

Agenda  
Village of Glen Ellyn  
Regular Village Board Meeting  
Monday, February 25, 2013  
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by Glen Ellyn Children's Resource Center.
4. Village Recognition: (*Deputy Clerk Solomon*)
  - A. A resident sent an email complimenting Louise Korhorn and all in the Cashier's Office for consistently providing service with a smile and a helping hand.
  - B. The Village Board and Management Team congratulates the following employees who recently celebrated an anniversary as a Village employee:

Mallory Scholpp	Police Department	5 Years
Matthew Pekarek	Recreation Department	40 Years
Christian Pekarek	Recreation Department	40 Years

5. Audience Participation

A. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk.

6. Consent Agenda (*Village Manager Franz*)

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: (*Trustee Henninger*)

A. Village Board Meeting Minutes:

1. February 11, 2013 Regular Workshop
2. February 11, 2013 Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - \$1,421,094.96.

The vouchers have been reviewed by Trustee Henninger and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

- C. Motion to approve the recommendation of Village President Pfefferman that the following appointments be made for Boards and Commissions:

Environmental Commission

Casey Baldin for a term ending May 2014

- D. Motion to approve the auditing contract for FY2013 and FY2014 for a total amount of \$76,457. (*Finance Director Wachtel*)
- E. Resolution No. 13-05, A Resolution to Adopt Municipal Legislative Positions and Priorities for the 2013 Legislative Session. (*Assistant to the Village Manager Schrader*)
7. Motion to waive competitive bid process in lieu of a Request for a Proposal (RFP) process and approve the purchase of a SNOGO WK800 snow blower from Lindco Equipment Sales, Inc. of Merrillville, Indiana in the amount of \$92,564, to be expensed to the Equipment Services Fund. (*Trustee Friedberg*)

Public Works Director Julius Hansen will present information on the purchase of a SNOGO WK800 snow blower from Lindco Equipment Sales, Inc. for the Public Works Department.

8. Reminders:
- The next Village Board Meeting is scheduled for Monday, March 11, 2013, with the Special Workshop beginning at 6:00 p.m. and the Regular Board Meeting beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
9. Other Business?
10. Adjournment
11. Press Conference

**Minutes  
Village Board Workshop  
Glen Ellyn Village Board of Trustees  
February 11, 2013**

A-6A<sub>1</sub>

Time of Meeting: 7:00 p.m.

Present: President Pfefferman; Trustees Cooper, Friedberg, Hartweg and Henninger; Deputy Village Clerk Solomon; Village Attorney Diamond; Staff present: Assistant to the Village Manager Schrader, Police Chief Norton, Finance Director Wachtel and Recreation Director Pekarek. Trustee Ladesic at 7:06 p.m. Village Manager Franz at 7:15 p.m.

**1. Call to Order**

President Pfefferman called the Board Workshop to order at 7:00 p.m. with a roll call. Trustees Cooper, Friedberg, Hartweg, Henninger and Ladesic responded "Present." Trustee McGinley was excused.

**2. Village Links Renovation Project Update**

Recreation Director Pekarek presented an update on the Village Links Renovation Project. He said the Village Board approved a construction contract for this project at the September 24, 2012 Village Board meeting, and since then, the construction team has made good progress and the site work is ahead of schedule. He said completed projects include the expansion of the stormwater retention pond, one of the new putting greens, concrete paving of the cart parking area, the clubhouse foundation for the new addition and the patio, exterior walls with structural steel and most of the driving range tee work. He said there have been delays with the roof trusses and the kitchen exhaust hood which are being worked on. He said the completion target date is still May 31, 2013, and they continue to scrutinize where cuts can be made in the budget. He said they meet every Thursday to go over the schedule, budget and any issues.

Village President Pfefferman asked how the customers will know where to go since the clubhouse is closed to which Recreation Director Pekarek responded there are many signs and cones on site to direct customers to the correct locations. Village President Pfefferman suggested putting this information on the Village Links' website. Village President Pfefferman asked about temporary food service to which Recreation Director Pekarek responded there will be some levels of food service in the spring, and they are looking at different strategies for this now.

**3. Recess to Executive Session**

At 7:23 p.m. Trustee Henninger moved, seconded by Trustee Hartweg to adjourn to Executive Session in Room 301 for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees, adjourning thereafter to the Regular Village Board Meeting in the Galligan Board Room.

Respectfully Submitted,  
Debbie Solomon,  
Deputy Village Clerk

Reviewed by,  
Patti Underhill  
Acting Village Clerk

Minutes  
Regular Board Meeting  
Glen Ellyn Village Board of Trustees  
Monday, February 11, 2013

A-6A2

**Call to Order**

Village President Pfefferman called the meeting to order at 8:02 p.m.

**Roll Call**

Upon roll call by Deputy Village Clerk Solomon, Village President Pfefferman and Trustees Cooper, Friedberg, Hartweg, Henninger and Ladesic answered, "Present." Trustee McGinley was excused.

**Pledge of Allegiance**

Village President Pfefferman led the Pledge of Allegiance.

**Village Recognition**

- A. Officers Kyle Duffie and Brent Pacyga received a thank you letter from St. James the Apostle Catholic Church for their concern and professionalism in handling a nearby traffic accident to make dismissal safe for students.
- B. Raintree Homeowners Association sent a letter of thanks to Public Works for its diligence and responsiveness in helping to resolve a lighting issue in the subdivision.
- C. Victor Zarate of Public Works received a compliment from a resident who was impressed with his effort and the quality of work in clearing the snow and salting the sidewalks at Stacy's Corners.
- D. A grateful resident called the Police Department to thank Community Service Officer Rick Perez for going above and beyond in staying with their rolled car to avoid it being towed.
- E. A resident complimented Paula Moritz of Planning and Development on the exemplary service she provided in working with their architect during the plan approval process.
- F. The Village accepts the resignation of Dale SiligmueLLer, commissioner of the Zoning Board of Appeals and thanks him for his service.

**Audience Participation**

Kathleen Meier, of 343 Phillips Avenue, Glen Ellyn, Illinois read the following statement to the Village Board:

"Recent mass shootings are hitting too close to home. My sister lives just outside of Aurora, Colorado. One of my cousins shops in the Clackamas Mall in Oregon and another cousin attended Virginia Tech when the shooting occurred there. A good Glen Ellyn friend is friends with the parents of the little girl who was the sole survivor of her class in Newtown. I cannot

sit still any longer. If this is not the moment to change things, then what will the next moment look like?

Even today, Representative Roskam does not support universal background checks for firearm purchases or any other gun violence prevention measures being discussed in Washington DC.

Following the tragedy in Newtown, there is real political momentum. We must act now to prevent more tragedies. While IL has some of the strictest gun laws in the nation, it is almost meaningless without similar gun laws governing the rest of the country. Crime guns come to IL from many other states, in fact, the number one border for crime guns to cross in the entire country is from IN into IL.

We in Glen Ellyn are in a unique position to ask for change. Our Congressional Representative, Peter Roskam, is a leader of Republicans in the House of Representatives. He is the Chief Deputy Whip, ranking 4th of 232 house Republicans. I believe that he represents a constituency that would want safer gun legislation, because the only other option on the table is arming our teachers, and that is not an acceptable option.

Gun violence takes over 30,000 lives and leads to over 60,000 injuries annually. To the fiscally minded, the Firearm & Injury Center at University of Pennsylvania estimates that the annual cost of this gun violence is over \$100 billion. Two of every 5 guns sold are sold without background checks. Since 1982 there have only been 3 years without mass shootings, and six of the 12 deadliest shootings have taken place since 2007. Since 1968, more Americans have been killed by gunfire than in all the wars in our nation's history.

It has been almost 2 months since 20 little children and 6 adults were murdered in CT and it angers me that Representative Roskam is not even calling for the most basic of changes, universal background checks. I am here today to remind my friends and neighbors in Glen Ellyn that we are at a turning point. We must raise our voices and demand change and so I ask the President and Board of Glen Ellyn to support gun safety initiatives in Springfield and Washington DC and I would like to ask my friends and neighbors in Glen Ellyn to contact Representative Roskam and ask him to support the President's gun safety proposals. Rep Roskam can be reached at (202) 225-4561.

Thank you for your time.”

## **Consent Agenda**

Village Manager Franz presented the Consent Agenda. President Pfefferman called for questions and/or discussion of the items on the Consent Agenda.

- A. A. Village Board Meeting Minutes:
  - 1. January 28, 2013 Regular Workshop
  - 2. January 28, 2013 Regular Meeting
- B. Total Expenditures (Payroll and Vouchers) - \$1,778,582.58.

The vouchers have been reviewed by Trustee Friedberg and by Manager Franz prior to

this meeting, and are consistent with the Village's purchasing policy.

- C. Motion to approve the recommendation of Village President Pfefferman that the following appointments be made for Boards and Commissions:

Building Board of Appeals

Chris Clark for a term ending May 2013

Environmental Commission

Bryan Glaza for a term ending May 2013

Zoning Board of Appeals

Chip Miller for a term ending May 2013

- D. Motion to approve an Interior Improvement Grant request in the amount of \$2,445.86 and Façade Improvement Grant request in the amount of \$803.50 to the Bird on a Wire Studio business opening at 492 North Main Street.
- E. Motion to approve an Interior Improvement Grant request in the amount of \$15,000 and Façade Improvement Grant request in the amount of \$15,000 to The Stand Restaurant opening at 542 Crescent Boulevard.
- F. Ordinance No. 6112-VC, an Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code to Increase the Number of Permitted Class A-1 Liquor Licenses.
- G. Ordinance No. 6113-VC, an Ordinance Amending Section 9-4-4 of the Village Code "Motor Vehicle Licenses."
- H. Ordinance No. 6114, an Ordinance Approving an Agreement between the Village of Glen Ellyn and Kane McKenna and Associates, Inc. for Tax Increment Financing Consulting Services.
- I. Motion to approve a contract with Sauber Manufacturing of Virgil, Illinois to provide labor and material necessary to retrofit the Public Works televising van in the not to exceed amount of \$26,000 to be expensed to the Sanitary Sewer Equipment Fund.
- J. Motion to approve a contract with Standard Equipment to purchase an EnviroSight Rover X sanitary sewer televising system in the amount of \$69,691 to be expensed to the Sanitary Sewer Equipment Fund. Trustee Ladesic asked why this did not go out to bid on this. Public Works Director Hansen said they received quotes from 2 different companies, and Standard Equipment had a model that one of the Public Works' employees is experienced with this particular specialized model.
- K. Braeside Area Localized Drainage Improvements Project:
- 1) Resolution No. 13-02, A Resolution Establishing a Procurement Policy in Accordance with Requirements of IKE Public Infrastructure Grant No. 08-354068 for the Braeside Area Localized Drainage Improvements Project.

- 2) Resolution No. 13-03, A Resolution Establishing a Residential Anti-Displacement and Relocation Assistance Plan in Accordance with Requirements of IKE Public Infrastructure Grant No. 08-354068 for the Braeside Area Localized Drainage Improvements Project.
- 3) Resolution No. 13-04, A Resolution Establishing a Citizen Participation Plan in Accordance with Requirements of IKE Public Infrastructure Grant No. 08-354068 for the Braeside Area Localized Drainage Improvements Project.

Trustee Friedberg moved and Trustee Henninger seconded the motion that items A through K be considered routine business by the Village Board and be approved in a single vote.

Upon roll call, Trustees Friedberg, Henninger, Cooper, Hartweg and Ladesic voted "Aye." Motion carried.

### **Motion to Approve Bar and Restaurant Furniture**

Recreation Director Pekarek presented information on the purchase of new restaurant furniture from Kayhan International and US Foods for the Village Links Clubhouse. He said they received 13 proposals from 7 different vendors for seating and tables for the new banquet room and bar at the Village Links. He said they compared the furniture by key specifications including type of wood or metal, seat size and weight, and this furniture has been recommended by the design professionals. Village President Pfefferman asked if the bar would stay open longer so this bar is a full-service destination. Recreation Director Pekarek said the bar will be open for a broad group of people.

