellyn, IL 60137

Martha,

I am submitting a narrative as required in Item #7 of the required submittals for the Interior Improvement Grant Funding Program Application.

During the last 6 months of 2011 and the first 3 months of 2012, I had the fortunate opportunity to work with Ms. Janie Patch, whom at the time was the Director for the Glen Ellyn EDC. During our many conversations, Janie and I discussed many topics related to bringing our business to Glen Ellyn. Janie was also working with my Chef Partner Brian Goewey for more than 2 years for a site in Glen Ellyn. Throughout many conversations, we discussed the Grant Funding Program.

Janie knew we were looking at 3 other prime geographical locations, Oak Brook, Oakbrook Terrace and Hinsdale. Realizing we were very serious, already having made a formal offer to Bells & Whistles here in Glen Ellyn, Janie worked close with us to consider other Glen Ellyn locations. The Grant Funding was a definite lure to us and a strong consideration for selecting Glen Ellyn and the location we are in now.

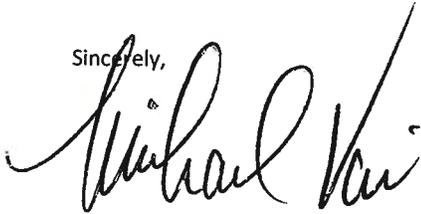
When we considered the property, it was obvious to us through our Market Research that our product would fill a void in the Downtown Glen Ellyn dining scene. Flour+wine advantages in the local market could not have happened without re-working the existing facility not only to look and feel more modern and up to date, but to increase efficiencies in all areas through building a back bar structure, better service stations, bringing in new kitchen equipment to include high powered gas ranges as well as a state of the art wood burning oven. These permanent improvements were to improve certain areas of the restaurant that we felt were inferior to our needs. In addition, through increasing efficiencies and creating products and service that were beyond expectations to local residents, we felt our reputation would bring & expose new people from surrounding communities as well as other farther away communities to the downtown area of Glen Ellyn.

Flour + wine was created by Michael Vai an experienced restaurant professional with 40+ years in the industry and Brian Goewey also an experienced professional with over 20+ years of experience in our industry. We created a contemporary restaurant in the heart of Downtown Glen Ellyn that is focusing on Wood Fired Neapolitan Pizza, fresh pastas, small plates with exciting creativity and a beer, wine and liquor list that has everyone excited in Glen Ellyn.

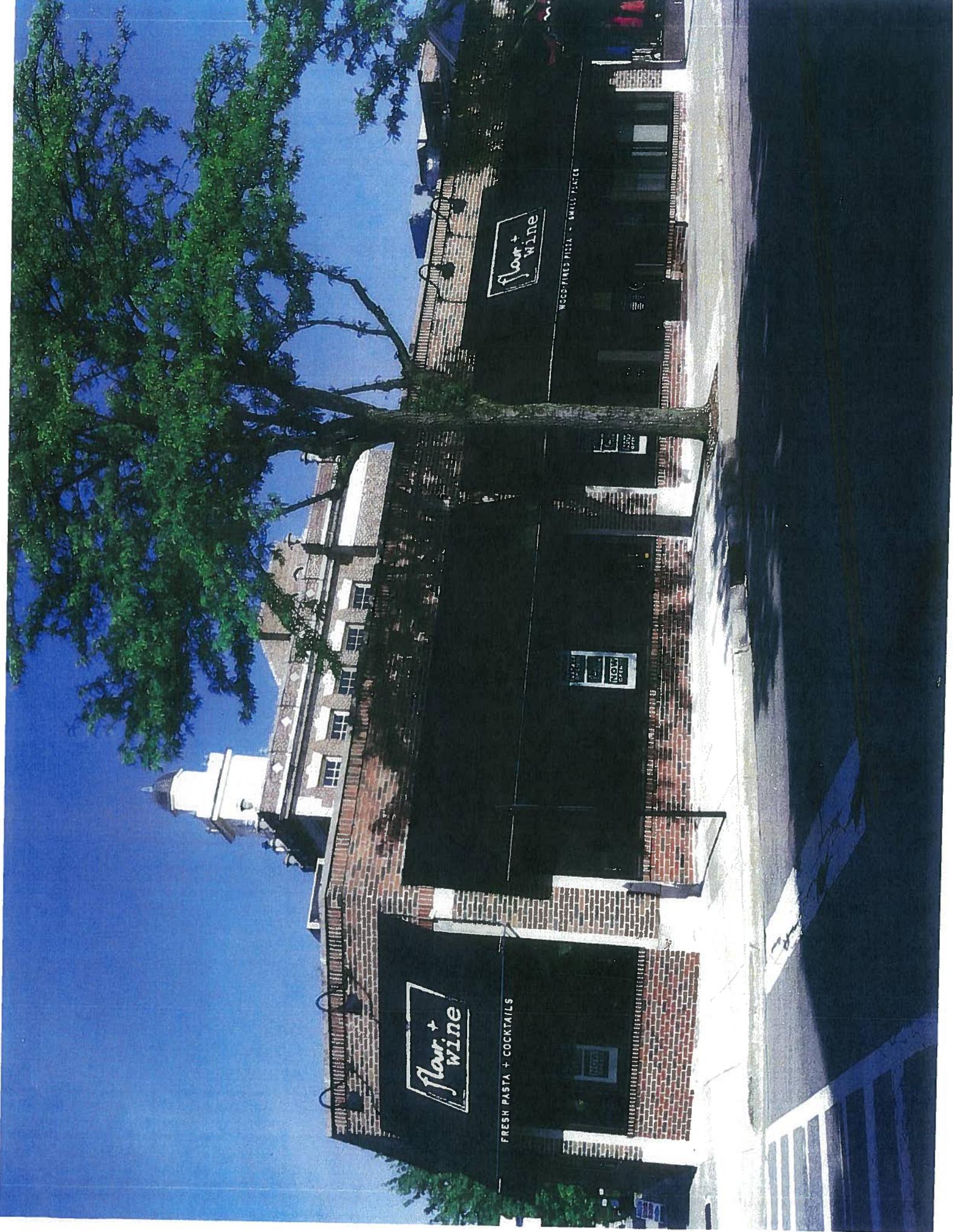
Our features of true Neapolitan wood fired pizza, fresh made pastas, small plates & eclectic salad offerings has a huge advantage over other local restaurants. We have been written up in the Daily Herald and they said quote: "Overall: flour+wine offers a dining experience that would be notable even in the Chicago, with an atmosphere that makes it a place you can regularly enjoy". With this type of recognition, we all benefit, including other merchants as well as the village. We have seen people travel from Barrington, City of Chicago, Naperville, Palatine and of course all the immediate surrounding communities of Glen Ellyn. Our business is significant and we will continue to grow it and become a well-established successful restaurant that is recognized in all of Chicogoland! This would not have been possible without the improvements that were made, which would not have been done to the extent we took them if Grant Funding was not available.

Thank you for your consideration and review of the Grant Funding Application for our interior improvements.

Sincerely,

A handwritten signature in black ink that reads "Michael Vai". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Michael Vai
flour+wine
433 N. Main St.
Glen Ellyn, IL 60137
630-793-9955
Michael@flourandwine.net
www.flourandwine.net



