

Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, June 11, 2012

Call to Order

Village President Pfefferman called the meeting to order at 8:00 p.m.

Roll Call

Upon roll call by Village Clerk Connors, Village President Pfefferman and Trustees Cooper, Cooper, Hartweg, Henninger, Ladesic and McGinley answered, "Present." Trustee Friedberg was excused.

Pledge of Allegiance

Tom Manak, Chairman of the Fourth of July Committee, led the Pledge of Allegiance after which he gave details about the exciting events planned in Glen Ellyn to celebrate Independence Day this year. He asked everyone to purchase necklaces from committee members, the profits of which would help offset the cost of the activities. Volunteers were also needed; they should contact him. The committee thanked the Village for its support, both financially and with staff. Mr. Manak then accepted donations from each of the Trustees and the Village President.

Village Recognition:

- A. A resident called to compliment Public Works Secretary Kathy Horn on how knowledgeable she was when asked about choosing parkway trees.
- B. An email message was received by Chief Norton regarding Officer Mallory Wilkens. Officer Wilkens was pleasant, helpful and friendly, and offered great advice when responding to a call.
- C. Park Place West Condominium Board of Managers wrote a note of thanks to Detective Jim Monson for attending their meeting and providing answers to various questions regarding resident's safety in their building.
- D. The Glen Ellyn Historical Society wrote a letter of appreciation to Officer Paul Baird for donating his time to provide security and a very professional police presence during their Antiques on the Green antique show on May 26.
- E. An email was received thanking Officers Andrew Downey and Luke Elmore for going above and beyond when resident asked for assistance with a flat tire.
- F. A note of gratitude was received for the efforts of Officer Luke Elmore during a resident's medical emergency last August. Officer Elmore performed CPR until help arrived.

- G. Public Works employees Eric Hendrickson, Greg Garcia, Victor Zarate, Sam Fernald and Jack Marston were recognized by a resident for the timely and professional tree removal services.
- H. The Village accepts the resignation of Timothy F. Loftus from the Historic Preservation Commission and thanks him for his service to the Village.

Audience Participation

- A. A **Proclamation** was presented to Janie Patch, Immediate Past Executive Director, of the Economic Development Corporation, by President Pfefferman in recognition for her dedication over the years. She thanked the Village Board, Village staff, and merchants for their cooperation during the years she worked for the EDC.
- B. No one else wished to speak to any item not listed on tonight's agenda.

Consent Agenda

Village Manager Franz presented the Consent Agenda. Village President Pfefferman called for questions and/or discussion of the items on the Consent Agenda.

- A. Village Board **Meeting Minutes**:
 - 1. May 14, 2012 Regular Workshop
 - 2. May 14, 2012 Regular Meeting
 - 3. May 21, 2012 Special Meeting
- B. Total **Expenditures** (Payroll and Vouchers) - \$946,267.77
The vouchers have been reviewed by Trustee Ladesic and Trustee Henninger and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
- C. Waive competitive bidding and approve an Agreement for Professional Services with Planning Resources Inc. to provide forestry and **tree preservation consulting services** to the Public Works and Planning & Development Departments.
- D. Ordinance No. 6034, An Ordinance Approving Variations from the Corner Side Yard Setback and Corner Lot Width Requirements of the Zoning Code to Allow the Construction of a New Single Family Residence for Property at **243 Hawthorne Boulevard**.
- E. **Ordinance No. 6035**, An Ordinance Repealing and Replacing Ordinance 3800 and Granting Exterior Appearance and Sign Variation Approvals for **Haggerty Chevrolet Located at 300 Roosevelt Road**.
- F. **Ordinance No. 6036**, An Ordinance Repealing and Replacing Ordinance 3090 and Granting Exterior Appearance and Sign Variation Approvals for **Jewel-Osco Located at 599 Roosevelt Road in the Market Plaza Shopping Center**.

Planning and Development Director Staci Hulseberg presented an updated version of the Jewel/Osco facade and the parking lot that was not in the Village Board's packet. Some of the islands will be widened and one driving lane will be one-way.