Trustee Ladesic moved, seconded by Trustee Hartweg to approve the purchase of restaurant furniture from Kayhan International Ltd. in the amount of \$39,013, and US Foods in the amount of \$25,212, for a total cost of \$64,225, to be expensed to the Recreation Fund.

Upon roll call, Trustees Ladesic, Hartweg, Cooper, Friedberg and Henninger voted "Aye." Motion carried.

### **Motion to Increase FY 12/13 Recreation Fund Budget and Motion to Approve Purchase of Golf Carts**

Recreation Director Pekarek presented information on the purchase of 87 golf carts from Harris Golf Carts Inc. for the Village Links Golf Course. He said the strategy was to replace the golf carts every 8 years, but in 2008, they switched this to 4 years as they discovered replacing carts every 4 years helps to keep the operating costs down. He said these carts retain about half their trade-in value after 4 years, and after that, the trade-in value goes down significantly. He said they received 5 proposals for an outright purchase of 87 new carts with the trade-in from 3 golf cart dealers. Trustee Ladesic asked where there was no public bid process on this as it could have saved money. Recreation Director Pekarek said there are only 3 golf cart dealers in the Chicago area, and they were confident they could get good proposals from these 3 dealers. Trustee Cooper asked if they determined the most cost-effective way to dispose of the old carts was to trade-in the carts or could the carts be sold outright. Recreation Director Pekarek said he had not looked into this specifically, but he found a golf course in Chicago that sells its carts outright, and it is a time-consuming process. Recreation Director Pekarek said his concern with this was he does not have the manpower with their current staffing levels to go

this route. Trustee Henninger asked if there is a state or regional buying cooperative that helps with high-cost purchases to leverage the buying power. Recreation Director Pekarek said there is not, but they do participate in a buying consortium through the city of Tucson, Arizona, called the National Intergovernmental Purchasing Authority, but it does not help with this type of purchase. Trustee Henninger asked if management could look into this as it could be a big asset. Village President Pfefferman said he was surprised there is not more competition to drive the prices down. Village President Pfefferman if there was no better price. Recreation Director Pekarek said he has not seen any better price.

Trustee Hartweg moved, seconded by Trustee Henninger to approve the motion to increase the FY 12/13 Recreation Fund Budget for Capital Expenditures-Equipment in the amount of \$196,000, to waive competitive bidding in lieu of a Request for a Proposal (RFP) process and the motion to approve the purchase of 87 Yamaha gasoline golf carts from Harris Golf Cars Inc. in the amount of \$195,570 plus the trade-in of 87 used 2008 Yamaha golf carts, to be expensed to the Recreation Fund

Upon roll call, Trustees Hartweg, Henninger and Cooper voted "Aye." Trustees Friedberg voted "No." As the vote was 3-2, Village President Pfefferman voted "Aye." Motion carried.

Trustee Cooper said they seem to be moving away from an RFP process which he wants the Village to be cautious about.

#### **Reminders:**

- The next Village Board Workshop is scheduled for Monday, February 18, 2013, beginning at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
- The next Village Board Meeting is scheduled for Monday, February 25, 2013, with the Workshop beginning at 7:00 p.m. and the Regular Board Meeting beginning at 8:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

#### **Other Business?**

Trustee Henninger asked for an update on the budget calendar process. Finance Director Wachtel said in the next few weeks, the Board would see the 3<sup>rd</sup> Quarter financial review and budget projections in a few weeks. Finance Director Wachtel said there would be various budget meetings in March.

#### **Adjournment**

At 9:03 p.m. Trustee Henninger moved and Trustee Hartweg seconded motioned to adjourn the meeting.

Upon roll call, Trustees Henninger, Hartweg, Cooper, Friedberg and Ladesic voted "Aye." Motion carried. Meeting adjourned.

Respectfully submitted,  
Debbie Solomon  
Deputy Village Clerk

Reviewed by,  
Patti Underhill  
Acting Village Clerk

**Approval of Vouchers  
For the Village Board Meeting of February 25, 2013**

**EXPENDITURES:**

	Check Date	Amount Paid
Accounts Payable Warrant 0213-2	2/8/2013	\$ 466,125.94
Accounts Payable Warrant 0213-3	2/15/2013	\$ 548,465.52
<b>Sub-Total</b>		<b>\$ 1,014,591.46</b>

**Warrant Total \$ 1,014,591.46**

**PAYROLL EXPENDITURES**

**February 8, 2013**

**Net Employee Payroll Checks**

**\$243,827.58**

**Employee & Employer Payroll Deductions:**

Police Pension - paid by employee	12,150.04
Flex 125 Plan - paid by employee	1,246.15
Medical Insurance - paid to VGE by employee	11,282.96
Retiree Insurance - paid by employee	-
IMRF - employee contribution	8,365.35
IMRF - employer contribution	23,515.91
ICMA Retirement Corp. Deferred Compensation - paid by employee	6,139.07
AXA Retirement Corp. Deferred Compensation - paid by employee	150.00
IL FOP Labor Council Dues - paid by employee	575.65
NCPERS Group Life Insurance - paid by employee	112.00
United Way - employee contribution	-
Illinois Child Support - paid by employee	791.79
Reimbursement Employee	-
Wage Garnishment	-
Social Security/Medicare Tax Withheld - employee portion	18,961.17
Social Security/Medicare Tax Withheld - employer portion	18,961.17
Trustmark Life & Accident Insurance - paid by employee	365.22
Federal Income Tax Withheld - paid by employee	44,306.27
Illinois State Tax Withheld - paid by employee	15,753.17

**Total Payroll**

**\$ 406,503.50**

**GRAND TOTAL \$ 1,421,094.96**

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VILLAGE OF GLEN ELLYN  
PAID WARRANT REPORT

PG 2  
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WARRANT: 02113-2

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
38641	INVOICE:	01/08/13	3146324-0113		206236	P	02/08/13	121200	LEGAL - GENERAL COUNSEL	7,204.80
38641	INVOICE:	01/08/13	3146324-0113		206236	P	02/08/13	100	ESCROWS - DEVELOPER DEPOS	562.50
38641	INVOICE:	01/08/13	3146324-0113		206236	P	02/08/13	40000	LEGAL - GENERAL COUNSEL	506.25
VENDOR TOTALS										137,480.07
5034	AZAVAR AUDIT SOLUTIONS, INC.									137,480.07
38640	INVOICE:	02/01/13			206237	P	02/08/13	40000	PROFESSIONAL SERVICES - O	98.64
38640	INVOICE:	02/01/13			206237	P	02/08/13	40000	PROFESSIONAL SERVICES - O	98.64
VENDOR TOTALS										3,694.35
6832	POWER UP BATTERIES LLC									3,694.35
38649	INVOICE:	01/24/13			206238	P	02/08/13	53000	MAINTENANCE-BUILDING & GR	205.92
38651	INVOICE:	01/28/13			206239	P	02/08/13	126000	BUILDING REVIEWS	205.92
38651	INVOICE:	01/28/13			206239	P	02/08/13	126000	BUILDING REVIEWS	142.31
VENDOR TOTALS										44,863.56
74	B & F TECHNICAL CODE SERVICES, INC.									44,863.56
38650	INVOICE:	01/29/13			206239	P	02/08/13	126000	BUILDING REVIEWS	1,015.90
38651	INVOICE:	01/28/13			206239	P	02/08/13	126000	BUILDING REVIEWS	142.31
VENDOR TOTALS										1,158.21
96	BONNELL INDUSTRIES, INC.									1,158.21
38647	INVOICE:	01/21/13			206240	P	02/08/13	65000	PARTS PURCHASED	571.68
38647	INVOICE:	01/21/13			206240	P	02/08/13	65000	PARTS PURCHASED	571.68
VENDOR TOTALS										3,225.73
103	BRISTOL HOSE & FITTING									3,225.73
38648	INVOICE:	01/17/13			206241	P	02/08/13	65000	PARTS PURCHASED	197.17
38648	INVOICE:	01/17/13			206241	P	02/08/13	65000	PARTS PURCHASED	197.17
VENDOR TOTALS										944.56
120	CANON BUSINESS SOLUTIONS INC.									944.56
38659	INVOICE:	01/24/13			206242	P	02/08/13	50100	OFFICE SUPPLIES	43.50
38659	INVOICE:	01/24/13			206242	P	02/08/13	50200	OFFICE SUPPLIES	43.49
38659	INVOICE:	01/24/13			206242	P	02/08/13	50200	OFFICE SUPPLIES	86.99
VENDOR TOTALS										2,473.97
2952	CHICAGO INT'L TRUCKS									2,473.97
38653	INVOICE:	01/28/13			206243	P	02/08/13	65000	PARTS PURCHASED	82.08
38653	INVOICE:	01/28/13			206243	P	02/08/13	65000	PARTS PURCHASED	82.08







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VILLAGE OF GLEN ELLYN  
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WARRANT: 0213-2

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	767.32 YTD INVOICED	767.32 YTD PAID	130.33
3747 JULISON CONSTRUCTION 38679 02/07/13 INVOICE: HMR020113 38679 02/07/13 INVOICE: HMR020113			206263	P	02/08/13	500	HYDRANT METER DEPOSITS	240205	240205	500.00
VENDOR TOTALS			767.32					767.32	767.32	130.33
525 KOZ TRUCKING & SONS, INC. 38680 01/22/13 INVOICE: 7210		20130008	206264	P	02/08/13	50100	MAINTENANCE-R.O.W.	520985	520985	896.59
VENDOR TOTALS			32,554.37					32,554.37	32,554.37	896.59
548 ALBERT P LEWEK 38681 01/30/13 INVOICE: 1010			206265	P	02/08/13	121100	PROFESSIONAL SERVICES - O	521055	521055	372.00
VENDOR TOTALS			517.00					517.00	517.00	372.00
562 M.E.SIMPSON CO., INC. 38689 01/23/13 INVOICE: 23496			206266	P	02/08/13	50100	PROFESSIONAL SERVICES - O	521055	521055	500.00
VENDOR TOTALS			10,565.00					10,565.00	10,565.00	500.00
590 MEADE ELECTRIC COMPANY, INC. 38685 01/29/13 INVOICE: 657749 38686 01/21/13 INVOICE: 658162 38687 01/21/13 INVOICE: 658163			206267	P	02/08/13	143200	MAINTENANCE-TRAFFIC SIGNA	521040	521040	5,074.72
VENDOR TOTALS			15,880.01					15,880.01	15,880.01	7,350.28
595 MENARDS, INC. 38688 01/21/13 INVOICE: 14861			206268	P	02/08/13	143200	MAINTENANCE-SIGNS	520995	520995	95.90
VENDOR TOTALS			1,320.52					1,320.52	1,320.52	95.90
6009 MERCHANT WAREHOUSE 967246 01/31/13 INVOICE: MERCH-46 967246 01/31/13 INVOICE: MERCH-46			10867	W	02/08/13	50100	BANKING SERVICES	520835	520835	610.30
VENDOR TOTALS			10867					10867	10867	610.30

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VILLAGE OF GLEN ELLYN  
PAID WARRANT REPORT