flour + wine

FRESH PASTA + COCKTAILS

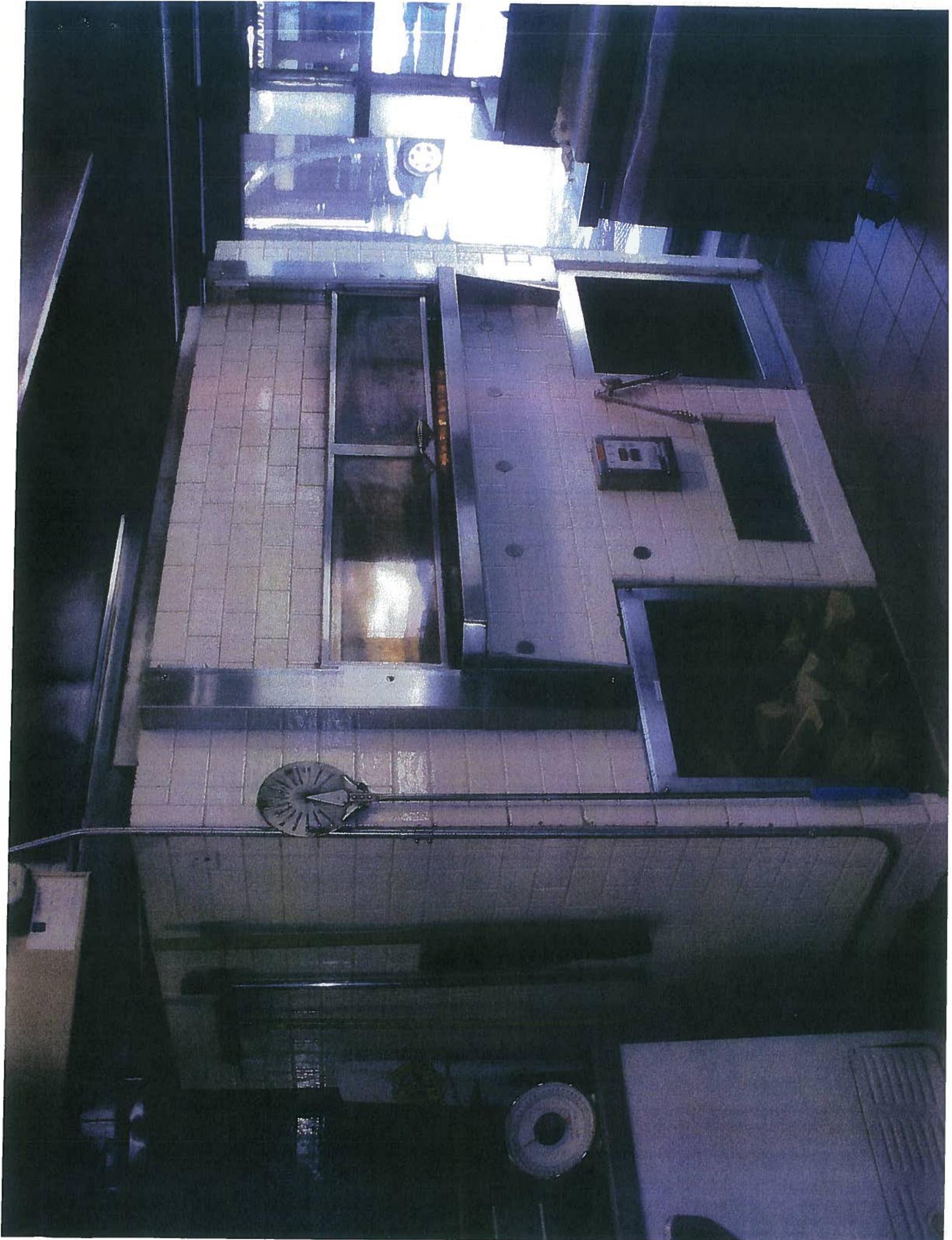
flour + wine

WOOD-FIRED PIZZA + SMALL PLATES

NOW OPEN

NOW OPEN







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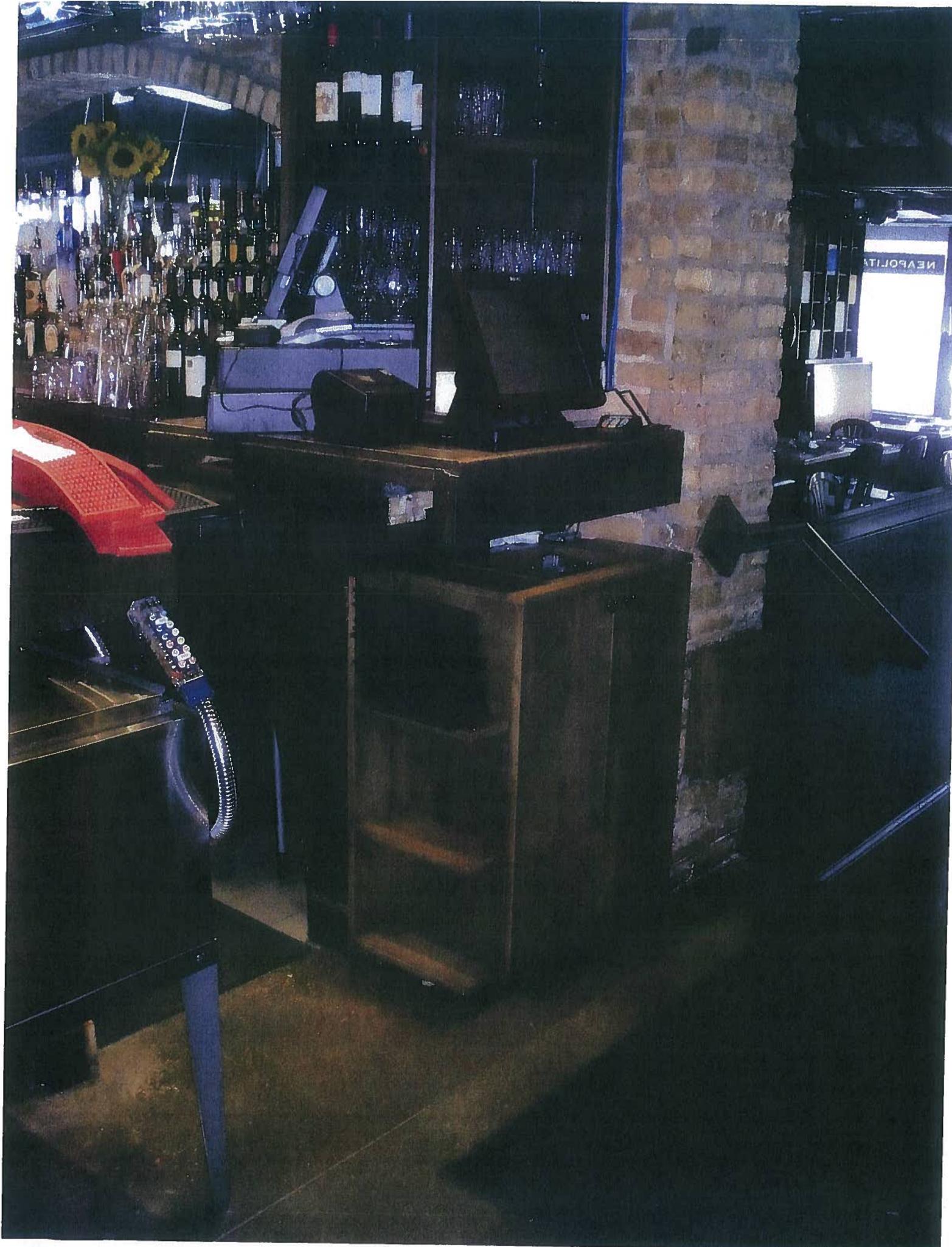
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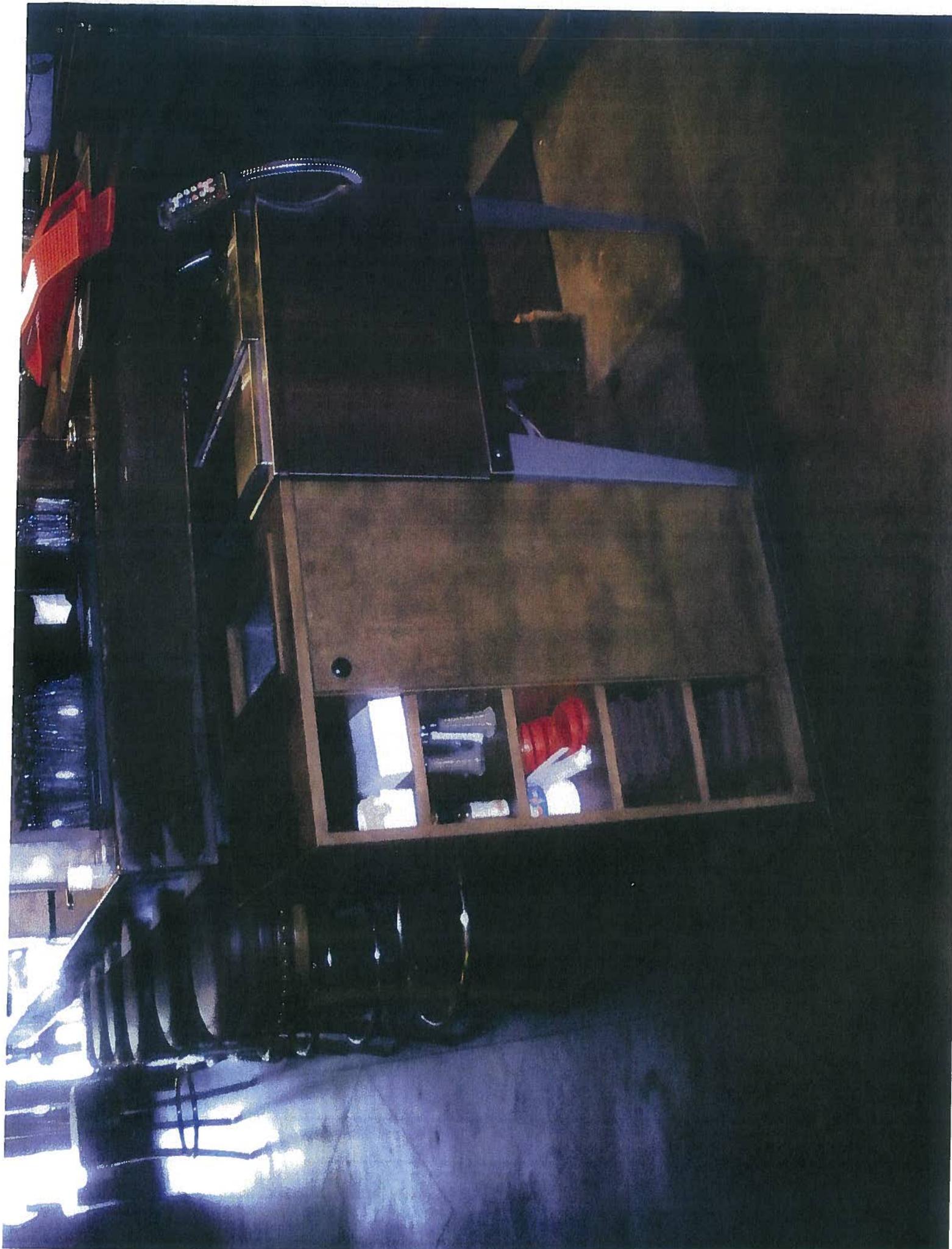
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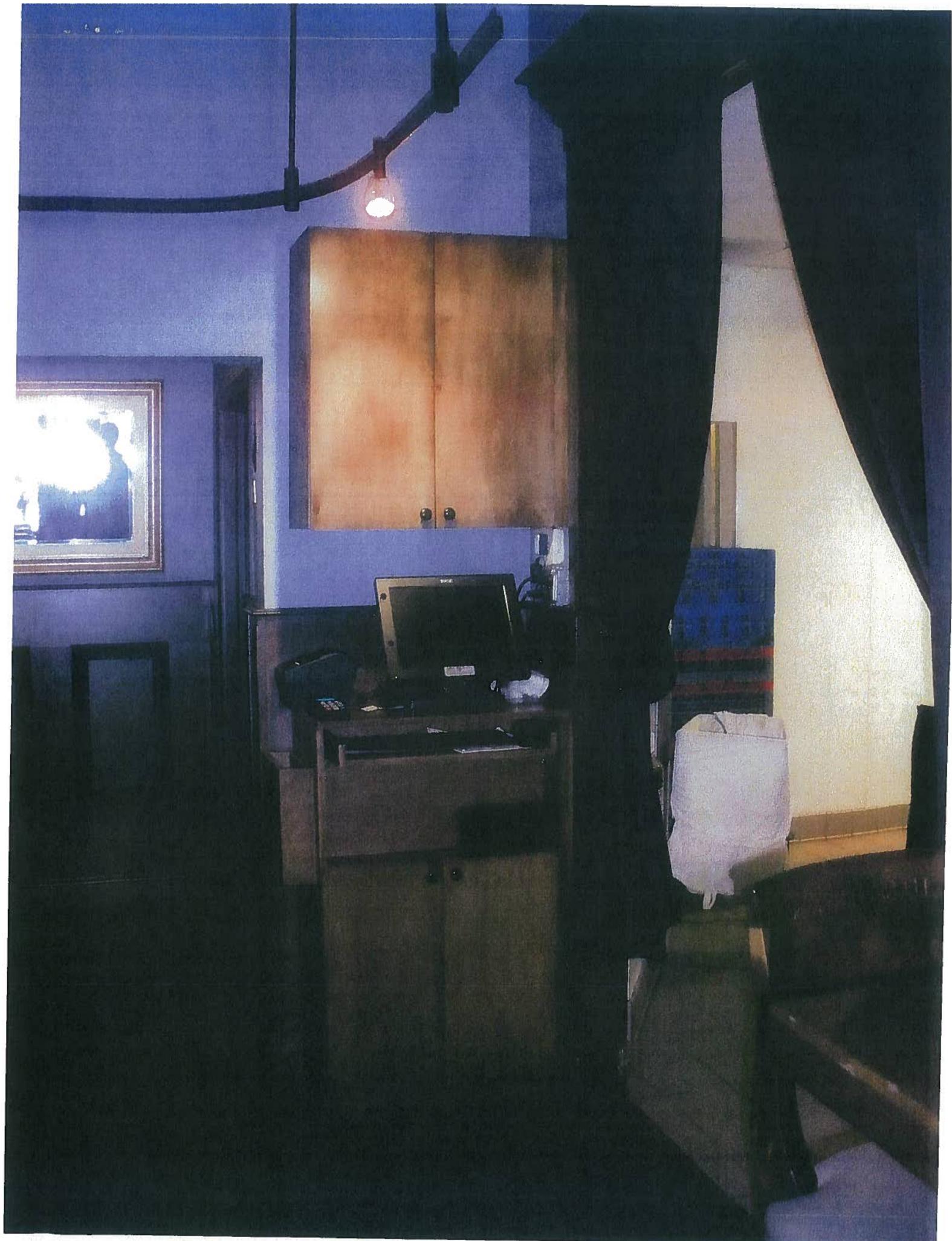
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A-6D

MEMORANDUM

TO: Mark Franz, Village Manager *MF*
FROM: Kristen Schrader, Assistant to the Village Manager – ADM *KS*
DATE: October 3, 2012
RE: Downtown TIF Revision Ordinance



Background

The Village approved a Tax Increment Financing District (TIF) in the Central Business District at the February 13, 2012 Village Board Meeting.

Issues

The DuPage County Tax Extension Office recently alerted the Village that the boundaries for the TIF include three parcels that have been split, which is not permitted per TIF statute. These properties are 465, 467 and 475 Anthony Street. Therefore, the Village is required to adopt an ordinance revising the legal description and map. This revision does not change the actual boundaries of the TIF as the parcels were previously included. The three property owners have been notified of this update. These revisions also do not require any additional public hearings or a meeting of the Joint Review Board. The proposed ordinance is attached which amends and supplements the Redevelopment Plan with these complete parcels.