- G. **Ordinance No. 6037**, An Ordinance Granting Approval of a Special Use Permit to Allow a **Music School at 536 Crescent Boulevard**.
- H. **Ordinance No. 6038-VC**, An Ordinance to Amend the **Liquor Control Code** Chapter 19 and Title 3, Section 12 (Restriction on Number of Licenses) to the Village Code.
- I. Approve **License Agreements** for Santa Fe Restaurant and Cab's Wine Bar Bistro.
- J. **Resolution 12-07**, A Resolution for the expenditure of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code in the amount of \$675,000 for the time period of January 1, 2011 to December 31, 2011.

At Trustee Ladesic's request Item C will be considered and discussed separately from the Consent Agenda.

Trustee Ladesic moved and Trustee Henninger seconded the motion to adopt the Consent Agenda, items A through J with the exception of item C, be considered routine business by the Village Board and be approved in a single vote.

Upon roll call, Trustees Ladesic, Henninger, Cooper, Hartweg, and McGinley voted Aye." Motion carried.

Item C from the Consent Agenda:

Waive competitive bidding and approve an Agreement for Professional Services with Planning Resources Inc. to provide **forestry and tree preservation consulting services** to the Public Works and Planning & Development Departments.

Planning and Development Director Staci Hulseberg explained that the current forestry consultant's contract expires July 2. Hiring the recommended professional service company is based on the elimination of the Village Forester position, the Public Works Department reorganization, and the absence of a available expert in landscape design.

Director Hulseberg detailed the qualifications included in the RFP. The new consultant has experience in landscape design and knowledge of tree preservation.

The Village Board discussed extra services and related costs being recommended.

Public Works Director Julius Hansen spoke about the Public Works Department staff. They now have two certified arborists on staff. He gave details about trees inspected,

trees being treated, plantings and cooperation between the Public Works Department and the Planning and Development Department.

Trustee Cooper moved to waive competitive bidding and approve an Agreement for Professional Services with Planning Resources, Inc. to provide forestry and tree preservation consulting services to the Public Works and Planning and Development Departments. There was no second. Motion failed for lack of second.

The Village Board indicated they would like further information from both Planning and Development and Public Works Departments concerning costs and soft criteria and would like staff to attempt to negotiate more favorable prices.

License Agreement between Village of Glen Ellyn and Glen Ellyn Chamber of Commerce

Assistant to the Village Manager Kristen Schrader presented information on the proposed license agreement between the Village and Glen Ellyn Chamber of Commerce for the property at 810 N. Main Street. She gave general details of the proposed lease. Finance Director Wachtel explained the funding associated with the renovation and lease terms.

Mike Formento, Co-Director of the Glen Ellyn Chamber of Commerce, answered questions about the plans for the renovation of the second floor of the building. The Chamber will be ready to move in to the building in Fall 2012.

Trustee Hartweg moved and Trustee McGinley seconded the motion to approve a license agreement between the Village of Glen Ellyn and the Glen Ellyn Chamber of Commerce for the property at 810 N. Main Street in Glen Ellyn and approve reimbursement of up to \$75,000 to the Chamber for improvements to 810 N. Main Street to make the property operational.

Upon roll call, Trustees Hartweg, Henninger, Cooper, Ladesic and McGinley voted "Aye." Motion carried.

Republic Services, Inc. Contract for Residential Solid Waste Collection

Assistant to the Village Manager Kristen Schrader presented information on a proposed five-year contract with Republic Services, Inc. for Residential Solid Waste Collection of the Village's approximately 7,200 single-family and duplex households.

The Village Board continued their discussion from the Workshop meeting earlier this evening concerning service fees, contract time periods, cancellation clause, leaf stickers, current costs in neighboring municipalities and the annual contract increase.

Municipal Services Manager Tim Lintner, Allied Waste for Public Services, spoke concerning the modified volume based refuse contract that Glen Ellyn is considering is a unique service that is different from other communities including Wheaton. Republic prefers to serve Glen Ellyn with pick up all on one day.

- A. Motion to approve a five-year contract for the Village's residential solid waste removal services with Republic Services, Inc. of Elgin, Illinois, from August

1, 2012 through July 31, 2017, to be expensed to the Village's Solid Waste Fund; and

- B. Ordinance No. 6039 -VC, an Ordinance Amending Chapter Six of Title Seven (Solid Waste Collection and Disposal) of the Village Code of Glen Ellyn, Illinois.