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WARRANT: 0213-2

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
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VENDOR TOTALS									21,495.32
602 MICROSYSTEMS, INC.									1,220.60
38682	01/20/13			206269	P	02/08/13	126000	PROFESSIONAL SERVICES - O	757.80
INVOICE: 1000067770									
38683	01/20/13			206269	P	02/08/13	126000	PROFESSIONAL SERVICES - O	2,980.30
INVOICE: 1000067769									
VENDOR TOTALS									3,738.10
8003 MORTON SALT, INC									8,110.34
38684	01/18/13		20130048	206270	P	02/08/13	21000	OPERATING SUPPLIES, SALT	8,110.34
INVOICE: 5400072060									
VENDOR TOTALS									8,110.34
5335 NATIONAL PROCESSING COMPANY									88.87
NPCREC-56	01/31/13			10866	W	02/08/13	55720	CREDIT CARD FEES	88.87
INVOICE: NPCREC-60									
NPCREC-56	01/31/13			10866	W	02/08/13	55730	CREDIT CARD FEES	6.17
INVOICE: NPCREC-60									
NPCREC-56	01/31/13			10866	W	02/08/13	55750	CREDIT CARD FEES	8.64
INVOICE: NPCREC-60									
VENDOR TOTALS									103.68
488 JOHN NERI CONSTRUCTION CO.									8,001.28
38677	01/28/13			206271	P	02/08/13	50100	PROFESSIONAL SERVICES - O	8,001.28
INVOICE: 13996									
VENDOR TOTALS									8,001.28
651 NORTHERN ILLINOIS GAS COMPANY									133.88
38690	01/24/13			206272	P	02/08/13	50100	UTILITIES	133.88
INVOICE: 38690									
38691	01/24/13			206272	P	02/08/13	50100	UTILITIES	326.12
INVOICE: 38691									
VENDOR TOTALS									460.00
738 RAY O'HERRON CO, INC.									9.95
38700	01/18/13			206273	P	02/08/13	134000	UNIFORMS	9.95
INVOICE: 66421-IN									
38701	01/11/13			206273	P	02/08/13	134000	UNIFORMS	353.75
INVOICE: 65902-IN									
VENDOR TOTALS									363.70
1458 OFFICE DEPOT, INC									2.38
38692	01/23/13			206274	P	02/08/13	121200	OFFICE SUPPLIES	2.38



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WARRANT: 0213-2

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
38704 INVOICE: 115515999	01/09/13			206279	P	02/08/13	530100	OFFICE SUPPLIES	13.21
38704 INVOICE: 115515999	01/09/13			206279	P	02/08/13	530100	OFFICE SUPPLIES	13.20
38705 INVOICE: 115534667	01/10/13			206279	P	02/08/13	530100	OFFICE SUPPLIES	52.47
38705 INVOICE: 115534667	01/10/13			206279	P	02/08/13	530100	OFFICE SUPPLIES	10.79
38705 INVOICE: 115534667	01/10/13			206279	P	02/08/13	530100	OFFICE SUPPLIES	10.79
VENDOR TOTALS		5,415.68					5,550.22	YTD PAID	108.17
7787 STENSTROM PETROLEUM SERVICES GROUP									
38712 INVOICE: 2	12/28/12		20130019	206280	P	02/08/13	65000	EQUIPMENT/CAPITAL OUTLAY	93,047.35
VENDOR TOTALS		392,050.75					392,050.75	YTD PAID	93,047.35
7515 STERNBERG LANTERNS, INC									
38702 INVOICE: 21727	01/23/13			206281	P	02/08/13	143200	MAINTENANCE-STREET LIGHTS	2,958.00
38703 INVOICE: 21728	01/23/13			206281	P	02/08/13	143200	MAINTENANCE-STREET LIGHTS	1,569.00
VENDOR TOTALS		8,513.00					8,513.00	YTD PAID	4,527.00
8103 STRUCTURE TEC									
38706 INVOICE: GR020513	01/28/13			206282	P	02/08/13	550	EXCHANGE CLEARING - REC R	500.00
VENDOR TOTALS		500.00					500.00	YTD PAID	500.00
8101 TERAN CONCRETE CONSTRUCTION, INC									
38707 INVOICE: 22300	01/24/13			206283	P	02/08/13	143200	MAINTENANCE-BUILDING & GR	3,882.50
VENDOR TOTALS		3,882.50					3,882.50	YTD PAID	3,882.50
3580 TRUGREEN LIMITED PARTNERSHIP									
38708 INVOICE: 2621265	01/17/13			206284	P	02/08/13	21000	OPERATING SUPPLIES, SALT	954.00
VENDOR TOTALS		3,816.00					3,816.00	YTD PAID	954.00
1007 TYLER TECHNOLOGIES, INC.									
38713 INVOICE: 45-81049	01/24/13			206285	P	02/08/13	50100	PROFESSIONAL SERVICES - O	293.75
38713 INVOICE: 45-81049	01/24/13			206285	P	02/08/13	50200	PROFESSIONAL SERVICES - O	293.75

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VILLAGE OF GLEN ELLYN  
PAID WARRANT REPORT

PG 10  
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WARRANT: 0213-2

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED	AMOUNT
VENDOR TOTALS								61,099.76	61,099.76	587.50
4922 UNITED SEPTIC, INC. 38709 01/28/13 INVOICE: 21465			206286	P	02/08/13	50200	PROFESSIONAL SERVICES - O	521055	521055	3,000.00
VENDOR TOTALS								7,480.50	7,480.50	3,000.00
898 UNITED STATES POSTMASTER 38715 02/05/13 INVOICE: 20713			206287	P	02/08/13	121200	POSTAGE & SHIPPING	520900	520900	2,519.78
VENDOR TOTALS								13,892.19	13,892.19	2,519.78
906 UTILITY DYNAMICS CORPORATION 38710 12/21/12 INVOICE: 1221-1633			206288	P	02/08/13	40000	STREET IMPROVEMENTS	580160 00506	580160 00506	4,324.00
VENDOR TOTALS								4,324.00	4,324.00	4,324.00
7898 VICTOR ZARATE 38711 01/31/13 INVOICE: ER020513			206289	P	02/08/13	143200	UNIFORMS	530445	530445	24.99
VENDOR TOTALS								74.99	74.99	24.99
REPORT TOTALS								COUNT	AMOUNT	
								58	197,066.83	
								6	269,059.11	
									466,125.94	



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VILLAGE OF GLEN ELLYN  
PAID WARRANT REPORT

PG 12  
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WARRANT: 0213-3

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	DUES-SUBSCRIPTIONS-REG FE	50.00 YTD PAID	50.00
38721 INVOICE: 21413	02/06/13			206295	P	02/15/13	121500	520600		50.00	50.00
VENDOR TOTALS											
6832 POWER UP BATTERIES LLC 38725 INVOICE: 487-101944-01 38726 INVOICE: 487-225664	02/05/13			206296	P	02/15/13	50100	530105		50.00	50.00
VENDOR TOTALS											
74 B & F TECHNICAL CODE SERVICES, INC. 38728 INVOICE: 36516 38729 INVOICE: 36496 38808 INVOICE: 36565 38809 INVOICE: 36583	01/31/13			206297	P	02/15/13	126000	521042		2,233.31	103.89
VENDOR TOTALS											
5691 RON/DONNA BOGDANSKI 38727 INVOICE: CR021413	02/12/13			206298	P	02/15/13	1000	450100		44,863.56	6,336.78
VENDOR TOTALS											
8106 COURTNEY CAMPBELL 38732 INVOICE: SWR021413	02/11/13			206299	P	02/15/13	50200	521145		225.00	225.00
VENDOR TOTALS											
673 PAHCS II 38781 INVOICE: 138506	02/01/13			206300	P	02/15/13	121200	520615		487.50	487.50
VENDOR TOTALS											
142 WJN ENTERPRISES, INC 38734 INVOICE: 196324A	02/01/13			206301	P	02/15/13	143200	530105		4,019.25	338.44
VENDOR TOTALS											
1932 DEBBIE CLEWLOW 38735	02/06/13			206302	P	02/15/13	121200	521230		204.51	19.44
VENDOR TOTALS											

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VILLAGE OF GLEN ELLYN  
PAID WARRANT REPORT

PG 13  
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WARRANT: 02113-3

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	19.44	YTD PAID
INVOICE: 21413								
VENDOR TOTALS								
6610 COMCAST CABLE COMMUNICATIONS, LLC	02/04/13	206303	P	02/15/13	40000	STREET IMPROVEMENTS	580160	66.95
INVOICE: 38733								
VENDOR TOTALS								
3525 COMMERCIAL TIRE SERVICE	02/06/13	206304	P	02/15/13	65000	REPAIRS-CONTRACTUAL/LABOR	521180	70.00
INVOICE: 2220011565								
38730	02/06/13	206304	P	02/15/13	65000	REPAIRS-CONTRACTUAL/PARTS	521185	20.00
INVOICE: 2220011565								
38731	02/04/13	206304	P	02/15/13	65000	TIRES	530315	1,104.28
INVOICE: 2220011521								
VENDOR TOTALS								
7016 DIAMOND CORING, INC	02/04/13	20130010	P	02/15/13	50100	PROFESSIONAL SERVICES - O	521055	460.00
INVOICE: 30046								
38738	02/04/13	20130010	P	02/15/13	50100	PROFESSIONAL SERVICES - O	521055	665.00
INVOICE: 30045								
38739	01/29/13	20130010	P	02/15/13	50100	PROFESSIONAL SERVICES - O	521055	380.00
INVOICE: 30036								
38740	01/29/13	20130010	P	02/15/13	50100	PROFESSIONAL SERVICES - O	521055	380.00
INVOICE: 30037								
VENDOR TOTALS								
236 DREISILKER ELECTRIC MOTORS, INC.	01/23/13	206306	P	02/15/13	50100	MAINTENANCE-BUILDING & GR	520970	399.96
INVOICE: 1847327								
VENDOR TOTALS								
8045 ENGINEERING SOLUTIONS TEAM	02/01/13	206307	P	02/15/13	50200	PROFESSIONAL SERVICES - O	521055	3,557.39
INVOICE: 2								
VENDOR TOTALS								
311 THE TERRAMAR GROUP, INC	01/31/13	206308	P	02/15/13	65000	PARTS PURCHASED	530310	178.40
INVOICE: 57144								
38743	02/04/13	206308	P	02/15/13	65000	PARTS PURCHASED	530310	136.77
INVOICE: 57172								

WARRANT: 0213-3

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
<b>VENDOR TOTALS</b>										
1914 GASAWAY DISTRIBUTORS INC.									4,226.95	315.17
38751	02/07/13			206309	P	02/15/13	21000	OPERATING SUPPLIES, SALT	530215	4,715.40
INVOICE:	1032278									
<b>VENDOR TOTALS</b>										
4090 TEMCO MACHINERY INC.									4,715.40	4,715.40
38752	02/05/13			206310	P	02/15/13	65000	PARTS PURCHASED	530310	316.00
INVOICE:	AG32456									
<b>VENDOR TOTALS</b>										
929 W.W. GRAINGER INC									1,057.39	316.00
38744	01/25/13			206311	P	02/15/13	50100	SAFETY SUPPLIES	530225	701.00
INVOICE:	9050899674									
38744	01/25/13			206311	P	02/15/13	50200	SAFETY SUPPLIES	530225	701.00
INVOICE:	9050899674									
38745	02/06/13			206311	P	02/15/13	143200	OPERATING SUPPLIES	530105	112.32
INVOICE:	9060154672									
38746	02/01/13			206311	P	02/15/13	143200	MAINTENANCE-STREET LIGHTS	521045	-92.16
INVOICE:	9056235329									
38747	01/16/13			206311	P	02/15/13	143200	MAINTENANCE-STREET LIGHTS	521045	822.39
INVOICE:	9041485252									
38748	01/16/13			206311	P	02/15/13	65000	MAINTENANCE-BUILDING & GR	520970	136.08
INVOICE:	9042341355									
38749	01/31/13			206311	P	02/15/13	65000	MAINTENANCE-BUILDING & GR	520970	-68.04
INVOICE:	9055683933									
38750	01/31/13			206311	P	02/15/13	65000	OPERATING SUPPLIES	530105	157.95
INVOICE:	9055683925									
<b>VENDOR TOTALS</b>										
4547 HD SUPPLY WORKS, LTD.									13,555.66	2,470.54
38753	01/25/13			206312	P	02/15/13	50100	MAINTENANCE-OTHER	521050	238.40
INVOICE:	6103854									
<b>VENDOR TOTALS</b>										
2735 IFAMA- ILL FIRE APPARATUS MECH. ASSOC									24,983.13	238.40
38756	02/08/13			206313	P	02/15/13	65000	DUES-SUBSCRIPTIONS-REG FE	520600	40.00
INVOICE:	21413									
38757	02/08/13			206313	P	02/15/13	65000	DUES-SUBSCRIPTIONS-REG FE	520600	40.00
INVOICE:	21413-1									
38758	02/08/13			206313	P	02/15/13	65000	DUES-SUBSCRIPTIONS-REG FE	520600	40.00
INVOICE:	21413-2									
<b>VENDOR TOTALS</b>										
									120.00	120.00