Action Requested

This item will be presented to the Village Board at the October 8, 2012 Village Board Meeting:
Ordinance No. _____, An Ordinance Clarifying and Supplementing the Ordinances Creating the Glen Ellyn Central Business District Tax Increment Financing Project and Plan for the Village of Glen Ellyn.

Recommendation

Staff recommends approval of the ordinance as proposed.

Attachments

- Memo from Village Attorney Diamond
- Ordinance (legal description not attached)
- Original CBD TIF Boundary Map
- Updated CBD TIF Boundary Map

cc: Staci Hulseberg, Planning and Development Director
Maureen Barry, Ehlers and Associates, TIF Consultant
Robert and Debbie Clewlow, Property Owners, 465 Anthony Street
Jason and Carla Puccini, Property Owners, 467 Anthony Street
John and Molly Adduci, Property Owners, 475 Anthony Street



DIAMOND BUSH
DiCIANNI
& KRAFTHEFER

A Professional Corporation
140 South Dearborn Street, Suite 600
Chicago, IL 60603
www.ancelglink.com

Stewart H. Diamond
sdiamond@ancelglink.com
(P) 312 782 7606 Ext 9109
(F) 312 782 0943

MEMORANDUM

To: President and Board of Trustees
Village of Glen Ellyn

From: Stewart H. Diamond

Subject: Supplementary Ordinance Glen Ellyn – Central Business District TIF

Date: October 2, 2012

When the Downtown TIF ordinances were sent to DuPage County, their Map Department reviewed the legal description and sent us several suggestions for modifications to that legal. Most of the modifications dealt with changes in the name of subdivisions and other technical matters. The PIN numbers, which accompanied the ordinance that established the Central Business District TIF were all correct and inclusive with our desires. In a few cases, a PIN number covered slightly more territory, but the owners of all of the properties associated with the PIN numbers were sent notice of the creation of the TIF. In addition, a TIF, unlike a Special Service Area, does not result in any additional tax payment by the property owner. It is simply that the amount of incremental taxes, above a base amount, can be used by the municipality for economic development.

The County Clerk has asked for an ordinance which picks up all of these slight changes so that there is a clear action by the Village Board agreeing with the County's suggestions for an updated designated area. We have created that ordinance, along with Appendix "A," which will contain the slightly modified legal description. There will also be a slightly revised map attached to the ordinance. Please let me know if there are any further questions.

SHD:dar

Enclosure

cc Maureen Barry

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ORDINANCE NO. _____

**AN ORDINANCE CLARIFYING AND SUPPLEMENTING
THE ORDINANCES CREATING THE GLEN ELLYN
CENTRAL BUSINESS DISTRICT TAX INCREMENT FINANCING
PROJECT AND PLAN FOR THE VILLAGE OF GLEN ELLYN.**

WHEREAS, pursuant to a series of Ordinances Nos. 6002, 6003 and 6004, adopted on February 13, 2012, (collectively, as supplemented and amended, the “TIF Ordinances,”) in connection with the Central Business District redevelopment project area, (the “Redevelopment Project Area”), the Village of Glen Ellyn, Illinois, (the “Municipality”), adopted a redevelopment plan and the redevelopment project (the “Redevelopment Plan” and “Redevelopment Project”), and designated the Redevelopment Project Area and authorized Tax Increment Finance (“TIF”) under the Tax Increment Allocation Redevelopment Act, (65 ILCS 5/11-74.4-1, et seq.) as supplemented and amended, the (“TIF Act”), and without changing any PIN Numbers of the Redevelopment Project Area, the Municipality, at the suggestion of the DuPage County Tax Extension Office, is by this amending and supplementing ordinance, clarifying the legal description and map utilized in the prior TIF Ordinances; and

WHEREAS, the amendment under this Ordinance affects changes, which do not: (1) Add additional parcels of property covered by different PIN numbers to the proposed Redevelopment Project Area; (2) Add an additional tax burden to any land not previously identified by its PIN; (3) Substantially affect the general land uses proposed in the Redevelopment Plan; (4) Substantially change the nature of the Redevelopment Project (increase the total estimated Redevelopment Project cost set out in the Redevelopment Plan; (5) Add additional Redevelopment Project cost to the itemized list of Redevelopment Project costs set out in the Redevelopment Plan of more than 5%; or (6) Increase the number of inhabitant residential

units to be displaced from the Redevelopment Project area; (7) In any way modify the list of owners who received full notice of the consideration of the TIF Ordinances through notifications sent to taxpayers associated with the same PIN numbers; and

WHEREAS, these “whereas” clauses are made a part of the Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Revised Legal Description: The Redevelopment Plan is hereby amended such that the legal description for the Redevelopment Project Area shall be, and hereby is clarified in a manner suggested by the DuPage County Tax Extension Office, as set forth on Exhibit “A” to this Ordinance, which also contains a new map of the Redevelopment Project Area. The revised legal description does not add to or delete any real property not covered by the PIN numbers which are referenced in Ordinance 6003, and then and now designated as the Central Business District Redevelopment Project Area.

SECTION 2: Conflict: All Ordinances, including the TIF Ordinances, the Redevelopment Plan, the Redevelopment Project, resolutions, notices or orders in conflict with this Ordinance shall be and are hereby declared to be amended or supplemented to be consistent with this Ordinance. This Ordinance shall be appended to the Redevelopment Plan (and all other relevant TIF documents) to evidence the action taken in this Ordinance, but all other provisions of those Ordinances shall be in full force and effect, and any failure to so append shall not abrogate, diminish or impair the effect of any such amendment.

SECTION 3: Effective/Filing: This Ordinance shall be effective upon the last to occur of: (i) Its passage, approval and publication in pamphlet form; (ii) Its additional publication

within 10 days of adoption in a newspaper of general circulation within the Municipality; and
(iii) Mailing by Certified Mail, Return Receipt Requested to each taxing district having real property within the Redevelopment Project Area. The Village Clerk shall file a certified copy of the Ordinance with the County in connection with the Central Business District TIF for the Municipality.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

A-6E

MEMORANDUM

TO: Mark Franz, Village Manager *MF*
FROM: Kevin Wachtel, Finance Director *KW*
DATE: October 1, 2012
RE: Bond Record Keeping Policy



Background

The Village has several financial policies. Recent changes in federal regulations require that the Village have a bond record keeping policy to ensure proper compliance. Bond counsel has provided the attached resolution as this is an area of increased scrutiny by the Internal Revenue Service, and long term could impact our ability to issue tax exempt bonds.

Issues

The bond record keeping policy is a detailed document. This document should be incorporated into the Village's financial policies. We have updated the financial policies to include a reference to this specific resolution for ease of future compliance.

Recommendation

Management recommends that the adopted resolution be approved, and that the Village's financial policies be updated to reference this resolution.

Action Requested

Adoption of the attached resolution, and
Adoption of the revised financial policies of the Village of Glen Ellyn.

Attachments

- RESOLUTION Approving a Bond Record-Keeping Policy for the Village of Glen Ellyn, DuPage County, Illinois
- Redlined Village Financial Policies

RESOLUTION Approving a Bond Record-Keeping Policy for the
Village of Glen Ellyn, DuPage County, Illinois.

* * *

WHEREAS, the Village of Glen Ellyn, DuPage County, Illinois (the "*Village*"), has issued and is expected to continue to issue bonds or other obligations (collectively, the "*Tax Exempt Obligations*") the interest on which is excludable from gross income for federal income tax purposes; and

WHEREAS, the Village has issued and may at some time in the future issue bonds or other obligations, other than Tax Exempt Obligations, that enable the issuer or holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and specified tax credit bonds (the "*Tax-Advantaged Bonds*" and, collectively with the Tax Exempt Obligations, the "*Obligations*");

WHEREAS, incidental to its issuance of the Obligations, the Village has covenanted or will covenant, generally to take all action necessary to comply with applicable federal tax rules and regulations relating to such Obligations, including covenants (i) necessary to preserve the excludability of interest on the Tax Exempt Obligations from gross income for federal income taxation purposes, (ii) pertaining to the entitlement of the Village to receive direct payments from the United States Treasury of applicable percentages of interest due and owing on the Tax-Advantaged Bonds, and (iii) necessary to preserve the entitlement of the holders of certain Tax-Advantaged Bonds to credits against income tax liability, respectively; and

WHEREAS, it is necessary and in the best interest of the Village to maintain sufficient records to demonstrate compliance with such covenants and to adopt policies with respect thereto:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section 1. Incorporation of Preambles. The President and Board of Trustees of the Village (the "Board") hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Compliance Officer Is Responsible for Records. The Finance Director of the Village (the "Compliance Officer") is hereby designated as the keeper of the records of the Village with respect to the Obligations, and such officer shall report to the Board at least annually that he or she has all of the required records in his or her possession, or is taking appropriate action to obtain or recover such records.

Section 3. Closing Transcripts. For each issue of the Obligations, the Compliance Officer shall receive and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Obligations, including without limitation (a) the proceedings of the Village and the Board authorizing the Obligations, (b) any offering document with respect to the offer and sale of the Obligations, (c) any legal opinions with respect to the Obligations delivered by any lawyers, and (d) all written representations of any person delivered in connection with the issuance and initial sale of the Obligations.

Section 4. Arbitrage Rebate Liability. The Compliance Officer shall review the agreements of the Village with respect to each issue of the Obligations and shall not less often than annually prepare a report for the Board stating whether or not the Village has any rebate liability to the United States Treasury and estimating the extent of such liability, and setting forth

any applicable exemptions that each issue of the Obligations may have from rebate liability. In order to discharge this duty, the Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such review. Such report shall be updated annually and shall be maintained in the official files and records of the Board.

Section 5. Recommended Records. The Compliance Officer shall review the records related to each issue of the Obligations and shall determine what requirements the Village must meet in order to maintain (a) the tax-exemption of interest paid on the Tax Exempt Obligations, (b) its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on any Tax-Advantaged Bonds, and (c) applicable tax credits or other tax benefits arising from any Tax-Advantaged Bonds. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that (aa) the interest paid on the Tax Exempt Obligations is entitled to be excluded from gross income for federal income tax purposes, (bb) the Village is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on any Tax-Advantaged Bonds, and (cc) the entitlement of holders of any Tax-Advantaged Bonds to any tax credits or other tax benefits, respectively. Notwithstanding any other policy of the Village, such retained records shall be kept for as long as the Obligations relating to such records (and any obligations issued to refund the Obligations) are outstanding, plus three years, and shall at least include:

- (i) complete copies of the bond transcripts delivered when any issue of the Obligations is initially issued and sold;
- (ii) copies of account statements showing the disbursements of all bond proceeds for their intended purposes;
- (iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Obligations has been held;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments, including guaranteed investment contracts, used for the proceeds of any Obligations, including any swaps, swaptions, or other financial derivatives entered into with respect to any Obligations, in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the U.S. Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) copies of all Federal Information Reporting Forms (including, but not limited to, Forms 8038, 8038-G, 8038-B, 8038-TC, 8038-T, 8038-R, 8281 and 1097-BTC) and Forms 14127 and 8038-CP prepared and filed by or on behalf of the Village and relating to the Obligations;

(vii) any calculations or estimates of liability for *arbitrage rebate* that is or may become due with respect to any issue of Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T;

(viii) copies of all contracts of the Village, including any leases, with respect to the use of any property owned by the Village and acquired or financed with the proceeds of the Obligations, any part of which property is used by a private person at any time when such Obligations are or have been outstanding; and

(ix) copies of all records relating to any required compliance with federal prevailing wage standards for projects financed with the proceeds of Tax-Advantaged Bonds.

