

Agenda
Village of Glen Ellyn
Village Board Workshop
Monday, June 11, 2012
7:00 P.M. – Galligan Board Room
Glen Ellyn Civic Center

1. Call to Order

2. Vehicle Stickers for Active Duty Military Personnel and Deployed Reservists – Finance Director Wachtel

3. Residential Solid Waste Contract (For the attachment, please see item #8 on the Village Board Meeting Regular Agenda) – Assistant to the Village Manager Schrader

4. Sidewalk Waiver Text Amendment – Public Works Director Hansen

5. Other items?

6. Adjournment

MEMORANDUM

TO: Mark Franz, Village Manager *M*
FROM: Kevin Wachtel, Finance Director *KW*
DATE: June 5, 2012
RE: Vehicle Stickers for Active Duty Military Personnel and Deployed Reservists



Background

At a workshop in 2009, the Village Board briefly discussed vehicle sticker discounts. At that time, the Village Board was favorable to a discount of Village vehicle sticker fees for active duty military personnel. The issue was not brought back to the Village Board for formal consideration.

Issues

The Village's vehicle sticker ordinance requires that all vehicles that are registered (with the Secretary of State) to a Glen Ellyn address must have a current vehicle sticker. One issue that has come up on a few occasions relates to active duty military personnel stationed outside of the area or deployed overseas. The branches of the military often require personnel that have a vehicle on a base to keep the vehicle registered in a home location (often their parent's home) because they may be transferred to other areas of the country or world. When those individuals are not in Glen Ellyn, it is difficult for those individuals to receive, return, and pay for vehicle stickers on an annual basis.

We could not find a definitive count, but suspect that there are less than 25 active duty military personnel who call Glen Ellyn home, which is about \$625 per year. In addition, there may be other active duty military personnel who are deployed, are no longer residents of Glen Ellyn, and have their vehicle registered in Glen Ellyn. We suspect that there is not a significant quantity.

Due to nature of military service, staff would like revisit this discussion and get the Village board's feedback on this discount.

Recommendation

If the Board is amenable to this program, management recommends the following provisions:

- The Village would issue free three-year vehicle stickers for active duty military personnel, or deployed reservists. This would keep the vehicles in the renewal system, and allow compliance. After three years, proof would again need to be provided for another three-year sticker.
- We would require proof of current active duty military status, or deployment papers/identification for reservists. The Secretary of State provides discounted license plate renewal annually with proof, such as current military issued ID or deployment papers.
- The program would not be intended for reservists who are not deployed.

Action Requested

Management seeks feedback from the Village Board on a program for vehicle sticker discounts for active duty military personnel and deployed reservists. If amenable, management will prepare the necessary ordinances for implementation generally starting with the 2013/14 vehicle sticker year.

Attachments

- Memo from Michelle Urbina

MEMORANDUM

TO: Kevin Wachtel
FROM: Michelle Urbina
DATE: 5/23/12
RE: Active Military Duty Vehicle Stickers



Background

Per Village Ordinance all vehicles registered to a Glen Ellyn address are required to purchase a vehicle sticker. Stickers are required even when the vehicle is physically located outside the Village, as in the case of a student who is away at college or someone serving in the military.

Issues

We have received feedback from residents, with family members in active military duty that it is unfair to charge them the annual fee because they are not allowed to license their vehicle where they are located. They feel they are serving our country and community and we should give them a break because their vehicle is not here using our roadways or in some cases just in storage. It has also been brought to our attention that they receive a discount thru the state of Illinois on their vehicle registration as well.

MEMORANDUM

TO: Mark Franz, Village Manager *MF*
FROM: Julius Hansen, Director of Public Works
DATE: June 1, 2012
RE: Duty to Install Sidewalks – Proposed Amendment



Background:

The current Duty to Install Sidewalks ordinance should be amended to improve the process from its original design. Currently, the ordinance requires residents to install a new sidewalk on any street frontage that does not currently have a sidewalk when they perform major home construction. If the property owner does not want a sidewalk installed as required, a waiver request can be made and granted if authorized by the Village Board. If the waiver is granted the property owner pays the Village for the cost of the sidewalk, but the sidewalk will never be installed at that location. The Village Board should have the ability to install the sidewalk in the future if conditions or needs change at waiver locations.

