

**Minutes
Special Village Board Workshop
Glen Ellyn Village Board of Trustees
FY 12/13 Budget Workshop
March 19, 2012**

Time of Meeting: 6:03 P.M.

Present: President Pfefferman; Trustees Hartweg, McGinley, Ladesic, Henninger and Friedberg; Trustee Cooper was excused; Village Clerk Connors. Staff present: Village Manager Franz, Wachtel, Hansen, Norton, Coyle, Chief Campbell until 7:30p.m., Barbeau until 8:25p.m., Greenberg until 9:20p.m.

1. Roll Call

President Pfefferman called the Special Board Workshop to order at 6:03 P.M. with a roll call. President Pfefferman, Trustees Hartweg, Ladesic, McGinley, Friedberg, and Henninger responded "Present." Trustee Cooper was excused.

2. Budget Overview

Village President Mark Pfefferman began by announcing that the draft budget was available on-line. Questions regarding the budget should be directed to Finance Director Wachtel.

Village Manager Mark Franz mentioned that the Water and Sewer Fund, Trust Funds and the Capital Projects Fund would be discussed at this meeting. The meeting of March 26 can provide the Village Board time to discuss any open items left from tonight. An in-depth review of the Village's paramedic service and PSSI will be presented by Fire Chief Pete Campbell. The review of expenses and revenue will be presented by Finance Director Kevin Wachtel.

3. General Fund Update-Paramedic and Billing Services Analysis

Fire Chief Pete Campbell spoke about PSSI's performance. PSSI provides paramedic staffing of two ambulances 24 hours per day and have done so since mid-2009. They provide good personnel who are legal and have proper certification. The paramedics meet with him on an as needed basis; they provide CPR and AED training when asked; he makes the final decision whether the paramedics meet the qualifications to be assigned to the GEVFC. There are four paramedics who are members of the Volunteer Fire Company. Chief Campbell is pleased with the individuals PSSI has provided to Glen Ellyn.

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Finance Director Kevin Wachtel discussed Paramedic Billings Service (PBS). He explained the way costs are calculated. He primarily concentrated on the first two years. Director Wachtel presented a comparison of PBS billing between 2010 and 2011 and some overall costs for the past six years. He explained the use of the accrual method of accounting when calculating the comparisons.

Manager Franz gave some background and reasons for the Village now having its own ambulances. PSSIs costs and revenue appear to be in line with what Glen Ellyn expects, but a review will be undertaken in approximately six months based on the Village Board questions this evening.

4. Other Funds Discussion

Finance Director Kevin Wachtel began by explaining various charts used to illustrate where the money comes from (revenue) and where it goes (expense). The Debt Service Fund includes GO Bonds with the exception of the Recreation Department.

The Police Pension Fund pay out is mandated by State Statute. Whether the coming year's amount will be more or less than previous years is unknown at this time.

The Insurance Fund is in good shape; some premiums will be less than anticipated. The Solid Waste Fund indicates anticipated changes since a new contract will be bid in 2012.

Facilities Maintenance Reserve Fund is primary for building improvements which could include a space analysis for the Civic Center.

Public Works Director Julius Hansen acknowledged the staff for their assistance in helping put the budget together.

The Equipment Services Fund is budgeting about \$4 per gallon for gas. Each penny per gallon in cost will add about \$1,000 per month.

The Parking Fund is self-sufficient and is an enterprise fund.

The Water and Sewer Fund will be used to improve hydrants and water housing. Program Coordinator Bob Greenberg explained some planned water system replacements, water tower maintenance, and water quality testing. The Sewer Fund portion includes the outfitting a Police Department van to allow televising the sewer system in-house.

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It is anticipated that the income from the Motor Fuel Tax Fund could be used to build a salt bay. The exact location has not been decided. Another consideration is the purchase of LED lights for replacement street lights.

Following Manager Franz's overview of plans beyond what the Public Works Department is considering. Professional Engineer Bob Minix outlined major Public Works projects which will be funded from the Capital Projects Fund. The largest project is the Hawthorne Boulevard Project which extends from the Wheaton City limits to Glenbard West High School. In addition, he mentioned the Duane/Lorraine lot and place-holder projects that may be able to be included if funding is available later in the year. He looked ahead to 2014 – 2016 and beyond using a paving rating system. He explained how the system is used.

Discussion ensued concerning ways to reduce costs in the budget overall and possible share-the-cost items in response to resident requests.

Manager Franz reviewed the schedule for the next few weeks for Village Board meetings until the anticipated FY2012/13 Village budget adoption on April 23.

Trustee Hartweg reminded everyone to vote tomorrow, Tuesday, March 20.

5. Adjournment

At 10:10 p.m., Trustee Hartweg moved, seconded by Trustee McGinley to adjourn the meeting. All present voted "aye." Meeting adjourned.

Respectfully submitted,

Suzanne R. Connors
Village Clerk