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VILLAGE OF GLEN ELLYN  
PAID WARRANT REPORT

WARRANT: 0213-3

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	98.97 YTD PAID	98.97
INVOICE: ER021413											
VENDOR TOTALS											
1020 PRAXAIR DISTRIBUTION, INC.	38782	01/25/13			206336	P	02/15/13	135000	OPERATING SUPPLIES	530105	156.73
INVOICE: 45216219											
VENDOR TOTALS											
5678 PRIORITY PRODUCTS, INC	38783	01/31/13			206337	P	02/15/13	65000	OPERATING SUPPLIES	530105	189.98
INVOICE: 824658											
38784	02/07/13				206337	P	02/15/13	65000	OPERATING SUPPLIES	530105	11.80
INVOICE: 824927											
VENDOR TOTALS											
4803 PROSPAN MANUFACTURING CO., INC.	38789	02/07/13			206338	P	02/15/13	50200	SAFETY SUPPLIES	530225	103.50
INVOICE: 1301019											
38789	02/07/13				206338	P	02/15/13	50200	SAFETY SUPPLIES	530225	103.50
INVOICE: 1301019											
VENDOR TOTALS											
6047 PUBLIC SAFETY SERVICES, INC	38788	02/01/13			206339	P	02/15/13	135000	AMBULANCE SERVICE	520925	71,560.65
INVOICE: 3009											
VENDOR TOTALS											
2687 STAPLES CONTRACT & COMMERCIAL, INC.	38791	02/05/13			206340	P	02/15/13	143100	OFFICE SUPPLIES	530100	9.66
INVOICE: 115685290											
38791	02/05/13				206340	P	02/15/13	143200	OPERATING SUPPLIES	530105	9.66
INVOICE: 115685290											
38791	02/05/13				206340	P	02/15/13	50100	OFFICE SUPPLIES	530100	9.66
INVOICE: 115685290											
38791	02/05/13				206340	P	02/15/13	50200	OFFICE SUPPLIES	530100	9.65
INVOICE: 115685290											
38792	01/21/13				206340	P	02/15/13	143100	OFFICE SUPPLIES	530100	13.23
INVOICE: 115599488											
38792	01/21/13				206340	P	02/15/13	143200	OPERATING SUPPLIES	530105	13.22
INVOICE: 115599488											
38792	01/21/13				206340	P	02/15/13	50100	OFFICE SUPPLIES	530100	13.22
INVOICE: 115599488											
38792	01/21/13				206340	P	02/15/13	50200	OFFICE SUPPLIES	530100	13.22
INVOICE: 115599488											





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VILLAGE OF GLEN ELLYN  
PAID WARRANT REPORT

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WARRANT: 0213-3

TO FISCAL 2013/10 05/01/2012 TO 04/30/2013

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
-----									

INVOICE: IV17243

VENDOR TOTALS	1,614.91	YTD INVOICED	1,614.91	YTD PAID	1,614.91
REPORT TOTALS	548,465.52				

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	65	360,610.63
TOTAL WIRE TRANSFERS	3	187,854.89

\*\* END OF REPORT - Generated by Mary Romanelli \*\*

CC - PUFFER A-6C

VILLAGE OF GLEN ELLYN

PERSONAL PROFILE OF APPLICANT  
FOR SERVICE ON VOLUNTEER ADVISORY BOARD OR COMMISSION

Name Baldin Casey N Today's Date 5.23.11  
(Last) (First) (Initial)

Home Address 434 Hawthorne Blvd

Phone No.(s) (630) 793 9660 C-773 841 4493 E-mail cbaldin@mesirowfinancial.com

Business Address (including name of company) Mesirow Financial  
353 N. Clark St. Chicago, IL 60654

Business Phone 312.595.8236 Number of Years Glen Ellyn Resident 3

EDUCATIONAL BACKGROUND AND OTHER PERTINENT EXPERIENCE

Name, Location, Etc.	From	To
<u>Eastern Illinois University</u>	<u>1999</u>	<u>2001</u>
<u>Columbia College Chicago</u>	<u>2001</u>	<u>2003</u>

CIVIC AND FRATERNAL ORGANIZATIONS AND ACTIVITIES

Glen Ellyn Newcomers, past involvement with Junior League of Chicago, Goodman Theatre Junior Board, Women's Board of the Chicago Symphony Orchestra, Maplewood Park Advisory Council (Friends of the Parks / Chicago Park District)

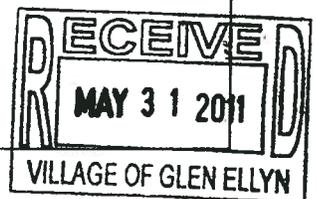
BUSINESS OR PROFESSIONAL ACTIVITIES  
(including type of present employment)

Marketing manager and event planner for financial services firm focusing in fixed income and public finance.

PLEASE INDICATE VILLAGE BOARD/COMMISSION INTERESTS

Capital Improvements Commission, Environmental Commission and Historic Preservation Commission

Thank you for your interest! Please return this completed form to:  
Glen Ellyn Village Clerk, 535 Duane Street, Glen Ellyn, IL 60137  
(630) 547-5201 (630) 469-8849 Fax



A-6D

MEMORANDUM

TO: Mark Franz, Village Manager  
FROM: Kevin Wachtel  
DATE: February 18, 2013  
RE: Audit Engagement, FY2013 and FY2014



**Background**

State law requires that the Village prepare audited financial statements performed by a qualified CPA firm. In 2002, the Village selected Sikich Gardner (now Sikich LLP) for a 5 year engagement (FY2002 - FY2006). That contract was extended to 2007. In 2008, Sikich LLP was selected for another 5 year engagement (FY2008 - FY2012). We now are in the process of planning for audit for the current fiscal year ending April 30, 2013.

**Issues**

In an effort to explore potential joint bidding opportunities, the Finance Department reached out to other taxing districts in Glen Ellyn and throughout DuPage County. There was minor interest from others to work together in soliciting proposals. The commitment was low for a number of reasons, including being under existing contract, difficulty in contract term alignment, different fiscal periods, and lack of ability to find savings from a joint endeavor. At this time, our best approach is to extend our current contract by two more years to align our contract term with the GWA. If other communities wish to work together then, a cooperative effort should be reconsidered.

The GWA is required to switch auditing firms every five years. Further, the auditing firm cannot be the same auditor that provides service to either Glen Ellyn or Lombard. There are not a large number of premier municipal auditing firms in the area, and one of those firms is precluded from doing work for Glen Ellyn or GWA at the present time due to a conflict of interest. Therefore, the available pool of qualified firms is further limited for both the Village and GWA. If we extend our current contract for two years, we will increase the available pool of auditing firms for both the Village and GWA by permitting both agencies to consider a proposal from the other's auditing firm; this will enhance competition and available alternatives. If we seek proposals for the Village and GWA at the same time, we will recommend different firms based on the proposals then being considered.

We requested a proposal for Sikich to provide audit services for FY2013 and FY2014. Their dollar cost proposal for FY2013 is 3.2% lower than last year's audit, with a 2% increase for FY14.

	FY2012 (last year)	FY2013	FY2014
Audit	\$34,277	\$33,172 (-3.2%)	\$33,835 (+2%)
Single Audit	\$5,498	\$4,700	\$4,750
Implement GASB 54	\$1,600		

The cost to conduct a single audit, which will be need for FY2013, will be \$4,700. The need for a single audit is required if more than \$500,000 of Federal funds are expended. In FY2013, we exceeded this amount in the Braeside drainage project. We are uncertain if we will need a single audit for FY2014.

**New auditing standards on the horizon**

GASB 67 and 68 are new auditing standards that will change the manner in which we publish pension liability information. We will be required to adopt a pension funding policy, include our total pension liability on our government-wide financial statements, and provide additional disclosures. We are not required to implement these new standards until FY2015 and FY2016. There will likely be an additional cost when we incorporate these new auditing standards into our financial statements.

**Recommendation**

Management recommends extending the audit contract for two years for a total amount of \$76,457.

**Action Requested**

Approve the auditing contract for FY2013 and FY2014.

**Attachments**

- Proposal from Sikich LLP, Dated January 22, 2013

VILLAGE OF GLEN ELLYN  
GLEN ELLYN, ILLINOIS

PROPOSAL TO PROVIDE  
PROFESSIONAL AUDITING SERVICES

For the Fiscal Years Ending  
April 30, 2013 and April 30, 2014

Sikich LLP  
**Accounting // Advisory // Technology // Managed Services**  
1415 W. Diehl Road, Suite 400  
Naperville, IL 60563  
(630) 566-8400  
January 22, 2013

Contact: Frederick G. Lantz, CPA

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1415 W. Diehl Road, Suite 400 • Naperville, IL 60563

January 22, 2013

The Honorable Village President  
Members of the Board of Trustees  
C/O Mr. Kevin Wachtel  
Finance Director  
Village of Glen Ellyn  
535 Duane Street  
Glen Ellyn, Illinois 60137

Ladies and Gentlemen,

Sikich LLP is pleased to be considered for the appointment as independent auditors for the Village of Glen Ellyn. We believe that our qualifications, experience and expertise in the state and local government industry are clearly distinguishable, as we have proven to the Village and as noted by:

- The quality of our professional staff, as noted by their advanced degrees and through their active participation in numerous civic and professional organizations;
- The expertise that we possess in the state and local government industry, as demonstrated by our clients' success in obtaining the coveted Certificate of Achievement for Excellence in Financial Reporting, our staff's presentations at conferences, seminars and training courses for various state and local government organizations and our leadership roles in the state CPA Society and the Illinois Government Finance Officers Association on implementing complex new pronouncements, most recently GASB S-67 and S-68 covering the new pension reporting requirements for other post-employment benefits
- The fact that we audit eight of the thirteen AAA rated (Moody's and Standard and Poors) local governments in the State;
- The depth of our audit procedures, as depicted in our specific audit approach and stated by our government clients; and
- The quality and timeliness of the information that we have provided to the Village.

Our Firm's expertise will not only enable the Village to apply for and receive the coveted Certificate of Achievement for Excellence in Financial Reporting but also to correctly and cost effectively implement new statements and interpretations issued by the Governmental Accounting Standards Board. We believe that this proposal demonstrates our capabilities to serve not only as independent auditors, but also as valued advisors and consultants to the Village, the President, the Board of Trustees and management.

Our audit team is tailored to each client's specific needs drawing staff from our state and local government services team. We emphasize:

- Consistency and quality of staffing in multi-year engagements, including assigning staff from our local government team who focus on providing service to the local government industry year around and assigning staff who have experience in the MUNIS system used by the Village;
- A high degree of efficiency using the latest automated, paperless audit technology available; and
- The identification of opportunities for improved financial or procedural performance.

The Firm of Sikich LLP traces its foundation to a predecessor firm founded in 1928 and is a licensed Public Accountant Limited Liability Partnership in Illinois (license #066-003584). We are ranked as the 12<sup>th</sup> largest CPA Firm in the State of Illinois (Crain's December 2012) with over 400 professional staff. We are a full service CPA Firm with various service divisions to make a wide array of business and financial services accessible to our clients. These services include accounting, auditing, tax services, management consulting services, litigation consulting and support services, human resource consulting, technology selection/production and implementation, marketing and public relations, and investment management services for individuals and pension plans. Through these divisions management advisory services in various specialized areas are available when the need for such assistance arises. Our additional services engagements are directed by partners and other professionals who have experience in management consulting and in the specific areas we are requested to provide assistance.

Our governmental clients often require services in special areas such as budget development, trend monitoring and forecasting, rate settings, bond issuances and refundings, escrow verifications, cash management, employee benefits, EDP applications, policies and procedures documents, training, temporary staffing, insurance and risk management analysis, and personnel policy development and implementation. We have a proven track record of assisting our governmental clients in these as well as other specialized areas.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for thirty (30) days, and look forward to the possibility of serving the Village.