Issues:

The funds generated from the sidewalk waivers must be utilized for only installing or repairing sidewalk within 1000 feet of the distance of the property granted the waiver. If this is not accomplished in two years the funds are returned to the property owner. One improvement would be to increase this short distance that prohibits the best use of sidewalk funds where the funds can be most beneficial in improving sidewalk conditions.

Some homeowners can be required to pay much more than others based on the linear footage of their lot that does not have sidewalks. This is demonstrated when a corner lot has no sidewalk and sidewalk for both frontages must be paid for by the homeowner. Another improvement would be to make the process more equitable for residents in cases of multiple frontages.

Recommendation:

- Cap the cost to residential homeowners to be 100 linear feet for each frontage of each residential parcel needing sidewalks.
- In cases involving a Village Board granted waiver the required distance to install a new sidewalk from the address of the waiver should be increased from being within 1000 feet of the waiver location to being within one mile from the property granted the waiver.
- Funds generated from the Village Board waiver process should be deposited in the Capital Projects fund when acquired and become an annual expenditure to perform maintenance on sidewalks or install new sidewalks in the surrounding neighborhood (within one mile) of the property granted the waiver.

Action Requested:

The Board is requested to discuss and provide direction on the proposed changes outlined in the draft amended Village Code language.

Attachments:

- Original Village Code Language
- Proposed Amended Village Code Language redlined

8-1-20: DUTY TO INSTALL SIDEWALKS: (ORIGINAL)

- (A) On a lot or tract having no abutting sidewalks, the owner of such lot or tract shall install sidewalks on the sides of all streets abutting such lot or tract, including, for corner lots, sidewalk extensions up to the curb line at the nearest street intersection when any one of the following improvements are made on a lot:
1. A new principal building or structure is constructed.
 2. An existing building floor area is increased by more than seventy five percent (75%).
 3. An existing building exterior roof and wall structure area is altered by more than fifty percent (50%). (Ord. 5996, 1-30-2012, eff. 3-1-2012)
- (B) The applicant for such building permit shall deposit with the village collector cash equal to twenty dollars (\$20.00) per linear foot of such required sidewalk to assure the construction and maintenance of such sidewalk. (Ord. 5154, 3-24-2003)
- (C) If such sidewalks are constructed by the owner in accordance with the requirements of this code, such deposit shall be returned upon completion of such construction, without interest. If such sidewalks shall not be so constructed within sixty (60) days from the completion of the building construction, the public works director shall have the right to construct such sidewalks himself and apply the deposit to the cost thereof.
- (D) In instances where such sidewalks cannot be constructed within sixty (60) days of the issuance of a certificate of occupancy for such building construction by reason of the season of the year, or for other reasons making it impractical to build such sidewalk in a workmanlike manner at such time, the construction of such sidewalk may be postponed to a future date agreed upon between the owner of such premises and the public works director.
- (E) All sidewalks shall be constructed of portland cement concrete and shall be laid to a line and grade established by the public works department of Glen Ellyn. Such sidewalks shall be five feet (5') in width and shall be constructed in conformity with the "Specifications For Public Pedestrian Walks" approved by the village board of trustees. (Ord. 2552, 1980)
- (F) The owner of a lot or tract required to install sidewalks under this section may apply to the village board for a waiver of this requirement. Such a waiver request will be reviewed in light of the criteria for sidewalk installation adopted by the village board under resolution 01-12, dated April 9, 2001. The waiver request will be considered based on a review of the various criteria relating to the proposed sidewalk installation. In the process of review of the waiver request, a notice will be provided to all interested parties affected by the proposed waiver offering the opportunity for them to present to the village board their position relative to the waiver request. (Ord. 5320, 12-20-2004)
- (G) In the event the village board grants a waiver from the requirement to install new sidewalk, the property owner shall pay to the village a sum of money equal to twenty dollars (\$20.00) per linear foot of sidewalk included under the waiver. These funds will be used by the village of Glen Ellyn for the improvement of the public sidewalk system including the replacement of defective squares and installation of new sidewalk at a location within one thousand feet (1,000') of the property owner's lot for which the waiver was granted. In the event the village cannot make sidewalk improvements within one thousand feet (1,000') of the property within two (2) years after the waiver is granted, the entire payment will be returned to the then owner of the property. (Ord. 5449, 3-16-2006)

