

**Minutes  
Special Village Board Workshop  
Glen Ellyn Village Board of Trustees  
July 23, 2012**

Time of Meeting: 6:00 p.m.

Present: President Pro Tem Ladesic; President Pfefferman at 6:37 p.m.; Trustees Friedberg, Hartweg, Henninger, Ladesic and McGinley; Trustee Cooper at 6:10 p.m. Deputy Village Clerk Solomon; Attorney Diamond at 7 p.m. Staff present: Village Manager Franz, Assistant to the Village Manager Schrader, Deputy Police Chief Norton, Planning and Development Director Hulseberg, Finance Director Wachtel, Public Works Director Hansen and Administrative Intern Strong.

**1. Call to Order**

President Pro Tem Ladesic called the Board Workshop to order at 6:08 p.m. with a roll call. Trustees Friedberg, Hartweg, Henninger, and McGinley responded "Present." Trustee Cooper arrived at 6:10 p.m. President Pfefferman arrived at 6:37 p.m.

**2. Space Needs Analysis Presentation**

Village Manager Franz said the funding was approved for a facility needs assessment study in November 2011 to continue efforts to maintain Village assets and plan for the future as the study was to identify needs of the organization as well as the current design and space. He said the Civic Center building has allowed the Village for many years to save money in terms of having a facility that incorporates the Village Services and the Police Services. The study will show the current set-up of the building does not meet the Village's needs as deficiencies are showing in the building. Funding for these improvements will not be a part of this evening's discussion.

Police Chief Phil Norton said the primary driver in asking for this study was safety as there have been instances where safety could have been compromised due to space limitations. Enhanced facilities would allow a better ability to train officers, enhanced emergency operations center and better modern-day policing. He said they have been very pleased with the efforts on Dewberry's part.

Don Wertzberger, Public Safety Segment Leader for Dewberry, presented information contained in the Village of Glen Ellyn Police Department and Village Hall Facility Needs Assessment Study. He said the themes of this study centered on the delivery of services, assets and investments, risk management, safety and security and a bottom-up approach.

Brian Meade of Dewberry, Design Director for Dewberry, referred to the study and said they began with a site analysis which showed deficiencies in the parking situation, storage, ventilation, ADA codes and safety/security as the building was originally a school. The Civic Center has 3 major components: Village Hall, Police Department and Other Areas. The study contains several options which could be implemented, depending on the budget. Mr. Meade expanded on each scheme: Scheme 1 which consists of small interior renovation suggestions; Scheme 2 which consists of a 1-story addition to the southeast corner of the building;

Scheme 3A which consists of a 3-story addition and a secured parking deck; Scheme 3B which consists of a 3-story addition and a larger secured parking deck; and Schemes 4A and 4B which explore the creation of creating a stand-alone police facility on a new site.

A Village Board discussion ensued about the exploration of possible costs and year-to-year budget impact; major space issues that need to be addressed; actual space and parking needed by the Village and its departments; a possible parking garage built; all Village departments in the same building; what would be necessary for a functional building; the building in conjunction with the Downtown plan; short-term remedies versus future needs; and the needs of the Police Department for safety and modern-day policing.

The Village Board would like to know what the Village can afford and what the funding might be.

### **3. Adjournment**

At 7:38 p.m., Trustee McGinley moved and Trustee Henninger seconded a motion to adjourn to Room 301 for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees, returning thereafter to open session in the Galligan Board Room. Upon roll call, all voted “Aye.” Meeting adjourned.

Respectfully Submitted,

Debbie Solomon,  
Deputy Village Clerk

Reviewed by,

Patricia A. Underhill  
Acting Village Clerk