

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, January 9, 2012

Call to Order

Village President Pfefferman called the meeting to order at 8:40 p.m.

Roll Call

Upon roll call by Village Intern Andrew Letson, Village President Pfefferman and Trustees Cooper, Friedberg, Hartweg, Henninger, Ladesic and McGinley answered, "Present." Clerk Connors was excused.

Pledge of Allegiance

Pledge of Allegiance was led by President Pfefferman.

Village Recognition:

- A. An out-of-town visitor sent a letter complimenting Police Records Clerk Nadine Giagnorio for helping him with parking information.
- B. The residents of Sunrise sent a note to Police Officer Tom Staples, thanking him and the members of the Police Department for all they do in the community.
- C. The Police Department received an email from a resident forwarding her thanks to Community Service Officer Rose Volpe for helping her to adjust her child's infant car seat.
- D. A note of thanks was received from Park View School to Deputy Police Chief Bill Holmer, who participated in the events for American Education Week by reading a Thanksgiving book to their third graders.
- E. A certificate of appreciation was presented to the Police Department in recognition of their support of the United States Marine Corps Reserve Toys for Tots program.
- F. A letter was received from Saint James the Apostle School thanking the Police Department for a basket donation to their annual auction event.
- G. Police Chief Norton received a letter from DuPage County Sheriff Zaruba thanking the Department for participating in the Shop with a Cop/Sheriff event in December.
- H. A resident emailed a note of thanks to the Police Department and Volunteer Fire Company for their help when a fire took place recently in his condo building.

- I. The Wheaton Police Department sent a letter forwarding their thanks to Police Officers Kyle Duffie, Carrie Nemchock, and Brent Pacyga for their assistance with a recent incident involving a barricaded subject.
- J. Arbor View School sent a letter of thanks to the Police Department for donating a basket to the school's first Trivia Night and Silent Auction.
- K. Village Forester Peggy Drescher gave a presentation recently on the Emerald Ash Borer to the Naperville Area Homeowners Confederation, and she received a letter of thanks from the president of the group.
- L. The Village Board and Management Team congratulates the following employees who recently celebrated an anniversary as a Village employee:

Jacqueline Bjes	Police Department	5 years
Heidi Carr	Planning and Development	5 years
Lisa Ebergeny	Finance Department	10 years
Raymond Munch	Police Department	10 years
Paul Baird	Police Department	15 years
William Holmer	Police Department	20 years
Kenneth Major	Public Works Department	40 years

Audience Participation

Rinda Allison, 537 Hillside, stated that she was disappointed that the Village has moved to an automated telephone system. Manager Franz responded by saying that the Village is trying to utilize staff in the best way possible and that at any time a caller can press "0" to reach the receptionist.

Consent Agenda

Village Manager Franz presented the Consent Agenda: Village President Pfefferman called for questions and/or discussion of the items on the Consent Agenda.

Trustee Cooper requested that Item 6F be removed from the consent agenda and discussed separately.

Trustee Cooper moved and Trustee McGinley seconded the motion that the following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

- A. Village Board Meeting **Minutes**:
 - 1. December 5, 2011 Regular Workshop
 - 2. December 5, 2011 Special Meeting
 - 3. December 12, 2011 Regular Workshop
 - 4. December 12, 2011 Regular Meeting

- B. Total **Expenditures** (Payroll and Vouchers) - \$4,289,202.02.

The vouchers have been reviewed by Trustee Cooper prior to this meeting.

- C. **Ordinance No. 5992-VC**, an **Ordinance Amending** Chapter 1 (Building Code) of Title 4 (Building Regulations) of the **Village Code** of the Village of Glen Ellyn, Illinois to **Adopt the 2009 International Fuel Gas Code with Local Amendments**.

- D. Approve a contract with **Utility Services Co., Inc.** for the **Cottage Avenue Water Tower** annual maintenance agreement in the amount of \$22,000, to be expensed to the FY11/12 Water Division Fund.