Section 6. Allocations of Obligation Proceeds to Expenditures. The Compliance Officer shall compile an allocation of all spent proceeds of the Obligations and earnings thereon to particular expenditures. The Compliance Officer acknowledges that such allocations need not follow a direct tracing of the Obligations proceeds and may be changed up to 18 months after the earlier of the date of expenditure to which such proceeds were or will be allocated or, if later, placed in service. No such reallocation may be made after the date that is 60 days after the fifth anniversary of the date the relevant Obligations were issued, or 60 days after the retirement in full of such issue of the Obligations, if earlier. Such allocations may include allocations to expenditures made prior to the issuance of the Obligations. At such time as the Compliance

Officer determines that there will be no additional expenditures of proceeds of the Obligations and that the Compliance Officer will not or cannot reallocate such proceeds to expenditures because the time limits set forth above have expired, the Compliance Officer shall declare such allocation to be a final allocation of Obligation proceeds to expenditures. The Compliance Officer shall maintain all such allocations of proceeds to expenditures, including any final allocation with the records it must maintain.

Section 7. List of Financed Facilities. The Compliance Officer shall on the basis of the then operative allocation of Obligation proceeds to expenditures compile a list of Obligation financed facilities. Such list shall include: (a) a complete description of such facilities including the location of such facilities, the expected useful life of such facilities, the expected or actual placed in service date of such facilities, the cost of such facilities, the amount of Obligation proceeds spent for such facilities (which shall be the same as the cost of the facilities if acquired exclusively with Obligation proceeds, but which may be less than the cost of such facilities if such facilities are only partially acquired with Obligation proceeds). If any of the financed facilities are improvements to existing buildings that do not enlarge such buildings and are not improvements of space occupied exclusively for a private business use, the Compliance Officer shall put such building on the list and mark such building as partially funded with proceeds of the Obligations. If any such facilities become worn out, destroyed, obsolete or otherwise no longer useable by the Village, the list shall so indicate. If any such facility is disposed of, the list shall include the date it was disposed of, the manner of disposal, the sale price if sold and the person to whom the facility was disposed. Any such disposal shall be recorded within 30 days of the date the Compliance Officer learns of any such disposal. The Compliance Officer acknowledges that tax covenants with respect to the Obligations may require that any such disposal be followed by a remedial action.

Section 8. Contracts Related to Obligation Financed Facilities. The Compliance Officer shall obtain and keep copies of all contracts that may provide for the use of Obligation financed facilities (including buildings that are partially financed with Obligation proceeds). Such contracts shall include leases, licenses, management contracts or service contracts if the management or other services to be provided will be performed in or with the Obligation financed facilities. The Compliance Officer shall compile a list of such contracts. The list shall include the particular Obligation financed facilities that may be subject to such contracts. The Compliance Officer shall cause such contracts to be reviewed either by staff of the Village or by an outside consultant to determine if such contracts violate any tax covenants made with respect to the Obligations. The list of contracts shall include the determinations of whether such contracts cause any private use of such facilities. If the Compliance Officer cannot reasonably determine whether such contract causes private use, it shall so note on the list of such contracts. If any such contract is determined to cause private use of a facility, the Compliance Officer shall determine or cause to be determined for each calendar year, the percentage of such facility so privately used. Such determination may be made in consultation with counsel or other consultants. The Compliance Officer shall record the method used to determine such quantity of private use along with the final annual amount of private use.

Section 9. Remedial Actions. The Compliance Officer acknowledges that if private use (including use in an unrelated trade or business) exceeds the limits related to each issue of the Obligations, a remedial action may be required in accordance with the United States Treasury Regulations. The Compliance Officer shall (with the aid of staff and outside consultants and counsel) determine if such remedial actions are either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any such remedial action or proposed remedial action. The memorandum shall describe whether such remedial action will

serve to cure any particular private use concerns. If any actions are required by the Village for such remedial action, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Board. Following any such remedial action, the Compliance Officer shall prepare a report describing the effect of such remedial action. The list of Obligation financed facilities may need to be revised as a result of such remedial action and the Compliance Officer will so revise such list.

Section 10. Voluntary Closing Agreement Program. The Compliance Officer acknowledges that if private use exceeds relevant limits and a remedial action is not undertaken or is not possible or if another violation of the tax covenants of the Village occurs, then the Village may be required to enter into a Voluntary Closing Agreement with the Internal Revenue Service (“IRS”). The Compliance Officer shall (with the aid of staff and outside consultants and counsel) determine if a Voluntary Closing Agreement is either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any proposed application for a Voluntary Closing Agreement or proposed Voluntary Closing Agreement. The memorandum shall describe whether such remedial action will serve to cure any particular tax violation and the nature of such violation. If any actions are required by the Village for such Voluntary Closing Agreement application, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Board. The Village may retain counsel to attempt to obtain a Voluntary Closing Agreement. Following the execution of any such Voluntary Closing Agreement, the Compliance Officer shall prepare a report describing the effect of such Voluntary Closing Agreement. The list of Obligation financed facilities may need to be revised as a result of such Voluntary Closing Agreement and will be so revised by the Compliance Officer.

Section 11. IRS Examination. In the event the IRS commences an examination of any Obligations, the Compliance Officer, in cooperation with the Village's general counsel, is expressly authorized, without further official action of the Board, to respond to inquiries of the IRS and to hire outside, independent professional counsel to assist in the response to the examination. The Compliance Officer or the Village's general counsel shall advise the Board of any such examination when, as and in such manner as the Compliance Officer may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and the Village's general counsel shall maintain such confidentiality for so long and as they shall deem necessary in order best to protect the interests of the Village.

Section 12. IRS Compliance Checks. In the event the IRS commences a Compliance Check or other action short of an examination of the Village or of any Obligations, the Compliance Officer, in cooperation with the Village's general counsel, is expressly authorized, without further official action of the Board, to respond to inquiries of the IRS and to hire outside, independent professional counsel to assist in the response to the Compliance Check. The Compliance Officer and the Village's general counsel shall advise the Board of any such Compliance Check when, as and in such manner as they may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and general counsel shall maintain such confidentiality for so long and as the Compliance Officer and general counsel shall deem necessary in order best to protect the interests of the Village.

Section 13. Annual Review. The Compliance Officer shall conduct an annual review of contracts and other records described in Section 5 of this Resolution to determine for each series of Obligations then outstanding whether each such issue of Obligations complies with the tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further

official action of the Board, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or any similar program instituted by the IRS.

Section 14. Training. The Compliance Officer shall undertake to maintain a reasonable level of knowledge concerning the rules related to the Obligations so that such officer may fulfill the duties described herein. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax-Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that staff of the Village is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each of the Obligations then currently outstanding (the "*Tax Agreements*") to other staff members who may be responsible for taking actions described in such documents and to any person who is expected to be a successor Compliance Officer. The Compliance Officer will review this Resolution and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

Section 15. Amendment and Waiver. The Village may amend this Resolution and any provision of this Resolution may be waived, without the consent of the holders of any of the Obligations and as authorized by passage of a resolution by the Board.

Section 16. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 17. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted October 8, 2012.

President, Village of Glen Ellyn,
DuPage County, Illinois

ATTEST:

Acting Village Clerk, Village of Glen Ellyn,
DuPage County, Illinois

[SEAL]

Village of Glen Ellyn

Financial Policies

The annual budget is built upon a series of basic financial policies and guiding principles as established by the Village Board and Management. Although these policies are fundamental in nature, they have contributed significantly to the historical financial strength of the Village and demonstrate the Village's ongoing commitment to being a responsible steward of the public's finances.

These policies have served the Village well, not just in good economic times, but particularly in periods of sustained economic downturn and uncertainty. Adherence to these principles help to maintain a position that ensures the Village is able to deliver uninterrupted basic government services on both a near-term and long-term basis. Further, well established and thoughtful policy development contribute toward ensuring services are delivered in a cost-effective manner, maintaining a well-diversified community and economic base, and distributing the cost of government fairly across those it serves.

A. General

The Village of Glen Ellyn embraces a tradition of sound financial management in the conduct of its financial affairs. The annual Village budget is founded on a set of fundamental policies and principles which contribute toward maintaining an organization with a strong financial condition and a proactive approach to serving the needs of its residents.

B. Budget

1. A balanced budget shall be defined (at each individual fund level) as a budget where projected revenues are equal to budgeted expenditures within the current fiscal period. The adopted budget, on an individual fund basis, may or may not be balanced, depending on the availability and appropriateness of utilizing cash reserves. Use of cash reserves are generally determined to be acceptable for one-time or capital expenditures after minimum reserve levels are observed.
2. The Village shall publish an annual budget which serves as a communications tool which demonstrates the government's accountability for the sources and uses of public funds. Expansive narrative discussion should be included to communicate the organization's policies and objectives as well as detailed descriptions of revenue and expenditure line items. The budget should also serve as an operations guide to assist personnel in the responsible management and application of Village resources.
3. The Village desires to annually participate in the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Awards Program.

Village of Glen Ellyn
Financial Policies

4. The Village shall approach the annual budget process in a spirit of openness which encourages public information and participation. To that end, the annual budget shall be provided in its entirety on the Village's web-site, and the Village will annually exceed statutory requirements for public discussion and deliberation on the budget.
5. Interim financial reports shall be distributed and reviewed with the Village Board on at least a quarterly basis which track actual experience against budgeted revenues and expenditures in the current fiscal period.

C. Revenue

1. The Village endeavors to maintain a diverse and stable revenue base to protect operations from short-term fluctuations in any one revenue source. The mix of various revenues employed will include both elastic and inelastic revenue sources to minimize to the extent possible the effects of economic downturn.
2. The Village will employ, where appropriate, various available economic development incentive tools, which will add to long-term revenue stability and growth.
3. The Village will monitor changes in key revenues on, at a minimum, a quarterly basis, and report on significant changes in collections or emerging trends.
4. The Village will oppose State and/or Federal legislation that would result in unfunded expense mandates to units of local government without providing for compensating authority to increase available revenues to offset such mandates.
5. Village enterprise funds (e.g. Water and Sanitary Sewer, Recreation, Parking, Residential Solid Waste) shall have fees set in such a manner which fully support all direct and indirect (depreciation of capital) costs associated with providing the service.
6. The Village will avoid the use of one-time or otherwise intermittent revenues to support continuing operating expenses.
7. The Village will explore to the extent practicable the award of various local, State and/or Federal grants to support one-time capital or non-recurring expenditures. Consideration of grant opportunities shall include an evaluation of required local matching funds and possible on-going operating costs associated with accepting grant funding.

Village of Glen Ellyn

Financial Policies

D. Expenditure

1. The Village shall maintain a level of expenditures which will provide for the public well being and the safety of the residents of the community.
2. The Village shall pay for current operating expenses from available operating revenues where possible.
3. The Village should avoid budget practices which balance current costs at the expense or detriment of future years, such as deferring or postponing necessary expenses.
4. The Village should avoid the implementation of new programs or services without the identification of a dedicated revenue stream to pay for them.
5. The Village annual budget shall provide a systematic approach for the replacement of municipal equipment and facilities which includes funding replacement of these assets over their anticipated useful life.
6. The Village shall provide for the responsible and timely funding of required employee pension plans.
7. The Village shall prepare a long-term financial forecast for the systematic replacement of its public infrastructure assets.