Trustee Henninger moved, seconded by Trustee Ladesic to Table Item #8A and Item #8B to the Village Board meeting of June 25, 2012.

President Pfefferman called for a voice vote. All voted, "Aye." Motion passed. Item Tabled.

New Underground Fuel Tank System and New Fuel Dispensing Island Contract with Stenstrom Petroleum of Rockford, Illinois

Public Works Director Julius Hansen presented information on the installation of a new underground fuel tank system; a new fuel dispensing island; the removal of the old fuel system; and the testing and remediation of the contaminated soils. The discussion will also include information regarding reimbursement of funds from the Illinois EPA LUST fund. Director Hansen introduced Equipment Services Superintendent Frank Frasco who explained that while work is being done, Public Works will attempt to keep some tanks in use. The amount charged non-Village users was detailed. There is a nearby floodplain, but it should not be a hazard to the new fuel island.

Trustee Ladesic moved and Trustee Henninger seconded the motion to approve a contract with the lowest responsible bidder, Stenstrom Petroleum of Rockford, Illinois to replace the UST system and fuel dispensing island and to remove the old UST system in the amount of \$419,343 to be expensed to the Equipment Services Capital Equipment Fund.

Upon roll call, Trustees Ladesic, Henninger, Cooper, Hartweg and McGinley voted "Aye." Motion carried.

Lambert Road Right-Turn Lane at Roosevelt Road Project

Professional Engineer Bob Minix presented information for actions associated with the pending construction of a northbound, right-turn lane on Lambert Road at Roosevelt Road (IL Route 38). The project will receive Federal Surface Transportation Program (STP) funds covering 70% of eligible roadway costs up to a maximum contribution of \$286,000. The project appeared on the April 27, 2012 IDOT letting, with the firm of Alliance Contractors submitting the lowest of three bids in the amount of \$429,000, about 5% below the final engineer's estimate. With project construction imminent, various Village actions are required, including allocating funds for the local agency share of construction expenses, hiring an engineering firm for construction oversight, and funding and approval of a final engineering services amendment for additional design costs incurred primarily due to delays in land acquisition.

- A. Approve payments to the Illinois Department of Transportation for Local Agency construction costs associated with the Lambert Road Right-Turn Lane

at Roosevelt Road Project in the amount of \$165,000 (including a 5% contingency), to be expensed to the FY13 Capital Projects Fund.

- B. Approve a sole-source agreement with Thomas Engineering Group of Oak Park, IL for construction phase engineering services associated with the Lambert Road Right-Turn Lane at Roosevelt Road Project in a not-to-exceed amount of \$72,000 (including a 5% contingency), to be expensed to the FY13 Capital Projects Fund.
- C. Increase the appropriation for engineering services associated with the design of Lambert Road Right-Turn Lane at Roosevelt Road Project provided by Hampton, Lenzini and Renwick in the amount of \$8,339, for a revised total appropriation of \$73,339 to be expensed to the FY13 Capital Projects Fund.
- D. Approve Amendment No. 2 to the engineering services agreement with Hampton, Lenzini and Renwick for the Lambert Road Right-Turn Lane at Roosevelt Road Project for additional design engineering expenses in the amount of \$10,812 resulting in a total and final fee of \$73,339 for the work.

Trustee McGinley moved and Trustee Henninger seconded the motion to approve A, B, C, and D in one motion.

Upon roll call, Trustees McGinley, Henninger, Cooper, Hartweg and Ladesic voted "Aye." Motion carried.

Reminders:

- The next Regular Village Board Workshop is scheduled for Monday, June 18, 2012 at 7 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, June 25, 2012, with the Workshop beginning at 7:00 p.m. and the Regular Board Meeting beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business?

The Sidewalk Waiver Text Amendment will be discussed in July.

Adjournment

At 10:12 p.m. Trustee Cooper moved and Trustee Ladesic motioned to adjourn to Executive Session for the purpose of discussing pending litigation, adjourning thereafter without returning to open session.

Upon roll call, Trustees Cooper, Ladesic, Hartweg, Henninger and McGinley voted "Aye." Motion carried. Meeting adjourned.

Respectfully submitted,

Suzanne R. Connors,
Village Clerk