8-1-20: DUTY TO INSTALL SIDEWALKS:

(A) On a lot or tract having no abutting sidewalks, the owner of such lot or tract shall install sidewalks on the sides of all streets abutting such lot or tract, including, for corner lots, sidewalk extensions up to the curb line at the nearest street intersection *for a maximum distance of 100 lineal feet for each side of each residential parcel (Commercial property owner shall pay for all lineal feet)* when any one of the following improvements are made on a lot:

1. A new principal building or structure is constructed.
2. An existing building floor area is increased by more than seventy five percent (75%).
3. An existing building exterior roof and wall structure area is altered by more than fifty percent (50%). (Ord. 5996, 1-30-2012, eff. 3-1-2012)

(B) The applicant for such building permit shall deposit with the village collector cash equal to twenty dollars (\$20.00) per linear foot of such required sidewalk to assure the construction and maintenance of such sidewalk. (Ord. 5154, 3-24-2003) *The Public Works department shall be notified that the deposit has been made.*

(C) All sidewalks shall be constructed of Portland cement concrete and shall be laid to a line and grade established by the public works department of Glen Ellyn. Such sidewalks shall be five feet (5') in width *whenever possible* and shall be constructed in conformity with the "Specifications for Public Pedestrian Walks" approved by the Village Board of trustees. (Ord. 2552, 1980)

Items D, E & F regard construction of a sidewalk as specified or as required because a waiver for the sidewalk was denied by the Village Board at the improvement location funded by the resident:

(D) If such sidewalks are constructed by the owner in accordance with the requirements of this code, such deposit shall be returned upon completion of such construction, without interest ~~If such sidewalks shall not be so constructed within (60) days from the completion of the building construction, the public works director shall have the right to construct such sidewalks himself and apply the deposit to the cost thereof~~ *by order of the Public Works department communicated to the Finance Department for the return of funds.*

(E) If such sidewalks shall not be so constructed within sixty (60) days of the issuance of a certificate of occupancy, the public works director *will be notified by the Planning and Development department that sidewalks have not been constructed and Public Works* shall have the right to construct such sidewalks and apply the deposit to the cost thereof.

(F) In instances where such sidewalks cannot be constructed within sixty (60) days of the issuance of a certificate of occupancy for such building construction by reason of the season of the year, or

for other reasons making it impractical to build such sidewalk in an acceptable manner at such time, the construction of such sidewalk may be postponed to a future date agreed upon between the owner of such premises and the public works director *to be no longer than six months from the date of the issuance of a certificate of occupancy.*

Items G, H regard the granting of a waiver for the resident with the Board allowing no construction of a sidewalk at the improvement location. Therefore, funds shall be utilized for new sidewalk or maintenance within the surrounding neighborhood:

- (G) The owner of a lot or tract required to install sidewalks under this section may apply to the Village Board for a waiver of this requirement. Such a waiver request will be reviewed in light of the criteria for sidewalk installation adopted by the Village Board under resolution 01-12, dated April 9, 2001. The waiver request will be considered based on a review of the various criteria relating to the proposed sidewalk installation. In the process of review of the waiver request, a notice will be provided to all interested parties affected by the proposed waiver offering the opportunity for them to present to the Village Board their position relative to the waiver request. (Ord. 5320, 12-20-2004)
- (H) In the event the Village Board grants a waiver from the requirement to install new sidewalk, the property owner shall pay to the village a sum of money equal to twenty dollars (\$20.00) per linear foot of sidewalk included under the waiver *for a maximum distance of 100 lineal feet for each side of each residential parcel.* These funds will be used by the village of Glen Ellyn for the improvement of the public sidewalk system including the repair & replacement of defective squares and installation of new sidewalk at a location ~~within 1000 feet~~ *within 1 mile* of the property owner's lot for which the waiver was granted. In the event the village cannot make sidewalk improvements ~~within 1000 feet~~ *within 1 mile* of the property within two (2) years after the waiver is granted, the entire payment will be returned to the then owner of the property. (Ord. 5449, 3-16-2006)
- (I) *In the event the Village Board grants a waiver from the requirement to install new sidewalk, and at any time in the future decides to install a new sidewalk at the same location the waiver was granted, the Village Board shall have the right to install the sidewalk and the entire payment will be returned to the then owner of the property.*