E. Debt Administration

1. It is the objective of the Village's debt policies that:
 - a. The Village will issue debt only when necessary.
 - b. The process of identifying the amount and timing of debt issuance is conducted as efficiently as possible, and
 - c. The most favorable interest rate and other costs be obtained
2. The Village will seek the assistance and expertise of a qualified Financial Advisor when considering debt issuance. Selection of a Financial Advisor may be achieved through a request for proposals process.
3. Long-term debt obligations will be used to finance significant capital projects or improvements, not for operational purposes.
4. The duration of long-term debt obligations will not extend beyond the anticipated useful life of the projects financed.

Village of Glen Ellyn
Financial Policies

- 5. Level or declining debt service shall be employed unless operational matters dictate otherwise, or unless to achieve overall level debt service considering other outstanding obligations.
- 6. The Village shall be mindful of the potential benefits of bank qualification and will strive to limit its annual issuances of debt to \$10 million or less when such estimated benefits are greater than exceeding the benefits of exceeding the bank qualification limit.
- 7. When feasible and economical, obligations shall be issued through competitive versus negotiated sale. When circumstances dictate that a negotiated issuance take place, the reasons for such action shall be disclosed in a public meeting.
- 8. The criteria to select an underwriter in a competitive sale shall be the true interest cost.
- 9. The Village shall consider refunding debt whenever an analysis indicates the potential for present value savings in excess of 2% of the principal being refunded.
- 10. The Village shall strive to conduct its financial affairs in a manner which would maintain or improve its bond rating.

11. When a general obligation bond is issued, the Village will receive a rating from at least one national rating agency.

~~11.~~ Regulatory Compliance relating to the Debt Portfolio

12. The Village will fully comply with all continuing disclosure requirements as established by SEC Rule 15c2-12 and shall upon completion of each year's audited financial statements, submit required continuing disclosures to all Nationally Recognized Municipal Information Repositories (NRMSIRs) and to any required State Information Depositories (SIDs).

~~12-13.~~ The Village will comply with the preambles and sections of the Bond Record-Keeping Policy for the Village of Glen Ellyn, adopted by resolution on October 8, 2012, or as subsequently revised. (October 8, 2012)

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F. Reserve Policy

Definitions

Village of Glen Ellyn

Financial Policies

Fund Balance – the difference between assets and liabilities in a Governmental Fund.

Nonspendable Fund Balance – the portion of a Governmental Fund’s fund balances that are not available to be spent, either short term or long term, in either form (e.g., prepaid assets) or through legal restrictions (e.g., endowments).

Restricted Fund Balance - the portion of a Governmental Fund’s fund balances that are subject to external enforceable legal restrictions as to what the fund balance can be spent on.

Committed Fund Balance - the portion of a Governmental Fund’s fund balances with self-imposed constraints or limitations that have been placed by formal action at the highest level of decision making.

Assigned Fund Balance - the portion of a Governmental Fund’s fund balances to denote an intended use of resources.

Unassigned Fund Balance - available expendable financial resources in a governmental fund that are not the object of tentative management plan (i.e. assignments). (Only in the General Fund, unless negative.)

Note: In non-governmental funds, management may decide to “assign” funds for a specific purpose. This will be done as an internal budgeting procedure rather than as a formal accounting entry. Creating a governmental fund automatically assigns fund balance in that fund to the purpose of the fund.

1. The Village will maintain adequate cash reserves (unassigned fund balance) in its operating funds (General Fund) in an amount equal to or greater than 25% of the current year fund operating expense budget (excluding capital) for FY2012/13. In following years, the target amount of cash reserves will increase by 1 percentage point growing to 35% of current year fund operating expense budget (excluding capital).

Adequate reserve balances are maintained to:

- a. offset unexpected changes in operating revenues,
 - b. provide sufficient cash flow for daily transaction volumes, and
 - c. provide a buffer for unexpected or emergency expenditures.
2. The Village will spend the most restricted dollars before less restricted, in the following order:

Village of Glen Ellyn
Financial Policies

1. Restricted,
 2. Committed,
 3. Assigned,
 4. Unassigned.
3. The Finance Director will determine if a portion of fund balance should be assigned and will document said assignment by a memorandum to the Village Manager and appropriate disclosure in the audited financial statements.
4. ENTERPRISE FUNDS CASH RESERVES:
- a. The Village will maintain \$2,000,000 in cash reserves in the Water and Sanitary Sewer Fund for FY2011/12, increased annually by the 12-month change in the CPI-U (December before the beginning of the fiscal year) or 3%, whichever is less. [For FY2012/13, the 12 month change in the CPI-U for December 2011 was 3%. Therefore, the amount of required cash reserves will be \$2,060,000.]
 - b. The Village will maintain adequate cash reserves in the Parking Fund, Residential Solid Waste Fund, and Recreation Fund in an amount equal to or greater than 25% of the current year fund operating expense budget (excluding capital) for FY2012/13. In following years, the target amount of cash reserves will increase by 1 percentage point growing to 35% of current year fund operating expense budget (excluding capital).

G. Cash Management

1. The Village shall invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Village and conforming to all state statutes governing the investment of public funds.
2. In order to maximize interest earnings, the Village comingles the cash of all funds (excluding those legally required to be kept separate – e.g. Police Pension Fund). Interest revenue derived from comingled cash accounts is allocated to the participating funds monthly based on the relative cash balance of each fund.
3. Criteria for investment of funds, in the order of priority are as follows:
 - a. **Safety** of principal is the foremost objective of the investment program. Investments of the Village of Glen Ellyn shall be undertaken

Village of Glen Ellyn
Financial Policies

in a manner that seeks to ensure the preservation of capital in the portfolio.

- b. The investment portfolio shall remain sufficiently **liquid** to meet all operating requirements that may be reasonably anticipated.
- c. The investment portfolio shall be designed with the objective of attaining a market **rate of return** throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

H. Accounting, Auditing and Financial Reporting

1. The Village shall establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP) for governmental entities as promulgated by the Governmental Accounting Standards Board (GASB).
2. The Village shall select a qualified firm of Certified Public Accountants to perform an annual audit in accordance with Generally Accepted Auditing Standards (GAAS) and issue an opinion on the financial statements.
3. The Village shall annually prepare a Comprehensive Annual Financial Report (CAFR) and submit it to the Government Finance Officers Association (GFOA) for consideration of a Certificate of Achievement for Excellence in Financial Reporting award.
4. The Village will utilize the modified accrual basis of accounting for its governmental funds (general, special revenue, capital projects and debt service funds). Revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the liability is incurred.
5. The Village will utilize the accrual basis of accounting for its proprietary funds (enterprise and internal service funds). Revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which the liability is incurred.

Most recent update: October 8, 2012 (Bond Record-Keeping)

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MEMORANDUM

TO: Mark Franz, Village Manager *zf*

FROM: Jeffrey D. Perrigo, Civil Engineer
Bob Minix, Professional Engineer
Julius Hansen, Director of Public Works

DATE: September 25, 2012

RE: Park/Glen Ellyn Place/Prairie Improvements Project (2009)

- Approval of Change Order No. 2 (FINAL)
- Engineering Services Amendment - No. 1(FINAL)



Background

On March 23, 2009, the Village Board approved a construction contract with Brothers Asphalt Paving, Inc. (Brothers) in the amount of \$1.2M (including contingency) and an engineering services contract with CivilTech Engineering (CivilTech) for \$145,000 (including contingency) in conjunction with the Village's Park/Glen Ellyn Place/Prairie Improvements Project. The Project included work on Park, from the railroad tracks to Hawthorne, Glen Ellyn Place, and on Pleasant, from Hawthorne to Cottage.

Due to the proximity of the Project to downtown and Lake Ellyn during the summer months, purposefully specific time constraints were placed in the contract to ensure that the work would be completed with minimal impact to the Fourth of July activities. This Project included two completion dates; one for the area including Park and Glen Ellyn Place and another for the block of Prairie. Brothers did not complete the anticipated work on either section of the project within the time established in the contract which subjected Brothers to liquidated damages and fees associated with additional construction oversight. Based on staff's interpretation of the contract documents, the maximum amount of possible damages and fees totaled approximately \$205,000.

In February, 2010, staff proposed that Brothers and the Village engage into mediation as a way to resolve the differences as well as to mitigate the costs of litigation and attorney's fees. The Village Board approved expenses totaling up to \$15,000 towards the mediation process at the April 26, 2010 meeting. Though authorized and intended to move forward, the process of mediation never came to fruition. Periodically, staff and our counsel corresponded with Brothers to establish a timeframe for beginning the mediation process. Again, the mediation process never gained traction and languished. Numerous attempts were made to establish a fair settlement to close out the project but negotiations failed to result in an acceptable outcome.

Park/Glen Ellyn Place/Prairie Improvements Project (2009)

- Approval of Change Order No. 2 (FINAL)
- Engineering Services - Change Order No. 1 (FINAL)

Date: September 25, 2012

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However, recent negotiations resumed with Brothers which resulted in a mutually agreeable settlement. The Village has agreed to withhold \$100,000 as remuneration for liquidated damages and extra engineering services encountered on the project. As such, we are now able to bring forth a request to approve Change Order No. 2 (FINAL) which provides for (1) a balancing of line items; (2) the withholding of funds for liquidated damages (per SP-6); and (3) the withholding of funds for additional engineering expenses (per SP-56).

CHANGE ORDER NO. 1

Change Order No. 1 included the addition of approximately 500 feet of new water main on Prairie to be added to the project scope after finding the location of the existing water main to be in close proximity to the existing sanitary sewer line. The change order increased the water funding level by \$87,000 to a total of \$257,000 and was approved by the Village Board on June 22, 2009. The revised funding levels are reflected in the table below.

CHANGE ORDER NO. 2 (FINAL)

Change Order No. 2 includes the balancing of all contract items (focusing on waterline, sanitary sewer and roadway work) as well as the inclusion of additional items deemed necessary by Village staff to complete the project. The final construction costs and funding breakdown is as follows:

Funding Source	Original Contracted Amount	Original Funded Amount	Revised Funded Amount (C.O. 1)	Revised Contract Amount (C.O. 1)	Final Contract Amount (C.O. 2)	Change Order Amount	Funding Requested
Water	\$154,510	\$170,000	\$257,000	\$241,510	\$249,432	\$7,922	(\$7,568)
Sanitary Sewer	\$299,090	\$330,000	\$330,000	\$299,090	\$282,294	(\$16,796)	(\$47,706)
Capital Projects	\$126,637	\$200,000	\$200,000	\$126,637	\$233,256	\$106,619	\$33,256
MFT	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$0	\$0
Total	\$1,080,237	\$1,200,000	\$1,287,000	\$1,167,237	\$1,264,982	\$97,745	(\$22,018)

To best outline the items for inclusion in this change order, the body of this memo will mirror the Change Order Form attached. Each item on the form will be explained, in detail.

1. **Contract Quantity Adjustments** - During the design of the project, the engineers develop quantities anticipated to perform the work. These quantities are the foundation for our bidding contract documents. Payment is made to the contractor only for quantities actually installed in the field during the course of the project, and thus can differ from the contract quantities. This change order item reconciles the seventy-seven original contract items concentrating on the balancing of the water, sewer and roadway items. However, some of these items changed slightly as a result of final

- Approval of Change Order No. 2 (FINAL)
- Engineering Services - Change Order No. 1 (FINAL)

calculation checks and increase in quantity of a number of general items that are dispersed to multiple funds. The overall change in contract quantities resulted in an increase in project cost of \$97,745. The modified quantities for the original contract work elements that resulted in changes (positive or negative) of \$5,000 or more included:

Item No. 1 - Porous Granular Embankment (PGE) Subgrade (+\$20,576.70)

The addition in quantity is due to uncovering poor soil conditions during excavation. Most of the quantity of undercutting and PGE took place at the bottom of the hill in a low spot on Park between Pennsylvania and Anthony. The subgrade was excavated deep enough to remove the unsuitable material and placed PGE in order to create a stable road base.