Sincerely,



Sikich LLP  
Frederick G. Lantz, CPA  
Partner-in-Charge, Government Services

# **DETAILED TECHNICAL PROPOSAL**

## STATEMENT OF INDEPENDENCE

Sikich LLP has evaluated its independence from the Village of Glen Ellyn in accordance with the second general standard for performing government audits as defined by the U.S. General Accounting Office's *Government Auditing Standards* (2011) and the AICPA Code of Professional Ethics. Based upon our evaluation, Sikich LLP is free of any personal and external impairment to independence from the Village of Glen Ellyn both in fact and in appearance to any knowledgeable third party.

## LICENSE TO PRACTICE IN ILLINOIS

The Firm of Sikich LLP is a licensed Public Accountant Limited Liability Partnership in Illinois (license #066-003584). All of the partners assigned to the engagement are registered and licensed Certified Public Accountants (CPAs) in Illinois. In addition, all of the professional staff assigned to the engagement are full time staff and are either registered Certified Public Accountants or are completing the exam.

## SPECIFIC AUDIT APPROACH

### Audit Standards

The objective of our audit is to issue an unqualified opinion on the Village's financial statements. The audit shall be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States General Accounting Office (GAO, 2011), the Single Audit Act of 1996 and OMB Circular A-133. Our Firm will issue an opinion on the basic financial statements and the combining and individual fund financial statements. We will subject the schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We will not audit the statistical or introductory sections of the CAFR, and accordingly, will not express an opinion on the information contained in these sections.

### Scope of Services

- Audit of all funds of the Village's reporting entity as defined by GASB Statement No 61, *The Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34* for the fiscal year ending April 30, 2013;
- Preparation of fifty (50) copies of the comprehensive annual financial report (covers and tabs, introductory section, Management's Discussion and Analysis and certain statistical data to be provided by Village);
- Preparation of twenty (20) copies of the management letter for the Village, communicating any reportable conditions found during the audit and our recommendations for improvement;
- Preparation of twenty (20) copies of the separate audit report for the Police Pension Fund, if this option is selected;
- Preparation of twenty (20) copies of the separately issued Single Audit Report, if required;

- Assistance in completing and filing the required application and supporting documents to apply for the Certificate of Achievement for Excellence in Financial Reporting;
- Retain workpapers for five (5) years in accordance with Firm standards;
- Reporting to the Village Board of Trustees in accordance with Statement on Auditing Standards (SAS) No. 114, *Communications with Those Charged With Governance*; and
- Exit conference(s) with Village Officials to present the completed audit and related materials.

## **Audit Schedule**

I. Preliminary Planning February 2013

During this phase of the audit, we would meet with representatives of the Village to tour all facilities, discuss the approach to be taken during the audit focusing on areas of particular concern to the Village as well as areas of high audit risk and to develop the time schedule for completing the subsequent phases of the audit. The meeting would be attended by the director of government services and engagement manager.

II. Preliminary Fieldwork April 2013

During this phase of the audit, we would develop an understanding and documentation of the Village's accounting and administrative controls using the Village's accounting procedures manual, EDP documentation and by interviewing staff of the Village to document the flow of transactions through the system. In addition, we may perform compliance testing of those controls to determine which controls, if any, that we could rely on during later phases of the audit. Sample sizes would be determined during this phase, but generally would be between 25-60. Moreover, we would develop our planning materiality and complete a preliminary analytical review of the Village's financial position as a whole.

In addition, we would review all minutes from the meetings of the Village and Police Pension Board of Trustees, review all ordinances adopted by the Village during the year, review any debt agreements entered into during the year and analyze any other unique transactions entered into by the Village. Upon completion of this phase, we would finalize all necessary confirmations the Village will prepare, review all proposed client assisted work papers and the timing of preparation by the Village, develop our audit programs for the next phase of the audit and review and document any changes to the Village's CAFR and prepare the schedule for the remainder of the audit. This phase would be completed by the engagement partner, director of government services, engagement manager, engagement in-charge and one-two professional staff.

III. Fieldwork June, July 2013

During this phase of the audit, we would complete all of our substantive testing of the account balances and prepare the draft of the Village's financial statements. We would also prepare the draft of the management report. This phase would be completed by the engagement partner, engagement manager, engagement in-charge and one - two professional staff.

IV. Workpaper review and report production July, August 2013

During this phase of the audit, the workpapers, drafts of all financial reports and the management letter will be reviewed by the resource partner and the quality control partner. All workpapers are reviewed by the engagement partner during phase III to ensure that all necessary information is compiled during this phase to avoid imposing upon the Village's staff after fieldwork has been completed. In addition, an exit conference would be held with officials from the Village to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings.

V. Drafts to the Village September 1, 2013

The draft reports will be delivered by the director of government services and reviewed in depth with representatives of the Village. A revised draft, if necessary, will be delivered to the Village no later than three business days after receiving all proposed changes.

VI. Completion of the audit September 15, 2013

Upon approval of the drafts by the Village, we will present the signed, bound copies of the comprehensive annual financial report, the management letter and the additional reports described herein. The engagement partner will be available for meetings with representatives of the Village including the Village President, the Board of Trustees and management for formal presentations of the reports.

VII. Support to the Village Continuous

Our Firm does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to the Village. In addition, we constantly monitor recent events in the state and local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert the Village to any new pronouncements that may become effective in the next one-three years, including the potential effect that the pronouncement may have on the financial position and/or results of operations of the Village.

This schedule will ensure the timely identification and resolution of any critical accounting and auditing issues prior to the issuance of our opinion and the comprehensive annual financial report. These completion dates are well within the deadlines established by the Village. We have a proven track record of meeting and exceeding deadlines established by the Village.

## IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

Our Firm's approach to resolving any problems arising during the audit is the same as its overall approach to the audit, professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the Finance Director. The timing of this discussion will provide the Village with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware will be communicated in writing to the Village President or the appropriate level as defined in professional standards.

Our Firm's philosophy on additional fees and/or billings is based on an understanding between the Firm and the client of the scope of the work to be performed. We have proposed a "not to exceed fee" for the audit, the scope and timing of which was specified by the Village. The billings for the audit would not exceed this fee unless the Village specifically requests that the scope of the engagement be expanded and the Village and the Firm reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

**DOLLAR COST PROPOSAL**

**SIKICH LLP AUDIT FEES**

**VILLAGE OF GLEN ELLYN**

<u>Professional Service</u>	<u>2013</u>	<u>2014</u>
Audit, Preparation of CAFR and Management Letter	\$ 33,172	\$ 33,835
Single Audit Report (if required)	4,700	4,750
Police Pension Audit Report (if option chosen)	1,500	1,560

**APPENDIX TO SCHEDULE OF AUDIT AND PROFESSIONAL FEES**

These fees assume that the Village will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger, and will prepare certain schedules of account analysis and confirmations of account balances. These fees also include the cost to implement any new GASB pronouncements during the duration of the proposal, except for GASB Statement Nos. 67 and 68

We invoice our clients on a monthly basis as services are provided. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty (60) days of receipt of an invoice. Invoices not paid within sixty days are assessed a finance charge of one (1) percent per month (12% annually).

A-GE

MEMORANDUM

TO: Mark Franz, Village Manager *z*  
FROM: Kristen Schrader, Assistant to the Village Manager – ADM *KS*  
DATE: February 18, 2013  
RE: 2013 DMMC Legislative Action Program



**Background**

Every year the DuPage Mayors and Managers Conference (DMMC) approves a Legislative Action Program that identifies specific legislative priorities that the conference will pursue either through drafting and sponsoring legislation or through strong advocacy in cooperation with other municipal organizations. The 2013 Legislative Action Program identifies four critical priorities, which include protecting the authority of municipalities to manage municipal funds, reforming pensions, continued financial support of the Wireless Emergency Telephone Safety Act and amending the Public Safety Employee Benefits Act. The Program also identifies other priorities, legislative principles and position statements. The attached brochure provides detailed information on each of these priorities, principles and position statements.

**Issues**

These actions were developed with the goal of establishing a comprehensive platform on legislative issues in order to protect and benefit the interests of their member municipalities, residents, and businesses in those municipalities and the region generally. The 2013 program reflects the needs and values of municipalities as they strive to maintain financial stability.

**Action Requested**

The Board is requested to review and approve the following resolution at the February 25, 2013 Village Board Meeting:

Resolution No. \_\_\_\_, A Resolution to Adopt Municipal Legislative Positions and Priorities for the 2013 Legislative Session.

**Attachments**

- 2013 Legislative Action Program Brochure
- Resolution

# *Legislative Action Program 2013*



DuPage Mayors and Managers Conference  
1220 Oak Brook Road  
Oak Brook, Illinois 60523  
(630) 571-0480  
[www.dmmc-cog.org](http://www.dmmc-cog.org)

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## *Legislative Priorities*

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*Legislative Priorities* are those specific, immediate issues that the Conference pursues either through initiating legislation or through strong advocacy in cooperation with partner organizations. Legislative Priorities are our primary legislative focus as we commence this first year of the 98<sup>th</sup> General Assembly.

### **CRITICAL PRIORITIES**

#### ***Protect the Authority of Municipalities to Manage Municipal Funds***

Frequently threatened with revenue diversions and fee increases from the state, municipalities require the freedom to raise and expend municipal funds in order to provide the services most needed by their residents and businesses. Recently, municipalities have worked to protect the local portion of income tax, prevent revenue losses from sales tax “holidays,” and avert sweeps that divert local funds.

- **Require the Timely Disbursement of LGDF Funds**

The Comptroller should be required to transfer funds to the Local Government Distributive Fund (LGDF) and distribute those funds to municipalities as soon as they are received and certified. Furthermore, the state should refrain from diverting this, or any other municipal revenue, for its own programs.

- **Permit Municipalities to Collect Hotel-Motel Taxes for Permanent Residents**

The Illinois Hotel Operators’ Occupation Tax Act specifically exempts permanent residents and limits municipal hotel and motel tax revenue for people staying 30 days or longer. The Act should be amended to remove the exemption or change the definition of “permanent resident.”

- **Reject Unfunded State Mandates**

Legislation often requires communities to divert local expenditures from municipal services and use them to fund state-imposed programs. The state should not impose mandates that increase financial obligations on local governments without providing adequate funds to reimburse municipalities for these new mandates.

- **Limit the Prevailing Wage Act**

Amend the Prevailing Wage Act to exempt projects below a minimum cost threshold of \$250,000 and annually adjust the threshold by the Consumer Price Index (CPI).

#### ***Remove the Sunset Date on the Wireless Emergency Telephone Safety Act***

At the advent of cell phone usage, an access fee of 75 cents per month was implemented to fund technological improvements which allow cell phones to contact 9-1-1. This statutory provision expires on July 1, 2013. The decline in landlines demands that the funding for 9-1-1 systems continue to be derived from the more proliferative usage of wireless phones.

### ***Reform Pensions***

The pension system must be made sustainable not only to ensure affordability for municipalities and taxpayers, but also to protect obligations to employees. If municipalities lack sufficient funds, then pension systems will collapse and retirees will lose their benefits entirely. In 2010, police and fire pensions became a two-tier system that ensured some relief for municipalities. That relief, however, will mostly occur in future decades, when today's newest employees begin to reach retirement age.

The following reforms must apply to current public safety employees for all future benefit accruals:

- Pause all cost of living adjustments (COLAs) for ten years, then establish COLA as the lesser of 3% or ½ of CPI, non-compounding;
- Increase employee contributions by 1% of salary per year for five years;
- Return the retirement age to 55 years, with a minimum of ten years of service;
- Return to an annual accrual formula whereby maximum benefit is attained at 35 years of service;
- Reform the calculation of pensionable salary and base the annuity on the average of the best eight years of the employee's final ten years of service.