- E. Waive Section 4-5-9 (Special Event Signs) of the Glen Ellyn Village Code for the **2012 Electronics Recycling Collection Events**, sponsored by the Glen Ellyn Environmental Commission, scheduled from 8 a.m. to 12 p.m. on the following Saturdays: January 28, 2012; July 28, 2012; and October 27, 2012.

Upon roll call, Trustees Cooper, McGinley, Friedberg, Hartweg, Henninger and Ladesic voted "Aye." Motion carried.

Manager Franz took some time to discuss the schedule of meetings for the Glenbard High School District 87 variation requests.

Trustee Henninger moved and Trustee McGinley seconded the motion that the following item be approved:

- F. Approve a schedule for **Glenbard High School District 87's variation requests** for improvements to **Memorial Field**.

Upon roll call, Trustees Cooper, McGinley, Friedberg, Hartweg, Henninger and Ladesic voted "Aye." Motion carried.

Second Quarter of Fiscal Year 2011/2012

Finance Director Kevin Wachtel provided an overview of the financial activity of the Second Quarter of Fiscal Year 2011/2012.

Reserve Policy – Village of Glen Ellyn's Financial Policies

Finance Director Kevin Wachtel presented information on an accounting rule that will change the language that is used to present fund balance in the annual audit. The proposed language also incorporates an update of Water and Sewer Fund cash reserves as previously discussed by the Village Board.

Trustees requested that additional information be provided on this topic before a vote is taken.

No motion was made on this topic and will therefore be placed on the agenda of the next regularly scheduled meeting.

Village Links Facility Master Plan

Recreation Director Matt Pekarek presented recommendations regarding a proposed Village Links Facility Master Plan. The Master Plan was presented to the Village Board in July 2011. In October 2011 the Village Board hired the National Golf Foundation (NGF) to review the Master Plan and the profit projections that would pay for the facility improvements. The NGF has issued a draft report, in which they recommend that the Master Plan be implemented. The next step would be to hire architects/engineers to design facility improvements and obtain permitting approval, allowing construction work to begin in late 2012.

Trustee Ladesic moved and Trustee Hartweg seconded the motion that the following be approved:

- A. Approve a budget amendment to the 2011-12 Recreation Fund Budget, using reserve fund balance to increase the authorized budget by \$237,000.
- B. Accept the proposal of Gill Design, Inc. of River Falls, WI in a not-to-exceed amount of \$22,400, which includes a 10% design contingency, to provide golf course architect services pertaining to the Village Links Facility Master Plan.
- C. Accept the proposal of PPK Architects, of Glen Ellyn, IL in a not-to-exceed amount of \$82,000, which includes a 10% design contingency, to provide building architect services pertaining to the Village Links Facility Master Plan.
- D. Accept the proposal of V3, of Woodridge, IL in a not-to-exceed amount of \$133,300, which includes a 10% design contingency, to provide engineering services pertaining to the Village Links Facility Master Plan.

Ken Kloss, 350 Ridgewood, stated that he thought there should be a formal bidding process before contracts for these professional services are awarded. In addition, he emphasized that a design contest among architects would provide the Village with new ideas and would be very beneficial.

Upon roll call, Trustees Ladesic, Hartweg, Friedberg, Henninger and McGinley voted "Aye." Trustee Cooper voted "No." Motion carried.

Reminders:

- The Regular Village Board Workshop scheduled for Monday, January 16, 2012 has been cancelled and is rescheduled for Monday, January 23, 2012 beginning at 6:30 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

- The next Regular Village Board Meeting scheduled for Monday, January 23, 2012 has been cancelled and is rescheduled for January 30, 2012, with a Workshop beginning at 6:30 p.m. and the Special Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business

None

Adjournment

At 11:40 p.m. Trustee Henninger moved and Trustee McGinley seconded the motion to adjourn.

Upon a voice vote, Trustees Henninger, McGinley, Cooper, Friedberg, Hartweg and Ladesic voted "Aye." Meeting adjourned.

Respectfully submitted,

Andrew Letson
Administration Intern

Attest:

Deputy Village Clerk of
the Village of Glen Ellyn