Item No. 8 - Hot-Mix Asphalt Binder Course, IL-19.0, N50 (-\$6,873.30)

The decrease in binder course is mainly a result of the contractor laying the asphalt at a slightly smaller thickness than specified in the plans. As a result, the surface asphalt layer was thicker than originally called for in the plan documents.

Item No. 9 - Hot-Mix Asphalt Surface Course, Mix "D", N50 (+\$12,738.75)

The increase in surface course is a result of more material laid on Glen Ellyn Place after the curbs were raised on both sides and the pavement section was slightly increased. Also, the surface lift on Park and Prairie was increased by about ¼" to 1 ¼" to compensate for the contractor laying the binder course slightly less than the planned thickness.

Item No. 12 - Portland Cement Concrete Sidewalk, 5 Inch (+\$32,088.01)

After a sidewalk inspection, it was determined that more sidewalk needed to be taken out on Park and Prairie due to cracked and broken squares and tripping hazards. In addition, the entire sidewalk on Glen Ellyn Place was replaced when none was called out in the original plans.

Item No. 13 - Portland Cement Concrete Sidewalk, 6 Inch (+\$5,812.43)

The increase in quantity is mainly the result of replacing the entire sidewalk on Glen Ellyn Place where no quantity for that street was allotted in the plans.

Item No. 15 - Sidewalk Removal (+\$11,345.12)

Additional sidewalk removal quantity was needed due to the poor condition of the sidewalks on Park and Prairie and all sidewalks on Glen Ellyn Place being removed.

Item No. 17 - Storm Sewers, Type 1, Reinforced Concrete Culvert, Storm Drain, and Sewer Pipe, Class IV 12" (+\$10,648.80)

The increase is a result from adding storm work at the dead-end of Glen Ellyn Place to pick up all of the water traveling down the roadway. Also, on Prairie Ave, the outfall of the

- Approval of Change Order No. 2 (FINAL)
- Engineering Services – Change Order No. 1 (FINAL)

storm sewer system was extended to match the proposed elevation needed to drain the storm water on Prairie.

Item No. 31 – Combination Concrete Curb and Gutter, Type B-6.12 (+\$16,447.83)

Additional curb and gutter was added when some of the project limits were extended including the Park/Hawthorne, Park/Crescent, and Prairie/Cottage intersections.

Item No. 42 – Sanitary Sewer Service Removal and Replacement (-\$43,750.00)

There was an original quantity of 52 in the bid for this item. However, only 27 service replacements were performed on Park and Prairie, and the sanitary main on Glen Ellyn Place was lined with no service work to be done. The original number of 52 services is an inaccurate quantity because there are only around thirty residences on both Park and Prairie.

Item No. 43 – Temporary Aggregate (+\$5,122.56)

More temporary aggregate was needed than originally planned due to uncovering a poor subgrade during pavement removal on Park. The temporary stone was used to make the roadway suitable for driving.

Item No. 48 – Storm Sewer, SDR 26, Type 1, 6” PVC (+\$9,457.50)

The increase is the result of additional sump pump stubs provided per resident request on Park and Prairie.

Item No. 55 – Temporary Fence for Tree Protection (+\$9,675.60)

Additional tree fence was added to protect all trees designated by the Village Forester. This quantity differed from the original plans in order to adequately protect all parkway trees from construction operations.

Item No. 56 – Pavement Removal (Full Depth) (+\$8,830.68)

The increase in quantity is mainly due to the extended pavement removal limits at the Park/Hawthorne intersection. With multiple trenches from the storm, sanitary, and water work done in the intersection, most of the pavement was removed to the full depth in the intersection.

Item No. 71 – Pavement Removal and Replacement (Patching) (+\$18,516.00)

The additional quantity is from using this item for hot-mix asphalt driveway repairs. There was not a bid item established for asphalt driveway repair, so it was agreed by the Village and the Contractor to use this pay item for asphalt driveways damaged during the project.

- Approval of Change Order No. 2 (FINAL)
- Engineering Services - Change Order No. 1 (FINAL)

2. Item No. 78 - Additional Sanitary Lateral 6" PVC, SDR 26 (+\$9,758.00)

An additional item was needed for six-inch PVC sanitary sewer for certain areas on Park and Prairie where the contractor had to reroute the service around parkway trees. Any quantity of pipe over ten feet behind the proposed back of curb was paid for as additional lateral service.

3. Item No. 79 - Additional Length of 1 ½" Diameter Copper Water Service (+\$6,315.50)

An item was needed for additional copper placed on water service lines that were rerouted around parkway trees. Some of the existing b-boxes and service lines were right next to trees, so to minimize root damage the services were picked up sometimes on the private side of the sidewalk and redirected around a tree. The length required to tie in the existing service to the new roadway was paid for as additional copper service pipe.

4. Item No. 80 - Remove Existing 16" Casing (20+ Feet) Removal/Sawcutting & Backfilling (+\$2,200.00)

The existing water main underneath Hawthorne east of Park Blvd was abandoned in order to tie in the new water main. This water main had a 16" casing pipe around it which was most likely going to be in conflict with the proposed storm manhole outfall on Hawthorne. Instead of cutting out a section of the casing pipe, it was decided that due to future work possibly being performed in that area that it would be best to remove the entire length of casing pipe under the roadway.

5. Item No. 81 - Installation and Removal of Cold Patch for Vehicle & Pedestrian Access (+\$10,719.28)

Due to the work performed at the Park/Hawthorne intersection and the amount of traffic that Hawthorne Avenue sees daily, any work done in that intersection was covered in cold patch or binder at the end of the work day. The slope of the road and the amount traffic at the intersection warranted the placement of asphalt instead of a capping stone that would have easily spread out of the trench causing ruts, bumps, and potholes. Also, prior to the Fourth of July weekend, all sidewalk crossings on Park Blvd were laid with cold patch in order to give a smoother surface for pedestrians to use for the holiday weekend.

6. Item No. 82 - Connection to Existing Storm Sewer by Core and Inserta-tee, Connection at 571 Hawthorne (+\$1,875.00)

This item was added because of an icing problem on the sidewalk in front of 571 Hawthorne. A stub was provided so that the homeowner could take their drainage directly into the storm sewer system. In order to connect to the 18" RCP storm sewer, a sawcutting service needed to core a hole into the pipe on site. There is no item in the original contract for connection to the storm sewer by core and Inserta-tee.

- Approval of Change Order No. 2 (FINAL)
- Engineering Services - Change Order No. 1 (FINAL)

7. Item No. 83 - Installation and Removal of Temporary Flushing Hydrant (Village Furnished) (+\$750.00)

A temporary flushing hydrant was installed on the end of the Prairie water main in order to alleviate some problems with chlorination and flushing that had been an issue on the Park water main. The Village agreed to pay Brothers to install and remove the hydrant to aid with the testing process.

8. Item No. 84 - Installation of Storm Sewer Outfall, Downstream of Structure # 12 on Hawthorne (T & M) (+\$4,584.76)

Upon a field investigation, the outfall of the storm sewer on Hawthorne differed from the plans. The actual location of the storm sewer was replaced from new manhole # 12 working northeast to the north parkway on Hawthorne where it then travels east as an existing 10" clay pipe. All of the work done to install about thirty feet of 10" PVC storm sewer from new manhole # 12 to connect to the existing storm in the north parkway on Hawthorne is included in this item.

9. Item No. 85 - 12" DIP Water Main (+\$2,266.00)

This item was added for the revised water main work done on Prairie at the Hawthorne tie-in. A section of the existing 12" water main on Hawthorne was replaced to install two 12" x 8" tees for the Prairie water mains.

10. Item No. 86 - Repair of 4" Water Main on Prairie Avenue Adjacent to New Sanitary Main (+\$945.90)

During replacement of the sanitary sewer main in front of 570 Prairie, the four inch water main was hit and a repair clamp was installed. The water main was mis-marked under the west curb-line when it was found about two feet west of the centerline on Prairie. The varying location of the main was one of the reasons why a new 8" water main was added to Prairie.

11. Item No. 87 - Stockpiling on Site of Spoil Material Rejected at Dump Location (+\$1,741.97)

Spoils from various locations on Park Boulevard were not accepted at the dump because materials requiring special handling were found. This item was added to the contract to cover the cost of having to return the failed loads and stockpiling them on site according to EPA standards.

12. Item No. 88 - Reconstruct Storm Sewer Manhole (+\$3,000.00)

This item was added to the contract in order to rebuild two storm manholes, both with top sections that were made of brick and falling apart.

- Approval of Change Order No. 2 (FINAL)
- Engineering Services – Change Order No. 1 (FINAL)

13. Item No. 89 – Railroad Flagmen (+\$1,794.54)

Railroad flagmen were required for work done within the railroad right-of-way on the south side of the intersection of Park and Crescent while pavement removal and asphalt placement came within 25 feet of the nearest railroad track.

14. Item No. 90 – Liquidated Damages per SP-6 (Park Boulevard) (-\$85,880)

Liquidated damages are being assessed on this project per the contract special provisions. The original contract completion date for Park and Glen Ellyn Place was July 3rd, 2009. Substantial completion did not happen until September 17th, 2009. Per the contract, the Village is able to deduct \$1,130 in damages each day that the project finishes late.

15. Item No. 91 – Liquidated Damages per SP-6 (Prairie Avenue) (-\$53,110)

Liquidated damages are being assessed on this project per the contract special provisions. The original contract completion date for Prairie was July 31st, 2009, with a 15 day extension given for the water main work pushing the completion date back to August 15, 2009. Substantial completion did not happen until October 1, 2009. Per the contract, the Village is able to deduct \$1,130 in damages each day that the project finishes late.

16. Item No. 92 – Extra Engineering Services Per SP-53 (-\$67,131.00)

In the contract special provisions, a section is denoted for extra engineering services that the contractor may be liable for upon late completion. The Village has indicated to the contractor that they plan on charging them for the services performed by Civiltech after the contract completion dates for each street had passed.

17. Item No. 93 – Street Sweeping Performed by Village (Contract Deduction) (-\$274.35)

After binder course was laid on Prairie and prior to surface placement, the contractor spread topsoil and placed sod. During sod installation, the contractor had been watering the sod causing the street to become slick with mud and debris. Brothers could not schedule a sweeper to clean up the street in a timely manner, so the Village's sweeper and employee were sent out to clean up the street.

18. Item No. 94 – Geotechnical Fabric for Ground Stabilization (+\$4,369.62)

While examining the contract specifications, there was no mention of geotechnical fabric in the undercutting item. The fabric was used on top of the sub-grade in all areas where porous granular embankment was placed on Park and Prairie.

19. Item No. 95 – Dump Surcharge to E.F. Heil in Plainfield, IL (+\$26,000.00)

After having issues with spoils failing EPA tests at Elmhurst-Chicago Stone's Barbers Corner location, it was decided to take all spoils near the vicinity of the failed loads to the E.F. Heil dump site in Plainfield, IL. All loads sent to Heil cleared testing requirements and

- Approval of Change Order No. 2 (FINAL)
- Engineering Services - Change Order No. 1 (FINAL)

were accepted into the site. There is an additional cost of taking the spoil material to Heil, which was covered by the Village in this added item.