The following additional reforms must apply to the administration of pensions:

- Amend the compliance and penalty provisions in Public Act 96-1495 which threaten to take LGDF and other state-collected funds if municipalities fail to contribute annually to public safety pension funds in an amount sufficient to reach a 90% funded level by the 2040 fixed amortization deadline;
- Enact a 30-year rolling amortization period for pension funding;
- Allow police and fire pension boards to invest funds in the IMRF;
- Allow police and fire pension boards to merge funds;
- Remove pension levies from the tax cap;
- Return to a public safety pension board structure with majority representation by the taxpayer;
- Amend the Sheriff's Law Enforcement Personnel (SLEP) program, which permits police chiefs to enroll in and transfer police time with previous municipal employers to SLEP, thus requiring the new employer to cover the cost of the unfunded liability;
- Oppose any new pension sweeteners.

### ***Amend the Public Safety Employee Benefits Act***

PSEBA was originally created to supply health insurance benefits to public safety employees who suffer catastrophic injuries in the line of duty. However, the system is frequently used to provide duplicative benefits at the expense of the taxpayers even when recipients are able to secure alternative, gainful employment with health benefits. The federal definition of "catastrophic injury" must be adopted to ensure that taxpayers are no longer needlessly overcharged.

## **PRIORITIES**

### ***Create Equality in Labor Relations***

Municipalities are at an inherent disadvantage when bargaining contracts. A level playing field is necessary to stop the unsustainable burden placed on taxpayers by the current system.

- **Amend the Illinois Labor Relations Act to Create a Level Playing Field for Labor Arbitration**

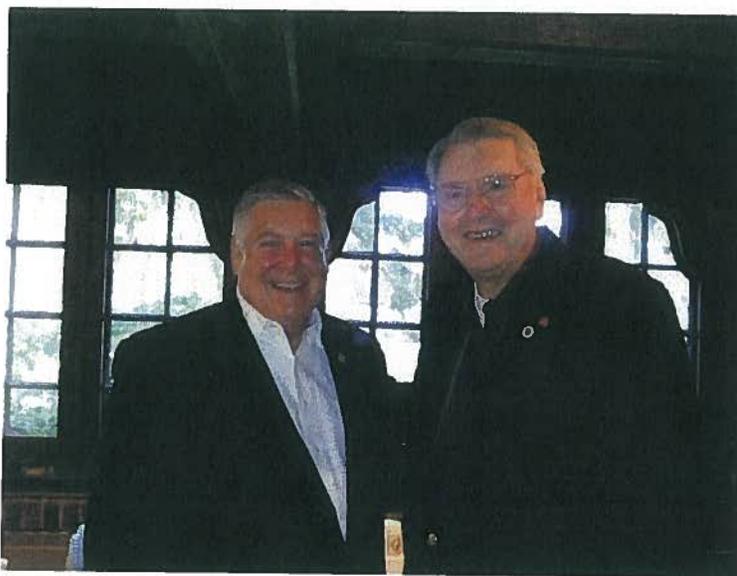
Arbitrators should be required to take into consideration both the interest and welfare of the public and the financial ability of the unit of government to meet costs with current revenue streams. Additionally, local fire unions should be required to pay for their share of arbitration costs, as police unions are currently required. The Act should also be amended to establish additional standards that prevent minor issues and unreasonable positions from being taken to arbitration.

- **Exempt Staffing Requirements from Collective Bargaining**

Due to statutory arbitration requirements and state-mandated pensions, the only variable municipalities can use to manage budgets is the number of staff. Legislation should be approved to explicitly exclude employee staffing levels from municipal collective bargaining.

- **Define “Confidential Employees” Under the Illinois Labor Relations Act**

Legislation is necessary to change the definition of “confidential employees” to include certain employees working directly for upper level management and having access to sensitive bargaining information in order to ensure that these employees are not considered “public employees” entitled to membership within a bargaining unit.



### ***Support Western Access***

As the Elgin-O’Hare Expressway expansion project is finalized, the state must consider the project’s impact on local residents and businesses. The state should ensure that funding for the project is fair, that any local contributions for these improvements are funded by the greater Chicago region, and that the new access route provides a true entrance into the airport.

*Senator Kirk Dillard and the late Lombard President William Mueller*

*(L-R) Warrenville Administrator John Coakley, Carol Stream Mayor Frank Saverino, Jr., Representative Mike Fortner, Naperville Manager Doug Krieger, Hinsdale Manager Dave Cook, and Clarendon Hills Manager Randy Recklaus*



***Limit Commercial Freedom of Information Act Requests***

Municipalities often receive FOIA requests that are not properly indicated as commercial, despite the fact that this is a violation of the Freedom of Information Act. These requests, which are often submitted by out-of-state private companies, pose a significant financial burden to municipalities. The Act should include more effective penalty provisions for violations by commercial interests.

***Protect the Public Rights-of-Way and Advance the Modernization of Public Utilities***

Public utilities use public rights-of-way to deliver necessary services and commodities to municipalities. Municipalities own these rights-of-way and have a duty to protect them. As such, municipalities and residents must be able to regulate utilities' usage of this land.

- **Require Utility Franchises**  
Due to the monopoly status of some utilities, municipalities are at a disadvantage when negotiating expired franchises. Utilities should not be permitted to ignore expired franchises and should be required to negotiate with municipalities in good faith.
- **Require ComEd Accountability**  
State statute provides ComEd with rate increases to invest in infrastructure and implement smart grid technology. ComEd should be required to provide a detailed capital plan in order to guarantee that revenue is being used appropriately to fund infrastructure improvements and customers are receiving the benefit of the technological advancements they are already funding.
- **Repeal Limitations on Municipal Audits of Utility Taxes**  
Utilities collect taxes and fees to remit to municipalities. The statute must be amended to permit municipalities to effectively audit these utility tax remittances.

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## *Legislative Position Statements*

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*In addition to the Priorities listed above, every year the Conference responds to many legislative proposals, initiated by a variety of groups on a vast array of topics, that significantly impact municipalities and their residents. The following **Legislative Position Statements** outline Conference positions on several of these issues and guide our legislative efforts through the course of the year.*

### **Protect Municipal Revenues**

Municipalities should have the flexibility to fund the programs and services they consider necessary. Funds owed to municipalities should not be diverted and state mandates should be balanced against other municipal spending priorities to prevent overburdening local budgets and taxpayers.

- **Implement Streamlined Sales Tax**

Implement federal streamlined sales tax rules that preserve intra-state sourcing rules and that require the state to treat the resulting funds as pass-through revenue, so municipalities receive the tax revenue from out-of-state online retailers.

- **Make Owners Responsible for Protecting Foreclosed Property**

The burden to maintain foreclosed property should rest not on the municipality and taxpayers, but on the bank or other owner of record.

- **Amend Rules Regarding Publication of Reports and Notices**

Mandated reporting, printing, and notice requirements should be amended to permit municipalities to satisfy compliance by posting reports and publications online and providing paper copies on request. In addition, double publication of two-county Truth in Taxation Notices, which wastes limited public resources, should be eliminated.

- **Permit Municipal Control Over IDOT Projects**

Municipalities should be allowed to obtain partial or full waiver from IDOT review for certain projects, and to hire their own consultants to conduct state reviews to avoid delays. In addition, guidelines should be established to allow municipalities to administer their own Motor Fuel Tax funds without the delay of state approval.

- **Preferences for Illinois Contractors**

Allow municipalities to select out-of-state contractors, rather than in-state contractors, if the bid differential is greater than 10%.

- **Remove the Referendum Requirement for Real Estate Transfer Tax**

Allow municipalities to enact or increase a real estate transfer tax without referendum.

- **NPDES Permit Fees**

The fees charged for National Pollutant Discharge Elimination System (NPDES) permits should be reduced to the level necessary to conduct related regulatory activity.

***Eliminate Barriers to Local Management of Labor and Personnel***

Support must be given to local authority to manage labor and personnel and to implement the most efficient and effective means of delivering services. Legislative barriers that make it difficult to consolidate and coordinate services—including public works, code enforcement, police, and fire—should be eliminated. The resulting efficiency would permit municipalities to provide a higher level of services, save money, and reduce the burden on taxpayers.



*Representative Stephanie Kifowit and Roselle Mayor Gayle Smolinski*

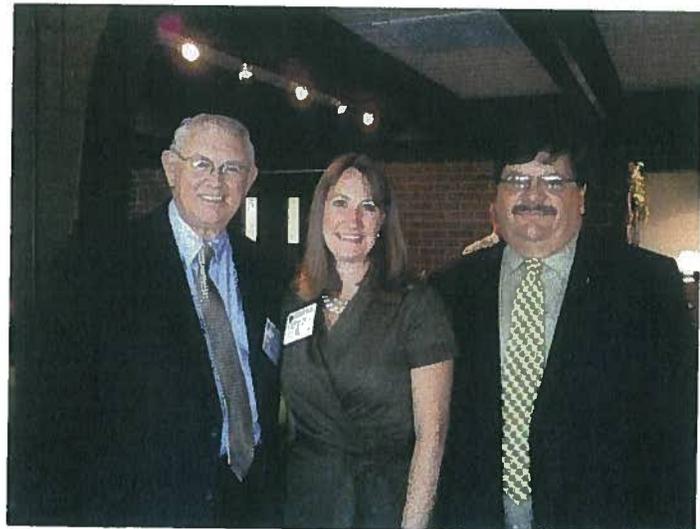
- **Permit Municipalities to Recoup an Administrative Fee for Providing Health Coverage**  
The Police Officer's Continuance Privilege and Municipal Employee's Continuance Privilege should permit municipalities to charge a 2% fee to offset administrative costs, as COBRA currently allows.
- **Provide Municipal Control of the Foreign Fire Insurance Tax Revenue**  
Elected municipal officials, not fire department members, should receive, budget, and spend revenues from the Foreign Fire Insurance Tax.
- **Prohibit Municipal Employees from Serving on the Governing Board**  
No municipal employee should be eligible to serve on the governing board for that municipality.
- **Regulate Charitable Solicitations on Behalf of Police or Fire Unions**  
Develop effective enforcement against fraud and misrepresentation by solicitors.
- **Amend Public Safety Pension Board Training Legislation**  
Amend Public Acts 96-0429 and 94-0354 to permit pension board trustees and police chiefs and deputy chiefs to satisfy training requirements using online courses and webinars, and to allow certification of local community colleges to provide the training. Additionally, provide exemptions for professionals with relevant credentials and remove the requirement for annual reviews, making training a one-time event.

### ***Preserve and Respect Local Authority***

The freedom to make decisions at the local level is the best way that municipalities can fully serve their unique constituencies. Policies should not undermine or preempt local authority and responsibility to protect the health, safety, and welfare of local residents.

- **Permit Access to Sales Tax Information**  
Grant all municipalities access on a quarterly basis to the Illinois Department of Revenue sales tax information by individual retailer for enforcement and budgeting purposes.
- **Preserve Local Risk Management Pools**  
Support the preservation of local authority to enter into and manage cooperative risk pools.
- **Amend the Open Meetings Act**  
Clarify all rules under the Act regarding the use of developing technology during meetings.
- **Protect Sign Regulation and Limit Billboard Removal Compensation**  
Legislation is necessary to allow municipalities to use amortization as a form of “just compensation” when zoning changes cause a billboard to be a nonconforming use.
- **Expand Allowable Annexation Boundaries**  
Expand municipalities’ rights with respect to involuntary annexations by adding railroad and utility rights-of-way as allowable boundaries.
- **Limit Land Disconnection**  
Prohibit the disconnection of land from a municipality without approval from the city council or village board.
- **Permit Special Service Areas for Stormwater Facilities**  
Reform Public Act 97-0533 to prohibit the refusal of special service areas so municipalities can ensure maintenance of drainage facilities that are the responsibility of homeowner associations.
- **Allow Municipalities to Determine the Form of Security Posted by Developers**  
Municipalities, rather than developers, should be able to decide whether developers will need a bond or a letter of credit for public improvements.

*(L-R) Woodridge Mayor William Murphy, Representative Emily McAsey, and Hanover Park President Rod Craig*



### ***Remove Barriers to Non-Home Rule Authority***

The distinction between home rule and non-home rule communities should be removed to recognize the ability of all municipalities to govern themselves, regardless of population.

- **Amend the Hotel-Motel Tax**  
Allow non-home rule municipalities greater flexibility in how they may spend Hotel-Motel Tax revenues.
- **Amend the Sales Tax**  
Allow non-home rule municipalities greater flexibility to expend sales tax revenue on areas other than infrastructure.
- **Allow Crime Free Housing Regulations**  
Municipalities with home rule authority are permitted to license landlords and require periodic inspection of dwellings. Legislation should allow non-home rule communities to use this program as well.
- **Allow Greater Flexibility with Other Taxes and Restrictions**  
Allow non-home rule municipalities to employ policies such as state and local funding alternatives, regulation of pawn shops, and economic development incentives. Also, permit non-home rule municipalities to assess and expend—for any government purpose—tax revenue from car rentals, gasoline, and natural gas utilities.



*(L-R) Representative Mike Fortner, Senator Linda Holmes, Senator Tom Johnson, Warrenville Mayor David Brummel, Willowbrook Mayor Robert Napoli, and Itasca President Jeff Pruyn*

*The DuPage Mayors and Managers Conference is an association of municipalities representing over 1,000,000 people.*



## *Conference Officers and Legislative Committee*

### **Conference Officers**

**President, Rod Craig**

President, Village of Hanover Park

**Vice President, Jeff Pruyn**

President, Village of Itasca

**Secretary/Treasurer, Joe Breinig**

Manager, Village of Carol Stream

**Executive Director, Mark A. Baloga**

### **Legislative Committee**

**Director, Gayle Smolinski** Mayor, Village of Roselle

**Deputy Director, Nunzio Pulice** Mayor, City of Wood Dale

**Bob Barnett** Commissioner, Village of Downers Grove

**Joe Breinig** Manager, Village of Carol Stream

**Joseph Broda** Mayor, Village of Lisle

**Dave Cook** Manager, Village of Hinsdale

**Rod Craig** President, Village of Hanover Park

**James Grabowski** Manager, City of Elmhurst

**Larry Hartwig** Mayor, Village of Addison

**Dave Hulseberg** Manager, Village of Lombard

**Jack Knight** Management Analyst, Village of Woodridge

**Sylvia Layne** Trustee, Village of Addison

**Jennifer McMahon** Assistant Administrator, City of Warrenville

**Kenn Miller** Councilman, City of Naperville

**Robert Napoli** Mayor, Village of Willowbrook

**David Niemeyer** Manager, Village of Oak Brook

**Enza Petrarca** Village Attorney, Village of Downers Grove

**Jeff Pruyn** President, Village of Itasca

**Todd Scalzo** Councilman, City of Wheaton

**Frank Soto** Mayor, Village of Bensenville

**Tim Seeden** Village Clerk, Village of Lisle

**Grant Wehrli** Councilman, City of Naperville

Resolution No. \_\_\_\_\_

**A RESOLUTION TO ADOPT THE MUNICIPAL LEGISLATIVE POSITIONS  
AND PRIORITIES OF THE DUPAGE MAYORS AND MANAGERS  
CONFERENCE FOR THE 2013 LEGISLATIVE SESSION**

WHEREAS, the Village of Glen Ellyn is a member of the DuPage Mayors and Managers Conference; and

WHEREAS, the DuPage Mayors and Managers Conference develops its annual Legislative Action Program with the goal of establishing a comprehensive platform on legislative issues in order to protect and benefit the interests of its member municipalities, residents, and businesses in these municipalities, and the region generally; and

WHEREAS, on January 16, 2013, the DuPage Mayors and Managers Conference voted unanimously to adopt its 2013 Legislative Action Program, attached hereto; and

WHEREAS, the Village of Glen Ellyn, will be individually benefited by formally establishing positions on legislative issues affecting municipalities, thereby giving clear direction to officials and employees of the Village of Glen Ellyn regarding legislative positions that may be represented in official capacity or on behalf of the municipality:

NOW, THEREFORE, BE IT RESOLVED, that the Village of Glen Ellyn hereby adopts as its legislative positions and priorities for the 2013 Legislative Session the positions, goals, and principles of the DuPage Mayors and Managers Conference's 2013 Legislative Action Program.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the DuPage Mayors and Managers Conference, to all state and federal legislators representing the Village of Glen Ellyn to the Office of the Governor, and to department heads in the Village of Glen Ellyn.

Passed by the Village Board of the Village of Glen Ellyn, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Ayes:**

**Nays:**

**Absent:**

Approved by the Village President of the Village of Glen Ellyn, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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Village President of the  
Village of Glen Ellyn, Illinois

**Attest:**

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Village Clerk of the  
Village of Glen Ellyn, Illinois

Admin\resolutions\mayors & mgrs legislative program2013

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**MEMORANDUM**

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**TO:** Mark Franz, Village Manager  
**FROM:** Julius Hansen, Director of Public Works  
**DATE:** February 19, 2013  
**RE:** Purchase of Central Business District Snow Blower for Front End Loader



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**Background:**

The Village utilizes a large snow blower to remove snow at night from the Central Business District (CBD) to provide safe passage and parking. The task must be completed very efficiently because of the short duration of time available before business activity conflicts with snow removal operations. In addition, the hourly cost of numerous semi trucks being loaded for hauling out snow is expensive, so they must not be idle as a result of a snow blower not functioning. We currently use a "SNOGO" snow blower and it has reached the maximum effective service life of 15 years old, and needs to be replaced.

**Issues:**

Public works requests the authorization to waive competitive bidding for the purchase of a SNOGO snow blower. A request of proposal was solicited to distributors of the SNOGO snow blower and three proposals were received for this specialized piece of equipment. Public Works has utilized the "SNOGO" and has become highly acclimated to its repair and operation. In fact, the employees know how to repair it quickly in the field and can operate it with precision (shooting snow at over 650 lbs per second into multiple moving targets when needed). Other purchasing options were considered, but are not recommended.

Public Works located a used 2005 SNOGO for \$75,000 that could be purchased. However, in this case the savings is not worth the risk of purchasing something used. In addition, a Canadian manufactured snow blower (LARUE) was considered but not selected. State of Illinois Joint Purchasing does not offer a Snow Blower.

**Recommendation:**

Public Works is recommending the purchase of a SNOGO snow blower from Lindco Equipment Sales since they submitted the lowest proposal of \$92,564. The machine meets our needs and budget.

**Action Requested:**

Motion to waive the competitive bid process and approve the purchase of a SnoGo WK800 snow blower from Lindco Equipment Sales, Inc. of Merrillville, Indiana in the amount of \$92,564. Funding should be expensed to the FY12/13 Equipment Services Fund- Vehicle Account 65000-570155.

**Attachments:**

- Memo from Frank Frasco Equipment Services Superintendent
- Budget Document
- Lindco, Wausau/Everest, Olson Trailer & Body Proposals for SNOGO & specifications.
- LARUE specification information for D50 & E&J Equipment Proposals.

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**MEMORANDUM**

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**TO:** Julius Hansen, Public Works Director

**FROM:** Frank Frasco, Equipment Services Superintendent

**DATE:** February 19, 2012

**SUBJECT:** FY13/14 Equipment Purchase -- Recommendation (CBD snow blower)

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**Background:**

Snow removal from the streets and parking facilities within the Central Business District (CBD) is one of the vital services that Public Works provides to residents and businesses during the winter. The snow is plowed to the center of the streets and windrows are made so that the snow can be blown into dump trucks and hauled away. The snow blower that is used for this task is a two stage, triple auger design and is powered by a 150 horse power diesel engine. It will clear a path up to 8 ½ feet wide. This 6000 pound machine will move 1200 tons of snow per hour and is a cost savings to the Village when compared to other methods of snow removal. This machine gives Public Works the ability to clear snow from the CBD in a timely fashion and provides residents and customers safe, clean, roads and parking facilities.

**Issues:**

The current CBD snow blower is in poor condition and has become unreliable. It has reached the end of its useful life. It has a bent auger and is badly rusted due to the many years of severe duty use and exposure to road salt. Engine monitoring systems have been bypassed due to the unavailability of replacement parts and it is no longer cost effective to invest in the repairs necessary to operate this machine. The replacement machine will be fuel efficient; it will run cleaner; and it will meet tier IV federal emissions standards. The new blower will also be more versatile and can be connected to any of three wheel loaders available to Public Works due to an optional remote control. Street Division operators are already trained and familiar with the operation of the proposed blower and Equipment Services technicians are experienced with the maintenance and repair of this machine.

**Recommendation:**

The Equipment Services Division of the Public Works Department researched and developed specifications that will allow the Village to obtain the equipment that best meets the needs of the Department and at the most competitive price. In the current FY12/13 budget the Village board has approved \$96,000 for the purchase of a CBD snow blower. Equipment Services Staff obtained 3 quotes and recommends the Village Board approve the purchase of a SnoGo WK800 from the low bid vendor, Lindco Equipment Sales, Inc. of Merrillville, Indiana in the amount of \$92,564. Funding should be expensed to the FY12/13 Equipment Services Fund- Vehicle Account 65000-570155.

VENDOR	MODEL	COST
Lindo Equipment Sales, Inc.	SnoGo WK800	\$92,564.
Wausau Equipment Co. Inc.	SnoGo WK800	\$98,805.
Olson Trailer and Body LLC	SnoGo WK800	\$99,995.

**Action Requested:**

Motion to waive the competitive bid process and approve the purchase of a SnoGo WK800 from Lindco Equipment Sales, Inc. of Merrillville, Indiana in the amount of \$92,564. Funding should be expensed to the FY12/13 Equipment Services Fund- Vehicle Account 65000-570155.

**Attachments:**

FY13 budget page 8-63, Lindco quotation, Wausau Equipment Co. Inc. quotation, Olson Trailer and Body LLC quotation, SnoGo WK-800 brochure.

**VEHICLE #203:** A 2003 International 7400 10-wheel, tandem-axle dump truck purchased through the State of Illinois bid process for \$93,500. This 9-year old vehicle is fully depreciated and has over 3,500 operating hours. Depreciation funds have been reserved in the amount of \$139,300 for the replacement of this vehicle. The Operations Division uses this truck year round for various street maintenance activities and is also used for snow removal. The replacement will be a 6-wheel single axle truck with a stainless steel universal flow-through dump body; a front mounted plow; an underbody plow; closed-loop ground speed controlled salt spreading capabilities; and a pre-wet system. The replacement vehicle will be purchased through the State of Illinois Joint Purchasing Agreement.

Projected replacement cost.....\$156,000

**VEHICLE #215:** A 1998 Snogo WK-800 snow blower purchased for \$45,000. This 14-year old machine is on a 15-year depreciation schedule and is one year short of being fully depreciated. It has reached the end of its useful life due to severe duty. The Public Works Operations Division uses this machine for the removal of snow from streets throughout the Central Business District and other Village owned properties. Depreciation funds have been reserved in the amount of \$61,100 for the replacement of this equipment. The replacement machine will be a Snogo WK-800 snow blower.

Projected replacement cost.....\$96,000

**VEHICLE #251:** A 2003 International 7400 10-wheel, tandem-axle dump truck purchased through the State of Illinois bid process for \$93,500. This 9-year old vehicle is fully depreciated and has over 3,500 operating hours. Depreciation funds have been reserved in the amount of \$139,300 for the replacement of this vehicle. The Operations Division uses this truck year round for various street maintenance activities and is also used for snow removal. The replacement will be a 6-wheel single axle truck with a stainless steel universal flow-through dump body; a front mounted plow; an underbody plow; closed-loop ground speed controlled salt spreading capabilities; and a pre-wet system. The replacement vehicle will be purchased through the State of Illinois Joint Purchasing Agreement.

Projected replacement cost.....\$156,000

# LINDCO

Equipment Sales, Inc.