20. Item No. 96 - Move Sanitary Cleanouts at 566 and 570 Prairie out of Sidewalk (+\$2,766.92)

The cleanouts for these residences were originally installed in the sidewalk along an angle in the service. This was done to assist with cleaning the private side of the sewer from the cleanout, if necessary. However, having a cleanout frame in the middle of a sidewalk is against Village policy, and they were subsequently moved into the landscaped area.

21. Item No. 97 - Electric Repair for J & R Auto (+\$500.00)

This item was added to the contract because during excavation for the curb and gutter adjacent to J&R Auto there were unmarked electric cables within the Village right-of-way that were hit. These cables supplied power to a sign at the northwest corner of Park and Pennsylvania. New cables were installed in PVC conduit by the contractor with the Village agreeing to pay for half of the cost.

22. Item No. 98 - Disposal of Spoil Material at Reliable Materials in Hillside (+\$2,906.58)

This item was added to cover the cost of reloading the stockpiled spoil materials that were rejected at Barber's Corner and taking them to Reliable Materials in Hillside. Reliable Materials is an EPA approved site and equipped to handle materials identified as special waste.

23. Item No. 99 - Modification to CB # 5 on Park Blvd Sta. 22+51, 10.5' LT (+\$2,140.51)

This item was added to the contract to cover the cost of the time spent cutting down catch basin # 5 in front of 574 Park. During installation, the rim elevation was calculated off of an incorrect plan benchmark, resulting in the top of the structure being 0.3' high from the proposed rim grade.

24. Item No. 100 - Cut into Existing 8'x8' Storm Vault and New CB # 14 on Park (+\$2,315.42)

This item was needed based on the fact that the proposed outfall shown on the plans of the storm sewer system on Park north of Pennsylvania was inaccurate. During installation of CB # 14 and prior to hooking it up to the existing parkway manhole to the west, it was discovered that the existing manhole does not have an outlet to the east as shown on the plans. To solve this problem, an outfall pipe was installed from CB # 14 to the existing large storm vault to the east. The revised storm run meant that both CB # 14 and the large vault had to be cut into to modify them. The vault has a wall thickness of about 9" to cut so a special saw had to be rented to accomplish this task.

- Approval of Change Order No. 2 (FINAL)
- Engineering Services - Change Order No. 1 (FINAL)

25. Item No. 101 - Time Spent Finding an Alternate Outfall (+\$1,000.00)

The contractor had downtime as a result of the storm sewer outfall issue on Park north on Pennsylvania. After realizing that the existing manhole in the parkway on Park Sta. 14+25, LT was not an outfall, a new one had to be created. Per meeting with the contractor, all parties agreed the Village will pay for about 2/3 of the cost of the downtime in which it took to find a solution, resulting in \$1000.

26. Item No. 102 - Additional Construction Layout on Park Blvd between Pennsylvania and Anthony (+\$550.00)

This item was added to the contract to cover the costs of the layout subcontractor returning to the site to stake out a revised cross-section on the Park curve just south of Anthony. The proposed plan showed an even cross-slope across Park around Sta. 15+75, but due to the steepness of the road at the curve, the correct solution was to put the cross-slope back to what it was originally there and super elevate the road.

27. Item No. 103 - Corrective Treatments for Village Trees (Contract Deduction) (-\$769.74)

Throughout the project, the Village had to perform some corrective work on three different parkway trees that were damaged by Brothers during construction. The costs related to doing this work were deducted from the total contract.

28. Item No. 104 - Park Blvd Water Sample Testing Fee Charged to Contractor (-\$178.32)

Per SP-76 of the Contract Documents, the Village is entitled to charge the contractor fees and/or penalties for not passing water main chlorination. On Park, the water main chlorination failed the first series of tests, resulting with the Village able to deduct lab costs associated with the testing from the contract.

29. Item No. 105 - Prairie Avenue Water Sample Testing Fee Charged to Contractor (-\$2,826.64)

Again, per SP-76 of the Contract Documents, the Village is entitled to charge the contractor fees and/or penalties for not passing water main chlorination. On Prairie, the water main chlorination failed the first two series of tests, resulting with the Village able to deduct lab costs associated with the testing and a \$2500 fee from the contract.

- Approval of Change Order No. 2 (FINAL)
- Engineering Services – Change Order No. 1 (FINAL)

30. Item No. 106 – Concrete Steps at 584 Park Blvd (+\$4,428.59)

This item was added to the contract to reinstall steps in front of 584 Park. The steps were previously placed in brick, but after conversations with the homeowner, it was acceptable to have them poured in concrete and finished. This resulted in the task taking less time than anticipated with replacing the pavers.

31. Item No. 107 – Settlement Agreement Amount for Extra Engineering Services (+\$44,215.15)

This item was added as a result of the final negotiations which prorates the settlement agreement amount to items 107 through 109.

32. Item No. 108 - Settlement Agreement Amount for Liquidated Damages per SP-6 (Prairie Avenue) (+\$27,343.58)

This item was added as a result of the final negotiations which prorates the settlement agreement amount to items 107 through 109.

33. Item No. 109 - Settlement Agreement Amount for Liquidated Damages per SP-6 (Park Boulevard) (+\$34,562.27)

This item was added as a result of the final negotiations which prorates the settlement agreement amount to items 107 through 109.

SUMMARY FOR CONSTRUCTION

The thirty-three items included in this change order total a decrease in required funding of \$22,018 resulting in a modified contract total is \$1,264,982. Additional funding is not required to close out the project. However, a reconciling of the different accounts needs to be made. The total project cost is seventeen percent over the original contract price of \$1,080,238; but almost two percent under the revised funded amount.

- Approval of Change Order No. 2 (FINAL)
- Engineering Services – Change Order No. 1 (FINAL)

ENGINEERING SERVICE AGREEMENT AMENDMENT

As indicated above, the project encountered significant delays during construction. Along with the contractor delays, comes the need for additional construction oversight which CivilTech Engineers performed during construction through project close-out.

A final invoice from CivilTech indicates that they are owed an additional \$54,540 due to the extended project timeframe. Additional funds are required to close out the project's construction oversight work. The current funding level of \$145,000 is exhausted and additional funding is necessary. Staff is requesting additional funding in the amount of **\$54,540** be expensed to the project for final payment to CivilTech for construction services.

The table below indicates the funding breakdown:

Funding Source	Original Contract Amount	Original Funded Amount	Final Contract Amount	Change Order Amount	Funding Requested
Water Fund (15%)	\$20,617	\$22,000	\$29,931	\$9,314	\$7,931
Sanitary Sewer Fund (30%)	\$41,234	\$44,000	\$59,862	\$18,628	\$15,862
Capital Projects Fund (55%)	\$75,595	\$79,000	\$109,747	\$34,152	\$30,747
Total	\$137,446	\$145,000	\$199,540	\$62,094	\$54,540

SUMMARY FOR ENGINEERING

The construction oversight included in this change order totals an **increase in costs of \$54,540** resulting in a modified service agreement total is **\$199,540**. Additional funding is required to compensate CivilTech for their actual expenses incurred during the project.

- encl.: Settlement Agreement & Release
Change Order Form
Summary of Contract Status
Resolution

cc: Kristen Schrader, Assistant to the Village Manager – Admin.

SETTLEMENT AGREEMENT & RELEASE

This Settlement Agreement is made as of September 25, 2012 by and between the Village of Glen Ellyn (the "Village") Brothers Asphalt Paving, Inc. ("Contractor").

RECITALS

A. The Village entered into an agreement with Contractor for the Park/Glen Ellyn Place/Prairie Improvements Project (the "Project") dated March 23, 2009 (hereafter the "Contract").

B. During the Project, numerous claims arose between the Village and Contractor relating to the entirety of the Project and the Contract and both the Village and Contractor alleged damages resulting from those claims, including but not limited to damages incurred under the Contract and consequential and liquidated damages.

C. The Village and Contractor now desire to enter into this Settlement Agreement to resolve all disputes between them and to assist them in the settlement of all claims related to or arising out of the Contract.

BODY OF AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, and in consideration of the mutual undertakings herein contained, the Village and Contractor agree as follows:

1. The foregoing Recitals are made a part of this Agreement and the Agreement shall be interpreted and construed in light of those Recitals.
2. The Parties agree that, by virtue of this Agreement, all claims between the Village and Contractor related to the Project shall be compromised and resolved by payment of

\$106,121.00 from the Village to the Contractor within 30 days from the Effective Date written above ("Settlement Payment").

3. The Parties agree that the Settlement Payment is a compromise amount and shall be the final amount due and owing to or from all parties as compensation for all claims whatsoever related to or arising out of the Contract from the beginning of time and until forever.

4. This Settlement Agreement constitutes the entire agreement and understanding between the Parties regarding the Project and Contract and supersedes and preempts any prior understandings, agreements, warranties or representations by or between the Parties, written or oral, which may have related to the Project or Contract in any way.

5. Effective upon execution of this Settlement Agreement by parties, the Village hereby fully and unconditionally releases Contractor and its officers, directors, agents, servants, employees, successors and assigns, and surety, from any and all debts, losses, damages, costs, expenses, liabilities, claims, lawsuits, proceedings and causes of action, known and/or unknown, direct and/or indirect that the Village may have or may have had against Contractor and/or its respective officers, directors, agents, servants, employees, successors and assigns under the Contract in any manner whatsoever, but excepting from this release any claim to enforce the terms of this Agreement or any latent defects in the work of the Contractor.

6. Effective upon execution of this Settlement Agreement by Contractor, Contractor hereby fully and unconditionally releases the Village and its officers, directors, agents, servants, employees, successors and assigns from any and all debts, losses, damages,

costs, expenses, liabilities, claims, lawsuits, proceedings and causes of action, known and/or unknown, direct and/or indirect that Contractor may have or may have had against the Village and/or its principal Villages and their respective officers, directors, agents, servants, employees, successors and assigns under the Contract in any manner whatsoever, but excepting from this release any claim to enforce the payment provisions hereunder.

7. This Settlement Agreement shall be governed by and interpreted in accordance with the laws of Illinois.

8. The persons executing this Settlement Agreement represent and warranty that they have the authority to execute this Settlement Agreement.

9. This Settlement Agreement may be executed in Counterpart, each of which shall be an original and all of which together shall constitute one and the same agreement.

10. If any provision of this Agreement is held to be invalid or unenforceable, then, to the extent that such invalidity or unenforceability shall not deprive either party of any material benefit intended to be provided by this Settlement Agreement, the remaining provisions of this Settlement Agreement shall remain in full force and effect and shall be binding upon the parties hereto.

11. The execution of this Settlement and compliance with the terms and conditions of this Settlement shall not be construed as an admission of liability on the part of either party or a precedent upon which liability may be asserted. Such liability being expressly denied, the parties' intent in executing this Settlement is to resolve any disputes regarding Project.

12. This Settlement sets forth the entire agreement and understanding between the parties hereto as to the subject matter of this Settlement and merges all prior discussions and writings with respect to the contents of this Settlement. This Settlement shall not be amended in any manner except by an instrument in writing specifically referring to this Settlement and duly executed by both parties.

13. Nothing in this Settlement is intended or shall be interpreted to confer any rights, privileges or rights of action of any kind upon any person or entity not a party to this Settlement, or to effectuate a release by the parties to this Settlement of any claims or causes of action that either party has or may have against any person or entity not a party to this Settlement.

AGREED:

VILLAGE OF GLEN ELLYN

BROTHERS ASPHALT PAVING, INC.

By: _____

By: 

Print Name: _____

Print Name: Nick Colella

Title: _____

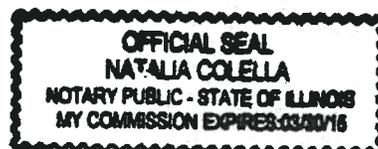
Title: President

Attested by: _____

Notary: 

My commission expires:

03-30-15



**REQUEST FOR AUTHORIZATION OF CHANGES
CHANGE ORDER NO. 2**



Project Name: Park-Glen Ellyn Place-Prairie Improvements Project

To: Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, IL 60137

Contractor: Brothers Asphalt Paving Company
315 S. Stewart Avenue
Addison, IL 60101

Date: 9/25/2012

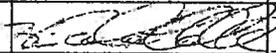
The following change from the Plans in the construction of the above designated project is recommended.

ITEM	DESCRIPTION	ADDITIONS	DEDUCTIONS
1	BALANCE CONTRACT ITEMS	\$276,642	\$80,777
2	ADDITIONAL SANITARY LATERAL 6" PVC, SDR 26	\$9,758	
3	ADDITIONAL LENGTH OF 1 1/2" DIAMETER COPPER WATER SERVICE	\$6,316	
4	REMOVE EXISTING 16" CASING (20 + FEET), REMOVAL, SAWCUTTING, BACKFILL	\$2,200	
5	INSTALLATION AND REMOVAL OF COLD PATCH FOR VEHICLE & PED. ACCESS	\$10,719	
6	CONNECTION TO EXISTING STORM SEWER (CORE & TEE) 571 HAWTHORNE	\$1,875	
7	INSTALLATION AND REMOVAL OF TEMP. FLUSHING HYDRANT (VILLAGE FURNISHED)	\$750	
8	(T&M) INSTALLATION OF STORM SEWER OUTFALL DOWNSTREAM OF ST. #12 ON HAWTHORNE	\$4,585	
9	12" DI WATERMAIN	\$2,266	
10	REPAIR OF 4" WATERMAIN ON PRAIRIE ADJACENT TO NEW SANITARY SEWER MAIN	\$946	
11	STOCKPILING ON SITE OF SPOIL MATERIAL REJECTED AT DUMP LOCATION	\$1,742	
12	RECONSTRUCT STORM SEWER MANHOLE	\$3,000	
13	RAILROAD FLAGGERS	\$1,795	
14	LIQUIDATED DAMAGES PER SP-6 (PARK BOULEVARD)		\$85,880
15	LIQUIDATED DAMAGES PER SP-6 (PRAIRIE AVENUE)		\$53,110
16	EXTRA ENGINEERING SERVICES		\$67,131
17	STREET SWEEPING PERFORMED BY THE VILLAGE (CONTRACT DEDUCTION)		\$274
18	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	\$4,370	
19	DUMP SURCHARGE TO E.F. HEIL IN PLAINFIELD, IL	\$26,000	
20	MOVE SANITARY CLEANOUTS AT 566 AND 570 PRAIRIE OUT OF SIDEWALK	\$2,767	
21	ELECTRIC REPAIR FOR J&R AUTO	\$500	
22	DISPOSAL OF SPOIL MATERIAL AT RELIABLE MATERIALS IN HILLSIDE, IL	\$2,907	
23	MODIFICATION TO CB #5 ON PARK BLVD (STA. 22+51, 10.5' LT)	\$2,141	
24	CUT INTO EXISTING 8'X8' STORM VAULT AND NEW CB #14 ON PARK	\$2,315	
25	TIME SPENT FINDING AN ALTERNATE OUTFALL FOR STORM SEWER ON PARK BLVD (STA. 14+25)	\$1,000	
26	ADDITIONAL CONSTRUCTION LAYOUT ON PARK BLVD, BETWEEN PENN. AND ANTHONY	\$550	
27	CORRECTIVE TREATMENTS FOR VILLAGE TREES (CONTRACT DEDUCTION)		\$770
28	PARK BLVD. WATER SAMPLE TESTING FEE CHARGED TO CONTRACTOR		\$178
29	PRAIRIE AVENUE WATER SAMPLE TESTING FEE CHARGED TO CONTRACTOR		\$2,827
30	CONCRETE STEPS AT 584 PARK	\$4,429	
31	SETTLEMENT AGREEMENT PRORATED SHARE FOR ENGINEERING SERVICES	\$44,215	
32	SETTLEMENT AGREEMENT PRORATED SHARE FOR LIQUIDATED DAMAGES - PRAIRIE	\$27,344	
33	SETTLEMENT AGREEMENT PRORATED SHARE FOR LIQUIDATED DAMAGES - PARK/GLEN ELLYN	\$34,562	

Amount of this Order:
 Amount of Previous Orders
 Original Contract Amount:
 Original Contract Amount and Orders

\$97,745
\$87,000
\$1,080,237
\$1,264,982

The work covered by this Order shall be performed under the same terms and conditions as that included in the Original Contract

		Signature	Date
Requested by:	Dave Bugaj, Resident Engineer, Civitech Engineering		
Reviewed by:	Jeff Perrigo, Civil Engineer, VGE		
Recommended	Julius Hansen, Public Works Director, VGE		
Approved by:	Mark Franz, Village Manager, VGE		
Accepted by	Nick Colella, Owner, Brothers Asphalt Paving Company		10/2/12

SUMMARY OF CONTRACT STATUS

6/20/2012

Project : Park-Glen Ellyn Place-Prairie Improvements Project
 Contractor : Brothers Asphalt Paving Company
 Design Engineer : Walter Deuchler & Associates
 Field Engineer : Civiltech Engineering, Inc.

Original Contract Bid Price	\$1,080,237
Village Board Authorized Amount	\$1,200,000
Water Fund (50100 580100) :	\$170,000
Sanitary Sewer Fund (50200 580100) :	\$330,000
Capital Fund (40000 580160) :	\$200,000
Motor Fuel Tax Fund (21000 580100) :	\$500,000

Original Contract Time :	Park/GE Place	Substantial Completion:	7/3/2009
		Final Completion :	7/3/2009
	Prairie	Substantial Completion:	7/31/2009
		Final Completion :	7/31/2009

Contract Approved by Village Board on March 23, 2009

CHANGE IN CONTRACT PRICE

Change Order	App. by	App. Date	Add / Sub	Change Amount	Revised Contract Price
1	Board	6/22/2009	Add	\$87,000	\$1,167,237
2	Board	7/9/2012	Add	\$97,745	\$1,264,982

CHANGE IN CONTRACT TIME

Change Order	App. by	App. Date	Add / Sub	Change Amount	Revised Contract Time
1	Board	6/22/2009	Add	15	Prairie-Substantial Completion: 8/15/2009 Prairie-Final Completion : 8/15/2009
2	Contract time issues resolved via Settlement Agreement and Release dated September 25, 2012				

CHANGE ORDER DESCRIPTION

Change Order	Description
1	Additional replacement of water main on Prairie Avenue from Cottage to Hawthorne including new 1 1/2" water services, new fire hydrants and valves.
2	Balancing of contract items; Additional sanitary lateral 6" PVC, SDR 26; Additional length of 1 1/2" diameter copper water service; Remove existing 16" casing (20 + feet), removal, sawcutting, backfill; Installation and removal of cold patch for vehicle & pedestrian access; Connection to existing storm sewer (core & tee) 571 Hawthorne; Installation and removal of temporary flushing hydrant (Village furnished); (T&M) Installation of storm sewer outfall downstream of Sta. #12 on Hawthorne; 12" Ductile water main; Repair of 4" water main on prairie adjacent to new sanitary sewer main; Stockpiling on site of spoil material rejected at dump location; Reconstruct storm sewer manhole; Railroad flaggers; Liquidated damages per SP-6 (Park); Liquidated damages per SP-6 (Prairie); Extra engineering services; Street sweeping performed by the Village (contract deduction); Geotechnical fabric for ground stabilization; Dump surcharge to E.F. Heil in Plainfield, IL; Move sanitary cleanouts at 566 and 570 Prairie out of sidewalk; Electric repair for J&R Auto; Disposal of spoil material at reliable materials in Hillside, IL; Modification to CB #5 on Park (Sta. 22+51, 10.5' lt); Cut into existing 8'x8' storm vault and new CB #14 on Park; Time spent finding an alternate outfall for storm sewer on Park (Sta. 14+25); Additional construction layout on Park between Penn. and Anthony; Corrective treatments for Village trees (contract deduction); Park water sample testing fee charged to contractor; Prairie water sample testing fee charged to contractor; Concrete steps at 584 Park and adjustments for the final settlement agreement.

Resolution No. _____

**A Resolution Concerning the Determination of the Glen Ellyn Village Board that
Change Order Number Two with Brothers Asphalt Paving
For an Increase in the Contract Price of \$97,745 is Required for the
Park – Glen Ellyn Place – Prairie Improvements Project
For a Revised Contract Cost of \$1,264,982**

Whereas, Chapter 720, Section 5/33-E-9 of the Illinois Compiled Statutes 2002 requires change orders on public contracts involving total cumulative changes of more than Ten Thousand Dollars (\$10,000) in value or a cumulative total of thirty (30) days in time to be made by written determination; and

Whereas, it has been determined that it would be beneficial to the Village to compensate the contractor for out-of-scope work items required to complete on the project;

Now, therefore be it resolved by the President and Board of Trustees of the Village of Gen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The Corporate Authorities of the Village make the written determination that the circumstances necessitating the change were not within the contemplation of the contract as signed and that this change order is in the best interest of the Village.

Section Two: The change order which this determination involves relates to the following contract: Park – Glen Ellyn Place – Prairie Improvements Project, Brothers Asphalt Paving. The nature of Change Order Number Two and the amount of change is as follows: Balancing of contract items; Additional sanitary lateral 6" PVC, SDR 26; Additional length of 1 1/2" diameter copper water service; Remove existing 16" casing (20 + feet), removal, sawcutting, backfill; Installation and removal of cold patch for vehicle & pedestrian access; Connection to existing storm sewer (core & tee) 571 Hawthorne; Installation and removal of temporary flushing hydrant (Village furnished); (T&M) Installation of storm sewer outfall downstream of Sta. #12 on Hawthorne; 12" Ductile water

main; Repair of 4" water main on prairie adjacent to new sanitary sewer main; Stockpiling on site of spoil material rejected at dump location; Reconstruct storm sewer manhole; Railroad flaggers; Liquidated damages per SP-6 (Park); Liquidated damages per SP-6 (Prairie); Extra engineering services; Street sweeping performed by the Village (contract deduction); Geotechnical fabric for ground stabilization; Dump surcharge to E.F. Heil in Plainfield, Il; Move sanitary cleanouts at 566 and 570 Prairie out of sidewalk; Electric repair for J&R Auto; Disposal of spoil material at reliable materials in Hillside, Il; Modification to CB #5 on Park (Sta. 22+51, 10.5' It); Cut into existing 8'x8' storm vault and new CB #14 on Park; Time spent finding an alternate outfall for storm sewer on Park (Sta. 14+25); Additional construction layout on Park between Penn. and Anthony; Corrective treatments for Village trees (contract deduction); Park water sample testing fee charged to contractor; Prairie water sample testing fee charged to contractor; Concrete steps at 584 Park; Liquidated Damages and Fees for Extra Engineering Services in accordance with the Settlement Agreement and Release dated June 28, 2012, that at a total balancing cost increase of ninety-seven thousand seven hundred forty-five dollars and no/100 (\$97,745), for a revised contract price of one million two hundred sixty-four thousand nine hundred eighty-two dollars (\$1,264,982).

Section Three: This written determination shall be preserved and in a permanent project file that is open to the public.

Section Four: This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2012.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2012.

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village
of Glen Ellyn, Illinois