2168 East 88th Drive  
Merrillville, IN 46410  
USA

# QUOTATION

Quote Number: 20120164

Quote Date: Feb 18, 2013

Page: 1

Voice: (219)795-1448

Fax: (219)736-0892

Visit Lindco's new webstore @ [www.lindco-usa.com](http://www.lindco-usa.com)  
Now accepting Visa, Mastercard and America Express

### Quoted To:

Glen Ellyn, Village of  
30 S. Lambert  
Glen Ellyn, IL 60137  
USA

Customer ID	Good Thru	Payment Terms	Sales Rep
Glen Ellyn-01	3/20/13	Net 30 Days	35878

Quantity	Item	Description	Unit Price	Amount
1.00	WK800-GLEN ELLYN	SnoGo WK800 w/CUMMINS engine, turret & telescopic loading chute, block heater, ether start, air cleaner w/indicator, auto shut down, muffler, in cab controller w/5' pigtail, ACS coupler installed, instrument gauge on panel, wireless controls, HD batteries, quick DC @ engine compartment.	91,984.00	91,984.00
600.00	FREIGHT	FREIGHT *DELIVERY IS 90 DAYS.	1.00	600.00
Subtotal				92,584.00
Sales Tax				
TOTAL				92,584.00

Quote valid for 30 days.



\*\*\*\*\* PRICE CONFIRMATION \*\*\*\*\*

TO: Village of Glen Ellyn ATTENTION: Frank Frasco  
30 S. Lambert REF: \_\_\_\_\_  
Glen Ellyn, IL 60137 DATE: August 24, 2012

In reply to your inquiry we are pleased to offer you the following pricing which will remain in effect for 45 days from this date.

QTY	DESCRIPTION	PRICE
Ea.	SnoGo Model WK 800 equipped with Cummins 155 Horse Power Turbo Diesel Engine. Standard equipment includes: Turret and Telescopic Loading Chute Block Heater, Ether Start, Air Cleaner w/ restriction Indicator, Automatic Shut Down System, Muffler, In Cab Control Box & Umbilical Cord w/ 5' pigtail. Options Include: ACS Female Coupler ( installed ) Wireless Controls. Umbilical Cord Quick Disconnect @ Engine Compartment, Heavy Duty Batteries.	
<b>Total Net Price.....</b>		<b>\$98,805.00</b>

Above prices are: Your Cost F.O.B. Glen Ellyn, IL  
 Delivery: 120 days Terms: 30 days  
 Comments: \_\_\_\_\_

**John Lemke**  
Regional Sales Manager

e-mail: [jlemke@wausau-everest.com](mailto:jlemke@wausau-everest.com)

**Corporate Headquarters:**  
 Wausau-Everest L.P.  
 1905 South Moorland Road  
 New Berlin, WI 53151-2321 U.S.A.  
 800-788-8066  
 262-784-8066  
 262-784-8720 fax  
 www.wausau-everest.com

Wausau Equipment Company, Inc.  
 1905 South Moorland Road  
 New Berlin, WI 53151-2321 U.S.A.  
 800-788-8066  
 262-784-8066  
 262-784-8720 fax  
 www.wausau-everest.com  
**ISO 9001:2000 Certified**

Everest Equipment Co.  
 1077 Westmount  
 Ayer's Cliff, Quebec J0B 1C0  
 CANADA  
 819-838-4257  
 819-838-5653 fax  
 www.wausau-everest.com


**OLSON TRAILER AND BODY L.L.C.**

2485 Hutson Road, P.O. Box 2445 Green Bay, Wisconsin 54306-2445 Telephone 920-499-0881 FAX 920-499-3813

Village of Glen Ellyn  
30 S. Lambert  
Glen Ellyn, IL 60137

Quote: 082412RS

Date: August 24, 2012

Delivery Date:

Terms:

Ship Via: FOB New Berlin WI

Quoted By: ROB STEIN

[frasco@glenellyn.org](mailto:frasco@glenellyn.org)  
 ATTENTION: Frank Frasco

Quantity	Part or Model No.	Description	Price	
1		SnoGo Model WK 800 equipped with Cummins 155 Horse Power Turbo Diesel Engine. Standard equipment includes: Turret and Telescopic Loading Chute Block Heater, Ether Start, Air Cleaner w/ restriction Indicator, Automatic Shut Down System, Muffler, In Cab Control Box & Umbilical Cord w/ 5' pigtail. Options Include: ACS Female Coupler ( installed ) Wireless Controls. Umbilical Cord Quick , Disconnect @ Engine Compartment, Heavy Duty Batteries.		
		<b>DELIVERY 150 day plus freight</b>	<b>Grand Total</b>	<b>99,995 00</b>

This Quotation is Subject to the Additional Terms & Conditions on the Reverse Side

<input type="checkbox"/> If This Box is Checked you Accept As Shown.	
Please Sign and Return Acceptance Copy	Authorized Signature <span style="float: right;">Date</span>

THE PRICE QUOTED HEREIN MAY BE CHANGED BY US WITHOUT NOTICE AFTER 30 DAYS. CONTACT OFFICE FOR VERIFICATION AFTER THAT TIME.

# SNOGO® LOADER-MOUNTED SNOW BLOWERS

MODEL WK-800  
1000 - 1200 TPH



- Capacity of 1000-1200 tons per hour minimum
- Two-stage design, triple augers feeding an impeller
- Three, 12-inch horizontal augers, 42-inch cutting height
- 38-inch impeller with replaceable blades
- 150 horsepower diesel engine
- Telescopic chute for truck loading or spot casting snow
- Rotating impeller housing for free casting snow
- 102-inch cutting width
- Shear pin protected augers and impeller
- Operating weight approximately 6,100 lbs.
- Sized for 1-1/2 - 2 cubic yard loaders



Wausau Equipment Company, Inc.  
1905 South Moorland Road  
New Berlin, WI 53151-2321  
U.S.A.

800-788-6066 ~ 262-784-6066  
262-784-6720 - fax

ISO 9001:2000 Certified

**WAUSAU • EVEREST**  
HEAVY-DUTY SNOW & ICE CONTROL



Wausau-Everest L.P. reserves the right to change products and specifications without notice.

Visit us at [www.wausau-everest.com](http://www.wausau-everest.com)

Everest Equipment Company  
1077 Westmount  
Ayer's Cliff, Quebec J0B 1C0  
CANADA

819-838-4257  
819-838-5653 - fax

# LARUE

## Detachable snowblower



# D50



## Detachable snowblower

### Performance<sup>1</sup>

Capacity: up to 2,750 tons/hour  
Casting distance: up to 46 m (150 ft.)

### Dimensions<sup>2</sup>

Length from attach plate to front: 2,083 mm (82 in.)  
Overall width: 2,800 - 2,900 mm (110 - 114 in.)  
Overall height<sup>3</sup>: 3,530 - 3,990 mm (139 - 157 in.)  
Working height: 1,400 mm (55 in.)  
Weight<sup>3</sup>: 4,175 kg (9,200 lb)

### Engine

Various makes  
Power: from 186 kW (250 hp) to 205 kW (275 hp)

### Driveline system

Mechanical type equipped with clutch and protecting devices.

### Hydraulic system

Pump: direct drive  
Filter with replaceable cartridge  
Valves electro-hydraulic type  
Controlled by in-cab multifunctional joystick

### Impeller

Easy replaceable blades  
Heavy duty spoke type  
Impeller casing made of steel (highly abrasive resistant)  
Hydraulic impeller casing rotation

### Conveyor

2 heavy duty augers  
Ice-cutting teeth

### Truck loading chute

Hydraulically controlled  
Horizontal rotation angle: 300°  
Casting distance: 1.2 m (4 ft.) to 15 m (50 ft.)  
Telescopic section of 472 mm (18 in.) (optional)

### Options

Engine: 224 kW (300 hp)  
Female quick attach  
Hydraulic steering vanes  
Impeller casing having a 140° adjustable cast angle: Flat from the right to 40° to the left.  
Carbide type: impeller casing, loading chute, scraper blade and/or skates  
Residential type muffler  
High resistance rubber scraper blade  
Replaceable conveyor ice cutting teeth  
Battery charger and/or battery heater  
Trumpet horn  
Telescopic loading chute

### Notes:

1. Theoretical and depends on snow conditions.
2. Varies with options, measured without fuel.
3. With telescopic truck loading chute option.



Due to continuous improvement, the specifications in this brochure may change without prior notice.

For more information, please contact the manufacturer J.A. Larue Inc. or your local distributor.

Deposit brand 1999, all right reserved | Manufactured by: **J.A. Larue Inc.**  
660, Jenoir, Québec (Québec) Canada G1X 3W3  
Tel: **418-658-3003** | toll free: 1-877-658-3013 | Fax: 418-658-6799  
Web site: [www.jalarue.com](http://www.jalarue.com) | E-mail: [jalarue@jalarue.com](mailto:jalarue@jalarue.com)

**Your authorized distributor:**





## EJ EQUIPMENT

Post Office Box 665

Manteno, IL. 60950

February 20, 2013

Village of Glen Ellyn  
Attn: Julius Hansen  
30 S Lambert Road  
Glen Ellyn, IL 60137

EJ Equipment is pleased to provide the following proposal for a **J.A. Larue Model D50 Loader Mounted Snowblower**. The proposed equipment shall be configured as follows: **Stock#D50180**

**Larue Model D50 Loader Mounted Snowblower with Standard Features (Literature Attached):**

- ✓ 2,750 tons per hour operating capacity
- ✓ CAT Model C7 Diesel Engine; Rated at 275HP, Block Heater, 90 Gallons Fuel
- ✓ Carbide Skates
- ✓ Steel Scraper Blade
- ✓ Joystick In-Cab Control Panel
- ✓ Work Lights on Loading Chute, Standard loading chute 139" Height, Level on Chute
- ✓ 40" Impeller
- ✓ Quick Attach for Model ACS Pro Series 2000
- ✓ Painted: Standard Yellow

**Optional Features include on Stock#D50180:**

- ✓ 18" Hydraulic Telescope Loading Chute
- ✓ LED Lights on Chute
- ✓ Full Width Skid Kit
- ✓ Steering Vane
- ✓ Impeller Casing 140 Degree Rotation
- ✓ 300HP Cat C7 in lieu of Standard

### PROPOSAL SUMMARY

**Larue Model D50 Loader Mounted Snowblower**

**FOB, Glen Ellyn, IL**

**\$120,520.00**

*\*\*Pricing reflects discount of \$9,740 from Manufacturer's Suggested Retail Pricing\*\**

### Optional Items

- ✓ Wireless In-Cab controls in lieu of Standard Controls **Add: \$ 5,500.00**

### AVAILABILITY

Stock unit, immediate shipment available

Thank you for the opportunity to present this proposal. If you have any questions, or require additional information, please don't hesitate to call upon us. **EJ EQUIPMENT** looks forward to serving your equipment needs.

Sincerely,

Eric LeSage  
**EJ EQUIPMENT**

Cellular: (815) 370-3549  
Office: (800) 522-2808  
E-Mail: eric@ejequipment.com



Post Office Box 665

Manteno, IL. 60950

February 20, 2013

Village of Glen Ellyn  
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- ✓ 40" Impeller
- ✓ Quick Attach for Model ACS Pro Series 2000
- ✓ Painted: Standard Yellow

**PROPOSAL SUMMARY**

**Larue Model D50 Loader Mounted Snowblower**

**FOB, Glen Ellyn, IL**

**\$107,600.00**

*\*\*Pricing reflects discount of \$7,500 from Manufacturer's Suggested Retail Pricing\*\**

**Optional Items**

- ✓ Wireless In-Cab controls in lieu of Standard Controls **Add: \$ 5,500.00**

**AVAILABILITY**

Stock unit, immediate shipment available

Thank you for the opportunity to present this proposal. If you have any questions, or require additional information, please don't hesitate to call upon us. **EJ EQUIPMENT** looks forward to serving your equipment needs.

Sincerely,

Eric LeSage  
**EJ EQUIPMENT**

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E-Mail: eric@ejequipment.com